

MINUTES OF THE ADJOURNED MEETING OF THE
BOARD OF DIRECTORS OF
VISTA IRRIGATION DISTRICT

June 19, 2019

An Adjourned Meeting of the Board of Directors of Vista Irrigation District was held on Wednesday, June 19, 2019, at the offices of the District, 1391 Engineer Street, Vista, California.

1. CALL TO ORDER

President MacKenzie called the meeting to order at 8:30 a.m.

2. ROLL CALL

Directors present: Miller, Vásquez, Dorey, Sanchez, and MacKenzie.

Directors absent: None.

Staff present: Brett Hodgkiss, General Manager; Lisa Soto, Secretary of the Board; Don Smith, Director of Water Resources; Randy Whitmann, Director of Engineering; Frank Wolinski, Director of Operations and Field Services; Greg Keppler, Engineering Project Manager; Matt Atteberry, Engineering Services Manager; Marlene Kelleher, Director of Administration; and Ramae Ogilvie, Administrative Assistant. General Counsel David Cosgrove was also present.

Other attendees: Mr. Zachary Seech, a member of the public was present for agenda Item 7; consultants from Richard Brady and Associates were present for agenda Item 8.

3. PLEDGE OF ALLEGIANCE

Director Vásquez led the pledge of allegiance.

4. APPROVAL OF AGENDA

19-06-69	<i>Upon motion by Director Vásquez, seconded by Director Miller and unanimously carried (5 ayes: Miller, Vásquez, Dorey, Sanchez, and MacKenzie), the Board of Directors approved the agenda as presented.</i>
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5. PUBLIC COMMENT TIME

No public comments were presented on items not appearing on the agenda.

6. CONSENT CALENDAR

Director of Water Resources Don Smith provided clarification regarding Consent Calendar Item 6.C, a payment of \$228,987.50 to the City of Escondido for the Escondido-Vista Water Treatment Plant (EVWTP). Mr. Smith stated that this payment was for the Districts share of EVWTP operating costs for the months of March and April 2019. It was noted that the quantity of water received from the EVWTP is provided in the monthly division reports.

19-06-70 *Upon motion by Director Miller, seconded by Director Vásquez and unanimously carried (5 ayes: Miller, Vásquez, Dorey, Sanchez, and MacKenzie), the Board of Directors approved the Consent Calendar, including Resolution No. 19-20 approving disbursements.*

A. Materials for mainline replacement

See staff report attached hereto. Staff recommended and the Board approved the purchase of pipeline materials from Core & Main for mainline replacement on Alta Vista Drive in the amount of \$66,547.12.

B. Minutes of Board of Directors meeting on June 5, 2019

The minutes of June 5, 2019 were approved as presented.

C. Resolution ratifying check disbursements

RESOLUTION NO. 19-20

BE IT RESOLVED, that the Board of Directors of Vista Irrigation District does hereby approve checks numbered 61779 through 61880 drawn on Union Bank totaling \$421,281.77.

FURTHER RESOLVED that the Board of Directors does hereby authorize the execution of the checks by the appropriate officers of the District.

PASSED AND ADOPTED unanimously by a roll call vote of the Board of Directors of Vista Irrigation District this 19th day of June 2019.

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7. REQUEST FOR WATER BILL REDUCTION

See staff report attached hereto.

General Manager Brett Hodgkiss stated that Mr. Seech, who was present in the audience, was requesting a reduction in his water bill following a private leak on his property at 1545 Lone Oak Road in Vista. Mr. Hodgkiss stated that over 1,500 units of water ran through Mr. Seech's meter resulting in a bill of over \$7,300. Based on past District practice under similar circumstances, staff adjusted the water use billed at the tier 2 rate to the lower tier 1 rate, reducing Mr. Seech's water bill over \$800. Mr. Hodgkiss stated that Mr. Seech is requesting a further reduction, proposing either a one-time payment of \$2,000 or payments in \$100 installments totaling \$3,300. Mr. Hodgkiss said that staff explained to Mr. Seech that customers are responsible for the water used on their property, regardless of the cause or nature of the use. Staff also advised Mr. Seech that the District has to pay the San Diego County Water Authority for any water consumed by its customers and adjusting off additional charges would essentially result in other customers paying for water that went through his meter. Staff stated that no further reduction would be possible and offered Mr. Seech the ability to make payments for up to 12 months on the remaining balance due.

General Counsel David Cosgrove advised the Board that the District's rate structure is designed to comply with State law requirements and only to recoup actual costs. Mr. Cosgrove further explained that the District is prohibited from inter-ratepayer subsidies where individual customers are required to pay more than their actual cost of water so that other ratepayers may pay less. Therefore, forgiving the cost of water related to a private leak such that other ratepayers would have to pay for the water would be considered an inter-ratepayer subsidy and prohibited as such by State law.

Mr. Hodgkiss said that the only relief that can be offered for Mr. Seech would be to allow him to pay the balance in installments over a 12-month period, noting that the balance due is \$6,192.51. The Board discussed whether payments could be spread over a longer period; Mr. Hodgkiss responded that extending payment terms beyond 12 months would be considered a loan, requiring loan documents to be prepared and recorded against the property and additional reporting in District financial documents. Mr. Hodgkiss recalled that the Board instituted a loan program several years ago to assist customers in paying off their temporary service agreements; however, due to all of the ministerial issues that arose in the first year, the Board rescinded the program.

Mr. Seech addressed the Board, stating that he has had very pleasant dealings with staff over this matter. He said that he has been a District customer for 38 years, and he appreciates the important work that the District does providing clean, safe water for the community. Mr. Seech explained his situation, stating that he was completely unaware of the tremendous leak that was occurring because his water meter is far away from his house. The Board discussed the matter with Mr. Seech and received clarification. Mr. Hodgkiss stated that staff inquired of other local water agencies as to their policies under similar circumstances, and staff found that the District's policy is consistent with the other water agencies in San Diego County.

President MacKenzie stated that she believed staff's decision to lower the entire usage at the tier 2 rate to a tier 1 rate was a good decision but any relief beyond that would be a gift of public funds. Each Board member expressed empathy for Mr. Seech's situation and his very large water bill; however, each agreed with President MacKenzie's assessment that no additional relief could be given. Noting consensus among the Board members, Mr. Seech thanked the Board for its time and consideration, and excused himself from the meeting.

19-06-71	<i>Upon motion by Director Dorey, seconded by Director Sanchez and unanimously carried (5 ayes: Miller, Vásquez, Dorey, Sanchez, and MacKenzie), the Board of Directors denied Zachary Seech's request for a reduction in his water bill for 1545 Lone Oak Road, Vista and upheld the balance due in the amount of \$6,192.51.</i>
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8. BUENA CREEK (HB) RESERVOIR REHABILITATION PROJECT

See staff report attached hereto.

Director of Engineering Randy Whitmann recalled that the last time the Buena Creek (HB) Reservoir Rehabilitation Project (Buena Creek (HB) Project) was discussed by the Board was at a site visit in April 2019. Since then, staff has worked with Richard Brady and Associates (Brady) on the Buena Creek (HB) Project design which is now nearly complete. Mr. Whitmann said that staff is proposing a design-build approach for the Buena Creek (HB) Project with Brady serving as the project designer as well as the general contractor and the construction manager. Mr. Whitmann stated that every item listed in the Construction Cost Estimate (attached to staff report) will be bid separately, and District staff will participate in reviewing and approving the bids. Staff will provide updates on the progress of the Buena Creek (HB) Project as part of the monthly Division Reports; a spreadsheet showing estimated versus actual construction costs will be provided as an attachment to the Division Report.

Mr. Whitmann noted that many of the components of the work required for the Buena Creek (HB) Project were much more extensive than required for the Edgehill (HP) Reservoir Rehabilitation including demolition, interior tank repairs, drainage grading and yard piping. He stated that when the Buena Creek (HB) Project is complete, the District will have a new tank for about \$2 million less than it would have cost to demolish the Buena Creek (HB) tank and build a new one. The projected lifespan of the newly rehabilitated tank is about 50 years, the same as a completely new tank.

Mr. Whitmann noted that the fees negotiated with Brady for general contractor and construction manager services are fixed fees that will not change, thus providing an incentive for the Buena Creek (HB) Project to be completed within the one year project timeline. Mr. Whitmann provided a breakdown of the fees for the general contractor and construction management services. Project Manager Jim Bowen of Brady reviewed the research that was done to arrive at the construction cost estimates. Mr. Whitmann stated that staff also had a third-party engineering firm review and verify the accuracy of all costs for the Buena Creek (HB) Project.

President MacKenzie suggested that a year-long project of this type with large equipment driving on the private road leading to the Buena Creek (HB) Reservoir site will place a great deal of wear and tear on the roadway. She suggested that the Board consider including repaving the road as part of the Buena Creek (HB) Project. The Board discussed President MacKenzie's suggestion and was in agreement that the paving work should be included. The Board also discussed fencing the entire perimeter of Buena Creek (HB) Reservoir site's property line. The Board requested that a future agenda item be prepared regarding paving the private road and installing perimeter fencing.

19-06-72	<i>Upon motion by Director Vasquez, seconded by Director Sanchez and unanimously carried (5 ayes: Miller, Vásquez, Dorey, Sanchez, and MacKenzie), the Board of Directors authorized the General Manager to enter into a design-build construction contract with Richard Brady & Associates for the Buena Creek (HB) Reservoir Rehabilitation Project in an amount not to exceed \$6,317,331 and determined that the project is exempt from the provisions of the California Environmental Quality Act and directed staff to file a Notice of Exemption with the County Clerk.</i>
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At this time, Messrs. Whitmann, Keppler, Atteberry, and the Brady consultants left the meeting.

9. MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY

See staff report attached hereto.

Director Miller reported that there had not been a meeting of the San Diego County Water Authority (Water Authority) Board of Directors since his last report. He reported that he attended the two Special Administrative and Finance Committee meetings held on June 11 and 13, where a proposal to add new infrastructure to bring water from the Imperial Water District north was discussed. The Water Authority's proposed pipeline alignments include two southern alignments and one northern alignment. One southern alignment would start at the tail end of the All-American Canal and skim across the U.S./Mexico border and turn north after Campo, pass by Jamul and eventually end up in the San Vicente Reservoir. The other proposed southern alignment called the "Tunnel Alignment" would begin at the All-American Canal by Seeley, pass by Mt. Laguna and end at the San Vicente Reservoir. The third proposed alignment would start at the Westside Main Canal, go north to the southwestern corner of the Salton Sea, cross over the mountains by Ocotillo Wells and Ranchita, pass Lake Henshaw and end at the Twin Oaks Water Treatment Plant. Director Dorey handed out an illustration of the third proposed alignment that he saw online (attached hereto as Exhibit A).

Director Miller reported on the ongoing discussions concerning Fallbrook Public Utilities District and Rainbow Municipal Water District's interest in leaving the Water Authority in favor of receiving water from Eastern Municipal Water District. President MacKenzie said that she would like to know how much debt the Water Authority carries and how it is paid for by its member agencies in light of agencies considering leaving the Water Authority. Director Miller noted that these discussions are in their very early stages, and it would be at least two years before any steps might be taken in this regard.

Mr. Hodgkiss reported on his attendance at the Member Agency Managers meeting the previous day where the discussion centered on the Water Authority budget. Mr. Hodgkiss said that the study of the three proposed alignments reported on by Director Miller for the regional conveyance are included as part of the Water Authority's capital budget at about \$3.9 million. Water Authority staff are planning on presenting a contract for the Water Authority Board's consideration for the engagement of a consulting firm to review the three proposed alignments and their respective costs at a future meeting.

Mr. Hodgkiss reported that the state budget was recently approved with approximately \$133 million being provided to fund a Safe Drinking Water Program in fiscal year 2019-20, noting that the proposed funding sources did not include a water tax.

During the above discussion, Messrs. Whitmann, Keppler, and the Brady consultants rejoined the meeting. Following the above discussion, the Board reopened agenda Item 8, "Buena Creek (HB) Reservoir Rehabilitation Project". Mr. Whitmann requested clarification regarding the direction given to staff regarding repaving the private road and installing perimeter fencing at the Buena Creek (HB) Reservoir site. President MacKenzie clarified that the Board requested a future agenda item presenting cost estimates for repaving the private road leading to the Buena Creek (HB) Reservoir, and cost estimates for installing perimeter fencing, including a diagram showing the property line in relation to the proposed fencing alignment and information about the type and height of the fence.

10. MEETINGS AND EVENTS

See staff report attached hereto.

Director Vasquez reported on his attendance at a meeting of the Association of California Water Agencies Communications Committee the previous week, which included a tour of the water treatment facilities for the Mesa and Orange County Water Districts. He stated that the Mesa Water Reliability Facility (MWRf) is somewhat unique, as it uses a nanofiltration treatment process to remove the organic amber color and the inorganic materials from the raw water. There also was an interesting tour of the Orange County Water District reverse osmosis water treatment facility. Director Vásquez stated that he was also registered to attend the Council of Water Utilities (COWU) meeting the previous day but forgot to attend; he said that he will reimburse the District for the cost of registration.

Director Sanchez reported on his attendance via conference call with the California Special District Association (CSDA) Professional Development Committee where scheduling for the upcoming CSDA Annual Conference in Anaheim was discussed. He noted a few changes that will take place at this year's conference including the presentation of various awards spread throughout the conference rather than at a luncheon as well as beginning the conference on a Wednesday and ending it on a Saturday. The highlight of this year's conference will be the celebration of CSDA's 50th anniversary.

Director Dorey reported on his attendance at a meeting of the Southern California Branch, Groundwater Resources Association in Irvine where Dr. Ian Webster, Chief Engineer, Superfund Projects presented "Building Trust via Technical Outreach at a Complex Project; PG&E's Chromium-6 Groundwater Remediation Program at Hinkley, California". Director Dorey also mentioned a chart he saw online ranking water consumption by local water agencies, and the District was ranked as the third lowest. He said he would provide staff with a copy of the table to make copies for the Board.

Mr. Hodgkiss provided an overview of the COWU meeting the previous day, stating that the meeting was held at what will be the venue for future meetings, the Butcher Shop in Kearney Mesa. Meeting start times will be at 8:00 a.m. going forward. Mr. Hodgkiss stated that an amendment to the bylaws was made at the meeting, allowing the Chair (General Manager or Director) to appoint a designee to perform

the duties of the Chair on his or her behalf. A COWU Bylaws Committee was formed with Steve Castaneda as Chair. The membership approved the appointment of Jeffrey Kightlinger, General Manager of the Metropolitan Water District as Chair of the COWU with Meena Westford designated by Mr. Kightlinger to act on his behalf.

Director Vásquez stated that he thought he received authorization at the last Board meeting to attend the CSDA Quarterly Dinner meeting in August but he did not see his name on the list. Upon checking her records, the Board Secretary verified that authorization was granted for his attendance, adding that she would make the appropriate correction to the list.

President MacKenzie reported on her attendance at the ACWA State Legislative Committee meeting where a number of bills were reviewed, including AB 217 (Garcia) proposing a water tax on public water systems. She stated that ACWA has an oppose-unless-amended position on this bill. A fund for wildfire victims in California was also discussed; it was also noted that proposed changes to inverse condemnation laws must be changed via a constitutional amendment rather than by legislation.

Director Sanchez requested to attend the ACWA Fall Conference. Director Sanchez stated that he was authorized (tentatively) to attend the CSDA Rate Setting Under Prop 218 and 26 Workshop; he indicated that he will not be able to attend due to a scheduling conflict. The Board Secretary verified that no arrangements had been made on Director Sanchez's behalf for this workshop. President MacKenzie requested authorization to attend the ACWA Region 10 Program on July 30.

19-06-73 *Upon motion by Director Sanchez, seconded by Director Vásquez and unanimously carried (5 ayes: Miller, Vásquez, Dorey, Sanchez, and MacKenzie), the Board of Directors authorized the following attendances: Director Sanchez to attend the ACWA Fall Conference; and President MacKenzie to attend the ACWA Region 10 Program on July 30, 2019.*

11. ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES

See staff report attached hereto.

Mr. Hodgkiss stated that it appears that the July 10 agenda will be rather light. He said that he would like to hold off until August to agendize the items regarding Unauthorized Water Use and the San Pasqual Undergrounding Project so that all Directors can be present to participate in these discussions. He noted that the agenda item regarding the CSDA election will be presented at the July 24 Board meeting.

12. COMMENTS BY DIRECTORS

Director Miller stated that he would be absent at the Board meeting on July 24. Director Sanchez advised that he would not be present for the Board meeting on September 4. Director Miller said that he might also be absent on September 4.

President MacKenzie complimented staff on the improvements made to the landscaping adjacent to the office building. Mr. Hodgkiss updated the Board regarding the remaining work to be done on the landscaping along the street. He stated that estimates to renovate these areas have been in excess of \$100,000; the costs to renovate these areas are not included the budget. President MacKenzie suggested refreshing the mulch.

Director Dorey stated that he was contacted by the President of the Shadowridge Owners Association (SOA), Ken Leon, who was inquiring about three irrigation meters that have not in been in use

by the SOA for the last three years. The Association was questioning the monthly fees on these locked meters and considering removing them to save money. Director Dorey discussed the matter with Mr. Leon and explained why removing the meters would not be a cost effective option, especially if they needed water in those areas in the future.

13. COMMENTS BY GENERAL COUNSEL

Mr. Cosgrove informed the Board about a case that just came out the previous Friday, Howard Jarvis Taxpayer Association vs. Amador Water Agency. The question in the case was whether water rates adopted under Proposition 218 were subject to a referendum. Both the trial court and the court of appeal determined that water rates adopted under Proposition 218 are not subject to referendum.

14. COMMENTS BY GENERAL MANAGER

Mr. Hodgkiss informed the Board that the District has begun releasing water from Lake Henshaw, and the water level has dropped from about 16,000 acre feet at the beginning of the month to about 14,500 acre feet at the present time.

Mr. Hodgkiss recalled that President MacKenzie inquired earlier in the meeting about the Water Authority's level of debt. He stated that Director of Administration Marlene Kelleher researched the matter and found relevant information in the Water Authority's financial statements. According to the financial statements, the Water Authority carries approximately \$1.9 billion in debt with a large portion of the debt being in revenue bonds and a small amount in certificates of participation.

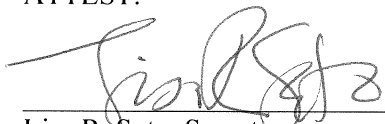
Mr. Hodgkiss wished Director Vásquez a happy birthday; the Board joined Mr. Hodgkiss wishing Director Vásquez a happy birthday.

15. ADJOURNMENT

There being no further business to come before the Board, at 10:45 a.m., President MacKenzie adjourned the meeting.


Richard L. Vásquez, First Vice President

ATTEST:



Lisa R. Soto, Secretary
Board of Directors
VISTA IRRIGATION DISTRICT



STAFF REPORT

Agenda Item: 6.A

Board Meeting Date: June 19, 2019
Prepared By: Frank Wolinski
Approved By: Brett Hodgkiss

SUBJECT: MATERIALS FOR MAINLINE REPLACEMENT

RECOMMENDATION: Approve the purchase of pipeline materials from Core & Main for mainline replacement on Alta Vista Drive in the amount of \$66,547.12.

PRIOR BOARD ACTION: None.

FISCAL IMPACT: \$66,547.12 including tax and freight.

SUMMARY: The District received bids from four different vendors: Core & Main, Ferguson Waterworks, Pacific Pipeline Supply and S&J Supply Company. All bids were responsive to the District's specifications; Core & Main submitted the lowest bid.

DETAILED REPORT: This mainline project will replace approximately 1,400 feet of various sizes of steel and asbestos cement pipe in Alta Vista and Sunrise Drive that was installed between 1955 and 1973. This project will also relocate and replace a regulator. Staff recommends the replacement of this main as it will increase system reliability and flow capabilities to the 752 pressure zone.

Materials being purchased for this project include 8-inch and 10-inch PVC pipe and various fittings.

Bid Results:	Core & Main	\$66,547.12
	Ferguson Waterworks	\$67,405.22
	Pacific Pipeline Supply	\$69,868.88
	S&J Supply Company	\$77,404.08



Cash Disbursement Report

Payment Dates 05/23/2019 - 6/05/19

Payment Number	Payment Date	Vendor	Description	Amount
61779-61782	05/29/2019	Refund Checks 61779-61782	Customer Refunds	688.17
61783	05/29/2019	Active Auto Collision	Body Damage Repair - Truck 15	2,193.79
61784	05/29/2019	AT&T	0230/CALNET3 4/13-5/12/19 - Teleconference	5.96
61785	05/29/2019	CDW Government Inc	Solid State Drive & USB Wifi Adapter	89.77
61786	05/29/2019	Cecilia's Safety Service Inc	Traffic Control - Bobolink Dr	1,020.00
	05/29/2019		Traffic Control - Bobolink Dr	2,937.50
	05/29/2019		Traffic Control - W Vista Way/Grapevine Rd	1,020.00
	05/29/2019		Traffic Control - S Melrose Dr	850.00
61787	05/29/2019	Citi Cards	Recertification & Recalibration of Lab Equipment	377.00
	05/29/2019		ACWA Conference - R Whitmann	782.19
	05/29/2019		Straight Ferrous Substrate Probe	897.77
	05/29/2019		GFOA Conference	736.08
	05/29/2019		Warehouse Non Stock & Kitchen Supplies	724.32
	05/29/2019		GFI FaxMaker Online Service	12.75
	05/29/2019		Employment Advertising	35.00
	05/29/2019		Employment Advertising	200.00
	05/29/2019		GRA Southern CA Branch Meeting - P Dorey	45.00
	05/29/2019		ACWA Conference - P Sanchez	782.19
	05/29/2019		ACWA Conference - R Vasquez	782.19
	05/29/2019		ACWA Conference - P Dorey	1,248.86
	05/29/2019		ACWA Conference - P Dorey	320.00
	05/29/2019		Special District Legislative Days - J MacKenzie	(150.00)
	05/29/2019		ACWA Conference - B Hodgkiss	1,042.92
61788	05/29/2019	City Of Escondido	Escondido Water Treatment Plant 03/2019 & 04/2019	228,987.50
61789	05/29/2019	County of San Diego	Permit Fees 04/2019	3,582.00
61790	05/29/2019	Diamond Environmental Services	Portable Restroom Service	115.44
	05/29/2019		Portable Restroom Service	81.84
	05/29/2019		Stationary & Portable Restroom Service	344.63
61791	05/29/2019	Endicott Comm., Inc - CV	Answering Service	315.00
61792	05/29/2019	FedEx	Postage	36.19

Payment Number	Payment Date	Vendor	Description	Amount
61793	05/29/2019	Ferguson Waterworks	DFW Meter Box Lid 3.5 DFW36C (VID Stamp) (25)	1,028.38
	05/29/2019		DFW Meter Box Lid Large PW6C (VID Stamp) (8)	658.16
	05/29/2019		Small DFW Meter Boxes (24)	1,273.02
	05/29/2019		Meter 5/8" x 3/4" electronic read (40)	5,580.80
	05/29/2019		Coupling 4" PVC SxS Sch80 (1)	11.26
	05/29/2019		Cap .75" PVC Slip Sch40 (8)	2.60
	05/29/2019		Nipple 3/4 X 2 Brass (4)	7.36
	05/29/2019		Bushing 2" x 1" PVC SxS Sch40 (8)	7.79
	05/29/2019		Nipple 1X4 Brass (4)	18.62
	05/29/2019		Nipple 3/4 X 2.5 Brass (4)	8.66
	05/29/2019		Coupling 1" Brass (5)	20.03
	05/29/2019		Nipple 3/4 X 6 Brass (5)	23.82
	05/29/2019		1-1/2x1 PVC S80 SxS Bushing (10)	25.44
	05/29/2019		Nipple 1X6 Brass (6)	40.92
	05/29/2019		2-1/2 x 2 PVC S80 SxS Bushing (10)	63.22
	05/29/2019		Nipple 1 X 2.5 Brass (6)	18.84
61794	05/29/2019	Fleet Pride	Tire Repair Kit	59.26
61795	05/29/2019	Fredricks Electric Inc	Rewired Fixtures, Replaced Ballasts	885.00
61796	05/29/2019	Freedom Window Cleaning	Exterior Window Cleaning	395.00
61797	05/29/2019	Ginna Fraser	Reimburse for Water Damage	340.00
61798	05/29/2019	Glennie's Office Products Inc	Office Supplies	21.95
61799	05/29/2019	Home Depot	2019 WaterSmart Landscape Contest Winner Gift card	250.00
61800	05/29/2019	InfoSend Inc	Data Processing/Mailing Service 04/2019	6,718.25
	05/29/2019		Support & Storage Fee 04/2019	1,361.98
61801	05/29/2019	Interstate Battery of San Diego Inc	Battery - Truck 8	126.75
61802	05/29/2019	Jo MacKenzie	Reimburse - ACWA State Legislative Committee Mtg	492.40
61803	05/29/2019	Major League Pest	Bee Removal (4)	340.00
61804	05/29/2019	MRC, Smart Technology Solutions	Managed Print Service	611.52
61805	05/29/2019	NAPA Auto Parts	Tire Repair Cement	11.90
	05/29/2019		Brake Parts - Truck 61	726.04
	05/29/2019		Bearings & Races - B13	182.47
61806	05/29/2019	North County Auto Parts	Filters, Windshield Washer Fluid	26.65
	05/29/2019		Filter - C5	5.81
	05/29/2019		Filter, Shop Chemicals	15.43
	05/29/2019		Metered Oil Dispenser	324.74
61807	05/29/2019	North County Lawnmower Inc	Primer Bulbs (30)	9.70

Payment Number	Payment Date	Vendor	Description	Amount
61808	05/29/2019	One Source Distributors	Safety Glasses	211.09
61809	05/29/2019	O'Reilly Auto Parts	Air Fresheners	27.54
61810	05/29/2019	Pacific Pipeline Supply	Sleeve 8" Galvanized Top Section (50)	649.50
	05/29/2019		Air Vent 2" ARI Combination Valve (12)	6,352.11
61811	05/29/2019	Ramco Petroleum	Fuel - Henshaw	1,201.36
61812	05/29/2019	Rutan & Tucker LLP	Legal 04/2019 - General	4,796.50
61813	05/29/2019	San Diego Gas & Electric	Electric 05/2019 - Henshaw Buildings & Grounds	409.82
	05/29/2019		Electric 05/2019 - Henshaw Wellfield	8,356.01
	05/29/2019		Electric 05/2019 - WCRH	76.06
	05/29/2019		Electric 04/2019 - Cathodic Protection & T&D	236.88
	05/29/2019		Electric 04/2019 - Reservoirs	112.14
	05/29/2019		Electric 04/2019 - Pump Stations	8,812.58
	05/29/2019		Electric 04/2019 - Plants	111.89
61814	05/29/2019	Siemens Industry Inc	Siemens HydroRanger 200	1,454.88
61815	05/29/2019	Society for Human Resource Management	Membership Fee 09/2019 - 08/2020	209.00
61816	05/29/2019	Southern Counties Lubricants, LLC	Fuel 05/01/19 - 05/15/19	7,670.11
61817	05/29/2019	Spok, Inc	Pagers 05/2019	43.78
61818	05/29/2019	Midas Service Experts	Tires (2) - Truck 20	512.69
61819	05/29/2019	TS Industrial Supply	5/64 Drill Bit (5)	2.44
	05/29/2019		Aervoe Striping Paint Asphalt Black #770 18oz can (36)	186.43
	05/29/2019		Aervoe Marking Paint White #207 18oz can (36)	145.75
	05/29/2019		Aervoe Striping Paint White #710 18oz can (24)	124.29
	05/29/2019		3/8" Drill Bit (6)	21.24
	05/29/2019		11/64" Drill Bit (6)	5.20
	05/29/2019		5/32" Drill Bit (5)	4.06
	05/29/2019		7/64" Drill Bit (6)	3.25
	05/29/2019		1/2" Drill Bit (3)	20.62
	05/29/2019		12" 150 Ring Gasket (50)	554.78
	05/29/2019		9/64" Drill Bit (5)	3.25
	05/29/2019		3/32" Drill Bit (5)	2.71
61820	05/29/2019	UC Regents	Scholarship Award	1,000.00
61821	05/29/2019	UniFirst Corporation	Uniform Service	343.94
61822	05/29/2019	Verizon Wireless	Aircards 04/13/19 - 05/12/19	76.02
61823	05/29/2019	Vinje & Middleton Engineering Inc	Compaction Test - Warmlands	512.50
61824	05/29/2019	Vista Paint Corporation	Paint for Regulator	57.55
61825	05/29/2019	Vortex Industries Inc	Bi-Annual Maintenance on Roll-up Doors	863.00

Payment Number	Payment Date	Vendor	Description	Amount
61826	05/29/2019	Vulcan Materials Company and Affiliates	Cold Mix	2,117.40
61827	05/29/2019	WorkPartners OHS	Respiratory Physical	95.00
61828	06/05/2019	Refund Check 61828	Customer Refund	1,112.71
61829	06/05/2019	Escondido Metal Supply	Stainless Steel Tubing	56.99
	06/05/2019		Stainless Steel Tubing	47.69
61830	06/05/2019	Amazon Capital Services	Current Sensor	27.58
61831	06/05/2019	Asbury Environmental Services	Metal Drum	81.19
61832	06/05/2019	AT&T	SIP Trunks	416.58
61833	06/05/2019	AT&T	3680/CALNET3 04/13/19-05/12/19	378.02
	06/05/2019		Data Service	698.93
61834	06/05/2019	B&K Engraving	2019 Landscape Contest Plaque	46.17
61835	06/05/2019	BHA Inc	Henshaw Dam Monitoring 04/2019	840.00
61836	06/05/2019	Big Apple Bagels	All Hands Meeting 5/21/19	61.07
61837	06/05/2019	Boot Barn Inc	Footwear Program	180.00
61838	06/05/2019	Boot World Inc	Footwear Program	180.00
	06/05/2019		Footwear Program	100.00
61839	06/05/2019	CDW Government Inc	Laptop RAM (3)	104.28
61840	06/05/2019	Cecilia's Safety Service Inc	Traffic Control - Warmlands Ave/Vista Grande Dr	4,610.00
	06/05/2019		Traffic Control - Bobolink Dr	722.50
	06/05/2019		Traffic Control - N Indiana St	770.00
	06/05/2019		Traffic Control - Warmlands Ave/Vista Grande Dr	5,440.00
61841	06/05/2019	Coast Equipment Rentals	Excavator Rental	601.11
61842	06/05/2019	Coastal Chlorination & Backflow	Chlorination Service	390.00
61843	06/05/2019	Core & Main	8" Master Meter (1)	4,902.93
	06/05/2019		DI Spool (1)	158.44
	06/05/2019		Brass Union (2), Pipe Support (1)	142.71
61844	06/05/2019	DIRECTV	Direct TV Service	94.99
61845	06/05/2019	Eurofins Eaton Analytical Inc	Lead Sampling	75.00
61846	06/05/2019	Ferguson Waterworks	Meter 3/4" x 9 straight electronic read (6)	901.83
	06/05/2019		2" Oval Gasket (1)	81.19
	06/05/2019		Sleeve 8"x12" Galvanized Top Sections (78)	886.57
	06/05/2019		DFW Meter Box Small DFW1324CH4-12 (100)	7,902.25
	06/05/2019		DFW Meter Box Lid 3.5 DFW36C (VID Stamp) (25)	1,028.38
	06/05/2019		DFW Meter Box Lid Medium 1220E (VID Stamp) (25)	1,299.00
	06/05/2019		DFW Meter Box Lid Small D1324 (VID Stamp) (100)	5,737.25
	06/05/2019		Brass Fittings	654.92

Payment Number	Payment Date	Vendor	Description	Amount
61847	06/05/2019	Golden Meters Service Inc	Calibrate & Certify Water Meter Testing Equipment	1,520.00
61848	06/05/2019	Hello Deli	Lunch for Interview Panel 5/30/19 (6)	56.07
61849	06/05/2019	HUB Construction Specialties	Form Material	48.21
61850	06/05/2019	Inland Kenworth (US) Inc	Cabin Air Filters (3)	133.30
61851	06/05/2019	Jobs Available	Employment Advertising	429.00
61852	06/05/2019	Joe's Paving	Patch Paving	2,413.40
61853	06/05/2019	Ken Grody Ford Carlsbad	Relocation Kit for Diesel Fuel Conditioning Module	265.15
61854	06/05/2019	Major League Pest	Bee Removal (2)	170.00
61855	06/05/2019	Mallory Safety and Supply, LLC	Vest Lime Hi-Viz MED (12)	190.56
	06/05/2019		Boots 13 Knee-high Steel Toe (1)	12.94
61856	06/05/2019	Mitchell Instrument Co	Arc Flesh Bib Overalls (1)	299.90
61857	06/05/2019	Moodys	Dump Fees (2)	400.00
61858	06/05/2019	Mutual of Omaha	LTD/STD/Life Insurance 06/2019	7,130.76
61859	06/05/2019	North County Auto Parts	Lock Spray Lube (3)	13.25
	06/05/2019		Degreaser (1)	5.68
	06/05/2019		O-Rings (30)	28.69
	06/05/2019		Turn Rotors (6) - Trucks 61 & 33	150.00
61860	06/05/2019	North County Industrial Park	Association Fee 06/2019 - Pipeline Dr	256.40
61861	06/05/2019	North County Industrial Park	Association Fee 06/2019 - Engineer St	879.30
61862	06/05/2019	Pacific Pipeline Supply	Ell 3/4" Brass 90 degree 5/bx (1)	27.07
	06/05/2019		Sleeve 8"x12" Galvanized Top Sections (1)	16.24
	06/05/2019		Sleeve 10"x12" Galvanized Top Sections (2)	41.14
	06/05/2019		Wire 10 Copper (500')	162.38
	06/05/2019		Adapter 2" Copper x MIP (4)	60.60
	06/05/2019		Corp Stop 1" MIP X Flare (10)	595.38
	06/05/2019		Angle Ball Valve 2" FNPT X MNPT (2)	638.68
	06/05/2019		Gate Valve 6" POxFL R/W (1)	697.13
	06/05/2019		Angle Ball Mtr Valve 1" Flare Swl Mtr Nut Lockwing (10)	1,071.68
	06/05/2019		Zinc Anode bag 30lb (10)	1,623.75
	06/05/2019		Corp Stop 2" MIP X FIP (2)	454.65
61863	06/05/2019	Pamella Huppert	Refund Construction Meter Deposit	91.89
61864	06/05/2019	Parkhouse Tire Inc	Tires (4) - B20	1,004.61
61865	06/05/2019	RC Auto & Smog	Smog Test - Truck 6	50.00
	06/05/2019		Smog Test - Truck 15	50.00
61866	06/05/2019	San Diego IPMA-HR	Membership Renewal FY2019-2020 (3)	195.00
61867	06/05/2019	Shallako Goodrick	Reimburse - GFOA Conference	238.88

Payment Number	Payment Date	Vendor	Description	Amount
61868	06/05/2019	Shred-it USA LLC	Document Shredding Services	114.06
61869	06/05/2019	Sloan Electric Company	Motors for Air Handling Units (2)	1,117.42
61870	06/05/2019	SoftwareOne Inc	Annual Microsoft Software Enterprise Agreement	35,352.43
61871	06/05/2019	Sonsray Machinery LLC	Trencher Boom Roller Seals	70.38
61872	06/05/2019	Sunrise Materials Inc	Gravel Bags, Pavers, Stakes	2,342.53
61873	06/05/2019	Midas Service Experts	Tire - Truck 16	163.21
61874	06/05/2019	The San Diego Union-Tribune LLC	Bid Advertisement - Traffic Control	173.37
61875	06/05/2019	TS Industrial Supply	Bailing Wire 3 lb coil 16 gauge (10)	41.91
	06/05/2019		Drill Bit 1/8" (4)	2.81
	06/05/2019		Marking Feathers White (40)	181.86
	06/05/2019		Blade 7.25" Skill Saw Carbide (2)	16.71
	06/05/2019		Mirror 3.25" Diameter Telescopic (4)	102.84
	06/05/2019		Shovel Round Point Straight (8)	175.37
	06/05/2019		Steel Plate Lifting Chain Assemblies (2)	354.74
61876	06/05/2019	UniFirst Corporation	Uniform Service	343.94
61877	06/05/2019	Verizon Wireless	SCADA Remote Access 4/21/19-5/20/19	368.78
61878	06/05/2019	Vinje & Middleton Engineering Inc	Compaction Test - Warmlands Ave	405.00
61879	06/05/2019	Water District Jobs	Employment Advertising	145.00
61880	06/05/2019	Golden State Graphics	Vehicle Inspection Logs Printing	277.12
Grand Total:				421,281.77



STAFF REPORT

Agenda Item: 7

Board Meeting Date: June 19, 2019
Prepared By: Marlene Kelleher
Approved By: Brett Hodgkiss

SUBJECT: REQUEST FOR WATER BILL REDUCTION

RECOMMENDATION: Consider Zachary Seech's request to reduce the water bill for 1545 Lone Oak Road in Vista, CA.

PRIOR BOARD ACTION: None.

FISCAL IMPACT: The balance due for the subject water bill is \$6,192.51.

SUMMARY: Zachary Seech had a private water leak at his property located 1545 Lone Oak Road in Vista that resulted in 1,517 units of water going through the meter and total charges of \$7,354.13. Consistent with its past practice when private leaks occur, staff adjusted water use at the District's tier 2 rate (1,503 billing units) to the tier 1 rate, reducing Mr. Seech's water bill by \$811.62; Mr. Seech requested that his water bill be reduced further due to his personal circumstances. After reviewing Mr. Seech's request and discussing it with District legal counsel, the General Manager determined that he was unable to provide an additional reduction to the water bill.

DETAILED REPORT: For the billing period covering February 2, 2019 to April 2, 2019, the water account at 1545 Lone Oak Road in Vista, CA was billed for 1,517 units of water (14 units at the tier 1 rate of \$4.27 and 1,503 units at the tier 2 rate of \$4.81). Mr. Seech contacted the Customer Service department to discuss the high water bill, noting that it was as result of a private leak on his property; consistent with the District's practice when a private leak occurs, staff reduced all of the water use charges to tier 1 rates, resulting in an adjustment of \$811.62. Mr. Seech requested a further reduction to his bill, offering pay to \$3,300.00 in monthly installments of \$100 or \$2,000.00 immediately with the latter being his preference.

In accordance with the District's procedures, Mr. Seech's request was forwarded to the Director of Administration for consideration. The Director of Administration reviewed the request and communicated to Mr. Seech that all customers are responsible for the water used on their property, regardless of the cause or nature of the use. Additionally, she explained the District has to pay the San Diego County Water Authority for any water consumed by the District's customers, and if she adjusted off charges on his bill other customers would, in essence, be paying for water that went through his meter. She offered Mr. Seech the ability to make payments for up to 12 months on the remaining balance due of \$6,192.51 (\$7,354.13 less the \$811.62 adjustment and a \$350.00 payment), suggesting an initial payment of \$2,000.00 with the remaining balance spread out over 12 equal monthly payments of \$350.00 until the amount was paid in full. She explained that payments terms could not be extended beyond 12 months, as doing so would be considered a loan, and the District is not authorized to enter into such transactions.

Subsequently, Mr. Seech requested that the General Manager consider reducing his water bill, proposing the same payment terms (\$3,300.00 in monthly installments of \$100.00 or \$2,000.00 immediately). The General Manger reviewed the facts and consulted with District legal counsel regarding Mr. Seech's request. He advised Mr. Seech that the District's rate structure is designed to comply with State law requirements and that the District's water rates do not take into account providing free water under these circumstances. The General Manager further explained that the District is prohibited from inter-ratepayer subsidies where individual customers are required to pay more than their actual cost of water so that other ratepayers may pay less. He

informed Mr. Seech that he could not reduce his water charges as proposed for the above stated reasons. Upon receiving the General Manager's response, Mr. Seech asked that the Board consider his request for a water bill reduction.

ATTACHMENTS:

- Letter from Mr. Seech dated April 8, 2019
- Email response to Mr. Seech dated May 2, 2019
- Letter from Mr. Seech dated May 12, 2019
- Response to Mr. Seech dated May 29, 2019

Marlene Kelleher, Director of Administration
Vista Irrigation District
1391 Engineer Street
Vista, California 92081

Ms. Kelleher:

On Friday (4/5/19), two days after I had returned from an extended out-of-state obligation, an employee of the Vista Irrigation District came to our door with the information that exceptionally high water usage had shown up on our residential account. I turned off the valve, called VID and spoke with the Customer Service Supervisor, Mr. Bryant. I then hired a leak detection service (CPL), but although they arrived the same day (Friday), they were unable to detect the location of the leak. That same day, I had an irrigation troubleshooter inspect our line. At that point, it was dusk, and he had to postpone his search until 7 AM the next day. On Saturday, he located the leak and repaired it. The circumstances of the leak are these: A fitting on the water line to our house had failed at a point about thirty feet beyond our property line (near the banks of Buena Creek) and two feet underground. Since the water had channeled underground and must have fed into the creek, there had been no sign of water on the surface of the ground above the failed fitting. The repair was completed just past midday on Saturday. Those are the circumstances of the leak. I would like also to relate the circumstances of our household in order to explain our difficulty in handling this unexpected large debt. I am in my seventies, a retired teacher who still works part-time to generate additional income. My mother, who will turn 99 years old this year, lives here also, and I help her with her needs. She has only a very limited income. (We are the only residents here.) I have been very concerned all weekend about how I might be able to manage this debt, and I have decided to ask you for special consideration.

Of course, given our circumstances, it would be a big help to us if the debt were completely eliminated, but this seems too much to ask. Still, I would hope you can at least reduce the amount of our obligation considerably. Certainly any amount would be appreciated, but in order for it to make our situation viable, I ask whether the bill can be reduced to \$3300, to be paid through monthly installments of \$100. An alternative might be to reduce the debt to \$2000, all which I would pay immediately. This would be my preference of the two specific proposals, because my debt would then have been quickly resolved. Of course, whatever level of help you can provide would be greatly appreciated by my Mom and me. As you decide whether some special arrangement can be made for us, please consider not only our family circumstances but also our long harmonious relationship with VID. We have been in this house since 1981.

Thank you for your consideration of this request.

Respectfully,

Zachary Seech

1545 Lone Oak Road

Vista, CA 92084

760-224-8054 zseech@gmail.com 8 April 2019

Marlene Kelleher

From: Marlene Kelleher
Sent: Thursday, May 2, 2019 12:11 PM
To: 'zseech@gmail.com'
Subject: Request for payment options on the water bill at 1545 Loan Oak Road

Dear Mr. Seech,

Thank you for your letter outlining the issues related to the water leak at your property at 1545 Lone Oak Road; Vista, CA 92084. I have had an opportunity to review the information pertaining to your account.

As you are aware, your bill for the period of February 2, 2019 to April 2, 2019 was for 1,517 units, of which 1,503 units were billed at the District's Tier 2 rate of \$4.81 per unit. The total charges for that bill were \$7,354.13. You have requested that the District reduce the amount of your obligation considerably, and suggested a couple of options: (a) to reduce the total due to \$3,300 to be paid monthly in installments of \$100 or (b) to reduce the total due to \$2,000 which would be paid immediately, with option (b) being your preference.

When you contacted Customer Service staff to discuss the high usage as a result of a leak on your property, staff reduced all of your water usage charges to the lowest Tier 1 rate and made an adjustment to your account in the amount of \$811.62. Typically, staff is only authorized to make a one-time adjustment due to a water leak; however, based on the information provided in your email, I am asking them to make an additional adjustment to your upcoming bill. The water use on your next bill will reflect a reduction of 140 units (and \$673.20 - 140 units x Tier 2 rate of \$4.81), to account for water consumed from the date your meter was read on April 2, 2019 to the date the leak repair was made on April 5, 2019.

Please understand that all customers are responsible for the water used on their property regardless of the cause or nature of the usage. While I sympathize with your situation, I cannot adjust off your water charges (as you currently propose), as Vista Irrigation District has to, in turn, pay the San Diego County Water Authority for all water used and other charges levied. I am sure that you can understand that we cannot ask the other District ratepayers to subsidize the water used on your property.

The District can offer you the ability to make payments for up to 12 months on the adjusted April 2, 2019 remaining balance of \$6,192.51, less the \$2,000.00 you indicated could be paid immediately for a monthly payment of \$350.00, until the amount is paid in full. Unfortunately, payments cannot be extended beyond 12 months, as doing so would be considered a loan, and the District is not authorized to enter into such financial transactions.

If you have any questions about this arrangement, feel free to contact me.

Very Truly Yours,

Marlene Kelleher
Director of Administration
Vista Irrigation District

Brett Hodgkiss
General Manager
Vista Irrigation District
1391 Engineer Street
Vista, California 92081

Mr. Hodgkiss:

On April 8, I sent this letter to the district regarding a very large volume of water lost due to an underground leak just off my property.

Marlene Kelleher, Director of Administration
Vista Irrigation District
1391 Engineer Street
Vista, California 92081

Ms. Kelleher:

On Friday (4/5/19), two days after I had returned from an extended out-of-state obligation, an employee of the Vista Irrigation District came to our door with the information that exceptionally high water usage had shown up on our residential account. I turned off the valve, called VID and spoke with the Customer Service Supervisor, Mr. Bryant. I then hired a leak detection service (CPL), but although they arrived the same day (Friday), they were unable to detect the location of the leak. That same day, I had an irrigation troubleshooter inspect our line. At that point, it was dusk, and he had to postpone his search until 7 AM the next day. On Saturday, he located the leak and repaired it. The circumstances of the leak are these: A fitting on the water line to our house had failed at a point about thirty feet beyond our property line (near the banks of Buena Creek) and two feet underground. Since the water had channeled underground and must have fed into the creek, there had been no sign of water on the surface of the ground above the failed fitting. The repair was completed just past midday on Saturday. Those are the circumstances of the leak. I would like also to relate the circumstances of our household in order to explain our difficulty in handling this unexpected large debt. I am in my seventies, a retired teacher who still works part-time to generate additional income. My mother, who will turn 99 years old this year, lives here also, and I help her with her needs. She has only a very limited income. (We are the only residents here.) I have been very concerned all weekend about how I might be able to manage this debt, and I have decided to ask you for special consideration.

Of course, given our circumstances, it would be a big help to us if the debt were completely eliminated, but this seems too much to ask. Still, I would hope you can at least reduce the amount of our obligation considerably. Certainly any amount would be appreciated, but in order for it to make our situation viable, I ask whether the bill can be reduced to \$3300, to be paid through monthly installments of \$100. An alternative might be to reduce the debt to \$2000, all which I would pay immediately. This would be my preference of the two specific proposals, because my debt would then have been quickly resolved. Of course, whatever level of help you can provide would be greatly appreciated by my Mom and me. As you decide whether some special arrangement can be made for us,

please consider not only our family circumstances but also our long harmonious relationship with VID. We have been in this house since 1981.

Thank you for your consideration of this request.

Respectfully,

Zachary Seech

1545 Lone Oak Road

Vista, CA 92084

760-224-8054 zseech@gmail.com 8 April 2019

Mr. Hodgkiss, I appreciate the adjustment of charging the tier one rate for the water lost. However, I am hoping that, considering the circumstances, you will also be able to make a substantial adjustment to the \$6000+ that I would nevertheless owe due to the leak.

If you are unable to help with an adjustment, I request that my case be added to the agenda of the Board of Directors for consideration at their next meeting. You are, of course, welcome to contact me by phone or email. Thank you.

Respectfully,



Zachary Seech

1545 Lone Oak Road

Vista, CA 92084

760-224-8054 zseech@gmail.com 12 May 2019



1391 Engineer Street • Vista, California 92081-8840
Phone (760) 597-3100 • Fax: (760) 598-8757
www.vidwater.org

Board of Directors

Jo MacKenzie, *President*
Paul E. Dorey
Marty Miller
Patrick H. Sanchez
Richard L. Vásquez

Administrative Staff

Brett L. Hodgkiss
General Manager
Lisa R. Soto
Board Secretary
David B. Cosgrove
General Counsel

May 29, 2019

Zachary Seech
1545 Lone Oak Road
Vista, CA 92084

Re: Request for Adjustment to Account Balance for 1545 Lone Oak Road in Vista, CA

Dear Mr. Seech:

I am in receipt of your letter requesting adjustment to your account balance; more specifically, you are asking the District to reduce the water bill that resulted from a large private leak at your property located at 1545 Lone Oak Road in Vista. I have had an opportunity to review information pertaining to your account and discuss it with District staff and legal counsel.

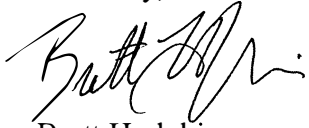
According to District staff, you had a private water leak at your property that resulted in 1,517 units of water going through the meter. The total charges for that bill were \$7,354.13. It is my understanding that Customer Service staff provided you with a tier 1 adjustment due to the water leak, which lowered your water bill by \$811.62, and you subsequently made a payment of \$350.00 toward the water bill, leaving a remaining balance of \$6,192.51.

You are requesting that the District reduce the amount of your obligation considerably and suggested several options: (a) reduce the total due to \$3,300.00 to be paid monthly in installments of \$100 or (b) reduce the total due to \$2,000.00 which would be paid immediately with option (b) being your preference.

Please be aware that District's water rate structure is designed to comply with State law requirements that rates accurately reflect the costs of water provided. The District's water rates have been set to pay for the actual cost of water and do not take into account providing water free of charge under these circumstances. Furthermore, the District is prohibited from inter-ratepayer subsidies where individual ratepayers are required to pay more than their actual cost of water so that other ratepayers may pay less; District legal counsel has advised staff that such subsidies violate State law. While I sympathize with your circumstances, I cannot provide arbitrary reductions in water charges as you propose for the reasons stated above.

In consideration of your personal circumstances, District staff has provided you with the option of making deferred payment arrangements on the balance due related to your water bill. Please feel free to contact Customer Service Supervisor Greg Bryant at (760) 597-3154 to make deferred payment arrangements. Thank you in advance for working with us on this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Brett Hodgkiss". The signature is fluid and cursive, with a prominent initial "B" and a long, sweeping tail.

Brett Hodgkiss
General Manager

c: Marlene Kelleher, Director of Administration
Greg Bryant, Customer Service Supervisor



STAFF REPORT

Agenda Item: 8

Board Meeting Date: June 19, 2019
Prepared By: Greg Keppler
Reviewed By: Randy Whitmann
Approved By: Brett Hodgkiss

SUBJECT: BUENA CREEK (HB) RESERVOIR REHABILITATION PROJECT

RECOMMENDATION: Authorize the General Manager to enter into a design-build construction contract with Richard Brady & Associates for the Buena Creek (HB) Reservoir Rehabilitation Project in an amount not to exceed \$6,317,331 and determine that the project is exempt from the provisions of the California Environmental Quality Act and direct staff to file a Notice of Exemption with the County Clerk.

PRIOR BOARD ACTION: On June 20, 2018, the Board authorized the General Manager to enter into an Agreement for Professional Services with Richard Brady and Associates for the Buena Creek (HB) Reservoir Structural Evaluation. On January 23, 2019, the Board authorized an amendment to the Agreement to include rehabilitation design.

FISCAL IMPACT: The project cost of \$6,317,331 is comprised of \$5,260,488 for construction, \$491,943 for general contractor (GC) services and \$564,900 for construction manager (CM) services. The estimated construction cost for a new reservoir (excluding GC and CM services costs) is approximately \$8.0 million. A total of \$4,525,000 has been included in the budgets for fiscal years 2019 and 2020 for project construction costs.

SUMMARY: Buena Creek (HB) Reservoir is a pre-stressed concrete tank constructed in the early 1960s, located just west of Blue Bird Canyon Road and Pechstein Reservoir. This reservoir is one of three facilities that provide the District's regional operation, emergency, and fire flow storage. The Potable Master Plan recommended that the Buena Creek (HB) Reservoir be a top priority for further evaluation due to its importance to the system, its age, and likely deficiencies. The following structural evaluation performed found that the reservoir suffers from seismic deficiencies at the foundation, wall, and roof. Additionally, the roof, liner, and interior ladder are in need of repair or replacement. Lastly, additional improvement upgrades were recommended for site drainage, paving, security fencing, and separate inlet/outlet yard piping.

The design of Buena Creek (HB) Reservoir Rehabilitation is nearly complete, and staff recommends proceeding with construction through a design-build contract with Richard Brady and Associates (Brady). The schedule for completing this project is the primary consideration weighing into this project delivery recommendation. Currently, the Edgell (E) Reservoir Replacement design efforts are underway with construction anticipated to start mid-2020; with an estimated time savings of five months compared to a conventional design-bid-build approach, design-build presents an opportunity to streamline and accelerate the Buena Creek (HB) project so it is completed prior to starting work on the Edgell (E) Reservoir project.

DETAILED REPORT: Staff proposes to use the same design-build agreement structure from the successful Edgell (HP) Reservoir Rehabilitation with each project component being competitively bid as a cost control measure. The Buena Creek (HB) Reservoir Rehabilitation will be based on the following terms:

- Brady provides design services through an existing professional services agreement.
- Brady becomes the CM and GC by separate contract and is responsible for overall project coordination and construction.
- Brady bids each work package for the construction of the project.
- Brady enters into contracts with selected bidder(s) with approval from the District.
- Brady manages the project and subcontractors, including reviewing and approving invoices and change orders.
- Brady forwards all invoices and change orders to the District for final approval.
- The District pays Brady; Brady pays the subcontractors.

Based on these terms, the following negotiated fees are proposed for the design-build contract for Brady's CM/GC services.

- Payment for GC services is a fixed fee of \$491,943, covering general and administrative expenses, overhead, etc.
- Payment for CM services is a fixed fee of \$564,900.

Based on staff's investigation, the CM/GC fees appear reasonable based on the qualified staffing commitments that are required to complete the scope of work during the estimated construction duration; the estimated construction cost of \$5,260,488 was reviewed and confirmed by an independent consultant. In addition to the current bidding climate attributing to high construction costs, many of the components of the work required are much more extensive than required for the Edgehill (HP) Reservoir Rehabilitation including demolition, interior repairs, drainage grading and yard piping. However, with a cost savings of over \$2.6 million when compared to building a new reservoir (\$5.26 million versus \$8 million in construction costs), rehabilitation still provides the District the best value, long-term solution for this important facility.

Staff has conducted a Preliminary Environmental Assessment and concluded that the Buena Creek (HB) Reservoir Rehabilitation Project qualifies for a Class 2 categorical exemption from the California Environmental Quality Act (CEQA) as established in Article 19, Section 15302 (Replacement or Reconstruction), subsection (c) of the CEQA Guidelines. This exemption consists of the replacement or reconstruction of existing utility systems and/or facilities involving negligible or no expansion of capacity.

Representatives from Brady will be in attendance to answer any questions the Board may have about the project.

ATTACHMENTS: Construction Cost Estimate
 Notice of Exemption

BUENA CREEK (HB) RESERVOIR REHABILITATION COST ESTIMATE

<u>Construction Element</u>	<u>Cost</u>
Tank Improvements	\$3,902,493
<i>Demolish Roof, Ring Girder, Interior Liners and Floor Construction Joint Material</i>	<i>\$777,450</i>
<i>Tank Wall Structural Improvements for New Aluminum Roof</i>	<i>\$175,725</i>
<i>Partial Core Wall Footing Reconstruction, New Seismic Retrofit and Shotcrete</i>	<i>\$388,725</i>
<i>Interior Concrete Repair</i>	<i>\$121,410</i>
<i>Interior Reservoir Piping Improvements, Penetrations Under Footing, Overflow Riser and Weir, Staff Gauge</i>	<i>\$580,626</i>
<i>Construct Reinforced Concrete Floor, CIM Sealant New Floor Joint to Wall</i>	<i>\$580,425</i>
<i>Design, Furnish, and Construct Interior Access Stairs, Landings, and Ladder</i>	<i>\$170,400</i>
<i>Pressure Wash and Coat Exterior Shotcrete Wall Surface</i>	<i>\$58,575</i>
<i>Coat Interior Reservoir Wall</i>	<i>\$210,870</i>
<i>Remove and Reinstall Exterior Access Stairs and Security Fence</i>	<i>\$52,718</i>
<i>Design, Furnish, and Construct Aluminum Dome Roof and Appurtenances</i>	<i>\$785,570</i>
Site Improvements	\$325,458
<i>Prepare Site for Access, Demolish Existing Asphalt and Fencing, Construct Site Work and Rough Grade, Construct New Subsurface Drainage and Concrete V-Ditch</i>	<i>\$175,825</i>
<i>Construct New Precast Storm Water Catch Basin, Effluent Piping, and Connection to Existing Stormwater Manhole</i>	<i>\$20,768</i>
<i>Final Grade, Provide and Install New Asphalt at Entrance/Laydown and Drive Around Reservoir Perimeter</i>	<i>\$55,913</i>
<i>Install New Perimeter Chain Link Security Fence</i>	<i>\$72,953</i>
Yard Piping Improvements	\$688,844
<i>Construct Yard Piping, Fittings, Isolation and Control Valves, Reinforced Concrete Vault, and Appurtenances</i>	<i>\$651,569</i>
<i>Electrical Conduit, Junction Boxes, and Enclosures</i>	<i>\$37,275</i>
General Conditions	\$343,693
<i>Trailer, Temporary Facilities, Insurance, Bonds, Special Inspection and Testing, Potholing, Surveying, Video, BMPs</i>	<i>\$343,693</i>
Construction Total	\$5,260,488
General Contractor Fixed Fee	\$491,943
Construction Management Fixed Fee	\$564,900
Construction Contract Total	\$6,317,331

NOTICE OF EXEMPTION

To: County Clerk of San Diego
1600 Pacific Highway, Room 260
P.O. Box 121750
San Diego, CA 92112-1750

From: Vista Irrigation District
1391 Engineer Street
Vista, CA 92081-8836

Project Title: Buena Creek (HB) Reservoir Rehabilitation

Project Location - Specific: 3791 Buena Creek Rd. Project located approximately 1,400 feet west of Buena Creek Road

Project Location - City: Vista **Project Location - County:** San Diego

Description of Project: Rehabilitation and repairs to an existing five million gallon reservoir constructed in the 1960s which is seismically deficient and vulnerable to earthquake damage. Repairs include anchoring the walls to the reservoir foundation, relining the reservoir interior, replacing the existing concrete dome roof with a new aluminum dome roof, piping and pavement repairs, and new fencing.

Name of Public Agency Approving Project: Vista Irrigation District, 1391 Engineer Street, Vista, CA 92081-8836

Name of Person or Agency Carrying Out Project: Vista Irrigation District

Exempt Status (check one)

- Ministerial (Sec. 21080(b)(1); 15268);
- Declared Emergency (Sec. 21080(b)(3); 15269(a);
- Emergency Project (Sec. 21080(b)(4); 15269(b)(c);
- X Categorical Exemption. State type and section number: Class 2, Section 15302 (c)
- Statutory Exemptions. State code number: _____

Reasons why project is exempt: The proposed project is exempt from CEQA based on its conformity with Section 15302 (c) of the CEQA Guidelines. This exemption consists of the replacement or reconstruction of an existing utility systems and/or facilities involving negligible or no expansion of capacity.

Lead Agency Contact Person: Greg Keppler **Telephone/Extension:** (760) 597-3136

The **General Manager** **Director of Engineering** **X** **Board of Directors** **approved the above described project on** June 19, 2019, **and found that the project is exempt from the provisions of the California Environmental Quality Act, as amended.**

If filed by applicant: N/A

1. Attach certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project? Yes No

Submission of this form is optional. Local agencies may file this form with the County Clerk pursuant to Public Resources Code Section 21152(b). The filing of the notice starts a 35-day statute of limitations on court challenges to the approval of the project under Public Resources Code Section 21167(d). Failure to file the notice results in the statute of limitations being extended to 180 days.

Signature: _____ **Date:** _____ **Title:** _____



Agenda Item: 9

STAFF REPORT

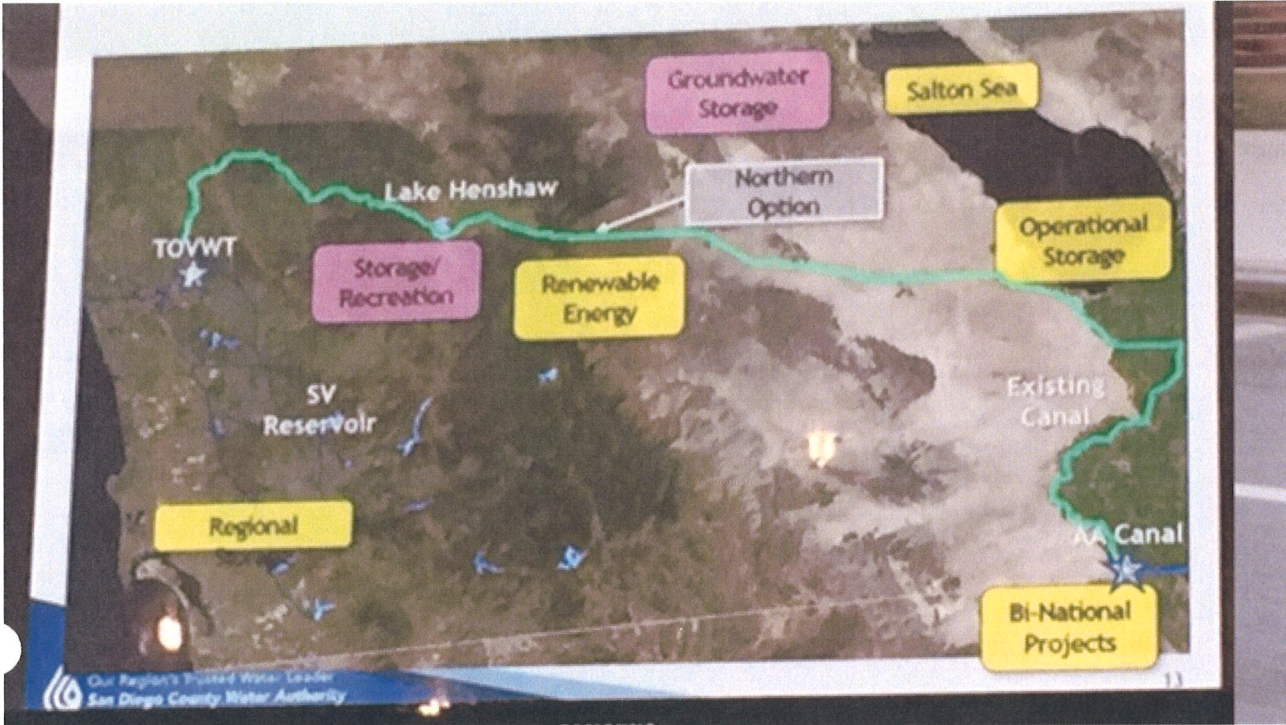
Board Meeting Date: June 19, 2019
Prepared By: Brett Hodgkiss

SUBJECT: MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY

SUMMARY: Informational report by staff and directors concerning the San Diego County Water Authority. No action will be required.

Lisa Soto

From: Paul E. Dorey
Sent: Wednesday, June 19, 2019 9:42 AM
To: Lisa Soto
Subject: Can You Make Copies for BOD. Members





STAFF REPORT

Agenda Item: 10.A

Board Meeting Date: June 19, 2019
Prepared By: Lisa Soto
Approved By: Brett Hodgkiss

SUBJECT: REPORTS ON MEETINGS AND EVENTS ATTENDED BY DIRECTORS

SUMMARY: Directors will present brief reports on meetings and events attended since the last Board meeting.



STAFF REPORT

Agenda Item: 10.B

Board Meeting Date: June 19, 2019
Prepared By: Lisa Soto
Approved By: Brett Hodgkiss

SUBJECT: SCHEDULE OF UPCOMING MEETINGS AND EVENTS

SUMMARY: The following is a listing of upcoming meetings and events. Requests to attend any of the following events should be made during this agenda item.

	SCHEDULE OF UPCOMING MEETINGS AND EVENTS	ATTENDEES
1	North County Coastal All Elected Officials reception <i>June 27, 2019 – MiraCosta San Elijo Campus, Cardiff</i> <i>Registration deadline: 6/20/19</i>	Dorey (R) Sanchez (R)
2	Rate Setting Under Prop 218 and 26 Workshop (CSDA) <i>July 25, 2019 – Western Municipal Water District</i> <i>Registration deadline: 7/18/19</i>	Sanchez
3	ACWA Region 10 Program: The Human Right to Water and Water Agency Collaborations to Achieve the Goal <i>July 30, 2019—Arroyo Trabuco-Orange County Golf Club</i> <i>Registration deadline: 7/12/19</i>	Vásquez (R) Sanchez (R)
4	Urban Water Institute Annual Water Conference <i>Aug. 14-16, 2019 – Hilton San Diego</i> <i>Registration deadline: 8/7/19</i>	Vásquez
5 *	CSDA Quarterly Dinner Meeting <i>Aug. 15, 2019 – 6:00-9:00 p.m. – The Butcher Shop Steakhouse, Kearny Mesa</i> <i>Reservation deadline: 8/8/19</i>	Sanchez
6	Second Annual Western Groundwater Congress (GRA) <i>Sept. 17-19, 2019 – Double Tree by Hilton, Sacramento</i> <i>Registration deadline: 9/10/19</i>	Dorey
7	CSDA Annual Conference <i>Sept. 25-28, 2019 – Anaheim Marriott</i> <i>Registration deadline: 8/27/19</i>	MacKenzie Miller Sanchez
8	Northern California Tour (Water Education Foundation) <i>Oct. 2-4, 2019 – Begins and ends at the Sacramento Airport</i> <i>Reservation deadline: 9/2/19</i>	
9	Legislative Round-Up Webinar (CSDA) <i>Oct. 31, 2019 -10:00 a.m. – 12:00 p.m.</i> <i>Registration deadline: 10/24/19</i>	
10	Central Coast Tour (Water Education Foundation) <i>Nov. 6-7, 2019 – Begins and ends in San Jose</i> <i>Reservation deadline: 10/7/19</i>	
11 *	CSDA Quarterly Dinner Meeting <i>Nov. 21, 2019 – 6:00-9:00 p.m. – The Butcher Shop Steakhouse, Kearny Mesa</i> <i>Reservation deadline: 11/14/19</i>	
12	ACWA Fall Conference <i>Dec. 3-6, 2019 – San Diego (Venue TBD)</i> <i>Registration deadline: TBD</i>	MacKenzie Dorey Miller
13	Colorado River Water Users Association Conference (CRWUA) <i>Dec. 11-13, 2019 – Caesars Palace, Las Vegas</i> <i>Registration deadline: TBD</i>	

* Non-per diem meeting except when serving as an officer of the organization

The following abbreviations indicate arrangements that have been made by staff:

A=Airline; R=Registration; C=Car; H=Hotel; T=Tentative



STAFF REPORT

Agenda Item: 11

Board Meeting Date: June 19, 2019
Prepared By: Lisa Soto

SUBJECT: ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES

SUMMARY: This item is placed on the agenda to enable the Board to identify and schedule future items for discussion at upcoming Board meetings and/or identify press release opportunities.

Staff-generated list of tentative items for future agendas:

- Call for nominations for ACWA President / Vice President
- Unauthorized Water Use
- San Pasqual Undergrounding Project update
- Water Supply Planning Study



Agenda Item: 12

STAFF REPORT

Board Meeting Date: June 19, 2019
Prepared By: Lisa Soto

SUBJECT: COMMENTS BY DIRECTORS

SUMMARY: This item is placed on the agenda to enable individual Board members to convey information to the Board and the public not requiring discussion or action.



Agenda Item: 13

STAFF REPORT

Board Meeting Date:

June 19, 2019

Prepared By:

Brett Hodgkiss

SUBJECT: COMMENTS BY GENERAL COUNSEL

SUMMARY: Informational report by the General Counsel on items not requiring discussion or action.



Agenda Item: 14

STAFF REPORT

Board Meeting Date:

June 19, 2019

Prepared By:

Brett Hodgkiss

SUBJECT: COMMENTS BY GENERAL MANAGER

SUMMARY: Informational report by the General Manager on items not requiring discussion or action.