

MINUTES OF THE ADJOURNED MEETING OF THE  
BOARD OF DIRECTORS OF  
VISTA IRRIGATION DISTRICT

July 24, 2019

An Adjourned Meeting of the Board of Directors of Vista Irrigation District was held on Wednesday, July 24, 2019, at the offices of the District, 1391 Engineer Street, Vista, California.

**1. CALL TO ORDER**

President MacKenzie called the meeting to order at 9:00 a.m.

**2. ROLL CALL**

Directors present: Vásquez, Dorey, Sanchez, and MacKenzie.

Directors absent: Miller.

Staff present: Brett Hodgkiss, General Manager; Ramae Ogilvie, Assistant Secretary of the Board; Don Smith, Director of Water Resources; Randy Whitmann, Director of Engineering; Frank Wolinski, Director of Operations and Field Services; and Marlene Kelleher, Director of Administration.

Other attendees: None.

**3. PLEDGE OF ALLEGIANCE**

Director Dorey led the pledge of allegiance.

**4. APPROVAL OF AGENDA**

19-07-77	<i>Upon motion by Director Vásquez, seconded by Director Dorey and unanimously carried (4 ayes: Vásquez, Dorey, Sanchez, and MacKenzie; 1 absent: Miller), the Board of Directors approved the agenda as presented.</i>
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**5. PUBLIC COMMENT TIME**

No public comments were presented on items not appearing on the agenda.

**6. CONSENT CALENDAR**

19-07-78	<i>Upon motion by Director Sanchez, seconded by Director Dorey; and unanimously carried (4 ayes: Vásquez, Dorey, Sanchez, and MacKenzie; 1 absent: Miller), the Board of Directors approved the Consent Calendar, including Resolution No. 19-22 approving disbursements.</i>
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A. Fiscal Year 2019 Capital Outlay Carryover

See staff report attached hereto. Staff recommended and the Board approved the Fiscal Year 2019 Capital Outlay Carryover.

Director Sanchez requested clarification on the total dollars carried over from one year to the next on the Capital Outlay Carryover report. He stated he understands that the Capital Budget is a projection of the District's future infrastructure and equipment needs which enables it to develop a financial blueprint to accommodate said needs. He acknowledged that delays outside of the District's control happen; however, he queried if the Capital Budget could be more realistically forecasted to avoid capital carryover from year to year. Director Sanchez questioned whether the capital carryover costs are passed on to District ratepayers.

General Manager Brett Hodgkiss clarified that the capital outlay shown on the report has already been included in the calculation of rates and charges in the fiscal year in which it was budgeted and has no further fiscal impact on ratepayers. He stated that during the budgeting process staff reviews capital projects closely and assesses whether a project can be completed in the forecasted timeline, barring unforeseen circumstances. He added that staff also reviews each project on a quarterly basis to ensure that its budget and timeline forecast are still realistic.

The Board reviewed the items on the Capital Outlay Carryover report and were of the collective opinion that most of the projects were being carried over due to extenuating circumstances. President MacKenzie suggested that the discussion be tabled until the Board reviews next year's budget at which time it can review the Capital Budget with this discussion in mind.

B. Paving Services

See staff report attached hereto. Staff recommended and the Board authorized the General Manager to execute a contract with SealRight Paving, Inc. for paving services on Warmlands Avenue in an amount of \$101,651.25.

C. Minutes of Board of Directors meeting on July 10, 2019

The minutes of July 10, 2019 were approved as presented.

D. Resolution ratifying check disbursements

**RESOLUTION NO. 19-22**

**BE IT RESOLVED, that the Board of Directors of Vista Irrigation District does hereby approve checks numbered 62046 through 62160 drawn on Union Bank totaling \$397,162.50.**

**FURTHER RESOLVED that the Board of Directors does hereby authorize the execution of the checks by the appropriate officers of the District.**

**PASSED AND ADOPTED unanimously by a roll call vote of the Board of Directors of Vista Irrigation District this 24<sup>th</sup> day of July 2019.**

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**7. CALIFORNIA SPECIAL DISTRICTS ASSOCIATION BOARD OF DIRECTORS ELECTION, SOUTHERN NETWORK, SEAT B**

See staff report attached hereto.

The Board reviewed the candidates for the California Special Districts Association (CSDA) Board of Directors Election, Southern Network, Seat B. President MacKenzie suggested the Board consider candidates with no less than three or four years of experience serving a special district. She noted that none

of the candidates provided information on what they would do as a CSDA Board member or what skills they would bring to the table that would be of value to the CSDA Board. President MacKenzie stated that Kathleen Tieg of Cucamonga Valley Water District and Lindsay Woods of Hesperia Recreation and Park District appeared to be the most qualified candidates. The Board discussed the matter briefly, and took the following action:

19-07-79      *Upon motion by Director Dorey, seconded by Director Sanchez and unanimously carried (4 ayes: Vásquez, Dorey, Sanchez, and MacKenzie; 1 absent: Miller), the Board of Directors cast its ballot for Lindsay Woods of Hesperia Recreation and Park District for the CSDA Board of Directors, Southern Network, Seat B.*

**8. CALL FOR NOMINATIONS FOR ASSOCIATION OF CALIFORNIA WATER AGENCIES PRESIDENT AND VICE PRESIDENT**

See staff report attached hereto.

The Board discussed the matter briefly and declined to take action.

**9. MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY**

See staff report attached hereto.

Mr. Hodgkiss reported on the recent Member Agencies Managers' (MAM) meeting he attended at the San Diego County Water Authority (Water Authority) where discussions centered on the Notice of Violation that the Water Authority had received for a treatment process failure at the Twin Oaks Water Treatment Plant. Mr. Hodgkiss noted that Water Authority mailed about 300,000 postcards to customers who may have received water from the treatment plant during the period that the violation occurred; the Water Authority only received 70 phone calls in response to the postcard notification. Mr. Hodgkiss stated that the calls focused on wanting to know if the water was safe; why it took so long to notify customers; and if the water was safe, why did you spend money to notify customers. He also said that there would be a future meeting between the General Managers and the Operating heads to debrief the matter.

**10. MEETINGS AND EVENTS**

See staff report attached hereto.

Directors Dorey and Vásquez reported on their attendance at the Southern California Water Coalition meeting on July 19, 2019 where they heard a panel discussion on San Diego's "all-of-the-above" approach to water reliability. The panel featured Water Authority Board Chair Jim Madaffer as well as Amy Dorman from the City of San Diego and Stephanie Gaines from the San Diego County Watershed Protection Program.

Director Vásquez reported on his attendance at the Legislative Round-Up hosted by the Water Authority on July 15, 2019 where Senator Brian Jones spoke about various pieces of water related legislation. He also stated that Senator Jones gave an overview of the political landscape in Sacramento and indicated that Governor Newsom has a big challenge in front of him dealing with the myriad of water issues facing California.

President MacKenzie requested to attend the Urban Water Institute Annual Water Conference in San Diego on August 14-16, 2019. She also requested attendance at the CSDA Quarterly Dinner Meeting

on August 15, 2019 in San Diego. Director Vásquez requested to attend the Association of California Water Agencies (ACWA) Fall Conference on December 3-6, 2019 in San Diego.

19-07-80 *Upon motion by Director Sanchez, seconded by Director Vásquez and unanimously carried (4 ayes: Vásquez, Dorey, Sanchez, and MacKenzie; 1 absent: Miller), the Board of Directors authorized President MacKenzie to attend the Urban Water Institute Annual Water Conference on August 14-16, 2019 and the CSDA Quarterly Dinner Meeting on August 15, 2019; and authorized Director Vásquez to attend ACWA Fall Conference on December 3-9, 2019.*

**11. ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES**

See staff report attached hereto.

Mr. Hodgkiss reviewed the items for future agendas, stating that the “San Pasqual Undergrounding Project update” and the “Buena Creek (HB) Reservoir Rehabilitation Project fencing and paving” items were being scheduled for the August 7 meeting. Mr. Hodgkiss stated that a “Member Agency Engagement” Presentation by the San Diego County Water Authority” was also being scheduled for the August 7 meeting. Director Vásquez requested that the Board receive an update on the “Edgehill (E) Reservoir and Pump Station Project” at a future meeting. Mr. Hodgkiss said that ACWA considerations for Committee Appointments would be scheduled for a meeting in September.

**12. COMMENTS BY DIRECTORS**

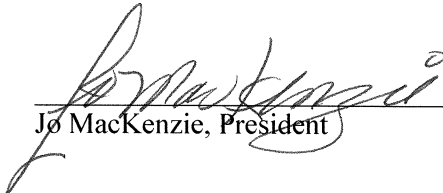
Director Vásquez reported on several noteworthy newspaper articles he had read including one concerning Cadiz, Inc.’s sale of desert aquifer water to southern California cities, which has been delayed due to environmental groups pushing for more oversight and review. Director Vásquez also reported on an article regarding climate change, which predicted shorter winters and more severe rainstorms.

**13. COMMENTS BY GENERAL MANAGER**


Mr. Hodgkiss reminded the Board about the Water Supply Planning Study workshop scheduled for August 8, stating that the packets would go out early next week in advance of the packets for the August 7 Board meeting to allow ample time for review. Mr. Hodgkiss wished Director Sanchez a happy birthday.

**14. ADJOURNMENT**

There being no further business to come before the Board, at 10:20 a.m., President MacKenzie adjourned the meeting.

  
Jo MacKenzie, President

ATTEST:

  
Ramae Ogilvie, Assistant Secretary  
Board of Directors  
VISTA IRRIGATION DISTRICT



## STAFF REPORT

Agenda Item: 6.A

Board Meeting Date:	July 24, 2019
Prepared By:	Shallako Goodrick
Reviewed By:	Marlene Kelleher
Approved By:	Brett Hodgkiss

SUBJECT: FISCAL YEAR 2019 CAPITAL OUTLAY CARRYOVER

RECOMMENDATION: Approve the Capital Outlay Carryover for fiscal year 2019.

PRIOR BOARD ACTION: Amounts contained in the Capital Outlay Carryover have been previously approved by the Board as part of the District's Capital Budget or as separate Board approvals funded through the Capital Improvement Reserve.

FISCAL IMPACT: The amounts in the Capital Outlay Carryover have already been collected and have no impact on the current year budget or water rates.

SUMMARY: Staff annually identifies capital projects that have not been fully expended and need to be carried over to the following fiscal year. Staff has identified an estimated \$7,888,408 in capital items from fiscal year 2019 that need to be carried over to fiscal year 2020.

These amounts represent items that were previously approved by the Board, but due to timing, construction delays outside the District's control and unforeseen circumstances, have not been finalized as of June 30, 2019. The attached schedule indicates the capital items to be carried over.

DETAILED REPORT: See attached schedule.

ATTACHMENT: Capital Outlay Carryover – Fiscal Year 2019.

**Vista Irrigation District  
CAPITAL OUTLAY CARRYOVER  
Fiscal Year 2019**

	<b>Budget Item #</b>	<b>Approved Capital Outlay</b>	<b>Estimated Outlay Through 6/30/2019</b>	<b>Estimated Carryover</b>	
<b>ENGINEERING:</b>					<b>Comments</b>
E43 Regulator Relocation & Upgrade	10-02	150,000	75,152	74,848	E43 Regulator Relocation start date September 2019
AB Line Replacement	11-04	1,100,000	133,971	966,029	On hold pending easement and environmental issues
East Vista Way - Mason Road Pipeline	12-02	600,000	-	600,000	On hold pending adjacent development and future street improvements
Flume - Siphon Replacement	15-03	1,300,000	65,883	1,234,117	On hold pending completion of Water Supply Planning Study
Flume - Pressure Zone Loop	15-05	280,000	13,575	266,425	On hold pending completion of Water Supply Planning Study
E Reservoir and Pump Station	16-04	600,000	214,366	385,634	Under design, tentative start date June 2020
Paseo Santa Fe Project	16-05	1,850,000	998,594	851,406	Under construction, expected completion October 2019
FY 2018 Main Replacement Program	18-01	4,500,000	4,067,119	432,881	On going
Calle Maria Pipeline Extension	18-02	200,000	-	200,000	On hold pending owner easement and exchange agreement with VWD <sup>1</sup>
Vista Flume - Beehive Bench & Siphon	18-03	100,000	16,862	83,138	On hold pending completion of Water Supply Planning Study
Lita Lane Pipeline Extension	18-04	81,000	-	81,000	Postponed to coordinate TSA <sup>2</sup> , construction estimated to begin in 2020
HB Reservoir Rehabilitation	18-05	1,475,000	315,709	1,159,291	Under construction, expected completion July 2020
FY 2019 Main Replacement Program	19-01	2,750,000	1,264,361	1,485,639	On going
		14,986,000	7,165,592	7,820,408	
<b>FIELD SERVICES:</b>					
Lobby Security Upgrade	18-12	48,000	-	48,000	Expected completion June 2020
<b>OPERATIONS:</b>					
Flow Control Facility	19-10	85,000	106,772	-	Expected completion July 2019
Altitude and Seismic Valve Actuators	19-12	20,000	-	20,000	Expected completion July 2019
		105,000	106,772	20,000	
		\$ 15,139,000	\$ 7,272,364	\$ 7,888,408	

<sup>1</sup> VWD - Vallecitos Water District

<sup>2</sup> TSA - Temporary Service Agreement



## STAFF REPORT

Agenda Item: 6.B

**Board Meeting Date:** July 24, 2019  
**Prepared By:** Frank Wolinski  
**Approved By:** Brett Hodgkiss

SUBJECT: PAVING SERVICES

RECOMMENDATION: Authorize the General Manager to execute a contract with SealRight Paving, Inc. for paving services on Warmlands Avenue in an amount of \$101,651.25.

PRIOR BOARD ACTION: None.

FISCAL IMPACT: \$101,651.25

SUMMARY: The District solicited bids from fourteen contractors for final asphalt repairs for this project. Five contractors attended the mandatory job walk, and four responsive bids were received. SealRight Paving, Inc. responded with the lowest bid.

DETAILED REPORT: District staff installed approximately 1,900 feet of 8-inch PVC pipe on Warmlands Avenue. This phase of the project replaced 8-inch Nipponite pipe that was installed in the early 1960s. Bids were solicited for approximately 8,400 square feet of asphalt repair work. The contractor will be required to pave in two phases (separate mobilizations) per County of San Diego standards. Bid results are as follows:

➤ SealRight Paving, Inc.	\$101,651.25
➤ Joe's Paving Co., Inc.	\$104,790.55
➤ Rancho Paving, Inc.	\$127,918.00
➤ Peters Paving & Grading, Inc.	\$148,734.00



# Cash Disbursement Report

Payment Dates 06/27/2019 - 07/10/2019

Payment Number	Payment Date	Vendor	Description	Amount
62046	07/03/2019	Refund Check 62046	Customer Refund	2,151.00
62047	07/03/2019	Refund Check 62047	Customer Refund	2,333.49
62048	07/03/2019	ABABA Bolt	Stainless Hardware & Drill/Tap Combos	153.83
	07/03/2019		Hardware	245.91
62049	07/03/2019	Ironwood Plumbing	Meter Tie-Backs - Camino Ciego	5,995.00
62050	07/03/2019	AirX Utility Surveyors, Inc	Potholing Utilities for E43 Pressure Regulating Station	2,575.00
62051	07/03/2019	Allie's Party Equip Rental Inc	Table & Chair Rental 6/18/19 - Employee Event	425.14
62052	07/03/2019	AT&T	SIP Trunk Service	416.20
	07/03/2019		Data Service	698.93
62053	07/03/2019		3680/CALNET3 5/13/19-6/12/19 - Phones	377.85
	07/03/2019		0230/CALNET3 5/13/19- 6/12/19 -Teleconference	1.34
62054	07/03/2019	Cecilia's Safety Service Inc	Traffic Control - Camino Ciego Court	4,042.50
	07/03/2019		Traffic Control - Warmlands Ave/Vista Grande Dr	6,217.50
62055	07/03/2019	Citi Cards	Dump Truck Rear Bed Level Gauge	256.30
	07/03/2019		Basic Electricity Training	1,100.00
	07/03/2019		Backflow Refresher Training	195.00
	07/03/2019		CSDA Fiscal Committee Mtg	192.96
	07/03/2019		Kitchen/Building Supplies	892.22
	07/03/2019		GFI FaxMaker Online Service	12.75
	07/03/2019		Employment Advertising - Water Resources Supervisor	200.00
	07/03/2019		Employment Advertising - Meter Reader Trainee	70.00
	07/03/2019		Employment Advertising - System Controls Tech	100.00
	07/03/2019		Employment Advertising - Meter Reader Trainee	200.00
	07/03/2019		Employment Advertising - System Control Tech	200.00
	07/03/2019		ACWA Region 10 2019 Program - P Sanchez	75.00
	07/03/2019		ACWA Region 10 2019 Program - R Vasquez	75.00
	07/03/2019		Urban Water Institute Conference - R Vasquez	425.00
	07/03/2019		Western Groundwater Congress - P Dorey	610.00
	07/03/2019		Southern California Water Coalition - P Dorey	75.00
62056	07/03/2019	City of Vista	S Santa Fe Phase II - Reimb for Construction 04/2019	26,575.30



Payment Number	Payment Date	Vendor	Description	Amount
62057	07/03/2019	Coastal Chlorination & Backflow	Chlorination of New Main Line	366.00
62058	07/03/2019	Core & Main	4" Flg X Flg Spools (2)	676.57
	07/03/2019		8'X12" DI Spools (2)	643.84
62059	07/03/2019	Core & Main	DI Spool 6X12" (1)	89.76
62060	07/03/2019	DIRECTV	DirectTV Service	94.99
62061	07/03/2019	Dudek	"E" Reservoir Replacement 04/2019	34,166.82
62062	07/03/2019	Endicott Comm., Inc - CV	Answering Service	327.20
62063	07/03/2019	Fastenal Company	Stainless Steel Washers (300)	135.75
62064	07/03/2019	Ferguson Waterworks	Brass Nuts & Connectors	292.28
62065	07/03/2019	Coast Fitness Repair Shop	Fitness Equipment Maintenance	214.07
62066	07/03/2019	Fleet Pride	Wheel Chocks	271.77
62067	07/03/2019	Gannett Flemming, inc	Design Svcs Group 3 Pipeline Replacement 05/2019	3,496.14
	07/03/2019		Design Svcs E43 Pressure Reducing Station 05/2019	6,137.51
62068	07/03/2019	Glennie's Office Products Inc	Office Supplies	91.43
62069	07/03/2019	Grainger	Stainless Plumbing Fittings	69.98
62070	07/03/2019	Hawthorne Machinery Co	Spring Shock Kit	203.50
62071	07/03/2019	HUB Construction Specialties	Construction/Masonry Supplies	114.46
62072	07/03/2019	Identifix Inc	Automotive Help Hotline Subscription	1,428.00
62073	07/03/2019	InfoSend Inc	Support & Storage 05/2019	1,343.79
62074	07/03/2019	Infrastructure Engineering Corporation	HB Reservoir Rehabilitation 05/2019	5,800.00
62075	07/03/2019	Iron Mountain Records Management	Offsite Data Storage 09/2018	301.52
	07/03/2019		Offsite Data Storage 01/2019	319.70
	07/03/2019		Offsite Data Storage 03/2019	322.87
62076	07/03/2019	Liebert Cassidy Whitmore	Employment Law Consortium Membership 07/19 - 06/20	4,200.00
	07/03/2019		Legal Services 05/2019	133.00
	07/03/2019		Legal Services 05/2019	5,266.24
62077	07/03/2019	Major League Pest	Rodent Service	400.00
62078	07/03/2019	Moodys	Dump Fees (2)	400.00
62079	07/03/2019	NAPA Auto Parts	Synthetic Gear Oil (12)	201.22
62080	07/03/2019	North County Auto Parts	Headlamp - Van 71	33.54
	07/03/2019		Filters, Oil, Def Fluid, Battery Cleaner	127.05
	07/03/2019		Oil Filter	3.54
62081	07/03/2019	North County Industrial Park	Association Fees 07/2019 - Engineer St	879.30
62082	07/03/2019	North County Lawnmower Inc	Weed Whip Parts	73.21
62083	07/03/2019	O'Reilly Auto Parts	Magnet for Nail & Metal Pickup	17.31

Payment Number	Payment Date	Vendor	Description	Amount
62084	07/03/2019	PRII/SLR Vista Apartments	Credit of VID & SDCWA Capacity Fees for 5/8" Meters (2)	18,450.00
62085	07/03/2019	R & R Controls Inc	Diagnose Condenser Water Pumps for HVAC	298.00
62086	07/03/2019	Ramco Petroleum	Fuel 05/2019	1,444.10
62087	07/03/2019	RC Auto & Smog	Smog Test - Truck 14	50.00
62088	07/03/2019	Red Wing Shoe Store	Footwear Program (3)	860.42
62089	07/03/2019	Rincon del Diablo MWD	2019 Calendars & Forms	4,832.58
62090	07/03/2019	RouseSign and Graphics Inc	Date Stickers for Public Notification (3)	64.95
62091	07/03/2019	San Diego Friction Products	Slack Adjusters (2)	184.72
62092	07/03/2019	Shred-it USA LLC	Shredding Service	114.57
62093	07/03/2019	AlphaGraphics 554	CCR Printing	238.19
62094	07/03/2019	Southern Counties Lubricants, LLC	Fuel 06/01/19 - 06/15/19	7,038.88
62095	07/03/2019	Sunbelt Rentals	Brush Chipper Rental	733.00
62096	07/03/2019	Sunrise Materials Inc	Gravel Bags, Pavers, Pallet Deposits	1,265.44
	07/03/2019		Pallets	(97.43)
62097	07/03/2019	TS Industrial Supply	Penetrant Spray (6)	62.44
	07/03/2019		Water Fire Extinguisher Brackets (2)	130.87
	07/03/2019		Fire Extinguisher Brackets (2)	109.87
62098	07/03/2019	UniFirst Corporation	Uniform Service	360.06
62099	07/03/2019	Verizon Wireless	Air Cards	76.02
62100	07/03/2019	Vinje & Middleton Engineering Inc	Compaction Test - Warmlands	223.75
62101	07/03/2019	Vista Fence Company Inc	Fencing Supplies - E1 Reservoir	42.22
	07/03/2019		Chain Link Fence - E2 North Dr. Property	5,988.00
62102	07/03/2019	Vortex Industries Inc	Gate Repairs @ "H" Reservoir	500.96
62103	07/03/2019	Vulcan Materials Company and Affiliates	Cold Mix	2,090.83
62104	07/03/2019	Weseloh Chevrolet	Door Panel, Window Glass Guides - Truck 51	565.43
	07/03/2019		TPMS Wheel Sensor (1) - Truck 73	75.36
62105	07/03/2019	WCT Products, Inc	Carry Case, Heavy Duty Leads	296.31
62106	07/10/2019	Refund Check 62106	Customer Refund	69.40
62107-62108	07/10/2019	Refund Check 62107-62108	Customer Refunds	386.34
62109	07/10/2019	Refund Check 62109	Customer Refund	15.32
62110-62115	07/10/2019	Refund Check 62110-62115	Customer Refunds	767.48
62116	07/10/2019	Active Auto Collision	Prep & Paint Truck Utility Bed - Truck 61	1,356.75
62117	07/10/2019	Amarra Community Association	Refund Meter Deposit	259.19
62118	07/10/2019	Servpro of North Vista/San Marcos	Restoration Service - Lynmar Lane	7,612.25
62119	07/10/2019	Big Drip Plumbing	Meter Tie-Backs	8,500.00

Payment Number	Payment Date	Vendor	Description	Amount
62120	07/10/2019	Boot World Inc	Footwear Program (4)	635.34
62121	07/10/2019	Cal-Mesa Steel Supply Inc	Steel Plate for Solar Mast Construction	156.24
62122	07/10/2019	Cecilia's Safety Service Inc	Traffic Control - Warmlands Ave/Vista Grande Dr	3,495.00
	07/10/2019		Traffic Control - Oak Dr/Oak Knoll Dr	3,595.00
	07/10/2019		Traffic Control - Flower Lane/Hill Dr	1,275.00
62123	07/10/2019	Clinical Lab of San Bernardino Inc	Stage 2 DBP Samples	920.00
62124	07/10/2019	Core & Main	4" Meter (1)	2,367.84
	07/10/2019		Parts for Install - Clayton Place	938.92
	07/10/2019		Pipe 6" PVC DR-14 C900 (120)	672.88
	07/10/2019		Pipe 8" PVC DR-14 C900 (660)	6,480.06
	07/10/2019		Pipe 10" PVC DR-14 C900 (760)	11,213.40
	07/10/2019		Reducer 10x6 DI PO (1)	153.12
	07/10/2019		Flange 6" SOW 8-hole (2)	49.80
	07/10/2019		Adapter 8" DI POxFL (1)	129.34
	07/10/2019		El 2" Brass Street 90 Degree (6)	142.89
	07/10/2019		Coupling 8" Repair PVC C900 (2)	147.22
	07/10/2019		Adapter 2" Copper x MIP (12)	151.98
	07/10/2019		Service Saddle 8x2 PVC (3)	492.74
	07/10/2019		Coupling 6" Repair PVC C900 (6)	157.50
	07/10/2019		Coupling 10" Macro 2 Bolt (1)	512.56
	07/10/2019		Nut Bolt Gasket Kit 10"- 12" (10" gasket) (6)	159.71
	07/10/2019		Corp Stop 1" MIP X Flare (23)	1,381.81
	07/10/2019		Coupling 8" Deflection C900 (10)	613.78
	07/10/2019		Service Saddle 10x1 PVC (10)	1,869.26
	07/10/2019		Service Saddle 8x1 PVC (13)	1,961.43
	07/10/2019		Corp Stop 2" MIP X FIP (6)	1,334.85
	07/10/2019		Tee 10" DI Flange (3)	1,184.04
	07/10/2019		Tubing 1" Copper Soft 60' (500)	2,029.69
	07/10/2019		Zinc Anode bag 30lb (13)	2,462.69
	07/10/2019		Angle Ball Mtr Valve 1" Flare Swl Mtr Nut Lockwing (23)	2,524.86
	07/10/2019		Tee 10x6 DI POxFL (3)	992.57
	07/10/2019		Gate Valve 6" POxFL R/W (4)	2,533.05
	07/10/2019		Angle Ball Valve 2" FNPT X MNPT (3)	814.54
	07/10/2019		Gate Valve 8" POxFL R/W (3)	3,003.94
	07/10/2019		Coupling 10" Deflection C900 (12)	1,857.57

Payment Number	Payment Date	Vendor	Description	Amount
	07/10/2019		Coupling 10" Repair PVC C900 (6)	799.86
	07/10/2019		Nut Bolt Gasket Kit 6"-8" (6" gasket) 3/4 x 3 1/4 (16)	158.13
	07/10/2019		Ell 6"x16" POxFL Bury DI (3)	746.93
	07/10/2019		Coupling 6" Macro (3)	711.20
	07/10/2019		Fire Hydrant LB400 Check Valve (3)	4,273.71
	07/10/2019		Service Saddle 10x2 PVC (3)	628.20
	07/10/2019		Coupling 6" Deflection C900 (6)	177.31
	07/10/2019		Adapter 6" DI POxFL (2)	191.93
	07/10/2019		Tee 8x6 DI POxFL (1)	193.59
	07/10/2019		Adapter 10" DI FLxPO (2)	327.11
	07/10/2019		Tee 8" DI Flange (1)	259.51
	07/10/2019		Reducer 8x6 DI PO (3)	310.43
	07/10/2019		Coupling 8" Macro (1)	279.29
	07/10/2019		Wire 10 Copper (500)	162.38
62125	07/10/2019	County of San Diego	LAFCO FY19/20	29,129.71
62126	07/10/2019	DMD Systems Recovery Inc	Data Destruction - District PC & Server Hard Drives	1,435.00
62127	07/10/2019	Dudek	"E" Reservoir Replacement 05/2019	44,798.50
62128	07/10/2019	EDCO Waste & Recycling Services Inc	Trash & Recycle 06/2019	212.05
62129	07/10/2019	Ferguson Waterworks	Lid 8" Slotted Valve (VID) (80)	1,991.80
62130	07/10/2019	D.H. Maintenance Services	Strip and Seal Lobby Slate	825.00
62131	07/10/2019	Glennie's Office Products Inc	Office Supplies	8.12
62132	07/10/2019	Grainger	Bore Adapter (1)	62.72
62133	07/10/2019	Home Depot Credit Services	Spade for Chipping Gun	195.29
	07/10/2019		Impact Gun	268.30
	07/10/2019		Stand to Mount Drill Press	154.48
	07/10/2019		Tools - Truck 16	24.29
	07/10/2019		Compressed Air Filter	14.05
	07/10/2019		Metal Plate	64.94
	07/10/2019		Concrete to Repair 'H" Line Manhole	14.51
	07/10/2019		Paint for Fencing Panel	32.18
	07/10/2019		Fence Panel Replacement	118.72
	07/10/2019		Lumber	24.58
	07/10/2019		Tools & Supplies	269.76
	07/10/2019		Tools & Supplies	27.81
	07/10/2019		Lock	8.67

Payment Number	Payment Date	Vendor	Description	Amount
	07/10/2019		Garbage Disposal	190.92
	07/10/2019		Drill Bits & Drivers	71.22
	07/10/2019		Conduit Installation Parts	63.90
	07/10/2019		Electrical Supplies, Copper Tubing	303.25
	07/10/2019		Electrical Fittings	78.46
	07/10/2019		Electrical & Construction Supplies	63.61
	07/10/2019		Electrical Supplies	92.56
	07/10/2019		Spray Adhesive (3)	34.00
	07/10/2019		Concrete 60lb bag (112)	219.12
	07/10/2019		Concrete Rapid Set 60lb bag (50)	818.52
	07/10/2019		Concrete 60lb bag (112)	416.39
62134	07/10/2019	InfoSend Inc	Data Processing/Mailing Service 05/2019	6,423.06
	07/10/2019		E-CCR Notice Inserts (mail & email)	138.63
62135	07/10/2019	Kimball Midwest	Hydraulic Hose Wrap & Hose Clamps	1,132.30
62136	07/10/2019	LDCo., Inc	Warehouse Racking Project	5,572.30
62137	07/10/2019	Velocity Vehicle Group	Apitong Wood - Truck 7	555.28
	07/10/2019		Apitong Wood - Truck 7	(555.28)
	07/10/2019		Apitong Wood - Truck 7	624.71
62138	07/10/2019	Major League Pest	Monthly Pest Control	93.00
62139	07/10/2019	North County Auto Parts	Hose Nipples (5)	40.05
	07/10/2019		Shop Chemicals, Electrical Wire	44.13
62140	07/10/2019	O'Reilly Auto Parts	Grease Gun (1)	37.88
62141	07/10/2019	Benetrac	Employee Benefits Tracking 07/2019	400.00
62142	07/10/2019	Paychex of New York LLC	Onboarding/Recruiting Service 07/2019	412.50
62143	07/10/2019	Ramona Disposal Service	Trash Service 05/2019	161.10
62144	07/10/2019	Rancho Environmental Service	Tree Removal and Stump Grinding at HB Reservoir	8,350.00
62145	07/10/2019	RC Auto & Smog	Smog Test & TPMS System Diagnosis - Truck 73	98.50
62146	07/10/2019	San Diego Gas & Electric	Gas Use 06/2019	502.81
	07/10/2019		Electric 06/2019 - Henshaw Buildings & Grounds	409.59
	07/10/2019		Electric 06/2019 - Henshaw Wellfield	8,396.50
	07/10/2019		Electric Transmission 06/2019	2,271.26
	07/10/2019		Electric 06/2019 - Henshaw Buildings & Grounds	461.80
	07/10/2019		Electric 06/2019 - Henshaw Wellfield	328.42
62147	07/10/2019	Save Our Heritage Organisation	WCRH O&M Contribution 7/2019 - 9/2019	3,000.00
62148	07/10/2019	Spok, Inc	Pages 07/2019	44.06

Payment Number	Payment Date	Vendor	Description	Amount
62149	07/10/2019	State Board of Equalization	Jun '19 Use Tax Return	621.00
62150	07/10/2019	Talley Inc	Ethernet Radios for SDADA System (4)	2,730.68
62151	07/10/2019	Tegriscap Inc	Landscape Service	1,797.57
62152	07/10/2019	The UPS Store 0971	Shipping 06/2019	288.58
62153	07/10/2019	Midas Service Experts	Installed TPMS Wheel Sensors, Reprogrammed Computer	99.96
62154	07/10/2019	Totalfunds	Postage Machine Refill	2,500.00
62155	07/10/2019	Miramar Truck Center	Replace Pressure Transducer	5,628.00
62156	07/10/2019	TS Industrial Supply	Striping paint White #720 20 oz can (36)	186.28
	07/10/2019		Striping paint Blue #750 20oz can (48)	248.37
	07/10/2019		Utility Knife (2)	9.92
	07/10/2019		1.25" Stiff Wall Scraper (4)	14.69
	07/10/2019		Ribbon Blue Flagging (10)	16.26
	07/10/2019		Striping paint Black #770 20 oz can (12)	62.09
	07/10/2019		Camlok Hose Connections - AZ2	25.94
	07/10/2019		Blue Safety Cones (6) - Garage	156.45
	07/10/2019		Towel Wypall X80 (10)	349.65
	07/10/2019		Gloves Thickster Nitrile XL 100 per box (24)	362.42
	07/10/2019		Drill Press Vise, Chuck Key	138.37
62157	07/10/2019	UniFirst Corporation	Uniform Service	360.06
62158	07/10/2019	Verizon Wireless	Cell Phones 05/16/19 - 06/15/19	1,371.39
	07/10/2019		SCADA Remote Access 05/21/19-06/20/19	368.78
62159	07/10/2019	Vista Brake & Smog	Tires & Alignment (2) - Truck74	411.07
62160	07/10/2019	Weseloh Chevrolet	TPMS Wheel Sensors (3) - Truck 73	226.08
	07/10/2019		Seat Belt Receptacle - Truck 73	86.81
<b>Grand Total:</b>				<b>397,162.50</b>



## STAFF REPORT

Agenda Item: 7

**Board Meeting Date:** July 24, 2019  
**Prepared By:** Lisa Soto  
**Approved By:** Brett Hodgkiss

**SUBJECT:** CALIFORNIA SPECIAL DISTRICTS ASSOCIATION BOARD OF DIRECTORS ELECTION, SOUTHERN NETWORK, SEAT B

**RECOMMENDATION:** Cast Vista Irrigation District's ballot for California Special Districts Association (CSDA) Board of Directors for the Southern Network, Seat B.

**PRIOR BOARD ACTION:** On July 5, 2018, the Board cast the District's vote for Jo MacKenzie for the CSDA Board of Directors for the Southern Network, Seat A.

**FISCAL IMPACT:** None.

**SUMMARY:** The District received an electronic ballot for use in the CSDA Board of Directors election for the Southern Network, Seat B. There are seven candidates, and the District may vote for one.

**DETAILED REPORT:** Each of CSDA's six networks has three seats on the Board of Directors; the term for Seat B in each network expires this year. Each candidate is a board member or management level employee of a CSDA regular member located in the geographic network that the candidate seeks to represent. Ballots must be received by CSDA by August 9, 2019.

**ATTACHMENTS:**

- Electronic Ballot – 2019 CSDA Board of Directors Election, Southern Section, Seat B
- Candidate Statements



Home

How It Works

Logout Brett Hodgkiss

**Electronic Ballot - 2019 CSDA Board of Directors Election, (Seat B) Southern Network - Term 2020-2022**

**Please vote for your choice**

Choose one of the following candidates:

- Ronald Coats - East Valley Water District
- Dennis LaMoreaux - Palmdale Water District
- Michael Mack - Rainbow Municipal Water District
- Greg Mills - Serrano Water District
- Kelly Rivers - Orange County Cemetery District
- Kathleen Tiegs - Cucamonga Valley Water District
- Lindsay Woods - Hesperia Recreation and Park District

**Ronald Coats**    [\[view details\]](#)

**Dennis LaMoreaux**    [\[view details\]](#)

**Michael Mack**    [\[view details\]](#)

**Greg Mills**    [\[view details\]](#)

**Kelly Rivers**    [\[view details\]](#)

**Kathleen Tiegs**    [\[view details\]](#)

**Lindsay Woods**    [\[view details\]](#)

Continue

Cancel



**Ronald Coats**  
East Valley Water District



**California Special  
Districts Association**  
*Districts Stronger Together*

## 2019 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: Ronald L. Coats

District/Company: East Valley Water District

Title: Governing Board Member

Elected/Appointed/Staff: Elected

Length of Service with District: Five Year s

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

\* Please see attached

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

\* Please see attached

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

\* Please see attached

4. List civic organization involvement:

\* Please see attached

**\*\*Candidate Statement** – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Any statements received in the CSDA office after April 17, 2019 will not be included with the ballot.**



# EAST VALLEY WATER DISTRICT

LEADERSHIP | PARTNERSHIP | STEWARDSHIP

## BOARD OF DIRECTORS

Chris Carrillo  
President

David E. Smith  
Vice President

Ronald L. Coats  
Director

Phillip R. Goodrich  
Director

James Morales, Jr.  
Director

John Mura, General Manager/CEO

Dear Fellow CSDA Member:

Since joining the East Valley Water District Board in 2014, I have had the pleasure of being part of a world class organization. I firmly believe in the importance of transparent government and public service. With these foundational principles, I look forward to representing this region in a professional manner, as the Southern Network, Seat B, Board of Directors representative for the California Special Districts Association (CSDA).

I am a proud member of the California Special District's Association and currently sit on the Member Services Committee and the Professional Development Committee. I am committed to active civic engagement, where I was also an ambassador for the San Bernardino Area Chamber of Commerce; Chairman of the Citizens Oversight Committee for San Bernardino Community College District; Vice Chairman of Advisory Commission on Water Policy Board for San Bernardino Valley Municipal Water District; Budget Review Committee member for the San Bernardino City Unified School District; along with being a 36 gallon plus donor to Life Stream Blood Bank; served in the United States Army; and member of many other civic organizations.

I have had the opportunity to work with a number of organizations through my involvement with CSDA, and truly believe in the importance of sharing knowledge, experiences, and lessons learned. As a lifetime member of the CSDA Leadership Foundation, I have experienced the benefits of a strong peer network firsthand. With East Valley Water District recently receiving its Gold District of Distinction Accreditation, we look forward to continuing to be an active member in the valuable organization.

As a CSDA Director, I will bring that passion for good governance and public service. I look forward to conveying local issues for discussion on a broader level and working through the challenges and opportunities facing special districts in California.

Whether it is serving in the military, participation in local organization, or representing the residents East Valley Water District, I have taken great pride in being an active member of my community. I look forward to your consideration for allowing me the opportunity to serve on the board of our special district community.

Sincerely,

Ronald L. Coats  
East Valley Water District Board Member

## Ronald L. Coats – 2019 CSDA Board Candidate Information Sheet

### 1) Involvement with CSDA

- Served on the Member Services Committee and the Professional Development Committee.
- Received the Recognition in Special District Governance.
- Received my Certificate of Completion in the Special District Leadership Academy Advanced Coursework.
- Attended several workshops, webinars and conferences through CSDA.

### 2) State-wide Associations

1. Member of the California State Sheriff's Association (Over 30 Years)

### 3) Local government involvement

1. Currently serving as a Director, previously served as Vice Chair and Chairman of the Board for East Valley Water District (5 Years)
2. Currently serving as Vice Chair for the Advisory Committee on Water Policy for the San Bernardino Valley Municipal Water District (2 Years)
3. Served on the Citizens Advisory Committee for the Review of the General Plan for the City of San Bernardino (2 Years)
4. Served as a member, Vice Chair and Chairman of the Citizens Oversight Committee for the San Bernardino City Unified School District (12 Years)
5. Served as a member and Chairman of the Citizens Oversight Committee for the San Bernardino Community College District (3 Years)
6. Currently serving as a board member for the Association of San Bernardino County Special Districts (2 Years)

### 4) Civic involvement

1. Donated over 36 gallons of Blood to Life Stream Blood Bank in San Bernardino and Riverside Counties
2. Member of the American Legion Post 421 in Highland, CA. (Over 35 Years)
3. Conducted "mock" job interviews to seniors at Redlands Unified School District schools (3 Years)
4. Served on the Planning and Allocations and Community Impact Cabinet committees for the Arrowhead United Way (15 Years)
5. Served in the United States Army from August of 1966 until August of 1970, attaining the rank of Staff Sergeant. Served in the United States and The Federal Republic of Germany (4 Years)
6. Served as a member and Chairman of the Ambassadors for the San Bernardino Area Chamber of Commerce (15 Years)

**Dennis LaMoreaux**  
Palmdale Water District



California Special  
Districts Association  
*Districts Stronger Together*

## 2019 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: Dennis D. LaMoreaux, PE, SDA

District/Company: Palmdale Water District

Title: General Manager

Elected/Appointed/Staff: Staff

Length of Service with District: 30 years Palmdale Water District and Rosamond Community Services District

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

Regular attendee of Annual Conferences, General Manager Leadership Summit, Governance Certificate, Special District Institute Certificate in Special District Leadership & Management, Special District, Administrator, Coach in CSDA Coaching Program.

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

Active in ACWA and ACWA/JPIA

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

Participated in two MSR with the Los Angeles LAFCO, Executive Director for the Palmdale Recycled Water Authority, Chair of Antelope Valley Watermaster Advisory Committee.

4. List civic organization involvement:

Member of Palmdale, Hispanic, and Antelope Valley African American Chambers of Commerce.

**\*\*Candidate Statement** – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Any statements received in the CSDA office after April 17, 2019 will not be included with the ballot.**



**California Special  
Districts Association**  
*Districts Stronger Together*

Dennis D. LaMoreaux Candidate Statement:

Fellow Southern Network CSDA Members,

I respectfully ask for your support to be the Seat "B" Board member for our area. I have worked with special districts in California for more than three decades and am confident that I have the skills, experience and commitment to be a strong proponent for our Network. There were several challenges and changes to special districts during my tenure. These include Little Hoover Commission reports, gaining representation on Local Agency Formation Commissions, and multiple efforts to better inform and educate State legislators. These challenges were handled successfully and made us stronger and more unified. My involvement with these matters will be helpful for both our Network and the entire Association as new issues arise.

My 30-plus years with special districts have been with Palmdale Water District and Rosamond Community Services District. Palmdale Water District celebrated 100 years of serving the community in 2018. It is a medium-sized water district with about 27,000 water service connections. It is a State Water Contractor that operates in an adjudicated groundwater basin and owns two surface water reservoirs and dams. Rosamond Community Services District was formed in 1966 to provide services in its area. It is a smaller district with 5,103 water and 4,738 sewer connections. It also operates streetlights and provides graffiti abatement. My experience in these different types of districts is valuable and gives a well-rounded background to understand and advocate for our Network.

The Southern Network has a large area and nearly 200 member agencies. I am fully committed to representing the entire Network as a board director. With your votes, I will be honored to work with current Southern Network Directors Arlene Schafer and Jo MacKenzie to make sure our needs are met and are well represented within the full CSDA Board.



**PALMDALE WATER DISTRICT**

A CENTURY OF SERVICE

RECEIVED

JUN 05 2019

June 3, 2019

VISTA IRRIG. DIST.

**BOARD OF DIRECTORS**

**ROBERT E. ALVARADO**  
Division 1

**DON WILSON**  
Division 2

**GLORIA DIZMANG**  
Division 3

**KATHY MAC LAREN**  
Division 4

**VINCENT DINO**  
Division 5

Vista Irrigation District  
ATTN: Mr. Brett Hodgkiss  
General Manager  
1391 Engineer Street  
Vista, CA 92081-8840

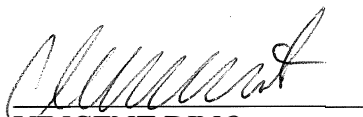
**RE: SUPPORT FOR CSDA SEAT "B" IN SOUTHERN NETWORK**

Dear Mr. Hodgkiss:

Palmdale Water District is honored to nominate Dennis LaMoreaux to serve on the Southern Network Board of Directors for the California Special Districts Association (CSDA). We respectfully request your support and vote in the upcoming election for Dennis to represent you. Enclosed is his candidate statement explaining his background and extensive qualifications that are critical for the continued success of the CSDA Board.

Dennis fully understands the important role special districts play to efficiently and responsibly provide services for the people of California. He is fully committed to strengthening the understanding of our role and helping to ensure we remain viable in California. Dennis' dedication, loyalty, knowledge and work ethic have made him a stellar leader for Palmdale Water District. We are confident that he will be a true asset to the Southern Network Board with your support.

Very truly yours,

  
VINCENT DINO,  
President

  
KATHY MAC LAREN,  
Vice-President

Enclosure

cc: PWD Board of Directors

**DENNIS D. LaMOREAUX**  
General Manager

**ALESHIRE & WYNDER LLP**  
Attorneys





# VOTE FOR DENNIS D. LaMOREAUX CSDA SOUTHERN NETWORK BOARD SEAT "B"

Fellow Southern Network CSDA Members,



I respectfully ask for your support to be the Seat "B" Board member for our area. I have worked with special districts in California for more than three decades and am confident that I have the skills, experience and commitment to be a strong proponent for our Network. There were several challenges and changes to special districts during my tenure. These include Little Hoover Commission reports, gaining representation on Local Agency Formation Commissions, and multiple efforts to better inform and educate State legislators. These challenges were handled successfully and made us stronger and more unified. My involvement with these matters will be helpful for both our Network and the entire Association as new issues arise.



Dennis D. LaMoreaux

My 30-plus years with special districts have been with Palmdale Water District and Rosamond Community Services District. Palmdale Water District celebrated 100 years of serving the community in 2018. It is a medium-sized water district with about 27,000 water service connections. It is a State Water Contractor that operates in an adjudicated groundwater basin and owns two surface water reservoirs and dams. Rosamond Community Services District was formed in 1966 to provide services in its area. It is a smaller district with 5,103 water and 4,738 sewer connections. It also operates streetlights and provides graffiti abatement. My experience in these different types of districts is valuable and gives a well-rounded background to understand and advocate for our Network.

The Southern Network has a large area and nearly 200 member agencies. I am fully committed to representing the entire Network as a board director. With your votes, I will be honored to work with current Southern Network Directors Arlene Schafer and Jo MacKenzie to make sure our needs are met and are well represented within the full CSDA Board.

*Dennis D. LaMoreaux*



Leslie O. Carter Water Treatment Plant

**Michael Mack**

Rainbow Municipal Water District



## 2019 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information MUST accompany your nomination form and Resolution/minute order:

Name: Michael Mack

District/Company: Rainbow Municipal Water District

Title: Director

Elected/Appointed/Staff: Elected

Length of Service with District: 2 yrs. 3 months

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

Serve as the RWUD Representative at the local and state wide CSDA meetings/conferences; academy accreditation has been achieved.

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

Serve as the RWUD Representative at ACWA and attend the ACWA conferences.

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

\_\_\_\_\_

4. List civic organization involvement:

Rainbow Association of Rainbow Community  
<ARC>

**\*\*Candidate Statement** – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Any statements received in the CSDA office after April 17, 2019 will not be included with the ballot.**



May 22, 2019

RECEIVED

MAY 28 2019

VISTA IRRIG. DIST.

Mr. Brett Hodgkiss  
Vista Irrigation District  
1391 Engineer Street  
Vista, CA 92081-8840

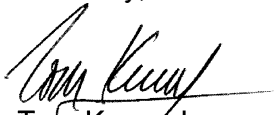
Dear Mr. Hodgkiss,

It is with great pleasure that I forward for your consideration a candidate statement for Director Michael Mack who is seeking your support for the Southern Network (Seat B) of the California Special Districts Association Board of Directors.

Director Mack has served on the Rainbow Municipal Water District Board of Directors since 2016. He is actively involved in CSDA, serving on the Elections and Bylaws Committee, as well as with the Association of California Water Agencies.

Attached you will find a candidate's statement summarizing some of his many accomplishments. I encourage you to forward this information to your Board of Directors and consider supporting his candidacy for the 2019 elections which will take place June 17th to August 9th. Please do not hesitate to contact me, if you need additional information or if you would like him to contact your Board of Directors.

Sincerely,



Tom Kennedy  
General Manager

## **ENDLESS POSSIBILITIES**



My name is Michael Mack and I am honored to be seeking election to be on the Board of Directors of California Special Districts Association.

I was elected to the Rainbow Municipal Water District Board of Directors in December 2016 and appointed to serve as the District's representative at both ACWA and CSDA. My background includes a degree in horticulture and worked for the City of San Marcos for over thirty years. As the Parks Department Supervisor, I had many responsibilities including reviewing plans and inspection of new park and street median installations. I was both a Certified Playground Inspector and Irrigation Auditor. One of my main responsibilities was ensuring efficient usage of water resources. I calculated, determined, and programmed water requirements for the plant material for all parks and street medians within the City.

I have learned the importance of CSDA is we are the support system to help ensure efficient and productive services to both small and large communities throughout California at the local level of city governments. As your CSDA Board Member, I see endless possibilities and promise to tackle and meet the challenges our districts face. We all must work together for present and future needs for our special districts and by doing so we can and will achieve our goals. We must be proactive with our legislators and with this energy and commitment we can make the difference between success and failure.

I am very honored to have this chance to serve all of you and given this opportunity. I feel extensive service and experience in the public sector, I will work effortlessly to make those endless possibilities become reality.

**Greg Mills**  
Serrano Water District



California Special Districts Association  
Districts Stronger Together

**2019 CSDA BOARD CANDIDATE INFORMATION SHEET**

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: Greg Mills

District/Company: Serrano Water District

Title: Vice President/Director

Elected/Appointed/Staff: \_\_\_\_\_

Length of Service with District: 3 years

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

Actively attends conferences.

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

ACWA-JPIA Board member - 1 year

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

Orange County Sanitation District (Director two years); Orange County

Vector Control (Director three years); Villa Park City Councilman

& Mayor (4 years).

4. List civic organization involvement:

Villa Park Rotary (21 years); Indian Princess (7 years); Elks Club

(seven years).

**\*\*Candidate Statement** – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Any statements received in the CSDA office after April 17, 2019 will not be included with the ballot.**

RECEIVED

MAY 10 2019

VISTA IRRIG. DIST.



**SERRANO WATER DISTRICT**  
**18021 EAST LINCOLN STREET**  
**VILLA PARK, CA 92861-6446**  
**714-538-0079**

**Directors**

C.L. "Larry" Pharris, Jr., President  
Greg Mills, Vice President  
Frank O. Bryant  
Jerry L. Haight  
Brad Reese

Jerry Vilander, General Manager

May 6, 2019

Dear President and/or General Manager:

It is my honor to request your agency's support and vote for election to CSDA Seat B (California Special Districts Association) for the 2020-2022 term. Please disseminate this letter and attached candidate statement of experience to your agency's governing board.

I have served on the Serrano Water District Board for over three years and am currently the Board Vice President providing solid leadership and guidance with the District's Finance and Insurance Committees. Additionally, I have served as the District's representative for the ACWA-JPIA Insurance Committee for the past year.

Previously, I served on the Villa Park City Council for a four-year term including one term as Mayor and another as Mayor Pro-Tem. During my tenure with the City of Villa Park, I was very involved and an active participant in many sensitive community issues including the Community Development Committee, shortening the permitting process. Additionally, I served on the Orange County Sanitation District as a Board Member for two years proactively involved in many of the improvements that residents benefit from today. I also served a three-year term on the Orange County Vector Control District.

During my tenure here at Serrano Water District, I have been instrumental in spearheading financial programs, planning and fiscal analysis including capital improvement programs and ensuring that the District is providing high-quality water to its constituents in the most cost-effective manner. My personal commitment to the Serrano Water Districts ratepayer is emblematic of the successful stewardship towards ensuring that all assets are maintained and replaced within best industry practices.

Additionally, I have been fundamentally involved with the District's long-term planning including common sense initiatives for maximum rate payer benefit at minimum cost. I possess a solid understanding of Special Districts and believe that they provide better governance and



May 6, 2019

Page 2

improved local control. Also, I am actively involved with attending LAFCO meetings which provides me with the knowledge and skills necessary to work collaboratively in the best interest of Special Districts. Again, I am requesting your vote for the CSDA Seat B position. I am committed to working with all of the voting agencies to accomplish their goals. My statement of qualifications is attached for your perusal.

If you have any questions, kindly contact our General Manager, Jerry Vilander, at (714) 538-0079 or through email at [jerryv@serranowater.org](mailto:jerryv@serranowater.org). Thank you for considering me for the CSDA Seat B position.

Sincerely,

A handwritten signature in cursive script that reads "Greg Mills".

Greg Mills  
Serrano Water District, Vice President

cc: Board of Directors  
Jerry Vilander, General Manager

Attachment

# **Greg Mills**

## **Seat B CSDA**

### **EXPERIENCE**

#### **BUSINESS**

- Small business owner – fifteen years
- Analytical Chemist – six years
- Process Engineer – six years
- Technical Marketing Manager – three years
- Marketing Director – three years
- Marketing Executive – five years

#### **COMMUNITY INVOLVEMENT**

- Board Member (Vice President) - Serrano Water District three years
- Villa Park City Councilman – four years; One term Mayor and one term Mayor Pro-Tem (one year each)
- Orange County Sanitation District - Director two years
- Orange County Vector Control District - Director three years
- ACWA-JPIA - Representative Serrano Water District
- Villa Park Family Picnic – five years
  - Chair – three years
- Eagle Scout
- Villa Park Rotary - Board member twenty-one years.
  - Club President; Paul Harris Fellow
- Indian Princess YMCA - seven years
- Orange Elks Lodge – seven years

#### **PROFFESIONAL**

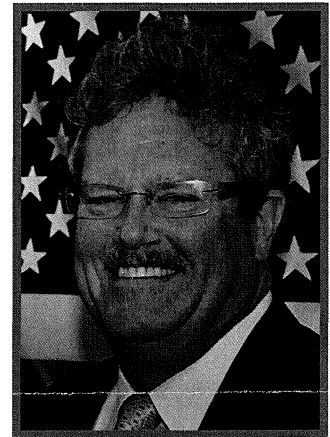
- American Chemical Society – thirty years
- CS Mantech – eleven years
- PDA (Parenteral Drug Association)– five years
- ISPE (International Society of Pharmaceutical Engineering – eight years
- SEMI (Semiconductor Equipment and Manufacturer Institute – nine years
- Optical Society of America – four years
- MEPTEC
- AVS (American Vacuum Society)
  - ICMCTF

#### **EDUCATION**

- B.A., Chemistry – Illinois College
  - Phi Alpha President/Vice President
- M.S., Engineering Management – Santa Clara University

#### **PERSONAL**

- Married – 25 years. Wife: Journalist and active member of the community. One daughter currently at university.



**Kelly Rivers**

Orange County Cemetery District



California Special  
Districts Association  
*Districts Stronger Together*

## 2019 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: Kelly A. Rivers

District/Company: Orange County Cemetery District

Title: Trustee

Elected/Appointed/Staff: Appointed

Length of Service with District: 3 years - 2 months

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

Received Recognition in Special District Governance Dec. 2016

Attendance at the CSDA Annual Conferences

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

Currently Board of Director on the California Association of Public Cemeteries (CAPC)

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

Regularly attends the Independent Special Districts of Orange County Meetings

4. List civic organization involvement:

Huntington Beach Historical Society, Huntington Beach 4th of July Parade Board

Huntington Beach Historic Resources Board, Boy Scouts of America Unit Commissioner

**\*\*Candidate Statement** – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Any statements received in the CSDA office after April 17, 2019 will not be included with the ballot.**



**Kelly A. Rivers**  
**Board of Trustees**  
**Orange County Cemetery District**

Hello,

My name is Kelly Rivers, and I am running for the California Special Districts Association (CSDA) Board of Directors. I am excited for the opportunity to do my part for Special Districts in California, and will strive to expand awareness with both legislators and the public of the vital role special districts play.

Serving my community is a passion and it is a responsibility I take seriously. I am in my fourth year as a Board of Trustee for the Orange County Cemetery District, and recently completed my first term as Board Chair for 2018. I am also Chair of the District's Personnel Committee and serve as a member of the Communications & Public Relations Committee. In addition, I serve as a Board of Director for the California Association of Public Cemeteries (CAPC).

I have been a community volunteer my entire life, working with cemeteries, historical sites and planning and organizing special community events. I am the President of the Huntington Beach Historical Society and manage two of the largest living history events in California that attract thousands of visitors annually. During my tenure, I have vastly improved public outreach by successfully involving the community and effectively partnering with local businesses and public services.

It would be an honor to represent my fellow Special District members on the CSDA Board for the Southern Network and I humbly ask for your support. I believe my background, experience, and commitment to public service will be an asset to you and to our association. I appreciate your consideration.

**Kathleen Tiegs**  
Cucamonga Valley Water District



**California Special  
Districts Association**  
*Districts Stronger Together*

## 2019 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: Kathleen J. Tiegs

District/Company: Cucamonga Valley Water District

Title: Director, Division 2

Elected/Appointed/Staff: Elected

Length of Service with District: + 13 years

- 1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):**

Currently serve on the Legislative Committee (have also served on the Membership & By-Laws Committees). Attend the CSDA Annual Conference and Special Districts Legislative Days every year. Have completed courses through the Special District Leadership Academy and attend local workshops and classes offered by CSDA.

- 2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):**

\*ACWA (2008 – Present)- President & Vice President, Region 9 Board Member, and Federal Affairs, State Legislative, Water Resources, and Groundwater Cmtes.

\*ACWA/JPIA (2008 – Present)- Board Member, and Executive and Employee Benefits Cmtes.

\*Southern California Water Coalition (2016 – Present) Chair, Vice Chair, and Legislative Task Force.

- 3. List local government involvement (such as LAFCo, Association of Governments, etc.):**

\*Association of San Bernardino County Special Districts (2010-2015)



**California Special  
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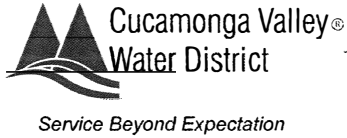
**4. List civic organization involvement:**

Inland Empire Utilities Agency (IEUA) Regional Sewerage Policy Committee, Davenport

Institute Advisory Council

**\*\*Candidate Statement** – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Any statements received in the CSDA office after April 17, 2019 will not be included with the ballot.**





10 40 Ashford Street, Rancho Cucamonga, CA 91730-2799  
P.O. Box 638, Rancho Cucamonga, CA 91729-0638  
(909) 987-2591 Fax (909) 476-8032

**John Bosler**  
Secretary/General Manager/CEO

RECEIVED

APR 24 2019

VISTA IRRIG. DIST.

April 19, 2019

Mr. Brett Hodgkiss  
Vista Irrigation District  
1391 Engineer Street  
Vista, CA 92081-8840

Dear Mr. Hodgkiss,

It is with great pleasure that I forward for your consideration a candidate statement for Director Kathleen Tieg who is seeking your support for the Southern Network (Seat B) of the California Special Districts Association Board of Directors.

Director Tieg has served admirably on the Cucamonga Valley Water District Board of Directors since 2005. She is actively involved in CSDA, as well as with the Association of California Water Agencies, and has served in numerous leadership positions with both organizations.

Attached you will find a candidate's statement summarizing some of her many accomplishments. You will also get a true sense of her integrity as a leader and her passion as an advocate for special districts throughout California. Also, Director Tieg will attend Special Districts Legislative Days being held in Sacramento May 21-22, 2019 if you would like to meet her in person and discuss her commitment to serving you and your district.

I encourage you to forward this information to your Board of Directors and consider supporting her candidacy for the 2019 elections which will take place June 17<sup>th</sup> to August 9<sup>th</sup>. Please do not hesitate to contact me, if you need additional information or if you would like her to contact your Board of Directors. Thank you for your consideration in this matter.

Sincerely,

John Bosler  
General Manager/CEO

James V. Curatalo Jr.  
President

Luis Cetina  
Vice President

Oscar Gonzalez  
Director

Randall James Reed  
Director

Kathleen J. Tieg  
Director

# Kathleen J. Tiegs

2020-2022 California Special Districts Association  
Board of Directors, Southern Network, Seat B



I am pleased to share with you my interest in serving as the Southern Network, Seat B, representative for the California Special Districts Association (CSDA) Board of Directors. Through my involvement with CSDA since 2011, I have served with great passion and commitment on the Board of Directors, and the Membership, Legislative, and By-laws Committees.

My experience on the Cucamonga Valley Water District (CVWD) Board of Directors has provided me with a solid foundation to lead. Elected to the CVWD in November 2005, I have served as the Board President and currently serve on the Legislative and Outreach, and Human Resources/Risk Management Committees. From 2014 to 2017 I was honored to serve in the capacity of President and Vice President of the Association of California Water Agencies (ACWA). My duties at ACWA provided me the extremely valuable opportunity to effectively dialogue with special districts across the state on the important issues they are facing and how we can solve them.

I also served on the Association of San Bernardino County Special Districts Board of Directors from 2010 – 2015 where I developed a network of colleagues in a variety of agencies with a common goal of serving the needs of our constituents. There are numerous critical issues that confront special districts today; these challenges will require strong, experienced leadership, as well as a commitment to preserving the special district's mission to make communities better by providing core local services and taking action through community collaboration.

Thank you for allowing me to share with you my experience, leadership and knowledge. I look forward to serving you and the entire CSDA organization.

With Best Regards,

*Kathleen J. Tiegs*

**Lindsay Woods**

Hesperia Recreation and Park District



**California Special  
Districts Association**  
*Districts Stronger Together*

## **2019 CSDA BOARD CANDIDATE INFORMATION SHEET**

The following information **MUST** accompany your nomination form and Resolution/minute order:

**Name:** Lindsay Woods

**District/Company:** Hesperia Recreation and Park District

**Title:** General Manager

**Elected/Appointed/Staff:** Staff

**Length of Service with District:** 32 years

**1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):**

- Professional Development Committee
- Elections & Bylaws Committee
- Board Secretary Graduate
- Special District Leadership Academy Graduate
- Recognition in Governance Certificate
- General Manager's Summit Attendee
- Annual Conference Attendee
- Legislative Days Attendee

**2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):**

- CAPRI: California Association of Park and Recreation Indemnity – Current Board President
  - Personnel/Finance Committee Chair
- CARPD: California Association of Recreation and Park Districts – Current Board Member
  - Bylaws and Elections Committee
  - Annual Conference Committee
  - Awards Committee
  - CSDA Representative
- California Park and Recreation Society
- California Peace Officers Association
- Park Rangers Association of California

**3. List local government involvement (such as LAFCO, Association of Governments, etc.):**

- Tri Agency Committee Member for 8 years
- Agency Membership in Association of San Bernardino County Special Districts
- Institute for Local Government

**4. List civic organization involvement:**

- Hesperia Chamber of Commerce
- Kiwanis International & CALNEHA Lifetime Membership Recipient
- Rotary Club of the High Desert
- Hesperia Area Recreation District Foundation, Executive Director
- American Red Cross, Past Board Member, Current Volunteer and Instructor
- California State Parks Association

**\*\*Candidate Statement-**Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Any statements received in the CSDA office after April 17, 2019 will not be included with the ballot mailing.**



Post Office Box 401055 • Hesperia, California 92340-1055 • (760) 244-5488

RECEIVED

MAR 04 2019

VISTA IRRIG. DIST.

February 26, 2019

Brett Hodgkiss  
Vista Irrigation District  
1391 Engineer Street  
Vista, CA 92081-8840

Dear Brett:

I want to share my interest in serving you and your District as the Southern Network (Seat B) representative on the CSDA Board of Directors. In order to accomplish this I am asking for your consideration and hopefully your District's vote. Once the nominations close, April 17<sup>th</sup>, the ballots will be emailed to each district's CSDA contact person. The deadline for returning the ballot to CSDA's office is August 9<sup>th</sup>.

It has been a privilege and honor to be active with CSDA by serving at the committee level as a representative of the California Special Districts Association's Southern Network. I have served the Hesperia Recreation and Park District (HRPD) since 1987 in a variety of capacities which has given me a well-rounded foundation in the special district governance. HRPD was established in 1957 and now serves a diverse population of over 90,000. Our District provides a wide range of recreational, educational, social and other vital community services to our residents.

With your support I will serve you, your agency, and the other member districts of CSDA with the same high level of professionalism, dedication, service, and innovation that I have provided to the residents of Hesperia and HRPD. If elected, I will work cooperatively with the other CSDA Board of Directors to advance the work we do throughout the state as well as work with other organizations to protect our districts and the vital services we provide to our communities. We are all facing many of the same challenges and I want to be an active part of the future of CSDA as we work to educate, strengthen, and defend special districts both now and in the future. Lastly, I am committed to working hard to keep our Districts intact.

I would greatly appreciate your board of director's support in the coming election. Thank you for your consideration.

Sincerely,

HESPERIA RECREATION AND PARK DISTRICT

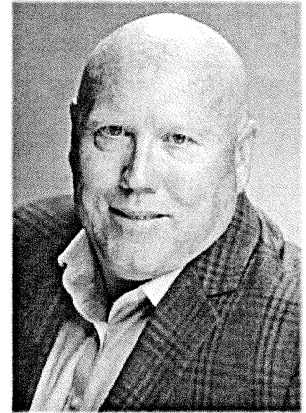
Lindsay Woods  
General Manager

/ldw

## **Candidate for the CSDA Board of Directors**

# **Lindsay Woods**

**Dedicated to special districts and the VITAL services we all provide our communities.**



**CSDA's success is due to the work member agencies do in their communities, the hard work of the staff, and 50 years of strong board leadership. I believe being a successful board member is about the approach you take to understand the items before you. My approach is:**

- **Include others who lend understanding to the issues before the board.**
- **Understand how things are done and consider if there is a better approach.**
- **Remain open to new ideas and embrace change.**
- **Understanding the mission, vision and purpose of the organization.**

**It has been a privilege and honor to be active with CSDA by serving at the committee level, representing the California Special Districts Association's Southern Network. I have served the Hesperia Recreation and Park District (HRPD) since 1987 in a variety of capacities. In addition, I have experience serving as a board member on statewide organizations. I believe these experiences have prepared me to serve CSDA in the role of Board Member.**

**With your support I will serve you, your agency, and other member districts of CSDA with the same high level of professionalism, dedication, service, and innovation that I have provided to the residents of Hesperia. If elected, I will work cooperatively with the other CSDA Board of Directors to advance the work of special districts throughout the state and work with other organizations to protect districts and the vital services we provide to our communities. We all face many of the same challenges, and I want to be an active part of the future of CSDA as we work to educate, strengthen, and defend special districts both now and in the future. Lastly, I am committed to working hard to keep our Districts intact.**

**Please feel free to view more about me on my profile on the CSDA website.**

**Your District's vote will be greatly appreciated.**



**STAFF REPORT**

**Board Meeting Date: July 24, 2019**  
**Prepared By: Lisa Soto**  
**Approved By: Brett Hodgkiss**

**SUBJECT:** CALL FOR NOMINATIONS FOR ASSOCIATION OF CALIFORNIA WATER AGENCIES PRESIDENT AND VICE PRESIDENT

**RECOMMENDATION:** None.

**PRIOR BOARD ACTION:** None.

**FISCAL IMPACT:** None by this action. An undetermined amount for travel expenses and per diem would be incurred in the event a Vista Irrigation District director was elected to serve as an Association of California Water Agencies (ACWA) officer.

**SUMMARY:** ACWA's Nominating Committee is soliciting nominations for the positions of President and Vice President for a slate to be submitted at the general membership meeting during ACWA's Fall Conference. Nominations must be received in the ACWA office by September 3, 2019.

**DETAILED REPORT:** Eligible candidates must meet the following criteria:

- The President and Vice President will each be an elected or appointed member of the governing body or commission of a member agency of ACWA at the time of his/her election.
- Nominations must include a statement of qualifications or resume highlighting the candidate's qualifications for the position.
- An official resolution indicating the agency's support must accompany the nomination.

**ATTACHMENT:** Memorandum from ACWA Nominating Committee regarding call for nominations

**TO:** ACWA Member Agency Presidents and General Managers  
(sent via email)

**CC:** ACWA Board of Directors

**FROM:** ACWA Nominating Committee

**DATE:** June 10, 2019

**SUBJECT:** Call for Candidates Nominations for ACWA President/Vice President for the 2020-2021 Term

ACWA's Nominating Committee is responsible for submitting a slate for the Association's statewide positions of President and Vice President to the general membership meeting at Fall Conference.

Nominations must be received in the ACWA office by **Tuesday, September 3, 2019** to be considered by the committee.

The following criteria must be met for names to be considered:

- At the time of their election, the President and Vice President will each be an elected or appointed member of the governing body or commission of a member agency of the Association.
- An official nominating resolution from the Association member agency on whose board the nominee serves will accompany all nominations for the position of President and Vice President. An authorized signatory of the member agency's Board of Directors will sign said resolution.
- Each nomination will include a statement of qualifications or resume highlighting the candidate's qualifications for the position.

Additional letters or resolutions of support from other agencies may be submitted but are not required.

ACWA's Bylaws and Board policies establish the criteria set forth above, which also govern nominations from the floor. ACWA Bylaws (Article 9, Section 9) and Board Policy 2.3.3 require that all nominations received for the positions of ACWA President and Vice President will be accompanied by a nominating resolution from the ACWA member agency on whose board the nominee serves, and signed by an authorized signatory of the member agency's Board of Directors. This policy applies to nominations received in the ACWA office prior to election, as well as to all nominations received from the floor at general session during the floor nomination process.





We appreciate your interest and participation in this process to find the best qualified individuals to serve in representing the statewide membership of ACWA.

Nominating Committee members include:

- Shannon Cotulla, Region 3
- Terri Daly, Region 2
- Edgar Dymally, Region 8
- Palmer McCoy, Region 6
- Brad Sherwood, Region 1
- Sue Stephenson, Region 5
- Bill Taube, Region 7
- Kathy Tiegs, Region 9
- DeAna Verbeke, Region 10 (Chair)
- John Woodling, Region 4

We ask that Nominating Committee members not be approached to solicit their support of any candidate.

## Important Dates

---

- Deadline to receive candidate nominations: **Tuesday, September 3, 2019**
- Tentative date for candidate interviews: **Monday, September 16, 2019**
- Election of ACWA's President and Vice President: **Wednesday, December 4, 2019**, at Fall Conference

To nominate a candidate, send a copy of the agency resolution and the candidate's statement of qualifications/resume by **September 3** to:

DeAna Verbeke, Nominating Committee Chair  
c/o Donna Pangborn, ACWA  
910 K Street, Suite 100  
Sacramento, CA 95814

Nominations also may be emailed to ACWA's Clerk of the Board Donna Pangborn at [donnap@acwa.com](mailto:donnap@acwa.com).

Should you have any questions regarding this process, please contact Clerk of the Board Donna Pangborn at the ACWA office at 916-441-4545 or [donnap@acwa.com](mailto:donnap@acwa.com)

Enclosures:

1. ACWA Officers' Nominee Information: Board Policy GO-2.3, Board Officers
2. Sample Resolution to Nominate Candidate for ACWA President or Vice President
3. Sample Resolution to Support Candidate for ACWA President or Vice President

## GO-2.3 Board Officers

The President and Vice President are the elected officers of the Association.

### 2.3.1 President

The President is an elected officer of the Association and presides at all meetings of the Board, the Executive Committee, and the general membership. The President is responsible to the Board of Directors and the general membership for the duties established by the Bylaws.

#### 2.3.1.1 Duties and Authority

Within the limits of Bylaws and the Duties and Authorities established for Board members, and in coordination with the Executive Director, the President:

- Serves on the ACWA Board and presides at all meetings.
- Serves as the chair of the Executive Committee and presides at all meetings.
- Schedules special Board and Executive Committee meetings.
- Presides over all general membership meetings.
- Serves as a non-voting *ex officio* member of each committee, but will not be an *ex officio* member of the Nominating Committee or the region boards.
- Appoints members of all committees upon recommendation from members and regions as communicated by the region chairs.
- Appoints the chair and vice chair of each committee, each of whom will be subject to ratification by the Board.
- Appoints Nominating Committee, whose purpose will be to nominate qualified individuals for the offices of President and Vice President of the Association for the succeeding term.
- Appoints special committees, work groups, and task forces from time to time as needed to accomplish a specific task or assignment, consistent with and supportive of the mission of the Association.
- Participates in the Association's spring and fall conferences.
- Represents and supports the Association's official policies and positions when acting in capacity of President.

- Represents and promotes the Association's purposes, policies, and goals at a variety of Association functions/events, including visits to member agencies for ceremonies, meetings, and retention efforts in coordination with the Executive Director.
- Represents and promotes the Association's purposes, policies, and goals at a variety of external functions/events, including speaking engagements, event participation, and news media and other contacts in coordination with the Executive Director.
- Performs other responsibilities assigned by the Board.
- Authorizes expenditures from the Executive Director's contingency fund in conjunction with the Vice President and Finance Committee Chair.
- Reviews and approves the Executive Director's monthly expense reports in conjunction with the Finance Committee Chair.

### ***2.3.1.2 Qualification***

The President will be an elected or appointed member of the governing body or commission of a member agency of the Association at the time of his/her election.

### ***2.3.1.3 Term of Office***

The members of the Association will elect the President at its fall conference in each odd-numbered year. The President will take office on January 1 of the calendar year following election and will hold office until December 31 of the following odd numbered year two years later or until his/her successor takes office or is appointed. An elected President is not permitted to succeed himself/herself to that office.

### ***2.3.1.4 Vacancy***

Should a vacancy occur in the President's office, the Vice President will assume the duties of that office and succeed the President for the unexpired term. Should the Vice President not be able to assume this role, the Board will appoint a person to fill the office for the unexpired term thereof.

### ***2.3.1.5 Compensation***

The President will serve without compensation by the Association. The Association will reimburse the President for necessary, actual, and reasonable expenses incurred in the performance of his/her duties while on Association business. The Association will reimburse the President for expenses incurred for attending conferences, meetings, seminars, and workshops or other events and which are mutually beneficial to the officer and the Association and have been authorized by either the Board or the Executive Director.

### **2.3.2 Vice President**

The Vice President is an elected officer of the Association and is a voting member of the Board. The Vice President is responsible to the Board of Directors and the general membership for the duties established by Bylaws.

#### **2.3.2.1 Duties and Authority**

Within the limits of the Bylaws and the Duties and Authorities established for ACWA Board members, and in coordination with the Executive Director and President, the Vice President:

• Serves as a voting member of the Board.

- Serves as a voting member of the Executive Committee.
- Performs the duties of the President in the President's absence.
- Succeeds the President for an unexpired term if vacancy occurs.
- Serves on the ACWA/JPIA's Executive Committee.
- Participates in the Association's spring and fall conferences.
- Represents and supports the Association's official policies and positions when acting in capacity of Vice President.
- Represents and promotes the Association's purposes, policies, and goals at a variety of Association functions/events, including visits to member agencies for ceremonies, meetings, and retention efforts in coordination with the Executive Director.
- Represents and promotes the Association's purposes, policies, and goals at a variety of external functions/events, including speaking engagements, event participation, and news media and other contacts in coordination with the Executive Director.
- Authorizes expenditures from the Executive Director's contingency fund in conjunction with the President and Finance Committee Chair.
- Serves as a chair/vice chair or participant on committees or task forces as appointed by the President or Board.
- Performs other responsibilities assigned by the Board and President.

#### **2.3.2.2 Qualification**

The Vice President will be an elected or appointed member of the governing body or commission of a member agency of the Association at the time of his/her election.

#### **2.3.2.3 Term of Office**

The members of the Association will elect the Vice President at its fall conference in each odd-numbered year. The Vice President will take office on January 1 of the calendar year following election and will

hold office until December 31 of the following odd numbered year two years later or until his/her successor takes office or is appointed.

#### **2.3.2.4 Vacancy**

Should a vacancy occur in the Vice President's office, the Board will appoint a person to fill the office for the unexpired term thereof.

#### **2.3.2.5 Compensation**

The Vice President will serve without compensation by the Association. The Association will reimburse the Vice President for necessary, actual, and reasonable expenses incurred in the performance of his/her duties while on Association business. The Association will reimburse the Vice President for expenses incurred for attending conferences, meetings, seminars, and workshops or other events and which are mutually beneficial to the officer and the Association and have been authorized by either the Board or the Executive Director.



# Sample Resolution to Nominate Candidate for ACWA President or Vice President

## RESOLUTION OF THE BOARD OF DIRECTORS OF

\_\_\_\_\_

## TO NOMINATE AND SUPPORT

\_\_\_\_\_

## AS A CANDIDATE FOR THE POSITION OF ACWA \_\_\_\_\_

WHEREAS, ACWA has announced that a Nominating Committee has been formed to develop a slate for the Association’s statewide positions of President and Vice President; and

WHEREAS, the individual who fills an officer position will need to have a working knowledge of water industry issues and concerns, possess strength of character and leadership capabilities, and be experienced in matters related to the performance of the duties of the office; and

WHEREAS, this person must be able to provide the dedication of time and energy to effectively serve in this capacity; and

WHEREAS, \_\_\_\_\_ has served in a leadership role as a member of the \_\_\_\_\_ Board of Directors since \_\_\_\_\_; and

WHEREAS, (list positions held to demonstrate knowledge of water and leadership)

WHEREAS,

WHEREAS,

WHEREAS, it is the opinion of the \_\_\_\_\_ Board of Directors that \_\_\_\_\_ possesses all of the qualities needed to fulfill the duties of the office of ACWA \_\_\_\_\_.

NOW, THEREFORE, BE IT RESOLVED, that the \_\_\_\_\_ Board of Directors does hereby nominate and support \_\_\_\_\_ as a candidate for the office of ACWA \_\_\_\_\_, pledging the District’s support of his/her endeavors in fulfilling the duties of this office if elected.

PASSED AND ADOPTED by the \_\_\_\_\_ Board of Directors at a regular meeting of said Board held on the \_\_\_\_\_ day of \_\_\_\_\_, 2019, by the following vote:

Ayes: Directors

Noes: Directors

Absent: Directors



# Sample Resolution to Support Nomination ACWA President or Vice President Candidate

## RESOLUTION OF THE BOARD OF DIRECTORS OF

\_\_\_\_\_

## IN SUPPORT OF THE NOMINATION OF

\_\_\_\_\_

## AS A CANDIDATE FOR THE POSITION OF ACWA \_\_\_\_\_

WHEREAS, ACWA has announced that a Nominating Committee has been formed to develop a slate for the Association’s statewide positions of President and Vice President; and

WHEREAS, the individual who fills an officer position will need to have a working knowledge of water industry issues and concerns, possess strength of character and leadership capabilities, and be experienced in matters related to the performance of the duties of the office; and

WHEREAS, this person must be able to provide the dedication of time and energy to effectively serve in this capacity; and

WHEREAS, \_\_\_\_\_ has served in a leadership role as a member of the \_\_\_\_\_ Board of Directors since \_\_\_\_\_; and

WHEREAS, (list positions held to demonstrate knowledge of water and leadership)

WHEREAS,

WHEREAS,

WHEREAS, it is the opinion of the \_\_\_\_\_ Board of Directors that \_\_\_\_\_ possesses all of the qualities needed to fulfill the duties of the office of ACWA \_\_\_\_\_.

NOW, THEREFORE, BE IT RESOLVED, that the \_\_\_\_\_ Board of Directors wholeheartedly supports \_\_\_\_\_ for nomination as a candidate for the office of ACWA \_\_\_\_\_.

PASSED AND ADOPTED by the \_\_\_\_\_ Board of Directors at a regular meeting of said Board held on the \_\_\_\_\_ day of \_\_\_\_\_, 2019, by the following vote:

Ayes: Directors

Noes: Directors

Absent: Directors



**Agenda Item: 9**

**STAFF REPORT**

**Board Meeting Date: July 24, 2019**  
**Prepared By: Brett Hodgkiss**

SUBJECT: MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY

SUMMARY: Informational report by staff and directors concerning the San Diego County Water Authority. No action will be required.





## **STAFF REPORT**

**Agenda Item: 10.A**

**Board Meeting Date: July 24, 2019**  
**Prepared By: Lisa Soto**  
**Approved By: Brett Hodgkiss**

SUBJECT: REPORTS ON MEETINGS AND EVENTS ATTENDED BY DIRECTORS

SUMMARY: Directors will present brief reports on meetings and events attended since the last Board meeting.



**STAFF REPORT**

**Agenda Item: 10.B**

**Board Meeting Date: July 24, 2019**  
**Prepared By: Lisa Soto**  
**Approved By: Brett Hodgkiss**

**SUBJECT:** SCHEDULE OF UPCOMING MEETINGS AND EVENTS

**SUMMARY:** The following is a listing of upcoming meetings and events. Requests to attend any of the following events should be made during this agenda item.

	<b>SCHEDULE OF UPCOMING MEETINGS AND EVENTS</b>	<b>ATTENDEES</b>
<b>1</b>	<b>Sustainable Groundwater Planning in California</b> (Law Seminars International) <i>July 25 &amp; 26, 2019-Sutter Square Galleria, Sacramento</i> <i>Registration deadline: 7/25/19</i>	Dorey (R, H, A, S)
<b>2</b>	<b>ACWA Region 10 Program: The Human Right to Water and Water Agency Collaborations to Achieve the Goal</b> <i>July 30, 2019—Arroyo Trabuco-Orange County Golf Club</i> <i>Registration deadline: Closed</i>	Vásquez (R) Sanchez (R) MacKenzie (R)
<b>3</b>	<b>Urban Water Institute Annual Water Conference</b> <i>Aug. 14-16, 2019 – Hilton San Diego</i> <i>Registration deadline: 8/7/19</i>	Vásquez (R, H)
<b>4 *</b>	<b>CSDA Quarterly Dinner Meeting</b> <i>Aug. 15, 2019 – 6:00-9:00 p.m. – The Butcher Shop Steakhouse, Kearny Mesa</i> <i>Reservation deadline: 8/8/19</i>	Vásquez
<b>5 *</b>	<b>Council of Water Utilities Meeting</b> <i>(No meeting in August)</i>	
<b>6</b>	<b>Second Annual Western Groundwater Congress (GRA)</b> <i>Sept. 17-19, 2019 – Double Tree by Hilton, Sacramento</i> <i>Registration deadline: 9/10/19</i>	Dorey (R, H, A, S)
<b>7 *</b>	<b>Council of Water Utilities Meeting</b> <i>Sept. 17, 2019— The Butcher Shop Steakhouse, Kearny Mesa</i> <i>Reservation deadline: 9/12/19</i>	
<b>8</b>	<b>CSDA Annual Conference</b> <i>Sept. 25-28, 2019 – Anaheim Marriott</i> <i>Registration deadline: 8/27/19</i>	MacKenzie (R, H) Sanchez (R, H)
<b>9</b>	<b>Northern California Tour</b> (Water Education Foundation) <i>Oct. 2-4, 2019 – Begins and ends at the Sacramento Airport</i> <i>Reservation deadline: 9/2/19</i>	
<b>10 *</b>	<b>Council of Water Utilities Meeting</b> <i>Oct. 15, 2019— The Butcher Shop Steakhouse, Kearny Mesa</i> <i>Reservation deadline: 10/10/19</i>	
<b>11</b>	<b>Legislative Round-Up Webinar (CSDA)</b> <i>Oct. 31, 2019 -10:00 a.m. – 12:00 p.m.</i> <i>Registration deadline: 10/24/19</i>	
<b>12</b>	<b>Central Coast Tour</b> (Water Education Foundation) <i>Nov. 6-7, 2019 – Begins and ends in San Jose</i> <i>Reservation deadline: 10/7/19</i>	
<b>13 *</b>	<b>Council of Water Utilities Meeting</b> <i>Nov. 19, 2019— The Butcher Shop Steakhouse, Kearny Mesa</i> <i>Reservation deadline: 11/14/19</i>	
<b>14 *</b>	<b>CSDA Quarterly Dinner Meeting</b> <i>Nov. 21, 2019 – 6:00-9:00 p.m. – The Butcher Shop Steakhouse, Kearny Mesa</i> <i>Reservation deadline: 11/14/19</i>	

	<b>SCHEDULE OF UPCOMING MEETINGS AND EVENTS</b>	<b>ATTENDEES</b>
<b>15</b>	<b>ACWA Fall Conference</b> <i>Dec. 3-6, 2019 – Manchester Grand Hyatt, San Diego</i> <i>Registration deadline: 11/8/19</i>	MacKenzie Dorey Miller Sanchez
<b>16</b>	<b>Colorado River Water Users Association Conference (CRWUA)</b> <i>Dec. 11-13, 2019 – Caesars Palace, Las Vegas</i> <i>Registration deadline: TBD</i>	

\* Non-per diem meeting except when serving as an officer of the organization

The following abbreviations indicate arrangements that have been made by staff:

**R**=Registration; **H**=Hotel; **A**=Airline; **S**=Shuttle; **C**=Car; **T**=Tentative



**Agenda Item: 11**

**STAFF REPORT**

**Board Meeting Date: July 24, 2019**  
**Prepared By: Lisa Soto**

**SUBJECT:** ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES

**SUMMARY:** This item is placed on the agenda to enable the Board to identify and schedule future items for discussion at upcoming Board meetings and/or identify press release opportunities.

*Staff-generated list of tentative items for future agendas:*

- San Pasqual Undergrounding Project update
- Buena Creek (HB) Reservoir Rehabilitation Project fencing and paving
- Water Supply Planning Study
- Unauthorized Water Use
- San Diego County Consolidated Redevelopment Oversight Board Election



**STAFF REPORT**

**Agenda Item: 12**

**Board Meeting Date: July 24, 2019**  
**Prepared By: Lisa Soto**

SUBJECT: COMMENTS BY DIRECTORS

SUMMARY: This item is placed on the agenda to enable individual Board members to convey information to the Board and the public not requiring discussion or action.



**STAFF REPORT**

**Agenda Item: 13**

**Board Meeting Date:**

**July 24, 2019**

**Prepared By:**

**Brett Hodgkiss**

SUBJECT: COMMENTS BY GENERAL MANAGER

SUMMARY: Informational report by the General Manager on items not requiring discussion or action.

NOTICE OF ADJOURNED MEETING  
OF THE BOARD OF DIRECTORS OF THE  
VISTA IRRIGATION DISTRICT

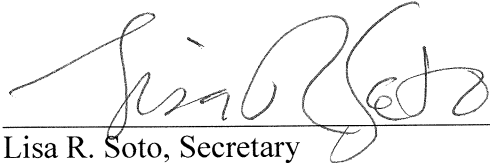
A REGULAR MEETING OF THE BOARD OF DIRECTORS OF VISTA IRRIGATION DISTRICT, HELD ON JULY 10, 2019, WAS ADJOURNED UNTIL 9:00 AM, JULY 24, 2019, AT THE OFFICE OF THE VISTA IRRIGATION DISTRICT, 1391 ENGINEER STREET, VISTA, CALIFORNIA.

\* \* \* \* \*

AFFIDAVIT OF POSTING ORDER OF ADJOURNMENT OF MEETING

STATE OF CALIFORNIA )  
COUNTY OF SAN DIEGO )

I, Lisa R. Soto, hereby certify that I am the duly appointed, qualified Secretary of the Board of Directors of Vista Irrigation District; that the foregoing is duly noted in the Minutes of said Regular Meeting of the Board of Directors of Vista Irrigation District; that said Regular Board Meeting was ordered adjourned to the time and place above specified; and that I posted a copy of this order of adjournment near the public entrance to the Board Room at the offices of the District.

  
\_\_\_\_\_  
Lisa R. Soto, Secretary  
Board of Directors  
Vista Irrigation District

POSTED: July 10, 2019