



Invites Applications for the Position of: **WATER RESOURCES MANAGER**

\$143,896 to \$174,907
Annual Salary DOQ/DOE
plus Excellent Benefits!

Open Until Filled

Job Summary:

Under the general direction of the Director of Water Resources, performs complex water resource management tasks related to water supply and water quality, including groundwater production, land management, environmental planning, regulatory compliance, and facility design and maintenance. Includes the administration of contracts and the management, development, review and evaluation of projects. Supervises staff and oversees the work of consultants. Incumbent works independently by selecting work methods from a variety of professionally accepted methods or procedures, resolves technical problems and supervises non-professional staff.

Essential Functions:

Plans, manages and develops procedures for the operation and maintenance of water production activities on the Warner Ranch, including the Henshaw Dam and reservoir, and the well field-pumping project. Assure the operational efficiency of the wellfield by analyzing data, developing appropriate maintenance systems, schedules and procedures, and managing maintenance operations.

Administers the District's dam safety and monitoring program requirements; maintain and update the District's Emergency Action Plan (EAP) for Henshaw Dam. Prepare and implement plans, reports, and procedures as required under the District's dam safety and monitoring program and California Division of Safety of Dams requirements. Conduct regular exercises of the EAP.

Supports District efforts to monitor and control harmful algal blooms (HABs) in Lake Henshaw; oversees projects to manage HABs. Periodically collects and analyzes water quality data.

Implements District policy to manage environmental programs and land use of the Warner Ranch and ensures regulatory compliance.

Serves as project manager for District projects on the Warner Ranch.

- Works with other District departments/sections and governmental agencies and responds to routine inquiries from community groups, member agencies and the public concerning District projects.
- Reviews the construction of facilities for conformity with plans and specifications. Makes construction site inspections to follow project progress and resolves problems related to plans, materials and workmanship, and reviews change orders and obtains necessary authorizations.
- Keeps maintenance records for facilities and equipment on the Warner Ranch.
- Drafts scope of work and requests for proposals for consultant and contractor services. Review proposals and make recommendations regarding best-qualified firm based on specifications developed for the project.

Essential Functions (Continued):

- Oversees the work of consultants; manages consultant contracts. Participates in status review meetings with professional services consultants.
- Performs financial and statistical analyses and generates reports.
- Prepares reports to the Board, makes oral presentations and participates in stakeholder meetings, administrative hearings or related investigations as a representative of the District.
- Supervises, evaluates and facilitates the professional development of reporting staff; positions supervised may include:
 - Water Resources Supervisor
 - Water Resources Aide(s)
- Performs other work as assigned.

Qualifications:

- This position requires a minimum of a Bachelor's degree from an accredited college or university with a major in geology, biology, land management, planning, engineering or related field and five years of progressively responsible experience.
- The possession of a valid California Registered Civil Engineering license is desirable.
- Must have supervisory experience.
- Must have a valid California driver's license and be acceptable to the District's automobile liability insurance carrier.
- Must establish and maintain effective working relations with District personnel and promote good relations with stakeholders and the public.
- Must have education or experience in the following:
 - Civil or environmental engineering, hydrology, groundwater, limnology, and/or water treatment.
 - Working with governmental agencies, diverse community groups, and the public.
 - Advanced computer applications, mathematics and statistics.
 - Advanced English grammar and word usage, punctuation, spelling and principles of report writing and correspondence.
 - Federal, state and local laws and regulations pertaining to environmental protection, land use, water quality and water resources.
 - Principles of supervision and their application.
- Must demonstrate the skills necessary to:
 - Perform complex engineering, statistical analysis and/or modeling activities utilizing a variety of technically sophisticated software.
 - Maintain complex and accurate records and files.
 - Exercise initiative, sound judgement, tact and political sensitivity as appropriate, to resolve issues.
 - Assign, schedule and monitor the work of subordinate staff.
 - Prepare clear, comprehensive and persuasive oral and written reports.
 - Collaborate effectively with diverse stakeholder groups.

Benefits:

The District provides the following benefits:

- Medical Insurance (Employee and dependents).
- Vision Care (Employee and dependents – employee contribution required).
- Dental Insurance (Employee and dependents – employee contribution required).
- Life Insurance (2 x Annual Salary).
- Accidental Death and Dismemberment Insurance.
- Disability Insurance (30-day qualification period).
- PERS (Public Employees Retirement System) Pension—employee contribution required.
- 13 paid holidays and 15 days of vacation.
- Paid sick leave.
- Deferred compensation match.
- College tuition reimbursement.
- Pre-tax spending accounts for medical and dependent care.
- Alternative work schedule (every other Friday off - optional).

The District:

Vista Irrigation District (District) was formed in 1923 to provide water to the community of Vista. The District also supplies water to portions of the cities of Escondido, Oceanside, San Marcos and some unincorporated areas of San Diego County. Located seven miles from the Pacific Ocean in northern San Diego County, Vista is the "climatic wonderland of the United States" with an average daily temperature of 74 degrees.

Rolling hills and a pleasant rural surrounding, combined with relatively affordable housing prices and a strong community, make Vista an ideal place to live and work. Vista has been recognized in a national publication as being one of the "50 fabulous places to raise a family." In addition to the beautiful beaches to the west, within a 60-mile radius of Vista can be found the dynamic city of San Diego and the Mexican border to the south, snow-capped mountains and majestic deserts to the east, and Disneyland and the Los Angeles metropolitan area to the north.

The District supplies potable water to over 29,000 customers in a 21,152-acre service area with a population of nearly 130,000 people. The District receives local water from Lake Henshaw, which it owns, imported water from Northern California and the Colorado River via the San Diego County Water Authority (Water Authority) and the Metropolitan Water District of Southern California and desalinated seawater from the Claude "Bud" Lewis Carlsbad Desalination Plant via the Water Authority. The District currently employs 89 people.

The Water Resources Manager is an At-Will position and not eligible for overtime compensation under the Fair Labor Standards Act and in accordance with District policy.

Vista Irrigation District is "an equal opportunity employer" and will consider reasonably accommodating qualified disabled persons. Reasonable accommodations can include, but are not limited to, changing job duties, changing the work shifts, accommodating schedules, relocating the work area, and providing mechanical or electrical aids.

The provisions of this announcement do not constitute an expressed or implied contract, and any provisions contained herein may be modified or revoked without notice.

Selection Process:

The most appropriately qualified applicants will be invited to continue in the selection process which may consist of competency testing (including a practical exam), a written exercise and oral interviews by District personnel or qualified individuals from other public agencies or any combination thereof. The District expressly reserves the right to change the selection process in order to identify the most qualified candidates as required by federal and state law.

To help streamline the application and hiring process, we have implemented new recruiting software. All applicants will apply via our website at www.vidwater.org under the “careers tab”. **We will no longer accept paper applications.** You will need to upload your resume and cover letter on our new application portal.

Job offers are contingent upon a pre-employment medical examination and drug testing.

Open Until Filled