



Invites Applications for the Position of: WATER RESOURCES SUPERVISOR

**\$81,831 — \$99,466 Annually DOQ/DOE
plus excellent benefits!**

Friday, June 28, 2019 at 4:00 pm

Job Summary:

Under the supervision of the Director of Water Resources, this position oversees and performs hard physical labor as a crew supervisor in construction, operations, patrol and maintenance of the District's structures, appurtenances and facilities at Henshaw Dam and the Warner Ranch. As a condition of employment, this position is required to work as an Emergency Responder and to work nights, holidays and weekends in harsh environmental conditions as required.

NOTE: As a condition of employment, this position is required to reside in District provided housing and to abide by and renew on an annual basis a special employment conditions and housing agreement, entitled, "Agreement Regarding Conditions of Employment at the Lake Henshaw Worksite."

Essential Functions:

Schedules, monitors, and participates as a working supervisor in construction, maintenance and operation of the water production activities at the Warner Ranch, including the Henshaw Dam and reservoir, and wellfield pumping.

Monitors and maintains the operational efficiency of the wellfield. Develops appropriate maintenance schedules and procedures, and supervises maintenance operations.

Operates a variety of office equipment including a networked personal computer. Proficiently uses office software including, Microsoft Word and Excel. Maintains records and reference materials relating to Henshaw's history and operations. Collects, organizes, and analyzes data.

Provides information and support to the Director of Water Resources on the administration and operation of Warner Ranch, including assistance with preparing budget requests and providing supporting materials/information for capital improvement projects and equipment purchases.

Plans work schedules and assigns duties to District personnel. Oversees the performance of construction contractors, if any, and coordinates ordering materials needed for projects.

Supervises and evaluates Water Resources Aides.

Provides information and support to the Director of Water Resources on the activities of the various lessees/licensees to ensure the primary goal of water production on Warner Ranch is not impacted.

Essential Functions:

Meets with outside contractors, government agencies, lessees/licensees; attends meetings; makes decisions appropriate to the organizational level of Water Resources Supervisor; coordinates with other agencies work on Warner Ranch.

Performs welding, pipefitting, carpentry, works on wells, pumps and motors and performs other maintenance tasks.

Operates, maintains, and repairs various equipment, including heavy and light equipment and hand tools.

Maintains skills, training, and experience as a "*Qualified Person*" consistent with the District's Electrical Safety Program.

Ensures that safe work methods are followed and appropriate safety precautions are taken when equipment is utilized; conducts safety trainings and meetings.

Prepares and maintains a variety of written and computerized records and reports related to safety, maintenance and personnel of the department.

Performs 24-hour on call duty on weekends, on a rotating basis with other Henshaw personnel.

Operates and maintains the Warner Carrillo Ranch House private potable water system; routinely collects water quality samples for analysis by the District's laboratory.

Facilitates access and monitors activities of permit holders based on approved District Warner Ranch Entry Permits.

Patrols and inspects appurtenances, facilities and properties of Henshaw Dam, and Warner Ranch.

Performs other duties as assigned.

Qualifications:

Education and experience equivalent to graduation from high school and at least five years' experience in the construction and maintenance with emphasis on water utilities industry. Minimum of one year experience as a lead or supervisor required. Experience operating and maintaining equipment is preferred.

Must have a valid Class A California driver's license, and be acceptable to the District's automobile liability insurance carrier. Must establish and maintain effective working relations with other District personnel, promote good relations with the public, and provide effective direction and leadership.

Must possess a State Water Resources Control Board Water Distribution Operator D2 certification (or higher) or must obtain a State Water Resources Control Board Water Distribution Operator D2 within two testing cycles.

Benefits:

The District provides the following benefits:

- Medical Insurance (Employee and dependents).
- Vision Care (Employee and dependents – employee contribution required).
- Dental Insurance (Employee and dependents – employee contribution required).
- Life Insurance (2 x Annual Salary).
- Accidental Death and Dismemberment Insurance.
- Disability Insurance (30-day qualification period).
- PERS (Public Employees Retirement System) Pension—employee contribution required.
- 13 paid holidays and 15 days of vacation.
- Paid sick leave.
- Deferred compensation match.
- College tuition reimbursement.
- Pre-tax spending accounts for medical and dependent care.
- Alternative work schedule (every other Friday off - optional).

The District:

The Vista Irrigation District was formed in 1923 to provide water to the community of Vista. The District also supplies water to portions of the cities of Escondido, Oceanside, San Marcos and some unincorporated areas of San Diego County. Located seven miles from the Pacific Ocean in northern San Diego County, Vista is the "climatic wonderland of the United States" with an average daily temperature of 74 degrees. Rolling hills and a pleasant rural surrounding, combined with relatively affordable housing prices and a strong community, make Vista an ideal place to live and work.

Vista has been recognized in a national publication as being one of the "50 fabulous places to raise a family". In addition to the beautiful beaches to the west, within a 60-mile radius of Vista can be found the dynamic city of San Diego and the Mexican border to the south, snow-capped mountains and majestic deserts to the east, and Disneyland and the Los Angeles metropolitan area to the north.

The District supplies potable water to over 28,000 customers in a 21,160-acre service area with a population of over 135,000 people. The District receives local water from Lake Henshaw, which it owns, imported water from Northern California and the Colorado River via the San Diego County Water Authority (Water Authority) and the Metropolitan Water District of Southern California and desalinated seawater from the Claude "Bud" Lewis Carlsbad Desalination Plant via the Water Authority. The District currently employs 89 people.

The Water Resources Supervisor is an at-will position and not eligible for overtime compensation under the Fair Labor Standards Act and in accordance with District Policy.

The Vista Irrigation District is "an equal opportunity employer" and will consider reasonably accommodating qualified disabled persons. Reasonable accommodations can include, but are not limited to, changing job duties, changing the work shifts, accommodating schedules, relocating the work area, and providing mechanical or electrical aids.

The provisions of this announcement do not constitute an expressed or implied contract, and any provisions contained herein may be modified or revoked without notice.

Selection Process:

The most appropriately qualified applicants will be invited to continue in the selection process which may consist of competency testing (including a practical exam), a written exercise and oral interviews by District personnel or qualified individuals from other public agencies or any combination thereof. The District expressly reserves the right to change the selection process in order to identify the most qualified candidates as required by federal and state law.

To help streamline the application and hiring process, we have implemented new recruiting software. All applicants will apply via our website at www.vidwater.org under the “careers tab”. We will **no longer accept** paper applications. You will have the ability to upload your resume and cover letter along with any additional documents on our new application portal.

(No faxes or resumes in lieu of District application).

Job offers are contingent upon a pre-employment medical examination and drug testing.

**Application packet must be received at the District no later than 4:00 p.m.,
Friday, June 28, 2019**

