

MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF DIRECTORS OF  
VISTA IRRIGATION DISTRICT

September 8, 2021

A Regular Meeting of the Board of Directors of Vista Irrigation District was held on Wednesday, September 8, 2021 at the offices of the District, 1391 Engineer Street, Vista, California.

**1. CALL TO ORDER**

President Sanchez called the meeting to order at 9:00 a.m.

**2. ROLL CALL**

Directors present: Miller, Vásquez, Dorey, and Sanchez. Director MacKenzie via teleconference.

Directors absent: None.

Staff present: Brett Hodgkiss, General Manager; Ramae Ogilvie, Assistant Secretary of the Board; Don Smith, Director of Water Resources; Randy Whitmann, Director of Engineering; Frank Wolinski, Director of Operations and Field Services; and Marlene Kelleher, Director of Administration.

Other attendees: Bill Stayart and Erika Buman from imageSource were present to observe the use of the District's teleconference system and boardroom equipment.

**3. PLEDGE OF ALLEGIANCE**

President Sanchez led the pledge of allegiance.

**4. APPROVAL OF AGENDA**

|          |   |
|----------|---|
| 21-09-99 | <i>Upon motion by Director Vásquez, seconded by Director Dorey and unanimously carried (5 ayes: Miller, Vásquez, Dorey, MacKenzie, and Sanchez), the Board of Directors approved the agenda as presented.</i> |
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**5. ORAL COMMUNICATIONS**

No public comments were presented on items not appearing on the agenda.

**6. CONSENT CALENDAR**

|           |  |
|-----------|--|
| 21-09-100 | <i>Upon motion by Director Vásquez, seconded by Director Dorey and unanimously carried (5 ayes: Miller, Vásquez, Dorey, MacKenzie, and Sanchez), the Board of Directors approved the Consent Calendar, including Resolution No. 21-35 approving disbursements.</i> |
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- A. Annual contract for paving services

See staff report attached hereto. Staff recommended and the Board authorized the General Manager to enter into an agreement with Joe's Paving, Inc. to provide paving services on District projects for Fiscal Year 2022 in an amount not to exceed \$600,000.

- B. Minutes of Board of Directors meetings on August 18 and 24, 2021

The minutes of August 18 and 24, 2021 were approved as presented.

- C. Resolution ratifying check disbursements

**RESOLUTION NO. 21-35**

**BE IT RESOLVED, that the Board of Directors of Vista Irrigation District does hereby approve checks numbered 67482 through 67651 drawn on Union Bank totaling \$758,317.55.**

**FURTHER RESOLVED that the Board of Directors does hereby authorize the execution of the checks by the appropriate officers of the District.**

**PASSED AND ADOPTED unanimously by a roll call vote of the Board of Directors of Vista Irrigation District this 8<sup>th</sup> day of September 2021.**

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**7. DIVISION REPORTS**

See staff report attached hereto.

General Manager Brett Hodgkiss stated that the District will be offering free Flu Shots for Directors, employees and their families on Tuesday, September 28, 2021 between 3:00 p.m. – 4:30 p.m.

Director of Water Resources Don Smith stated that Stillwater Sciences, the consultant for the Harmful Algal Blooms (HABs) study, identified algaecide application as a short-term solution for treating HABs in Lake Henshaw. He said that the District is developing a request for bids for copper-based and peroxide-based algaecide products to assess the cost of treatment.

Mr. Smith stated that bids for the San Pasqual Undergrounding Project are due September 16, 2021.

**8. REQUEST FOR PROPOSAL FOR GENERAL COUNSEL SERVICES**

See staff report attached hereto.

Mr. Hodgkiss stated that request for proposal (RFP) for General Counsel Services includes a detailed scope of work as well a description of qualifications and experience being sought. He said that the list of General Counsel Candidates includes firms that were invited to participate in the procurement process in 2008 as well as firms that were invited by Rincon Del Diablo Municipal Water District and Vallecitos Water District to participate in their respective procurement processes for General Counsel. Mr. Hodgkiss stated that the RFPs will be sent out the week of September 13, 2021 with a due date of October 22, 2021; Board interviews will likely take place in November or December.

21-09-101 *Upon motion by Director Miller, seconded by Director Vásquez and unanimously carried (5 ayes: Miller, Vásquez, Dorey, MacKenzie, and Sanchez), the Board of Directors authorized the General Manager to send the Request for Proposal for General Counsel services to the firms listed.*

**9. ASSOCIATION OF CALIFORNIA WATER AGENCIES REGION 10 ELECTION FOR 2022-23 TERM**

See staff report attached hereto.

After a brief discussion, the Board cast the District’s ballot in the Association of California Water Agencies (ACWA) Region 10 election for the 2022-23 term in concurrence with the Region 10 Nominating Committee’s recommended slate. The slate includes the following candidates from the following agencies: Chair, Cathy Green, Orange County Water District; Vice Chair, Dana Friehauf, Santa Fe Irrigation District; Board Members: Charles Gibson, Santa Margarita Water District; Shauna Lorance, City of San Diego; George Murdoch, East Orange County Water District; Richard Vásquez, Vista Irrigation District; DeAna Verbeke, Helix Water District.

21-09-102 *Upon motion by Director Miller, seconded by Director Dorey and unanimously carried (5 ayes: Miller, Vásquez, Dorey, MacKenzie, and Sanchez), the Board of Directors cast Vista Irrigation District’s ballot in the Association of California Water Agencies Region 10 election for the 2022-23 term in concurrence with the Region 10 Nominating Committee’s recommended slate.*

**10. REQUEST FOR RESOLUTION SUPPORTING NOMINATION OF PAMELA TOBIN FOR ASSOCIATION OF CALIFORNIA WATER AGENCIES PRESIDENT**

See staff report attached hereto.

After a brief discussion, the Board adopted a Resolution in support of Pamela Tobin for ACWA President.

21-09-103 *Upon motion by Director MacKenzie, seconded by Director Vásquez, the Board of Directors adopted Resolution 21-36 supporting the nomination of Pamela Tobin for the office of President of the Association of California Water Agencies, by the following roll call vote:*

*AYES: Directors Miller, Vásquez, Dorey, MacKenzie, and Sanchez  
NOES: None  
ABSTAIN: None  
ABSENT: None*

*A copy of Resolution 21-36 is on file in the official Resolution Book of the District.*

**11. MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY**

See staff report attached hereto.

Director Miller reported on the August 26, 2021 meeting of the San Diego County Water Authority (Water Authority) Administrative and Finance Committee (Committee). He stated that the Committee

discussed the long-range financial plan at length and is considering a “bookend approach” financing option to fund the Capital Improvement Plan (CIP). This option would finance the front end or first three years of the CIP with long-term debt (approximately \$170 million); the next three years would be funded with Pay-go (cash on hand); the final three to four years of the CIP would be financed with long-term debt. Director Miller stated that the Water Authority’s Board of Directors would vote on the long-range financial plan at its next meeting on September 23, 2021.

**12. MEETINGS AND EVENTS**

See staff report attached hereto.

Director MacKenzie reported on her attendance at the ACWA Legislative Committee meeting where the discussion centered on Assembly Bill 361, which authorizes local agencies during declared county, state or federal emergencies to hold public meetings via teleconference without having to comply with Brown Act teleconferencing requirements.

Director MacKenzie reported on her attendance at the California Special Districts Association Conference (CSDA) the previous week in Monterey, noting that the keynote speaker, Kevin Brown delivered a fantastic, motivational opening speech. She reported on her attendance at the CSDA Board of Directors Annual Meeting in which the elections for Officers was held; all current Officers were re-elected to serve another term. She reported on her attendance at the meeting of the CSDA Finance Corporation Board of Directors where she was re-elected as President. Director MacKenzie also reported on her attendance at the Special District Leadership Foundation (SDLF) Board of Directors meeting where the Board reviewed scholarships previously awarded and those still available.

Director MacKenzie asked for authorization to attend the Colorado River Water Users Association Conference on December 14-16, 2021 and the ACWA Legislative Committee meetings as her schedule will allow during calendar year 2022.

Director Vásquez reported that he attended the CSDA Quarterly Meeting where he listened to a presentation on “The State of the Climate and Climate Extremes” given by Alex Tardy, Meteorologist for the National Weather Service in San Diego. He requested to attend the Council of Water Utilities Meeting on October 19, 2021.

President Sanchez reported on his attendance at the CSDA Conference in Monterey stating that he heard several excellent presentations and attended a number of interesting and informative sessions on various special district related topics including Assembly Bill 1486 compliance, fiscal reserve policies, current legislation, and physical and cyber security protection of critical infrastructure.

|           |  |
|-----------|--|
| 21-09-104 | <i>Upon motion by Director Miller, seconded by Director Vásquez and unanimously carried (5 ayes: Miller, Vásquez, Dorey, MacKenzie, and Sanchez), the Board of Directors authorized Director Vásquez to attend the Council of Water Utilities Meeting on October 19, 2021 and Director MacKenzie to attend the Colorado River Water Users Association Conference on December 14-16, 2021 and the ACWA Legislative Committee meetings as her schedule will allow throughout 2022.</i> |
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**13. ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES**

See staff report attached hereto.

There were no additional items presented.

**14. COMMENTS BY DIRECTORS**

Director Vásquez commented on a news article he read regarding the extreme water shortage in Mendocino County and how the City of Ukiah had considered trucking water over the mountains to assist with the shortage. He also reported that Fresno Irrigation District celebrated its 100<sup>th</sup> Anniversary this year and stated that he is looking forward to Vista Irrigation District's centennial anniversary in 2023.

**15. COMMENTS BY GENERAL MANAGER**

Mr. Hodgkiss informed the Board that the water level at Lake Henshaw is at 3,800 acre-feet, and both antitoxin and microcystin levels in the lake have decreased.

**16. CLOSED SESSION: LABOR NEGOTIATIONS**

President Sanchez adjourned the meeting to closed session at 10:02 a.m. for a conference with labor negotiators pursuant to Government Code section 54957.6(a). Agency negotiators: Phil Zamora, Frank Wolinski, and Marlene Kelleher.

The meeting reconvened in open session at 11:15 a.m. President Sanchez declared that no reportable action had been taken.

**17. ADJOURNMENT**

There being no further business to come before the Board, at 11:16 a.m. President Sanchez adjourned the meeting to September 22, 2021 at 9:00 a.m.

  
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Patrick Sanchez, President

ATTEST:

  
\_\_\_\_\_  
Ranae Ogilvie, Assistant Secretary  
Board of Directors  
VISTA IRRIGATION DISTRICT



**STAFF REPORT**

**Board Meeting Date:** September 8, 2021  
**Prepared By:** Frank Wolinski  
**Approved By:** Brett Hodgkiss

SUBJECT: ANNUAL CONTRACT FOR PAVING SERVICES

RECOMMENDATION: Authorize the General Manager to enter into an agreement with Joe’s Paving, Inc. to provide paving services on District projects for Fiscal Year 2022 in an amount not to exceed \$600,000.

PRIOR BOARD ACTION: On June 16, 2021, the Board authorized the General Manager to enter into an agreement with SealRight Paving, Inc. to provide paving services on District projects for Fiscal Year 2022 in an amount not to exceed \$600,000.

FISCAL IMPACT: This contract is proposed for an amount not to exceed \$600,000.

SUMMARY: SealRight Paving, Inc. (SealRight) has requested to be relieved of their as-needed paving contract as they cannot complete District assigned paving jobs in a timely manner due to staffing issues. In response, staff contacted the next lowest bidder, Joe’s Paving, Inc. (Joe’s Paving), to see if they were available to provide as-needed paving services at the pricing provided during the bidding process; Joe’s Paving indicated that they could provide paving services at the pricing that was submitted on June 1, 2021. As Joe’s Paving unit pricing was very competitive with SealRight’s, staff recommends executing a contract with Joe’s Paving rather than re-bidding this service.

DETAILED REPORT: In May 2021, the District advertised and solicited bids from 10 contractors to perform asphalt repair services for patch paving and mainline replacement projects. Contractors were required to bid on paving in incremental amounts as well as provide pricing for seal coating, striping, signage, curb and berm, and other related services. The District received responsive bids from A.M. Ortega Construction, Inc., Joe’s Paving, LC Paving & Sealing, Inc. and SealRight.

As Joe’s Paving and SealRight submitted overlapping unit costs, staff reviewed previous mainline replacement projects and patch paving invoices. Based on the quantity and type of work typically performed, staff recommended entering into an agreement with SealRight for as-needed paving services. However, as noted in the attached letter, SealRight is unable to provide contracted services and is requesting to be relieved of their obligations under the contract.

From Fiscal Year 2015 through Fiscal Year 2021, Joe’s Paving, Inc. successfully performed final paving for District excavations under an annual contract for patch paving services. Joe’s Paving unit pricing was within two percent of the lowest bid by SealRight. Due to this minimal margin between bid pricing, staff recommends executing a contract Joe’s Paving as the second-lowest bidder versus re-bidding this service.

Annually, the District generates approximately 20,000 square feet of patch paving and requires pavement restoration services for over two miles of trench line to support the mainline replacement program. The Vista Irrigation District boundary includes the City of Vista and portions of the cities of San Marcos, Escondido, Oceanside and unincorporated areas of San Diego County. The contractor will be expected to comply with all paving standards as established under the appropriate governing agency’s requirements.

ATTACHMENTS: SealRight Letter  
Bid Summary

# SEALRIGHT PAVING, INC.

9053 Olive Dr. Spring Valley, CA 91977

Tel: [\(619\)465-7411](tel:(619)465-7411) Fax: (619)465-7490

Estimating@sealrightpavinginc.com Lic: # 364113

Tuesday, August 10, 2021

To: Vista Irrigation District  
c/o Frank Wolinski  
1391 Engineer St.  
Vista, CA 92081

From: SealRight Paving, Inc.  
9053 Olive Dr.  
Spring Valley, CA 91977

RE: AC Paving Services FY 2022 Annual Contract

Please consider this Letter as Notice that SealRight Paving, Inc. is waiving the awarded Annual AC Paving Services FY 2022 Contract. We no longer have the Manpower to complete the noted contract in a timely manner as required.

I apologize for any inconvenience this may have caused, as this was an unforeseen occurrence and believe the lack of Manpower is related to the Corona Virus pandemic.

Thank you



Monique Vasquez  
Vice President  
SealRight Paving, Inc.

**BID SUMMARY**  
**Annual Paving Contract**

| <b>Asphalt Base Paving (Patch Paving)</b>                                |  |              |           |            |            |             |
|--|--|--------------|-----------|------------|------------|-------------|
| Item   |  | Joe's Paving | SealRight | A.M Ortega | LC Paving  |             |
| 1  | 1 - 500 Square Feet                                    | \$7.25       | \$6.50    | \$16.72    | \$30.00    | Per Sq. Ft. |
| 2  | 501 - 1,000 Square Feet                                | \$7.25       | \$6.50    | \$11.11    | \$15.05    | Per Sq. Ft. |
| 3  | 1,001 - 2,000 Square Feet                              | \$7.25       | \$6.40    | \$10.74    | \$11.75    | Per Sq. Ft. |
| 4  | Additional Asphalt replacement 1" depth                | \$0.75       | \$0.65    | \$2.30     | \$2.00     | Per Sq. Ft. |
| <b>Grind and Cap (Patch Paving)</b>                                      |  |              |           |            |            |             |
| Item   |  | Joe's Paving | SealRight | A.M Ortega | LC Paving  |             |
| 5  | 2 - 1,000 Square Feet                                  | \$4.50       | \$4.25    | \$12.09    | \$17.75    | Per Sq. Ft. |
| 6  | 1,001 - 2,500 Square Feet                              | \$4.35       | \$4.00    | \$7.57     | \$6.00     | Per Sq. Ft. |
| 7  | 2,501 - 4,000 Square Feet                              | \$4.10       | \$3.55    | \$4.78     | \$5.00     | Per Sq. Ft. |
| <b>Mobilization Fee</b>  |  |              |           |            |            |             |
| Item   |  | Joe's Paving | SealRight | A.M Ortega | LC Paving  |             |
| 8  | 1 - 1,000 Square Feet                                  | \$1.25       | \$3.00    | \$0.79     | \$5,000.00 | Per Sq. Ft. |
| 9  | 1,001 - 2,000 Square Feet                              | \$1.25       | \$1.75    | \$0.53     | \$3,500.00 | Per Sq. Ft. |
| <b>Asphalt Base Paving (Mainline Replacement - single mobilization)</b>  |  |              |           |            |            |             |
| Item   |  | Joe's Paving | SealRight | A.M Ortega | LC Paving  |             |
| 10   | 2,001 - 4,000 Square Feet                              | \$6.15       | \$6.00    | \$10.95    | \$10.00    | Per Sq. Ft. |
| 11   | ≥4,001 Square Feet                                     | \$4.50       | \$5.75    | \$9.21     | \$8.00     | Per Sq. Ft. |
| <b>Grind and Cap (Mainline Replacement - single mobilization w/base)</b> |  |              |           |            |            |             |
| Item   |  | Joe's Paving | SealRight | A.M Ortega | LC Paving  |             |
| 12   | 2,001 - 4,000 Square Feet                              | \$2.95       | \$4.45    | \$6.14     | \$5.00     | Per Sq. Ft. |
| 13   | ≥4,001 Square Feet                                     | \$2.85       | \$4.05    | \$4.17     | \$4.00     | Per Sq. Ft. |
| <b>Asphalt Base Paving (Mainline Replacement - phase I)*</b>             |  |              |           |            |            |             |
| Item   |  | Joe's Paving | SealRight | A.M Ortega | LC Paving  |             |
| 14   | 2,001 - 4,000 Square Feet                              | \$7.25       | \$6.65    | \$12.54    | \$14.50    | Per Sq. Ft. |
| 15   | ≥4,001 Square Feet                                     | \$7.25       | \$6.65    | \$12.34    | \$11.50    | Per Sq. Ft. |
| <b>Grind and Cap (Mainline Replacement - phase II)</b>                   |  |              |           |            |            |             |
| Item   |  | Joe's Paving | SealRight | A.M Ortega | LC Paving  |             |
| 16   | 2,001 - 4,000 Square Feet                              | \$4.25       | \$6.25    | \$6.14     | \$5.00     | Per Sq. Ft. |
| 17   | ≥4,001 Square Feet                                     | \$4.25       | \$4.50    | \$4.27     | \$4.00     | Per Sq. Ft. |
| <b>Remove and Replace (Mainline Replacement)</b>                         |  |              |           |            |            |             |
| Item   |  | Joe's Paving | SealRight | A.M Ortega | LC Paving  |             |
| 18   | 1 - 1000 Square Feet                                   | \$8.00       | \$10.00   | \$15.86    | \$34.25    | Per Sq. Ft. |
| 19   | 1,001 - 2,000 Square Feet                              | \$8.00       | \$7.50    | \$12.15    | \$13.50    | Per Sq. Ft. |
| 20   | ≥2,001 Square Feet                                     | \$7.75       | \$7.40    | \$9.26     | \$11.75    | Per Sq. Ft. |
| <b>Additional Items (Mainline Replacement)</b>                           |  |              |           |            |            |             |
| Item   |  | Joe's Paving | SealRight | A.M Ortega | LC Paving  |             |
| 21   | Additional Asphalt replacement 1" depth                | \$1.00       | \$0.99    | \$2.30     | \$2.00     | Per Sq. Ft. |
| 22   | Flag-person (using Contractor materials and equipment) | \$75.00      | \$75.00   | \$145.00   | \$75.00    | Per Hour    |
| 23   | Project Coordinator (Job Walk)                         | \$60.00      | \$70.00   | \$100.00   | \$75.00    | Per Hour    |
| <b>Seal Coat</b>   |  |              |           |            |            |             |
| Item   |  | Joe's Paving | SealRight | A.M Ortega | LC Paving  |             |
| 24   | 1 - 1000 Square Feet                                   | \$5.25       | \$1.05    | \$27.56    | \$15.00    | Per Sq. Ft. |
| 25   | 1,001 - 2,000 Square Feet                              | \$5.00       | \$0.75    | \$9.19     | \$5.75     | Per Sq. Ft. |
| 26   | ≥2,001 Square Feet                                     | \$4.75       | \$0.39    | \$3.94     | \$3.75     | Per Sq. Ft. |

\*Per County of San Diego SDRSD 24A/B (Type D-Phase I/II)



| <b>Berm and Curb</b>       |                                    |              |            |            |           |             |
|----------------------------|------------------------------------|--------------|------------|------------|-----------|-------------|
| Item                       |                                    | Joe's Paving | SealRight  | A.MOrtega  | LC Paving |             |
| 27                         | 3" - 6" Rolled Asphalt Berm        | \$7.00       | \$4.35     | \$16.76    | \$60.00   | Per Ln. Ft. |
| 28                         | 6" Machined Asphalt Curb           | \$8.00       | \$6.95     | \$36.76    | \$75.00   | Per Ln. Ft. |
| <b>Striping</b>            |                                    |              |            |            |           |             |
| Item                       |                                    | Joe's Paving | SealRight  | A.MOrtega  | LC Paving |             |
| 29                         | Painted Striping                   | \$11.00      | \$3.25     | \$13.78    | \$35.00   | Per Ln. Ft. |
| 30                         | Painted Lane Striping              | \$11.00      | \$3.25     | \$22.05    | \$35.00   | Per Ln. Ft. |
| 31                         | Thermoplastic Striping             | \$34.00      | \$34.50    | \$27.56    | \$44.50   | Per Ln. Ft. |
| 32                         | Thermoplastic Lane Striping        | \$34.00      | \$34.50    | \$34.45    | \$44.50   | Per Ln. Ft. |
| 33                         | Pavement Markers/reflectors        | \$15.00      | \$12.00    | \$9.65     | \$12.00   | Each        |
| <b>Signage</b>             |                                    |              |            |            |           |             |
| Item                       |                                    | Joe's Paving | SealRight  | A.MOrtega  | LC Paving |             |
| 34                         | Painted Intersection Marking       | \$175.00     | \$100.00   | \$300.00   | \$600.00  | Each        |
| 35                         | Thermoplastic Intersection Marking | \$500.00     | \$225.00   | \$500.00   | \$75.00   | Each        |
| <b>Traffic Loops</b>       |                                    |              |            |            |           |             |
| Item                       |                                    | Joe's Paving | SealRight  | A.MOrtega  | LC Paving |             |
| 36                         | Traffic Control Loop Repair        | \$1,050.00   | \$1,600.00 | \$2,757.00 | \$400.00  | Each        |
| 37                         | Cyclist Control Loop               | \$900.00     | \$1,600.00 | \$2,757.00 | \$400.00  | Each        |
| <b>Additional Services</b> |                                    |              |            |            |           |             |
| Item                       |                                    | Joe's Paving | SealRight  | A.MOrtega  | LC Paving |             |
| 38                         | Asphalt compaction test            | \$650.00     | \$2,250.00 | \$1,175.00 | \$525.00  | Each        |



# Cash Disbursement Report

Payment Dates 8/5/2021 - 8/25/2021

| Payment Number | Payment Date | Vendor                       | Description                                       | Amount     |
|----------------|--------------|------------------------------|---|------------|
| 67482          | 08/11/2021   | Refund Check 67482           | Customer Refund                                   | 2,331.95   |
| 67483          | 08/11/2021   | Refund Check 67483           | Customer Refund                                   | 45.86      |
| 67484          | 08/11/2021   | ACWA/JPIA                    | Medical & Dental Insurance 09/2021 - Cobra        | (207.27)   |
|                | 08/11/2021   |                              | Medical & Dental Insurance 09/2021 - Cobra        | (138.18)   |
|                | 08/11/2021   |                              | Medical & Dental Insurance 09/2021 - Cobra        | 33.72      |
|                | 08/11/2021   |                              | Medical & Dental Insurance 09/2021 - Cobra        | 33.72      |
|                | 08/11/2021   |                              | Medical & Dental Insurance 09/2021 - Cobra        | 33.72      |
|                | 08/11/2021   |                              | Medical & Dental Insurance 09/2021 - Cobra        | 33.72      |
|                | 08/11/2021   |                              | Medical & Dental Insurance 09/2021 - Cobra        | 888.10     |
|                | 08/11/2021   |                              | Medical & Dental Insurance 09/2021 - Cobra        | 69.09      |
|                | 08/11/2021   |                              | Medical & Dental Insurance 09/2021 - Cobra        | 69.09      |
|                | 08/11/2021   |                              | Medical & Dental Insurance 09/2021 - Employees    | 181,124.81 |
|                | 08/11/2021   |                              | Medical & Dental Insurance 09/2021 - Retirees     | 41,994.60  |
|                | 08/11/2021   |                              | Medical & Dental Insurance 09/2021 - J MacKenzie  | 1,786.85   |
|                | 08/11/2021   |                              | Medical & Dental Insurance 09/2021 - R Vasquez    | 1,845.29   |
|                | 08/11/2021   |                              | Medical & Dental Insurance 09/2021 - P Dorey      | 1,845.29   |
|                | 08/11/2021   |                              | Medical & Dental Insurance 08/2021 - P Sanchez    | 1,786.85   |
|                | 08/11/2021   |                              | Medical & Dental Insurance 09/2021 - M Miller     | 1,786.85   |
| 67485          | 08/11/2021   | Alignment Plus               | Alignment - Truck 30                              | 156.00     |
|                | 08/11/2021   |                              | Alignment - Dump Truck 52                         | 363.20     |
| 67486          | 08/11/2021   | Amazon Capital Services      | Safety Quick Release Air Hose Couplers (4)        | 55.92      |
|                | 08/11/2021   |                              | Carburetor for Stihl Blower                       | 46.46      |
|                | 08/11/2021   |                              | Bottle Jack - Truck 30                            | 301.24     |
| 67487          | 08/11/2021   | Answering Service Care, LLC  | Answering Service 06/2021                         | 409.04     |
|                | 08/11/2021   |                              | Answering Service 07/2021                         | 395.00     |
| 67488          | 08/11/2021   | Auto Specialist Warehouse    | Park Brake Shoes - Truck 30                       | 37.67      |
| 67489          | 08/11/2021   | Big Drip Plumbing            | Meter Tie-Backs (4) - Kent Pl & York Dr           | 6,000.00   |
| 67490          | 08/11/2021   | Boot Barn Inc                | Footwear Program                                  | 180.00     |
|                | 08/11/2021   |                              | Footwear Program                                  | 138.01     |
| 67491          | 08/11/2021   | Cal Pacific Truck Center LLC | Oil Pressure Sensor - Truck 52                    | 187.80     |
|                | 08/11/2021   |                              | Fuel Pump, Filters - Truck 44                     | 1,346.12   |
| 67492          | 08/11/2021   | Canon Solutions America, Inc | Canon Service & Supplies                          | 23.76      |
| 67493          | 08/11/2021   | CARB/PERP                    | Air Resources Board Asphalt Zipper Permit Renewal | 1,155.00   |
| 67494          | 08/11/2021   | CDW Government Inc           | Adobe Acrobat 16 Seat Renewal                     | 1,026.24   |

| Payment Number | Payment Date | Vendor                              | Description  | Amount    |
|----------------|--------------|-------------------------------------|--|-----------|
| 67495          | 08/11/2021   | Channing Chow                       | Reimbursement for Damage 06/2021                       | 33,588.50 |
| 67496          | 08/11/2021   | 760Print                            | Delinquent Bill Template                               | 434.09    |
| 67497          | 08/11/2021   | Core & Main                         | Flange 6" SOW 8-hole (1)                               | 20.03     |
|                | 08/11/2021   |                                     | Tee 8x6 DI POxFL (2)                                   | 475.76    |
|                | 08/11/2021   |                                     | 18" x 2" PVC Saddle (2)                                | 818.37    |
|                | 08/11/2021   |                                     | Nut & Bolt Kit (1)                                     | 71.75     |
| 67498          | 08/11/2021   | Craneworks Southwest Inc            | Tool Box Latches, Keys                                 | 354.17    |
|                | 08/11/2021   |                                     | Repaired Hydraulic Line, Installed Hose - Truck 5      | 234.18    |
| 67499          | 08/11/2021   | Dan Frame                           | Refund - County Permit Fee                             | 581.00    |
| 67500          | 08/11/2021   | Diamond Environmental Services      | Portable Restroom Service                              | 119.03    |
|                | 08/11/2021   |                                     | Portable Restroom Service                              | 84.39     |
| 67501          | 08/11/2021   | Direct Energy                       | Electric 07/2021 - Henshaw Buildings & Grounds         | 261.03    |
|                | 08/11/2021   |                                     | Electric 07/2021 - Henshaw Well Field                  | 18,584.50 |
|                | 08/11/2021   |                                     | Electric 07/2021 - T&D / Cathodic Protection           | 30.78     |
|                | 08/11/2021   |                                     | Electric 07/2021 - Reservoirs                          | 41.03     |
|                | 08/11/2021   |                                     | Electric 07/2021 - Pump Stations                       | 5,215.44  |
|                | 08/11/2021   |                                     | Electric 07/2021 - Treatment Plants                    | 30.76     |
| 67502          | 08/11/2021   | EDCO Waste & Recycling Services Inc | Trash & Recycle 07/2021                                | 250.96    |
| 67503          | 08/11/2021   | Electrical Sales Inc                | Communication Cable (1000 ft)                          | 895.57    |
| 67504          | 08/11/2021   | Eurofins Eaton Analytical Inc       | Henshaw Nitrate Well Samples                           | 105.00    |
| 67505          | 08/11/2021   | Ferguson Waterworks                 | Tubing 2" Copper Soft 20' (40)                         | 777.67    |
|                | 08/11/2021   |                                     | Asco 3-way Valves (20)                                 | 3,182.55  |
|                | 08/11/2021   |                                     | Pulse Control Valves (10)                              | 719.86    |
|                | 08/11/2021   |                                     | Regulator Maintenance Components                       | 4,187.33  |
|                | 08/11/2021   |                                     | Nut Bolt Gskt Kit 6"-8" (6" gasket) 3/4 x 3 1/4 (5)    | 59.00     |
|                | 08/11/2021   |                                     | Flange 10" SOW (1)                                     | 68.10     |
|                | 08/11/2021   |                                     | Service Saddle 10x1 PVC (2)                            | 341.66    |
|                | 08/11/2021   |                                     | Tee 8" DI Flange (1)                                   | 396.63    |
|                | 08/11/2021   |                                     | Coupling 10" Macro 2 Bolt (1)                          | 466.07    |
|                | 08/11/2021   |                                     | Tee 10x6 DI POxFL (1)                                  | 454.65    |
|                | 08/11/2021   |                                     | Flange 14" SOW (3)                                     | 295.36    |
|                | 08/11/2021   |                                     | Ell 6"x16" POxFL Bury DI (1)                           | 359.93    |
|                | 08/11/2021   |                                     | Adapter 10" DI FLxPO (1)                               | 225.16    |
|                | 08/11/2021   |                                     | Angle Ball Mtr Valve 1" Flare Swl Mtr Nut Lockwing (2) | 228.34    |
|                | 08/11/2021   |                                     | Adapter 2" Copper x MIP (12)                           | 230.31    |
|                | 08/11/2021   |                                     | Ell 2" Brass Street 90 Degree (4)                      | 100.80    |
|                | 08/11/2021   |                                     | Nut Bolt Gasket Kit 10"- 12" (10" gasket) (3)          | 77.94     |
|                | 08/11/2021   |                                     | Service Saddle 8x2 PVC (1)                             | 150.13    |
|                | 08/11/2021   |                                     | Corp Stop 1" MIP X Flare (2)                           | 120.81    |

| Payment Number | Payment Date | Vendor                               | Description                                    | Amount    |
|----------------|--------------|--------------------------------------|--|-----------|
|                | 08/11/2021   |                                      | Corp Stop 2" MIP X FIP (4)                     | 901.16    |
|                | 08/11/2021   |                                      | Coupling 10" Deflection C900 (4)               | 919.30    |
|                | 08/11/2021   |                                      | Gate Valve 8" POxFL R/W (1)                    | 984.52    |
|                | 08/11/2021   |                                      | Fire Hydrant LB400 Check Valve(1)              | 1,818.60  |
|                | 08/11/2021   |                                      | Angle Ball Valve 2" FNPT X MNPT (CurbStop) (6) | 1,924.60  |
|                | 08/11/2021   |                                      | Adapter 8" DI POxFL (1)                        | 177.96    |
|                | 08/11/2021   |                                      | Coupling 10" Repair PVC C900 (4)               | 892.89    |
|                | 08/11/2021   |                                      | Gate Valve 10" POxFL R/W (2)                   | 3,096.66  |
|                | 08/11/2021   |                                      | DFW Meter Box Lid Small D1324 (VID Stamp) (70) | 4,016.08  |
|                | 08/11/2021   |                                      | DFW Meter Box Lid Large PW6C (VID Stamp) (1)   | 99.05     |
|                | 08/11/2021   |                                      | Claval Spacer Washers (600)                    | 552.06    |
| 67506          | 08/11/2021   | Glennie's Office Products Inc        | Office Supplies                                | 45.13     |
| 67507          | 08/11/2021   | Grainger                             | Electrical Gloves (6 pr)                       | 501.28    |
| 67508          | 08/11/2021   | Home Depot Credit Services           | Belt Cutter, Torpedo Level - Truck 16          | 48.65     |
|                | 08/11/2021   |                                      | Waterline Repair Supplies                      | 22.61     |
|                | 08/11/2021   |                                      | Spray Nozzle                                   | 5.39      |
|                | 08/11/2021   |                                      | Quickset Mortar                                | 50.30     |
|                | 08/11/2021   |                                      | Mortar   | 134.14    |
|                | 08/11/2021   |                                      | Root Fill Salt, Fuel                           | 129.42    |
|                | 08/11/2021   |                                      | Stackable Blocks                               | 75.52     |
|                | 08/11/2021   |                                      | Bathroom Mirror                                | 459.02    |
|                | 08/11/2021   |                                      | Painting Supplies                              | 284.14    |
|                | 08/11/2021   |                                      | Bathroom Lighting                              | 302.25    |
|                | 08/11/2021   |                                      | Pliers, Fencing Supplies                       | 95.04     |
|                | 08/11/2021   |                                      | Ceiling Fans (2)                               | 150.79    |
|                | 08/11/2021   |                                      | Painting Supplies                              | 35.17     |
|                | 08/11/2021   |                                      | Fish Tape                                      | 212.04    |
|                | 08/11/2021   |                                      | Cordless Air Compressor                        | 112.56    |
|                | 08/11/2021   |                                      | PVC, Parts                                     | 32.72     |
|                | 08/11/2021   |                                      | PVC, Parts                                     | 107.77    |
|                | 08/11/2021   |                                      | Maintenance Supplies                           | 264.89    |
|                | 08/11/2021   |                                      | Concrete Rapid Set 60lb bag (50)               | 745.73    |
|                | 08/11/2021   |                                      | Concrete 60lb bag (56)                         | 266.26    |
| 67509          | 08/11/2021   | InfoSend Inc                         | Data Processing/Mailing Services 06/2021       | 5,529.05  |
| 67510          | 08/11/2021   | Inland Kenworth (US) Inc             | Axle Flange Gaskets - Truck 3                  | 14.81     |
| 67511          | 08/11/2021   | Jeff McNeal Productions              | On Hold Messaging                              | 220.00    |
| 67512          | 08/11/2021   | Jessica Sherwood                     | Tuition Reimbursement 07/2021                  | 156.00    |
| 67513          | 08/11/2021   | Joe's Paving                         | Paving - Montgomery Dr                         | 12,000.00 |
| 67514          | 08/11/2021   | Kronick Moskovitz Tiedemann & Girard | Legal 06/2021                                  | 4,132.00  |

| Payment Number | Payment Date | Vendor                          | Description                                     | Amount    |
|----------------|--------------|---------------------------------|---|-----------|
| 67515          | 08/11/2021   | Lawnmowers Plus Inc             | Filter (1)                                      | 14.00     |
| 67516          | 08/11/2021   | Lightning Messenger Express     | Messenger Service 07/16/21 & 07/30/21           | 117.00    |
| 67517          | 08/11/2021   | Major League Pest               | Monthly Pest Control 07/2021                    | 225.00    |
| 67518          | 08/11/2021   | Mallory Safety and Supply, LLC  | Stop/Slow 18" Hi Intensity (2)                  | 96.98     |
| 67519          | 08/11/2021   | McMaster-Carr Supply Company    | Pump Replacement Parts - Station 4              | 289.07    |
|                | 08/11/2021   |                                 | Electrical Supplies                             | 272.08    |
|                | 08/11/2021   |                                 | Flat Head Screws                                | 62.44     |
| 67520          | 08/11/2021   | Moodys                          | Dump Fee (1)                                    | 300.00    |
| 67521          | 08/11/2021   | NAPA Auto Parts                 | Hitch Pin, Filter                               | 18.54     |
|                | 08/11/2021   |                                 | Power Inverter - Truck 20                       | 31.38     |
|                | 08/11/2021   |                                 | Trailer Light Cord Adapter - Truck 3            | 38.42     |
| 67522          | 08/11/2021   | North County Auto Parts         | Turn Signal Switch - Truck 67                   | 62.37     |
|                | 08/11/2021   |                                 | Rear Brake Pads - Truck 30                      | 77.57     |
|                | 08/11/2021   |                                 | Rear Wheel Seals - Truck 30                     | 87.81     |
|                | 08/11/2021   |                                 | Wiper Blades, Protectant, Brake Fluid           | 78.96     |
|                | 08/11/2021   |                                 | Filter - Truck 30                               | 11.38     |
| 67523          | 08/11/2021   | Pacific Pipeline Supply         | Battery Powered Water Pump - Truck 20           | 235.22    |
| 67524          | 08/11/2021   | Palomar Reprographics Inc       | Reprint Final 2020 UWMP Inserts                 | 329.17    |
| 67525          | 08/11/2021   | Paychex of New York LLC         | Onboarding/Recruiting/Flex Benefits Svc 08/2021 | 812.50    |
| 67526          | 08/11/2021   | Ramon Angel Caro Ramirez        | Refund - County Permit Fee                      | 581.00    |
| 67527          | 08/11/2021   | Rancho Environmental Service    | Grind Stumps (6)                                | 1,500.00  |
| 67528          | 08/11/2021   | RC Auto & Smog                  | Smog Inspection - Truck 67                      | 50.00     |
|                | 08/11/2021   |                                 | Smog Inspection - Truck 73                      | 50.00     |
| 67529          | 08/11/2021   | Rick Post Welding & Wet Tapping | 18'X14" Buttstrap                               | 296.31    |
| 67530          | 08/11/2021   | Rincon del Diablo MWD           | MD Reservoir Water Service 07/2021              | 124.00    |
| 67531          | 08/11/2021   | Rutan & Tucker LLP              | Legal 06/2021                                   | 9,955.50  |
|                | 08/11/2021   |                                 | Legal 06/2021                                   | 614.20    |
| 67532          | 08/11/2021   | San Diego Chapter CSDA          | Quarterly Meeting 08/19/21 - R Vasquez          | 30.00     |
|                | 08/11/2021   |                                 | Quarterly Meeting 08/19/21 - J MacKenzie        | 30.00     |
|                | 08/11/2021   |                                 | Quarterly Meeting 08/19/21 - B Hodgkiss         | 30.00     |
| 67533          | 08/11/2021   | San Diego Door Controls, Inc    | Semi-Annual Preventive Maintenance (7 Gates)    | 595.00    |
| 67534          | 08/11/2021   | San Diego Gas & Electric        | Gas Use 07/2021                                 | 213.94    |
|                | 08/11/2021   |                                 | Electric 07/2021 - Henshaw Buildings & Grounds  | 634.49    |
|                | 08/11/2021   |                                 | Electric 07/2021 - Henshaw Wellfield            | 18,261.81 |
|                | 08/11/2021   |                                 | Electrical Use 07/2021                          | 3,859.48  |
|                | 08/11/2021   |                                 | Electric 07/2021 - T&D                          | 121.89    |
|                | 08/11/2021   |                                 | Electric 07/2021 - Reservoirs                   | 59.32     |
| 67535          | 08/11/2021   | Siemens Industry Inc            | Siemens Mag Cable 25m ASE02296490               | 479.55    |
| 67536          | 08/11/2021   | SiteOne Landscape Supply, LLC   | PVC Parts                                       | 92.36     |

| Payment Number | Payment Date | Vendor                               | Description                                       | Amount   |
|----------------|--------------|--------------------------------------|---|----------|
|                | 08/11/2021   |                                      | Ultra Seal PTFE Thread Sealant nT-10,000 (12)     | 128.09   |
| 67537          | 08/11/2021   | Sloan Electric Company               | Motor - Station 4/Pump #2                         | 1,128.61 |
| 67538          | 08/11/2021   | Southern Counties Lubricants, LLC    | Fuel Use 07/16/21 - 07/31/21                      | 6,801.07 |
| 67539          | 08/11/2021   | Southland Pipe Corp.                 | 3" & 4" Flanges, Spool Components                 | 275.04   |
| 67540          | 08/11/2021   | Standard Plumbing Supply Company Inc | Schedule 40 PVC Pipe                              | 193.59   |
| 67541          | 08/11/2021   | Steve Wuerth                         | Reimbursement - D3 Certification Renewal          | 120.00   |
| 67542          | 08/11/2021   | Sunrise Materials Inc                | Cement 10lb Quikrete (28)                         | 916.82   |
|                | 08/11/2021   |                                      | Cement 50lb Quikrete (7)                          | 366.05   |
|                | 08/11/2021   |                                      | Delivery Fee (1)                                  | 156.96   |
|                | 08/11/2021   |                                      | Rock Bags (140)                                   | 598.62   |
|                | 08/11/2021   |                                      | 8" x 2" x 16" Cap Blocks (240)                    | 714.45   |
|                | 08/11/2021   |                                      | Pallet Deposit (3)                                | 113.67   |
|                | 08/11/2021   |                                      | Pallets Returned (3)                              | (81.19)  |
| 67543          | 08/11/2021   | Tegriscap Inc                        | Landscape Service 07/2021                         | 2,082.00 |
| 67544          | 08/11/2021   | The UPS Store 0971                   | Shipping 07/2021                                  | 1,028.65 |
| 67545          | 08/11/2021   | Bend Genetics, LLC                   | HABS Lab Analysis                                 | 925.00   |
| 67546          | 08/11/2021   | Traffic Supply Inc                   | Blue Reflectors, Epoxy Tubes & Mixers             | 96.22    |
| 67547          | 08/11/2021   | TS Industrial Supply                 | Grab Hooks (4)                                    | 22.65    |
|                | 08/11/2021   |                                      | Leather Gloves - Large (Brown Cuff) (12)          | 99.89    |
|                | 08/11/2021   |                                      | Max Earplug Uncorded (#Max-1) (Box of 200) (1)    | 31.93    |
|                | 08/11/2021   |                                      | Marking Paint White (Construction Type) #255 (12) | 46.37    |
|                | 08/11/2021   |                                      | Striping Paint Blue #750 (12)                     | 67.55    |
|                | 08/11/2021   |                                      | Striping Paint White #710 (12)                    | 67.55    |
|                | 08/11/2021   |                                      | 3" Stiff Wall Scraper (5)                         | 30.42    |
|                | 08/11/2021   |                                      | Striping Paint Asphalt Black #770 (48)            | 270.19   |
|                | 08/11/2021   |                                      | Stanley Quick Change Utility Knife (3)            | 25.82    |
|                | 08/11/2021   |                                      | Marking Feathers Blue (25 per Bundle) (4)         | 18.19    |
|                | 08/11/2021   |                                      | Teflon Tape 0.5" (20)                             | 12.56    |
|                | 08/11/2021   |                                      | Twine Twisted Nylon (Pink) - 275' (3)             | 9.26     |
|                | 08/11/2021   |                                      | 1.25" Wall Scraper (4)                            | 6.50     |
|                | 08/11/2021   |                                      | Sea 2" Pipe Wrap Tape (18)                        | 139.90   |
|                | 08/11/2021   |                                      | Hand Trowel (5)                                   | 57.48    |
|                | 08/11/2021   |                                      | Garage Supplies                                   | 429.21   |
|                | 08/11/2021   |                                      | Suction Hose - Truck 1                            | 222.59   |
|                | 08/11/2021   |                                      | Lifter SS 36" Meter Lid (1)                       | 37.13    |
|                | 08/11/2021   |                                      | Shovel Round Point (4)                            | 101.76   |
|                | 08/11/2021   |                                      | Gloves Thickster Nitrile XL 100 per box (10)      | 281.45   |
|                | 08/11/2021   |                                      | Measuring Tape 25' Engineering (4)                | 80.11    |
|                | 08/11/2021   |                                      | Gauge 160lb Pressure Oil (2)                      | 39.97    |

| Payment Number | Payment Date | Vendor                              | Description                                    | Amount    |
|----------------|--------------|-------------------------------------|--|-----------|
|                | 08/11/2021   |                                     | Measuring Tape Holder 25' (1)                  | 16.08     |
|                | 08/11/2021   |                                     | Blade 14" Diamond Concrete (2)                 | 448.59    |
| 67548          | 08/11/2021   | UniFirst Corporation                | Uniform Service                                | 365.01    |
| 67549          | 08/11/2021   | Vista Paint Corporation             | Regulator Paint & Primer                       | 102.21    |
| 67550          | 08/18/2021   | Refund Check 67550                  | Customer Refund                                | 2,317.19  |
| 67551          | 08/18/2021   | Refund Check 67551                  | Customer Refund                                | 87.62     |
| 67552          | 08/18/2021   | Air Pollution Control District      | Emergency Generator Permit Renewal             | 446.00    |
| 67553          | 08/18/2021   | Basic                               | Flexible Spending Service/Cobra 08/2021        | 271.20    |
| 67554          | 08/18/2021   | Best Best & Krieger LLP             | Legal Services 07/2021                         | 925.00    |
| 67555          | 08/18/2021   | Big Drip Plumbing                   | Meter Tie-Backs (2) - Nettleton Rd             | 3,000.00  |
| 67556          | 08/18/2021   | Boot World Inc                      | Footwear Program                               | 175.34    |
| 67557          | 08/18/2021   | Cecilia's Safety Service Inc        | Traffic Design - Knob Hill Dr                  | 35.00     |
|                | 08/18/2021   |                                     | Traffic Control - Oak Drive                    | 5,415.00  |
|                | 08/18/2021   |                                     | Traffic Control - Coyote Court                 | 760.00    |
|                | 08/18/2021   |                                     | Traffic Control - Ridge Rd                     | 3,325.00  |
|                | 08/18/2021   |                                     | Traffic Control - Poinsettia                   | 1,472.50  |
|                | 08/18/2021   |                                     | Traffic Control - Vale Terrace Dr              | 2,090.00  |
|                | 08/18/2021   |                                     | Traffic Control - Elevado Dr / Vista Grande Dr | 14,962.50 |
|                | 08/18/2021   |                                     | Traffic Control - Knob Hill                    | 4,370.00  |
|                | 08/18/2021   |                                     | Traffic Control - Melrose Way                  | 1,520.00  |
|                | 08/18/2021   |                                     | Traffic Control - Hollincrest Rd               | 712.50    |
|                | 08/18/2021   |                                     | Traffic Control - Alta Vista Dr                | 3,135.00  |
|                | 08/18/2021   |                                     | Traffic Control - Foothill Dr                  | 1,045.00  |
|                | 08/18/2021   |                                     | Traffic Control - Cedar Rd                     | 1,615.00  |
|                | 08/18/2021   |                                     | Traffic Control - Avenida Elena                | 807.50    |
|                | 08/18/2021   |                                     | Traffic Control - W Vista Way                  | 1,947.50  |
| 67558          | 08/18/2021   | Core & Main                         | Lid 8" Slotted Valve (VID) (20)                | 515.27    |
| 67559          | 08/18/2021   | CoreLogic Solutions Inc             | Real Quest Online Services 07/2021             | 300.00    |
| 67560          | 08/18/2021   | Craneworks Southwest Inc            | Hydraulic Hoses, Jumper Hoses                  | 120.38    |
| 67561          | 08/18/2021   | Davis Farr LLP                      | Auditing Services                              | 6,000.00  |
| 67562          | 08/18/2021   | Streamline                          | Website Hosting, Maintenance & Support         | 300.00    |
| 67563          | 08/18/2021   | Direct Energy                       | Electric 07/2021 - VID                         | 768.37    |
| 67564          | 08/18/2021   | Drug Testing Network Inc            | Non-DOT Drug Test                              | 95.95     |
| 67565          | 08/18/2021   | EDCO Waste & Recycling Services Inc | 40 Yd Dumpster - VID Headquarter               | 504.19    |
|                | 08/18/2021   |                                     | 40 Yd Dumpster - Pechstein Wood/Stump Clearing | 3,488.40  |
| 67566          | 08/18/2021   | Electrical Sales Inc                | Cathodic Protection Cable                      | 1,799.76  |
| 67567          | 08/18/2021   | Eurofins Eaton Analytical Inc       | Mid-Lake Samples                               | 335.00    |
| 67568          | 08/18/2021   | Evoqua Water Technologies LLC       | DI Bottle Exchange                             | 341.90    |
| 67569          | 08/18/2021   | Ferguson Waterworks                 | Ell 1" 90° PVC S x S Sch 40 (10)               | 5.41      |

| Payment Number | Payment Date | Vendor                        | Description   | Amount   |
|----------------|--------------|-------------------------------|---|----------|
|                | 08/18/2021   |                               | Adapter Male Copper 0.75" (5)                       | 15.16    |
|                | 08/18/2021   |                               | Fernco 4" Sewer Coupling (1056-44RC) (4)            | 82.27    |
|                | 08/18/2021   |                               | 1" Meter Gaskets / 1/8" Thick (400)                 | 151.55   |
|                | 08/18/2021   |                               | Ball Meter Valve 1"Lockwing FIPxSwivel Mtr Nut(30)  | 3,221.84 |
|                | 08/18/2021   |                               | Service Saddle 8x2 PVC (4)                          | 633.87   |
|                | 08/18/2021   |                               | Tee 8" DI Flange (2)                                | 832.92   |
|                | 08/18/2021   |                               | Sleeve 8"x12" Galvanized Top Sections (50)          | 538.54   |
|                | 08/18/2021   |                               | Nut Bolt Gskt Kit 6"-8" (6"gshtt) 3/4 x 3 1/4 (40)  | 471.97   |
|                | 08/18/2021   |                               | Fire Hydrant Spool 6x6 DI (4)                       | 442.74   |
|                | 08/18/2021   |                               | Adapter 8" DI POxFL (5)                             | 934.31   |
|                | 08/18/2021   |                               | Fire Hydrant 6" Break Off Spool LB400 (4)           | 961.26   |
|                | 08/18/2021   |                               | Ball Mtr Valve 1.5" FLG X FIP DD & Lockwing (5)     | 1,006.56 |
|                | 08/18/2021   |                               | Sleeve 10"x12" Galvanized Top Sections (32)         | 424.34   |
|                | 08/18/2021   |                               | Ell 6"x16" POxFL Bury DI (4)                        | 1,472.20 |
|                | 08/18/2021   |                               | Tubing 1" Copper Soft 60' (180)                     | 1,510.09 |
|                | 08/18/2021   |                               | Flange 6" SOW 6-hole (4)                            | 194.85   |
|                | 08/18/2021   |                               | Grease No-Oxide 1 gal (4)                           | 259.19   |
|                | 08/18/2021   |                               | Coupling 6" Macro (20)                              | 6,125.00 |
|                | 08/18/2021   |                               | Fire Hydrant LB400 Check Valve (3)                  | 5,520.75 |
|                | 08/18/2021   |                               | Coupling 1"x1" Female Flare Super Grip (10)         | 259.48   |
|                | 08/18/2021   |                               | Service Saddle 8x1 PVC (2)                          | 291.08   |
|                | 08/18/2021   |                               | Fire Hydrant Spool 6x24 DI (2)                      | 389.70   |
|                | 08/18/2021   |                               | Ball Mtr Valve .75"Lockwing FIPxSwivel Mtr Nut (10) | 755.26   |
|                | 08/18/2021   |                               | Angle Ball Valve 2" FNPT X MNPT (CurbStop) (2)      | 641.53   |
|                | 08/18/2021   |                               | Small Meter Boxes (25)                              | 1,514.15 |
| 67570          | 08/18/2021   | Gary Sinise Foundation        | Refund - City Permit & Lateral Installation Fees    | 6,434.11 |
| 67571          | 08/18/2021   | Glennie's Office Products Inc | Office Supplies                                     | 106.23   |
|                | 08/18/2021   |                               | Office Supplies                                     | 25.72    |
| 67572          | 08/18/2021   | Grainger                      | Motor Connectors, LOTO Tags                         | 152.41   |
|                | 08/18/2021   |                               | Water Filter for Hydration Station                  | 105.66   |
| 67573          | 08/18/2021   | J & R Concrete Products, Inc  | 72"x72"x42" Precast Concrete Vault for F6 Regulator | 7,036.25 |
| 67574          | 08/18/2021   | Jan-Pro of San Diego          | Janitorial Service 08/2021                          | 4,497.00 |
|                | 08/18/2021   |                               | Janitorial Service 07/2021 - COVID 19               | 1,344.00 |
| 67575          | 08/18/2021   | Ken Grody Ford Carlsbad       | Brake Parts - Truck 17                              | (201.99) |
|                | 08/18/2021   |                               | Fuel Pump Relay Fuse Relocation Kits (2)            | 54.63    |
|                | 08/18/2021   |                               | Speaker, Drain Plug, Battery Cover                  | 66.17    |
|                | 08/18/2021   |                               | Axle Flange Gaskets, O-Rings                        | 28.66    |
|                | 08/18/2021   |                               | Door Speaker - Truck 20                             | 21.42    |
|                | 08/18/2021   |                               | Battery Cable Kit - Truck 85                        | 198.36   |



| Payment Number | Payment Date | Vendor   | Description                                   | Amount    |
|----------------|--------------|--|---|-----------|
| 67576          | 08/18/2021   | Lawnmowers Plus Inc                              | Chains (2)                                    | 40.92     |
|                | 08/18/2021   |  | Hedge Trimmer Head (1)                        | 290.91    |
|                | 08/18/2021   |  | Spark Plug Covers (3)                         | 22.60     |
|                | 08/18/2021   |  | Chainsaw Chain Replacement                    | 20.46     |
| 67577          | 08/18/2021   | Lawson Products                                  | Hardware - Garage                             | 468.80    |
| 67578          | 08/18/2021   | Leon Perrault Trucking & Materials               | Trucking & Material 07/2021                   | 22,519.50 |
| 67579          | 08/18/2021   | Mallory Safety and Supply, LLC                   | Vest Lime Hi-Viz 2XL (6)                      | 113.14    |
|                | 08/18/2021   |  | Vest Lime Hi-Viz XL (9)                       | 169.71    |
| 67580          | 08/18/2021   | McMaster-Carr Supply Company                     | Conduit Pull Rope                             | 76.85     |
| 67581          | 08/18/2021   | Medical Eye Services                             | Vision Insurance 09/2021 - Cobra              | 8.78      |
|                | 08/18/2021   |  | Vision Insurance 09/2021 - Employees          | 1,598.54  |
|                | 08/18/2021   |  | Vision Insurance 09/2021 - P Dorey            | 14.24     |
|                | 08/18/2021   |  | Vision Insurance 09/2021 - J MacKenzie        | 14.24     |
|                | 08/18/2021   |  | Vision Insurance 09/2021 - P Sanchez          | 14.24     |
|                | 08/18/2021   |  | Vision Insurance 09/2021 - R Vasquez          | 14.24     |
|                | 08/18/2021   |  | Vision Insurance 09/2021 - M Miller           | 14.24     |
| 67582          | 08/18/2021   | Moodys   | Dump Fees (2)                                 | 600.00    |
| 67583          | 08/18/2021   | NAPA Auto Parts                                  | Filter, Coolant Cap                           | 17.07     |
| 67584          | 08/18/2021   | North County Auto Parts                          | Gasket Marker                                 | 14.25     |
| 67585          | 08/18/2021   | Toyota Carlsbad                                  | Clock Spring - Truck 32                       | 274.20    |
| 67586          | 08/18/2021   | Parkhouse Tire Inc                               | Tires (2) - Truck 30                          | 724.92    |
|                | 08/18/2021   |  | Tires (6) - Truck 52                          | 2,436.27  |
|                | 08/18/2021   |  | Tires (4) - Flatbed Trailer T9                | 572.13    |
| 67587          | 08/18/2021   | Plateau Pest Solutions Inc                       | Bee & Hive Removal (12)                       | 450.00    |
| 67588          | 08/18/2021   | Premier Chevrolet                                | Headlight Bucket Springs - Truck 71           | 12.56     |
| 67589          | 08/18/2021   | Quadient, Inc                                    | Postage Meter Ink & Supplies                  | 241.82    |
| 67590          | 08/18/2021   | Volvo Construction Equipment & Services          | Ripper Tooth - E1                             | 2,155.98  |
| 67591          | 08/18/2021   | San Diego Friction Products                      | Brake Parts - Truck 44                        | 28.64     |
| 67592          | 08/18/2021   | Sloan Electric Company                           | Motor Saver - Ranch House Well                | 719.60    |
|                | 08/18/2021   |  | Replacement Pump - Station 4, Pump #2         | 3,796.33  |
| 67593          | 08/18/2021   | Spok, Inc  | Pagers  | 44.44     |
| 67594          | 08/18/2021   | Stillwater Sciences                              | HABs Management Plan 05/31/21 - 07/04/21      | 12,536.46 |
| 67595          | 08/18/2021   | Sunbelt Rentals                                  | Hedge Trimmer                                 | 70.07     |
| 67596          | 08/18/2021   | Ditch Witch West                                 | High Pressure Cutting Tip & Rebuild Kit - VE2 | 433.34    |
| 67597          | 08/18/2021   | Bend Genetics, LLC                               | HABs Lab Analysis                             | 925.00    |
| 67598          | 08/18/2021   | TS Industrial Supply                             | Pressure Relief Valve - Truck 10              | 32.94     |
| 67599          | 08/18/2021   | Underground Service Alert of Southern California | DigAlert New Tickets 07/2021 (269)            | 453.85    |
|                | 08/18/2021   |  | Dig Safe Excavation Board Fees 07/2021        | 247.93    |
| 67600          | 08/18/2021   | UniFirst Corporation                             | Uniform Service                               | 331.41    |

| Payment Number | Payment Date | Vendor                                      | Description                                    | Amount    |
|----------------|--------------|---|--|-----------|
| 67601          | 08/18/2021   | Water District Jobs                         | Recruitment Advertising - Maintenance Worker   | 145.00    |
| 67602-67606    | 08/25/2021   | Refund Checks 67602-67606                   | Customer Refunds                               | 4,548.19  |
| 67607-67608    | 08/25/2021   | Refund Checks 67607-67608                   | Customer Refunds                               | 4,215.38  |
| 67609          | 08/25/2021   | Airgas USA LLC                              | Oxygen & Acetylene                             | 393.46    |
| 67610          | 08/25/2021   | Amazon Capital Services                     | Nitrile Gloves (10 Boxes)                      | 272.70    |
|                | 08/25/2021   |   | Sunscreen                                      | 86.52     |
|                | 08/25/2021   |   | Fluid Extractors (3)                           | 42.15     |
|                | 08/25/2021   |   | Sunscreen, Saw Blades                          | 228.46    |
|                | 08/25/2021   |   | Recoil Starter                                 | 28.12     |
| 67611          | 08/25/2021   | Asbury Environmental Services               | Paper Filters Disposal                         | 85.00     |
|                | 08/25/2021   |   | Metal Filters Disposal                         | 55.00     |
| 67612          | 08/25/2021   | BAVCO                                       | Test Kit Calibration & Repair                  | 259.05    |
| 67613          | 08/25/2021   | Boot World Inc                              | Footwear Program (Insoles)                     | 50.00     |
| 67614          | 08/25/2021   | Brown and Caldwell                          | Flume Replacement Alignment Study 06/2021      | 66,903.16 |
| 67615          | 08/25/2021   | California Institute of the Arts            | Scholarship Award                              | 500.00    |
| 67616          | 08/25/2021   | CleanCapital HC4 Borrower LLC               | Solar Energy 07/2021                           | 7,569.58  |
| 67617          | 08/25/2021   | Diamond Environmental Services              | Portable & Stationary Restroom Service         | 317.25    |
| 67618          | 08/25/2021   | Dudek                                       | E Reservoir Replacement & Pump Station 07/2021 | 34,596.44 |
| 67619          | 08/25/2021   | FedEx                                       | Express Shipping                               | 88.22     |
| 67620          | 08/25/2021   | Fleet Pride                                 | PTO Shaft Bearing/Hanger - Truck 67            | 227.52    |
| 67621          | 08/25/2021   | Gillingham Water Planning & Engineering Inc | Flume Replacement Alignment Study 07/2021      | 10,281.00 |
| 67622          | 08/25/2021   | Glennie's Office Products Inc               | Office Supplies                                | 243.36    |
|                | 08/25/2021   |   | Office Supplies                                | 113.66    |
| 67623          | 08/25/2021   | Grainger                                    | Eye Wash Station Part                          | 33.18     |
|                | 08/25/2021   |   | Ice Makers Filters                             | 112.26    |
| 67624          | 08/25/2021   | Hach Company                                | Chlorine Analyzer Repair Kits (2)              | 339.95    |
| 67625          | 08/25/2021   | InfoSend Inc                                | Data Processing/Mailing Services 07/2021       | 6,097.90  |
|                | 08/25/2021   |   | Backflow Notices                               | 193.32    |
|                | 08/25/2021   |   | Support & Storage Fee 07/2021                  | 1,575.07  |
| 67626          | 08/25/2021   | Kronick Moskovitz Tiedemann & Girard        | Legal 07/2021                                  | 905.50    |
| 67627          | 08/25/2021   | Lawnmowers Plus Inc                         | Chain Saw Safety Chaps                         | 107.74    |
| 67628          | 08/25/2021   | Lightning Messenger Express                 | Messenger Service 08/13/21                     | 58.50     |
| 67629          | 08/25/2021   | Mallory Safety and Supply, LLC              | Vest Lime Hi-Viz XL (1)                        | 18.86     |
| 67630          | 08/25/2021   | MRC, Smart Technology Solutions             | Managed Print Services                         | 529.34    |
| 67631          | 08/25/2021   | NAPA Auto Parts                             | Gas Decals (5)                                 | 13.48     |
|                | 08/25/2021   |   | Transmission Filter - Truck 28                 | 13.80     |
|                | 08/25/2021   |   | Rocker Switch - Truck 8                        | 25.97     |
|                | 08/25/2021   |   | Trailer Ball & Mount                           | 97.94     |
|                | 08/25/2021   |   | Battery Cable - Truck 85                       | 16.23     |

| Payment Number      | Payment Date | Vendor                                  | Description                                     | Amount            |
|---------------------|--------------|---|---|-------------------|
| 67632               | 08/25/2021   | North County Auto Parts                 | Rear Brake Pads - Truck 39                      | 69.52             |
|                     | 08/25/2021   |   | Brake Fluid, Diesel Exhaust Fluid, Wiper Blades | 61.54             |
|                     | 08/25/2021   |   | Brake Cleaner (36)                              | 112.63            |
|                     | 08/25/2021   |   | Red 10 AWG Wire - Truck 85                      | 77.17             |
|                     | 08/25/2021   |   | Turn Rotor - Truck 39                           | 53.00             |
|                     | 08/25/2021   |   | Wire Connectors (2) - Truck 75                  | 32.59             |
|                     | 08/25/2021   |   | Oil Filter - Truck 71                           | (7.93)            |
| 67633               | 08/25/2021   | O'Reilly Auto Parts                     | Battery - C3                                    | 120.28            |
| 67634               | 08/25/2021   | Pacific Pipeline Supply                 | Bitumastic (1 Gallon)                           | 87.06             |
|                     | 08/25/2021   |   | Angle Stops (3)                                 | 642.73            |
| 67635               | 08/25/2021   | Plateau Pest Solutions Inc              | Bee & Hive Removal (6)                          | 150.00            |
| 67636               | 08/25/2021   | Ramco Petroleum                         | Fuel 07/2021                                    | 1,743.45          |
| 67637               | 08/25/2021   | Ramona Disposal Service                 | Trash Service 07/2021                           | 167.50            |
| 67638               | 08/25/2021   | Raul Mejia                              | Reimbursement for Damage                        | 403.69            |
| 67639               | 08/25/2021   | Volvo Construction Equipment & Services | Bucket Teeth - E2                               | 381.39            |
| 67640               | 08/25/2021   | San Diego Door Controls, Inc            | Repairs to Rolling Gate - Plant 9               | 350.66            |
| 67641               | 08/25/2021   | San Diego Gas & Electric                | Electric 08/2021 - Warner Ranch House           | 61.61             |
|                     | 08/25/2021   |   | Electric 07/2021 - Cathodic Protection & TD     | 242.27            |
|                     | 08/25/2021   |   | Electric 07/2021 - Reservoirs                   | 202.47            |
|                     | 08/25/2021   |   | Electric 07/2021 - Pump Stations                | 12,061.48         |
|                     | 08/25/2021   |   | Electric 07/2021 - Plants                       | 139.43            |
| 67642               | 08/25/2021   | SiteOne Landscape Supply, LLC           | Schedule 40 PVC Pipe (120')                     | 100.52            |
|                     | 08/25/2021   |   | Weed Barrier                                    | 269.89            |
|                     | 08/25/2021   |   | Irrigation Controller Repair Part               | 45.71             |
| 67643               | 08/25/2021   | Bend Genetics, LLC                      | HABs Lab Analysis                               | 925.00            |
| 67644               | 08/25/2021   | TS Industrial Supply                    | Deep Impact Sockets                             | 183.55            |
|                     | 08/25/2021   |   | Air Hose Quick Couplers (2)                     | 66.58             |
|                     | 08/25/2021   |   | Suction Hose Fittings, Strainers, Anti-Seize    | 93.99             |
| 67645               | 08/25/2021   | UC Regents                              | Scholarship Award                               | 2,000.00          |
| 67646               | 08/25/2021   | UniFirst Corporation                    | Uniform Service                                 | 331.41            |
| 67647               | 08/25/2021   | Verizon Wireless                        | Cell Phone 07/16/21 - 08/15/21                  | 1,574.80          |
| 67648               | 08/25/2021   | Vista Fence Company Inc                 | Gate Latch - HP Reservoir                       | 18.51             |
| 67649               | 08/25/2021   | Vulcan Materials Company and Affiliates | Cold Mix  | 2,123.71          |
| 67650               | 08/25/2021   | White Cap Construction Supply           | Sonotubes (5)                                   | 73.76             |
| 67651               | 08/25/2021   | Williams Machine Inc                    | 6" Stainless Disc Retainers (5)                 | 3,247.50          |
| <b>Grand Total:</b> |              |   |   | <b>758,317.55</b> |



**STAFF REPORT**

**Agenda Item: 7**

**Board Meeting Date: September 8, 2021**  
**Prepared By: Randy Whitmann, Don Smith, Frank Wolinski & Marlene Kelleher**  
**Approved By: Brett Hodgkiss**

SUBJECT: DIVISION REPORTS

RECOMMENDATION: Note and file informational report.

PRIOR BOARD ACTION: None.

FISCAL IMPACT: None.

SUMMARY: Previous month’s and anticipated activities are reported by each division.

**ENGINEERING DIVISION**

*August*

- The District has replaced approximately 9.33 miles of Nipponite pipe since 2002. Of the 6.64 miles of Nipponite pipe remaining in the system, replacement of 1.16 miles is currently in design and 0.34 miles is in construction.
- The District has replaced approximately 1,965 feet (0.37 miles) of pipe (steel – 440 feet, PVC – 0 feet, non-Nipponite asbestos cement – 525 feet and Nipponite – 1,000 feet) in Fiscal Year 2022.
- Edgehill (E) Reservoir Replacement and Pump Station – Dudek submitted final design plans and specifications; reviewed proposals for construction management and inspection services and began negotiating a scope of work and fee with the selected consultant.
- Projects along Flume
  - The Villages – 380 dwelling unit residential subdivision along Country Club Lane, between Nutmeg Street and Pamela Lane in Escondido. Project includes storm drain work along the Jones Siphon in addition to the relocation of an 18-inch transmission main feeding the Bennett service area. Project requires District review and approval of two tract maps, encroachment permit, joint use agreement, grant of right of way, improvement plan, and quitclaim and bill of sale. The Board has approved all items except the quitclaim and bill of sale.

*September*

- Mainline Replacement Projects in design (current projects): Lonsdale Ln.\*, Plumosa Ave., San Clemente Wy.\*, Calle Maria, Via Christina, Rush Ave.\*, Angeles Vista Dr., Portia Ave.\*, Torano Dr., Lado De Loma Dr.\*, Camino Culebra\*, Camino Loma Verde\*, Eddy Dr., Rancho Vista Rd., Mira Sol Dr., Camino Patricia, Camino Corto, Goetting Wy., Nevada Ave., N. Citrus Ave., Lemon Ave., Hillside Terrace, Mar Vista Dr., Miramar Dr., Buena Creek Rd., Rock Springs Rd. at Nordahl Rd. (Total length = 5.46 miles).
- Mainline Replacement Projects in planning (future projects): Queens Way, Alta Vista Dr., Catalina Ave.\*, Friendly Dr.\*, E. Vista Wy., Nordahl Rd.\*, HN Line - Gopher Canyon Rd. to Fairview Dr., Buena Creek Rd.\*, Robinhood Rd.\*, Lower Ln.\*, Easy St.\*, West AB Line – Esplendido Ave. and Bella Vista Dr.\*, Colavo Dr.\*, Broadway\*, Oak Dr.\*, Olive Ave.\*, Rancho Vista Rd., Bandini Pl., McGavran Dr., Oro Avo Dr., Shale Rock Rd., La Mirada Dr., Crescent Dr.\*, Descanso Ave., San Clemente Ave.\* (Total length = 8.92miles).

- Edgehill (E) Reservoir Replacement and Pump Station – prepare for project construction advertisement and solicitation of bids.
- Flume Replacement Alignment Study – Brown and Caldwell to begin coarse screening analysis of the six alignments.
- Deodar Reservoir Rehabilitation – review Murray Smith’s design services proposal and negotiate a scope of work and fee.

\*Nipponite pipe

**WATER RESOURCES DIVISION**  
**VID Water Production**  
**July 2021**

| Description                                | Current Month Production |                 | Average Production of Last 12 Months |                 | Total, Fiscal Year-to-Date |
|--|--------------------------|-----------------|--------------------------------------|-----------------|----------------------------|
|  | (mgd)                    | (af)            | (mgd)                                | (af)            | (af)                       |
| <b><i>VID's EVWTP Water Production</i></b> |                          |                 |                                      |                 |                            |
| Local Water                                | 0.00                     | 0.00            | 0.65                                 | 59.94           | 0.00                       |
| SDCWA Raw Water                            | 14.12                    | 1,343.30        | 9.37                                 | 877.53          | 1,343.30                   |
| <b>Subtotal (EVWTP Water Production)</b>   | <b>14.12</b>             | <b>1,343.30</b> | <b>10.02</b>                         | <b>937.47</b>   | <b>1,343.30</b>            |
| Oceanside Contract Water                   | 0.24                     | 22.60           | 1.23                                 | 113.85          | 22.60                      |
| SDCWA Treated Water                        | 4.61                     | 438.50          | 4.80                                 | 448.88          | 438.50                     |
| <b>TOTAL WATER PRODUCTION</b>              | <b>18.97</b>             | <b>1,804.40</b> | <b>16.05</b>                         | <b>1,500.20</b> | <b>1,804.40</b>            |

Lake Henshaw and Warner Ranch Wellfield statistics are summarized as follows:

**Lake Henshaw**

Storage as of August 26, 2021: 3,780 af (7% of 51,832 af capacity)  
 Current releases: 0 cfs  
 Change in storage for month of July: 345 af (loss)  
 Total releases for month of July: 309 af  
 Hydrologic year-to-date rain total: 0.66 inches (August 26, 2021)  
 Percent of yearly average rain: 3% (30-year average: 24.54 inches)  
 Percent of year-to-date average rain: 138% (30-year average through August: 0.48 in.)

**Warner Ranch Wellfield**

Number of wells running in July: 12  
 Total production for month of July: 747 af  
 Average depth to water table (August): 79 ft (see attached historical water table chart)

***August***

- Performed sampling for Harmful Algal Blooms in Lake Henshaw on July 26 and August 2, 9, 16 and 23. Results for microcystin and anatoxin-a have been in the “Caution” advisory range. Lake Henshaw releases have been suspended since July 9.
- Attended pre-bid meeting for San Pasqual Undergrounding Project.

## *September*

- Attend bid opening for San Pasqual Undergrounding Project.
- Prepare request for bids for algacide treatment of Lake Henshaw.
- Attend kickoff meeting for Warner Wellfield Assessment.

ATTACHMENTS: Lake Henshaw Resort, Inc., Activity Reports – June 2021  
VID's Warner Wellfield – Water Table Depth vs. Monthly Wellfield Production

### **ADMINISTRATION DIVISION**

#### *August*

- Completed recruitment for Construction Worker position. Jason Jones accepted a promotion to this position.
- Continued recruitments for Laborer Trainee and Maintenance Worker positions.
- Participated in California Special Districts Association Fiscal Committee teleconference meeting.

#### *September*

- Continue recruitments for Laborer Trainee and Maintenance Worker positions.
- Coordinate flu shots for employees, Directors and family members.
- Participate in Association of California Water Agencies Joint Powers Insurance Authority Finance and Audit Committee.

### **OPERATIONS & FIELD SERVICES**

#### *August*

- Water Quality Call/Incident for August – received one odor call; the odor call was attributed to source water changes at the Escondido-Vista Water Treatment Plant.
- Inspected and tested 23 new backflow devices that were integrated into the District's cross-connection control program.
- Pechstein beam reinforcement project – completed final design and took delivery of materials for the intermediate beam bracing.
- Installed a new 18-inch valve on Edgehill (E) reservoir effluent piping.
- Continued replacement of steel pipe on Mason Road – install approximately 1,350' of 8-inch PVC, 10 services and one hydrant lateral. Approximately 35% complete.
- Continued mainline replacement of Nipponite and steel pipe on Vista Grande – install approximately 5,000' of various sizes of PVC pipe, 37 services and 4 hydrant laterals. Approximately 50% complete.
- Began layout and potholing on San Clemente Avenue to replace approximately 3,100' feet of steel and asbestos cement (AC) pipe.

#### *September*

- Continue Pechstein reservoir beam reinforcement project.
- Continue mainline replacement of steel pipe on Mason Road – install approximately 1,350' of 8-inch PVC, 10 services and one hydrant lateral.
- Continue mainline replacement of Nipponite and steel pipe on Vista Grande – install approximately 5,000' of various sizes of PVC pipe, 37 services and 4 hydrant laterals.
- Continue layout and potholing on San Clemente Avenue to replace approximately 3,100' feet of steel and AC pipe.

## Electrical Energy Use at VID Headquarters

July 2021

| <b>Description</b>  | <b>Current Month<br/>Production</b> | <b>Average of Last 12<br/>Months</b> | <b>Total, Fiscal<br/>Year-to-Date</b> |
|---|-------------------------------------|--------------------------------------|---------------------------------------|
|   | (kWh)                               | (kWh)                                | (kWh)                                 |
| Solar Production (\$0.18 per kWh)                         | 41,722                              | 30,146                               | 41,722                                |
| Power purchased from Direct<br>Energy<br>(\$0.05 per kWh) | 9,038                               | 13,278                               | 9,038                                 |



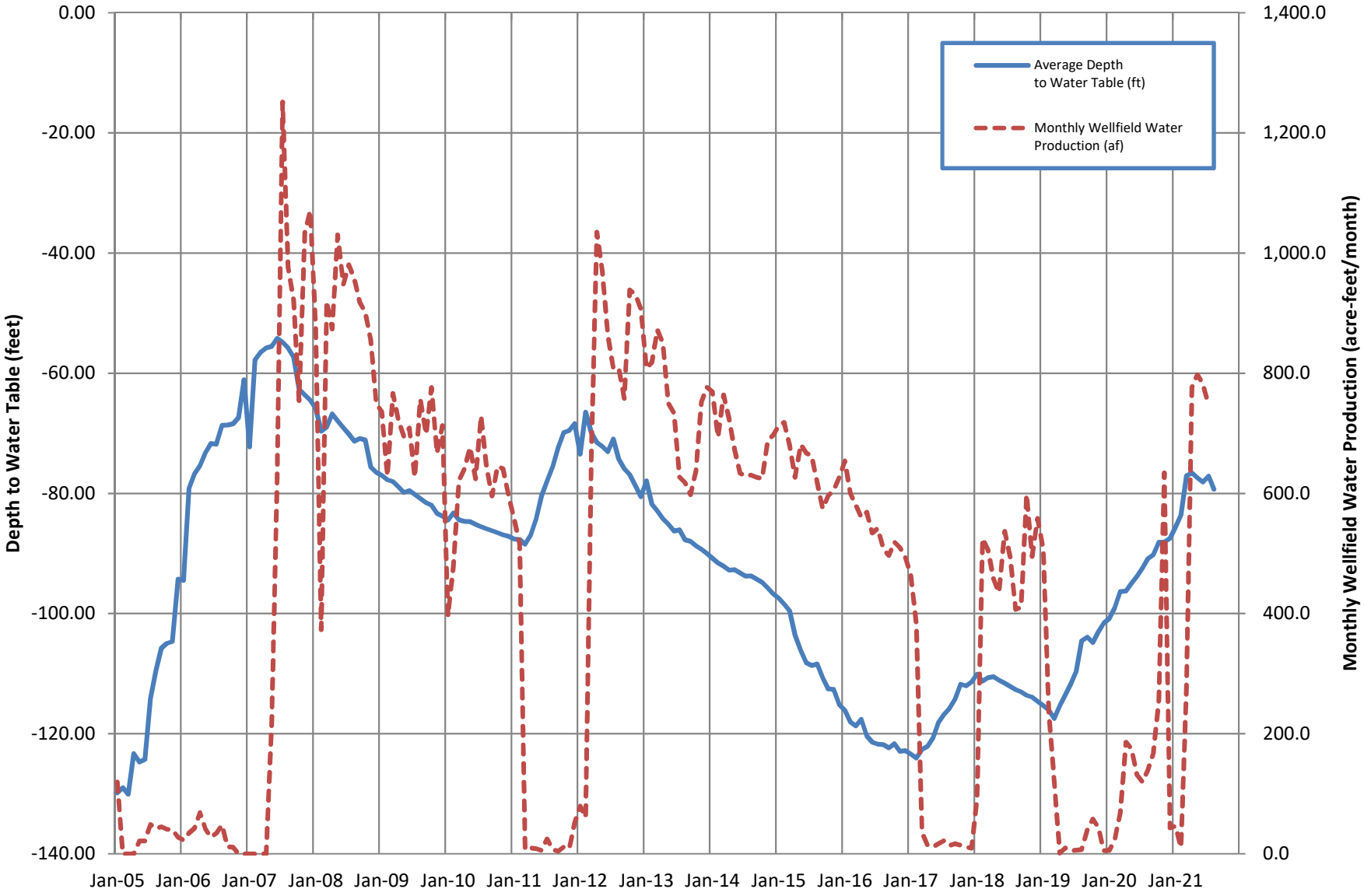
**LAKE HENSHAW RESORT, INC.  
ACTIVITY REPORT  
AS OF JUNE 30, 2021**

|                                    | 2020<br>Jun | 2020<br>Jul | 2020<br>Aug | 2020<br>Sep | 2020<br>Oct | 2020<br>Nov | 2020<br>Dec | 2021<br>Jan | 2021<br>Feb | 2021<br>Mar | 2021<br>Apr | 2021<br>May | 2021<br>Jun | 12 MO<br>AVG |
|------------------------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
| Fishing Permits                    | 1,015       | 910         | 712         | 543         | 480         | 302         | 162         | 246         | 180         | 243         | 948         | 681         | 587         | 539          |
| Boat Launches                      | 23          | 14          | 10          | 3           | 9           | 3           | 4           | 3           | 2           | 3           | 37          | 23          | 9           | 11           |
| Motor Boats (full day rental)      | 38          | 57          | 37          | 38          | 21          | 8           | 11          | 8           | 6           | 13          | 46          | 51          | 51          | 30           |
| Motor Boats (half day rental)      | 11          | 14          | 7           | 6           | 11          | 0           | 0           | 0           | 1           | 5           | 1           | 3           | 7           | 5            |
| Campground/Head Count              | 1,062       | 1,562       | 790         | 1,660       | 492         | 297         | 132         | 126         | 34          | 220         | 462         | 1,857       | 1,149       | 757          |
| Campground/Cars, Trucks, etc.      | 429         | 502         | 294         | 750         | 159         | 113         | 60          | 62          | 25          | 101         | 235         | 820         | 964         | 347          |
| Campground/Recreational Vehicles   | 8           | 9           | 2           | 0           | 1           | 7           | 0           | 0           | 5           | 14          | 12          | 15          | 374         | 34           |
| Mobile Home/Spaces                 | 68          | 69          | 72          | 72          | 72          | 73          | 71          | 68          | 68          | 68          | 68          | 69          | 69          | 70           |
| M.H.P. Daily (Visitors/Head Count) | 0           | 4           | 6           | 8           | 8           | 14          | 12          | 12          | 0           | 0           | 0           | 0           | 0           | 5            |
| M.H.P. (Residents/Head Count)      | 98          | 99          | 104         | 104         | 104         | 105         | 102         | 95          | 95          | 95          | 95          | 96          | 96          | 99           |
| Storage                            | 6           | 6           | 6           | 6           | 6           | 6           | 7           | 7           | 7           | 6           | 6           | 6           | 6           | 6            |
| Cabins                             | 191         | 231         | 262         | 184         | 135         | 137         | 132         | 76          | 55          | 133         | 185         | 143         | 170         | 156          |
| Hunters                            | 0           | 0           | 0           | 0           | 0           | 0           | 0           | 0           | 0           | 0           | 0           | 0           | 0           | 0            |



# VID's Warner Wellfield

## Water Table Depth vs. Monthly Wellfield Production





**STAFF REPORT**

**Board Meeting Date: September 8, 2021**  
**Prepared By: Brett Hodgkiss**

SUBJECT: REQUEST FOR PROPOSAL FOR GENERAL COUNSEL SERVICES

RECOMMENDATION: Authorize the General Manager to send the Request for Proposal for General Counsel services to the firms listed.

PRIOR BOARD ACTION: At its August 18, 2021 meeting, the Board approved procuring new General Counsel services via the Request for Proposal (RFP) process.

FISCAL IMPACT: Unknown at this time. Fee proposals will be requested as part of each respondent's proposal.

SUMMARY: The District requires the services of General Counsel to provide counsel and support for the Board and General Manager in the areas of legal compliance, ethics, liability and risk avoidance. Staff has drafted a Request for Proposal (RFP) soliciting the required legal services. Additionally, a list of potential candidate firms has been developed.

DETAILED REPORT: Consistent with the process used in 2008, staff has prepared a comprehensive RFP for General Counsel services. Staff has also developed a list of firms to receive the RFP based on research and recommendations received regarding qualified firms, some of which were invited to submit proposals in 2008. Other avenues to advertise the District's needs, including periodicals and online sources, may be utilized during the search process.

This RFP is similar to the one issued in 2008. The RFP provides information to candidates about the District's requirements/needs and establishes a framework for responses. The RFP also includes a detailed scope of work and a description of qualifications and experience sought.

With Board approval, the RFP would be sent to the suggested parties with a response deadline of October 22, 2021. It is anticipated that the Board would subsequently be involved in the selection process with a final decision to be made in November or December.

ATTACHMENTS:

- Request for Proposal for General Counsel Services
- General Counsel Candidates List

## **Request for Proposal for General Counsel Services**

Vista Irrigation District (VID or District) is requesting proposals from qualified attorneys or law firms to provide legal services as General Counsel for the District. VID is an irrigation district organized under the State Water Code and the Irrigation District Act.

### **Background and General Information:**

#### **1. The District**

Vista Irrigation District was organized in September 1923. Its mission is to provide a safe and reliable supply of water to its customers. The District currently serves 28,800 accounts with a population of 135,000 people.

The service area lies within the northwestern quadrant of San Diego County, encompassing approximately 21,150 acres in its service area. Historically, the District has received 30% of its water supply from Lake Henshaw, which along with the surrounding 43,000 acre Warner Ranch, is owned and operated by the District. The remaining 70% of the District's supply comes from Northern California through the State Water Project, from the Colorado River and from desalinated seawater via the Carlsbad Desalination Plant. These sources are conveyed to the District via aqueducts owned and operated by water wholesalers, Metropolitan Water District of Southern California and San Diego County Water Authority.

The District employs 87 full-time employees.

#### **2. Organizational Structure**

A five member Board of Directors governs the District. The General Manager and administrative staff implement the policies approved by the Board of Directors and handle the District's day-to-day operations.

#### **3. Legal Services**

The District's General Counsel services have been provided for many years by an outside law firm. Rutan & Tucker, LLP has served as General Counsel since October 2008. The District contracts for specialized legal services such as labor law and water rights with law firms with specific expertise in those areas. Liebert Cassidy Whitmore and Kronick Moskovitz Tiedemann & Girard provide those services respectively.

#### **4. Additional Information**

Copies of the District's annual report, budget, and audit are available on the District's website (under News & Publications tab) or upon request at the District office located at 1391 Engineer Street, Vista, CA 92081.

5. Name of Contact Person

The General Counsel's principal contact with the District will be Brett Hodgkiss, General Manager, who will coordinate the services to be provided.

**Scope of Legal Services to be Provided as General Counsel:**

The District needs an attorney with prior experience as General Counsel to be responsible for all facets of the general types of legal issues that might arise for a special district. General Counsel will be expected to keep current in all aspects of law relevant to a General Counsel of a special district and provide counsel and support for the District's Board of Directors and General Manager in the areas of legal compliance, ethics, liability, and risk avoidance. The following items are specifically required and are presented as a list of duties and scope of work.

General Counsel will perform services for the District on an as-needed basis. Duties and responsibilities shall include the following:

1. Attendance at meetings (including closed sessions) of the District's Board of Directors, as requested by the President, Board of Directors, General Manager or other designee, for the purpose of providing legal services and consultation;
2. Attendance at such other meetings as requested by the President, Board of Directors, General Manager, or other designee;
3. Preparation of ordinances, resolutions, contracts, and the like concerning the District's business;
4. Preparation of written legal opinions on matters concerning District business at the request of the Board, General Manager or designee;
5. Analysis of proposed and enacted legislation, published legal opinions and other matters that may have an impact on the operations of the District.
6. Review of contracts, bid specifications and purchasing documents for the purposes of legal and policy compliance, appropriate risk transfer, and risk analysis and avoidance.
7. Consultation with District staff and/or the District's labor counsel regarding personnel matters, labor relations matters, litigation, and other matters concerning District business, as requested (that may not otherwise be covered by District agreements with other legal resources);
8. Advising the District as to whether to file claims or commence litigation.
9. Representing the District in connection with certain claims and litigation filed by or against it. Other legal counsel shall be retained in the event of a conflict of interest which disqualifies attorney from representation; other legal counsel may be retained to defend or

prosecute actions which in the opinion of attorney require special expertise or where representation is being provided under a contract of insurance.

9. Providing advice and assistance to District staff and directors on matters of law including the Brown Act, California Government and Water codes, conflict of interest and Political Reform Act and assisting them in seeking advice from regulatory agencies, such as the Fair Political Practices Commission.
10. Provide legal assistance and consultation to District staff and directors on matters of environmental compliance, including Endangered Species Act, California Environmental Quality Act, and National Environmental Policy Act as they pertain to actions by the Staff and Board.
11. Provide legal assistance and consultation to District staff and directors on matters of property rights and property management, including trespass, encroachment, lessee/licensee obligations, easements, and in-holder access.
12. Such other activities as directed by the President, Board of Directors, General Manager, or other designee.

**Response Requested:**

Your proposal must provide the following information:

1. Qualification of the attorney and, if applicable, the firm:
  - a. A description of the attorney's qualifications and experience, including areas of expertise, accomplishments, previous employers/clients, etc.
  - b. A description of the law firm including the size of the firm, other attorneys and support staff, scope (national, regional or local, and indicating the location of the responsible office).
  - c. A resume/curriculum vitae including years of experience, education, professional affiliations, etc.
  - d. Relevant prior experience, specifically including work as General Counsel for public agencies, in particular water districts.
  - e. References from at least five California public agencies, preferably water and/or irrigation districts, which have utilized your services including addresses and phone numbers of elected officials or key agency staff who are familiar with your performance and number of years served.

- f. A description of legal services performed for public agencies in the San Diego, Orange County or Riverside County area.
  - g. A description of backup attorney(s) within your firm who would be available in your absence and other support staff, both professional and administrative, who would provide resources to this engagement. Resumes of key staff, particularly backup attorney(s), should be included. Backup attorney(s) must have prior and specific qualifying experience while acting in the capacity as General Counsel for public agencies, in particular water districts.
  - h. Describe any regulatory action, tax liens or legal sanctions taken against the attorney or firm.
  - i. Express ability to meet requirements of draft Agreement for Legal Services (attached).
  - j. Services, if any, that have not been listed in this RFP and that might bring “value-added” to the scope of work proposed by your firm. Value-added includes services that might otherwise be provided by the firm which could be made available to DISTRICT directors and/or staff at no or reduced cost. Some examples of value-added are: the opportunity to attend firm-sponsored or provided training, a newsletter or annual legal update publication, a firm-sponsored client-only research webpage, a library of existing opinion letters that might be customized to apply to the needs of DISTRICT, etc.
2. Legal approach:
- a. Express agreement to meet or exceed the scope of work for General Counsel services described above. This should include, at a minimum, the general approach to providing the requested services, organization of your effort/team and expectation of assistance from District staff.
  - b. A statement of your availability to provide these services based on other clients and commitments.
3. Fees:
- A full description of proposed fees (and/or retainers required to secure services) for the General Counsel and for all support attorneys and personnel anticipated to participate in this engagement.

4. Disclosures:

Disclosures of actual and potential conflicts of interest, if any, identifying each and every matter in which the attorney or firm has, within the past calendar year, represented any entity or individual with an interest adverse to the District, its Board or staff, or any of the boards, agencies, commissions, or organizations to which the District belongs.

**Evaluation Criteria:**

Your proposal will be reviewed and evaluated based on your overall qualifications. Proposals should be concise and to the point to facilitate ease of evaluation. You will be judged on the following criteria, and not solely on the basis of fees.

1. Qualifications of the attorney including recent experience providing General Counsel services to public agencies, particularly water and/or irrigation districts.
2. Qualifications of the attorney and assigned backup/support team.
3. Understanding of the engagement.
4. Acceptability of legal approach and ability to meet deadlines and commitments.
5. Overall fees.
6. Suggestions or offers of additional services that might be considered as value-added.

**Selection Process:**

Written proposals may be submitted by email to [bhodgkiss@vidwater.org](mailto:bhodgkiss@vidwater.org) or by United States mail/other delivery service to Vista Irrigation District, 1391 Engineer Street, Vista, California 92081-8840 (Attn: Brett Hodgkiss, General Manager); proposals must be received by no later than 4:00 p.m. on Friday, October 22, 2021.

The District will review the proposals, and selected attorneys will then be asked to participate in an interview. It is anticipated that the Board of Directors will approve the final selection in March.

**Questions:**

Any questions should be directed to Brett Hodgkiss, General Manager, via email at [bhodgkiss@vidwater.org](mailto:bhodgkiss@vidwater.org) or by telephone at (760) 597-3117.

**Attachment:** Draft Agreement for Legal Services

## GENERAL COUNSEL CANDIDATES

|   |   |
|---|---|
| <p>Atkinson, Andelson, Loya, Ruud &amp; Romo<br/>         4275 Executive Square, Ste. 700<br/>         La Jolla, CA 92037<br/>         (858) 485-9526<br/> <a href="http://www.aalrr.com">www.aalrr.com</a></p> | <p>Lounsbery, Ferguson Altona &amp; Peak<br/>         960 Canterbury Pl., Ste. 300<br/>         Escondido, CA 92025<br/>         (760) 743-1201<br/> <a href="http://www.lfap.com">www.lfap.com</a></p>                             |
| <p>Best Best &amp; Krieger LLP<br/>         655 W. Broadway, 15<sup>th</sup> Floor<br/>         San Diego, CA 92101<br/>         (619) 525-1300<br/> <a href="http://www.bbklaw.com">www.bbklaw.com</a></p>     | <p>McDougal, Love, Boehmer, Foley, Lyon &amp; Mitchell<br/>         8100 La Mesa Blvd., Ste. 200<br/>         La Mesa, CA 91942<br/>         (619) 440-4444<br/> <a href="http://www.mcdougallove.com">www.mcdougallove.com</a></p> |
| <p>Best Best &amp; Krieger LLP<br/>         18101 Von Karman Ave., Ste. 1000<br/>         Irvine, CA 92614<br/>         (619) 525-1300<br/> <a href="http://www.bbklaw.com">www.bbklaw.com</a></p>              | <p>Nossaman, LLP<br/>         18101 Von Karman Ave. Suite 1800<br/>         Irvine, CA 92612<br/>         (949) 833-7800<br/> <a href="http://www.nossaman.com">www.nossaman.com</a></p>  |
| <p>Burke, Williams &amp; Sorensen, LLP<br/>         501 W. Broadway, Ste. 1600<br/>         San Diego, CA 92101-8474<br/>         (619) 814-5800<br/> <a href="http://www.bwslaw.com">www.bwslaw.com</a></p>    | <p>Porcopio<br/>         525 B St., Ste. 2200<br/>         San Diego, CA 92101<br/>         (619) 238-1900<br/> <a href="http://www.procopio.com">www.procopio.com</a></p>  |
| <p>Devaney Pate Morris &amp; Cameron LLP<br/>         402 W. Broadway, Ste. 1300<br/>         San Diego, CA 92101<br/>         619-354-5030<br/> <a href="http://www.dpmclaw.com">www.dpmclaw.com</a></p>       | <p>Scott Jackson Law<br/>         16935 W. Bernardo Dr., Ste. 170<br/>         San Diego, CA 92127<br/>         (858) 675-9896</p>  |
| <p>Kidman Gagen Law LLP<br/>         8 Corporate Park, Ste. 300<br/>         Irvine, CA 92606<br/>         (714) 755-3100<br/> <a href="http://www.kidmanlaw.com">www.kidmanlaw.com</a></p>                     | <p>Worden Williams LLP<br/>         462 Stevens Ave., Ste. 100<br/>         Solana Beach, CA 92075<br/>         (858) 755-6604<br/> <a href="http://www.wordenwilliams.com">www.wordenwilliams.com</a></p>                          |





**STAFF REPORT**

**Board Meeting Date:** September 8, 2021  
**Prepared By:** Lisa Soto  
**Approved By:** Brett Hodgkiss

**SUBJECT:** ASSOCIATION OF CALIFORNIA WATER AGENCIES REGION 10 ELECTION FOR 2022-23 TERM

**RECOMMENDATION:** Cast Vista Irrigation District's ballot in the Association of California Water Agencies Region 10 election for the 2022-23 term.

**PRIOR BOARD ACTION:** On August 21, 2019, Vista Irrigation District (VID) cast its ballot in the Association of California Water Agencies (ACWA) Region 10 Election for the 2020-21 term for DeAna Verbeke of Helix Water District for Chair; Cathy Green of Orange County Water District for Vice Chair; and Jim Atkinson of Mesa Water District, Charles T. Gibson of Santa Margarita Water District, Hayden Hamilton of Rainbow Municipal Water District, Mark Monin of El Toro Water District, and Richard L. Vásquez of Vista Irrigation District as Board members.

**FISCAL IMPACT:** Undetermined amount for expenses and per diem should a VID Board member be elected to the ACWA Region 10 Board.

**SUMMARY:** ACWA has presented the official ballot for the Region 10 election of officers and board members. Ballots must be returned to ACWA by September 30, 2021.

**DETAILED REPORT:** ACWA's Nominating Committee recommendations are included with the mail ballot. The Board has the option to cast its vote by concurring with the Nominating Committee's recommended slate or by voting for individual nominees according to the preference of the Board.

**ATTACHMENTS:**

- Email from ACWA
- Region 10 Board Ballot
- Region 10 Rules and Regulations
- 2021 ACWA Region Election Timeline for 2022-23 term
- Letter dated July 14, 2021 from Charles Gibson, Santa Margarita Water District

Click [here](#) if you are having trouble viewing this message.



TO: ACWA REGION 10 MEMBER AGENCY BOARD PRESIDENT  
AND GENERAL MANAGER

### ***Ballot for Region 10 Board Election for the 2022-2023 Term***

It is time to elect the 2022-2023 ACWA Region 10 chair, vice chair and board members who will represent and serve the members of Region 10. Attached, you will find the official ballot which includes the Region 10 Nominating Committee's recommended slate as well as individual candidates running for the Region 10 Board.

**Your agency is entitled to cast only one vote.** Please review the attached ballot and have your agency's authorized representative cast its vote for the slate as recommended by the Region 10 Nominating Committee or cast its vote for an individual Region 10 chair, vice chair and three to five board members.

**2022-2023 ACWA Region 10 Ballot is located [HERE](#).**  
**Region 10 Rules and Regulations are located [HERE](#).**

**Submit the electronic ballot to ACWA by September 30, 2021.**  
*(Ballots received after September 30 will not be accepted.)*

**Remember, Your vote is important.** Region 10 Board members are elected to represent the issues, concerns and needs of your region. The Region 10 chair and vice chair will serve on ACWA's Board of Directors for the next two-year term beginning January 1, 2022. Additionally, the newly elected chair and vice chair will make the Region 10 committee appointment recommendations to the ACWA president for the 2022-2023 term. Also, either the chair or vice chair will hold a seat on the ACWA Finance Committee.

If you have questions, please contact your Regional Affairs Representative, [Augustine Han](#) or call 916-441-4545.

Thank you for your careful consideration and participation in the Region 10 election process.

[ACWA Regions](#) | [ACWA Events](#) | [ACWA](#)



# OFFICIAL REGION 10 Board Ballot

2022-2023 TERM



**Please return completed ballot by Sept. 30, 2021**

E-mail: [regionelections@acwa.com](mailto:regionelections@acwa.com)  
Mail: ACWA  
980 9th Street, Suite 1000  
Sacramento, CA 95814

## General Voting Instructions:

- 1 You may either vote for the slate recommended by the Region 10 Nominating Committee, or vote for individual candidates to serve as chair, vice chair, and board members for each county (please note rules & regulations for specific qualifications). Mark the appropriate box to indicate your decision.
- 2 Complete your agency information. The authorized representative is determined by your agency in accordance with your agency's policies and procedures.

## Region 10 Rules & Regulations:

The chair and vice chair shall be from different counties. The 2022-'23 term shall consist of a chair and 2 board members from Orange County and a vice chair and 3 board members from San Diego County.

CLEAR FORM

1

### Nominating Committee's Recommended Slate

- I concur with the Region 10 Nominating Committee's recommended slate below.

#### CHAIR:

- **Cathy Green**, First Vice President, Orange County Water District (OC)

#### VICE CHAIR:

- **Dana Frieauf**, Director, Santa Fe Irrigation District (SD)

#### BOARD MEMBERS:

- **Charles T. Gibson**, Director, Santa Margarita Water District (OC)
- **Shauna Lorange**, Public Utilities Director, City of San Diego (SD)
- **George Murdoch**, Director, East Orange County Water District (OC)
- **Richard L. Vasquez**, Vice President, Vista Irrigation District (SD)
- **DeAna Verbeke**, Board Member, Helix Water District (SD)

OR

### Individual Board Candidate Nominations

(See Rules & Regulations before selecting)

- I do not concur with the Region 10 Nominating Committee's recommended slate. I will vote for individual candidates below as indicated.

#### CANDIDATES FOR CHAIR: (CHOOSE ONE)

- Cathy Green**, First Vice President, Orange County Water District (OC)

#### CANDIDATES FOR VICE CHAIR: (CHOOSE ONE)

- Dana Frieauf**, Director, Santa Fe Irrigation District (SD)

#### SAN DIEGO COUNTY CANDIDATES FOR BOARD MEMBERS: (MAX OF 3 CHOICES)

- Dana Frieauf**, Director, Santa Fe Irrigation District (SD)
- Shauna Lorange**, Public Utilities Director, City of San Diego (SD)
- Richard L. Vasquez**, Vice President, Vista Irrigation District (SD)
- DeAna Verbeke**, Board Member, Helix Water District (SD)

#### ORANGE COUNTY CANDIDATES FOR BOARD MEMBERS: (MAX OF 2 CHOICES)

- Charles T. Gibson**, Director, Santa Margarita Water District (OC)
- Mark Lewis**, Chairman, Laguna Beach County Water District (OC)
- George Murdoch**, Director, East Orange County Water District (OC)

2

AGENCY NAME

AUTHORIZED REPRESENTATIVE

DATE



# REGION 10 RULES AND REGULATIONS

*Each region shall organize and adopt rules and regulations for the conduct of its meetings and affairs not inconsistent with the Articles of Incorporation or bylaws of the Association (ACWA Bylaw V, 6.).*

## **OFFICERS**

The chair and vice chair shall be from different counties.

At least one of the chair or vice chair positions must be an elected/appointed director from a member agency.

The region board members shall alternate every two years with three from one county and two from the other. The county from which the chair comes from shall have two region board members and the county from which the vice chair comes from shall have three region board members.

The chair will provide the region secretary.

## **MEETINGS**

The region will hold at least quarterly meetings, including the ACWA spring and fall conferences.

The region chair will determine when and if nonmembers are invited to regional activities or events.

## **ATTENDANCE**

If a region chair or vice chair is no longer allowed to serve on the Board of Directors due to his / her attendance, the region board shall appoint from the existing region board a new region officer. (ACWA Policy & Guideline Q, 1.)

If a region chair or vice chair misses three consecutive region board / membership meetings, the same process shall be used to backfill the region officer position. (ACWA Policy & Guideline Q, 1.)

If a region board member has three consecutive unexcused absences from a region board meeting or general membership business meeting, the region board will convene to discuss options for removal of the inactive board member. If the vacancy causes the board to fail to meet the minimum requirement of five board members, the region must fill the vacancy according to its rules and regulations. (ACWA Policy & Guideline Q, 3.)

## **ELECTIONS**

All nominations received for the region chair, vice chair and board positions must be accompanied by a resolution of support from each sponsoring member agency, signed by an authorized representative of the Board of Directors. Only one individual may be nominated from a given agency to run for election to a region board. Agencies with representatives serving on the nominating committees should strive not to submit nominations for the region board from their agency. (ACWA Policy & Guideline P, 2.)

Election ballots will be e-mailed to ACWA member agency general managers and presidents.

The nominating committee shall consist of four persons, two from each county.

The nominating committee shall pursue qualified members within the region to run for the region board and consider geographic diversity, agency size and focus in selecting a slate.

A member of the nominating committee cannot be nominated by the committee for an elected position.

*See current region election timeline for specific dates.*

## **ENDORSEMENTS**

ACWA, as a statewide organization, may endorse potential nominees and nominees for appointment to local, regional, and statewide commissions and boards. ACWA's regions may submit a recommendation for consideration and action to the ACWA Board of Directors to endorse a potential nominee or nominee for appointment to a local, regional or statewide commission or board. (ACWA Policy & Guideline P, 3.)

## **COMMITTEE RECOMMENDATIONS & REPRESENTATION**

All regions are given equal opportunity to recommend representatives of the region for appointment to a standing or regular committee of the Association. If a region fails to provide full representation on all ACWA committees, those committee slots will be left open for the remainder of the term or until such time as the region designates a representative to complete the remainder of the term. (ACWA Policy & Guideline P, 4. A.)

At the first region board / membership meeting of the term, regions shall designate a representative serving on each of the standing and regular committees to serve as the official reporter to and from the committee on behalf of the region to facilitate input and communication. (ACWA Policy & Guideline P, 4. B.)

The chair and vice chair will recommend an official alternate for excused committee members.

## **TOURS**

ACWA may develop and conduct various tours for the regions. All tour attendees must sign a “release and waiver” to attend any and all region tours. Attendees agree to follow environmental guidelines and regulations in accordance with direction from ACWA staff; and will respect the rights and privacy of other attendees. (ACWA Policy & Guideline P, 6.)

## **FINANCES**

*See “Financial Guidelines for ACWA Region Events” document.*

## **AMENDING THE REGION RULES & REGULATIONS**

ACWA policies and guidelines can be amended by approval of the ACWA Board of Directors.

The region 10 rules and regulations can be changed at any time with advanced written notice to member agencies.

## 2021 ACWA Region Election Timeline 2022-2023 Term

**February 26:**

### **NOMINATING COMMITTEES APPOINTED**

- With concurrence of the region board, the region chairs appoint at least three region members to serve as the respective region's Nominating Committee
- Those serving on nominating committees are ineligible to seek region offices
- Nominating Committee members are posted online at [www.acwa.com](http://www.acwa.com)

**March 1-31:**

### **NOMINATING COMMITTEE TRAINING**

- Nominating Committee packets will be e-mailed to each committee member
- ACWA staff will hold a Zoom training session with the nominating committees to educate them on their specific roles and duties
  - Regions 1-10 Nominating Committees: via Zoom

**May 3:**

### **CALL FOR CANDIDATES**

- The Call for Candidate Nominations packet will be e-mailed to ACWA member agency Board Presidents and General Managers

**June 30:**

### **DEADLINE FOR COMPLETED NOMINATION FORMS**

- Deadline to submit all Nomination Forms and Board Resolutions of Support for Candidacy for region positions
- Nominating Committee members may need to solicit additional candidates in person to achieve a full complement of nominees for the slate

**July 1:**

### **CANDIDATE INFORMATION TO NOMINATING COMMITTEES**

- All information submitted by candidates will be forwarded by ACWA staff to the respective region Nominating Committee members with a cover memo explaining their task

## July 11 - 31:

### RECOMMENDED SLATES SELECTED

- Nominating Committees will meet to determine the recommended individuals for their region. The slate will be placed on the election ballot.
- Nominating Committee Chairs will inform their respective ACWA Regional Affairs Representative of their recommended slate by July 23
- Candidates will be notified of the recommended slate by July 30
- The Nominating Committee Chair will approve the official region ballot

## August 2:

### ELECTIONS BEGIN

- All 10 official electronic ballots identifying the recommended slate and any additional candidates for consideration for each region will be produced and e-mailed to ACWA member agencies only
- Only one ballot per agency will be counted

## September 30:

### ELECTION BALLOTS DUE

- ***Deadline for all region elections. All region ballots must be received by ACWA by **September 30, 2021*****

## October 4:

### ANNOUNCEMENT OF ELECTION RESULTS

- Newly-elected members of the region boards will be contacted accordingly
- An ACWA Advisory will be distributed electronically to all members reporting the statewide region election results
- Results will be posted at [acwa.com](http://acwa.com) and will be published in the October issue of ACWA News



**BOARD OF DIRECTORS**

PRESIDENT CHARLES T. GIBSON  
VICE PRESIDENT JUSTIN McCUSKER  
FRANK URY  
SAUNDRA F. JACOBS  
BETTY H. OLSON, PH.D

DANIEL R. FERONS  
GENERAL MANAGER



# Santa Margarita Water District

July 14, 2021

President Patrick H. Sanchez  
Vista Irrigation District  
1391 Engineer St.  
Vista, CA 92081

RECEIVED

JUL 19 2021

VISTA IRRIG. DIST.

RE: ACWA Region 10 Board

Dear President Sanchez,

I am delighted to announce my candidacy for re-election to the ACWA Region 10 Board of Directors is endorsed by the Santa Margarita Water District Board of Directors. I would be honored to have your and your agency's support for this important seat. The Region 10 Nominating Committee has already been selected by ACWA. On August 2, 2021, the recommended slate and any additional candidates' names (one ballot) will be e-mailed to each member agency in Region 10 to vote. Only one ballot per agency will be counted. I respectfully request that you consider voting for me.

Since my election to the Santa Margarita Water District Board of Directors in 2012, I have actively participated in ACWA at both the Region 10 level and on the statewide Federal Affairs Committee. Over my last two terms on the Region 10, I have heard the unique water policy needs of our region and have contributed to helping address them. I have worked to develop the Region's work programs, policy initiatives and educational events. I have served occasionally as an alternate to the ACWA Board representing Region 10, and I participated in State-level meetings in that capacity. Currently, I am the designated Region 10 Director to report on federal matters in my capacity on ACWA's statewide Federal Affairs Committee.

I look forward to continuing my contributions to ACWA through my technical skills as a policymaker and manager--applying over 30 years of experience in both the public and private sectors. I have worked toward the mutual goals of water reliability and efficient water use. I also coordinate with leaders throughout ACWA's other regions, including those in allied industries, and nationally.

I have enclosed some background information on my experience as well as my platform for re-election to the Region 10 Board. I would be delighted to appear at one of your upcoming meetings to discuss my candidacy and answer any questions you may have. Please contact SMWD Board Secretary Kelly Radvansky if you would like me to appear, and I will do my best to be available at your convenience. It would be my honor serving on the Region 10 Board, and I humbly ask for your vote and support.

I hope you will contact Ms. Radvansky at 949/459-6642 or at [kellyr@smwd.com](mailto:kellyr@smwd.com) – or me at 949/485-0658 or at [charlesg@smwd.com](mailto:charlesg@smwd.com) if you have any questions.

Sincerely,



Charles T. "Chuck" Gibson  
Santa Margarita Water District  
Board of Directors

cc: Brett Hodgkiss, General Manager

## **Charles T. “Chuck” Gibson**

Candidate for re-election, ACWA Region 10 Board of Directors

### Special District Organizations

- Santa Margarita Water District, Board President (Elected Board Member since 2012)
- Association of California Water Agencies (ACWA) Region 10, Alternate Board Member (Current; since 2016)
- ACWA Region 10 Federal Affairs Committee, Member (Current, since 2012)
- California Special Districts Association, Member
- Orange County Water Association, Member
- Santiago Aqueduct Commission, Alternate Board Member
- Santa Margarita Dana Point Authority, Board Member

### Platform

Since my election as Director of Santa Margarita Water District in 2012, I have actively participated in ACWA at both the Region 10 level and on the statewide Federal Affairs Committee based on the guiding principles of active listening and fostering collaboration among ACWA members and stakeholders. In my years on the Region 10 Board of Directors, I helped develop the Region’s work program and events, occasionally attended state board meetings as an alternate representing Region 10, and participated in a variety of ad hoc committees for infrastructure and environmental matters, while encouraging active participation by ACWA’s membership and stakeholders. Currently, I am also the designated Region 10 Director to report on federal matters, as well as serving on ACWA’s statewide Federal Affairs Committee. I coordinate with other committee members, ACWA’s general membership and related agencies and stakeholders toward the mutual goals of water reliability and water quality throughout the region. I have contributed to strengthen public awareness of water use efficiency measures, by highlighting exemplary conservation programs, desalination, water storage, water transfers and recycled water projects that are operational or approaching implementation in our region. I continue to coordinate with other leaders throughout ACWA’s regions, including those in allied industries, and with others in the west and nationally to provide cost effective, reliable water. I seek to continue to contribute to ACWA using my technical skills as a policymaker and manager, applying over 30 years of experience in the private sector and public sector combined.



**STAFF REPORT**

**Board Meeting Date: September 8, 2021**  
**Prepared By: Lisa Soto**  
**Approved By: Brett Hodgkiss**

**SUBJECT:** REQUEST FOR RESOLUTION SUPPORTING NOMINATION OF PAMELA TOBIN FOR ASSOCIATION OF CALIFORNIA WATER AGENCIES PRESIDENT

**RECOMMENDATION:** Consider adopting a resolution of support for the nomination of Pamela Tobin, Vice President of the Association of California Water Agencies (ACWA), as a candidate for the office of President of ACWA.

**PRIOR BOARD ACTION:** None.

**FISCAL IMPACT:** None.

**SUMMARY:** ACWA Vice President Pamela Tobin has requested that the Board consider adopting a resolution of support for her nomination as a candidate for the office of ACWA President.

**DETAILED REPORT:** ACWA circulated its call for candidate nominations for the offices of President and Vice President on June 1, 2021. The Vista Irrigation District Board of Directors considered the call for nominations at its July 7, 2021 Board meeting and declined to take action. San Juan Water District has nominated Pamela Tobin for the office of ACWA President, and Ms. Tobin has requested that Vista Irrigation District Board of Directors consider adopting a resolution in support of her candidacy. The election will be conducted on December 1, 2021 at the ACWA Fall Conference.

**ATTACHMENTS:**

- Draft resolution in support of Pamela Tobin as candidate for ACWA President
- San Juan Water District resolution nominating Pamela Tobin for ACWA President
- Candidacy brief
- Candidacy letter
- Statement of Qualifications
- Resume

**RESOLUTION NO. 21-02**

**A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE SAN JUAN WATER DISTRICT  
TO NOMINATE AND SUPPORT  
PAMELA TOBIN  
AS A CANDIDATE FOR THE POSITION OF ACWA PRESIDENT**

WHEREAS, the Association of California Water Agencies (ACWA) will appoint a 2021 Nominating Committee to nominate a slate for ACWA's statewide positions of President and Vice President; and

WHEREAS, the individual who fills these ACWA officer positions will need to have a working knowledge of water industry issues and concerns, possess strength of character and leadership capabilities, and be experienced in matters related to the performance of the duties of the office; and

WHEREAS, this person must be able to provide the dedication of time and energy to effectively serve in this capacity, and Pamela Tobin was previously elected to serve as ACWA Vice President and has done so since January, 2020; and

WHEREAS, Pamela Tobin has served in a leadership role as a member of the San Juan Water District Board of Directors since December 2004; and

WHEREAS, Pamela Tobin prior to her service as ACWA Vice President served in a leadership role as a member of the ACWA Board of Directors since 2018; served on the ACWA Region 4 Board from 2016-2019 and Region 4 Chair in 2018-2019; served on the ACWA Federal Affairs Committee and the ACWA Local Government Committee from 2014-2019; and served on the ACWA Board of Directors' Steering Committee for Long-Term Strategic Planning in 2019; and

WHEREAS, Pamela Tobin served on the Board of the Sacramento Regional Water Authority (RWA) from 2004-2019, including as RWA Board Chair, and as a member of the RWA Executive Committee for a number of years, and received the RWA "Distinguished Service" Award for 2018; and

WHEREAS, Pamela Tobin served on the Board of the Sacramento Groundwater Authority (SGA) from 2004-2019, and has previously served as SGA Chair, including in 2019; and

WHEREAS, it is the opinion of the San Juan Water District Board of Directors that Pamela Tobin possesses all of the qualities needed to fulfill the duties of the office of ACWA President.

NOW, THEREFORE, BE IT RESOLVED, that the San Juan Water District Board of Directors does hereby nominate and support Pamela Tobin as a candidate for the office of ACWA President, pledging the District's support of her endeavors in fulfilling the duties of this office if elected.

PASSED AND ADOPTED by the Board of Directors of the San Juan Water District on the 24th day of March 2021, by the following vote:

|         |            |                        |
|---------|------------|------------------------|
| AYES:   | DIRECTORS: | Costa, Hanneman, Tobin |
| NOES:   | DIRECTORS: | Miller, Rich           |
| ABSENT: | DIRECTORS: |                        |



PAM TOBIN  
President, Board of Directors  
San Juan Water District

ATTEST



TERI GRANT  
Secretary, Board of Directors

# PAMELA TOBIN

petpyrs@surewest.net | C: 916-275-0875 |

## *Leadership / Experience / Results*

May 2021



### **Candidate for ACWA President 2022-23 Term**

Pam Tobin currently serves as Vice President of the Association of California Water Agencies (ACWA), the largest statewide coalition of water agencies in the country and is seeking the office of ACWA President for the 2022-'23 term. She has more than 17 years of experience in California water at the local, regional and statewide level. As a representative to the ACWA-JPIA Board, Executive Committee and its Liability Committee, she has worked to ensure critical services for public water agencies and fiscal health.

Pam has been on the Board of Directors of the San Juan Water District in Northern California since 2004, including three terms as Board President. She also has served multiple terms as Chair of both the Sacramento Regional Water Authority and the Sacramento Groundwater Authority.

### **Supporting Members as ACWA Vice President**

Pam has been an active participant in ACWA and currently serves as Vice President. She believes that ACWA is the place where all water agencies come together to learn, to share and to make a difference by creating strategies and policies that support its 450 public water agency members.

As Vice President, Pam Tobin has accomplished the priorities outlined during her campaign.

- **Demystify ACWA and Increase Member Involvement – *Pam pledged to increase member involvement and to keep members connected to ACWA.***
  - ✓ In 2020 she created and co-facilitated “Leadership to Leadership.” This bi-monthly virtual town hall, rotated between north and south, fosters connection between ACWA and its members and among the members themselves. The response to the program has been overwhelmingly positive and has helped her understand how ACWA can do better for its members.
  
- **Support the 2020 California Resiliency Portfolio and Advance Forest Management – *In keeping with its past practice, ACWA has stepped up to provide constructive and innovate input on behalf of members to drive the state’s water policy.***
  - ✓ As Vice President, she has been actively involved in ACWA’s effort to solicit member input and shape ACWA’s policies at the Board level resulting in comprehensive

comments to the Newsom Administration on its 2020 California Resiliency Portfolio. She has actively engaged on ACWA's priority issues, both state and federal -- from the Voluntary Agreements to SGMA implementation to climate resiliency, water infrastructure and ESA.

- ✓ Securing funding and elevating the priorities to reduce fire risk and protect our water at the source have been key features of ACWA's comments. Additionally, she helped to build awareness of the catastrophic burden from wildfires that has been placed on local agencies within these high-risk watersheds.

■ **Dealing with the COVID-19 PANDEMIC – ACWA like every other organization faced unprecedented challenges in coping with the impacts of the pandemic on both the association and its members.**

- ✓ In her role on ACWA's Executive Committee and as its representative to the ACWA-Joint Powers Authority Executive Committee, she advanced critical issues around workforce including liability and workers' compensation to limit exposure related to COVID-19.
- ✓ With a strong background in finance, Pam encouraged the ACWA Board to adjust its budget and plans to protect non-dues revenue sources by adapting events to virtual formats. She also suggested and supported the ACWA team to develop a series of workshops to assist agencies with the myriad challenges resulting from the pandemic. Workshops covered a range of topics from communicating with the public to financial and legal issues.
- ✓ In early 2021, she called for a review of the 2020 ACWA Strategic Plan to update the budget and align activities accordingly to reflect COVID-19 impacts.

**There is much work to be done as ACWA emerges from the Pandemic and navigates a critically dry year. As ACWA President, Pam will continue to:**

- Facilitate the highly successful "Leadership to Leadership" program, now recognized as a critical component of member outreach.
- Increase diversity and inclusion on ACWA's Board of Directors, committees and subcommittees.
- Improve transparency in ACWA's policy and operational decisions.
- Advance forest management and protect water agencies.
- Shape and support the Water Resiliency Portfolio.

***"My track record of accomplishments as ACWA Vice President and my leadership experience in California water make me uniquely qualified for the role of ACWA President." – Pam Tobin, ACWA Vice President***

# PAM TOBIN

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Cell: 916-275-0875 Email: petpyrs@surewest.net

June, 2021

RE: ACWA President – 2022-23 Term

Dear ACWA Member Board Presidents and General Managers:

I am excited and proud to announce my candidacy for the office of President of the Association of California Water Agencies (ACWA) for the 2022-2023 term. I am writing to ask for you and your agency's support.

My experience as ACWA Vice President over the past two years, and more than 17 years of experience in local, regional, and statewide water issues, uniquely qualifies me to serve as ACWA President.

I am proud of my accomplishments as ACWA Vice President. Highlights include: creating the highly-successful "Leadership to Leadership" virtual town hall-meetings throughout ACWA's regions; supporting staff and members throughout the COVID-19 Pandemic with programs and other relief activities; actively engaging in ACWA's efforts to shape input to the 2020 California Resiliency Portfolio; and, working with the ACWA Board to adjust its budget and review its 2020 Strategic Plan to reflect COVID-19 impacts.

I am honored to have the support for my candidacy from my home district, the San Juan Water District in Northern California, where I have served on the Board of Directors since 2004, and from the Regional Water Authority / Sacramento Groundwater Authority, where I have also served on the Board and in leadership for 16 years. Additionally, prior to serving as ACWA Vice-President, I had been an active and supportive participant in ACWA -- serving as Chair of ACWA Region 4, as a member of the ACWA Board of Directors, and as a member of the Federal Affairs and Local Government Committees. I currently serve on the ACWA-Joint Powers Authority Board of Directors, Executive and Liability Committees.

I am a leader who connects, listens, learns, and works to solve critical issues through collaboration. In addition to my leadership roles in the water policy arena, I bring strong skills in the areas of strategic planning, finance, leadership, and coalition building, forging strong partnerships between the community and the organizations in which I have served. I fully understand, and I am prepared to dedicate the time necessary to fulfill the responsibilities of ACWA President and would dedicate my expertise in water and other personal strengths to support ACWA's mission and priorities in that office.

It is an extremely challenging time in California water as we emerge from COVID-19 into a severe drought, with uncertainty beyond. Navigating these difficulties requires a commitment to seeking collaborative solutions. I believe that ACWA's strength is derived from its members and their dedicated boards and staff who serve the public. I will work to support ACWA's members as we



develop solutions together. I have learned so much about the membership, from north to south, involving urban, rural, and agricultural agencies, and will bring my passion, experience, and skills to the role of ACWA President to help all succeed.

I look forward to connecting with many of you over the next few months. More details regarding my qualifications are provided in the attached document. Additional information is available at this link <https://www.sjwd.org/pam-tobin-for-acwa-president>.

I hope that I can count on your support as I seek the office of ACWA President. A template resolution is also provided here: <https://www.sjwd.org/pam-tobin-for-acwa-president>. If you have any questions or concerns, please feel free to contact me directly.

Sincerely,

A handwritten signature in black ink, appearing to read "Pam", with a large, sweeping flourish above the name.

Pamela Tobin

ACWA Vice President

ACWA-JPIA Board of Directors: Executive and Finance Committees

San Juan Water District Board of Directors

SGA Board of Directors

RWA Board of Directors/Executive Committee



## PAMELA TOBIN

*petpyrs@surewest.net* | C: 916-275-0875

### Statement of Qualifications

#### **Hello ACWA Members:**

My name is Pam Tobin and I currently serve as ACWA's **Vice President**. I am asking for your support as I seek the office of **ACWA President for the 2022-23 term**.

My track record of accomplishments as ACWA Vice President and my more than 17 years of experience in California water at the local, regional, and statewide levels, make me uniquely qualified for the role of ACWA President.

During my term as Vice President, ACWA members -- like so many other organizations -- faced unprecedented challenges caused by the COVID-19 pandemic. I am so appreciative of, and gratified by, the water community's success in keeping employees safe while ensuring uninterrupted reliable and safe water delivery.

One of the questions I focused on was "How can ACWA support its members?" I am especially proud of the "Leadership to Leadership" Program that I created to keep members connected virtually, to learn about their challenges, and identify ways that ACWA could support them. I also worked with the ACWA staff to develop on-line workshops and sessions to help members navigate the changed world we are all living and working in. We covered topics ranging from financial impacts to safety protocols, to communicating with the public virtually.

As we emerge from the pandemic and confront a critically dry year and the uncertainty of what is to come, I will continue to look for opportunities to support ACWA members and help them connect and share strategies with each other. I also will advocate for support and funding from both the state and federal administrations. That is what ACWA is all about: ACWA bringing the issues, the solutions, and people together.

On the policy front, it has been rewarding to work closely with the ACWA Board to devise statewide policies on everything from COVID-19 debt relief, to safe drinking water access and quality, to SGMA implementation, drought contingency planning, and providing input to the Newsom Administration on California's Water Resiliency Portfolio. As a member of the ACWA Board Steering Committee, I helped shape a future path for ACWA in 2019 through a new five-year Strategic Plan.

Through these challenges and activities, I have brought both my professional and personal skills to the table. My competencies around policy development, finance, and conflict resolution have helped me work collaboratively with all parties to find the "win-win" outcome.



I am a leader who connects, listens, learns, and works to bring all parties together. I am not intimidated by tough issues. I am an independent thinker and don't shy away from making difficult decisions.

### **Professional Background**

#### **ACWA**

I serve as the Association's representative to the ACWA-JPIA Board, Executive Committee, and its Liability Committee, and worked to provide and expand critical services for ACWA member agencies while ensuring JPIA's fiscal health. In addition to my service as ACWA Vice President, my prior ACWA experience includes serving as a Board member, Region 4 Chair, and as a member of numerous ACWA committees.

#### **San Juan Water District**

I have been on the Board of Directors of the San Juan Water District (San Juan) in Northern California since 2004, including three terms as President.

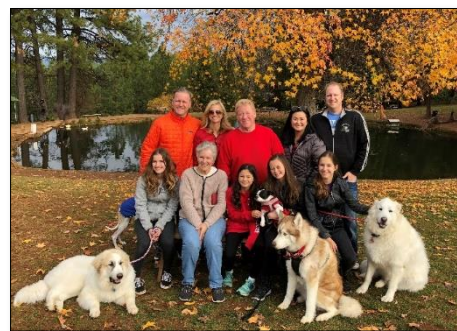
Serving on the board at San Juan has provided me with the opportunity to understand both the wholesale and retail side of the water business. We serve families and businesses. We possess some of the most senior water rights in California (1853), as well as being an American River Division contractor with the federal Central Valley Project. San Juan is also active in regional groundwater management and conjunctive use planning, including SGMA implementation. Addressing all of these issues has helped me better understand the challenges that other agencies throughout California experience.

#### **Regional Leadership**

I have served multiple terms as Chair of both the Sacramento Regional Water Authority and the Sacramento Groundwater Authority. Through these roles, I have worked directly with more than 22 public water agencies, private water companies, cities, and counties, and have built partnerships in pursuit of successful collaborative solutions.

#### **On a Personal Note**

So, what do I do in my spare time? You might be surprised to know that I am a long-time realtor and property developer with over 30 years as a business owner. Understanding the nexus between land-use planning and water management has been invaluable in my water role and in my professional life. But my real passion is caring for our four-legged friends. I am focused on showing my dogs and rescuing homeless dogs. It is the hardest and best thing I have ever done.



I hail from Laconia, New Hampshire, growing up in the Lakes Region. I have called California home since 1971. I have been married to my wonderful, supportive husband for 40 years. I have two grown children -- my oldest son is a senior engineer in upper management for the City of Los Angeles and the youngest is an attorney in Los Angeles. I also have four grandchildren.

Finally, I did not come to the decision to run for ACWA President lightly. Everything I have done to date, including serving as your ACWA Vice-President, has prepared me for this moment. I look forward to meeting with many of you to share my ACWA vision and commitment to you personally and hope that I can count on your support for ACWA President.



## Pamela Tobin

# My Priorities for ACWA

June 2021

As ACWA Vice President, I accomplished the priorities that I committed to during my campaign:

**Demystify ACWA and Increase Member Involvement** – *I pledged to increase member involvement and to keep you connected to ACWA.*

- ✓ In 2020, I created and co-facilitated “Leadership to Leadership.” This virtual town hall rotates among ACWA regions north and south, to foster connection between ACWA and its members and among the members themselves. The response to the program has been overwhelmingly positive and has helped me and ACWA staff understand how ACWA can do better and provide more value for its members.
  
- **Support the 2020 California Resiliency Portfolio and Advance Forest Management** – *In keeping with its past practice, ACWA has stepped up to provide constructive and innovative input on behalf of members to drive the state’s water policy.*
  - ✓ As Vice President, I was actively involved in ACWA’s effort to solicit member input to shape ACWA’s policies at the Board level, including ACWA’s comprehensive comments to the Newsom Administration on its 2020 California Resiliency Portfolio. I actively engaged on ACWA’s priority issues, both state and federal, including COVID-19 debt relief, Voluntary Agreements, SGMA implementation, climate resiliency, and water infrastructure investment.
  - ✓ Securing funding for improved forest management and elevating the priorities to reduce fire risk and protect our water at the source have been key features of ACWA’s comments. Additionally, I helped to build awareness of the catastrophic burden from wildfires that has been placed on local agencies within these high-risk watersheds.
  
- **Dealing with the COVID–19 PANDEMIC** – *ACWA, like every other organization, faced unprecedented challenges in coping with the impacts of the pandemic on both the association and its members.*
  - ✓ In my role on ACWA’s Executive Committee and as its representative to the ACWA-Joint Powers Authority Executive Committee and Liability Committee, I advanced critical workforce issues, limiting exposure and workers’ compensation claims related to COVID–19.



- ✓ With my strong background in finance, I contributed valuable expertise as the ACWA Board adjusted its budget and financial plans while working to protect non-dues revenue sources by adapting events to virtual formats. I also suggested and supported the ACWA team in developing a series of workshops to assist agencies with the myriad challenges resulting from the pandemic. Workshops covered a range of topics from communicating with the public to financial and legal issues.
  
- ✓ In early 2021, I called for a review of the 2020 ACWA Strategic Plan to update the budget and align activities accordingly to reflect COVID-19 impacts.

**As ACWA President, I will continue to be committed to:**

- Putting the people of ACWA first by elevating the highly successful “Leadership to Leadership” program, with an emphasis on unifying members and supporting each other as we emerge from COVID-19 into a severe drought.
- Capitalize on our collective resilience and lessons learned from the pandemic experience to make our water industry stronger and more responsive to the public we serve.
- Ensure that ALL voices within the ACWA family are heard! Respect differing viewpoints and help members connect and find common ground. Increase diversity, inclusion, and equity on ACWA’s Board of Directors, committees, and subcommittees.
- Improve transparency in ACWA’s policy and operational decisions.
- Advance forest management and address ACWA member needs resulting from wildfire impacts.
- Shape and support California’s Water Resiliency Portfolio.

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***“My accomplishments as ACWA Vice President, experience in California water and collaborative leadership approach make me uniquely qualified for the role of ACWA President.” – Pam Tobin, ACWA Vice President***

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# PAMELA TOBIN

petpyrs@surewest.net | C: 916-275-0875 | 8700 Golden Spur Drive, Granite Bay, CA 95746

With more than 17 years of involvement in local, regional, and statewide water issues as an elected and appointed official, I will bring considerable experience, knowledge, and capabilities to the office of ACWA

President including: water policy development, organizational governance, finance, collaboration, and coalition building. I have a passion for helping agencies and organizations to fulfill their mission and support their customers and communities. I currently serve as ACWA Vice President and on the ACWA-Joint Powers Insurance Authority Board of Directors, Executive Committee, and Liability Committee. I have actively served in ACWA leadership as a ACWA Region 4 Chair, and as a member of the Federal Affairs and Local Government Committees. I am currently Board President of the San Juan Water District; Past Chair of the Sacramento Groundwater Authority (SGA) and Past Board Chair of the Regional Water Authority (RWA).

## Skills

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- Financial Leadership
- Policy Development
- Contract Negotiations
- Collaboration and Coalition Building
- Public Agency and Organizational Governance
- Strategic Planning
- Testimony before State and Federal Agencies / Elected Bodies

## Related Water Experience

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### Association of California Water Agencies Sacramento, CA

- Vice President, Executive Committee (2020-2021)
- Member, Board of Directors (2018-2019)
- Member, Strategic Plan Steering Committee (2021)
- Chair, Region 4 Board of Directors (2018-2019)
- Member, Region 4 Board of Directors (Since 2014)
- Member, Federal Affairs Committee (2014-2019)
- Member Local Government Committee (2014-2015)
- Attended ACWA Conferences (2004-current)
- Attended ACWA's Washington D.C. Conference (2015-current), including serving as member advocate in ACWA's lobbying visits with members of Congress and their staffs, Administration officials, and other D.C. leadership.

### ACWA Joint Powers Insurance Authority Roseville, CA

- Member, Board of Directors (01/2016 – Current)
- Participate in monthly ACWA-JPIA Board meetings
- Provide organizational leadership and collaborate with member partners to establish long-term goals, strategies, and policies
- Member of the ACWA – JPIA's Executive and Liability Committees

## San Juan Water District

Granite Bay, CA

*San Juan is both a wholesale and retail agency, with over 10,000 retail connections and serving a total wholesale population of over 150,000 in North-Eastern Sacramento County and Southern Placer County. San Juan has one of the most senior water rights in California (1853) and is also an American River Division contractor with the Federal Central Valley Project*

Member, Board of Directors (01/2004 – Current)  
President (2016, 2012, 2007)

- Provide leadership and guidance, facilitate solutions and collaboration on a variety of issues including:
  - District operations and governance
  - Regional water transfers
  - Groundwater / conjunctive use planning
  - District financial issues and budget
  - District policies and business practices

## Regional Water Authority & Sacramento Groundwater Authority

Citrus Heights, CA

*Each Board is comprised of General Managers and Elected Officials from more than 22 public water agencies, private water companies, cities, and counties*

Member, Board of Directors (01/2004 – 2019)

- Represent San Juan WD on the RWA Board since 2004, including providing leadership as Past Chair (2012) and long-time member of the Executive Committee (2011-2014, 2016-current)
- Received 2018 RWA Distinguished Service Award in recognition of many years of active service and contributions
- Facilitate open dialogue, resolved conflicts, and negotiated agreements between parties to reach win-win solutions and clarify goals
- Shepherd consensus and collaboration with professional staff
- Serve as Past Chair of the Sacramento Groundwater Authority and Board member since 2004 (Past Chair - 2007 & 2008).

## Professional Experience

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- Curtis Real Estate – Realtor (2004-Present)
- Property Exchange Pro LLC – Owner, (2015- Present) – Provide comprehensive real estate services for residential and land markets.

## Volunteer & Community Involvement

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- Great Pyrenees Rescue – President (1996-Present). Sierra Pacific Great Pyrenees Rescue is a non-profit organization, charged with saving lives and restoring health of Great Pyrenees and Great Pyrenees mixed dogs. In the past 35 years, I rescued over 2,900 dogs through this program.
- 4-H Club of Placer County – Served as Community Leader (1982-1996)
- Alliance of Therapy Dogs – Tester / Observer (20 Years)

## Awards

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- Regional Water Authority - 2018 Distinguished Service Award
- Volunteer Center of Sacramento – 2007 Volunteer Spirit Award, “Sacramento Community Change Maker”



RESOLUTION NO. 21-xx

A RESOLUTION OF THE BOARD OF DIRECTORS OF  
VISTA IRRIGATION DISTRICT  
SUPPORTING PAMELA TOBIN AS A CANDIDATE FOR THE OFFICE OF  
ASSOCIATION OF CALIFORNIA WATER AGENCIES PRESIDENT

WHEREAS, the Association of California Water Agencies (ACWA) has announced a 2021 Nominating Committee to identify a slate for ACWA's statewide officer positions of President and Vice President for the 2022-23 term; and

WHEREAS, the individual who fills these ACWA officer positions will need to have a working knowledge of water industry issues and concerns, possess strength of character and leadership capabilities, and be experienced in matters related to the performance of the duties of the office; and

WHEREAS, this person must be able to provide the dedication of time and energy to effectively serve in this capacity, and Pamela Tobin was previously elected to serve as ACWA Vice President and has done so since January, 2020; and

WHEREAS, Pamela Tobin serves on the ACWA-Joint Powers Authority Board of Directors, Executive and Liabilities Committees; and

WHEREAS, as ACWA Vice President, Pamela Tobin has accomplished her priorities for ACWA including creating the highly-successful "Leadership to Leadership" virtual town hall; leading and supporting staff and members throughout the COVID-19 Pandemic with programs and other relief activities; actively participating in ACWA's efforts to shape input to the 2020 California Resiliency Portfolio; and, working with the ACWA Board to adjust its budget and review its 2020 Strategic Plan to reflect COVID-19 impacts; and

WHEREAS, throughout her term as Vice President, Pamela Tobin has actively engaged with members around the state to ensure their voices and differing viewpoints have been heard and to find common ground and "win-win" solutions; and

WHEREAS, as ACWA Vice President, Pamela Tobin has advanced the need to increase diversity, inclusion, and equity in ACWA's Board and Committee structure; and

WHEREAS, Pamela Tobin has served in a leadership role as a member of the San Juan Water District Board of Directors since December 2004; and

WHEREAS, prior to her service as ACWA Vice President, Pamela Tobin served in a leadership role as a member of the ACWA Board of Directors since 2018; served on the ACWA Region 4 Board from 2016-2019 and Region 4 Chair in 2018-2019; served on the ACWA Federal Affairs Committee and the ACWA Local Government Committee from 2014-2019; and served on the ACWA Board of Directors' Steering Committee for Long-Term Strategic Planning in 2019; and

WHEREAS, Pamela Tobin served on the Board of the Sacramento Regional Water Authority (RWA) from 2004-2019, including as RWA Board Chair, and as a member of the RWA Executive Committee for a number of years, and received the RWA "Distinguished Service" Award for 2018; and

WHEREAS, Pamela Tobin served on the Board of the Sacramento Groundwater Authority (SGA) from 2004-2019, and has previously served as SGA Chair, including in 2019; and



WHEREAS, it is the opinion of the San Juan Water District Board of Directors that Pamela Tobin possesses all of the qualities needed to fulfill the duties of the office of ACWA President.

NOW, THEREFORE, BE IT RESOLVED, that the Vista Irrigation District Board of Directors does hereby support Pamela Tobin as a candidate for the office of ACWA President, pledging the District's support of her endeavors in fulfilling the duties of this office if elected.

PASSED AND ADOPTED by the following roll call vote of the Board of Directors of Vista Irrigation District this 8<sup>th</sup> day of September 2021.

AYES:

NOES:

ABSTAIN:

ABSENT:

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Patrick H. Sanchez, President

ATTEST:

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Lisa R. Soto, Secretary  
Board of Directors  
Vista Irrigation District



**Agenda Item: 11**

**STAFF REPORT**

**Board Meeting Date: September 8, 2021**  
**Prepared By: Brett Hodgkiss**

SUBJECT: MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY

SUMMARY: Informational report by staff and directors concerning the San Diego County Water Authority. No action will be required.



Our Region's Trusted Water Leader  
**San Diego County Water Authority**

## **SUMMARY OF FORMAL BOARD OF DIRECTORS' MEETING AUGUST 26, 2021**

- 8.1 Monthly Treasurer's Report on Investments and Cash Flow.  
The Board noted and filed the Treasurer's report.
- 8.2 Resolution establishing amount due from the city of San Diego for the In-Lieu Charge as a condition of providing water service for Fiscal Year 2022.  
The Board adopted Resolution 2021-19 establishing an amount due of \$2,601,556.11 from the City of San Diego for the In-Lieu charge for Fiscal Year 2022.
- 8.3 Amendment to Professional Services Contract with Ace Janitorial Services, Inc. for Routine Janitorial Services.  
The Board approved an amendment to the professional services contract with Ace Janitorial Services, Inc. for continued janitorial services to the Water Authority through August 31, 2022, for a period of 12 additional months, and increasing total contract funding by \$78,600, to an amount not to exceed \$157,200.
- 8.4 Approve Capacity Fee Refund to CornerStone Communities.  
The Board authorized the General Manager to issue a capacity charges refund in the amount of \$154,500 to CornerStone Communities.
- 8.5 Coachella Mid-Canal Storage Project Cost-Sharing Agreement - Phase 1.  
The Board authorize the General Manager to execute an agreement between the San Diego County Water Authority, the Coachella Valley Water District (CVWD), and the San Luis Rey River Indian Water Authority (SLR) for cost-sharing of activities related to the design and environmental review of the potential Coachella Mid-Canal Storage Project – Phase 1 for an amount not to exceed \$305,000.
- 8.6 Consideration to Approve 24-month Regional Communications and Outreach Service Contracts to Katz & Associates for \$360,000 and Southwest Strategies for \$120,000.  
The Board authorized the General Manager to execute two 24-month contracts (from September 1, 2021 through September 30, 2023) for Regional Communications and Outreach Services with Katz & Associates for a total compensable contract amount of \$360,000 (exclusive of reimbursable expense allowance) over the contract term and a contract with Southwest Strategies for a total compensable contract amount of \$120,000 (exclusive of reimbursable expense allowance) over the contract term.
- 8.7 Approval of Minutes.  
The Board approved minutes of the Special Administrative and Finance Committee Budget Workshops of June 8, 2021, June 10, 2021, and June 15, 2021 and the Formal Board of Directors' meeting of June 24, 2021.



Our Region's Trusted Water Leader  
**San Diego County Water Authority**

8.8 Adopt resolution supporting candidates for President and Vice-President of the Association of California Water Agencies.

The Board adopted Resolution No. 2021-20 supporting Pam Tobin for President of the Association of California Water Agencies; Resolution No. 2021-21 supporting Cathy Green for Vice-President of the Association of California Water Agencies; and Resolution No. 2021-22 supporting Dana Frieauf for Vice-Chair of Region 10 for the Association of California Water Agencies.



## **STAFF REPORT**

**Agenda Item: 12.A**

**Board Meeting Date: September 8, 2021**  
**Prepared By: Lisa Soto**  
**Approved By: Brett Hodgkiss**

SUBJECT: REPORTS ON MEETINGS AND EVENTS ATTENDED BY DIRECTORS

SUMMARY: Directors will present brief reports on meetings and events attended since the last Board meeting.



**STAFF REPORT**

**Agenda Item: 12.B**

**Board Meeting Date: September 8, 2021**  
**Prepared By: Lisa Soto**  
**Approved By: Brett Hodgkiss**

**SUBJECT:** SCHEDULE OF UPCOMING MEETINGS AND EVENTS

**SUMMARY:** The following is a listing of upcoming meetings and events. Requests to attend any of the following events should be made during this agenda item.

|             | <b>SCHEDULE OF UPCOMING MEETINGS AND EVENTS</b>  | <b>ATTENDEES</b>   |
|-------------|--|--|
| <b>1 *</b>  | <b>Vista Chamber of Commerce Business Mixer</b><br><i>Sept. 8, 2021; 5:00 p.m.–6:00 p.m.; Antique Gas &amp; Steam Engine Museum</i><br><i>Registration deadline: None</i>                |  |
| <b>2</b>    | <b>Urban Water Institute Annual Conference</b><br><i>Sept. 8-9, 2021; Westin South Coast Plaza, Costa Mesa</i><br><i>Registration deadline: 9/8/21</i>                                   | MacKenzie (R, H)   |
| <b>3</b>    | <b>Western Groundwater Congress (Groundwater Resources Association)</b><br><i>Sept. 13-15, 2021; Los Angeles Marriott Burbank Airport Hotel</i><br><i>Registration deadline: 9/13/21</i> | Dorey (R, H)   |
| <b>4</b>    | <b>CALAFCO Annual Conference</b><br><i>Oct. 6-9, 2021; Hyatt Regency Newport Beach John Wayne Airport</i><br><i>Registration deadline: 9/17/21</i>                                       | MacKenzie (H)  |
| <b>5 *</b>  | <b>Vista Chamber of Commerce Business Mixer</b><br><i>Oct. 13, 2021; 5:00 p.m.–6:00 p.m.; Cosmic Solar Vista</i><br><i>Registration deadline: None</i>                                   |  |
| <b>6</b>    | <b>Orange County Water Summit</b><br><i>Oct. 15, 2021; Grand Californian Hotel, Anaheim</i><br><i>Registration deadline: 10/15/21</i>  |  |
| <b>7</b>    | <b>Council of Water Utilities Meeting</b><br><i>Oct. 19, 2021, 8:00 a.m.–9:30 a.m.</i><br><i>Registration deadline: TBD</i>  |  |
| <b>8</b>    | <b>Sexual Harassment Prevention Training AB 1661</b><br><i>Nov. 2, 2021 –9:00 a.m. – 11:00 a.m., VID Board Room</i><br><i>Registration deadline: None</i>                                | Miller (R)<br>Vásquez (R)<br>Dorey (R)<br>Sanchez (R)<br>MacKenzie (R) |
| <b>9 *</b>  | <b>Vista Chamber of Commerce Business Mixer</b><br><i>Nov. 10, 2021; 5:00 p.m.–6:00 p.m.; Location TBD</i><br><i>Registration deadline: None</i>   |  |
| <b>10 *</b> | <b>CSDA Quarterly Meeting</b><br><i>Nov. 18, 2021, 6:00 p.m.; The Butcher Shop Steakhouse, Kearny Mesa</i><br><i>Registration deadline: TBD</i>  | MacKenzie  |
| <b>11</b>   | <b>ACWA Fall Conference</b><br><i>Nov. 30-Dec. 3, 2021–Pasadena</i><br><i>Registration deadline: TBD</i>   | Miller (T)<br>Vásquez<br>Dorey<br>Sanchez<br>MacKenzie                 |
| <b>12 *</b> | <b>Vista Chamber of Commerce Business Mixer</b><br><i>Dec. 8, 2021; 5:00 p.m.–6:00 p.m.; Location TBD</i><br><i>Registration deadline: None</i>  |  |

|           | <b>SCHEDULE OF UPCOMING MEETINGS AND EVENTS</b>  | <b>ATTENDEES</b> |
|-----------|--|------------------|
| <b>13</b> | <b>Colorado River Water Users Association Conference (CRWUA)</b><br><i>Dec. 14-16, 2021</i><br><i>Registration deadline: TBD</i> | Sanchez          |

\* Non-per diem meeting except when serving as an officer of the organization

The following abbreviations indicate arrangements that have been made by staff:

**R**=Registration; **H**=Hotel; **A**=Airline; **S**=Shuttle; **C**=Car; **T**=Tentative

◇=Attendee to self-register for virtual meeting.



**Agenda Item: 13**

**STAFF REPORT**

**Board Meeting Date: September 8, 2021**  
**Prepared By: Lisa Soto**

SUBJECT: ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES

SUMMARY: This item is placed on the agenda to enable the Board to identify and schedule future items for discussion at upcoming Board meetings and/or identify press release opportunities.

*Staff-generated list of tentative items for future agendas:*

- Tiered Water Rates (September – following Fiscal Policy Committee review)
- District fees and charges other than water rates (October – following Fiscal Policy Committee review)
- San Pasqual Undergrounding Project bids (October)





**Agenda Item: 14**

**STAFF REPORT**

**Board Meeting Date: September 8, 2021**  
**Prepared By: Lisa Soto**

SUBJECT: COMMENTS BY DIRECTORS

SUMMARY: This item is placed on the agenda to enable individual Board members to convey information to the Board and the public not requiring discussion or action.



**Agenda Item: 15**

**STAFF REPORT**

**Board Meeting Date: September 8, 2021**  
**Prepared By: Brett Hodgkiss**

SUBJECT: COMMENTS BY GENERAL MANAGER

SUMMARY: Informational report by the General Manager on items not requiring discussion or action.



**Agenda Item: 16**

**STAFF REPORT**

**Board Meeting Date: September 8, 2021**  
**Prepared By: Brett Hodgkiss**

SUBJECT: CLOSED SESSION: LABOR NEGOTIATIONS

SUMMARY: Conference with labor negotiators pursuant to Government Code section 54957.6(a). Agency negotiators: Phil Zamora, Frank Wolinski, and Marlene Kelleher.

NOTICE OF ADJOURNED MEETING  
OF THE BOARD OF DIRECTORS OF THE  
VISTA IRRIGATION DISTRICT


A REGULAR MEETING OF THE BOARD OF DIRECTORS OF VISTA IRRIGATION DISTRICT, HELD ON SEPTEMBER 8, 2021 WAS ADJOURNED UNTIL 9:00 AM, WEDNESDAY, SEPTEMBER 22, 2021 AT THE OFFICE OF THE VISTA IRRIGATION DISTRICT, 1391 ENGINEER STREET, VISTA, CALIFORNIA.

\* \* \* \* \*

AFFIDAVIT OF POSTING ORDER OF ADJOURNMENT OF MEETING

STATE OF CALIFORNIA )  
COUNTY OF SAN DIEGO )

I, Ranae Ogilvie, hereby certify that I am the duly appointed, qualified Secretary of the Board of Directors of Vista Irrigation District; that the foregoing is duly noted in the Minutes of said Regular Meeting of the Board of Directors of Vista Irrigation District; that said Regular Board Meeting was ordered adjourned to the time and place above specified; and that I posted a copy of this order of adjournment near the public entrance to the Board Room at the offices of the District.

  
\_\_\_\_\_  
Ranae Ogilvie, Assistant Secretary  
Board of Directors  
Vista Irrigation District

POSTED: September 8, 2021