



Invites Applications for the Position of: **INFORMATION TECHNOLOGY SUPERVISOR**

\$53.44 — \$64.96 Hourly DOQ/DOE
(\$111,149 — \$135,102 Annual Salary)
plus excellent benefits!

Open Until Filled

Job Summary:

Under the general direction of the Director of Administration, supervises Information Technology staff. Researches, evaluates and recommends hardware and software solutions; provides strategic planning and product selection for new applications and upgrades; provides system administration and user support; implements and integrates automated systems; coordinates the installation and maintenance of computer hardware and software; supports and trains users; and effectively interfaces with District staff and technical consultants. Also oversees Geographic Information System (GIS) services and support to District users.

Essential Functions:

Supervises District information technology activities.

Supports, as well as actively participates in, the analysis, design and implementation of the District's computer systems, including hardware, software and applications relating to new systems and updates to existing District systems. Works with departmental staff, other District staff, and outside consultants in these efforts.

Participates in the analysis, design and implementation of new information technology needs for the District and updates current information technology of the District.

Supports implementation of and provides on-going support for information technology needs of the District.

Supports the evaluation, purchase and maintenance of computer hardware and software.

Supports and integrates the District's telephone and telecommunications systems.

Monitors, updates and implements the District's Information Technology Strategic Plan.

Updates the Information Technology disaster recovery plan, as needed.

Prepares and monitors the Information Technology budget.

Analyzes, develops and implements information technology training classes for District employees, which can include in person training, development of user guides, and/or technical documents.

Installs, diagnoses and repairs District computer hardware and software.

Provides technical support to users in the operation of computer hardware and software.

Maintains an inventory of computer hardware and software licenses.

Supervises and evaluates the performance of:

- Information Technology System Administrator, GIS Systems Associate and GIS Specialist

Performs other related duties as assigned.

Qualifications:

A combination of education, training and experience which demonstrates knowledge and skills necessary to perform the job duties. A typical qualifying background includes:

- Technical knowledge of Windows desktop and server operating systems, Microsoft Office and Microsoft Exchange;
- College level coursework in information technology, computer science, GIS or a related field;
- Ability to manage multiple projects with competing priorities;
- Experience in user support to include problem solving skills;
- Excellent written and verbal communication skills; and
- Ability to learn new systems quickly and effectively;
- Experience with vendor management

Prior work experience with the following is highly desired;

- College degree in information technology, computer science, GIS or other related field of study;
- Supervision of technical staff;
- End-user training;
- Virtualization platforms, VMware or Microsoft Hyper-V;
- Cloud IaaS and PaaS, Azure or AWS;
- Networking concepts such as Firewall Provisioning, Layer 2/3 switching, Campus wireless and basic routing;
- Designing and enforcing a robust InfoSec policy;
- System management suites including Microsoft Endpoint Configuration Manager;
- Microsoft Office 365 and Exchange Online
- Monitoring systems such as Zabbix and Cacti or equivalent
- Backup and DR systems
- SIEM solutions
- Cisco UCS enterprise phone systems;
- SQL databases;
- ESRI and AutoCad software;
- SharePoint software.
- Experience with ticket management and workflow application systems such as Jira Service Management

Benefits:

The District provides the following benefits:

- Medical Insurance (Employee and dependents).
- Vision Care (Employee and dependents – employee contribution required).
- Dental Insurance (Employee and dependents – employee contribution required).
- Life Insurance (2 x Annual Salary).
- Accidental Death and Dismemberment Insurance.
- Disability Insurance (30-day qualification period).
- PERS (Public Employees Retirement System) Pension—employee contribution required.
- 13 paid holidays and 15 days of vacation.
- Paid sick leave.
- Deferred compensation match.
- College tuition reimbursement.
- Pre-tax spending accounts for medical and dependent care.
- Alternative work schedule (every other Friday off - optional).

The District:

Vista Irrigation District (District) was formed in 1923 to provide water to the community of Vista. The District also supplies water to portions of the cities of Escondido, Oceanside, San Marcos and some unincorporated areas of San Diego County. Located seven miles from the Pacific Ocean in northern San Diego County, Vista is the "climatic wonderland of the United States" with an average daily temperature of 74 degrees.

Rolling hills and a pleasant rural surrounding, combined with relatively affordable housing prices and a strong community, make Vista an ideal place to live and work. Vista has been recognized in a national publication as being one of the "50 fabulous places to raise a family." In addition to the beautiful beaches to the west, within a 60-mile radius of Vista can be found the dynamic city of San Diego and the Mexican border to the south, snow-capped mountains and majestic deserts to the east, and Disneyland and the Los Angeles metropolitan area to the north.

The District supplies potable water to over 29,000 customers in a 21,152-acre service area with a population of nearly 133,000 people. The District receives local water from Lake Henshaw, which it owns, imported water from Northern California and the Colorado River via the San Diego County Water Authority (Water Authority) and the Metropolitan Water District of Southern California and desalinated seawater from the Claude "Bud" Lewis Carlsbad Desalination Plant via the Water Authority. The District currently employs 87 people.

The Information Technology Supervisor is an at-will position and not eligible for overtime compensation under the Fair Labor Standard Act and in accordance with District Policy.

Vista Irrigation District is "an equal opportunity employer" and will consider reasonably accommodating qualified disabled persons. Reasonable accommodations can include, but are not limited to, changing job duties, changing the work shifts, accommodating schedules, relocating the work area, and providing mechanical or electrical aids.

The provisions of this announcement do not constitute an expressed or implied contract, and any provisions contained herein may be modified or revoked without notice.

Selection Process:

The most appropriately qualified applicants will be invited to continue in the selection process which may consist of competency testing (including a practical exam), a written exercise and oral interviews by District personnel or qualified individuals from other public agencies or any combination thereof. The District expressly reserves the right to change the selection process in order to identify the most qualified candidates as required by federal and state law.

To help streamline the application and hiring process, we have implemented new recruiting software. All applicants will apply via our website at www.vidwater.org under the "careers tab". **We will no longer accept paper applications.** You will need to upload your resume and cover letter on our new application portal.

Job offers are contingent upon a pre-employment medical examination and drug testing.

Oral interviews and testing will be done in compliance with local and state COVID-19 protocols and may include remote interviews as well as onsite physically distanced interviews/testing.

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