

MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF DIRECTORS OF  
VISTA IRRIGATION DISTRICT

February 5, 2025

A Regular Meeting of the Board of Directors of Vista Irrigation District was held on Wednesday, February 5, 2025 at the offices of the District, 1391 Engineer Street, Vista, California.

**1. CALL TO ORDER**

President Sanchez called the meeting to order at 9:00 a.m.

**2. ROLL CALL**

Directors present: Olson, Kuchinsky, MacKenzie and Sanchez.

Directors absent: Miller.

Staff present: Brett Hodgkiss, General Manager; Ranae Ogilvie, Secretary of the Board; Lesley Dobalian, Director of Water Resources; Randy Whitmann, Director of Engineering; Frank Wolinski, Director of Operations and Field Services; Shallako Goodrick, Director of Administration; and Elizabeth Xaverius, Administrative Assistant. General Counsel Elizabeth Mitchell of Burke, Williams & Sorensen was also present.

Other attendees: LaVonne Peck of the San Luis Rey Indian Water Authority was present via teleconference.

**3. PLEDGE OF ALLEGIANCE**

General Manager Brett Hodgkiss led the Pledge of Allegiance.

**4. APPROVAL OF AGENDA**

25-02-14	<i>Upon motion by Director Kuchinsky, seconded by Director MacKenzie and unanimously carried (4 ayes: Olson, Kuchinsky, MacKenzie, and Sanchez; 1 absent: Miller), the Board of Directors approved the agenda as presented.</i>
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**5. ORAL COMMUNICATIONS**

No public comments were presented on items not appearing on the agenda.

**6. CONSENT CALENDAR**

President Sanchez pulled Consent Calendar items 6.A Grant of Right of Way, 6.B Grants of Right of Way, 6.D Vista Flume Replacement Alignment Study, and 6.G Ratification of check disbursements for further discussion.

25-02-15 *Upon motion by Director Kuchinsky, seconded by Director MacKenzie and unanimously carried (4 ayes: Olson, Kuchinsky, MacKenzie, and Sanchez; 1 absent: Miller), the Board of Directors approved Consent Calendar items 6.C, 6.E, and 6.F.*

C. Waterline Project Approval

See staff report attached hereto. Staff recommended and the Board approved this waterline project for Bobier Elementary site improvements within approximately 10.02 gross acres owned by the Vista Unified School District, located at 220 West Bobier Drive, Vista (LN 2023-037; APN's 161-053-08, -10, and -12; DIV NO 2).

E. Minutes of the Board of Directors Special meeting on January 15, 2025

The minutes of January 15, 2025 were approved as presented.

F. Minutes of the Board of Directors meeting on January 22, 2025

The minutes of January 22, 2025 were approved as presented.

Consent Calendar items 6.A and 6.B were discussed in conjunction with one another.

A. Grant of Right of Way

See staff report attached hereto.

B. Grants of Right of Way

See staff report attached hereto.

Director of Engineering Randy Whitmann provided clarification of the purpose and process for issuing a Grant of Right of Way for specific easements as it related to Consent Calendar items 6.A and 6.B. General Manager Brett Hodgkiss commented that Director Marty Miller had asked him about the 30 foot easement width required in Consent Calendar item 6B. The easement width is based on the diameter of the pipe that the easement will be over; in this case, a 30-foot easement is needed to accommodate wider trenches and provide room to put additional future facilities within the same easement.

25-02-16 *Upon motion by Director MacKenzie, seconded by Director Olson and unanimously carried (4 ayes: Olson, Kuchinsky, MacKenzie, and Sanchez; 1 absent: Miller), the Board of Directors accepted Consent Calendar 6.A Grant of Right of Way (H100) for a specific easement over a single-family residential lot consisting of approximately 4.59 acres owned by Tan Xuan Ho, located at 3343 East Vista Way in unincorporated San Diego County (APN 170-061-67; DIV NO 1); and 6.B Grants of Right of Way (F41) and (F42) for specific easements over two single-family residential lots consisting of approximately 1.69 acres owned by Dan and Allison Frame, located along La Rueda Road in unincorporated San Diego County (APNs 181-200-18 and -19; DIV NO 5).*

D. Vista Flume Replacement Alignment Study

See staff report attached hereto.

Mr. Whitmann said that the final Vista Flume Replacement Alignment Study (Study) report will be a summary of the work completed and presented during Study workshops; the final Study report will contain plan and profile design drawings of the refined Flume alignment and will present the detailed findings of the in-depth analyses conducted over the course of the Study. A copy of the final Study report will be provided to the Board.

25-02-17 *Upon motion by Director Kuchinsky, seconded by Director Olson and unanimously carried (4 ayes: Olson, Kuchinsky, MacKenzie, and Sanchez; 1 absent: Miller), the Board of Directors authorized the General Manager to extend the Agreement for Professional Services with Brown and Caldwell for a period of three months to complete the Flume Replacement Alignment Study.*

G. Resolution ratifying check disbursements

Director of Administration Shallako Goodrick provided clarification regarding the 2024 Surplus Supplemental Water/Rincon Supplemental Water payment to the San Luis Rey Indian Water Authority (SLRIWA) shown on the check disbursements report; she stated that it is the annual payment the District makes to the SLRIWA pursuant to the San Luis Rey Indian Water Rights Settlement Agreement.

25-02-18 *Upon motion by Director Olson, seconded by Director MacKenzie and unanimously carried (4 ayes: Olson, Kuchinsky, MacKenzie, and Sanchez; 1 absent: Miller), the Board of Directors approved Consent Calendar item 6.G, Resolution No. 2025-04 approving disbursements.*

**RESOLUTION NO. 2025-04**

**BE IT RESOLVED**, that the Board of Directors of Vista Irrigation District does hereby approve checks numbered 76529 through 76598 drawn on US Bank totaling \$11,843,224.11.

**FURTHER RESOLVED** that the Board of Directors does hereby authorize the execution of the checks by the appropriate officers of the District.

**PASSED AND ADOPTED** unanimously by a roll call vote of the Board of Directors of Vista Irrigation District this 5th day of February 2025.

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**7. DIVISION REPORTS**

See staff report attached hereto.

Director of Water Resources Lesley Dobalian provided an update on the Lake Henshaw Oxygenation Pilot Study stating that staff and the consultant team have been working on system and pump design, environmental permitting and coordinating the installation of electrical service at the site with San Diego Gas and Electric; the projected start-up of the oxygenation system is anticipated to be spring 2026.

Director of Operations and Field Services Frank Wolinski provided an update of the main replacement project on Lonsdale Lane and East Indian Rock Road.

Ms. Dobalian said that District staff has been in discussions with San Diego Regional Water Quality Control Board (RWQCB) staff regarding the possibility of including Lake Henshaw in a state-wide study to field test new instrumentation that measures phytoplankton and cyanobacteria; participation in the study would allow the District to assess if the equipment would be helpful in collecting data before deciding whether to purchase it.

Ms. Dobalian provided an update on the well replacement project at the Lake Henshaw Resort stating that bids for drilling the well are due on February 6, 2025; four contractors participated in the mandatory job site walk.

## **8. TREASURER’S REPORT AS OF DECEMBER 31, 2024**

See staff report attached hereto.

Ms. Goodrick presented the Treasurer’s Report as of December 31, 2024, reviewing investments of the District and the cash flow projection graph; she noted that the Working Capital Reserve had increased by \$1 million dollars to \$11 million dollars as shown on the cash flow projection graph. Ms. Goodrick stated that the District’s investments are sufficiently liquid to meet the anticipated cash flow needs of the District through 2027; future water rate adjustments and debt financing will be necessary to fund capital projects.

## **9. MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY**

See staff report attached hereto.

Mr. Hodgkiss stated that a summary of the Water Authority’s January 23, 2025 Board of Director’s meeting was provided for the Board’s information.

## **10. MEETINGS AND EVENTS**

See staff report attached hereto.

Directors Olson, Kuchinsky, MacKenzie and Sanchez all reported on their attendance at the January 27, 2025 Vista Chamber of Commerce (Vista Chamber) 2025 State of the Community Luncheon where President Sanchez gave a presentation on the State of the District.

Director MacKenzie reported on her attendance at a San Diego Local Agency Formation Commission meeting where the Commission approved the Memorandum of Understanding with the San Diego Port Authority and re-elected Stephen Whitburn and Baron Willis as its Chair and Vice Chair, respectively, for 2025. Director MacKenzie reported that she attended the California Special Districts Association (CSDA) Chapter Executive Committee meeting and stated that the next CSDA Quarterly Meeting would be held February 27, 2025, which she requested authorization to attend.

Director Kuchinsky reported on his and Director MacKenzie’s attendance of the Public Affairs Committee meeting on February 3, 2025 where they discussed public outreach activities related to the cost of service/water rate study. He advised the Board he would not be attending the February Vista Chamber Government Affairs meeting.

President Sanchez reported on his attendance at a virtual emergency meeting of the San Diego Development Successor Agency Oversight Board where a loan agreement was approved for the City of Imperial Beach so it could pay its enforceable obligations and administrative costs.

25-02-19 *Upon motion by Director MacKenzie, seconded by Director Olson and unanimously carried (4 ayes: Olson, Kuchinsky, MacKenzie, and Sanchez; 1 absent: Miller), the Board of Directors authorized Director MacKenzie to attend the CSDA Quarterly Meeting on February 27, 2025.*

**11. ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES**

See staff report attached hereto.

Director Kuchinsky suggested that consideration of an event to celebrate the 100th anniversary of water being delivered to Vista be added to the list of future agenda items. He also suggested that the Communication and Engagement Plan and Strategic Plan be reviewed together and that the Risk and Resilience Assessment include a discussion regarding efforts to coordinate with local fire agencies.

Prior to moving on to Item 12 – Comments by Directors, President Sanchez informed the Board that he plans on attending the Association of California Water Agencies (ACWA) Joint Powers Insurance Authority Leadership Summit on May 12-13, 2025 and would like to request authorization to attend the 2025 ACWA Spring Conference on May 13-15, 2025 in Monterey. General Counsel Elizabeth Mitchell recommended the Board reconsider the previous action taken in Item 10 – Meetings and Events by the following action:

25-02-20 *Upon motion by Director Olson, seconded by Director MacKenzie and unanimously carried (4 ayes: Olson, Kuchinsky, MacKenzie, and Sanchez; 1 absent: Miller), the Board of Directors reconsidered the action taken in Item 10 – Meeting and Events.*

25-02-21 *Upon motion by Director Olson, seconded by Director Kuchinsky and unanimously carried (4 ayes: Olson, Kuchinsky, MacKenzie, and Sanchez; 1 absent: Miller), the Board of Directors authorized Director MacKenzie to attend the CSDA Quarterly Meeting on February 27, 2025 and authorized President Sanchez to attend the ACWA Spring Conference in Monterey on May 13-15, 2025.*

**12. COMMENTS BY DIRECTORS**

Director Kuchinsky commented that he was very pleased to see the Vista Chamber’s Student Opportunities for Career Awareness and Learning Program highlighted on the District’s website carousel.

**13. COMMENTS BY GENERAL COUNSEL**

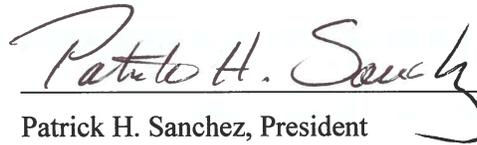
Ms. Mitchell informed the Board of various Executive Orders and judicial actions that have been signed and taken place under the new Presidential Administration. She said she would continue to watch and keep the Board informed of any action that could impact the District.

**14. COMMENTS BY GENERAL MANAGER**

Mr. Hodgkiss informed the Board that the District received notification that it would not be receiving Federal Emergency Management Agency COVID-19 reimbursement funding as anticipated due to the current Presidential Administration’s freeze on distributing said funds. He stated that the COVID-19 temporary non-emergency standards did sunset on Monday, February 3, 2025; however, various COVID-19 reporting protocols remain in place until February 3, 2026.

**15. ADJOURNMENT**

There being no further business to come before the Board, at 10:48 a.m. President Sanchez adjourned the meeting to February 19, 2025 at 9:00 a.m.

  
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Patrick H. Sanchez, President

ATTEST:

  
\_\_\_\_\_  
Ranae Ogilvie, Secretary  
Board of Directors  
VISTA IRRIGATION DISTRICT



## STAFF REPORT

Agenda Item: 6.A

Board Meeting Date:	February 5, 2025
Prepared By:	Christina Olson
Reviewed By:	Randy Whitmann
Approved By:	Brett Hodgkiss

SUBJECT: GRANT OF RIGHT OF WAY

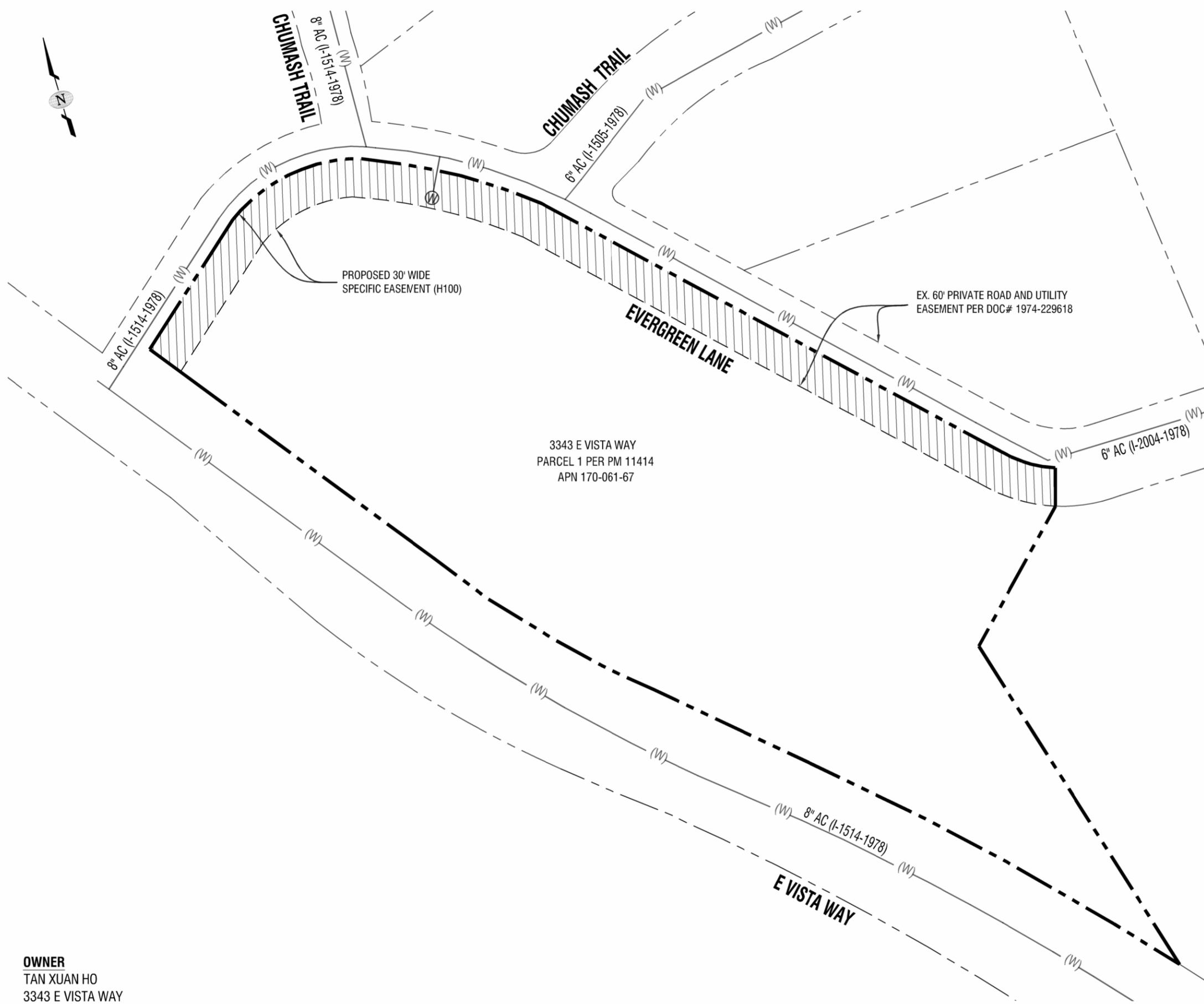
RECOMMENDATION: Accept Grant of Right of Way (H100) for a specific easement over a single-family residential lot consisting of approximately 4.59 acres owned by Tan Xuan Ho, located at 3343 East Vista Way in unincorporated San Diego County (APN 170-061-67; DIV NO 1).

PRIOR BOARD ACTION: In 1925, the Board accepted Grant of Right-of-Way (H81).

FISCAL IMPACT: None.

SUMMARY: The owner, Tan Xuan Ho, is in the process of developing an accessory dwelling unit on APN 170-061-67. The District has existing facilities within the property currently covered by Blanket Easement (H81). Acceptance of Grant of Right of Way (H100) via an easement document will allow the District to secure a dedicated specific easement over existing facilities that front the property.

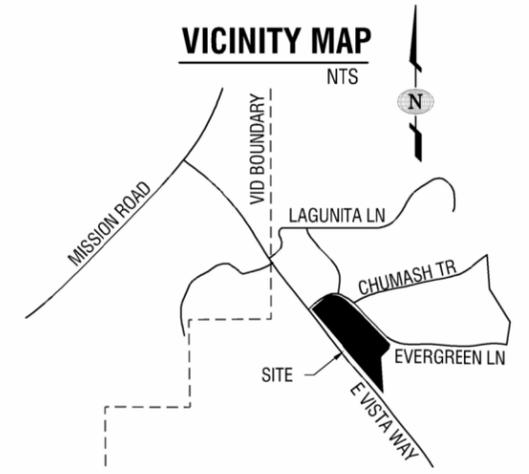
ATTACHMENT: Map



**LEGEND**

- PROPERTY LINE
- EXISTING 60' PRIVATE ROAD AND UTILITY EASEMENT PER DOC# 1974-229618
- (W) — EXISTING 8" AC
- PROPOSED 30' WIDE VID SPECIFIC EASEMENT (H100)
- (W) — EXISTING 5/8" WATER SERVICE

**VICINITY MAP**  
NTS



3343 E VISTA WAY  
PARCEL 1 PER PM 11414  
APN 170-061-67

**OWNER**  
TAN XUAN HO  
3343 E VISTA WAY  
VISTA, CA 92084

<b>VISTA IRRIGATION DISTRICT</b>		
<b>GRANT OF RIGHT-OF-WAY (H100)</b>		
<b>3343 E VISTA WAY</b>		
APN 170-061-67		T.B.
SCALE: NO SCALE		L.N.
APPD. BY CO	DATE 01/20/25	W.O.
DRAWN BY JR	DATE 01/07/25	
SHEET 1 of 1	MAP G-04	
REVISED 1/7/25 JOSE E. RODRIGUEZ		
Z:\Common\Eng Staff Reports\2025 Staff Reports\Grant of ROW.dwg		



## STAFF REPORT

**Agenda Item: 6.B**

<b>Board Meeting Date:</b>	<b>February 5, 2025</b>
<b>Prepared By:</b>	<b>Christina Olson</b>
<b>Reviewed By:</b>	<b>Randy Whitmann</b>
<b>Approved By:</b>	<b>Brett Hodgkiss</b>

SUBJECT: GRANTS OF RIGHT OF WAY

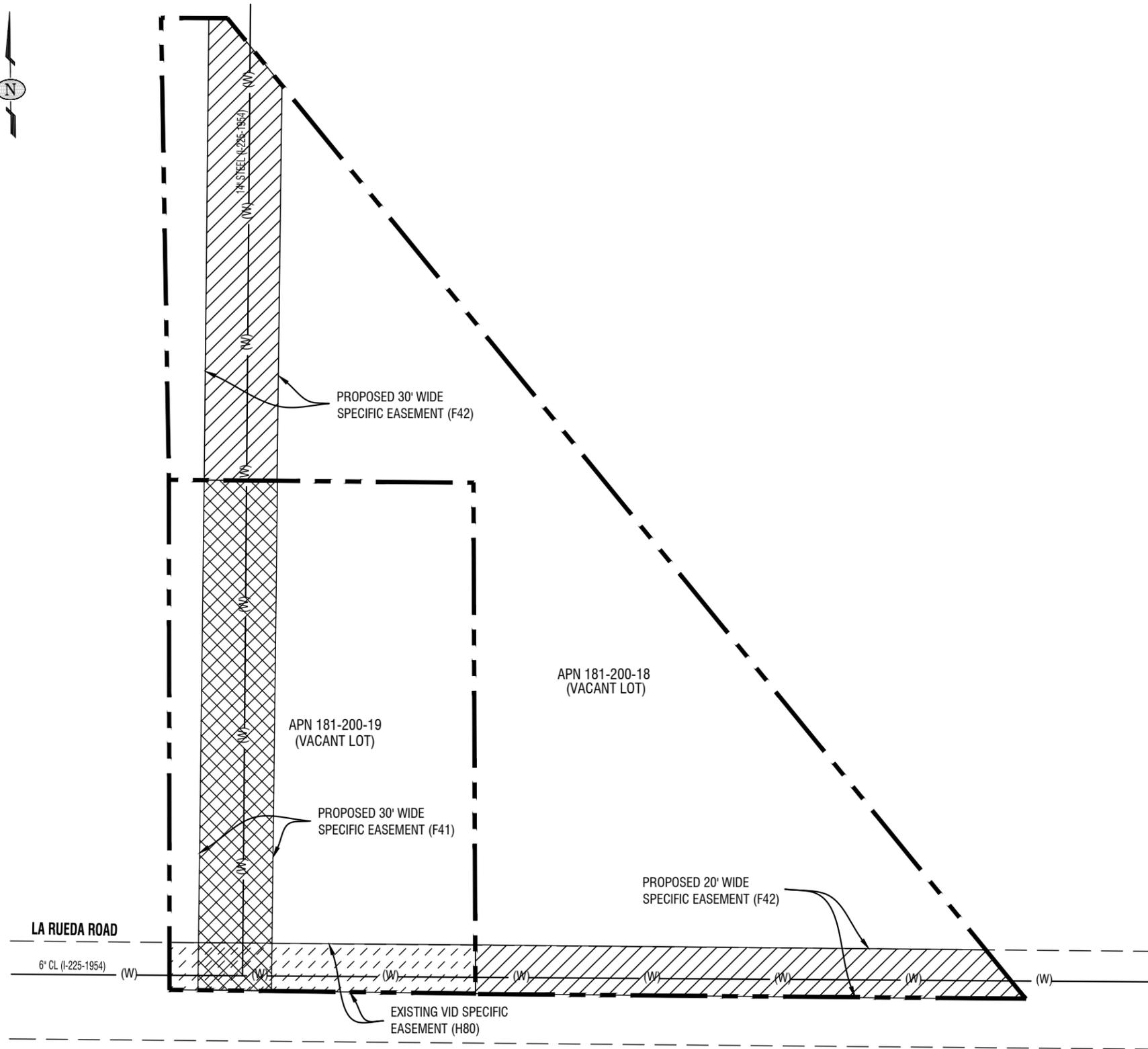
RECOMMENDATION: Accept Grants of Right of Way (F41) and (F42) for specific easements over two single-family residential lots consisting of approximately 1.69 acres owned by Dan and Allison Frame, located along La Rueda Road in unincorporated San Diego County (APNs 181-200-18 and -19; DIV NO 5).

PRIOR BOARD ACTION: On October 6, 1999, the Board accepted Grant of Right of Way (H80).

FISCAL IMPACT: None.

SUMMARY: The owners, Dan and Allison Frame, are in the process of developing two single-family residences on APNs 181-200-18, and -19. The District has existing facilities that traverse and front both properties. Acceptance of Grants of Right of Way (F41) and (F42) via easement documents will allow the District to secure dedicated specific easements over existing facilities.

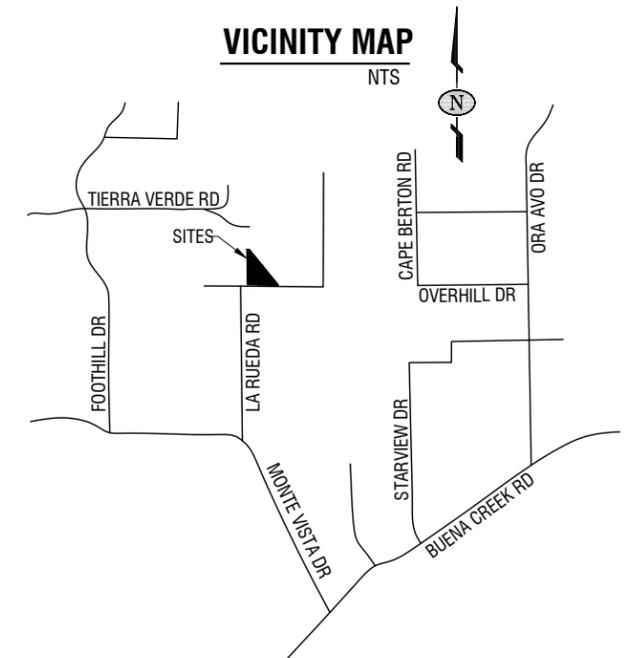
ATTACHMENT: Map



**LEGEND**

- PROPERTY LINE
- (W) — EXISTING WATERLINE
- PROPOSED VID SPECIFIC EASEMENT (F41)
- PROPOSED VID SPECIFIC EASEMENT (F42)
- EXISTING VID SPECIFIC EASEMENT (H80)

**VICINITY MAP**  
NTS



**VISTA IRRIGATION DISTRICT**  
**GRANTS OF RIGHT-OF-WAY (F41) AND (F42)**  
**LA RUEDA ROAD (VACANT LOTS)**

APNS 181-200-18 AND -19		T.B.
SCALE: NO SCALE		L.N.
APPD. BY CO	DATE 01/20/25	W.O.
DRAWN BY JR	DATE 01/08/25	
SHEET 1 of 1	MAP G-04	
REVISED 1/27/25 JOSE E. RODRIGUEZ		
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**OWNERS**  
DAN AND ALLISON FRAME  
PO BOX 114  
VISTA, CA 92085

**ENGINEER**  
DRESSELHAUS SURVEYING  
31034 VALLEY CENTER RD  
VALLEY CENTER, CA 92082



## STAFF REPORT

Agenda Item: 6.C

Board Meeting Date:	February 5, 2025
Prepared By:	Christina Olson
Reviewed By:	Randy Whitmann
Approved By:	Brett Hodgkiss

SUBJECT: WATERLINE PROJECT APPROVAL

RECOMMENDATION: Approve this waterline project for Bobier Elementary site improvements within approximately 10.02 gross acres owned by the Vista Unified School District, located at 220 West Bobier Drive, Vista (LN 2023-037; APN's 161-053-08, -10, and -12; DIV NO 2).

PRIOR BOARD ACTION: None.

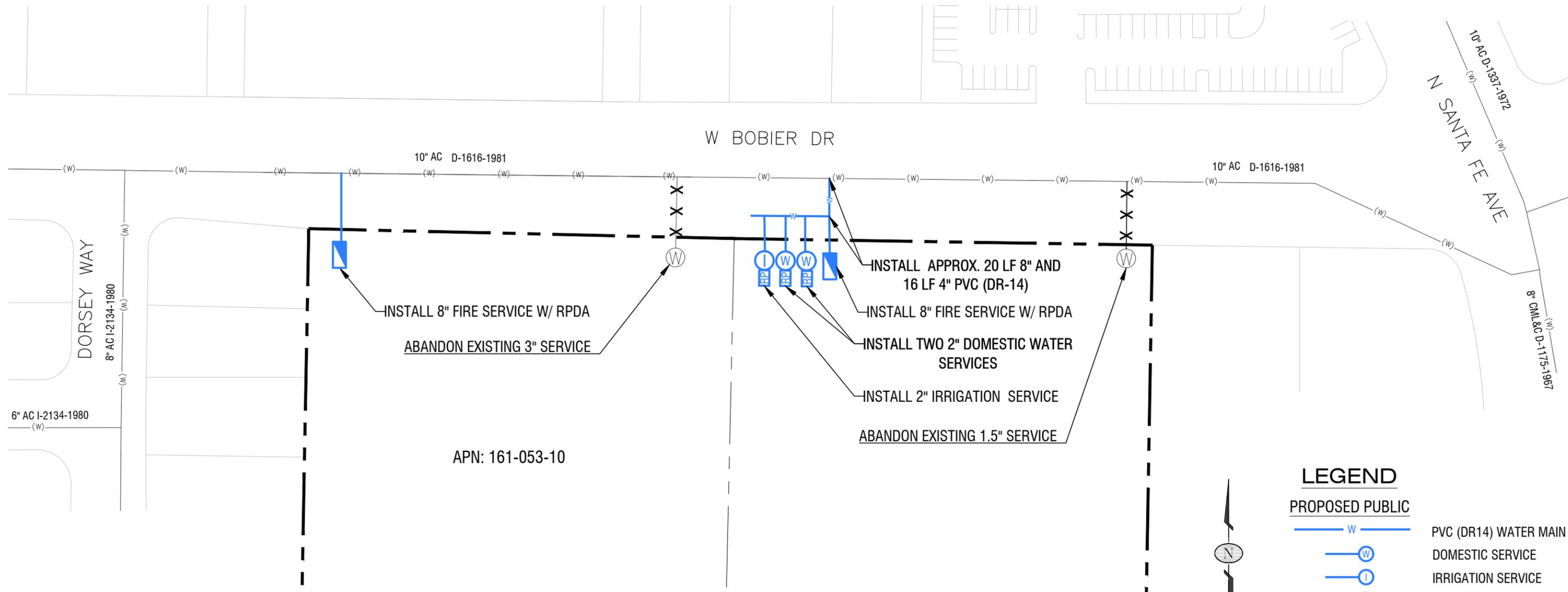
FISCAL IMPACT: None.

SUMMARY: The District has signed the improvement plans for this development; approval of this project will allow the General Manager to execute a construction agreement with the owner.

DETAILED REPORT: Under District inspection, the owner's contractor will install approximately 20 feet of 8-inch waterline, approximately 16 feet of 4-inch waterline, two 2-inch domestic services, one 2-inch irrigation service, two 8-inch fire services, and make connections as approved on the plans. The new water facilities will be located within the public right of way of West Bobier Drive. The owner will also submit applications and pay the necessary fees to the District for water meters. Approval of this waterline project will allow the owner to proceed with the development of their project.

CALIFORNIA ENVIRONMENTAL QUALITY ACT: The City of Vista is the lead agency for this development under the California Environmental Quality Act.

ATTACHMENT: Map



**LEGEND**

**PROPOSED PUBLIC**

- PVC (DR14) WATER MAIN
- DOMESTIC SERVICE
- IRRIGATION SERVICE
- ABANDON SERVICE LATERAL

**PROPOSED PRIVATE**

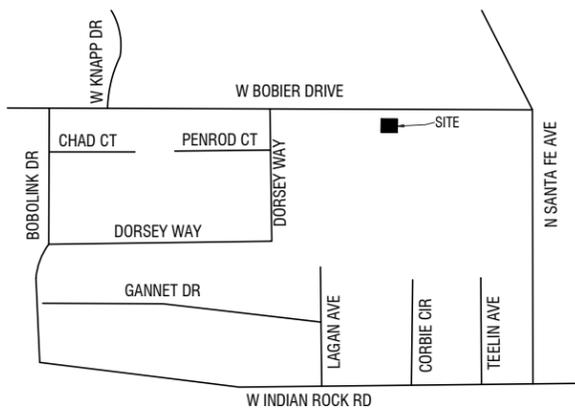
- PRIVATE RPDA
- PRIVATE RP

**EXISTING**

- DOMESTIC SERVICE
- WATER MAIN

**ENGINEER:**  
 ARMSTRONG & BROOKS  
 CONSULTING ENGINEERS, INC.  
 1350 E. CHASE DRIVE  
 CORONA, CA 92881

**OWNER:**  
 VISTA UNIFIED SCHOOL DISTRICT  
 1234 ARCADIA AVE  
 VISTA, CA 92084



**VICINITY MAP**  
 NTS

<b>VISTA IRRIGATION DISTRICT</b>	
<b>WATERLINE PROJECT APPROVAL</b>	
220 W. BOBIER DRIVE	
APNS: 161-053-08, -10, -12	T.B.
SCALE: NONE	L.N. 2023-037
APPD. BY: RW	DATE: 1/27/25
DRAWN BY: NR	DATE: 1/27/25
SHEET 1 of 1	MAP: E10
REVISED: 1/27/25 NICK REARDON	
PATH:	



## STAFF REPORT

Agenda Item: 6.D

**Board Meeting Date:** February 5, 2025  
**Prepared By:** Randy Whitmann  
**Approved By:** Brett Hodgkiss

SUBJECT: VISTA FLUME REPLACEMENT ALIGNMENT STUDY

RECOMMENDATION: Authorize the General Manager to extend the Agreement for Professional Services with Brown and Caldwell for a period of three months to complete the Flume Replacement Alignment Study.

PRIOR BOARD ACTION: On February 17, 2021, the Board authorized the General Manager to enter into an Agreement for Professional Services with Brown and Caldwell for the Flume Replacement Alignment Study (Study). On February 7, 2024, the Board authorized a one-year extension to the agreement.

FISCAL IMPACT: No additional funding is being requested.

SUMMARY: Brown and Caldwell is the lead consultant for the Study and has recently submitted a draft of the final deliverable, the Recommended Alignment Report, which comprehensively details all the work performed throughout the Study. Staff is currently reviewing the draft report and providing detailed comments. The existing agreement expires on February 16, 2025 and additional time is needed for Brown and Caldwell to incorporate staff comments and complete the final report. Per the District's purchasing policy, agreement durations cannot exceed three years without Board approval; a three-month extension (to May 16, 2025) is being requested to allow full completion of the Study.



# Cash Disbursement Report

Payment Dates 01/10/2025 - 01/22/2025

Payment Number	Payment Date	Vendor	Description	Amount
76529	01/15/2025	Refund Check 76529	Customer Refund	1,019.01
76530	01/15/2025	500 W, Vista Way, LLC	Reimbursement - Water Damage	890.00
76531	01/15/2025	Cecilia's Safety Service Inc	Traffic Control - Calle Isbel	1,615.00
	01/15/2025		Traffic Control - Grapevine Lane	665.00
	01/15/2025		Traffic Control - Branding Iron Dr	760.00
	01/15/2025		Traffic Control - South Melrose	855.00
	01/15/2025		Traffic Control - N. Santa Fe Ave	950.00
76532	01/15/2025	Citi Cards	Costco Membership	195.00
	01/15/2025		Kitchen & Restroom Supplies	1,148.32
	01/15/2025		Cloud Base Phone System	27.59
	01/15/2025		GFI Faxmaker	15.50
	01/15/2025		Microsoft Azure	885.50
	01/15/2025		Canva Renewal	119.99
76533	01/15/2025	Direct Energy	Electric 12/2024 - VID Headquarters	4,358.55
76534	01/15/2025	Ferguson Waterworks	Lid 12" Slotted Valve (VID) (4)	446.81
	01/15/2025		Fire Hydrant Spool 6x6 (3)	395.38
	01/15/2025		8 Inch Valve Lids (500)	16,751.69
76535	01/15/2025	Hi-Line Inc	Shop Supplies	381.56
76536	01/15/2025	Leslie Moreno	Temporary Property Usage 01/24 - 12/24	6,000.00
76537	01/15/2025	O'Reilly Auto Parts	Engine Belt - Truck #52	49.41
76538	01/15/2025	Pacific Pipeline Supply	Gate Valve (2)	(1,775.30)
	01/15/2025		Repair Clamps (1)	540.18
	01/15/2025		Fire Hydrant LB400 Check Valve (4)	8,010.50
	01/15/2025		Fire Hydrant 6x4x2.5x2.5 (5)	5,194.92
	01/15/2025		Gate Valve 6" FL R/W (1)	4,941.61
	01/15/2025		Speed Wrench for 2" Valve Nut (SHW-200) (1)	86.60
	01/15/2025		Valve Clow 6" (3)	(2,951.28)
76539	01/15/2025	S & R Towing	Tow Truck # 56	141.00
76540	01/15/2025	San Diego Gas & Electric	Electric 12/2024 - Henshaw Buildings & Ground	882.44
		San Diego Gas & Electric	Electric 12/2024 - Henshaw Wellfield	10,010.80
76541	01/15/2025	San Diego IPMA-HR/SD-PSHRA	Member Dues 24 - 25	65.00
	01/15/2025		Member Dues 24 - 25	65.00
	01/15/2025		Member Dues 24 - 25	65.00
76542	01/15/2025	Sunbelt Rentals	Board Room Audio Visual	1,158.91
76543	01/15/2025	Sunrise Materials Inc	Pallet Deposit (2)	80.11
	01/15/2025		8" x 2" x 16" Cap Blocks (240)	844.35
	01/15/2025		Delivery Charge (1)	173.20
	01/15/2025		Wooden Lath (bundle of 50) (7)	699.02
	01/15/2025		Waddles	896.31

76544	01/15/2025	The San Diego Union-Tribune LLC	Advertisement - Paving Independence Way	428.58
76545	01/15/2025	Johnson Controls Security Solutions LLC	Alarm Monitoring Service	157.15
76546	01/15/2025	Umpqua Bank	Resort Fee's Refund	(34.26)
	01/15/2025		Hotel - One night refund	(216.61)
	01/15/2025		CSMFO Renewal Membership 2025	150.00
	01/15/2025		GFOA Renewal Membership	150.00
	01/15/2025		Retirement Gift	193.90
	01/15/2025		Lunch 12/19/24 - Construction Worker Interview (3)	101.45
	01/15/2025		State of the Community Luncheon - P Sanchez	95.00
	01/15/2025		State of the Community Luncheon - J Mackenzie	95.00
	01/15/2025		State of the Community Luncheon - P Kuchinsky	95.00
	01/15/2025		Urban Water Institute Conference - P Sanchez	818.85
	01/15/2025		State of the Community Luncheon - M Miller	95.00
	01/15/2025		State of the Community Luncheon - B Olson	95.00
	01/15/2025		Retirement Cakes (2)	85.98
	01/15/2025		CSMFO Conference Travel - S Goodrick	113.10
	01/15/2025		CSMFO Conference Travel - S Goodrick	98.98
	01/15/2025		State of the Community Luncheon - B Hodgkiss	95.00
	01/15/2025		GFOA Renewal Membership	160.00
76547	01/15/2025	Volt Workforce Solutions	Temporary Service PE 09-20-2024	775.32
	01/15/2025		Temporary Service PE 10-11-2024	805.14
76548	01/15/2025	Whitson Contracting & Managment, Inc,	Refund Meter Deposit CMA #1054	1,114.96
76549	01/22/2025		Refund Check 76549	113.11
76550	01/22/2025		Refund Check 76550	288.61
76551	01/22/2025		Refund Check 76551	340.26
76552	01/22/2025	ACWA/JPIA	Workers Compensation 10/01/24 - 12/31/24	31,418.44
76553	01/22/2025	AirX Utility Surveyors, Inc	Potholing (26) - E Indiana Rock	15,832.50
76554	01/22/2025	Amazon Capital Services	Warehouse Supplies	298.14
	01/22/2025		Return Calendar	(19.47)
	01/22/2025		Cell Phone Case	25.92
76555	01/22/2025	American Truckboxes, LLC	Tool Boxes - Truck #65	9,532.55
	01/22/2025		Frame Rails - Truck #7	750.00
76556	01/22/2025	Ardurra Group, Inc.	Deodar Reservoir Rehabilitation10/01/2024-11/30/24	8,108.45
76557	01/22/2025	AT&T	9391013680/CALNET 12/13/24-01/12/25 Phones	2,063.97
	01/22/2025		9391060230/CALNET 12/13/24-01/12/25 Tel Conf	13.13
76558	01/22/2025	Branden O'Donnell	Reimbursement/CPA License Renewal	340.00
76559	01/22/2025	Brown and Caldwell	Flume Replacement Alignment Study 8/23/24 - 9/26/24	48,575.67
	01/22/2025		Flume Replacement Alignment Study 9/27/24 - 10/31/24	77,941.21
76560	01/22/2025	Bryant Booth	Reimb/Tuition 08/26/24 - 12/23/2024	1,011.68
76561	01/22/2025	California Water Efficiency Partnership	Membership Dues	2,274.80
76562	01/22/2025	Cecilia's Safety Service Inc	Traffic Control - Oleander Ave	1,330.00
	01/22/2025		Traffic Control - W California Ave	2,280.00
76563	01/22/2025	Consor North America, Inc	Deodar Reservoir Rehabilitation 11/2024	2,762.13
76564	01/22/2025	CoreLogic Solutions Inc	Real Quest Online Services 2024	318.27
76565	01/22/2025	Davis Farr LLP	Auditing Services Renewal	3,000.00
76566	01/22/2025	Direct Energy	Electric 12/2024 - T&D Cathodic Protection	93.37

	01/22/2025		Electric 12/2024 - Reservoirs	226.19
	01/22/2025		Electric 12/2024 - Pump Stations	9,792.11
	01/22/2025		Electric 12/2024 - Treatment Plants	35.77
76567	01/22/2025	Employee Relations, Inc	Background Check	44.00
76568	01/22/2025	FedEx	Customer Letter	49.56
76569	01/22/2025	Ferguson Waterworks	Angle Ball Meter Valve 2" FLG X FIP DD Lockwing (3)	1,075.96
	01/22/2025		Ball Meter Valve 1.5" FLG X FIP DD & Lockwing (7)	1,795.03
	01/22/2025		Angle Ball Mtr Valve 1" (5)	735.94
76570	01/22/2025	Coast Fitness Repair Shop	Fitness Equipment Service	200.00
76571	01/22/2025	Habitat Restoration Sciences, Inc	Weed Abatement - Pechstein	4,000.00
	01/22/2025		Weed Abatement - Flume	4,000.00
76572	01/22/2025	Hawthorne Machinery Co	Hydraulic hoses for #B-10	146.35
	01/22/2025		Filters & Fluid - # L- 6	328.01
	01/22/2025		Filter - #L-6	12.07
	01/22/2025		Hydraulic quick couplers for #B-10	248.56
	01/22/2025		Grease Case	50.75
76573	01/22/2025	InfoSend Inc	Support & Storage 12/2024	1,869.83
	01/22/2025		Mailing Service 12/2024	5,408.21
	01/22/2025		Data Processing 12/2024	13,946.90
76574	01/22/2025	Inland Kenworth (US) Inc	Gasket Sealant	2.97
	01/22/2025		Filter for AZ - 2	122.90
76575	01/22/2025	Itron Inc	Hardware/Software Maintenance	11,985.99
76576	01/22/2025	Leon Perrault Trucking & Materials	Trucking & Material Fees 12/2024	9,796.50
76577	01/22/2025	Moodys	Dump Fees/Oversize	600.00
76578	01/22/2025	MRC, Smart Technology Solutions	Managed Printer Services	334.76
76579	01/22/2025	Mutual of Omaha	LTD/STD/ Life Insurance 02/2025	7,176.10
76580	01/22/2025	NAPA Auto Parts	Filter - # L-6	43.36
	01/22/2025		Tools	23.25
	01/22/2025		Gloves	27.05
	01/22/2025		Alarm #B-21	43.83
	01/22/2025		Tread Pads	(14.60)
76581	01/22/2025	O'Reilly Auto Parts	Battery Core	(30.00)
	01/22/2025		Tire Pressure Sensors (Box of 20)	405.46
76582	01/22/2025	Parkhouse Tire Inc	Tires (2) - B 25	1,000.53
	01/22/2025		Tires (2) - B 21	1,969.93
76583	01/22/2025	Raftelis	Water Rate Study - 12/2024	8,605.00
76584	01/22/2025	Ramco Petroleum	Fuel	1,853.91
76585	01/22/2025	Raymond West Intralogistics Solutions	Scheduled Maintenance - #F3	98.00
76586	01/22/2025	San Luis Rey Indian Water Authority	2024 Surplus Supplemental Water/Rincon Supplemental Water	11,398,663.57
76587	01/22/2025	Save Our Heritage Organisation	WCRH Operating Costs Q1 01/2025 - 03/2025	3,000.00
76588	01/22/2025	SiteOne Landscape Supply, LLC	Plant #9 Repair	18.10
76589	01/22/2025	Southern Counties Lubricants, LLC	Fuel 01/01/2025 - 01/15/2025	5,727.44
76590	01/22/2025	Spok, Inc	Pagers	51.38
76591	01/22/2025	Stillwater Sciences	Phase III Lake Henshaw Oxygenation Pilot Study	35,290.25
76592	01/22/2025	Tifco Industries	Shop Supplies	667.89
76593	01/22/2025	Bend Genetics, LLC	HABs Lab Analysis	2,036.00

76594	01/22/2025	Underground Service Alert of Southern California	New DigAlert Tickets - 12/2024	394.80
	01/22/2025		Safe Excavation Board Fees	170.49
76595	01/22/2025	UniFirst Corporation	Uniform Service	256.80
76596	01/22/2025	Verizon Wireless	Air Cards	152.04
76597	01/22/2025	Western A/V	Board Room AV Project	12,445.25
76598	01/22/2025	WSP USA Environmental & Infrastructure Inc	AC Pipe Testing 10/05/24 - 12/23/24	15,228.35

**Grand Total:** 11,843,224.11



**STAFF REPORT**

**Agenda Item: 7**

**Board Meeting Date:** February 5, 2025  
**Prepared By:** Randy Whitmann, Frank Wolinski, Shallako Goodrick and Lesley Dobalian  
**Approved By:** Brett Hodgkiss

SUBJECT: DIVISION REPORTS

RECOMMENDATION: Note and file informational report.

PRIOR BOARD ACTION: None.

FISCAL IMPACT: None.

SUMMARY: Previous month's and anticipated activities are reported by each division.

**ADMINISTRATION DIVISION**

**January**

- Delivered 2025 Water Awareness calendars to fourth grade classes. Discussed potential presentations for upcoming poster contest with teachers.
- Issued news release regarding scholarship program.
- Continued recruitments for Engineer I/II and Utility Worker Trainee positions.
- Began recruitment for Operations Manager position.
- Water Rate/Cost of Service Study: conducted a water rate/cost of service study workshop and provided data and guidance to consultant on rate design.

**February**

- Continue recruitments for Engineer I/II, Utility Worker Trainee and Operations Manager positions.
- Water Rate/Cost of Service Study: hold Public Affairs Committee meeting to discuss public outreach activities; develop objection procedures; and consultant to complete rate model.

**ENGINEERING DIVISION**

**January**

- The District has replaced approximately 10.97 miles of Nipponite pipe since 2002 with 4.95 miles remaining as shown below. Replacement of 1.00 miles of Nipponite pipe is currently in design and 0.04 miles is in construction.

**Miles of Nipponite Remaining**

Diameter	Risk			Total
	High	Medium	Low	
4-inch	0.04	0.33	0.00	<b>0.37</b>
6-inch	0.00	0.10	0.19	<b>0.29</b>
8-inch	0.40	1.01	1.03	<b>2.44</b>
<b>Sub-total</b>	<b>0.44</b>	<b>1.44</b>	<b>1.22</b>	<b>3.10</b>
10-inch	0.28	0.14	0.53	<b>0.95</b>
12-inch	0.00	0.00	0.90	<b>0.90</b>
<b>Total</b>	<b>0.72</b>	<b>1.58</b>	<b>2.65</b>	<b>4.95</b>

- The District has replaced approximately 4,415 feet (0.84 miles) of pipe (steel – 2,179 feet, PVC – 0 feet, non-Nipponite asbestos cement – 1,292 feet and Nipponite – 944 feet) in Fiscal Year 2025.
- Deodar Reservoir Rehabilitation – Pacific Hydrotech completed the roof demolition and began installing internal reservoir components including new piping and tank overflow. (Notice to Proceed – March 2024, estimated completion – summer 2025).
- Edgehill (E) Reservoir Replacement and Pump Station – Gateway Pacific scheduled electrical shutdown with SDG&E to replace electrical component for the main electrical service.
- Pechstein and Pechstein II Reservoir Planning and Design Project – reviewed consultant proposals from Dudek, Black & Veatch, Kenedy-Jenks, and Hoch Consultants.
- Flume Replacement Alignment Study – completed review Brown & Caldwell’s draft recommended alignment report and preliminary alignment plans and provided comments.
- Projects along Flume
  - The Villages – 380 dwelling unit residential subdivision along Country Club Lane, between Nutmeg Street and Pamela Lane in Escondido. Project is under construction; storm drain work along the Jones Siphon and the relocation of an 18-inch transmission main that feeds the Bennett service area have been completed.
  - Nutmeg Homes – 137 dwelling unit residential subdivision along Nutmeg Street between Centre City Parkway and Interstate 15 in Escondido. Project is in the design phase and requires District review and approval of grading, street and utility improvement plans along Nutmeg Street. Draft plans call for additional fill along Nutmeg Street and over approximately 400 feet of the Caldwell Siphon section of the Flume. The District has approved agreements to allow the additional fill, quitclaim the portion of the District’s Flume easement over the property, and participate in the project’s Community Facilities District. Grading plans have been signed and staff is currently working with the developer to finalize their improvement plans.

### *February*

- Mainline Replacement Projects in design (current projects): Camino Patricia, Camino Corto and Goetting Wy.; Alta Vista Dr. and Vale Terrace Dr.; Lado De Loma Dr.\*; Eddie Dr., Rancho Vista Rd. and Bandini Pl.; Oro Avo Dr.\* and Shale Rock Rd.; Hardell Ln.\*; Indiana Ave.\* and Broadway; Robinhood Rd., Lower Ln. and Easy St.\*; McGavran Dr.; HN Line - Gopher Canyon Rd. to Fairview Dr. (Total length = 6.84 miles).
- Mainline Replacement Projects in planning (future projects): Estrelita Dr. and Victory Dr.; Oak Dr.\*; Palomar Pl. and Queens Wy.; Plumosa Ave.; Via Christina; Nevada Ave., N. Citrus Ave., Lemon Ave. and Hillside Terrace; Catalina Ave.\*; Buena Creek Rd.\*; Nordahl Rd.; West AB Line – Esplendido Ave. to Bella Vista Dr.; East AB Line – Esplendido Ave. to Las Posas Rd.; Colavo Dr.\*; Crescent Dr.; Descanso Ave.; Camino Culebra\*; San Clemente Ave.\*; E. Vista Wy.\* (Total length = 7.03 miles).
- Deodar Reservoir Rehabilitation – Pacific Hydrotech to begin new aluminum roof and stair installation.
- Edgehill (E) Reservoir Replacement and Pump Station – Gateway Pacific to submit final releases and close out the project.
- Pechstein and Pechstein II Reservoir Planning and Design Project – begin scope and fee negotiations with selected consultant.
- Flume Replacement Alignment Study – Brown & Caldwell to incorporate comments on the draft recommended alignment report and preliminary alignment plans and submit the final draft.

\*Nipponite pipe

**WATER RESOURCES DIVISION**

**VID Water Production**

**December 2024**

Description	Current Month Production		Average Production Last 12 Months		Total, Fiscal Year to Date
	(mgd)	(af)	(mgd)	(af)	(af)
<b>VID's EVWTP Water Production</b>					
Local Water	1.91	181.70	5.05	472.20	2,938.30
SDCWA Raw Water	11.16	1,061.80	6.73	631.56	4,117.60
<b>Subtotal (EVWTP Water Production)</b>	<b>13.07</b>	<b>1,243.50</b>	<b>11.78</b>	<b>1,103.76</b>	<b>7,055.90</b>
Oceanside Contract Water	0.25	24.00	0.22	21.02	184.00
SDCWA Treated Water	0.61	57.90	2.18	203.68	2,113.10
<b>TOTAL WATER PRODUCTION</b>	<b>13.93</b>	<b>1,325.40</b>	<b>14.17</b>	<b>1,328.45</b>	<b>9,353.00</b>

Lake Henshaw and Warner Ranch Wellfield statistics are summarized as follows:

**Lake Henshaw**

Storage as of January 28, 2025:	12,029 af (23% of 51,832 af capacity)
Current releases:	~15 cfs
Change in storage for month of December:	775 af (loss)
Total releases for month of December:	507 af*
Fiscal year-to-date rain total:	1.77 inches (January 28, 2025)
Percent of average yearly rain:	7.4% (30-year average: 23.90 inches)
Percent of average year-to-date rain:	14.3% (30-year average through Jan: 12.36 in.)

**Warner Ranch Wellfield**

Number of wells running in December:	0 (minimal pumping for maintenance)
Total production for month of December:	0 af
Average depth to water table (January):	53 ft (see attached historical water table chart)

***January***

- Harmful Algal Blooms (HABs)
  - Performed HABs sampling in Lake Henshaw on January 6, 13, and 21, 2025. All samples were “non-detect” for microcystin and anatoxin-a concentrations. Sampling was conducted on January 27, 2025; results are pending as of the writing of this report.
  - Participated in biweekly meetings with the Lake Henshaw Oxygenation Pilot Study consulting team (Stillwater Sciences and Brown and Caldwell).
  - Received an inquiry from the San Diego Regional Water Quality Control Board (RWQCB) about potentially including Lake Henshaw in a statewide study to field test new instrumentation that measures phytoplankton, including cyanobacteria; discussing participation requirements with RWQCB staff.
- Issued request for bids to drill a replacement potable water well at the Lake Henshaw Resort (estimated completion – summer 2025).

***February***

- Harmful Algal Blooms (HABs)
  - Continue to monitor and adaptively manage Lake Henshaw based on weather and lake conditions.
  - Attend kickoff meeting with San Diego County Water Authority and Metropolitan Water District staff on the Future Supply Actions Funding Program grant requirements for the Oxygenation Pilot Study.

- Receive and review bids to drill a replacement potable water well at the Lake Henshaw Resort; bids are due February 6, 2025.

**ATTACHMENTS:**

- Lake Henshaw Resort, Inc., Activity Reports – November 2024
- VID’s Warner Wellfield – Water Table Depth vs. Monthly Wellfield Production
- Fiscal Year 2025 Budget and Expenses related to HABs

**OPERATIONS & FIELD SERVICES**

**January**

- Water Quality Call/Incident – received one discolored water call. The call was related to a system shutdown and was resolved with flushing.
- Inspected and tested six new backflow devices that were integrated into the District’s cross-connection control program.
- Met with consultant to discuss critical assets for the Risk and Resilience Assessment (RRA) update as required by the America’s Water Infrastructure Act.
- Began design for fixed generator installations at Henshaw housing and office due to repetitive San Diego Gas & Electric Public Safety Power Shutoffs.
- Shutdown Flume to repair leaks on Beehive siphon and transition structures at Twin Oaks and Finkbinder benches.
- Twin stands replacement project on Borden Bench – completed shop fabrication work.
- Replaced approximately 45 feet of corroded 14-inch steel pipe on La Rueda Drive with PVC.
- Began mainline replacement of steel, Nipponite and non-Nipponite AC pipe on Lonsdale Lane and East Indian Rock Road – install approximately 3,000’ of various sizes of PVC pipe, 34 services and 4 hydrant laterals. Approximately 25% complete.

**February**

- Continue RRA update.
- Begin data collection for the Annual Report to the State Water Resources Control Board Division of Drinking Water.
- Continue twin stands replacement project on Borden Bench.
- Continue mainline replacement of steel, Nipponite and non-Nipponite AC pipe on Lonsdale Lane and East Indian Rock Road – install approximately 3,000’ of various sizes of PVC pipe, 34 services and 4 hydrant laterals.

**Electrical Energy Use at VID Headquarters**

**December 2024**

Description	Current Month Production	Average of Last 12 Months	Total, Fiscal Year-to-Date
	(kWh)	(kWh)	(kWh)
Solar Production (\$0.19 per kWh)	0*	18,583	81,960
Power purchased from Direct Energy (\$0.05 per kWh)	40,249	26,847	204,641
<b>TOTAL ELECTRICAL ENERGY USE</b>	<b>40,249</b>	<b>45,431</b>	<b>286,601</b>

\*Solar system was offline during the month of December and is awaiting a replacement part.

## ACHIEVEMENTS – FISCAL YEAR 2025

- Recognized as 2024 Special District Advocacy All-Star by the California Special Districts Association (January 2025).
- Replaced approximately 45 feet of corroded 14-inch steel pipe on La Rueda Drive with PVC (January 2025).
- Completed mainline replacement of steel and non-Nipponite AC pipe on Independence Way – installed approximately 6,100' of various sizes of PVC pipe, 84 services and 10 hydrant laterals (December 2024).
- Completed emergency mainline replacement of Nipponite AC pipe on Friendly Drive – installed approximately 850' of 8-inch PVC pipe, six services and one hydrant lateral (December 2024).
- Received Association of California Water Agencies Joint Powers Insurance Authority President's Special Recognition Award - Workers' Compensation Program (December 2024).
- Collaborated with the Vista Chamber of Commerce on Student Opportunities for Career Awareness and Learning (SOCAL) video shoot about daily job responsibilities of and skills needed to be a Water System Operator and a Water System Supervisor (December 2024).
- Received approval of the Emergency Action Plan for Henshaw Dam from the California Office of Emergency Services, Dam Safety Planning Division (December 2024).
- Hosted the WaterSmart Landscape Makeover Workshop (November 2024).
- Submitted Lead Service Line Inventory Survey results and school/childcare facility list to the State Water Resources Control Board (October 2024).
- Received Association of California Water Agencies Joint Powers Insurance Authority Wellness Grant (August 2024).
- Received Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association for the 17<sup>th</sup> year (July 2024).
- Metropolitan Water District authorized entering into a not-to-exceed \$500,000 funding agreement with the San Diego County Water Authority under the Future Supply Actions Funding Program for the District's Lake Henshaw Oxygenation Pilot Study (July 2024).

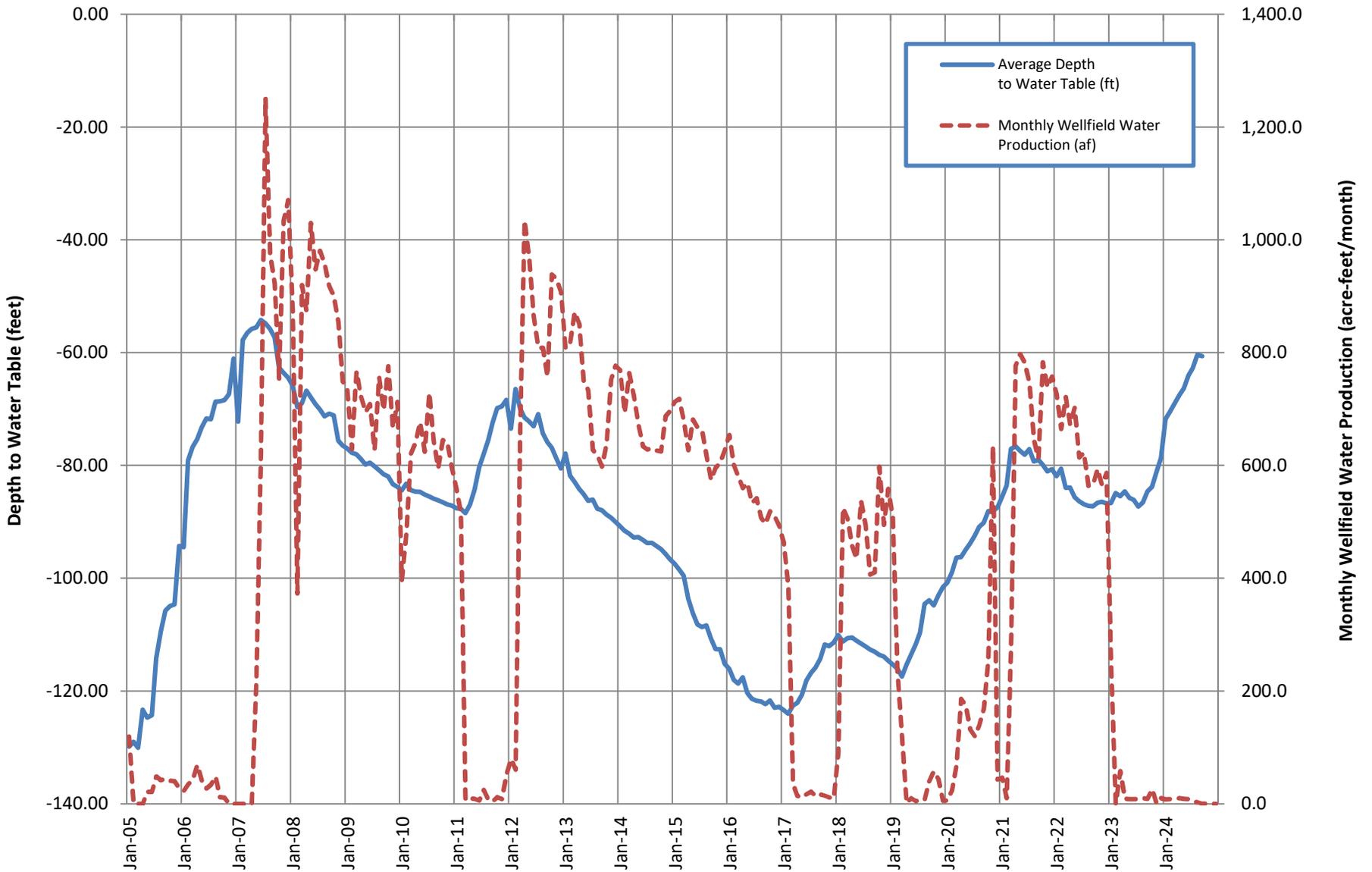


**LAKE HENSHAW RESORT, INC.  
ACTIVITY REPORT  
AS OF NOVEMBER 30, 2024**

	2023 Oct	2023 Nov	2023 Dec	2024 Jan	2024 Feb	2024 Mar	2024 Apr	2024 May	2024 Jun	2024 Jul	2024 Aug	2024 Sep	2024 Oct	2024 Nov	12 MO AVG
Fishing Permits	379	262	148	116	159	123	498	775	670	651	776	838	783	525	505
Boat Launches	15	12	7	18	6	3	1	56	63	57	25	17	22	11	24
Motor Boats (full day rental)	14	15	19	19	0	6	13	46	49	36	37	39	36	24	27
Motor Boats (half day rental)	3	1	0	0	0	0	0	4	9	7	2	6	3	2	3
Campground/Head Count	581	112	10	10	84	88	249	1,441	929	937	735	970	339	296	507
Campground/Cars, Trucks, etc.	204	50	29	30	40	27	94	556	353	414	301	371	168	113	208
Campground/Recreational Vehicles	31	0	0	0	0	0	0	5	0	3	1	0	0	0	1
Mobile Home/Spaces	71	76	76	72	72	72	72	70	71	71	72	73	73	73	72
M.H.P. (Residents/Head Count)	100	108	108	103	103	103	103	101	101	101	102	105	105	105	103
Storage	6	6	6	6	7	6	6	6	6	6	6	6	6	6	6
Cabins	152	96	137	67	74	164	153	163	141	163	85	101	130	118	125
Hunters	0	0	76	79	0	0	0	0	0	0	0	0	0	0	13

# VID's Warner Wellfield

## Water Table Depth vs. Monthly Wellfield Production



**FY 2025 Budget and Expenses related to HABs**

as of 1/28/2025

<b>Description</b>		<b>Amount</b>
<b>Water Quality Testing Services &amp; Supplies</b>		
Cyanotoxin/Cyanobacteria Testing - Bend Genetics	\$	86,408
Other Lab Testing	\$	10,097
Sample bottles, misc. supplies & equipment	\$	136
Shipping	\$	5,885
Subtotal, approx. total expenses	\$	102,527
VID Portion of approximate expenses	\$	51,263
VID FY 2025 Budget	\$	92,500
Percent of VID Budget		55%
<b>Water Treatment Services &amp; Supplies</b>		
Copper algaecide purchase and application	\$	-
Peroxide algaecide purchase and application	\$	1,009,373
Lanthanum-modified clay purchase and application	\$	-
Permit fees	\$	7,260
Subtotal, approx. total expenses	\$	1,009,373
VID Portion of approximate expenses	\$	504,687
VID FY 2025 Budget	\$	1,223,650
Percent of VID Budget		41%
<b>HABs Consultants</b>		
Subtotal, approx. total expenses	\$	31,910
VID Portion of approximate expenses	\$	15,955.12
VID FY 2025 Budget	\$	37,500
Percent of VID Budget		43%
<b>Oxygenation Pilot Study</b>		
Power	\$	-
Fixed and operational costs	\$	41,222
Subtotal, approx. total expenses	\$	41,222
VID Portion of approximate expenses	\$	20,611
VID FY 2025 Budget	\$	1,000,560
Percent of VID Budget		2.1%
<b>Total VID Expenses, FY 2025 to date</b>	<b>\$</b>	<b>592,516</b>
VID FY 2025 Budget	\$	2,354,210
Percent of VID Budget		25%



**STAFF REPORT**

**Agenda Item: 8**

**Board Meeting Date:** February 5, 2025  
**Prepared By:** Susan Montgomery  
**Reviewed By:** Shallako Goodrick  
**Approved By:** Brett Hodgkiss

SUBJECT: TREASURER’S REPORT AS OF DECEMBER 31, 2024

RECOMMENDATION: Informational report concerning the investments of the District.

SUMMARY: Attached for review by the Board of Directors is the Treasurer’s Report as of December 31, 2024. The report is formatted to provide information as required by the California Government Code and the Vista Irrigation District Investment Policy. The Treasurer’s Report contains both an investment summary and a detailed security listing. Also attached is a five-year cash flow forecast, which indicates the District’s investments are sufficiently liquid to meet anticipated cash flow needs through 2027; future water rate adjustments and financings will be necessary to fund critical infrastructure projects.

DETAILED REPORT: Activity for the quarter included deposits and withdrawals from the District’s cash and cash equivalent accounts: checking, California Asset Management Program (CAMP), and Local Agency Investment Fund (LAIF). During this quarter, \$3.4 million in Treasury bills matured and \$3.4 million of new Treasury bills were purchased.

As of December 31, 2024, the net unrealized gain on the portfolio was as follows:

	<u>Unrealized Gain (Loss)</u>
Treasury Bills	\$ 265,529
LAIF	<u>(5,538)</u>
Net Unrealized Gain	<u>\$ 259,991</u>

All investment transactions have been made in accordance with the District’s Investment Policy.

The following is a five-year summary of the District’s investment portfolio:

	<u>12/31/20</u>	<u>12/31/21</u>	<u>12/31/22</u>	<u>12/31/23</u>	<u>12/31/24</u>
Total Portfolio	\$50,218,039	\$53,795,220	\$47,988,685	\$36,553,263	\$42,078,081
Unrealized Gain (Loss)	\$99,413	\$(48,925)	\$(159,506)	\$189,426	\$259,991
Weighted Average Maturity	77 Days	71 Days	66 Days	59 Days	51 Days
Portfolio Interest Rate	0.34%	0.13%	3.13%	4.71%	4.51%

ATTACHMENTS:

- Treasurer’s Report
- Securities Detail
- Cash Flow Projection

**Vista Irrigation District  
TREASURER'S REPORT  
December 31, 2024**

<u>Category</u>	<u>Maturity Value</u>	<u>Percentage Permitted by Board Policy</u>	<u>Actual Percentage</u>	<u>Weighted Average Maturity (in Days)</u>	<u>Current Interest Rate</u>
<b>Cash and Cash Equivalents</b>					
Checking/Petty Cash	\$ 645,978	n/a	1.5%	0	0.00%
California Asset Management Program	15,731,540	40%	37.4%	1	4.65%
Local Agency Investment Fund	14,650,563	40%	34.8%	1	4.40%
	<u>31,028,081</u>		<u>73.7%</u>	<u>1</u>	<u>4.44%</u>
<b>Securities</b>					
U.S. Treasury	11,050,000	100%	26.3%	191	4.70%
<b>Total Portfolio</b>	<u><u>\$ 42,078,081</u></u>		<u><u>100.0%</u></u>	<u><u>51</u></u>	<u><u>4.51%</u></u>

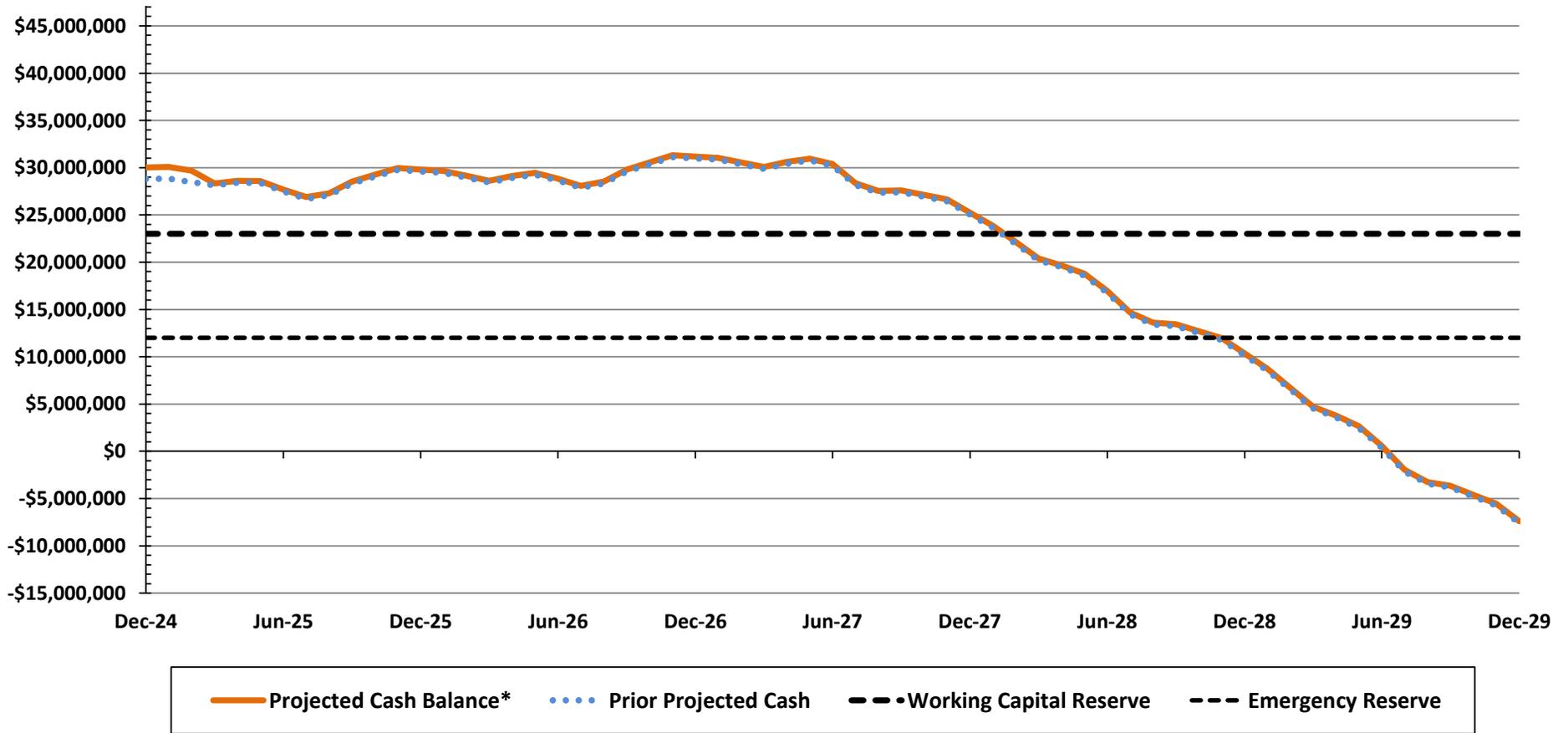
**Notes:**

- ◆ This report excludes accrued interest and employee flexible spending accounts.
- ◆ California Asset Management Program (CAMP) is a California Joint Powers Authority (JPA) established to provide California public agencies with professional investment services. The CAMP pool is a permitted investment for all local agencies under California Government Code Section 53601(p). The market valuation is provided by PFM Asset Management LLC.
- ◆ Local Agency Investment Fund (LAIF) is a pool of funds invested for California governmental agencies and is managed by the State Treasurer's Office of the State of California. The market valuation is provided by the State Treasurer's Office.
- ◆ The above portfolio is in full compliance with the District's Investment Policy.
- ◆ The District's investment portfolio is adequate to meet the District's cash flow requirements for the next six months.

**Vista Irrigation District**  
**SECURITIES DETAIL**  
**December 31, 2024**

<b>Issuer</b>	<b>Investment Type</b>	<b>Interest Rate</b>	<b>Maturity Date</b>	<b>Days to Maturity</b>	<b>Maturity Value</b>	<b>Cost</b>	<b>Market Value</b>	<b>Unrealized Gain</b>
U.S. Treasury	Treasury Bill	4.814%	01/23/25	23	\$ 850,000	\$ 810,723	\$ 847,724	\$ 37,001
U.S. Treasury	Treasury Bill	4.950%	02/20/25	51	850,000	809,649	845,059	35,410
U.S. Treasury	Treasury Bill	5.062%	03/20/25	79	850,000	808,661	842,319	33,658
U.S. Treasury	Treasury Bill	5.177%	04/17/25	107	850,000	807,758	839,672	31,914
U.S. Treasury	Treasury Bill	5.155%	05/15/25	135	850,000	807,930	837,000	29,070
U.S. Treasury	Treasury Bill	5.177%	06/12/25	163	850,000	807,758	834,304	26,546
U.S. Treasury	Treasury Bill	5.024%	07/10/25	191	850,000	808,962	831,786	22,824
U.S. Treasury	Treasury Bill	4.458%	08/07/25	219	850,000	813,431	829,116	15,685
U.S. Treasury	Treasury Bill	4.345%	09/04/25	247	850,000	814,333	826,704	12,371
U.S. Treasury	Treasury Bill	3.946%	10/02/25	275	850,000	817,513	824,255	6,742
U.S. Treasury	Treasury Bill	4.291%	10/30/25	303	850,000	814,763	821,846	7,083
U.S. Treasury	Treasury Bill	4.388%	11/28/25	332	850,000	813,989	819,422	5,433
U.S. Treasury	Treasury Bill	4.259%	12/26/25	360	850,000	814,925	816,717	1,792
		<u>4.696%</u>		<u>191</u>	<u>\$ 11,050,000</u>	<u>\$ 10,550,395</u>	<u>\$ 10,815,924</u>	<u>\$ 265,529</u>

**Vista Irrigation District  
CASH FLOW PROJECTION  
through December 2029**



Emergency Reserve	\$12 million
Working Capital Reserve	\$11 million
Total Reserves	<u>\$23 million</u>

\*Projected Cash Balance does not include additional revenue derived from future water rate adjustments and financings to fund capital projects; this is why the Projected Cash Balance line moves below both reserve levels in 2028. Future water rate adjustments and financings will be necessary to fund critical infrastructure projects.



**Agenda Item: 9**

**STAFF REPORT**

**Board Meeting Date: February 5, 2025**  
**Prepared By: Brett Hodgkiss**

SUBJECT: MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY

SUMMARY: Informational report by staff and directors concerning the San Diego County Water Authority. No action will be required.



**SUMMARY OF FORMAL BOARD OF DIRECTORS' MEETING  
JANUARY 23, 2025**

1. Monthly Treasurer's Report on Investments and Cash Flow.  
The Board noted and filed the Treasurer's report.
  
2. Design professional services contract with Ferguson Pape Baldwin Architects Inc., for architectural design, engineering, and construction management services.  
The Board awarded a design professional services contract, with non-material modifications as approved by the General Manager or General Counsel, to Ferguson Pape Baldwin Architects Inc., for a not-to-exceed amount of \$2,466,894 for architectural design, engineering, and construction management services, and authorized the General Manager, or designee, to execute the contract.



## **STAFF REPORT**

**Agenda Item: 10.A**

**Board Meeting Date: February 5, 2025**  
**Prepared By: Ranae Ogilvie**

SUBJECT: REPORTS ON MEETINGS AND EVENTS ATTENDED BY DIRECTORS

SUMMARY: Directors will present brief reports on meetings and events attended since the last Board meeting.



**STAFF REPORT**

**Agenda Item: 10.B**

**Board Meeting Date: February 5, 2025**  
**Prepared By: Ramea Ogilvie**  
**Approved By: Brett Hodgkiss**

**SUBJECT:** SCHEDULE OF UPCOMING MEETINGS AND EVENTS

**SUMMARY:** The following is a listing of upcoming meetings and events. Requests to attend any of the following events should be made during this agenda item.

	<b>SCHEDULE OF UPCOMING MEETINGS AND EVENTS</b>	<b>ATTENDEES</b>
1 *	<b>Vista Chamber Government Affairs</b> <i>February 6, 2025; 12:00 p.m. – 1:30 p.m.; The Film Hub, Vista</i> <i>Registration deadline: none</i>	Kuchinsky ◇
2	<b>Urban Water Institute’s Spring Conference</b> <i>February 26-28, 2025; Riviera Resort &amp; Spa, Palm Springs, CA</i> <i>Registration deadline: closed; Cancellation deadline: 2/14/2025</i>	Sanchez (R)(H)
3 *	<b>Vista Chamber Government Affairs</b> <i>March 6, 2025; 12:00 p.m. – 1:30 p.m.; The Film Hub, Vista</i> <i>Registration deadline: none</i>	Kuchinsky ◇
4	<b>ACWA 2025 Legislative Symposium</b> <i>March 26, 2025; 1:00 p.m. - 5:00 p.m.; Sacramento, CA</i> <i>Registration deadline: TBD</i>	
5 *	<b>Vista Chamber Government Affairs</b> <i>April 3, 2025; 12:00 p.m. – 1:30 p.m.; The Film Hub, Vista</i> <i>Registration deadline: none</i>	Kuchinsky ◇
6	<b>Special District Leadership Academy (CSDA) – Registration Open</b> <i>April 21-24, 2025; Embassy Suites, La Quinta, CA</i> <i>Early Registration deadline: 3/21/2025; Cancellation deadline: 3/21/2025</i>	
7 *	<b>Vista Chamber Government Affairs</b> <i>May 1, 2025; 12:00 p.m. – 1:30 p.m.; The Film Hub, Vista</i> <i>Registration deadline: none</i>	Kuchinsky ◇
8	<b>ACWA Spring Conference – Registration Open</b> <i>May 13-15, 2025; Monterey, CA</i> <i>Registration deadline: 4/25/2025; Cancellation deadline: 4/25/2025</i>	
9	<b>Special District Legislative Days (CSDA) – Registration Open</b> <i>May 20-21, 2025; Sheraton Grand Hotel, Sacramento, CA</i> <i>Early Registration deadline: 4/23/2025; Cancellation deadline: 4/23/2025</i>	MacKenzie ◇ (R)(H)
10 *	<b>Vista Chamber Government Affairs</b> <i>June 5, 2025; 12:00 p.m. – 1:30 p.m.; The Film Hub, Vista</i> <i>Registration deadline: none</i>	Kuchinsky ◇
11 *	<b>Vista Chamber Government Affairs</b> <i>July 3, 2025; 12:00 p.m. – 1:30 p.m.; The Film Hub, Vista</i> <i>Registration deadline: none</i>	Kuchinsky ◇
12 *	<b>Vista Chamber Government Affairs</b> <i>August 7, 2025; 12:00 p.m. – 1:30 p.m.; The Film Hub, Vista</i> <i>Registration deadline: none</i>	Kuchinsky ◇
13	<b>Urban Water Institute’s Annual Conference</b> <i>August 20-22, 2025; Paradise Point Resort, San Diego, CA</i> <i>Registration deadline: TBD; Cancellation deadline: TBD</i>	

	<b>SCHEDULE OF UPCOMING MEETINGS AND EVENTS</b>	<b>ATTENDEES</b>
<b>14</b>	<b>CSDA Annual Conference – Registration Open</b> <i>August 25-28, 2025; Monterey, CA</i> <i>Early Registration deadline: 7/25/2025; Cancellation deadline: 7/25/2025</i>	
<b>15 *</b>	<b>Vista Chamber Government Affairs</b> <i>September 4, 2025; 12:00 p.m. – 1:30 p.m.; The Film Hub, Vista</i> <i>Registration deadline: none</i>	Kuchinsky ◇
<b>16 *</b>	<b>Vista Chamber Government Affairs</b> <i>October 2, 2025; 12:00 p.m. – 1:30 p.m.; The Film Hub, Vista</i> <i>Registration deadline: none</i>	Kuchinsky ◇
<b>17</b>	<b>2025 CALAFCO Annual Conference</b> <i>October 22-24, 2025; Wyndham San Diego Bayside, San Diego, CA</i> <i>Registration deadline: TBD</i>	
<b>18 *</b>	<b>Vista Chamber Government Affairs</b> <i>November 6, 2025; 12:00 p.m. – 1:30 p.m.; The Film Hub, Vista</i> <i>Registration deadline: none</i>	Kuchinsky ◇
<b>19</b>	<b>ACWA 2025 Fall Conference</b> <i>December 2-4, 2025; San Diego, CA</i> <i>Registration deadline: TBD</i>	
<b>20 *</b>	<b>Vista Chamber Government Affairs</b> <i>December 4, 2025; 12:00 p.m. – 1:30 p.m.; The Film Hub, Vista</i> <i>Registration deadline: none</i>	Kuchinsky ◇
<b>21</b>	<b>Colorado River Water Users Conference</b> <i>December 16-18, 2025; Caesars Palace, Las Vegas, NV</i> <i>Registration deadline: TBD</i>	

*\* Non-per diem meeting except when serving as an officer of the organization*

The following abbreviations indicate arrangements that have been made by staff:

**R**=Registration; **H**=Hotel; **A**=Airline; **S**=Shuttle; **C**=Car; **T**=Tentative; ◇=Attendee to Self-Register



**STAFF REPORT**

**Board Meeting Date: February 5, 2025**  
**Prepared By: Brett Hodgkiss**

SUBJECT: ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES

SUMMARY: This item is placed on the agenda to enable the Board to identify and schedule future items for discussion at upcoming Board meetings and/or identify press release opportunities.

*Staff-generated list of tentative items for future agendas:*

- Main Replacement Program update (February)
- Lake Henshaw/Warner Ranch tour date selection (February/March)
- Edgehill Reservoir and Pump Station ribbon cutting ceremony (first quarter of 2025)
- Risk and Resilience Assessment (April)
- Strategic Plan review



## **STAFF REPORT**

**Agenda Item: 12**

**Board Meeting Date: February 5, 2025**  
**Prepared By: Ranae Ogilvie**

SUBJECT: COMMENTS BY DIRECTORS

SUMMARY: This item is placed on the agenda to enable individual Board members to convey information to the Board and the public not requiring discussion or action.



## **STAFF REPORT**

**Agenda Item: 13**

**Board Meeting Date: February 5, 2025**  
**Prepared By: Brett Hodgkiss**

SUBJECT: COMMENTS BY GENERAL COUNSEL

SUMMARY: Informational report by the General Counsel on items not requiring discussion or action.



**Agenda Item: 14**

**STAFF REPORT**

**Board Meeting Date: February 5, 2025**  
**Prepared By: Brett Hodgkiss**

SUBJECT: COMMENTS BY GENERAL MANAGER

SUMMARY: Informational report by the General Manager on items not requiring discussion or action.

NOTICE OF ADJOURNED MEETING  
OF THE BOARD OF DIRECTORS OF THE  
VISTA IRRIGATION DISTRICT

A REGULAR MEETING OF THE BOARD OF DIRECTORS OF VISTA IRRIGATION DISTRICT, HELD ON FEBRUARY 5, 2025 WAS ADJOURNED UNTIL 9:00 AM, WEDNESDAY, FEBRUARY 19, 2025 AT THE OFFICE OF THE VISTA IRRIGATION DISTRICT, 1391 ENGINEER STREET, VISTA, CALIFORNIA.

\* \* \* \* \*

AFFIDAVIT OF POSTING ORDER OF ADJOURNMENT OF MEETING

STATE OF CALIFORNIA )  
COUNTY OF SAN DIEGO )

I, Ranae A. Ogilvie, hereby certify that I am the duly appointed, qualified Secretary of the Board of Directors of Vista Irrigation District; that the foregoing is duly noted in the Minutes of said Regular Meeting of the Board of Directors of Vista Irrigation District; that said Regular Board Meeting was ordered adjourned to the time and place above specified; and that I posted a copy of this order of adjournment near the public entrance to the Board Room at the offices of the District.



\_\_\_\_\_  
Ranae A. Ogilvie, Secretary  
Board of Directors  
Vista Irrigation District

POSTED: February 5, 2025