



**AGENDA**  
**ADJOURNED MEETING OF THE BOARD OF DIRECTORS**  
**WEDNESDAY, SEPTEMBER 18, 2019 - 8:30 AM**  
**1391 Engineer Street, Vista, CA 92081**  
**Phone: (760) 597-3100**

---

*In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in the Board meeting, please contact the Board Secretary during regular business hours at (760) 597-3128. Notification received 48 hours before the meeting will enable the District to make reasonable accommodations.*

**1. CALL TO ORDER**

**2. ROLL CALL – DETERMINATION OF QUORUM**

**3. PLEDGE OF ALLEGIANCE**

**4. CONSIDER APPROVAL OF AGENDA**

In the case of an emergency, items may be added to the Agenda by a majority vote of the Board of Directors. An emergency is defined as a work stoppage, a crippling disaster, or other activity that severely imperils public health, safety, or both. Also, items that arise after the posting of the Agenda may be added by a 2/3 vote of the Board. Items on the agenda may be taken out of sequential order as their priority is determined by the Board of Directors. The Board may take action on any item appearing on the agenda.

**5. PUBLIC COMMENT TIME**

Public comment time on items not appearing on the agenda will be limited to 5 minutes per person and 15 minutes per subject. The Board may find it necessary to limit total time allowable for all public comment on items not appearing on the agenda at any one meeting to one hour. Persons desiring longer public comment time and/or action on specific items shall contact the Secretary and request that the item be placed on the agenda for the next regular meeting of the Board of Directors.

**6. CONSENT CALENDAR**

Any member of the Board, staff or public may request that items from the Consent Calendar be removed for discussion. Items so removed shall be acted upon separately immediately following approval of items remaining on the Consent Calendar.

**A. Water meter purchases**

*Recommendation: Approve the purchase of Neptune water meters from Ferguson Waterworks Meter & Automation Group in the amount of \$69,719.28.*

**B. Minutes of the Board of Directors meeting on September 4, 2019**

*Recommendation: Approval of draft minutes.*

**C. Ratification of check disbursements**

*Recommendation: Adopt a resolution ratifying checks numbered 62500 through 62611 in the amount of \$473,962.47 pursuant to the cash disbursement report detailing expenditures.*

**7. EXCELLENCE IN FINANCIAL REPORTING AWARD**

*Recommendation: Receive Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association (GFOA).*

**8. DETACHMENT TERMS AND CONDITIONS**

*Recommendation: Adopt Resolution No. 19-XX setting the terms and conditions of detachment of 45.22 acres for the San Marcos Highlands Reorganization and direct staff to file the resolution with the San Diego Local Agency Formation Commission (LN 2013-009; CF 500-370; LAFCO RO17-07; APNs 184-101-14, 184-240-32 & 33, and 184-241-05 & 06; DIV NO 5).*


9. **BUENA CREEK (HB) RESERVOIR REHABILITATION PROJECT**  
*Recommendation: Receive update on the fencing alignment proposed for the Buena Creek (HB) Reservoir Rehabilitation Project.*
10. **FERAL PIG MANAGEMENT**  
*Recommendation: Contribute up to \$10,000 towards feral pig monitoring program for San Diego County.*
11. **NOMINATIONS FOR THE SAN DIEGO LOCAL AGENCY FORMATION COMMISSION SPECIAL DISTRICTS ADVISORY COMMITTEE**  
*Recommendation: Consider call for nominations to the San Diego Local Agency Formation Commission (LAFCO) Special Districts Advisory Committee.*
12. **MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY**  
*Informational report by staff and directors concerning the San Diego County Water Authority.*
13. **MEETINGS AND EVENTS**
  - A. *Reports on meetings and events attended by Directors*
  - B. *Schedule of upcoming meetings and events*
14. **ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES**  
*This item is placed on the agenda to enable the Board to identify and schedule future items for discussion at upcoming Board meetings and/or identify press release opportunities.*
15. **COMMENTS BY DIRECTORS**  
*This item is placed on the agenda to enable individual Board members to convey information to the Board and the public not requiring discussion or action.*
16. **COMMENTS BY GENERAL COUNSEL**  
*Informational report by the General Counsel on items not requiring discussion or action.*
17. **COMMENTS BY GENERAL MANAGER**  
*Informational report by the General Manager on items not requiring discussion or action.*
18. **ADJOURNMENT**

- *The agenda package and materials related to an agenda item submitted after the packet's distribution to the Board, are available for public review in the lobby of the District office during normal business hours.*
- *Agendas and minutes are available at [www.vicwater.org](http://www.vicwater.org).*
- *VID Board meetings are generally held on the first and third Wednesday of each month.*

AFFIDAVIT OF POSTING

I, Lisa R. Soto, Board Secretary of the Vista Irrigation District, hereby certify that I posted a copy of the foregoing agenda in the lobby of the District office at 1391 Engineer Street, Vista, California at least 72 hours prior to the meeting, in accordance with Govt. Code Sec. 54954.2(a).

Date: September 12, 2019

  
 \_\_\_\_\_  
 Lisa R. Soto, Board Secretary



## **STAFF REPORT**

**Agenda Item: 6**

**Board Meeting Date: September 18, 2019**  
**Prepared By: Lisa Soto**

**SUBJECT: CONSENT CALENDAR**

- A. Water meter purchases
- B. Minutes of the Board of Directors meeting on September 4, 2019
- C. Ratification of check disbursements



## STAFF REPORT

Agenda Item: 6.A

Board Meeting Date:	September 18, 2019
Prepared By:	Christina Moyer
Reviewed By:	Marlene Kelleher
Approved By:	Brett Hodgkiss

**SUBJECT:** WATER METER PURCHASES

**RECOMMENDATION:** Approve the purchase of Neptune water meters from Ferguson Waterworks Meter & Automation Group in the amount of \$69,719.28.

**PRIOR BOARD ACTION:** On September 5, 2018, the Board approved the purchase of water meters from Ferguson Waterworks Meter & Automation Group in the amount of \$161,725.50.

**FISCAL IMPACT:** \$69,719.28 includes tax and freight.

**SUMMARY:** It is anticipated that the District will need to purchase 454 meters to supplement its current inventory, which is being used for meter change-outs and new installations. The District will be purchasing meters ranging in size from 5/8" to 1".

**DETAILED REPORT:** The District recently solicited pricing for meters from five (5) manufacturers, in order to continue to secure the most advantageous prices for the District. Pricing was obtained from our current provider, Ferguson Waterworks Meter & Automation Group (Neptune meters). Inland Water Works Supply Company (Hersey meters), Core and Main, LP (Master meters) and Aqua Metric Sales Company (Sensus meters) all declined to submit bids because their meters could not meet the required specifications. National Meter & Automation (Badger meters) did not respond to the request for pricing.

The total price (\$69,719.28) submitted by Ferguson Waterworks Meter & Automation Group was based on the District purchasing 100 – 5/8", 306 – 3/4" and 48 – 1" meters. The actual number of meters purchased may change slightly based on the actual needs of the District.

**DRAFT MINUTES**

*Not part of the District's permanent record until approved by the Board of Directors.*

MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF DIRECTORS OF  
VISTA IRRIGATION DISTRICT

September 4, 2019

A Regular Meeting of the Board of Directors of Vista Irrigation District was held on Wednesday, September 4, 2019 at the offices of the District, 1391 Engineer Street, Vista, California.

**1. CALL TO ORDER**

President MacKenzie called the meeting to order at 8:31 a.m.

**2. ROLL CALL**

Directors present: Vásquez, Dorey, MacKenzie, and Miller (arrived at 8:44 a.m.)

Directors absent: Sanchez.

Staff present: Brett Hodgkiss, General Manager; Lisa Soto, Secretary of the Board; Don Smith, Director of Water Resources; Randy Whitmann, Director of Engineering; Frank Wolinski, Director of Operations and Field Services; Greg Keppler, Engineering Project Manager; Matt Atteberry, Engineering Services Manager; Marlene Kelleher, Director of Administration; and Ramae Ogilvie, Administrative Assistant. Back-up General Counsel Jeremy Jungreis was also present.

Other attendees: None.

**3. PLEDGE OF ALLEGIANCE**

Director Dorey led the pledge of allegiance.

**4. APPROVAL OF AGENDA**

19-09-93	<i>Upon motion by Director Vásquez, seconded by Director Dorey and unanimously carried (3 ayes: Vásquez, Dorey, and MacKenzie; 2 absent: Sanchez and Miller), the Board of Directors approved the agenda as presented.</i>
----------	--

**5. PUBLIC COMMENT TIME**

No public comments were presented on items not appearing on the agenda.

**6. CONSENT CALENDAR**

President MacKenzie pulled Item 6.E from the Consent Calendar for separate consideration.

**DRAFT MINUTES**

*Not part of the District's permanent record until approved by the Board of Directors.*

19-09-94      ***Upon motion by Director Vásquez, seconded by Director Dorey and unanimously carried (3 ayes: Vásquez, Dorey, and MacKenzie; 2 absent: Sanchez and Miller), the Board of Directors approved the Consent Calendar (excluding Item 6.E), including Resolution No. 19-25 approving disbursements.***

A.      Acceptance of water system

See staff report attached hereto. Staff recommended and the Board accepted the water system for a four lot industrial development project, known as Bosstick Norman Strasse Industrial Park, consisting of approximately 15.66 gross acres developed by RAF Group Bosstick, LLC, located at Bosstick Boulevard and Norman Strasse Road, San Marcos (I-3073; APNs 217-560-11,-24, -43 & -45 DIV NO 5).

B.      Materials for mainline replacement

See staff report attached hereto. Staff recommended and the Board approved the purchase of pipeline materials from Core & Main for mainline replacement on Montgomery Drive in the amount of \$142,512.76.

C.      Minutes of the Warner Ranch Committee meeting on August 20, 2019

The minutes of the Warner Ranch Committee meeting on August 20, 2019 were noted and filed.

D.      Minutes of Board of Directors meeting on August 21, 2019

The minutes of the August 21, 2019 Board of Directors meeting were approved as presented.

\* \* \* \* \*

6.E.      Resolution ratifying check disbursements

Director Dorey requested clarification regarding a check disbursed to Hawthorne Machinery Company in the amount of \$6,577.55 for L4 loader repairs. Director of Operations and Field Services Frank Wolinski responded that the loader is a 2004 model with about 6,700 hours of use on it. The brakes were replaced for the first time, which required the removal of the front and rear axles. Other repairs included trouble shooting a problem with the fuel gauge and replacement of the oil cooler and hoses.

President MacKenzie inquired about a check disbursed to the Mission Resource Conservation District (MRCD) in the amount of \$89.00 for homeowner water-use evaluations. Mr. Hodgkiss responded that these evaluations are done via a contract between the District and the San Diego County Water Authority (Water Authority). The full cost of the evaluation is \$150 with the District's contribution being \$44.50 per site; the Water Authority pays the balance of the service cost with a portion of the funding coming from the Metropolitan Water District of Southern California's Member Agency Administered Program fund. Mr. Hodgkiss said that if District personnel performed these evaluations the cost would be much greater. Back-up General Counsel Jeremy Jungreis provided clarification regarding the jurisdictional boundaries of the MRCD and its inter-agency agreement with the Water Authority.

**DRAFT MINUTES**

*Not part of the District's permanent record until approved by the Board of Directors.*

Director Dorey requested background regarding a check disbursed to Rutan & Tucker LLP in the amount of \$8,093.73. Director of Water Resources Don Smith responded that a portion of this payment was for the development of an instrument to transfer facilities from the District to the City of Escondido as set forth in the Local Entities' Agreement entered into in accordance with the San Luis Rey Indian Water Rights Settlement and related Implementing Agreement. Mr. Hodgkiss stated that the payment to Rutan & Tucker also included work on the following items: research on applicability of San Diego County standards to the District when it is replacing pipelines; review and update of the design-build contract for the Buena Creek (HB) Reservoir Rehabilitation Project; and review of the District's cross-connection control rules.

Director Miller arrived during the above discussion.

19-09-95	<i>Upon motion by Director Dorey, seconded by Director Vásquez and unanimously carried (4 ayes: Miller, Vásquez, Dorey, and MacKenzie; 1 absent: Sanchez), the Board of Directors approved the Consent Calendar Item 6.E., Resolution 19-25.</i>
----------	--

**RESOLUTION NO. 19-25**

**BE IT RESOLVED, that the Board of Directors of Vista Irrigation District does hereby approve checks numbered 62368 through 62499 drawn on Union Bank totaling \$315,655.09.**

**FURTHER RESOLVED that the Board of Directors does hereby authorize the execution of the checks by the appropriate officers of the District.**

**PASSED AND ADOPTED unanimously by a roll call vote of the Board of Directors of Vista Irrigation District this 4<sup>th</sup> day of September 2019.**

**7. DIVISION REPORTS**

See staff report attached hereto.

Mr. Hodgkiss updated the Board regarding the Water Authority's planned 10-day treated water shutdown of the second aqueduct (Pipeline 4). He stated that during this shutdown, the District will continue to receive treated water from the Escondido-Vista Water Treatment Plant via the Vista Flume, from the Water Authority through other treated water connections and from Oceanside's Robert A. Weese Water Filtration Plant via the Tri-Agency Pipeline.

Director of Engineering Randy Whitmann updated the Board regarding the District's Mainline Replacement Program, stating that there has not been any large Nipponite asbestos cement pipe replacement projects yet this year; the remaining segments of Nipponite pipe in the District's system are comprised of small reaches. Mr. Hodgkiss added that when some of the larger diameter asbestos cement pipe is removed from the system the District plans on performing some analysis of its condition. In general, the larger diameter asbestos cement pipe has not been a problem; however, analysis of its condition will help the District prioritize its replacement.

Mr. Hodgkiss stated monthly status updates on Buena Creek (HB) Reservoir Rehabilitation Project will be provided via the Division Reports (as was done on the Edgehill (HP) Reservoir Rehabilitation Project). He stated that the update would include an attachment to the Division Report that lists each project task, its estimated budget and the bid amount. Mr. Whitmann said that this spreadsheet would be included with the Division Report beginning with the next report on October 2.

**DRAFT MINUTES**

***Not part of the District's permanent record until approved by the Board of Directors.***

Mr. Wolinski provided clarification regarding the data collection process for the Triennial Public Health Goal report.

Mr. Smith reported on a meeting that City of Escondido (Escondido) and District staff had with the San Pasqual Band of Mission Indians (San Pasqual) about the San Pasqual Undergrounding Project. He stated that Escondido and District staff presented San Pasqual with alternatives for providing access to the desilting basin and drainage for the abandoned canal sections. He said that the Bureau of Indian Affairs will decide whether a subterranean encroachment on the access road will require a revision to the easement area.

**8. DALEY BENCH SLOPE STABILIZATION PROJECT**

See staff report attached hereto.

Mr. Whitmann recalled that in February 2019 the Board approved the Daley Bench Slope Stabilization Project and authorized staff to solicit bids for construction. He presented an overview of the project and reviewed some of the project implementation constraints including the availability of local water, Water Authority shutdowns and weather. Mr. Whitmann noted that the retaining wall will need to be constructed when it is dry; due to the extensive grading that will take place during this phase of construction, the Flume will need to be taken out of service.

Due to heavy rains in February, the water level at Lake Henshaw was high; taking the Flume out of service would prevent the District using this water supply and require the District to purchase treated water from the Water Authority at an additional cost of approximately \$450,000 per month. With the project taking about three months to complete, the additional cost would total nearly \$1.4 million. To avoid the additional cost of purchasing treated water, staff decided to delay project implementation and maximize use of its local water supply until the end of the summer.

Mr. Whitmann stated that the District solicited bids for construction and received four bids with only two being responsive. The low bidder for the project pulled its bid at the last minute, leaving a single bid that was significantly higher the engineer's estimate and the low bid. Mr. Whitmann stated that staff recommended rejecting all bids given the higher than anticipated construction costs and scheduling risks (Water Authority shutdowns and rainy season) and postpone the project until 2020. In the meantime, District crews will perform partial, temporary slope repairs to address immediate concerns before the upcoming rainy season.

The Board discussed with General Counsel the legal ability for the District to reject all remaining bids for the Daley Bench Slope Stabilization Project. Mr. Jungreis stated that according to California Public Contract Code 20166, the Board may reject all bids.

19-09-96	<b><i>Upon motion by Director Miller, seconded by Director Dorey and unanimously carried (4 ayes: Miller, Vásquez, Dorey, and MacKenzie; 1 absent: Sanchez), the Board of Directors rejected all bids for the construction of the Daley Bench Slope Stabilization Project (D-2331).</i></b>
----------	---



**DRAFT MINUTES**

*Not part of the District's permanent record until approved by the Board of Directors.*

**9. PROPERTY ANNEXATION TO VISTA IRRIGATION DISTRICT**

See staff report attached hereto.

Mr. Whitmann presented an overview of the annexation (in concept), noting that this approval would involve the Board waiving the District's policy of not accepting annexations of properties that are outside the District's sphere of influence. In this case, the owners are planning to build a single-family residence on a property with two assessor parcel numbers, the northern half of which is located within Vallecitos Water District (Vallecitos) and the southern half of which is located within District boundaries. Due to the property being split between two water districts, the owners were given the option of requesting water service from either district; the owners' requested annexation to the District. The San Diego Local Agency Formation Commission, Vallecitos, and the District have reached consensus that it appears more appropriate for the District to provide water service.

President MacKenzie commented that this change to the District's sphere of influence will create an irregular shaped boundary and suggested that staff research whether the adjacent properties would be more appropriately served by the District as well. She added that she believes this question may posed in the upcoming Municipal Service Review by the Local Agencies Formation Commission (LAFCO).

19-09-97	<i>Upon motion by Director Vásquez, seconded by Director Miller and unanimously carried (4 ayes: Miller, Vásquez, Dorey, and MacKenzie; 1 absent: Sanchez), the Board of Directors approved, in concept, the annexation of a parcel consisting of approximately 1.29 acres owned by Robert &amp; Theresa Gualtieri, located at Catalina Avenue and Catalina Heights Way, Vista (LN 2019-009; APNs 178-040-12, -45; DIV NO 3). This approval included a waiver of existing District policy of not accepting annexations of properties that are outside the District's sphere of influence.</i>
----------	---

**10. MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY**

See staff report attached hereto.

Director Miller reported on the recent Water Authority board meeting where the board authorized the continuation of emergency declaration for the repair of the Pipeline 4. The board also approved several contracts, including one for structural engineering services and another for real estate title services. There was a closed session discussion regarding the potential de-annexation of Fallbrook Public Utilities District (Fallbrook) and Rainbow Municipal Water District (Rainbow) from the Water Authority. He noted that a point of contention is over the estimated cost to the Water Authority and its member agencies for these two agencies to separate. Director Miller said that discussions on this matter are ongoing.

Mr. Hodgkiss reported on the Member Agencies Managers Only (MAMO) meeting the previous day where much of the discussion centered around the potential de-annexation of the Fallbrook and Rainbow from the Water Authority. There were also updates from the City of San Diego on its Pure Water Project, Padre Dam Municipal Water District on its Advanced Water Purification Program Project, and the City of Oceanside on its Pure Water Project.

**DRAFT MINUTES**

*Not part of the District's permanent record until approved by the Board of Directors.*

**11. MEETINGS AND EVENTS**

See staff report attached hereto.

Director Vásquez requested tentative approval to attend the Colorado River Water Users Association Conference in Las Vegas December 11-13, 2019. He said that he would determine, at a later date, if his schedule will allow for his attendance.

Director Dorey stated that he would be absent from the next Board meeting on September 18 due to his attendance at the Second Annual Western Groundwater Congress in Sacramento.

Director MacKenzie reported on her attendance at the Special District Leadership Foundation (SDLF) board meeting where the board reviewed the SDLF budget and discussed the number of agencies that have earned Transparency Certificates and District of Distinction Accreditations. She also reported on her attendance at a meeting of the Association of California Water Agencies (ACWA) State Legislative Committee where inverse condemnation and emergency preparedness legislation was discussed. Mr. Wolinski stated that the District must prepare a risk assessment by March 31, 2020 to comply with the American Water Infrastructure Act of 2018.

19-09-98	<i>Upon motion by Director Miller, seconded by Director Dorey and unanimously carried (5 ayes: Miller, Vásquez, Dorey, and MacKenzie; 1 absent: Sanchez), the Board of Directors authorized Director Vásquez to attend the Colorado River Water Users Association Conference in Las Vegas December 11-13, 2019.</i>
----------	---

**12. ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES**

See staff report attached hereto.

Mr. Hodgkiss stated that the San Marcos Highlands Reorganization/Detachment would be on the September 18, 2019 agenda for the Board's consideration.

**13. COMMENTS BY DIRECTORS**

Director Miller mentioned the heavy traffic on his way to the Board meeting. President MacKenzie suggested that the Board discuss changing meeting start times at a future Board meeting.

Director Vásquez mentioned an article in the local newspaper about employees from Helix Water District and Padre Dam Municipal Water District assisting Paradise Irrigation District with repairing its water distribution system after the town was leveled by wildfire in November 2018. The assistance was at the request of the Paradise Irrigation District through the mutual aid program facilitated by California's Office of Emergency Services.

Director Vásquez reported on a news article regarding the City of San Diego raising its water rates effective September 1, 2019.

President MacKenzie reported on the recent election conducted by the Local Agencies Formation Commission (LAFCO) for a Special District Representative to the San Diego Consolidated Redevelopment

**DRAFT MINUTES**

*Not part of the District's permanent record until approved by the Board of Directors.*

Oversight Board (CROB), which fell short with only 28 of the 30 votes needed to represent a quorum of ballots. She said that there will be a 60-day extension to gather the additional votes needed. She asked Director Miller and Mr. Hodgkiss to encourage the participation of agencies that have yet to vote.

**14. COMMENTS BY GENERAL COUNSEL**

Mr. Jungreis updated the Board about Assembly Bill 1148 (AB 1148), which would require the District to retain all email communication related to District business for a two years. He stated that email communications about public agency business sent from personal accounts are considered public records and subject to disclosure under the California Public Records Act. Mr. Jungreis said that AB 1184 would require a government official who uses their personal email address for public agency related business to retain these records for two years.

**15. COMMENTS BY GENERAL MANAGER**

Mr. Hodgkiss informed the Board that Michael Taylor, a grazing licensee on the Warner Ranch, passed away unexpectedly. Mr. Taylor had also worked at the District's La Jet solar facility for the few years it was operational. President MacKenzie asked staff to send the Board's condolences to the family on its behalf.

Mr. Hodgkiss stated that flu shots would be provided for staff and the Board at the District's headquarters on September 24, 2019 from 3:00 to 4:00 p.m.

Mr. Hodgkiss announced that Greg Thomas, General Manager of Rincon del Diablo Water District (Rincon) will assume the position of General Manager for Elsinore Valley Water District on September 30. He noted that Clint Baze, Director of Operations and Engineering at Rincon, has been appointed as interim General Manager.

**16. ADJOURNMENT**

There being no further business to come before the Board, at 10:20 a.m. President MacKenzie adjourned the meeting to September 18, 2019 at 8:30 a.m.

---

Jo MacKenzie, President

ATTEST:

---

Lisa R. Soto, Secretary  
Board of Directors  
VISTA IRRIGATION DISTRICT



# Cash Disbursement Report

Payment Dates 08/23/2019 - 09/05/2019

Payment Number	Payment Date	Vendor	Description	Amount
62500	08/29/2019	Refund Check 62500	Customer Refund	2,650.92
62501	08/29/2019	Refund Check 62501	Customer Refund	56.88
62502-62503	08/29/2019	Refund Check 62502-62503	Customer Refunds	310.70
62504	08/29/2019	Refund Check 62504	Customer Refund	1,888.78
62505	08/29/2019	Asbury Environmental Services	Removal/Disposal of Non-Metal Filters	95.00
	08/29/2019		Pickup/Disposal of Used Metal Filters	55.00
62506	08/29/2019	AT&T	3680/CALNET3 7/13/19 - 8/12/19	390.56
	08/29/2019		0230/CALNET3 7/13/19 - 8/12/19	23.34
62507	08/29/2019	AT&T	SIP Trunks	431.80
	08/29/2019		Data Service	698.93
62508	08/29/2019	CDW Government Inc	HP Proliant DL360 Servers (2)	3,565.88
	08/29/2019		HP 240 GB SSDs (4)	722.11
	08/29/2019		HP LaserJet Pro MFP Printer (1)	240.46
62509	08/29/2019	Cecilia's Safety Service Inc	Traffic Control - Alta Vista Dr/Cypress Ave	1,472.50
	08/29/2019		Traffic Control - Mira Sol Drive	760.00
	08/29/2019		Traffic Control - Shadowridge Dr	1,472.50
62510	08/29/2019	Chris Dees	Reimburse for Damage to Vehicle	688.80
62511	08/29/2019	Citi Cards	CALMS Annual Conference	275.00
	08/29/2019		Water Level Meter	567.98
	08/29/2019		ACWA Fall Conference - R Whitmann	725.00
	08/29/2019		Kitchen & Building Supplies	1,031.28
	08/29/2019		GFI FaxMaker Online Service	12.75
	08/29/2019		Employment Advertising - Facilities Locator	200.00
	08/29/2019		Employment Advertising - Water Resources Aide	200.00
	08/29/2019		Refreshments for Training	196.28
	08/29/2019		Sustainable Groundwater Planning Seminar - P Dorey	310.90
	08/29/2019		Urban Water Institute Conference - J MacKenzie	269.36
	08/29/2019		Urban Water Institute Conference - R Vasquez	236.65
	08/29/2019		ACWA Fall Conference - P Sanchez	725.00
	08/29/2019		ACWA Fall Conference - P Dorey	725.00

Payment Number	Payment Date	Vendor	Description	Amount
	08/29/2019		ACWA Fall Conference - R Vasquez	725.00
	08/29/2019		ACWA Fall Conference - M Miller	725.00
	08/29/2019		ACWA Fall Conference - J MacKenzie	725.00
	08/29/2019		ACWA Fall Conference - B Hodgkiss	725.00
62512	08/29/2019	Core & Main	4" Flanges, 4' DI Pipe, Rubber Gaskets	359.91
	08/29/2019		10" Gate Valve (1)	(1,573.96)
	08/29/2019		Deflection Couplings (10)	2,346.05
	08/29/2019		Angles (3)	652.83
	08/29/2019		Deflection Couplings (price adjustment)	(411.39)
62513	08/29/2019	County of San Diego	Permits 07/2019	1,979.80
62514	08/29/2019	Endicott Comm., Inc - CV	Answering Service	351.40
62515	08/29/2019	Glennie's Office Products Inc	Office Supplies	250.75
	08/29/2019		Office Supplies	79.27
62516	08/29/2019	Grainger	Air Hammer Kit	205.03
	08/29/2019		Pipe Cement (5)	74.47
	08/29/2019		Rocker Lugs (6)	192.03
	08/29/2019		Rocker Lug (1)	64.02
62517	08/29/2019	Hach Company	Lab Supplies	244.62
62518	08/29/2019	Inland Water Works Supply Co	Radio USB Cable	51.96
62519	08/29/2019	J & R Concrete Products, Inc	72" x 72" x 42" Precast Concrete Vault (1)	6,170.25
62520	08/29/2019	J. Leon Construction	Sidewalk & Panel Repair - Shadowridge/Melrose	3,500.00
62521	08/29/2019	Jo MacKenzie	Reimburse - Urban Water Institute Conference	362.64
62522	08/29/2019	Joe's Paving	Patch Paving - Shadowridge & Melrose	13,383.10
	08/29/2019		Patch Paving - Various locations	10,116.00
62523	08/29/2019	Ken Grody Ford Carlsbad	Central Junction Box	493.12
62524	08/29/2019	Lawnmowers Plus Inc	Fuel Control Valve - Truck 1	18.31
62525	08/29/2019	Leon Perrault Trucking & Materials	Trucking & Material 07/2019	16,547.38
62526	08/29/2019	MailFinance Inc	Postage Meter Lease 9/12/19 - 9/11/20	1,828.20
62527	08/29/2019	Mallory Safety and Supply, LLC	Vest Lime Hi-Viz LG (10)	158.81
62528	08/29/2019	McMaster-Carr Supply Company	Hardware for HP Reservoir Actuators	121.41
62529	08/29/2019	Moodys	Dump Fee (1)	200.00
	08/29/2019		Dump Fees (2)	400.00
	08/29/2019		Dump Fees (1)	200.00
	08/29/2019		Dump Fees (4)	800.00
	08/29/2019		Dump Fee (1)	200.00
	08/29/2019		Dump Fees (2)	400.00

Payment Number	Payment Date	Vendor	Description	Amount
	08/29/2019		Dump Fee (1)	200.00
62530	08/29/2019	MRC, Smart Technology Solutions	Manage Print Service	691.93
62531	08/29/2019	Mutual of Omaha	LTD, STD, Life Insurance 09/2019	6790.13
62532	08/29/2019	North County Auto Parts	Fog Lamps (2) - Truck 6	116.7
	08/29/2019		Filter (1) - E2	85.48
	08/29/2019		Spark Plugs (4) - Truck 10	13.55
62533	08/29/2019	O'Reilly Auto Parts	Battery - Truck 50	121.58
62534	08/29/2019	Pacific Pipeline Supply	Adapter FH 4"x2.5" FHT (3)	256.55
	08/29/2019		Coupling 6" Deflection C900 (10)	292.28
	08/29/2019		Flange 8" SOW (5)	276.04
	08/29/2019		Adapter 6" DI POxFL (7)	621.36
	08/29/2019		Ell 2" 90 Degree Brass (12)	272.79
	08/29/2019		Plastic Wrap Clear 8 mil 3'x100' (Visqueen) (30)	941.78
	08/29/2019		Sleeve 8"x12" Galvanized Top Sections (100)	1190.75
	08/29/2019		Coupling 8" Deflection C900 (30)	2013.45
	08/29/2019		Gate Valve 6" POxFL R/W (4)	2706.25
	08/29/2019		Nut Bolt Gasket Kit 10"- 12" (10" gasket) (24)	493.6
	08/29/2019		Service Saddle 10x1 Brass AC (3)	320.42
	08/29/2019		Ell 8" DI FL 90 Degree (1)	177.53
	08/29/2019		Nut Bolt Gasket Kit 4" (4" gasket) (30)	162.38
	08/29/2019		Fire Hydrant Spool 6x24 DI (1)	119.08
	08/29/2019		Nut Bolt Gasket Kit 3" (3" gasket) (24)	77.94
	08/29/2019		Nut Bolt Gasket Kit 4" (4" gasket) (20)	108.25
	08/29/2019		Nut Bolt Gasket Kit 3" (3" gasket) (20)	64.95
	08/29/2019		5/8" x 2.5" Brass Bolts (50)	270.63
	08/29/2019		Coupling .75" PVC SxS (20)	10.83
	08/29/2019		1" Gaskets 1/8" thick(100)	27.06
62535	08/29/2019	Pollardwater	D-Chlor Tablets	1009.05
62536	08/29/2019	Powerland Equipment, Inc	John Deere Service Manuals (2)	138.84
62537	08/29/2019	S & J Supply Company Inc	Gate Valve 8" FL R/W (1)	931.21
	08/29/2019		Pipe 8" PVC DR-14 C900 (200)	1929.02
	08/29/2019		Gate Valve 10" POxFL R/W (1)	1485.57
	08/29/2019		Tubing 1" Copper Soft 60' (180)	757.97
	08/29/2019		Angle Ball Valve 2" FNPT X MNPT (2)	671.84
	08/29/2019		Gate Valve 6" POxFL R/W (1)	597.71
	08/29/2019		Angle Ball Mtr Valve 1" Flare Swl Mtr Nut Lockwing (5)	495.23

Payment Number	Payment Date	Vendor	Description	Amount
	08/29/2019		Corp Stop 2" MIP X FIP (2)	436.43
	08/29/2019		Tee 10x8 DI Flange (1)	352.68
	08/29/2019		Pipe 6" PVC DR-14 C900 (60)	336.44
	08/29/2019		Service Saddle 8x1 PVC (2)	275.77
	08/29/2019		Corp Stop 1" MIP X Flare (5)	262.03
	08/29/2019		Adapter 8" DI POxFL (2)	241.61
	08/29/2019		Tee 8x6 DI Flange (1)	233.04
	08/29/2019		Service Saddle 10x2 PVC (1)	191.4
	08/29/2019		Service Saddle 10x1 PVC (1)	170.83
	08/29/2019		Coupling 10" Repair PVC C900 (1)	159.13
	08/29/2019		Adapter 10" DI FLxPO (1)	152.76
	08/29/2019		Pipe 4" PVC DR-14 C900 (40)	115.09
	08/29/2019		Service Saddle 4x2 PVC (1)	114.08
	08/29/2019		Service Saddle 4x1 PVC (1)	94.56
	08/29/2019		Ell 2" Brass Street 90 Degree (2)	41.31
62538	08/29/2019	Volvo Construction Equipment & Services	Hydraulic Fluid, O-Rings	231.19
62539	08/29/2019	San Diego Gas & Electric	Electric 08/2019 - Henshaw Buildings & Grounds	678.01
	08/29/2019		Electric 08/2019 - Henshaw Wellfield	8,242.89
	08/29/2019		Electric 08/2019 - Dam House	222.11
	08/29/2019		Electric 08/2019 - Warner Ranch House	52.42
	08/29/2019		Electric 07/2019 - Cathodic Protection & T&D	243.36
	08/29/2019		Electric 07/2019 - Reservoirs	113.25
	08/29/2019		Electric 07/2019 - Pump Stations	13,281.95
	08/29/2019		Electric 07/2019 - Plants	110.65
62540	08/29/2019	SignArt	EIN Decals (2) - B23	38.79
62541	08/29/2019	Southern Counties Lubricants, LLC	Fuel 08/01/19 - 08/15/19	7,305.25
62542	08/29/2019	Sunbelt Rentals	Concrete	208.34
	08/29/2019		Concrete	197.52
	08/29/2019		Concrete	207.38
	08/29/2019		Concrete	219.17
62543	08/29/2019	Sunrise Materials Inc	Delivery Charge	124.49
	08/29/2019		Pallet	21.65
	08/29/2019		Gravel Bags (70)	265.21
	08/29/2019		Pallets Return (4)	(60.00)
62544	08/29/2019	The UPS Store 0971	Shipping 07/2019	107.62
62545	08/29/2019	TS Industrial Supply	Discharge Hoses (40)	272.20

Payment Number	Payment Date	Vendor	Description	Amount
	08/29/2019		Suction Hose Fittings, Chipping Guns (2)	357.14
	08/29/2019		Teflon tape 1 x 520in (24)	28.32
	08/29/2019		3M 1100 uncorded Orange Ear Plugs (1)	30.31
	08/29/2019		Blue Striping Paint #750 (36)	186.28
	08/29/2019		3XL White Tyvek Zipper Suit (25)	178.61
	08/29/2019		Black Striping Paint #770 (24)	124.18
	08/29/2019		White Striping Paint #710 (12)	62.09
	08/29/2019		White Marking Paint # 207 (24)	97.17
	08/29/2019		Clean Rag Bins (4)	99.29
62546	08/29/2019	UniFirst Corporation	Uniform Service	327.73
62547	08/29/2019	Verizon Wireless	Air Cards 7/19/19 - 8/12/19	76.02
	08/29/2019		Cell Phones 7/16/19 - 8/15/19	1,293.47
62548	08/29/2019	VG Donuts & Bakery Inc	Board Meeting 8/21/19	32.10
62549	08/29/2019	Vista Brake & Smog	Tires (2) - Truck 55	499.97
62550	08/29/2019	Water District Jobs	Recruitment Advertising - Water Resources Aide	145.00
62551	08/29/2019	WorkPartners OHS	New Hire Physical	155.00
	08/29/2019		DOT Physical	95.00
62552-62556	09/05/2019	Refund Checks 62552-62556	Customer Refunds	
62557	09/05/2019	ABABA Bolt	Stainless Hardware	178.06
62558	09/05/2019	Air Technologies Corporation	Risers for Computer Monitors (10)	122.30
62559	09/05/2019	Amazon Capital Services	Supplies for Teambuilding Event (10)	216.00
62560	09/05/2019	Applied Industrial Technologies	Bearings for Cordless Beveler (3)	74.76
62561	09/05/2019	Aquajet Art	Steel Concrete Inbed Plates	215.50
62562	09/05/2019	Big Apple Bagels	All Hands Meeting Refreshments	53.37
62563	09/05/2019	Big Drip Plumbing	Meter Tie-Backs - Oak Knoll Dr	5,912.00
62564	09/05/2019	Boot World Inc	Footwear Program	135.74
62565	09/05/2019	California Account Service	Collection Fees	2,836.62
62566	09/05/2019	Cecilia's Safety Service Inc	Traffic Control - Sunset Dr	1,947.50
	09/05/2019		Traffic Control - Antiqua Dr/Longhorn Dr	475.00
	09/05/2019		Traffic Control - Mar Vista Dr	2,565.00
	09/05/2019		Traffic Control - Alta Vista Dr	2,185.00
	09/05/2019		Traffic Control - Calle Colorado	665.00
62567	09/05/2019	Department of Toxic Substances Control	EPA ID Number Annual Fee	190.00
62568	09/05/2019	Dion International Trucks, LLC - San Marcos	Air Cooler Hose, Wheel Chocks - Truck 44	407.28
62569	09/05/2019	DIRECTV	Direct TV Service	94.99
62570	09/05/2019	Electrical Sales Inc	Bulbs for Exterior Lighting	323.13



Payment Number	Payment Date	Vendor	Description	Amount
	09/05/2019		Replacement Ballasts	113.66
62571	09/05/2019	Ferguson Waterworks	Fire Hydrant 6x4x2.5 (3)	7,904.42
	09/05/2019		Fire Hydrant 6x4x2.5x2.5 (1)	3,522.46
	09/05/2019		DFW Meter Box Lid Small D1324 (VID Stamp) (22)	1,262.20
	09/05/2019		DFW Meter Box Small DFW1324CH4-12 (109)	8,613.45
	09/05/2019		10" Butterfly Valve (1)	1,943.09
62572	09/05/2019	Glennie's Office Products Inc	Office Supplies	20.68
	09/05/2019		Office Supplies	35.40
62573	09/05/2019	Grainger	Toilet Parts	16.50
62574	09/05/2019	Hach Company	Lab Supplies	377.36
62575	09/05/2019	InfoSend Inc	Data Processing/Mailing Service 07/2019	6,304.47
	09/05/2019		Support & Storage 07/2019	1,385.95
62576	09/05/2019	Innovyze Inc	InfoCare Annual Maintenance & Support	4,210.00
62577	09/05/2019	Jo MacKenzie	ACWA State Legislative Committee Mtg 8/23/19	424.90
62578	09/05/2019	Joe's Paving	Patch Paving - Various locations	4,871.95
	09/05/2019		Patch Paving - Various locations	2,594.05
62579	09/05/2019	Ken Grody Ford Carlsbad	Tail Lamp Assembly (1) - Truck 24	101.50
	09/05/2019		Power Steering Pump & Pressure Hose - Truck 30	220.61
62580	09/05/2019	Lawnmowers Plus Inc	Fuel Tank Shut off Valve Bushing - Truck 1	2.74
	09/05/2019		Weed Whip Control Handle	84.16
62581	09/05/2019	Major League Pest	Monthly Pest Control	93.00
	09/05/2019		Bee Removal (29)	2,465.00
62582	09/05/2019	Mallory Safety and Supply, LLC	Knee Pads (12)	126.65
62583	09/05/2019	McMaster-Carr Supply Company	Washers (10)	14.25
	09/05/2019		Washers (10)	13.31
62584	09/05/2019	Mission Resource Conservation District	Customer Water Audit 08/2019 (1)	182.50
62585	09/05/2019	Moodys	Dump Fees (4)	800.00
62586	09/05/2019	NAPA Auto Parts	Running Lamp - Truck 3	16.23
	09/05/2019		Air Hose Reel	97.41
62587	09/05/2019	North County Auto Parts	Lube	(2.49)
	09/05/2019		Battery Terminal Protection Washers	13.91
	09/05/2019		Registration Holders (6)	39.68
	09/05/2019		Garage Supplies	237.42
	09/05/2019		Filter - E2	(85.48)
62588	09/05/2019	North County Industrial Park	Association Fees 09/2019 - Engineer St	879.30
62589	09/05/2019	O'Reilly Auto Parts	Battery (1) - Truck 39	181.91

Payment Number	Payment Date	Vendor	Description	Amount
	09/05/2019		Air Fresheners for Vehicles	39.23
62590	09/05/2019	Pacific Pipeline Supply	6X12" Spools (2)	423.59
	09/05/2019		Pipe, Couplings	203.56
	09/05/2019		Pipe Restrainer (1)	193.26
62591	09/05/2019	Pacific Safety Center	Annual Membership Dues 11/2019 - 10/2020	280.00
62592	09/05/2019	Rancho Environmental Service	Consulting Svc / Arborist - Alta Vista & Cypress	975.00
62593	09/05/2019	Raymond Handling Solutions Inc	Scheduled Maintenance - Forklift 3	98.00
62594	09/05/2019	Richard Brady & Associates, Inc	HB Reservoir Rehab 07/2019	245,540.39
62595	09/05/2019	Richard Gangloff	Reimburse for AWWA Backflow Refresher Class	320.00
62596	09/05/2019	S & J Supply Company Inc	Ductile Iron Spool (1)	277.32
62597	09/05/2019	San Diego State University	Scholarship Award	1,500.00
62598	09/05/2019	Shred-it USA LLC	Shredding Service/Annual Purge Bins Drop Off	276.97
62599	09/05/2019	Southern Counties Lubricants, LLC	Fuel	89.85
62600	09/05/2019	Steve Frey	Reimburse for AWWA Backflow Refresher Class	320.00
62601	09/05/2019	Sunbelt Rentals	Concrete	219.17
62602	09/05/2019	Sunrise Materials Inc	Lath Strips (in bundles) (4)	153.72
	09/05/2019		Delivery	135.30
	09/05/2019		Pallet Deposit (3)	64.95
	09/05/2019		Bricks 8 x 2 x 16 (240)	545.58
	09/05/2019		Gravel Bags (140)	530.43
62603	09/05/2019	Midas Service Experts	Tire (1) - Truck 16	297.57
62604	09/05/2019	The San Diego Union-Tribune LLC	Bid Advertising - Daley Bench Slope Stabilization	599.67
62605	09/05/2019	The San Diego Union-Tribune LLC	Subscription	520.00
62606	09/05/2019	TS Industrial Supply	3" Suction Tubes (30)	313.16
62607	09/05/2019	Tyler Technologies Inc	After Hours Install	1,500.00
62608	09/05/2019	UC Regents	Scholarship Award	1,000.00
62609	09/05/2019	UniFirst Corporation	Uniform Service	327.43
62610	09/05/2019	Vista Brake & Smog	Tires (2) - Truck 43	360.43
62611	09/05/2019	Vista Fence Company Inc	Drop Rod (1)	25.10

**Grand Total: 473,962.47**



## STAFF REPORT

Agenda Item: 7

<b>Board Meeting Date:</b>	<b>September 18, 2019</b>
<b>Prepared By:</b>	<b>Shallako Goodrick</b>
<b>Reviewed By:</b>	<b>Marlene Kelleher</b>
<b>Approved By:</b>	<b>Brett Hodgkiss</b>

**SUBJECT:** EXCELLENCE IN FINANCIAL REPORTING AWARD

**RECOMMENDATION:** Receive Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association (GFOA).

**PRIOR BOARD ACTION:** The Comprehensive Annual Financial Report (CAFR) for the fiscal year ended June 30, 2018 was presented to the Board on January 9, 2019.

**FISCAL IMPACT:** \$435 for the application fee.

**SUMMARY:** The District earned the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association (GFOA) for its CAFR for the fiscal year ended June 30, 2018.

**DETAILED REPORT:** The District is a member of GFOA, which is a professional association serving more than 20,000 government finance professionals with offices in Chicago, IL and Washington, D.C. The mission of the GFOA is to advance excellence in public finance. Each year the GFOA recognizes governmental agencies for their success in achieving the highest standards in governmental accounting and financial reporting. This is the twelfth year that the District has received this award.

The GFOA established the Certificate of Achievement for Excellence in Financial Programs in 1945 to encourage and assist state and local governments to go beyond the minimum requirements of generally accepted accounting principles to prepare CAFRs that evidence the spirit of transparency and full disclosure and then to recognize individual governments that succeed in achieving that goal.

The District submitted its CAFR for the fiscal year ended June 30, 2018 to the GFOA for consideration of this award. The CAFR not only includes the District's financial statements, but also other transmittal, supplementary and statistical information necessary to be considered for this award.

The District recently received the Certificate of Achievement award for the June 30, 2018 CAFR. The award will be presented during the Board meeting and will be displayed in the District offices.

**ATTACHMENT:** Award Certificate



Government Finance Officers Association

**Certificate of  
Achievement  
for Excellence  
in Financial  
Reporting**

Presented to

**Vista Irrigation District  
California**

For its Comprehensive Annual  
Financial Report  
for the Fiscal Year Ended

**June 30, 2018**

*Christopher P. Morill*

Executive Director/CEO



## STAFF REPORT

Agenda Item: 8

<b>Board Meeting Date:</b>	<b>September 18, 2019</b>
<b>Prepared By:</b>	<b>Matt Atteberry</b>
<b>Reviewed By:</b>	<b>Randy Whitmann</b>
<b>Approved By:</b>	<b>Brett Hodgkiss</b>

**SUBJECT:** DETACHMENT TERMS AND CONDITIONS

**RECOMMENDATION:** Adopt Resolution No. 19-XX setting the terms and conditions of detachment of 45.22 acres for the San Marcos Highlands Reorganization and direct staff to file the resolution with the San Diego Local Agency Formation Commission (LN 2013-009; CF 500-370; LAFCO RO17-07; APNs 184-101-14, 184-240-32 & 33, and 184-241-05 & 06; DIV NO 5).

**PRIOR BOARD ACTION:** On March 2, 2016, the Board approved the concept of annexing 3.06 acres into the Vista Irrigation District as part of the San Marcos Highland project; water service for the project would be provided by Vista Irrigation District and Vallecitos Water District. On February 15, 2017, the Board received an update on the project and was informed that the entire project would be served by Vallecitos Water District and a detachment from the Vista Irrigation District was required.

**FISCAL IMPACT:** None.

**SUMMARY:** The proposed San Marcos Highlands project is located on approximately 289 acres of unimproved land at the northern end of Las Posas Road in San Marcos and proposes to develop 187 single-family residential units. The developable area is 66.53 acres with 45.22 acres located within the Vista Irrigation District (District) and the remaining 21.31 acres located within Vallecitos Water District (Vallecitos). The original concept presented in 2016 had water service being provided by both the District and Vallecitos; at that time, it was noted that details of the owner's project could change along the way and that Vallecitos was next in line to approve the property owner's proposal.

Following the District's conceptual approval, the project owner requested sewer service from Vallecitos. At this time, the property owner was informed that all properties that will receive sewer service must also annex into Vallecitos for water service. The owner requested a variance with Vallecitos to exclude the dedicated open space areas from their annexation requirements since this area would not need sewer or water service.

**DETAILED REPORT:** Vallecitos's Board of Directors conceptually approved the annexation of the San Marcos Highlands project into its sphere of influence and water service area on July 20, 2016; Vallecitos Board's approval included a variance for the exclusion of 222 acres of dedicated open space areas that are outside the developable project area.

The District received a detachment request from the owner in October 2016. District and Vallecitos staff met to discuss the proposed changes to providing water service to the project, and Vallecitos has water and sewer capacity available to serve the entire project as proposed. The project will require that an existing District pipeline be realigned, and a bi-directional intertie to Vallecitos's system will be required.

City of San Marcos approved the single-family residential lot subdivision on November 15, 2016, and a lawsuit challenging the City's approval of the project and its companion Environmental Impact Report (approved by the Planning Commission in September 2016) was subsequently filed on January 13, 2017. The parties have reached settlement, and the San Diego Local Agency Formation Commission (LAFCO) issued a Notice of Proposal on February 26, 2019 requesting terms and conditions for the San Marcos Highlands Reorganization. Approval of any boundary or sphere of influence adjustments will require approvals from the District, Vallecitos and LAFCO; Vallecitos's Board of Directors approved the annexation on May 15, 2019.

The attached resolution is presented for the Board's consideration to set the terms and conditions of detachment for the San Marcos Highlands Reorganization. Following Board approval, the resolution will be submitted to LAFCO for filing.

ATTACHMENTS: LAFCO Notice of Proposal/Preliminary Staff Report  
Draft resolution  
Map

RECEIVED

MAR 05 2018

REGISTRATION DIST.



San Diego County  
Local Agency Formation Commission  
Regional Service Planning | Subdivision of the State of California

NOTICE OF PROPOSAL  
PRELIMINARY STAFF REPORT

Name of Proposal: "San Marcos Highlands Reorganization" | City of San Marcos  
Reference Nos.: RO17-07; SA17-07  
Affected APNs: Multiple  
Date Received: June 8, 2017  
Applicant: Landowner, by Petition  
Subject Agencies: City of San Marcos; San Marcos Fire Protection District; Vallecitos Water District; Vista Fire Protection District; Vista Irrigation District  
Sphere Amendments: Yes, Multiple  
Project Manager: Robert Barry | robert.barry@sdcounty.ca.gov

I. Proposal Request

The San Diego Local Agency Formation Commission (LAFCO) has received a request from a landowner for approval of a reorganization consisting of the following concurrent annexations and detachments:

- Annexation of approximately 124.91 acres to the City of San Marcos
- Annexation to San Marcos Fire Protection District (FPD) & Detachment from Vista FPD of 11.21 acres.
- Annexation to Vallecitos Water District (WD) & Detachment from Vista Irrigation District (ID) of 44.06 acres

The affected territory presently lies within the sphere of influence of the City of San Marcos; however, conforming amendments to the spheres of the subject special districts are necessary to achieve consistency with the proposed jurisdictional changes. The affected territory is comprised of eleven unimproved parcels, with six parcels subject to reorganization for fire protection and emergency medical (EMS) services, and portions of four parcels subject to reorganization for water and wastewater services. The affected territory is located south of Buena Creek Road, west of N. Twin Oaks Valley Road, north of SR-78, and east of S. Santa Fe Avenue. A vicinity map and copy of the key proposal materials are attached.

## **II. Proposal Purpose**

The purpose of the proposal is to facilitate the development of the affected territory under the land use authority of the City of San Marcos. The City has approved rezoning for the affected territory as the San Marcos Highlands Specific Plan Area (SPA), in conjunction with approvals for a Specific Plan, Tentative Subdivision Map, Conditional Use Permit, Ridgeline Development Permit, and General Plan Amendment. The San Marcos Highlands Specific Plan involves a 189-lot single-family residential subdivision over an approximate 50 acre development area (3.78 du/ac) within an approximate 269 acre specific plan area (0.7 du/ac).

## **III. LAFCO Considerations**

An initial review of the proposal identifies the following pertinent item(s) germane to LAFCO staff’s review and ahead of the Commission’s deliberations:

Availability/Adequacy of Public Infrastructure, Facilities and Services:

The City of San Marcos General Plan Land Use Element (Policy LU-8.2) provides for development timing that is guided by the adequacy of existing and/or expandable infrastructure, services, and facilities. If the reorganization is approved, the City would provide general municipal-level services to future residents of the 189 single-family residences. Key services to the affected territory are as follows:

- **Fire Protection/Emergency Medical Services:**  
The subsidiary San Marcos FPD provides fire protection and EMS services within the City of San Marcos and portions of surrounding unincorporated territory; however, an approximate 11.21 acre portion of the affected territory lies within the Vista FPD. Therefore, the proposed reorganization includes a concurrent detachment from the Vista FPD and to San Marcos FPD to unify the provision of fire protection and EMS services to the affected territory.
- **Wastewater Service:**  
The affected territory is not presently located within a public wastewater service provider. Reorganization approval would make available public wastewater services to the affected territory through the Vallecitos WD. An existing sewer line is located at the southwest corner of the parcel. A private 15-inch line would be extended from the existing main within Las Posas Road to serve the proposed development. Wastewater collected from the project would flow to the Encina Water Pollution Control Facility in Carlsbad for treatment and discharge via ocean outfall.



**San Diego LAFCO**

February 26, 2019

Preliminary Staff Report – “San Marcos Highlands Reorganization” | Annexation to City of San Marcos and Reorganization of Special Districts (RO17-07; SA17-07)

- **Water Service:**  
The affected territory presently lies within the Vista ID, a member agency of the San Diego County Water Authority. Reorganization approval would involve detachment of 44.01 acres of the affected territory from Vista ID with concurrent annexation to Vallecitos WD for both water and wastewater services.

#### Environmental Review

The City of San Marcos has approved an Environmental Impact Report for the project that identifies potentially significant environmental impacts and provides mitigation measures to reduce impacts to below-significant levels for the following categories: Aesthetics, Biological Resources, Cultural Resources, Geology / Soils, Hazards / Hazardous Materials, Noise, Public Services, Recreation, Transportation / Traffic, Utilities and Service Systems.

#### IV. Proposal Referrals

##### Subject Agencies

The City of San Marcos, San Marcos FPD, Vallecitos WD, Vista FPD, and Vista Irrigation District are the subject agencies to the proposal. Below is background information provided for the subject agencies.

- The City of San Marcos was incorporated in 1963 and has an approximate population of 93,295 (2016) over its approximate 24 square-mile incorporated boundary. The San Marcos sphere of influence was initially adopted in 1979 and re-affirmed in March 2008 and encompasses approximately 26.1 miles. The City of San Marcos provides services such as community planning, fire protection, flood control, solid waste and recycling, and street lighting.
- San Marcos FPD is a subsidiary district of the City of San Marcos and provides fire protection and EMS services to an estimated population of 104,699 (2016). San Marcos FPD serves an approximate 33 square-mile jurisdictional boundary within and adjacent to the City of San Marcos. San Marcos FPD’s sphere was adopted in 1984 and affirmed in 2007.
- Vallecitos WD services approximately 45 square-miles of territory including the City of San Marcos; limited territory within the Cities of Carlsbad, Escondido, and Vista; and the unincorporated communities of Lake San Marcos and Twin Oaks. Vallecitos WD provides potable water, wastewater, and reclamation services to an estimated population of 89,953 (2016). Vallecitos WD’s sphere of influence was adopted in 1985 and affirmed in 2007.

**San Diego LAFCO**

February 26, 2019

Preliminary Staff Report – “San Marcos Highlands Reorganization” | Annexation to City of San Marcos and Reorganization of Special Districts (RO17-07; SA17-07)

- Vista FPD provides fire protection and EMS services via contract with the City of Vista to an estimated population of 18,933 (2016). The Vista FPD jurisdictional boundary includes approximately 31 square-miles of unincorporated territory adjacent to the City of Vista. The Vista FPD’s sphere of influence was adopted in 1984 and affirmed in 2014.
- Vista ID provides potable water service within approximately 33 square-miles of territory including the City of Vista, limited territory within the Cities of Escondido, Oceanside, and San Marcos, and unincorporated territory between the cities. Vista ID has an estimated population of 123,815 (2016). Vista ID’s sphere of influence was adopted in 1988 and affirmed in 2007.

**Affected Agencies**

This proposal notice and preliminary staff report is being provided to all of the following agencies:

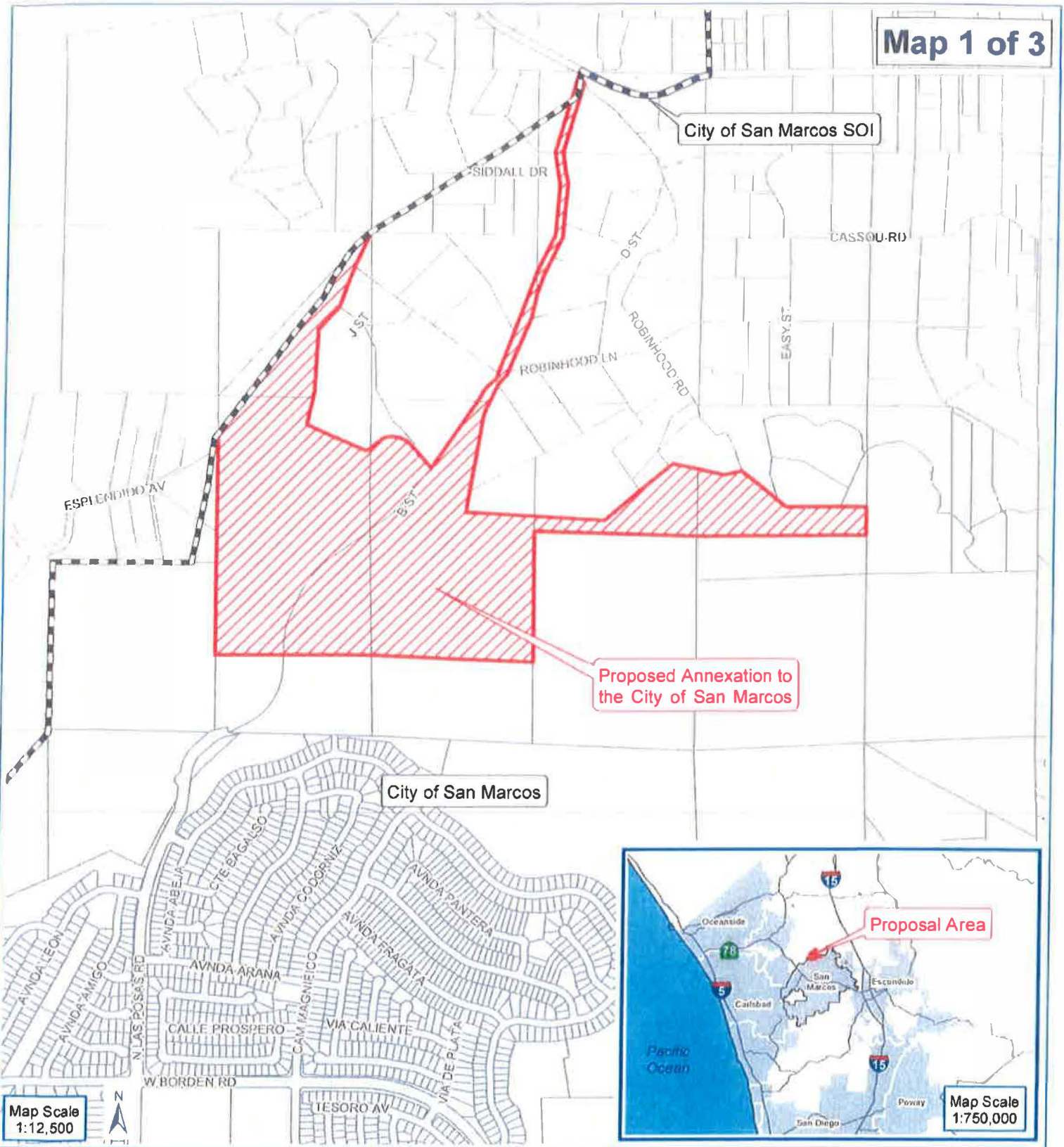
- City of San Marcos | Jim Griffin, City Manager
- County of San Diego | County Service Area No. 135 (Regional Communications); Department of Planning and Development Services; Auditor/Property Tax Services; Assessor/Mapping Division; San Diego County Street Lighting District; San Diego County Flood Control District; Bonsall Community Sponsor Group; Supervisor Desmond
- Special Districts | Vallecitos Water District; Vista Irrigation District; San Marcos Fire Protection District; Vista Fire Protection District; North County Cemetery District; Tri-City Healthcare District; Resource Conservation District of Greater San Diego County; San Diego County Water Authority; Metropolitan Water District of Southern California
- School Districts | Vista Unified School District; Palomar Community College District
- Other Agencies/Interested Parties | CCI; U.S. Fish and Wildlife Service; California Department of Fish and Wildlife; U.S. Army Corps of Engineers; Email Distribution List

**V. Review and Comment**

All interested agencies and related stakeholders are invited to review and submit comments on the proposal – including any requested terms – by **Tuesday, March 26, 2019**. Comments should be directed to LAFCO Chief Analyst Robert Barry at [robert.barry@sdcountry.ca.gov](mailto:robert.barry@sdcountry.ca.gov).

**Attachments:**




- 1) Vicinity Map
- 2) Proposal Materials



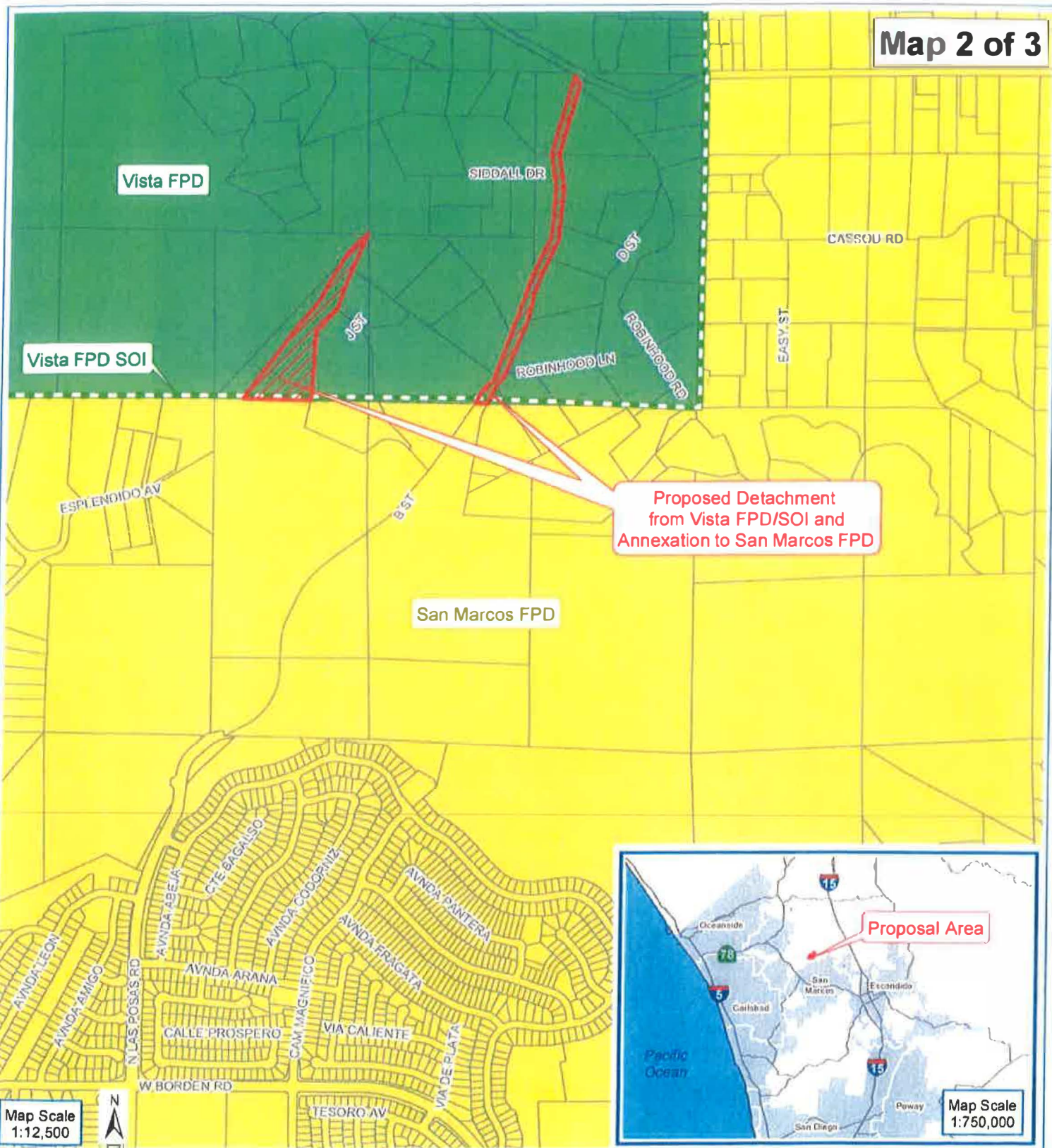
--Illustration Purposes Only--

**MAP 1: City of San Marcos and Sphere of Influence**

SA17-07 PROPOSED "SAN MARCOS HIGHLANDS REORGANIZATION"  
 RO17-07

-  Proposal Area
-  City of San Marcos
-  San Marcos SOI

SOI = Sphere of Influence

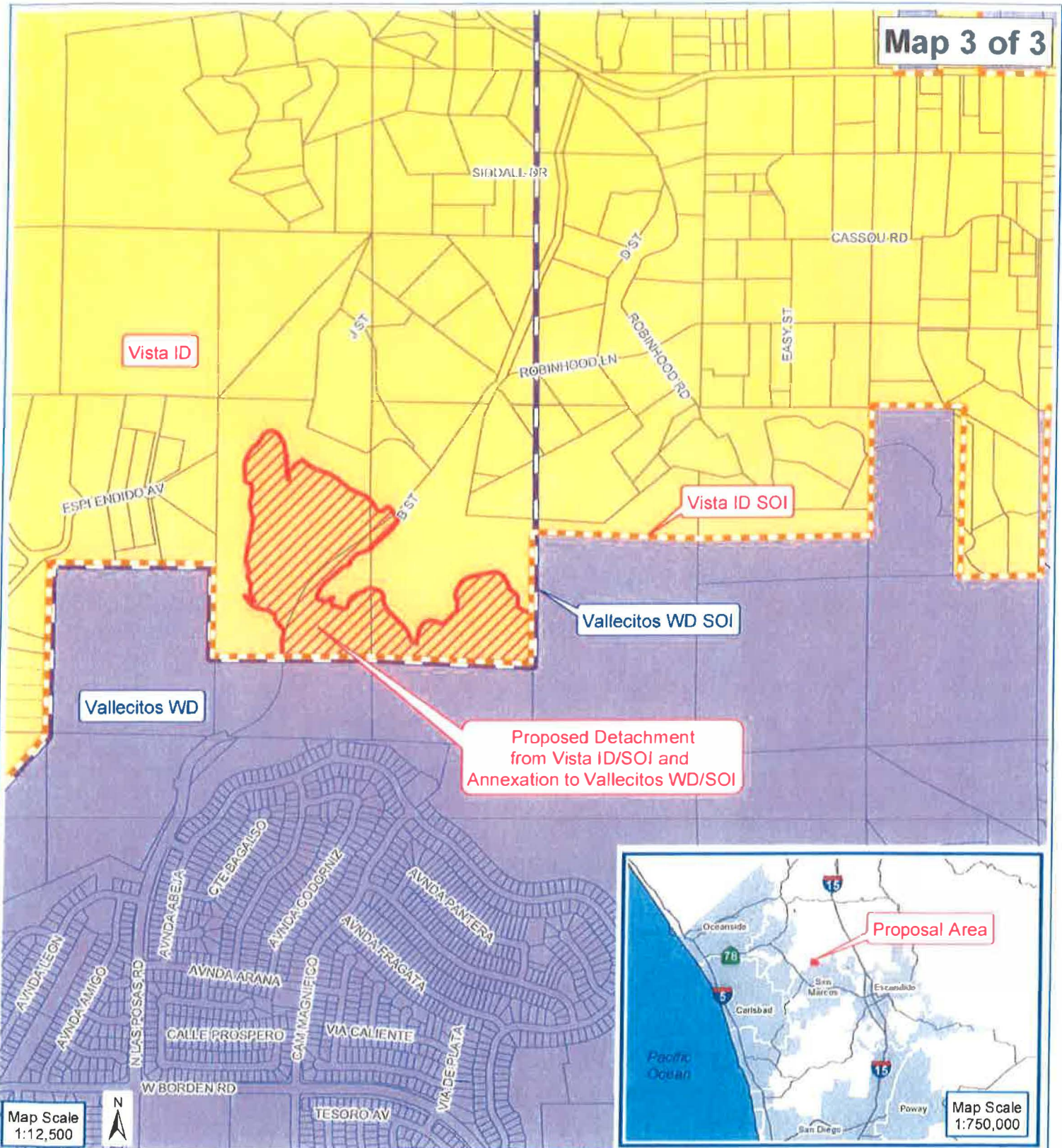


--Illustration Purposes Only--

**MAP 2: Vista FPD/SOI and San Marcos FPD**

SA17-07 PROPOSED "SAN MARCOS HIGHLANDS REORGANIZATION"  
 RO17-07

-  Proposal Area
-  Vista FPD
-  Vista FPD SOI
-  San Marcos FPD
- SOI = Sphere of Influence



Map Scale  
1:12,500



Map Scale  
1:750,000

--Illustration Purposes Only--

**MAP 3: Vista ID/SOI and Vallecitos WD/SOI**

SA17-07 PROPOSED "SAN MARCOS HIGHLANDS REORGANIZATION"  
RO17-07

- Proposal Area
- Vista ID
- Vista ID SOI
- Vallecitos WD
- Vallecitos WD SOI
- SOI = Sphere of Influence

RESOLUTION NO. 19-XX

RESOLUTION OF THE BOARD OF DIRECTORS OF  
VISTA IRRIGATION DISTRICT

SETTING THE TERMS AND CONDITIONS OF DETACHMENT FOR  
SAN MARCOS HIGHLANDS REORGANIZATION

APNs 184-101-14, 184-240-32 &33, and 184-241-05 & 06; LN 2013-009;  
CF 500-370; LAFCO RO17-07; DIV NO 5

WHEREAS, a petition was submitted by the property owners to the San Diego Local Agency Formation Commission (LAFCO), the lead agency, for a reorganization of territory, including the detachment of 45.22 gross acres from the Vista Irrigation District (District) and annexation to Vallecitos Water District (Vallecitos) for water and sewer service; and

WHEREAS, LAFCO has requested terms and conditions of detachment for the portions of parcels consisting of approximately 45.22 gross acres which will be included and developed into 187 single-family residences.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Vista Irrigation District that this detachment is conditioned upon the following:

1. Payment of the District administration fee of \$2,234.
2. Completion of annexation procedures with Vallecitos prior to final detachment with the District.

BE IT FURTHER RESOLVED that compliance with the above terms and conditions shall be completed prior to adoption by LAFCO of the finalizing resolution ordering the detachment.

PASSED AND ADOPTED by the following roll call vote of the Board of Directors for the Vista Irrigation District this 18<sup>th</sup> day of September 2019.

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

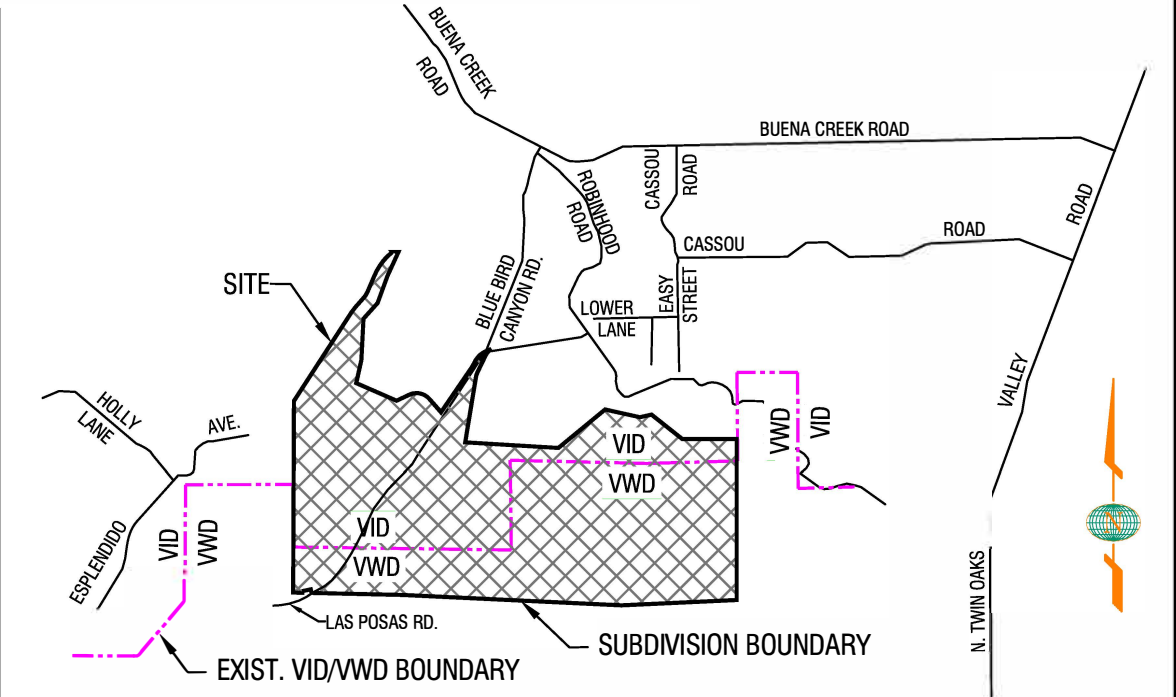
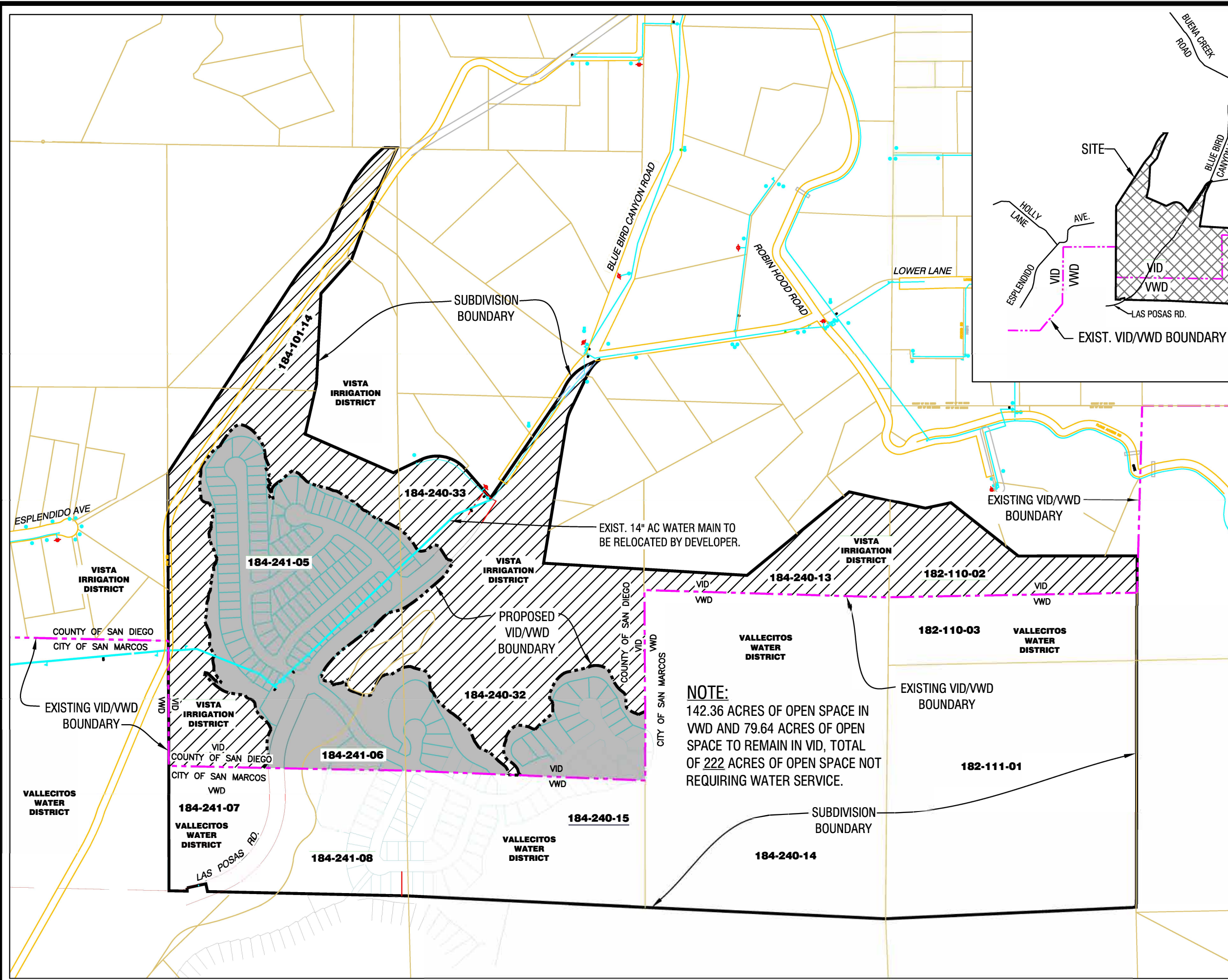
---

Jo MacKenzie, President

ATTEST:

---

Lisa R. Soto, Secretary  
Board of Directors  
VISTA IRRIGATION DISTRICT



**VICINITY MAP**  
NO SCALE

**LEGEND**

- ~44.06 ACRES TO BE DETACHED FROM VID AND ANNEXED TO VWD.
- ~79.64 ACRES TO REMAIN IN VID. (OPEN SPACE-NO WATER SERVICE)
- SUBDIVISION BOUNDARY.
- EXISTING VID/VWD BOUNDARY.
- PROPOSED VID/VWD BOUNDARY.
- EXISTING WATER MAIN

**OWNER:**  
 DIVERSIFIED PROJECTS, L.L.C.  
 160 INDUSTRIAL ST. SUITE 200  
 SAN MARCOS CA 92078  
 CONTACT: FAROUK KUBBA (760) 471-2365

APNS: 182-110-02, -03, 182-111-01,  
 184-101-14, 184-240-13, -14, -15, -32, -33,  
 184-241-05, -06, -07 & -08.

**NOTE:**  
 142.36 ACRES OF OPEN SPACE IN  
 VWD AND 79.64 ACRES OF OPEN  
 SPACE TO REMAIN IN VID, TOTAL  
 OF 222 ACRES OF OPEN SPACE NOT  
 REQUIRING WATER SERVICE.

**VISTA IRRIGATION DISTRICT  
 SAN MARCOS HIGHLANDS  
 DETACHEMENT**

APN		T.B. 1108-D3	
SCALE: NONE		L.N. 2013-009	
APPD. BY	A.D.	DATE	01/27/17
DRAWN BY	MS	DATE	01/19/17
SHEET	1 OF 1	MAP	K19
REVISED: 2/2/17 Mark Saltz			
PATH: Z:\Engineering\JOBS\LN-Jobs\LN2013\In2013-009\DETACHEMENT\Detachment 1.k1			



## STAFF REPORT

Agenda Item: 9

Board Meeting Date:	September 18, 2019
Prepared By:	Greg Keppler
Reviewed By:	Randy Whitman
Approved By:	Brett Hodgkiss

**SUBJECT:** BUENA CREEK (HB) RESERVOIR REHABILITATION PROJECT

**RECOMMENDATION:** Receive update on the fencing alignment proposed for the Buena Creek (HB) Reservoir Rehabilitation Project.

**PRIOR BOARD ACTION:** On June 19, 2019, the Board authorized the General Manager to enter into a design-build construction contract with Richard Brady & Associates for the Buena Creek (HB) Reservoir Rehabilitation Project in an amount not to exceed \$6,317,331. On August 7, 2019, the Board authorized increasing the total not to exceed amount to \$6,418,831 to include access road paving.

**FISCAL IMPACT:** None.




**SUMMARY:** Upon authorizing the General Manager to enter into a design-build construction contract with Richard Brady & Associates (Brady) for the Buena Creek (HB) Reservoir Rehabilitation Project, the Board requested that staff investigate adding access road paving and property line fencing to the project. After discussing both items, the Board authorized adding access road paving to the scope of the project and leaving fencing as proposed in the original scope of the project (around the perimeter of the facility and paving) to avoid the significantly higher fencing costs, environmental impacts/costs and schedule delays associated with installing fencing at the property line. While the current scope for fencing has not changed, the Board has requested that staff continue to investigate the feasibility of fencing along the eastern property line.

**DETAILED REPORT:** The adjacent property owner to the east of project has a 30-foot wide access easement on the District's property (as shown on the attached figure). Although use of the easement is currently not feasible due to the terrain, the District must still provide access to the property owner, and any fencing across the easement would necessitate the installation of gates to enable access. As a result, parallel fencing along the western easement line would still be required to secure the site. Therefore, staff recommends installing the eastern fence line as proposed in the project scope (around the perimeter of the facility and paving) rather than along the eastern property line.

**ATTACHMENT:** Buena Creek (HB) Reservoir Fencing



# Exhibit - Buena Creek (HB) Reservoir Fencing

-  New Security Fencing
-  Existing Easement Limits and Property Lines
-  Existing Fencing

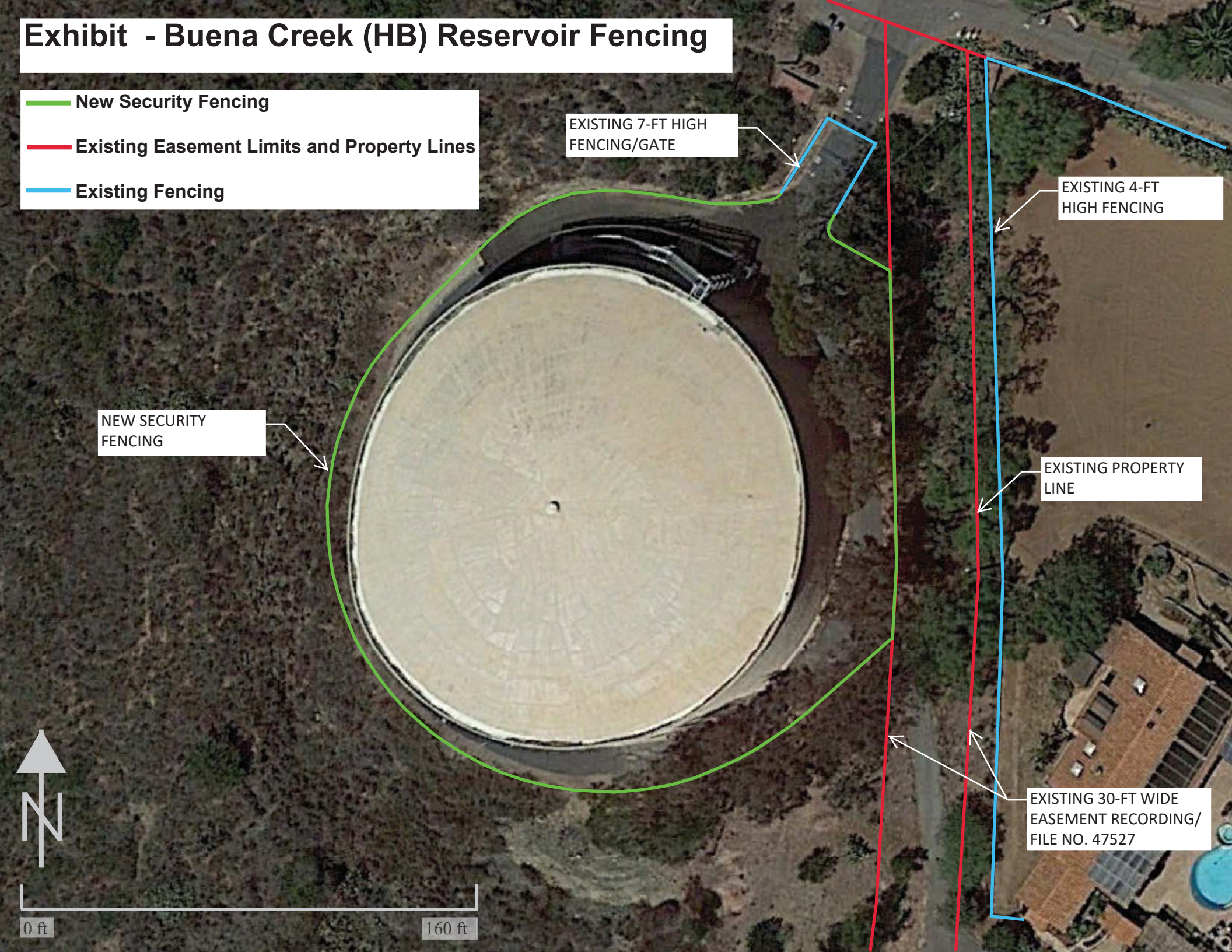
EXISTING 7-FT HIGH FENCING/GATE

EXISTING 4-FT HIGH FENCING

NEW SECURITY FENCING

EXISTING PROPERTY LINE

EXISTING 30-FT WIDE EASEMENT RECORDING/  
FILE NO. 47527





**WARNER RANCH  
COMMITTEE REPORT**

**Agenda Item: 10**

**Board Meeting Date: September 18, 2019**  
**Prepared By: Dirs. Dorey & MacKenzie**

SUBJECT: FERAL PIG MANAGEMENT

RECOMMENDATION: Contribute up to \$10,000 towards feral pig monitoring program for San Diego County.

PRIOR BOARD ACTION: On October 19, 2011, the Board authorized the District to sign the Principles of Understanding for the Inter-Governmental Group of Feral Pig Impacts and authorized a contribution of \$10,000 to support the group's activities. In February 2013, the Warner Ranch Committee recommended contributing an additional \$20,000 towards this effort with an annual contribution contingent on the successful implementation of a coordinated approach to feral pig management. In October 2017, the Warner Ranch Committee recommended and the Board authorized a contribution of \$10,000 towards the feral pig monitoring program contingent upon the balance of the Phase II budget being funded. The Warner Ranch Committee recommended contributing \$10,000 (based on the program having a funding shortfall of \$27,665) towards the current monitoring effort at its meeting on August 20, 2019.

FISCAL IMPACT: Up to \$10,000.

SUMMARY: Since its inception in 2010, the Inter-Governmental Group of Feral Pig Impacts (Pig Group) has made significant progress towards minimizing feral pig impacts within San Diego County (County). The current feral pig population is believed to be limited to a single boar roaming within a range near Descanso. After the Board authorized the District's contribution in 2017, Wildlife Services (a division of the US Department of Agriculture, Animal and Plant Health Inspection Service) increased their pig management efforts, delaying the need for contributions to the pig monitoring effort.

In spring 2019, the feral pig mitigation budget for Wildlife Services ran out. Researchers with San Diego State University (SDSU) have put together a budget (attached) to continue monitoring for feral pig within the County and are requesting funding from members of the Pig Group. The Pig Group is ready to undertake a limited pig monitoring program, which, with recent contributions, is presently about 95% funded.

DETAILED REPORT: On March 7, 2012, the District, with the support and assistance of Wildlife Services, successfully trapped and removed 30 feral pigs from the Warner Ranch. Since that time, while the District has observed no pig sign on the Warner Ranch, the District has continued to participate in countywide efforts to eradicate feral pigs.

The current effort is focused on monitoring to detect or confirm the absence of feral pig in a monitoring network throughout the County and to establish a protocol for responding to new sightings of feral pig. The monitoring program budget is \$72,665. SDSU has confirmed that \$45,000 of previously committed funds (from San Diego Association of Governments and City of San Diego) are available, and the California Department of Fish and Wildlife has recently committed to contribute a scientific aide (in-kind contribution) towards the effort, leaving about \$2,665 of the budget that still needs to be funded. Any excess funds will be used to enhance the pig monitoring camera network or extend the program duration.

ATTACHMENTS: Feral Pig Monitoring Budget  
Pig Monitoring Cameras map

## Revised Limited 1-yr Budget – Feral pig monitoring

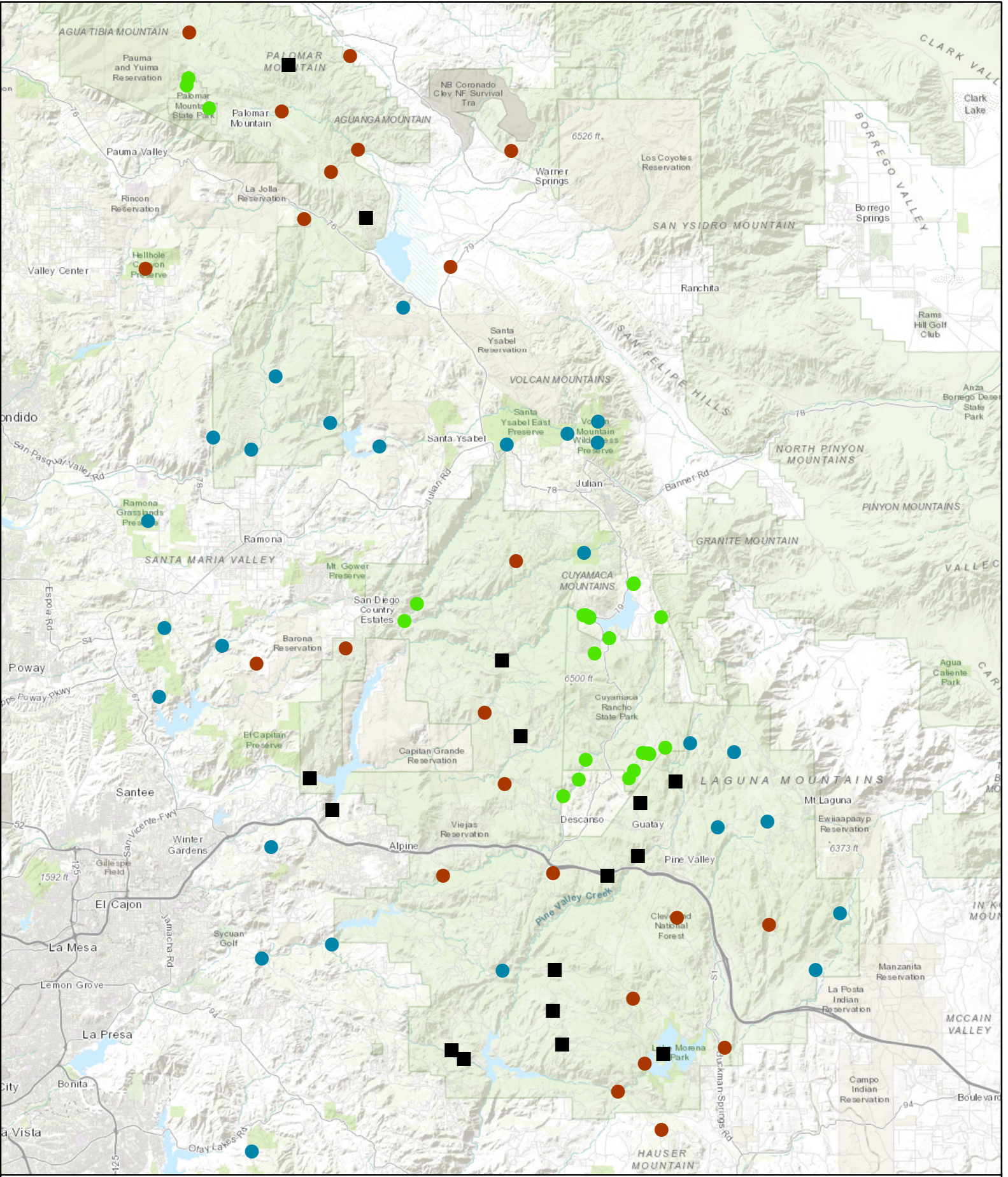
	Annual
Vehicle rental	\$ 9,600.00
Fuel	\$ 6,000.00
Field technician - Salary	\$ 24,000.00
Fringe benefits	\$ 6,000.00
PI - Salary	\$ 8,320.00
Fringe benefits	\$ 3,750.00
<i>Subtotal</i>	<i>\$ 57,670.00</i>
<i>Overhead</i>	<i>\$ 14,995.00</i>
<b>Total</b>	<b>\$ 72,665.00</b>

\*\*Currently ~\$45,000 available in funds at SDSU for feral pig monitoring, leaving a ~\$27,650 shortfall to cover.

- To cover this shortfall, we are seeking contributions for field-based monitoring work from:
  - The San Diego River Conservancy in the amount of \$15,000
  - VID in the amount of \$10,000
  - CDFW for in-kind support of a Scientific Aide
- Funding support above the shortfall (including the CDFW support for a Scientific Aide) will go towards expanding monitoring with additional camera stations

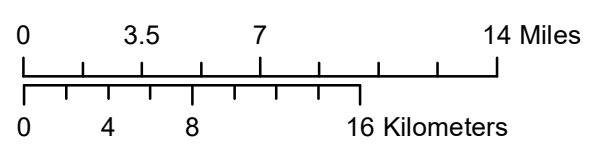
### Assumptions for monitoring program with a budget of \$72,665

- No rotating cameras
- Centralize existing camera network
- Monitoring of 24 SDSU cameras, 16 WS cameras, and addition of ~20 new cameras
- Monthly camera checks
- Use of rental vehicle (SDSURF has limitation on rental agreement that restricts rental of 4x4 vehicles)
- Few/no cameras requiring 4x4 access
- 50% time for technician
  
- **CDFW has recently confirmed (as of August 2019) that they will be able to provide support for a Scientific Aide who will be able to provide field and data management support for monitoring up to 32 hours per week through June 2020. The approximate value of this in-kind contribution is \$25,000**



### Pig Monitoring Cameras

- Wildlife Services
- SDSU/CDFW
- State Parks
- To be added - 2019/2020





## STAFF REPORT

Agenda Item: 11

**Board Meeting Date:** September 18, 2019  
**Prepared By:** Lisa Soto  
**Approved By:** Brett Hodgkiss

**SUBJECT:** NOMINATIONS FOR THE SAN DIEGO LOCAL AGENCY FORMATION COMMISSION SPECIAL DISTRICTS ADVISORY COMMITTEE

**RECOMMENDATION:** Consider call for nominations to the San Diego Local Agency Formation Commission (LAFCO) Special Districts Advisory Committee.

**PRIOR BOARD ACTION:** At its September 2, 2015 meeting, the Board declined making a nomination for the San Diego LAFCO Special Districts Advisory Committee.

**FISCAL IMPACT:** None by this action.

**SUMMARY:** San Diego LAFCO is soliciting nominations for eight positions on the Special Districts Advisory Committee (SDAC). Members of the SDAC may be either a district elected or appointed officer, or a staff member, but may not be a member on San Diego LAFCO. The purpose of the SDAC is to provide advice to San Diego LAFCO on jurisdictional issues. Director MacKenzie is currently a Regular Special District Member and Chair of San Diego LAFCO.

**DETAILED REPORT:** The SDAC consists of 16 members that serve four-year terms. The number of members on the SDAC representing the same agency is limited to one; however, it is allowable for one agency to have both a regular or alternate district member and a SDAC member. Therefore, the District is eligible to make one nomination to the SDAC.

A Nomination Form and resume (limit two pages) indicating the candidate's District and LAFCO experience must be submitted to San Diego LAFCO by 5:00 PM on September 23, 2019. Following the nomination deadline, it is anticipated that a candidates' forum will be held in conjunction with the California Special Districts Association Quarterly Dinner.

**ATTACHMENTS:** LAFCO Call for Nominations dated August 12, 2019  
Nomination Form

AUG 13 2019

VISTA IRRIG. DIST.



**San Diego County**  
**Local Agency Formation Commission**  
 Regional Service Planning | Subdivision of the State of California

August 12, 2019

**TO:** Independent Special Districts in San Diego County

**FROM:** Tamaron Lockett, Executive Assistant

**SUBJECT:** **Call for Nominations | San Diego Local Agency Formation Commission Special Districts Advisory Committee**

This notice serves as a call to nominations pursuant to Government Code Section 56332(1) to solicit eight special districts members to serve on the Special Districts Advisory Committee.

The advisory committee consists of 16 members that serve four-year terms. Candidates' eligibility for nomination to LAFCO's advisory committee: (1) may be either a district elected or appointed officer and a staff member; and (2) the number of candidates representing the same agency shall be limited to one. The new term of the advisory committee member expires October 2023. The eight incumbent's terms expire as follows:

Term expire	Incumbent	District
October 2019	Jack Bebee	Fallbrook Public Utility District
October 2019	Fred Cox	Rancho Santa Fe Fire Protection District
October 2019	Tom Kennedy	Rainbow Municipal Water District
October 2019	Tom Pocklington	Bonita-Sunnyside Fire Protection District
October 2019	Mark Robak	Otay Water District
October 2019	Greg Thomas	Rincon del Diablo Municipal Water District
October 2019	Robert Thomas	Pomerado Cemetery District
October 2019	Kimberly Thorner	Olivenhain Municipal Water District

State law specifies only the presiding officer or their alternate as designated by the governing board must sign the nomination form. Attached is nomination form (**Attachment A**).

**Administration**

Keene Simonds, Executive Officer  
 County Operations Center  
 9335 Hazard Way, Suite 200  
 San Diego, California 92123  
 T 858.614.7755 F 858.614.7766  
[www.sdlafco.org](http://www.sdlafco.org)

Jim Desmond  
 County of San Diego

Dianne Jacob, Vice Chair  
 County of San Diego

Greg Cox, Alternate  
 County of San Diego

Mary Casillas Salas  
 City of Chula Vista

Bill Wells  
 City of El Cajon

Serge Dedina, Alternate  
 City of Imperial Beach

Mark Kersey  
 City of San Diego

Chris Cate, Alternate  
 City of San Diego

Jo MacKenzie, Chair  
 Vista Irrigation

Barry Willis  
 Alpine Fire Protection

Erin Lump, Alternate  
 Rincon del Diablo MWD

Andy Vanderlaan  
 General Public

Harry Mathis, Alternate  
 General Public

**San Diego LAFCO**

August 12, 2019

Call to nominations | Special District Advisory Committee

- Nominations and a limited **two-page** resume indicating the candidate's District and LAFCO experience must be returned to San Diego LAFCO **no later** than 5:00 p.m. on **Monday, September 23, 2019**. Nominations received after this deadline will be invalid.
- Nominations and resumes may be submitted by mail, courier, hand delivered to the San Diego Officer at 9335 Hazard Way, Suite 200, San Diego, CA 92123 or via email to [tamaron.luckett@sdcounty.ca.gov](mailto:tamaron.luckett@sdcounty.ca.gov), if necessary to meet the submission deadline, but the original form must be submitted.

After nominations and resumes are received it is anticipated a candidates' forum will be held in conjunction with the California Special Districts Association Quarterly Dinner with confirmation being provided under separate/future cover. Should you have any questions, please contact me at (858) 614-7755.

Respectfully,

Tamaron Luckett  
Executive Assistant

Attachment:

- a) Nomination Form

**ATTACHMENT A**

**NOMINATION OF THE SPECIAL DISTRICT REPRESENTATIVES  
FOR THE SAN DIEGO LOCAL AGENCY FORMATION COMMISSION  
SPECIAL DISTRICTS ADVISORY COMMITTEE**

The \_\_\_\_\_ is pleased to nominate \_\_\_\_\_ as a  
(Name of Independent Special District) (Name of Candidate)

Candidate for the San Diego Local Agency Formation Commission as a special district advisory committee member.

As presiding officer or his/her delegated alternate as provided by the governing board, I hereby certify that:

- The nominee is either a district elected or appointed officer and a staff member.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Print Title)

**PLEASE ATTACH RESUME FOR NOMINEE**

- Limit two pages
- Must be submitted with Nomination Form





**Agenda Item: 12**

**STAFF REPORT**

**Board Meeting Date: September 18, 2019**  
**Prepared By: Brett Hodgkiss**

**SUBJECT:** MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY

**SUMMARY:** Informational report by staff and directors concerning the San Diego County Water Authority. No action will be required.



## **STAFF REPORT**

**Agenda Item: 13.A**

<b>Board Meeting Date:</b>	<b>September 18, 2019</b>
<b>Prepared By:</b>	<b>Lisa Soto</b>
<b>Approved By:</b>	<b>Brett Hodgkiss</b>

**SUBJECT:** REPORTS ON MEETINGS AND EVENTS ATTENDED BY DIRECTORS

**SUMMARY:** Directors will present brief reports on meetings and events attended since the last Board meeting.



**STAFF REPORT**

**Agenda Item: 13.B**

**Board Meeting Date: September 18, 2019**  
**Prepared By: Lisa Soto**  
**Approved By: Brett Hodgkiss**

**SUBJECT:** SCHEDULE OF UPCOMING MEETINGS AND EVENTS

**SUMMARY:** The following is a listing of upcoming meetings and events. Requests to attend any of the following events should be made during this agenda item.

	<b>SCHEDULE OF UPCOMING MEETINGS AND EVENTS</b>	<b>ATTENDEES</b>
<b>1</b>	<b>CSDA Annual Conference</b> <i>Sept. 25-28, 2019 – Anaheim Marriott</i> <i>Registration deadline: 9/25/19</i>	MacKenzie (R, H) Sanchez (R, H)
<b>2</b>	<b>Northern California Tour</b> (Water Education Foundation) <i>Oct. 2-4, 2019 – Begins and ends at the Sacramento Airport</i> <i>Reservation deadline: 9/27/19</i>	
<b>3 *</b>	<b>Council of Water Utilities Meeting</b> <i>Oct. 15, 2019 – The Butcher Shop Steakhouse, Kearny Mesa</i> <i>Reservation deadline: 10/10/19</i>	
<b>4</b>	<b>ACWA Regulatory Summit</b> <i>Oct. 17, 2019 – Hilton Sacramento Arden West, Sacramento</i> <i>Reservation deadline: 10/11/19</i>	
<b>5</b>	<b>Legislative Round-Up Webinar</b> (CSDA) <i>Oct. 31, 2019 -10:00 a.m. – 12:00 p.m.</i> <i>Registration deadline: 10/24/19</i>	
<b>6</b>	<b>Sexual Harassment Prevention Training AB 1661</b> <i>Nov. 4, 2019 – 2:00 p.m. – 4:00 p.m., VID Board Room</i> <i>Reservation deadline: None</i>	Miller (R) Vásquez (R) Dorey (R) Sanchez (R) MacKenzie (R)
<b>7</b>	<b>Central Coast Tour</b> (Water Education Foundation) <i>Nov. 6-7, 2019 – Begins and ends in San Jose</i> <i>Reservation deadline: 10/7/19</i>	
<b>8 *</b>	<b>Council of Water Utilities Meeting</b> <i>Nov. 19, 2019 – The Butcher Shop Steakhouse, Kearny Mesa</i> <i>Reservation deadline: 11/14/19</i>	
<b>9 *</b>	<b>CSDA Quarterly Dinner Meeting</b> <i>Nov. 21, 2019 – 6:00-9:00 p.m. – The Butcher Shop Steakhouse, Kearny Mesa</i> <i>Reservation deadline: 11/14/19</i>	MacKenzie
<b>10</b>	<b>ACWA Fall Conference</b> <i>Dec. 3-6, 2019 – Manchester Grand Hyatt, San Diego</i> <i>Registration deadline: 11/8/19</i>	MacKenzie (R, H) Dorey (R, H) Miller (R, H) Sanchez (R, H) Vásquez (R, H)
<b>11</b>	<b>Colorado River Water Users Association Conference</b> (CRWUA) <i>Dec. 11-13, 2019 – Caesars Palace, Las Vegas</i> <i>Registration deadline: 11/24/19</i>	Vásquez (T)
<b>12</b>	<b>ACWA Spring Conference</b> <i>May 5-8, 2020 – Monterey</i> <i>Registration deadline: TBD</i>	

	<b>SCHEDULE OF UPCOMING MEETINGS AND EVENTS</b>	<b>ATTENDEES</b>
<b>13</b>	<b>Special Districts Legislative Days (CSDA)</b> <i>May 19-20, 2020 – Sheraton Grand Sacramento</i> <i>Registration deadline: TBD</i>	
<b>14</b>	<b>CSDA Annual Conference</b> <i>August 24-27, 2020 – Palm Springs</i> <i>Registration deadline: TBD</i>	
<b>15</b>	<b>ACWA Fall Conference</b> <i>Dec. 1-4, 2020 – Indian Wells</i> <i>Registration deadline: TBD</i>	

\* Non-per diem meeting except when serving as an officer of the organization

The following abbreviations indicate arrangements that have been made by staff:

**R**=Registration; **H**=Hotel; **A**=Airline; **S**=Shuttle; **C**=Car; **T**=Tentative



**STAFF REPORT**

**Board Meeting Date: September 18, 2019**  
**Prepared By: Lisa Soto**

**SUBJECT:** ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES

**SUMMARY:** This item is placed on the agenda to enable the Board to identify and schedule future items for discussion at upcoming Board meetings and/or identify press release opportunities.

*Staff-generated list of tentative items for future agendas:*

- Edgehill (E) Reservoir and Pump Station Project update
- Fees and charges other than water rates (after Fiscal Policy Committee)
- Triennial Public Health Goal report
- General Manager Performance Evaluation



**Agenda Item: 15**

**STAFF REPORT**

**Board Meeting Date: September 18, 2019**  
**Prepared By: Lisa Soto**

SUBJECT: COMMENTS BY DIRECTORS

SUMMARY: This item is placed on the agenda to enable individual Board members to convey information to the Board and the public not requiring discussion or action.



**Agenda Item: 16**

**STAFF REPORT**

**Board Meeting Date: September 18, 2019**  
**Prepared By: Brett Hodgkiss**

SUBJECT: COMMENTS BY GENERAL COUNSEL

SUMMARY: Informational report by the General Counsel on items not requiring discussion or action.



**Agenda Item: 17**

**STAFF REPORT**

**Board Meeting Date: September 18, 2019**  
**Prepared By: Brett Hodgkiss**

SUBJECT: COMMENTS BY GENERAL MANAGER

SUMMARY: Informational report by the General Manager on items not requiring discussion or action.