



METER SERVICES TECHNICIAN

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| SALARY | \$36.74 - \$44.66 Hourly \$76,428 - \$92,899 Annually |
| LOCATION | Vista Irrigation District Headquarters (in-person) |
| DEPARTMENT | Facilities |
| CLOSING DATE | Open Until Filled |

Overview of Responsibilities:

Under the general direction of the Facilities Supervisor, installs, replaces, cleans, reads and tests all sizes and types of water meters. Performs routine work without supervision. As a condition of employment, this position is required to standby and work as an emergency crew (duty) person on a rotating basis covering nights, holidays and weekends. Applies all standard safety practices.

Essential Functions:

1. Troubleshoots, disassembles, cleans, inspects, and tests water meters for accuracy in accordance with American Water Works Association standards.
2. Schedules and carries out a routine preventative maintenance program for large domestic, irrigation, compound, turbine, sonic and magnetic flow meters throughout the District's water system.
3. Investigates and repairs meter leaks including changing gaskets, curb-stops, customer valves, meter boxes and lids. Performs soldering and minor welding.
4. Conducts product testing of new factory meters to ensure they meet performance standards.
5. Instructs, trains and oversees work by personnel learning to install, replace and test meters and performing other related tasks.
6. Performs and assists with facility locations and leak detection using electronic equipment.
7. Maintains shop inventory of meters and meter appurtenances.
8. Investigates customer inquiries regarding meter accuracy, water flow and pressure. Conducts field flow testing to determine meter accuracy.
9. Operates a computer utilizing spreadsheet, word processing and other types of software to produce documents and reports.

10. Installs, reads and moves construction meters and backflow devices on an as needed basis; maintains all associated documentation.
11. Assists with water distribution related tasks such as emergency and scheduled shutdowns, including notifying customers and other affected parties and/or agencies and ensuring District compliance with its National Pollutant Discharge Elimination System permit. Investigates, troubleshoots and reports leaks in the water distribution system.
12. Standby and work as an emergency crew (duty) person on a rotating basis covering nights, holidays and weekends. Emergency crew personnel are required to be able to report to the District's headquarters facility within 45 minutes. Employees on standby may not consume alcoholic beverages or be under the influence of controlled substances, as described in the District's Personnel Policies Manual.
13. Performs preventative, corrective and landscape maintenance functions in and around pump stations, reservoirs and other District facilities.
14. Ensures safe work conditions by following District safety guidelines and safety-related directives, including but not limited to, using personal protective equipment as directed, operating District vehicles and equipment in a safe manner, and following District safety policies outlined in the Safe Work Practices manual.
15. Performs related work as assigned.

Qualifications:

1. Education and experience equivalent to graduation from high school. Must have two years of experience in water meter and meter appurtenance testing, installation and repair. One year of meter experience can be substituted by one year of experience specific to water main installation or repair. Experience in inventory control and work scheduling is desired.
2. Must have a valid California driver's license and be acceptable to the District's automobile liability insurance carrier.
3. Must possess a Water Distribution Operator D2 certification administered by the California Operator Certification program.
4. Must have the ability to establish and maintain effective working relations with other personnel and promote good relations with the public.
5. Must pass fit testing for an air purifying respirator.

Benefits Package (it includes but is not limited to):

- **Health:** Medical (employee and dependents); Dental and Vision (employee and dependents – employee contribution required)
- **Retirement/Pension:** Participation in the California Public Employees Retirement System (employee contribution required)
- **Paid Leave:** 15 days of vacation and seven days of sick leave earned in the first year
- **Holidays:** 13 paid holidays
- **Life Insurance** (two times annual salary)
- **Deferred compensation match**
- **Education reimbursement:** up to \$3,200 for qualifying coursework after one-year probationary period
- **Pre-tax spending accounts** for medical and dependent care.
- **Alternative work schedule** (every other Friday off - optional).

Additional Position Information:

The Meter Services Technician is a non-exempt position and eligible for overtime compensation under the Fair Labor Standards Act and in accordance with District policy.

About us:

Vista Irrigation District (District) is a public water agency located in northern San Diego County. Established in 1923, the District provides water service to about 29,000 customers and over 135,000 people living and working in the City of Vista and portions of the cities of Escondido, Oceanside, San Marcos and unincorporated areas of the county. The District receives local water from Lake Henshaw, which it owns, imported water from northern California and the Colorado River via the San Diego County Water Authority (Water Authority) and the Metropolitan Water District of Southern California and desalinated seawater from the Claude “Bud” Lewis Carlsbad Desalination Plant via the Water Authority. The District currently employs 87 people.

The District is “an equal opportunity employer” and will consider reasonably accommodating qualified disabled persons. Reasonable accommodation can include, but are not limited to, changing job duties, changing the work shifts, accommodating schedules, relocating the work area, and providing mechanical or electrical aids.

About the Recruitment Process:

The most appropriately qualified applicants will be invited to continue in the selection process which may consist of competency testing (including a practical exam), a written exercise and oral interviews by District personnel or qualified individuals from other public agencies or any combination thereof. The District expressly reserves the right to change the selection process in order to identify the most qualified candidates as required by federal and state law.

To help streamline the application and hiring process, we have implemented recruiting software. All applicants will apply via our website at www.vidwater.org under the “Careers” tab. We will no longer accept paper applications. You will need to upload your resume and cover letter on the application portal.

The provisions of this announcement do not constitute an expressed or implied contract, and any provisions contained herein may be modified or revoked without notice.

Job offers are contingent upon a pre-employment criminal background check, medical examination and drug testing.