



AGENDA
REGULAR MEETING OF THE BOARD OF DIRECTORS
WEDNESDAY, SEPTEMBER 8, 2021 - 9:00 AM
1391 Engineer Street, Vista, CA 92081
Phone: (760) 597-3100

COVID-19 MEETING PROCEDURES
NOTICE FOR PARTICIPATION

On June 11, 2021, Governor Newsom issued Executive Orders (N-07-21 and N-08-21) rescinding the Stay-at-Home Order as well as the risk-based framework for reopening the economy, including the Blueprint for a Safer Economy, and leaving other COVID-19 related provisions, including those governing public meetings, in place. Specifically, Executive Order N-08-21, paragraph 42, permits public agencies to continue to conduct public meetings via teleconferencing and make them accessible telephonically or otherwise electronically to all members of the public and to members of the legislative body through September 30, 2021. This permits the District to offer participation in its Board of Directors' meeting in "hybrid" fashion as may be most convenient for the public. Members of the public may participate in Vista Irrigation District public meetings in-person, observing California Department of Public Health (CDPH) COVID-19 related guidance, or if they prefer, via teleconferencing.

Members of the public attending the meeting in person must comply with CDPH Guidance for the Use of Face Coverings, including the requirement that unvaccinated individuals wear face coverings indoors. Vista Irrigation District has posted information regarding face-covering requirements at the entrance to its facility; by entering the premises without wearing a face covering, individuals are deemed to have self-attested to being vaccinated or to have met face covering exemption requirements.

Members of the public may also participate through Vista Irrigation District's teleconferencing line. The telephone number and applicable pass code for such participation is as follows: Phone (877) 873-8018; Pass Code 474698#.

Vista Irrigation District's teleconferencing line capacity is limited and not all parties who wish to participate through this method may be able to do so. Telephone participants are asked to place calls to this line at or before the scheduled start time of the meeting, so the District staff can organize order of speakers and assure the ability of all who wish to participate. Please also note telephone or data charges from your carrier may apply to your use of this option.

To maintain orderliness in proceedings, telephone participants will be asked to identify themselves, their address, and the item on the agenda they wish to address. Telephone participants are asked to limit background noise during telephonic participation (with muting features, if available) and to maintain proper decorum suitable to the conduct of public meetings at all times. Telephone participants may not speak until the appropriate time on the agenda and only when recognized by the Board President.

Members of the public may also address the Board of Directors by email; however, such email communication must be received at or before the time of the commencement of the meeting. The email address to use for such communications is as follows: BoardSecretary@vidwater.org.

Please also be advised that one or more members of the Vista Irrigation District Board of Directors or staff may participate in this meeting by teleconference or other digital means consistent with Executive Order N-08-21.

In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in the Board meeting telephonically, please contact the Board Secretary during regular business hours at (760) 597-3128. Notification received 48 hours before the meeting will assist Vista Irrigation District in making reasonable accommodations.



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Phone: (760) 597-3100

1. CALL TO ORDER

2. ROLL CALL – DETERMINATION OF QUORUM

3. PLEDGE OF ALLEGIANCE

4. CONSIDER APPROVAL OF AGENDA

In the case of an emergency, items may be added to the Agenda by a majority vote of the Board of Directors. An emergency is defined as a work stoppage, a crippling disaster, or other activity that severely imperils public health, safety, or both. Also, items that arise after the posting of the Agenda may be added by a 2/3 vote of the Board. Items on the agenda may be taken out of sequential order as their priority is determined by the Board of Directors. The Board may take action on any item appearing on the agenda.

5. ORAL COMMUNICATIONS

Members of the public may address the Board on items not appearing on the posted agenda, which are within the subject matter jurisdiction of the Board. Speakers are asked to limit their comments to five (5) minutes; the total time allowable for all public comment on items not appearing on the agenda at any one meeting may be limited. Comments on items listed on the agenda will be taken before or during discussion of the agenda item. Members of the public desiring to address the Board are asked to complete a speaker's slip available on the table near the entrance of the Boardroom and present it to the Board Secretary prior to the meeting.

6. CONSENT CALENDAR

Any member of the Board, staff or public may request that items from the Consent Calendar be removed for discussion. Items so removed shall be acted upon separately immediately following approval of items remaining on the Consent Calendar.

A. Annual contract for paving services

Recommendation: Authorize the General Manager to enter into an agreement with Joe's Paving, Inc. to provide paving services on District projects for Fiscal Year 2022 in an amount not to exceed \$600,000.

B. Minutes of the Board of Directors meetings on August 18 and 24, 2021

Recommendation: Approval of draft minutes.

C. Ratification of check disbursements

Recommendation: Adopt a resolution ratifying checks numbered 67482 through 67651 in the amount of \$758,317.55 pursuant to the cash disbursement report detailing expenditures.

7. DIVISION REPORTS

Informational reports by Engineering, Water Resources, Administration, Operations and Field Services Divisions concerning District operations and activities.

8. REQUEST FOR PROPOSAL FOR GENERAL COUNSEL SERVICES

Recommendation: Authorize the General Manager to send the Request for Proposal for General Counsel services to the firms listed.

9. **ASSOCIATION OF CALIFORNIA WATER AGENCIES REGION 10 ELECTION FOR 2022-23 TERM**
Recommendation: Cast Vista Irrigation District's ballot in the Association of California Water Agencies Region 10 election for the 2022-23 term.
10. **REQUEST FOR RESOLUTION SUPPORTING NOMINATION OF PAMELA TOBIN FOR ASSOCIATION OF CALIFORNIA WATER AGENCIES PRESIDENT**
Recommendation: Consider adopting a resolution of support for the nomination of Pamela Tobin, Vice President of the Association of California Water Agencies (ACWA), as a candidate for the office of President of ACWA.
11. **MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY**
Informational report by staff and directors concerning the San Diego County Water Authority.
12. **MEETINGS AND EVENTS**
 - A. *Reports on meetings and events attended by Directors*
 - B. *Schedule of upcoming meetings and events*
13. **ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES**
This item is placed on the agenda to enable the Board to identify and schedule future items for discussion at upcoming Board meetings and/or identify press release opportunities.
14. **COMMENTS BY DIRECTORS**
This item is placed on the agenda to enable individual Board members to convey information to the Board and the public not requiring discussion or action.
15. **COMMENTS BY GENERAL MANAGER**
Informational report by the General Manager on items not requiring discussion or action.
16. **CLOSED SESSION: LABOR NEGOTIATIONS**
Conference with labor negotiators pursuant to Government Code section 54957.6(a). Agency negotiators: Phil Zamora, Frank Wolinski, and Marlene Kelleher.
17. **ADJOURNMENT**

- *The agenda package and materials related to an agenda item submitted after the packet's distribution to the Board, are available for public review in the lobby of the District office during normal business hours.*
- *Agendas and minutes are available at www.vidwater.org.*
- *VID Board meetings are generally held on the first and third Wednesday of each month.*

AFFIDAVIT OF POSTING

I, Lisa R. Soto, Board Secretary of the Vista Irrigation District, hereby certify that I posted a copy of the foregoing agenda outside the lobby of the District office at 1391 Engineer Street, Vista, California at least 72 hours prior to the meeting, in accordance with Govt. Code Sec. 54954.2(a).

Date: September 2, 2021



 Lisa R. Soto, Board Secretary



Agenda Item: 6

STAFF REPORT

Board Meeting Date: September 8, 2021
Prepared By: Lisa Soto

SUBJECT: CONSENT CALENDAR

- A. Annual contract for paving services
- B. Minutes of the Board of Directors meetings on August 18 and 24, 2021
- C. Ratification of check disbursements



STAFF REPORT

Board Meeting Date: September 8, 2021
Prepared By: Frank Wolinski
Approved By: Brett Hodgkiss

SUBJECT: ANNUAL CONTRACT FOR PAVING SERVICES

RECOMMENDATION: Authorize the General Manager to enter into an agreement with Joe’s Paving, Inc. to provide paving services on District projects for Fiscal Year 2022 in an amount not to exceed \$600,000.

PRIOR BOARD ACTION: On June 16, 2021, the Board authorized the General Manager to enter into an agreement with SealRight Paving, Inc. to provide paving services on District projects for Fiscal Year 2022 in an amount not to exceed \$600,000.

FISCAL IMPACT: This contract is proposed for an amount not to exceed \$600,000.

SUMMARY: SealRight Paving, Inc. (SealRight) has requested to be relieved of their as-needed paving contract as they cannot complete District assigned paving jobs in a timely manner due to staffing issues. In response, staff contacted the next lowest bidder, Joe’s Paving, Inc. (Joe’s Paving), to see if they were available to provide as-needed paving services at the pricing provided during the bidding process; Joe’s Paving indicated that they could provide paving services at the pricing that was submitted on June 1, 2021. As Joe’s Paving unit pricing was very competitive with SealRight’s, staff recommends executing a contract with Joe’s Paving rather than re-bidding this service.

DETAILED REPORT: In May 2021, the District advertised and solicited bids from 10 contractors to perform asphalt repair services for patch paving and mainline replacement projects. Contractors were required to bid on paving in incremental amounts as well as provide pricing for seal coating, striping, signage, curb and berm, and other related services. The District received responsive bids from A.M. Ortega Construction, Inc., Joe’s Paving, LC Paving & Sealing, Inc. and SealRight.

As Joe’s Paving and SealRight submitted overlapping unit costs, staff reviewed previous mainline replacement projects and patch paving invoices. Based on the quantity and type of work typically performed, staff recommended entering into an agreement with SealRight for as-needed paving services. However, as noted in the attached letter, SealRight is unable to provide contracted services and is requesting to be relieved of their obligations under the contract.

From Fiscal Year 2015 through Fiscal Year 2021, Joe’s Paving, Inc. successfully performed final paving for District excavations under an annual contract for patch paving services. Joe’s Paving unit pricing was within two percent of the lowest bid by SealRight. Due to this minimal margin between bid pricing, staff recommends executing a contract Joe’s Paving as the second-lowest bidder versus re-bidding this service.

Annually, the District generates approximately 20,000 square feet of patch paving and requires pavement restoration services for over two miles of trench line to support the mainline replacement program. The Vista Irrigation District boundary includes the City of Vista and portions of the cities of San Marcos, Escondido, Oceanside and unincorporated areas of San Diego County. The contractor will be expected to comply with all paving standards as established under the appropriate governing agency’s requirements.

ATTACHMENTS: SealRight Letter
Bid Summary

SEALRIGHT PAVING, INC.

9053 Olive Dr. Spring Valley, CA 91977

Tel: [\(619\)465-7411](tel:(619)465-7411) Fax: (619)465-7490

Estimating@sealrightpavinginc.com Lic: # 364113

Tuesday, August 10, 2021

To: Vista Irrigation District
c/o Frank Wolinski
1391 Engineer St.
Vista, CA 92081

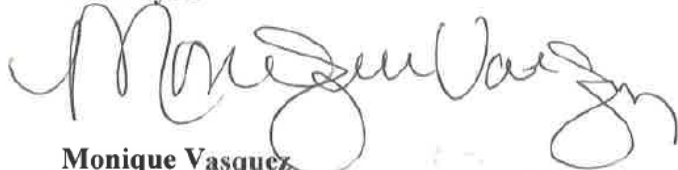
From: SealRight Paving, Inc.
9053 Olive Dr.
Spring Valley, CA 91977

RE: AC Paving Services FY 2022 Annual Contract

Please consider this Letter as Notice that SealRight Paving, Inc. is waiving the awarded Annual AC Paving Services FY 2022 Contract. We no longer have the Manpower to complete the noted contract in a timely manner as required.

I apologize for any inconvenience this may have caused, as this was an unforeseen occurrence and believe the lack of Manpower is related to the Corona Virus pandemic.

Thank you



Monique Vasquez
Vice President
SealRight Paving, Inc.

BID SUMMARY
Annual Paving Contract

Asphalt Base Paving (Patch Paving)						
Item		Joe's Paving	SealRight	A.M Ortega	LC Paving	
1	1 - 500 Square Feet	\$7.25	\$6.50	\$16.72	\$30.00	Per Sq. Ft.
2	501 - 1,000 Square Feet	\$7.25	\$6.50	\$11.11	\$15.05	Per Sq. Ft.
3	1,001 - 2,000 Square Feet	\$7.25	\$6.40	\$10.74	\$11.75	Per Sq. Ft.
4	Additional Asphalt replacement 1" depth	\$0.75	\$0.65	\$2.30	\$2.00	Per Sq. Ft.
Grind and Cap (Patch Paving)						
Item		Joe's Paving	SealRight	A.M Ortega	LC Paving	
5	2 - 1,000 Square Feet	\$4.50	\$4.25	\$12.09	\$17.75	Per Sq. Ft.
6	1,001 - 2,500 Square Feet	\$4.35	\$4.00	\$7.57	\$6.00	Per Sq. Ft.
7	2,501 - 4,000 Square Feet	\$4.10	\$3.55	\$4.78	\$5.00	Per Sq. Ft.
Mobilization Fee						
Item		Joe's Paving	SealRight	A.M Ortega	LC Paving	
8	1 - 1,000 Square Feet	\$1.25	\$3.00	\$0.79	\$5,000.00	Per Sq. Ft.
9	1,001 - 2,000 Square Feet	\$1.25	\$1.75	\$0.53	\$3,500.00	Per Sq. Ft.
Asphalt Base Paving (Mainline Replacement - single mobilization)						
Item		Joe's Paving	SealRight	A.M Ortega	LC Paving	
10	2,001 - 4,000 Square Feet	\$6.15	\$6.00	\$10.95	\$10.00	Per Sq. Ft.
11	≥4,001 Square Feet	\$4.50	\$5.75	\$9.21	\$8.00	Per Sq. Ft.
Grind and Cap (Mainline Replacement - single mobilization w/base)						
Item		Joe's Paving	SealRight	A.M Ortega	LC Paving	
12	2,001 - 4,000 Square Feet	\$2.95	\$4.45	\$6.14	\$5.00	Per Sq. Ft.
13	≥4,001 Square Feet	\$2.85	\$4.05	\$4.17	\$4.00	Per Sq. Ft.
Asphalt Base Paving (Mainline Replacement - phase I)*						
Item		Joe's Paving	SealRight	A.M Ortega	LC Paving	
14	2,001 - 4,000 Square Feet	\$7.25	\$6.65	\$12.54	\$14.50	Per Sq. Ft.
15	≥4,001 Square Feet	\$7.25	\$6.65	\$12.34	\$11.50	Per Sq. Ft.
Grind and Cap (Mainline Replacement - phase II)						
Item		Joe's Paving	SealRight	A.M Ortega	LC Paving	
16	2,001 - 4,000 Square Feet	\$4.25	\$6.25	\$6.14	\$5.00	Per Sq. Ft.
17	≥4,001 Square Feet	\$4.25	\$4.50	\$4.27	\$4.00	Per Sq. Ft.
Remove and Replace (Mainline Replacement)						
Item		Joe's Paving	SealRight	A.M Ortega	LC Paving	
18	1 - 1000 Square Feet	\$8.00	\$10.00	\$15.86	\$34.25	Per Sq. Ft.
19	1,001 - 2,000 Square Feet	\$8.00	\$7.50	\$12.15	\$13.50	Per Sq. Ft.
20	≥2,001 Square Feet	\$7.75	\$7.40	\$9.26	\$11.75	Per Sq. Ft.
Additional Items (Mainline Replacement)						
Item		Joe's Paving	SealRight	A.M Ortega	LC Paving	
21	Additional Asphalt replacement 1" depth	\$1.00	\$0.99	\$2.30	\$2.00	Per Sq. Ft.
22	Flag-person (using Contractor materials and equipment)	\$75.00	\$75.00	\$145.00	\$75.00	Per Hour
23	Project Coordinator (Job Walk)	\$60.00	\$70.00	\$100.00	\$75.00	Per Hour
Seal Coat						
Item		Joe's Paving	SealRight	A.M Ortega	LC Paving	
24	1 - 1000 Square Feet	\$5.25	\$1.05	\$27.56	\$15.00	Per Sq. Ft.
25	1,001 - 2,000 Square Feet	\$5.00	\$0.75	\$9.19	\$5.75	Per Sq. Ft.
26	≥2,001 Square Feet	\$4.75	\$0.39	\$3.94	\$3.75	Per Sq. Ft.

*Per County of San Diego SDRSD 24A/B (Type D-Phase I/II)

Berm and Curb						
Item		Joe's Paving	SealRight	A.MOrtega	LC Paving	
27	3" - 6" Rolled Asphalt Berm	\$7.00	\$4.35	\$16.76	\$60.00	Per Ln. Ft.
28	6" Machined Asphalt Curb	\$8.00	\$6.95	\$36.76	\$75.00	Per Ln. Ft.
Striping						
Item		Joe's Paving	SealRight	A.MOrtega	LC Paving	
29	Painted Striping	\$11.00	\$3.25	\$13.78	\$35.00	Per Ln. Ft.
30	Painted Lane Striping	\$11.00	\$3.25	\$22.05	\$35.00	Per Ln. Ft.
31	Thermoplastic Striping	\$34.00	\$34.50	\$27.56	\$44.50	Per Ln. Ft.
32	Thermoplastic Lane Striping	\$34.00	\$34.50	\$34.45	\$44.50	Per Ln. Ft.
33	Pavement Markers/reflectors	\$15.00	\$12.00	\$9.65	\$12.00	Each
Signage						
Item		Joe's Paving	SealRight	A.MOrtega	LC Paving	
34	Painted Intersection Marking	\$175.00	\$100.00	\$300.00	\$600.00	Each
35	Thermoplastic Intersection Marking	\$500.00	\$225.00	\$500.00	\$75.00	Each
Traffic Loops						
Item		Joe's Paving	SealRight	A.MOrtega	LC Paving	
36	Traffic Control Loop Repair	\$1,050.00	\$1,600.00	\$2,757.00	\$400.00	Each
37	Cyclist Control Loop	\$900.00	\$1,600.00	\$2,757.00	\$400.00	Each
Additional Services						
Item		Joe's Paving	SealRight	A.MOrtega	LC Paving	
38	Asphalt compaction test	\$650.00	\$2,250.00	\$1,175.00	\$525.00	Each

DRAFT MINUTES

Not part of the District's permanent record until approved by the Board of Directors.

MINUTES OF THE ADJOURNED MEETING OF THE
BOARD OF DIRECTORS OF
VISTA IRRIGATION DISTRICT

August 18, 2021

An Adjourned Meeting of the Board of Directors of Vista Irrigation District was held on Wednesday, August 18, 2021, at the offices of the District, 1391 Engineer Street, Vista, California.

1. CALL TO ORDER

President Sanchez called the meeting to order at 9:00 a.m.

2. ROLL CALL

Directors present: Miller, Vásquez, Dorey, Sanchez, and MacKenzie.

Directors absent: None.

Staff present: Brett Hodgkiss, General Manager; Ramae Ogilvie, Assistant Secretary of the Board; Don Smith, Director of Water Resources; Randy Whitmann, Director of Engineering; Frank Wolinski, Director of Operations and Field Services; Marlene Kelleher, Director of Administration; and Mark Saltz, Water Resources Specialist. Richard Larsen, Water Resources Supervisor was present via teleconference.

Other attendees: Kevin Muno, Jr. of Landscape Function Management, LLC and Dan Lewis, a member of the public, were present for Item 8. Jennifer Farrell of Rutan & Tucker, LLP was present for Item 12.

3. PLEDGE OF ALLEGIANCE

Director Dorey led the pledge of allegiance.

4. APPROVAL OF AGENDA

21-08-89	<i>Upon motion by Director Vásquez, seconded by Director MacKenzie and unanimously carried (5 ayes: Miller, Vásquez, Dorey, MacKenzie, and Sanchez), the Board of Directors approved the agenda as presented.</i>
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5. ORAL COMMUNICATIONS

No public comments were presented on items not appearing on the agenda.

6. CONSENT CALENDAR

21-08-90	<i>Upon motion by Director Miller, seconded by Director MacKenzie and unanimously carried (5 ayes: Miller, Vásquez, Dorey, MacKenzie, and Sanchez), the Board of Directors approved the Consent Calendar, including Resolution No. 21-33 approving disbursements.</i>
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DRAFT MINUTES

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A. Industrial loader

See staff report attached hereto. Staff recommended and the Board approved the purchase of an industrial loader outfitted with a fully adjustable box scraper from Hawthorne Caterpillar in the amount of \$113,250.64.

B. Minutes of Board of Directors meeting on August 4, 2021

The minutes of August 4, 2021 were approved as presented.

C. Resolution ratifying check disbursements

RESOLUTION NO. 21-33

BE IT RESOLVED, that the Board of Directors of Vista Irrigation District does hereby approve checks numbered 67396 through 67481 drawn on Union Bank totaling \$764,414.18.

FURTHER RESOLVED that the Board of Directors does hereby authorize the execution of the checks by the appropriate officers of the District.

PASSED AND ADOPTED unanimously by a roll call vote of the Board of Directors of Vista Irrigation District this 18th day of August 2021.

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7. MATAGUAY GRAZING LICENSE

See staff report attached hereto.

Director of Water Resources Don Smith stated that Mr. Dan Lewis, a member of the public, approached the District with an unsolicited proposal for obtaining the grazing license on the Mataguay pastures of Warner Ranch. Mr. Smith said that the grazing license agreement is a year-to-year agreement that automatically renews unless the Board elects to solicit new proposals or the licensee chooses to terminate the agreement. He said that the current licensee, Landscape Function Management, LCC (LFM), has held the grazing license since May 2020 when it purchased all the corporate shares of the Mendenhall Cattle Company and assumed the grazing license agreement under their name. Mr. Smith stated that in late 2020 an amendment to the grazing license agreement was made, making LFM the licensee.

Mr. Smith said that the Warner Ranch Committee (Committee) met with both Mr. Lewis and Mr. Kevin Muno, President of LFM, via teleconference at its April 29, 2021 meeting to review Mr. Lewis's proposal. The Committee recommended that Mr. Lewis's unsolicited proposal be brought to the full Board for consideration with the recommendation to continue the existing grazing license agreement with LFM for the Mataguay pastures of the Warner Ranch.

Mr. Lewis stated that he previously managed the Warner Ranch as a Foreman for grazing licensee Hein Hettinga for three years from 1998-2001, is familiar with the Ranch and believes he can make improvements to the land that would maximize profits in the cattle business. His proposal offered to limit the number of cattle to 30 steers the first year to prevent overgrazing and replenish grass coverage in the

DRAFT MINUTES

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pasture. Mr. Lewis indicated that he would eventually increase the number of cattle to 60 steers and could offer greater license fee revenue than the current licensee.

Mr. Muno stated that LFM has installed new fencing and grazing water infrastructure in the Mataguay pastures to facilitate a rotational grazing system that moves cattle between nine different pastures. He explained that LFM's grazing system employs regenerative ranching with the goal of achieving optimal water infiltration, improved soil health and regenerative perennial grass coverage by utilizing a high-density, moving herd planned-grazing method. Mr. Muno stated it would be a three to five year process to achieve improved soil health and increase water resources; he said that LFM would run between 200-400 cattle in the pastures during the first couple of years of operations.

The Board thanked both Mr. Lewis and Mr. Muno for their presentations.

21-08-91	<i>Upon motion by Director Miller, seconded by Director Vásquez and unanimously carried (5 ayes: Miller, Vásquez, Dorey, MacKenzie, and Sanchez), the Board of Directors decided to continue the existing grazing license agreement with Landscape Function Management, LCC for the Mataguay pastures of the Warner Ranch.</i>
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The Board requested that Mr. Muno accompany them on the Mataguay Pastures portion of the Warner Ranch inspection tour on September 29, 2021 to survey the fencing and grazing practices LFM has put into place. Director Miller requested that the Mataguay Grazing License item be brought back for discussion at a future Board meeting (following the Warner Ranch inspection tour).

8. LAKE HENSHAW / WARNER RANCH INSPECTION TOUR

See staff report attached hereto.

The Board approved the itinerary for the Lake Henshaw and Warner Ranch inspection tour on September 29, 2021.

21-08-92	<i>Upon motion by Director Sanchez, seconded by Director Dorey and unanimously carried (5 ayes: Miller, Vásquez, Dorey, MacKenzie, and Sanchez), the Board of Directors affirmed the itinerary for the scheduled September 29, 2021 at 8:00 a.m. Board inspection tour of Lake Henshaw and the Warner Ranch.</i>
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9. CALIFORNIA SPECIAL DISTRICTS ASSOCIATION COMMITTEE AND EXPERT FEEDBACK TEAM NOMINATIONS FOR 2022

See staff report attached hereto.

Mr. Hodgkiss stated that staff (Director of Administration Marlene Kelleher and Human Resources Manager Phil Zamora) would like to continue to serve on their respective California Special Districts Association (CSDA) committees and Expert Feedback Teams and he indicated that new General Counsel would be encouraged to participate on the Expert Feedback Teams for Legal, Environment, and Public Works and Facilities. President Sanchez and Director MacKenzie expressed a desire to continue to serve on their respective CSDA committees. Mr. Hodgkiss said that the Board Secretary would submit all of the nominations to CSDA.

DRAFT MINUTES

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21-08-93 *Upon motion by Director Miller, seconded by Director MacKenzie and unanimously carried (5 ayes: Miller, Vásquez, Dorey, MacKenzie, and Sanchez), the Board of Directors nominated Director MacKenzie to the Legislative and the Member Services Committees; Director Sanchez to the Professional Development Committee; Marlene Kelleher to the Fiscal Committee and the Revenue Expert Feedback Team; and Phil Zamora to the Human Resource and Personnel Expert Feedback Teams.*

10. ASSOCIATION OF CALIFORNIA WATER AGENCIES COMMITTEE NOMINATIONS FOR THE 2022-2023 TERM

See staff report attached hereto.

Directors Dorey, Miller, and Vásquez stated that they would like to continue to serve on their respective Association of California Water Agencies (ACWA) Committees for the 2022-2023 Term. Director MacKenzie asked to be nominated to serve on the Membership and Local Government Committees with the opportunity to attend State Legislative committee meetings. President Sanchez asked to be nominated for Federal Affairs and Business Development committees. Directors Dorey, Miller and Vásquez indicated their interest in continuing to serve on the Groundwater, Energy and Water Quality committees respectively. Mr. Hodgkiss stated that Special Counsel Holly Roberson indicated an interest in being nominated by the District to serve on the ACWA Legal Affairs Committee. It was noted that the Board Secretary would submit all of the nominations to ACWA.

21-08-94 *Upon motion by Director Dorey, seconded by Director Miller and unanimously carried (5 ayes: Miller, Vásquez, Dorey, MacKenzie, and Sanchez), the Board of Directors nominated the following Board members to the following ACWA Committees for the 2022-2023 term: Director MacKenzie to the Membership and Local Government Committees; Director Dorey to the Groundwater Committee; Director Miller to the Energy Committee; Director Vásquez to the Water Quality Committee; President Sanchez to the Federal Affairs and Business Development Committees; Holly Roberson, Special Counsel to the Legal Affairs Committee.*

11. REQUEST FOR RESOLUTION SUPPORTING NOMINATION OF CATHY GREEN FOR ASSOCIATION OF CALIFORNIA WATER AGENCIES VICE PRESIDENT

See staff report attached hereto.

Following brief discussion, the Board took the following action:

21-08-95 *Upon motion by Director MacKenzie, seconded by Director Dorey, the Board of Directors adopted Resolution 21-34 supporting the nomination of Cathy Green as a candidate for the office of Vice President of ACWA, by the following roll call vote:*

AYES: Directors Miller, Vásquez, Dorey, MacKenzie, and Sanchez
NOES: None
ABSTAIN: None
ABSENT: None

A copy of Resolution 21-34 is on file in the official Resolution Book of the District.

DRAFT MINUTES

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A brief break was taken from 10:25 a.m. to 10:33 a.m.

12. CLOSED SESSIONS

President Sanchez adjourned the meeting to closed session at 10:33 a.m. to discuss the following matters:

A. Consider Selection of General Counsel

Closed session discussion pursuant to Government Code section 54957(b)(1) to consider selection of General Counsel.

B. Exposure to Litigation

Closed session discussion pursuant to Government Code section 54956.9(a), (d)(1) and (e)(1) to consider potential exposure to litigation, one case.

The meeting reconvened in open session at 11:30 a.m. President Sanchez declared that the following reportable action was taken:

21-08-96	<i>Upon motion by Director Miller, seconded by Director Dorey and unanimously carried (5 ayes: Miller, Vásquez, Dorey, MacKenzie, and Sanchez), the Board of Directors decided to procure replacement of General Counsel through the Request for Proposal process and retain Rutan & Tucker as General Counsel until replacement General Counsel is selected.</i>
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13. MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY

See staff report attached hereto.

Director Miller reported that the next San Diego County Water Authority (Water Authority) Board of Directors meeting will be on August 26, 2021. He said the Water Authority Administrative and Finance Committee held a special meeting to discuss the long-range financing plan (Plan). The Plan projects spending \$1 billion over the next ten years on Capital Improvement Plan (CIP) expenditures. He stated that the options being considered for funding the CIP expenditures will be a combination of issuing debt and using pay-go funding.

Mr. Hodgkiss referenced two news articles provided to the Board. CNN reported on the first ever declaration of the shortage on the Colorado River and the cutbacks coming in 2022, and the Los Angeles Times reported that the Metropolitan Water District of Southern California (MWD) Board of Directors took action to move to Level 2 of its Water Supply Contingency Plan. He stated that the Water Authority has asked the San Diego region to continue to use water efficiently.

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14. MEETINGS AND EVENTS

See staff report attached hereto.

Director Vásquez reported that he attended the Council of Water Utilities (COWU) meeting on August 17, 2021. He stated that Meena Westford of MWD announced that she has stepped down as Chair of COWU; Otay Water District Board President Tim Smith was voted in as the new Chair. Director Vásquez said the meeting included a presentation by the City of San Diego's Assistant Director of Public Utilities John Stufflebean on Pure Water San Diego, a phased, multi-year program that cleans and purifies recycled wastewater with the goal of producing enough potable water to replace half of San Diego's water supply.

Director Vásquez stated he will not be attending the California Special Districts Association (CSDA) Annual Conference August 30-September 2, 2021.

Director MacKenzie reported that she attended the CSDA Legislative Committee meeting where part of the discussion centered on Assembly Bill 361, which authorizes local agencies during declared state or federal emergencies to hold public meetings via teleconference without having to comply with the normal Brown Act teleconferencing requirements. There was also a discussion regarding Senate Bill 594 that focuses on redistricting, stating that special districts and local agencies have 180 days prior to their District's next regular election to submit their new redistricting maps to the Registrar of Voters.

15. ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES

See staff report attached hereto.

Director Miller requested that the Mataguay Grazing License be brought back to the Board for discussion following the Board's September 29, 2021 Lake Henshaw and Warner Ranch inspection tour.

Mr. Hodgkiss stated that the San Pasqual Undergrounding Project bids will be placed on the October 6, 2021 Board meeting agenda.

16. COMMENTS BY DIRECTORS

Director Vásquez discussed a newspaper article that he read regarding the City of Oceanside receiving additional grant funding for its "Pure Water" program. He also reported on a study from the Bureau of Reclamation regarding the Colorado River water shortage and what it means for MWD.

Director Miller stated that he will be out of town October 3 through October 23, 2021 and will miss the October 6, 2021 and October 20, 2021 Board meetings.

17. COMMENTS BY GENERAL MANAGER

Mr. Hodgkiss informed the Board that the well pump failed at Lake Henshaw Resort, impacting the occupants of the mobile home park for a period of time. The pump has been repaired and is back in service; the resort concessionaire intends to procure a backup well pump to be used in the event the current pump fails.

Mr. Hodgkiss wished Directors Miller and Dorey both an early happy birthday.

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18. CLOSED SESSION: LABOR NEGOTIATIONS

President Sanchez adjourned the meeting to closed session at 11:58 a.m. for a conference with labor negotiators pursuant to Government Code section 54957.6(a). Agency negotiators: Phil Zamora, Frank Wolinski, and Marlene Kelleher.

The meeting reconvened in open session at 12:04 p.m. President Sanchez declared that the following reportable action was taken:

21-08-97	<i>Upon motion by Director Miller, seconded by Director MacKenzie and unanimously carried (5 ayes: Miller, Vásquez, Dorey, MacKenzie, and Sanchez), the Board of Directors appointed Marlene Kelleher, Phil Zamora, and Frank Wolinski as lead labor negotiators and Brett Hodgkiss as an alternate negotiator for the upcoming District labor negotiations.</i>
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19. ADJOURNMENT

There being no further business to come before the Board, at 12:05 p.m., President Sanchez adjourned the meeting.

Patrick Sanchez, President

ATTEST:

Ramae Ogilvie, Assistant Secretary
Board of Directors
VISTA IRRIGATION DISTRICT

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MINUTES OF THE SPECIAL MEETING OF THE
BOARD OF DIRECTORS OF
VISTA IRRIGATION DISTRICT

August 24, 2021

A Special Meeting of the Board of Directors of Vista Irrigation District was held on Tuesday, August 24, 2021 at the offices of the District, 1391 Engineer Street, Vista, California.

1. CALL TO ORDER

President Sanchez called the meeting to order at 9:00 a.m.

2. ROLL CALL

Directors present: Miller, Vásquez, Dorey, Sanchez, and MacKenzie.

Directors absent: None.

Staff present: Brett Hodgkiss, General Manager; Lisa Soto, Secretary of the Board; Don Smith, Director of Water Resources; Randy Whitmann, Director of Engineering; Frank Wolinski, Director of Operations and Field Services; Greg Keppler, Engineering Project Manager; Marlene Kelleher, Director of Administration; and Ranae Ogilvie, Administrative Assistant.

Other attendees: J.P. Semper and Paige Russell, Brown and Caldwell; John Bekmanis and Tony Hancock, Black and Veatch. Allison Ribachonek, Hoch Consulting was also present via teleconference.

3. PLEDGE OF ALLEGIANCE

Director MacKenzie led the pledge of allegiance.

4. APPROVAL OF AGENDA

21-08-98 *Upon motion by Director Vásquez, seconded by Director MacKenzie and unanimously carried (5 ayes: Miller, Vásquez, Dorey, MacKenzie, and Sanchez), the Board of Directors approved the agenda as presented.*

5. ORAL COMMUNICATIONS

No public comments were presented on items not appearing on the agenda.

6. VISTA FLUME REPLACEMENT ALIGNMENT STUDY

See staff report attached hereto.

Director of Engineering Randy Whitmann welcomed the Board to the first of four workshops for the Vista Flume (Flume) Replacement Alignment Study (Study). He stated that this Study follows the Water Supply Planning Study (WSPS), and both are part of an overall project (Project) to address the District's roughly 95-year-old Flume, which has exceeded its usable service life. Mr. Whitmann recalled that in the

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WSPS the Board determined that replacement (“To Flume”), rather than decommissioning of the Flume (“Not to Flume”), would be the most cost effective option. He stated that this workshop will be focused on the development of Flume replacement alignment alternatives and evaluation criteria for further analysis and consideration.

Mr. Whitmann said that Doug Gillingham, Gillingham Water, lead the WSPS, with Brown and Caldwell as part of the team, focusing on the “To Flume” portion. For this Study, Brown and Caldwell is taking the lead, with a team that includes consultants from the firms Black and Veatch and Hoch Consulting. Mr. Whitmann stated that Doug Gillingham is still involved with the Project but as an extension of staff, assisting with reviewing submittals and updating costs. Mr. Whitmann noted that the District’s Project Manager is Greg Keppler who was present in the audience.

Mr. Whitmann stated that since the WSPS was finalized, costs have escalated significantly. He commented that the WSPS is a living document, and as such, it will be reviewed intermittently to ensure the “To Flume” still makes economic sense. Mr. Whitmann said that another factor that has come to light since the WSPS was completed is the occurrence of harmful algal blooms (HABS) in Lake Henshaw. Mr. Whitmann said that Director of Water Resources Don Smith is leading a concurrent study regarding HABS in Lake Henshaw, which will likely have an effect on the forecasting model for the Study.

Using a PowerPoint presentation (attached hereto as Exhibit A), Project Manager J.P. Semper of Brown and Caldwell provided a summary of the Project so far stating that his team has evaluated a number of options for new Flume alignments and have narrowed the field to six core alignments. He stated these six alignments are intended to represent a reasonable range of alternatives and noted that his team has developed the preliminary draft criteria by which the six alternatives will be evaluated.

Ms. Paige Russell of Brown and Caldwell presented an overview of the development of the long-list of alignment alternatives. She stated that they identified 158 alignment segments between the start and end of the existing Flume; most are in the public right-of-way, and some are already existing District easements or require new easements. Ms. Russell explained how the segments were evaluated using 26 geographic information system (GIS) data layers and ranked from favorable to less favorable based on the total scores. She stated that this ranking system, by linking together the more favorable segments, helped to reduce hundreds of alignments options.

Ms. Russell presented an overview of the six preliminary alignment alternatives stating that there was no way to develop a proposed alignment using only favorable segments from start to finish; every alignment had to go at least part-way through segments that appear less favorable. Director Vásquez noticed that most of the favorable segments run north/south, and most of the less favorable segments run east/west. Ms. Russell agreed, adding that it is important to note that the data is still preliminary; as the Study progresses into the “Course Screening” phase, many more categories of data will be added, and what was a preliminary computer analysis will evolve into a much more detailed, critically thought-out analysis of the proposed alignments. She stated that an alignment with less favorable segments could rise to the top because the greater good of the alignment is still favorable overall.

Ms. Russell reviewed the six preliminary alignment alternatives commenting that none of the alignments are set and will be adjusted as more data is applied to each. She reviewed the pros and cons of each, as detailed in the staff report attachment, Page 2-5, Table 2-2 “Alternative Alignments Summary”. Ms. Russell said that the level of pressurization for any of the proposed alignments is something that will be analyzed in the next phase of the Study. Mr. Semper interjected that at this point the goal is to make sure

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there is a reasonable range of options for consideration, including a range of pressurization and phase-ability options.

Mr. John Bekmanis of Black and Veatch presented the proposed evaluation criteria for the Study. He stated that the six proposed alignments will be evaluated at the Coarse Screening level and ranked using a graphical risk versus cost approach; this ranking will reveal a short-list of the top two or three preferred alignments. Mr. Bekmanis said that the six proposed alignments will be evaluated in three main categories, 1) Project Delivery, which includes project affordability and implementation, schedule and risk, and constructability; 2) Stakeholder Coordination, which includes community impacts, land ownership, environmental and permitting; and 3) System Reliability, comprised of system hydraulics, operations and maintenance. He stated that the results of Course Screening analysis will be presented at the next workshop.

Mr. Semper reviewed the significant increase in construction costs since the start of the COVID-19 pandemic, stating that although the market appears to be stabilizing there are no signs of a decline on the horizon. Mr. Semper recalled that the WSPS estimated the costs of two alternatives for a "To Flume" project. The "All-New" alternative included an entirely new pipeline located within public right of way, while the "Hybrid" alternative mixed all-new pipe with rehabilitation of existing siphon sections of the Flume; at that time, the "All-New" alternative was estimated at \$120 million and the "Hybrid" at \$130 million. Applying current market pricing as of July 2021, the prices have gone up to \$140 million and \$165 million, respectively. Mr. Semper commented that as costs increase so does the likelihood the project will benefit from funding assistance. He stated that going forward this Study will continue to evaluate available funding opportunities and constraints to provide the District with a viable financial plan for replacing the Flume.

Mr. Semper continued with a cost and affordability check-in between the "To Flume" and "Not to Flume" options, noting that the 2020 WSPS analysis showed that the "To Flume" option had a 30-year present-worth cost advantage of approximately \$110 million. While costs have increased for the Flume replacement project, anticipated costs have also increased on the "Not to Flume" side of the scale due largely in part from recently updated treated water rate forecast estimates from the San Diego County Water Authority (Water Authority). Presently, the 30-year cost advantage of the "To Flume" option has actually increased to approximately \$130 million.

Mr. Semper noted that per the WSPS the mid-range estimate for long-term average yield of the local water system is 5,000-acre feet (AF) per year. In light of new HABS concerns, the sensitivity analysis was revisited to test the effect on the balance scale from a reduced local yield. If the average yield is conservatively reduced by 20% to 4,000 AF per year, the updated 30-year cost advantage of approximately \$130 million would decrease to \$70 million; "To Flume" would still remain the preferred course for the District and its ratepayers.

Mr. Semper stated that the next workshop will include updated Flume replacement costs with financing costs factored in as well as additional updated rate forecasts from the Water Authority. It will also take into consideration updated information regarding the effects of HABS on the District's local water source and estimated costs for long-term solutions. Director MacKenzie stated that she believes it would be important to know where the break-even point is regarding cost and affordability. Mr. Semper said that he would make a note to include that information in the next workshop.

Ms. Russell provided an update on the condition assessment of the Flume stating that external inspections of the bench sections were performed by drone. She noted that the external visual inspection confirmed that the Flume is still usable but the frequency of repairs exceed industry standard for operating

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a transmission main. Ms. Russell commented that the useful life of the Flume nears zero when repairs become unmanageable and continually leave the asset out of service.

Ms. Russell reviewed the map of the bench sections showing replacement prioritizations, which will help to assess the phase-ability of the six proposed alignments. How each of the six alignments can be implemented in phases will be evaluated moving forward, and phase-ability will be built into the estimated costs and schedules for each respective alternative. Director MacKenzie requested that the Bench Section map showing the replacement prioritizations (PowerPoint slide #44) be superimposed onto a base map that shows streets and locations to provide a better understanding of where the benches are located. Ms. Russell said they could provide that information for the Board in 11"x17" format.

Mr. Semper summarized the presentation with the following statements:

- Six alignments have been developed which define a reasonable range of project alternatives and are recommended for Coarse Screening.
- Costs have risen since the WSPS and there is no sign of decline; however, the decision "To Flume" continues to be the economically preferred alternative than "Not To Flume."
- More condition assessment confirms retiring the Flume remains a high priority and establishes a recommended order of priority for its replacement.
- As costs continue to increase, and the priority of replacing the Flume heightens, so does the likelihood of requiring financing; advancing financial planning efforts for this project would be prudent.

Mr. Semper stated summarized the next steps as follows:

1. Collect detailed data for the six alignments.
2. Develop estimated capital costs for all six alignments.
3. Conduct Coarse Screening and short-list the top two to three alignments.
4. Begin preliminary financial planning to understand the cost of funding.
5. Repeat the affordability check with refined information.
6. Report back to the Board after Phase 3 is complete.

The Board each commented on the information that was presented. The consensus of the Board was acknowledgment that the Project must move forward as laid out by the consulting team. The Board thanked Mr. Semper, Ms. Russell and the rest of the Team and staff for the presentation and for their work on the Project thus far. President Sanchez expressed interest in going onsite to see firsthand some of the bench sections to get a better idea of the scope of the Project, perhaps in a year or so. Director MacKenzie suggested that the drone footage could also be viewed in addition or in place of walking the terrain.

Mr. Semper thanked the Board and staff for its assistance in preparing the information. He thanked his team for its work on the exhibits for the presentation. Mr. Semper stated the next workshop should take place in early Spring 2022.

Director MacKenzie expressed concern for taking the workshop process too far before including the public beyond the regular noticing and publication of materials for Board meetings and workshops. Mr.

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Hodgkiss responded that once there is a better idea of the preferred alignments staff will work with Brown and Caldwell to find additional ways of reaching out to the public in formal and informal ways to better get the word out about the Project, perhaps when the Project is in its fine screening stage.

7. COMMENTS BY DIRECTORS

None were presented.

8. COMMENTS BY GENERAL MANAGER

None were presented.

9. ADJOURNMENT

There being no further business to come before the Board, at 11:11 a.m. President Sanchez adjourned the meeting.

Patrick Sanchez, President

ATTEST:

Lisa R. Soto, Secretary
Board of Directors
VISTA IRRIGATION DISTRICT



Cash Disbursement Report

Payment Dates 8/5/2021 - 8/25/2021

Payment Number	Payment Date	Vendor	Description	Amount
67482	08/11/2021	Refund Check 67482	Customer Refund	2,331.95
67483	08/11/2021	Refund Check 67483	Customer Refund	45.86
67484	08/11/2021	ACWA/JPIA	Medical & Dental Insurance 09/2021 - Cobra	(207.27)
	08/11/2021		Medical & Dental Insurance 09/2021 - Cobra	(138.18)
	08/11/2021		Medical & Dental Insurance 09/2021 - Cobra	33.72
	08/11/2021		Medical & Dental Insurance 09/2021 - Cobra	33.72
	08/11/2021		Medical & Dental Insurance 09/2021 - Cobra	33.72
	08/11/2021		Medical & Dental Insurance 09/2021 - Cobra	33.72
	08/11/2021		Medical & Dental Insurance 09/2021 - Cobra	888.10
	08/11/2021		Medical & Dental Insurance 09/2021 - Cobra	69.09
	08/11/2021		Medical & Dental Insurance 09/2021 - Cobra	69.09
	08/11/2021		Medical & Dental Insurance 09/2021 - Employees	181,124.81
	08/11/2021		Medical & Dental Insurance 09/2021 - Retirees	41,994.60
	08/11/2021		Medical & Dental Insurance 09/2021 - J MacKenzie	1,786.85
	08/11/2021		Medical & Dental Insurance 09/2021 - R Vasquez	1,845.29
	08/11/2021		Medical & Dental Insurance 09/2021 - P Dorey	1,845.29
	08/11/2021		Medical & Dental Insurance 08/2021 - P Sanchez	1,786.85
	08/11/2021		Medical & Dental Insurance 09/2021 - M Miller	1,786.85
67485	08/11/2021	Alignment Plus	Alignment - Truck 30	156.00
	08/11/2021		Alignment - Dump Truck 52	363.20
67486	08/11/2021	Amazon Capital Services	Safety Quick Release Air Hose Couplers (4)	55.92
	08/11/2021		Carburetor for Stihl Blower	46.46
	08/11/2021		Bottle Jack - Truck 30	301.24
67487	08/11/2021	Answering Service Care, LLC	Answering Service 06/2021	409.04
	08/11/2021		Answering Service 07/2021	395.00
67488	08/11/2021	Auto Specialist Warehouse	Park Brake Shoes - Truck 30	37.67
67489	08/11/2021	Big Drip Plumbing	Meter Tie-Backs (4) - Kent Pl & York Dr	6,000.00
67490	08/11/2021	Boot Barn Inc	Footwear Program	180.00
	08/11/2021		Footwear Program	138.01
67491	08/11/2021	Cal Pacific Truck Center LLC	Oil Pressure Sensor - Truck 52	187.80
	08/11/2021		Fuel Pump, Filters - Truck 44	1,346.12
67492	08/11/2021	Canon Solutions America, Inc	Canon Service & Supplies	23.76
67493	08/11/2021	CARB/PERP	Air Resources Board Asphalt Zipper Permit Renewal	1,155.00
67494	08/11/2021	CDW Government Inc	Adobe Acrobat 16 Seat Renewal	1,026.24

Payment Number	Payment Date	Vendor	Description	Amount
67495	08/11/2021	Channing Chow	Reimbursement for Damage 06/2021	33,588.50
67496	08/11/2021	760Print	Delinquent Bill Template	434.09
67497	08/11/2021	Core & Main	Flange 6" SOW 8-hole (1)	20.03
	08/11/2021		Tee 8x6 DI POxFL (2)	475.76
	08/11/2021		18" x 2" PVC Saddle (2)	818.37
	08/11/2021		Nut & Bolt Kit (1)	71.75
67498	08/11/2021	Craneworks Southwest Inc	Tool Box Latches, Keys	354.17
	08/11/2021		Repaired Hydraulic Line, Installed Hose - Truck 5	234.18
67499	08/11/2021	Dan Frame	Refund - County Permit Fee	581.00
67500	08/11/2021	Diamond Environmental Services	Portable Restroom Service	119.03
	08/11/2021		Portable Restroom Service	84.39
67501	08/11/2021	Direct Energy	Electric 07/2021 - Henshaw Buildings & Grounds	261.03
	08/11/2021		Electric 07/2021 - Henshaw Well Field	18,584.50
	08/11/2021		Electric 07/2021 - T&D / Cathodic Protection	30.78
	08/11/2021		Electric 07/2021 - Reservoirs	41.03
	08/11/2021		Electric 07/2021 - Pump Stations	5,215.44
	08/11/2021		Electric 07/2021 - Treatment Plants	30.76
67502	08/11/2021	EDCO Waste & Recycling Services Inc	Trash & Recycle 07/2021	250.96
67503	08/11/2021	Electrical Sales Inc	Communication Cable (1000 ft)	895.57
67504	08/11/2021	Eurofins Eaton Analytical Inc	Henshaw Nitrate Well Samples	105.00
67505	08/11/2021	Ferguson Waterworks	Tubing 2" Copper Soft 20' (40)	777.67
	08/11/2021		Asco 3-way Valves (20)	3,182.55
	08/11/2021		Pulse Control Valves (10)	719.86
	08/11/2021		Regulator Maintenance Components	4,187.33
	08/11/2021		Nut Bolt Gskt Kit 6"-8" (6" gasket) 3/4 x 3 1/4 (5)	59.00
	08/11/2021		Flange 10" SOW (1)	68.10
	08/11/2021		Service Saddle 10x1 PVC (2)	341.66
	08/11/2021		Tee 8" DI Flange (1)	396.63
	08/11/2021		Coupling 10" Macro 2 Bolt (1)	466.07
	08/11/2021		Tee 10x6 DI POxFL (1)	454.65
	08/11/2021		Flange 14" SOW (3)	295.36
	08/11/2021		Ell 6"x16" POxFL Bury DI (1)	359.93
	08/11/2021		Adapter 10" DI FLxPO (1)	225.16
	08/11/2021		Angle Ball Mtr Valve 1" Flare Swl Mtr Nut Lockwing (2)	228.34
	08/11/2021		Adapter 2" Copper x MIP (12)	230.31
	08/11/2021		Ell 2" Brass Street 90 Degree (4)	100.80
	08/11/2021		Nut Bolt Gasket Kit 10"- 12" (10" gasket) (3)	77.94
	08/11/2021		Service Saddle 8x2 PVC (1)	150.13
	08/11/2021		Corp Stop 1" MIP X Flare (2)	120.81

Payment Number	Payment Date	Vendor	Description	Amount
	08/11/2021		Corp Stop 2" MIP X FIP (4)	901.16
	08/11/2021		Coupling 10" Deflection C900 (4)	919.30
	08/11/2021		Gate Valve 8" POxFL R/W (1)	984.52
	08/11/2021		Fire Hydrant LB400 Check Valve(1)	1,818.60
	08/11/2021		Angle Ball Valve 2" FNPT X MNPT (CurbStop) (6)	1,924.60
	08/11/2021		Adapter 8" DI POxFL (1)	177.96
	08/11/2021		Coupling 10" Repair PVC C900 (4)	892.89
	08/11/2021		Gate Valve 10" POxFL R/W (2)	3,096.66
	08/11/2021		DFW Meter Box Lid Small D1324 (VID Stamp) (70)	4,016.08
	08/11/2021		DFW Meter Box Lid Large PW6C (VID Stamp) (1)	99.05
	08/11/2021		Claval Spacer Washers (600)	552.06
67506	08/11/2021	Glennie's Office Products Inc	Office Supplies	45.13
67507	08/11/2021	Grainger	Electrical Gloves (6 pr)	501.28
67508	08/11/2021	Home Depot Credit Services	Belt Cutter, Torpedo Level - Truck 16	48.65
	08/11/2021		Waterline Repair Supplies	22.61
	08/11/2021		Spray Nozzle	5.39
	08/11/2021		Quickset Mortar	50.30
	08/11/2021		Mortar	134.14
	08/11/2021		Root Fill Salt, Fuel	129.42
	08/11/2021		Stackable Blocks	75.52
	08/11/2021		Bathroom Mirror	459.02
	08/11/2021		Painting Supplies	284.14
	08/11/2021		Bathroom Lighting	302.25
	08/11/2021		Pliers, Fencing Supplies	95.04
	08/11/2021		Ceiling Fans (2)	150.79
	08/11/2021		Painting Supplies	35.17
	08/11/2021		Fish Tape	212.04
	08/11/2021		Cordless Air Compressor	112.56
	08/11/2021		PVC, Parts	32.72
	08/11/2021		PVC, Parts	107.77
	08/11/2021		Maintenance Supplies	264.89
	08/11/2021		Concrete Rapid Set 60lb bag (50)	745.73
	08/11/2021		Concrete 60lb bag (56)	266.26
67509	08/11/2021	InfoSend Inc	Data Processing/Mailing Services 06/2021	5,529.05
67510	08/11/2021	Inland Kenworth (US) Inc	Axle Flange Gaskets - Truck 3	14.81
67511	08/11/2021	Jeff McNeal Productions	On Hold Messaging	220.00
67512	08/11/2021	Jessica Sherwood	Tuition Reimbursement 07/2021	156.00
67513	08/11/2021	Joe's Paving	Paving - Montgomery Dr	12,000.00
67514	08/11/2021	Kronick Moskovitz Tiedemann & Girard	Legal 06/2021	4,132.00

Payment Number	Payment Date	Vendor	Description	Amount
67515	08/11/2021	Lawnmowers Plus Inc	Filter (1)	14.00
67516	08/11/2021	Lightning Messenger Express	Messenger Service 07/16/21 & 07/30/21	117.00
67517	08/11/2021	Major League Pest	Monthly Pest Control 07/2021	225.00
67518	08/11/2021	Mallory Safety and Supply, LLC	Stop/Slow 18" Hi Intensity (2)	96.98
67519	08/11/2021	McMaster-Carr Supply Company	Pump Replacement Parts - Station 4	289.07
	08/11/2021		Electrical Supplies	272.08
	08/11/2021		Flat Head Screws	62.44
67520	08/11/2021	Moodys	Dump Fee (1)	300.00
67521	08/11/2021	NAPA Auto Parts	Hitch Pin, Filter	18.54
	08/11/2021		Power Inverter - Truck 20	31.38
	08/11/2021		Trailer Light Cord Adapter - Truck 3	38.42
67522	08/11/2021	North County Auto Parts	Turn Signal Switch - Truck 67	62.37
	08/11/2021		Rear Brake Pads - Truck 30	77.57
	08/11/2021		Rear Wheel Seals - Truck 30	87.81
	08/11/2021		Wiper Blades, Protectant, Brake Fluid	78.96
	08/11/2021		Filter - Truck 30	11.38
67523	08/11/2021	Pacific Pipeline Supply	Battery Powered Water Pump - Truck 20	235.22
67524	08/11/2021	Palomar Reprographics Inc	Reprint Final 2020 UWMP Inserts	329.17
67525	08/11/2021	Paychex of New York LLC	Onboarding/Recruiting/Flex Benefits Svc 08/2021	812.50
67526	08/11/2021	Ramon Angel Caro Ramirez	Refund - County Permit Fee	581.00
67527	08/11/2021	Rancho Environmental Service	Grind Stumps (6)	1,500.00
67528	08/11/2021	RC Auto & Smog	Smog Inspection - Truck 67	50.00
	08/11/2021		Smog Inspection - Truck 73	50.00
67529	08/11/2021	Rick Post Welding & Wet Tapping	18'X14" Buttstrap	296.31
67530	08/11/2021	Rincon del Diablo MWD	MD Reservoir Water Service 07/2021	124.00
67531	08/11/2021	Rutan & Tucker LLP	Legal 06/2021	9,955.50
	08/11/2021		Legal 06/2021	614.20
67532	08/11/2021	San Diego Chapter CSDA	Quarterly Meeting 08/19/21 - R Vasquez	30.00
	08/11/2021		Quarterly Meeting 08/19/21 - J MacKenzie	30.00
	08/11/2021		Quarterly Meeting 08/19/21 - B Hodgkiss	30.00
67533	08/11/2021	San Diego Door Controls, Inc	Semi-Annual Preventive Maintenance (7 Gates)	595.00
67534	08/11/2021	San Diego Gas & Electric	Gas Use 07/2021	213.94
	08/11/2021		Electric 07/2021 - Henshaw Buildings & Grounds	634.49
	08/11/2021		Electric 07/2021 - Henshaw Wellfield	18,261.81
	08/11/2021		Electrical Use 07/2021	3,859.48
	08/11/2021		Electric 07/2021 - T&D	121.89
	08/11/2021		Electric 07/2021 - Reservoirs	59.32
67535	08/11/2021	Siemens Industry Inc	Siemens Mag Cable 25m ASE02296490	479.55
67536	08/11/2021	SiteOne Landscape Supply, LLC	PVC Parts	92.36

Payment Number	Payment Date	Vendor	Description	Amount
	08/11/2021		Ultra Seal PTFE Thread Sealant nT-10,000 (12)	128.09
67537	08/11/2021	Sloan Electric Company	Motor - Station 4/Pump #2	1,128.61
67538	08/11/2021	Southern Counties Lubricants, LLC	Fuel Use 07/16/21 - 07/31/21	6,801.07
67539	08/11/2021	Southland Pipe Corp.	3" & 4" Flanges, Spool Components	275.04
67540	08/11/2021	Standard Plumbing Supply Company Inc	Schedule 40 PVC Pipe	193.59
67541	08/11/2021	Steve Wuerth	Reimbursement - D3 Certification Renewal	120.00
67542	08/11/2021	Sunrise Materials Inc	Cement 10lb Quikrete (28)	916.82
	08/11/2021		Cement 50lb Quikrete (7)	366.05
	08/11/2021		Delivery Fee (1)	156.96
	08/11/2021		Rock Bags (140)	598.62
	08/11/2021		8" x 2" x 16" Cap Blocks (240)	714.45
	08/11/2021		Pallet Deposit (3)	113.67
	08/11/2021		Pallets Returned (3)	(81.19)
67543	08/11/2021	Tegriscap Inc	Landscape Service 07/2021	2,082.00
67544	08/11/2021	The UPS Store 0971	Shipping 07/2021	1,028.65
67545	08/11/2021	Bend Genetics, LLC	HABS Lab Analysis	925.00
67546	08/11/2021	Traffic Supply Inc	Blue Reflectors, Epoxy Tubes & Mixers	96.22
67547	08/11/2021	TS Industrial Supply	Grab Hooks (4)	22.65
	08/11/2021		Leather Gloves - Large (Brown Cuff) (12)	99.89
	08/11/2021		Max Earplug Uncorded (#Max-1) (Box of 200) (1)	31.93
	08/11/2021		Marking Paint White (Construction Type) #255 (12)	46.37
	08/11/2021		Striping Paint Blue #750 (12)	67.55
	08/11/2021		Striping Paint White #710 (12)	67.55
	08/11/2021		3" Stiff Wall Scraper (5)	30.42
	08/11/2021		Striping Paint Asphalt Black #770 (48)	270.19
	08/11/2021		Stanley Quick Change Utility Knife (3)	25.82
	08/11/2021		Marking Feathers Blue (25 per Bundle) (4)	18.19
	08/11/2021		Teflon Tape 0.5" (20)	12.56
	08/11/2021		Twine Twisted Nylon (Pink) - 275' (3)	9.26
	08/11/2021		1.25" Wall Scraper (4)	6.50
	08/11/2021		Sea 2" Pipe Wrap Tape (18)	139.90
	08/11/2021		Hand Trowel (5)	57.48
	08/11/2021		Garage Supplies	429.21
	08/11/2021		Suction Hose - Truck 1	222.59
	08/11/2021		Lifter SS 36" Meter Lid (1)	37.13
	08/11/2021		Shovel Round Point (4)	101.76
	08/11/2021		Gloves Thickster Nitrile XL 100 per box (10)	281.45
	08/11/2021		Measuring Tape 25' Engineering (4)	80.11
	08/11/2021		Gauge 160lb Pressure Oil (2)	39.97

Payment Number	Payment Date	Vendor	Description	Amount
	08/11/2021		Measuring Tape Holder 25' (1)	16.08
	08/11/2021		Blade 14" Diamond Concrete (2)	448.59
67548	08/11/2021	UniFirst Corporation	Uniform Service	365.01
67549	08/11/2021	Vista Paint Corporation	Regulator Paint & Primer	102.21
67550	08/18/2021	Refund Check 67550	Customer Refund	2,317.19
67551	08/18/2021	Refund Check 67551	Customer Refund	87.62
67552	08/18/2021	Air Pollution Control District	Emergency Generator Permit Renewal	446.00
67553	08/18/2021	Basic	Flexible Spending Service/Cobra 08/2021	271.20
67554	08/18/2021	Best Best & Krieger LLP	Legal Services 07/2021	925.00
67555	08/18/2021	Big Drip Plumbing	Meter Tie-Backs (2) - Nettleton Rd	3,000.00
67556	08/18/2021	Boot World Inc	Footwear Program	175.34
67557	08/18/2021	Cecilia's Safety Service Inc	Traffic Design - Knob Hill Dr	35.00
	08/18/2021		Traffic Control - Oak Drive	5,415.00
	08/18/2021		Traffic Control - Coyote Court	760.00
	08/18/2021		Traffic Control - Ridge Rd	3,325.00
	08/18/2021		Traffic Control - Poinsettia	1,472.50
	08/18/2021		Traffic Control - Vale Terrace Dr	2,090.00
	08/18/2021		Traffic Control - Elevado Dr / Vista Grande Dr	14,962.50
	08/18/2021		Traffic Control - Knob Hill	4,370.00
	08/18/2021		Traffic Control - Melrose Way	1,520.00
	08/18/2021		Traffic Control - Hollincrest Rd	712.50
	08/18/2021		Traffic Control - Alta Vista Dr	3,135.00
	08/18/2021		Traffic Control - Foothill Dr	1,045.00
	08/18/2021		Traffic Control - Cedar Rd	1,615.00
	08/18/2021		Traffic Control - Avenida Elena	807.50
	08/18/2021		Traffic Control - W Vista Way	1,947.50
67558	08/18/2021	Core & Main	Lid 8" Slotted Valve (VID) (20)	515.27
67559	08/18/2021	CoreLogic Solutions Inc	Real Quest Online Services 07/2021	300.00
67560	08/18/2021	Craneworks Southwest Inc	Hydraulic Hoses, Jumper Hoses	120.38
67561	08/18/2021	Davis Farr LLP	Auditing Services	6,000.00
67562	08/18/2021	Streamline	Website Hosting, Maintenance & Support	300.00
67563	08/18/2021	Direct Energy	Electric 07/2021 - VID	768.37
67564	08/18/2021	Drug Testing Network Inc	Non-DOT Drug Test	95.95
67565	08/18/2021	EDCO Waste & Recycling Services Inc	40 Yd Dumpster - VID Headquarter	504.19
	08/18/2021		40 Yd Dumpster - Pechstein Wood/Stump Clearing	3,488.40
67566	08/18/2021	Electrical Sales Inc	Cathodic Protection Cable	1,799.76
67567	08/18/2021	Eurofins Eaton Analytical Inc	Mid-Lake Samples	335.00
67568	08/18/2021	Evoqua Water Technologies LLC	DI Bottle Exchange	341.90
67569	08/18/2021	Ferguson Waterworks	Ell 1" 90° PVC S x S Sch 40 (10)	5.41

Payment Number	Payment Date	Vendor	Description	Amount
	08/18/2021		Adapter Male Copper 0.75" (5)	15.16
	08/18/2021		Fernco 4" Sewer Coupling (1056-44RC) (4)	82.27
	08/18/2021		1" Meter Gaskets / 1/8" Thick (400)	151.55
	08/18/2021		Ball Meter Valve 1"Lockwing FIPxSwivel Mtr Nut(30)	3,221.84
	08/18/2021		Service Saddle 8x2 PVC (4)	633.87
	08/18/2021		Tee 8" DI Flange (2)	832.92
	08/18/2021		Sleeve 8"x12" Galvanized Top Sections (50)	538.54
	08/18/2021		Nut Bolt Gskt Kit 6"-8" (6"gshtt) 3/4 x 3 1/4 (40)	471.97
	08/18/2021		Fire Hydrant Spool 6x6 DI (4)	442.74
	08/18/2021		Adapter 8" DI POxFL (5)	934.31
	08/18/2021		Fire Hydrant 6" Break Off Spool LB400 (4)	961.26
	08/18/2021		Ball Mtr Valve 1.5" FLG X FIP DD & Lockwing (5)	1,006.56
	08/18/2021		Sleeve 10"x12" Galvanized Top Sections (32)	424.34
	08/18/2021		Ell 6"x16" POxFL Bury DI (4)	1,472.20
	08/18/2021		Tubing 1" Copper Soft 60' (180)	1,510.09
	08/18/2021		Flange 6" SOW 6-hole (4)	194.85
	08/18/2021		Grease No-Oxide 1 gal (4)	259.19
	08/18/2021		Coupling 6" Macro (20)	6,125.00
	08/18/2021		Fire Hydrant LB400 Check Valve (3)	5,520.75
	08/18/2021		Coupling 1"x1" Female Flare Super Grip (10)	259.48
	08/18/2021		Service Saddle 8x1 PVC (2)	291.08
	08/18/2021		Fire Hydrant Spool 6x24 DI (2)	389.70
	08/18/2021		Ball Mtr Valve .75"Lockwing FIPxSwivel Mtr Nut (10)	755.26
	08/18/2021		Angle Ball Valve 2" FNPT X MNPT (CurbStop) (2)	641.53
	08/18/2021		Small Meter Boxes (25)	1,514.15
67570	08/18/2021	Gary Sinise Foundation	Refund - City Permit & Lateral Installation Fees	6,434.11
67571	08/18/2021	Glennie's Office Products Inc	Office Supplies	106.23
	08/18/2021		Office Supplies	25.72
67572	08/18/2021	Grainger	Motor Connectors, LOTO Tags	152.41
	08/18/2021		Water Filter for Hydration Station	105.66
67573	08/18/2021	J & R Concrete Products, Inc	72"x72"x42" Precast Concrete Vault for F6 Regulator	7,036.25
67574	08/18/2021	Jan-Pro of San Diego	Janitorial Service 08/2021	4,497.00
	08/18/2021		Janitorial Service 07/2021 - COVID 19	1,344.00
67575	08/18/2021	Ken Grody Ford Carlsbad	Brake Parts - Truck 17	(201.99)
	08/18/2021		Fuel Pump Relay Fuse Relocation Kits (2)	54.63
	08/18/2021		Speaker, Drain Plug, Battery Cover	66.17
	08/18/2021		Axle Flange Gaskets, O-Rings	28.66
	08/18/2021		Door Speaker - Truck 20	21.42
	08/18/2021		Battery Cable Kit - Truck 85	198.36

Payment Number	Payment Date	Vendor	Description	Amount
67576	08/18/2021	Lawnmowers Plus Inc	Chains (2)	40.92
	08/18/2021		Hedge Trimmer Head (1)	290.91
	08/18/2021		Spark Plug Covers (3)	22.60
	08/18/2021		Chainsaw Chain Replacement	20.46
67577	08/18/2021	Lawson Products	Hardware - Garage	468.80
67578	08/18/2021	Leon Perrault Trucking & Materials	Trucking & Material 07/2021	22,519.50
67579	08/18/2021	Mallory Safety and Supply, LLC	Vest Lime Hi-Viz 2XL (6)	113.14
	08/18/2021		Vest Lime Hi-Viz XL (9)	169.71
67580	08/18/2021	McMaster-Carr Supply Company	Conduit Pull Rope	76.85
67581	08/18/2021	Medical Eye Services	Vision Insurance 09/2021 - Cobra	8.78
	08/18/2021		Vision Insurance 09/2021 - Employees	1,598.54
	08/18/2021		Vision Insurance 09/2021 - P Dorey	14.24
	08/18/2021		Vision Insurance 09/2021 - J MacKenzie	14.24
	08/18/2021		Vision Insurance 09/2021 - P Sanchez	14.24
	08/18/2021		Vision Insurance 09/2021 - R Vasquez	14.24
	08/18/2021		Vision Insurance 09/2021 - M Miller	14.24
67582	08/18/2021	Moodys	Dump Fees (2)	600.00
67583	08/18/2021	NAPA Auto Parts	Filter, Coolant Cap	17.07
67584	08/18/2021	North County Auto Parts	Gasket Marker	14.25
67585	08/18/2021	Toyota Carlsbad	Clock Spring - Truck 32	274.20
67586	08/18/2021	Parkhouse Tire Inc	Tires (2) - Truck 30	724.92
	08/18/2021		Tires (6) - Truck 52	2,436.27
	08/18/2021		Tires (4) - Flatbed Trailer T9	572.13
67587	08/18/2021	Plateau Pest Solutions Inc	Bee & Hive Removal (12)	450.00
67588	08/18/2021	Premier Chevrolet	Headlight Bucket Springs - Truck 71	12.56
67589	08/18/2021	Quadient, Inc	Postage Meter Ink & Supplies	241.82
67590	08/18/2021	Volvo Construction Equipment & Services	Ripper Tooth - E1	2,155.98
67591	08/18/2021	San Diego Friction Products	Brake Parts - Truck 44	28.64
67592	08/18/2021	Sloan Electric Company	Motor Saver - Ranch House Well	719.60
	08/18/2021		Replacement Pump - Station 4, Pump #2	3,796.33
67593	08/18/2021	Spok, Inc	Pagers	44.44
67594	08/18/2021	Stillwater Sciences	HABs Management Plan 05/31/21 - 07/04/21	12,536.46
67595	08/18/2021	Sunbelt Rentals	Hedge Trimmer	70.07
67596	08/18/2021	Ditch Witch West	High Pressure Cutting Tip & Rebuild Kit - VE2	433.34
67597	08/18/2021	Bend Genetics, LLC	HABs Lab Analysis	925.00
67598	08/18/2021	TS Industrial Supply	Pressure Relief Valve - Truck 10	32.94
67599	08/18/2021	Underground Service Alert of Southern California	DigAlert New Tickets 07/2021 (269)	453.85
	08/18/2021		Dig Safe Excavation Board Fees 07/2021	247.93
67600	08/18/2021	UniFirst Corporation	Uniform Service	331.41

Payment Number	Payment Date	Vendor	Description	Amount
67601	08/18/2021	Water District Jobs	Recruitment Advertising - Maintenance Worker	145.00
67602-67606	08/25/2021	Refund Checks 67602-67606	Customer Refunds	4,548.19
67607-67608	08/25/2021	Refund Checks 67607-67608	Customer Refunds	4,215.38
67609	08/25/2021	Airgas USA LLC	Oxygen & Acetylene	393.46
67610	08/25/2021	Amazon Capital Services	Nitrile Gloves (10 Boxes)	272.70
	08/25/2021		Sunscreen	86.52
	08/25/2021		Fluid Extractors (3)	42.15
	08/25/2021		Sunscreen, Saw Blades	228.46
	08/25/2021		Recoil Starter	28.12
67611	08/25/2021	Asbury Environmental Services	Paper Filters Disposal	85.00
	08/25/2021		Metal Filters Disposal	55.00
67612	08/25/2021	BAVCO	Test Kit Calibration & Repair	259.05
67613	08/25/2021	Boot World Inc	Footwear Program (Insoles)	50.00
67614	08/25/2021	Brown and Caldwell	Flume Replacement Alignment Study 06/2021	66,903.16
67615	08/25/2021	California Institute of the Arts	Scholarship Award	500.00
67616	08/25/2021	CleanCapital HC4 Borrower LLC	Solar Energy 07/2021	7,569.58
67617	08/25/2021	Diamond Environmental Services	Portable & Stationary Restroom Service	317.25
67618	08/25/2021	Dudek	E Reservoir Replacement & Pump Station 07/2021	34,596.44
67619	08/25/2021	FedEx	Express Shipping	88.22
67620	08/25/2021	Fleet Pride	PTO Shaft Bearing/Hanger - Truck 67	227.52
67621	08/25/2021	Gillingham Water Planning & Engineering Inc	Flume Replacement Alignment Study 07/2021	10,281.00
67622	08/25/2021	Glennie's Office Products Inc	Office Supplies	243.36
	08/25/2021		Office Supplies	113.66
67623	08/25/2021	Grainger	Eye Wash Station Part	33.18
	08/25/2021		Ice Makers Filters	112.26
67624	08/25/2021	Hach Company	Chlorine Analyzer Repair Kits (2)	339.95
67625	08/25/2021	InfoSend Inc	Data Processing/Mailing Services 07/2021	6,097.90
	08/25/2021		Backflow Notices	193.32
	08/25/2021		Support & Storage Fee 07/2021	1,575.07
67626	08/25/2021	Kronick Moskovitz Tiedemann & Girard	Legal 07/2021	905.50
67627	08/25/2021	Lawnmowers Plus Inc	Chain Saw Safety Chaps	107.74
67628	08/25/2021	Lightning Messenger Express	Messenger Service 08/13/21	58.50
67629	08/25/2021	Mallory Safety and Supply, LLC	Vest Lime Hi-Viz XL (1)	18.86
67630	08/25/2021	MRC, Smart Technology Solutions	Managed Print Services	529.34
67631	08/25/2021	NAPA Auto Parts	Gas Decals (5)	13.48
	08/25/2021		Transmission Filter - Truck 28	13.80
	08/25/2021		Rocker Switch - Truck 8	25.97
	08/25/2021		Trailer Ball & Mount	97.94
	08/25/2021		Battery Cable - Truck 85	16.23

Payment Number	Payment Date	Vendor	Description	Amount
67632	08/25/2021	North County Auto Parts	Rear Brake Pads - Truck 39	69.52
	08/25/2021		Brake Fluid, Diesel Exhaust Fluid, Wiper Blades	61.54
	08/25/2021		Brake Cleaner (36)	112.63
	08/25/2021		Red 10 AWG Wire - Truck 85	77.17
	08/25/2021		Turn Rotor - Truck 39	53.00
	08/25/2021		Wire Connectors (2) - Truck 75	32.59
	08/25/2021		Oil Filter - Truck 71	(7.93)
67633	08/25/2021	O'Reilly Auto Parts	Battery - C3	120.28
67634	08/25/2021	Pacific Pipeline Supply	Bitumastic (1 Gallon)	87.06
	08/25/2021		Angle Stops (3)	642.73
67635	08/25/2021	Plateau Pest Solutions Inc	Bee & Hive Removal (6)	150.00
67636	08/25/2021	Ramco Petroleum	Fuel 07/2021	1,743.45
67637	08/25/2021	Ramona Disposal Service	Trash Service 07/2021	167.50
67638	08/25/2021	Raul Mejia	Reimbursement for Damage	403.69
67639	08/25/2021	Volvo Construction Equipment & Services	Bucket Teeth - E2	381.39
67640	08/25/2021	San Diego Door Controls, Inc	Repairs to Rolling Gate - Plant 9	350.66
67641	08/25/2021	San Diego Gas & Electric	Electric 08/2021 - Warner Ranch House	61.61
	08/25/2021		Electric 07/2021 - Cathodic Protection & TD	242.27
	08/25/2021		Electric 07/2021 - Reservoirs	202.47
	08/25/2021		Electric 07/2021 - Pump Stations	12,061.48
	08/25/2021		Electric 07/2021 - Plants	139.43
67642	08/25/2021	SiteOne Landscape Supply, LLC	Schedule 40 PVC Pipe (120')	100.52
	08/25/2021		Weed Barrier	269.89
	08/25/2021		Irrigation Controller Repair Part	45.71
67643	08/25/2021	Bend Genetics, LLC	HABs Lab Analysis	925.00
67644	08/25/2021	TS Industrial Supply	Deep Impact Sockets	183.55
	08/25/2021		Air Hose Quick Couplers (2)	66.58
	08/25/2021		Suction Hose Fittings, Strainers, Anti-Seize	93.99
67645	08/25/2021	UC Regents	Scholarship Award	2,000.00
67646	08/25/2021	UniFirst Corporation	Uniform Service	331.41
67647	08/25/2021	Verizon Wireless	Cell Phone 07/16/21 - 08/15/21	1,574.80
67648	08/25/2021	Vista Fence Company Inc	Gate Latch - HP Reservoir	18.51
67649	08/25/2021	Vulcan Materials Company and Affiliates	Cold Mix	2,123.71
67650	08/25/2021	White Cap Construction Supply	Sonotubes (5)	73.76
67651	08/25/2021	Williams Machine Inc	6" Stainless Disc Retainers (5)	3,247.50
Grand Total:				758,317.55



STAFF REPORT

Agenda Item: 7

Board Meeting Date: September 8, 2021
Prepared By: Randy Whitmann, Don Smith, Frank Wolinski & Marlene Kelleher
Approved By: Brett Hodgkiss

SUBJECT: DIVISION REPORTS

RECOMMENDATION: Note and file informational report.

PRIOR BOARD ACTION: None.

FISCAL IMPACT: None.

SUMMARY: Previous month's and anticipated activities are reported by each division.

ENGINEERING DIVISION

August

- The District has replaced approximately 9.33 miles of Nipponite pipe since 2002. Of the 6.64 miles of Nipponite pipe remaining in the system, replacement of 1.16 miles is currently in design and 0.34 miles is in construction.
- The District has replaced approximately 1,965 feet (0.37 miles) of pipe (steel – 440 feet, PVC – 0 feet, non-Nipponite asbestos cement – 525 feet and Nipponite – 1,000 feet) in Fiscal Year 2022.
- Edgehill (E) Reservoir Replacement and Pump Station – Dudek submitted final design plans and specifications; reviewed proposals for construction management and inspection services and began negotiating a scope of work and fee with the selected consultant.
- Projects along Flume
 - The Villages – 380 dwelling unit residential subdivision along Country Club Lane, between Nutmeg Street and Pamela Lane in Escondido. Project includes storm drain work along the Jones Siphon in addition to the relocation of an 18-inch transmission main feeding the Bennett service area. Project requires District review and approval of two tract maps, encroachment permit, joint use agreement, grant of right of way, improvement plan, and quitclaim and bill of sale. The Board has approved all items except the quitclaim and bill of sale.

September

- Mainline Replacement Projects in design (current projects): Lonsdale Ln.*, Plumosa Ave., San Clemente Wy.*, Calle Maria, Via Christina, Rush Ave.*, Angeles Vista Dr., Portia Ave.*, Torano Dr., Lado De Loma Dr.*, Camino Culebra*, Camino Loma Verde*, Eddy Dr., Rancho Vista Rd., Mira Sol Dr., Camino Patricia, Camino Corto, Goetting Wy., Nevada Ave., N. Citrus Ave., Lemon Ave., Hillside Terrace, Mar Vista Dr., Miramar Dr., Buena Creek Rd., Rock Springs Rd. at Nordahl Rd. (Total length = 5.46 miles).
- Mainline Replacement Projects in planning (future projects): Queens Way, Alta Vista Dr., Catalina Ave.*, Friendly Dr.*, E. Vista Wy., Nordahl Rd.*, HN Line - Gopher Canyon Rd. to Fairview Dr., Buena Creek Rd.*, Robinhood Rd.*, Lower Ln.*, Easy St.*, West AB Line – Esplendido Ave. and Bella Vista Dr.*, Colavo Dr.*, Broadway*, Oak Dr.*, Olive Ave.*, Rancho Vista Rd., Bandini Pl., McGavran Dr., Oro Avo Dr., Shale Rock Rd., La Mirada Dr., Crescent Dr.*, Descanso Ave., San Clemente Ave.* (Total length = 8.92miles).

- Edgehill (E) Reservoir Replacement and Pump Station – prepare for project construction advertisement and solicitation of bids.
- Flume Replacement Alignment Study – Brown and Caldwell to begin coarse screening analysis of the six alignments.
- Deodar Reservoir Rehabilitation – review Murray Smith’s design services proposal and negotiate a scope of work and fee.

*Nipponite pipe

**WATER RESOURCES DIVISION
VID Water Production
July 2021**

Description	Current Month Production		Average Production of Last 12 Months		Total, Fiscal Year-to-Date
	(mgd)	(af)	(mgd)	(af)	(af)
<i>VID's EVWTP Water Production</i>					
Local Water	0.00	0.00	0.65	59.94	0.00
SDCWA Raw Water	14.12	1,343.30	9.37	877.53	1,343.30
Subtotal (EVWTP Water Production)	14.12	1,343.30	10.02	937.47	1,343.30
Oceanside Contract Water	0.24	22.60	1.23	113.85	22.60
SDCWA Treated Water	4.61	438.50	4.80	448.88	438.50
TOTAL WATER PRODUCTION	18.97	1,804.40	16.05	1,500.20	1,804.40

Lake Henshaw and Warner Ranch Wellfield statistics are summarized as follows:

Lake Henshaw

Storage as of August 26, 2021: 3,780 af (7% of 51,832 af capacity)
 Current releases: 0 cfs
 Change in storage for month of July: 345 af (loss)
 Total releases for month of July: 309 af
 Hydrologic year-to-date rain total: 0.66 inches (August 26, 2021)
 Percent of yearly average rain: 3% (30-year average: 24.54 inches)
 Percent of year-to-date average rain: 138% (30-year average through August: 0.48 in.)

Warner Ranch Wellfield

Number of wells running in July: 12
 Total production for month of July: 747 af
 Average depth to water table (August): 79 ft (see attached historical water table chart)

August

- Performed sampling for Harmful Algal Blooms in Lake Henshaw on July 26 and August 2, 9, 16 and 23. Results for microcystin and anatoxin-a have been in the “Caution” advisory range. Lake Henshaw releases have been suspended since July 9.
- Attended pre-bid meeting for San Pasqual Undergrounding Project.

September

- Attend bid opening for San Pasqual Undergrounding Project.
- Prepare request for bids for algacide treatment of Lake Henshaw.
- Attend kickoff meeting for Warner Wellfield Assessment.

ATTACHMENTS: Lake Henshaw Resort, Inc., Activity Reports – June 2021
VID's Warner Wellfield – Water Table Depth vs. Monthly Wellfield Production

ADMINISTRATION DIVISION

August

- Completed recruitment for Construction Worker position. Jason Jones accepted a promotion to this position.
- Continued recruitments for Laborer Trainee and Maintenance Worker positions.
- Participated in California Special Districts Association Fiscal Committee teleconference meeting.

September

- Continue recruitments for Laborer Trainee and Maintenance Worker positions.
- Coordinate flu shots for employees, Directors and family members.
- Participate in Association of California Water Agencies Joint Powers Insurance Authority Finance and Audit Committee.

OPERATIONS & FIELD SERVICES

August

- Water Quality Call/Incident for August – received one odor call; the odor call was attributed to source water changes at the Escondido-Vista Water Treatment Plant.
- Inspected and tested 23 new backflow devices that were integrated into the District's cross-connection control program.
- Pechstein beam reinforcement project – completed final design and took delivery of materials for the intermediate beam bracing.
- Installed a new 18-inch valve on Edgehill (E) reservoir effluent piping.
- Continued replacement of steel pipe on Mason Road – install approximately 1,350' of 8-inch PVC, 10 services and one hydrant lateral. Approximately 35% complete.
- Continued mainline replacement of Nipponite and steel pipe on Vista Grande – install approximately 5,000' of various sizes of PVC pipe, 37 services and 4 hydrant laterals. Approximately 50% complete.
- Began layout and potholing on San Clemente Avenue to replace approximately 3,100' feet of steel and asbestos cement (AC) pipe.

September

- Continue Pechstein reservoir beam reinforcement project.
- Continue mainline replacement of steel pipe on Mason Road – install approximately 1,350' of 8-inch PVC, 10 services and one hydrant lateral.
- Continue mainline replacement of Nipponite and steel pipe on Vista Grande – install approximately 5,000' of various sizes of PVC pipe, 37 services and 4 hydrant laterals.
- Continue layout and potholing on San Clemente Avenue to replace approximately 3,100' feet of steel and AC pipe.

Electrical Energy Use at VID Headquarters

July 2021

Description	Current Month Production	Average of Last 12 Months	Total, Fiscal Year-to-Date
	(kWh)	(kWh)	(kWh)
Solar Production (\$0.18 per kWh)	41,722	30,146	41,722
Power purchased from Direct Energy (\$0.05 per kWh)	9,038	13,278	9,038

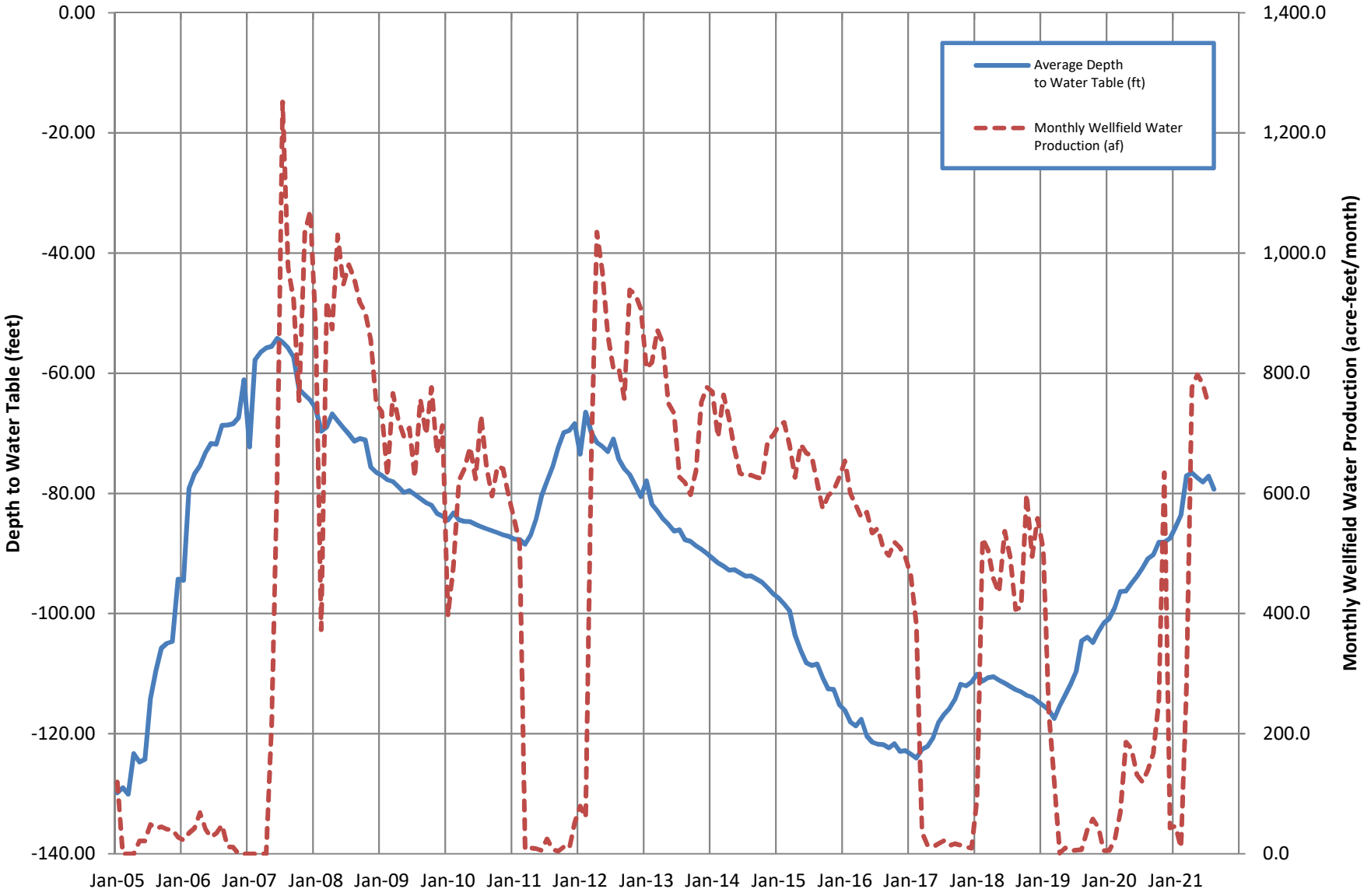


**LAKE HENSHAW RESORT, INC.
ACTIVITY REPORT
AS OF JUNE 30, 2021**

	2020 Jun	2020 Jul	2020 Aug	2020 Sep	2020 Oct	2020 Nov	2020 Dec	2021 Jan	2021 Feb	2021 Mar	2021 Apr	2021 May	2021 Jun	12 MO AVG
Fishing Permits	1,015	910	712	543	480	302	162	246	180	243	948	681	587	539
Boat Launches	23	14	10	3	9	3	4	3	2	3	37	23	9	11
Motor Boats (full day rental)	38	57	37	38	21	8	11	8	6	13	46	51	51	30
Motor Boats (half day rental)	11	14	7	6	11	0	0	0	1	5	1	3	7	5
Campground/Head Count	1,062	1,562	790	1,660	492	297	132	126	34	220	462	1,857	1,149	757
Campground/Cars, Trucks, etc.	429	502	294	750	159	113	60	62	25	101	235	820	964	347
Campground/Recreational Vehicles	8	9	2	0	1	7	0	0	5	14	12	15	374	34
Mobile Home/Spaces	68	69	72	72	72	73	71	68	68	68	68	69	69	70
M.H.P. Daily (Visitors/Head Count)	0	4	6	8	8	14	12	12	0	0	0	0	0	5
M.H.P. (Residents/Head Count)	98	99	104	104	104	105	102	95	95	95	95	96	96	99
Storage	6	6	6	6	6	6	7	7	7	6	6	6	6	6
Cabins	191	231	262	184	135	137	132	76	55	133	185	143	170	156
Hunters	0	0	0	0	0	0	0	0	0	0	0	0	0	0

VID's Warner Wellfield

Water Table Depth vs. Monthly Wellfield Production





STAFF REPORT

Board Meeting Date: September 8, 2021
Prepared By: Brett Hodgkiss

SUBJECT: REQUEST FOR PROPOSAL FOR GENERAL COUNSEL SERVICES

RECOMMENDATION: Authorize the General Manager to send the Request for Proposal for General Counsel services to the firms listed.

PRIOR BOARD ACTION: At its August 18, 2021 meeting, the Board approved procuring new General Counsel services via the Request for Proposal (RFP) process.

FISCAL IMPACT: Unknown at this time. Fee proposals will be requested as part of each respondent's proposal.

SUMMARY: The District requires the services of General Counsel to provide counsel and support for the Board and General Manager in the areas of legal compliance, ethics, liability and risk avoidance. Staff has drafted a Request for Proposal (RFP) soliciting the required legal services. Additionally, a list of potential candidate firms has been developed.

DETAILED REPORT: Consistent with the process used in 2008, staff has prepared a comprehensive RFP for General Counsel services. Staff has also developed a list of firms to receive the RFP based on research and recommendations received regarding qualified firms, some of which were invited to submit proposals in 2008. Other avenues to advertise the District's needs, including periodicals and online sources, may be utilized during the search process.

This RFP is similar to the one issued in 2008. The RFP provides information to candidates about the District's requirements/needs and establishes a framework for responses. The RFP also includes a detailed scope of work and a description of qualifications and experience sought.

With Board approval, the RFP would be sent to the suggested parties with a response deadline of October 22, 2021. It is anticipated that the Board would subsequently be involved in the selection process with a final decision to be made in November or December.

ATTACHMENTS:

- Request for Proposal for General Counsel Services
- General Counsel Candidates List

Request for Proposal for General Counsel Services

Vista Irrigation District (VID or District) is requesting proposals from qualified attorneys or law firms to provide legal services as General Counsel for the District. VID is an irrigation district organized under the State Water Code and the Irrigation District Act.

Background and General Information:

1. The District

Vista Irrigation District was organized in September 1923. Its mission is to provide a safe and reliable supply of water to its customers. The District currently serves 28,800 accounts with a population of 135,000 people.

The service area lies within the northwestern quadrant of San Diego County, encompassing approximately 21,150 acres in its service area. Historically, the District has received 30% of its water supply from Lake Henshaw, which along with the surrounding 43,000 acre Warner Ranch, is owned and operated by the District. The remaining 70% of the District's supply comes from Northern California through the State Water Project, from the Colorado River and from desalinated seawater via the Carlsbad Desalination Plant. These sources are conveyed to the District via aqueducts owned and operated by water wholesalers, Metropolitan Water District of Southern California and San Diego County Water Authority.

The District employs 87 full-time employees.

2. Organizational Structure

A five member Board of Directors governs the District. The General Manager and administrative staff implement the policies approved by the Board of Directors and handle the District's day-to-day operations.

3. Legal Services

The District's General Counsel services have been provided for many years by an outside law firm. Rutan & Tucker, LLP has served as General Counsel since October 2008. The District contracts for specialized legal services such as labor law and water rights with law firms with specific expertise in those areas. Liebert Cassidy Whitmore and Kronick Moskovitz Tiedemann & Girard provide those services respectively.

4. Additional Information

Copies of the District's annual report, budget, and audit are available on the District's website (under News & Publications tab) or upon request at the District office located at 1391 Engineer Street, Vista, CA 92081.

5. Name of Contact Person

The General Counsel's principal contact with the District will be Brett Hodgkiss, General Manager, who will coordinate the services to be provided.

Scope of Legal Services to be Provided as General Counsel:

The District needs an attorney with prior experience as General Counsel to be responsible for all facets of the general types of legal issues that might arise for a special district. General Counsel will be expected to keep current in all aspects of law relevant to a General Counsel of a special district and provide counsel and support for the District's Board of Directors and General Manager in the areas of legal compliance, ethics, liability, and risk avoidance. The following items are specifically required and are presented as a list of duties and scope of work.

General Counsel will perform services for the District on an as-needed basis. Duties and responsibilities shall include the following:

1. Attendance at meetings (including closed sessions) of the District's Board of Directors, as requested by the President, Board of Directors, General Manager or other designee, for the purpose of providing legal services and consultation;
2. Attendance at such other meetings as requested by the President, Board of Directors, General Manager, or other designee;
3. Preparation of ordinances, resolutions, contracts, and the like concerning the District's business;
4. Preparation of written legal opinions on matters concerning District business at the request of the Board, General Manager or designee;
5. Analysis of proposed and enacted legislation, published legal opinions and other matters that may have an impact on the operations of the District.
6. Review of contracts, bid specifications and purchasing documents for the purposes of legal and policy compliance, appropriate risk transfer, and risk analysis and avoidance.
7. Consultation with District staff and/or the District's labor counsel regarding personnel matters, labor relations matters, litigation, and other matters concerning District business, as requested (that may not otherwise be covered by District agreements with other legal resources);
8. Advising the District as to whether to file claims or commence litigation.
9. Representing the District in connection with certain claims and litigation filed by or against it. Other legal counsel shall be retained in the event of a conflict of interest which disqualifies attorney from representation; other legal counsel may be retained to defend or

prosecute actions which in the opinion of attorney require special expertise or where representation is being provided under a contract of insurance.

9. Providing advice and assistance to District staff and directors on matters of law including the Brown Act, California Government and Water codes, conflict of interest and Political Reform Act and assisting them in seeking advice from regulatory agencies, such as the Fair Political Practices Commission.
10. Provide legal assistance and consultation to District staff and directors on matters of environmental compliance, including Endangered Species Act, California Environmental Quality Act, and National Environmental Policy Act as they pertain to actions by the Staff and Board.
11. Provide legal assistance and consultation to District staff and directors on matters of property rights and property management, including trespass, encroachment, lessee/licensee obligations, easements, and in-holder access.
12. Such other activities as directed by the President, Board of Directors, General Manager, or other designee.

Response Requested:

Your proposal must provide the following information:

1. Qualification of the attorney and, if applicable, the firm:
 - a. A description of the attorney's qualifications and experience, including areas of expertise, accomplishments, previous employers/clients, etc.
 - b. A description of the law firm including the size of the firm, other attorneys and support staff, scope (national, regional or local, and indicating the location of the responsible office).
 - c. A resume/curriculum vitae including years of experience, education, professional affiliations, etc.
 - d. Relevant prior experience, specifically including work as General Counsel for public agencies, in particular water districts.
 - e. References from at least five California public agencies, preferably water and/or irrigation districts, which have utilized your services including addresses and phone numbers of elected officials or key agency staff who are familiar with your performance and number of years served.

- f. A description of legal services performed for public agencies in the San Diego, Orange County or Riverside County area.
 - g. A description of backup attorney(s) within your firm who would be available in your absence and other support staff, both professional and administrative, who would provide resources to this engagement. Resumes of key staff, particularly backup attorney(s), should be included. Backup attorney(s) must have prior and specific qualifying experience while acting in the capacity as General Counsel for public agencies, in particular water districts.
 - h. Describe any regulatory action, tax liens or legal sanctions taken against the attorney or firm.
 - i. Express ability to meet requirements of draft Agreement for Legal Services (attached).
 - j. Services, if any, that have not been listed in this RFP and that might bring “value-added” to the scope of work proposed by your firm. Value-added includes services that might otherwise be provided by the firm which could be made available to DISTRICT directors and/or staff at no or reduced cost. Some examples of value-added are: the opportunity to attend firm-sponsored or provided training, a newsletter or annual legal update publication, a firm-sponsored client-only research webpage, a library of existing opinion letters that might be customized to apply to the needs of DISTRICT, etc.
2. Legal approach:
- a. Express agreement to meet or exceed the scope of work for General Counsel services described above. This should include, at a minimum, the general approach to providing the requested services, organization of your effort/team and expectation of assistance from District staff.
 - b. A statement of your availability to provide these services based on other clients and commitments.
3. Fees:
- A full description of proposed fees (and/or retainers required to secure services) for the General Counsel and for all support attorneys and personnel anticipated to participate in this engagement.

4. Disclosures:

Disclosures of actual and potential conflicts of interest, if any, identifying each and every matter in which the attorney or firm has, within the past calendar year, represented any entity or individual with an interest adverse to the District, its Board or staff, or any of the boards, agencies, commissions, or organizations to which the District belongs.

Evaluation Criteria:

Your proposal will be reviewed and evaluated based on your overall qualifications. Proposals should be concise and to the point to facilitate ease of evaluation. You will be judged on the following criteria, and not solely on the basis of fees.

1. Qualifications of the attorney including recent experience providing General Counsel services to public agencies, particularly water and/or irrigation districts.
2. Qualifications of the attorney and assigned backup/support team.
3. Understanding of the engagement.
4. Acceptability of legal approach and ability to meet deadlines and commitments.
5. Overall fees.
6. Suggestions or offers of additional services that might be considered as value-added.

Selection Process:

Written proposals may be submitted by email to bhodgkiss@vidwater.org or by United States mail/other delivery service to Vista Irrigation District, 1391 Engineer Street, Vista, California 92081-8840 (Attn: Brett Hodgkiss, General Manager); proposals must be received by no later than 4:00 p.m. on Friday, October 22, 2021.

The District will review the proposals, and selected attorneys will then be asked to participate in an interview. It is anticipated that the Board of Directors will approve the final selection in March.

Questions:

Any questions should be directed to Brett Hodgkiss, General Manager, via email at bhodgkiss@vidwater.org or by telephone at (760) 597-3117.

Attachment: Draft Agreement for Legal Services

GENERAL COUNSEL CANDIDATES

<p>Atkinson, Andelson, Loya, Ruud & Romo 4275 Executive Square, Ste. 700 La Jolla, CA 92037 (858) 485-9526 www.aalrr.com</p>	<p>Lounsbery, Ferguson Altona & Peak 960 Canterbury Pl., Ste. 300 Escondido, CA 92025 (760) 743-1201 www.lfap.com</p>
<p>Best Best & Krieger LLP 655 W. Broadway, 15th Floor San Diego, CA 92101 (619) 525-1300 www.bbklaw.com</p>	<p>McDougal, Love, Boehmer, Foley, Lyon & Mitchell 8100 La Mesa Blvd., Ste. 200 La Mesa, CA 91942 (619) 440-4444 www.mcdougallove.com</p>
<p>Best Best & Krieger LLP 18101 Von Karman Ave., Ste. 1000 Irvine, CA 92614 (619) 525-1300 www.bbklaw.com</p>	<p>Nossaman, LLP 18101 Von Karman Ave. Suite 1800 Irvine, CA 92612 (949) 833-7800 www.nossaman.com</p>
<p>Burke, Williams & Sorensen, LLP 501 W. Broadway, Ste. 1600 San Diego, CA 92101-8474 (619) 814-5800 www.bwslaw.com</p>	<p>Porcopio 525 B St., Ste. 2200 San Diego, CA 92101 (619) 238-1900 www.procopio.com</p>
<p>Devaney Pate Morris & Cameron LLP 402 W. Broadway, Ste. 1300 San Diego, CA 92101 619-354-5030 www.dpmclaw.com</p>	<p>Scott Jackson Law 16935 W. Bernardo Dr., Ste. 170 San Diego, CA 92127 (858) 675-9896</p>
<p>Kidman Gagen Law LLP 8 Corporate Park, Ste. 300 Irvine, CA 92606 (714) 755-3100 www.kidmanlaw.com</p>	<p>Worden Williams LLP 462 Stevens Ave., Ste. 100 Solana Beach, CA 92075 (858) 755-6604 www.wordenwilliams.com</p>



STAFF REPORT

Board Meeting Date: September 8, 2021
Prepared By: Lisa Soto
Approved By: Brett Hodgkiss

SUBJECT: ASSOCIATION OF CALIFORNIA WATER AGENCIES REGION 10 ELECTION FOR 2022-23 TERM

RECOMMENDATION: Cast Vista Irrigation District's ballot in the Association of California Water Agencies Region 10 election for the 2022-23 term.

PRIOR BOARD ACTION: On August 21, 2019, Vista Irrigation District (VID) cast its ballot in the Association of California Water Agencies (ACWA) Region 10 Election for the 2020-21 term for DeAna Verbeke of Helix Water District for Chair; Cathy Green of Orange County Water District for Vice Chair; and Jim Atkinson of Mesa Water District, Charles T. Gibson of Santa Margarita Water District, Hayden Hamilton of Rainbow Municipal Water District, Mark Monin of El Toro Water District, and Richard L. Vásquez of Vista Irrigation District as Board members.

FISCAL IMPACT: Undetermined amount for expenses and per diem should a VID Board member be elected to the ACWA Region 10 Board.

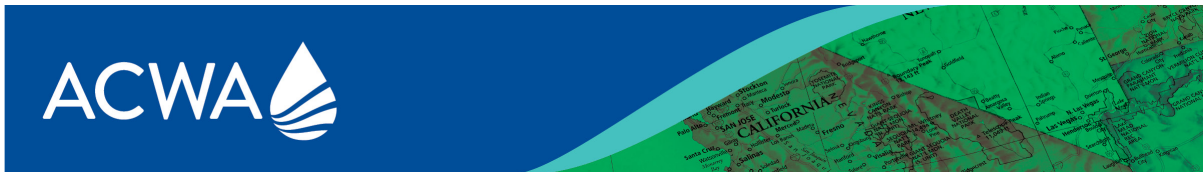
SUMMARY: ACWA has presented the official ballot for the Region 10 election of officers and board members. Ballots must be returned to ACWA by September 30, 2021.

DETAILED REPORT: ACWA's Nominating Committee recommendations are included with the mail ballot. The Board has the option to cast its vote by concurring with the Nominating Committee's recommended slate or by voting for individual nominees according to the preference of the Board.

ATTACHMENTS:

- Email from ACWA
- Region 10 Board Ballot
- Region 10 Rules and Regulations
- 2021 ACWA Region Election Timeline for 2022-23 term
- Letter dated July 14, 2021 from Charles Gibson, Santa Margarita Water District

Click [here](#) if you are having trouble viewing this message.



TO: ACWA REGION 10 MEMBER AGENCY BOARD PRESIDENT
AND GENERAL MANAGER

Ballot for Region 10 Board Election for the 2022-2023 Term

It is time to elect the 2022-2023 ACWA Region 10 chair, vice chair and board members who will represent and serve the members of Region 10. Attached, you will find the official ballot which includes the Region 10 Nominating Committee's recommended slate as well as individual candidates running for the Region 10 Board.

Your agency is entitled to cast only one vote. Please review the attached ballot and have your agency's authorized representative cast its vote for the slate as recommended by the Region 10 Nominating Committee or cast its vote for an individual Region 10 chair, vice chair and three to five board members.

2022-2023 ACWA Region 10 Ballot is located [HERE](#).
Region 10 Rules and Regulations are located [HERE](#).

Submit the electronic ballot to ACWA by September 30, 2021.
(Ballots received after September 30 will not be accepted.)

Remember, Your vote is important. Region 10 Board members are elected to represent the issues, concerns and needs of your region. The Region 10 chair and vice chair will serve on ACWA's Board of Directors for the next two-year term beginning January 1, 2022. Additionally, the newly elected chair and vice chair will make the Region 10 committee appointment recommendations to the ACWA president for the 2022-2023 term. Also, either the chair or vice chair will hold a seat on the ACWA Finance Committee.

If you have questions, please contact your Regional Affairs Representative, [Augustine Han](#) or call 916-441-4545.

Thank you for your careful consideration and participation in the Region 10 election process.

[ACWA Regions](#) | [ACWA Events](#) | [ACWA](#)



OFFICIAL REGION 10 Board Ballot

2022-2023 TERM



Please return completed ballot by Sept. 30, 2021

E-mail: regionelections@acwa.com
Mail: ACWA
980 9th Street, Suite 1000
Sacramento, CA 95814

General Voting Instructions:

- 1 You may either vote for the slate recommended by the Region 10 Nominating Committee, or vote for individual candidates to serve as chair, vice chair, and board members for each county (please note rules & regulations for specific qualifications). Mark the appropriate box to indicate your decision.
- 2 Complete your agency information. The authorized representative is determined by your agency in accordance with your agency's policies and procedures.

Region 10 Rules & Regulations:

The chair and vice chair shall be from different counties. The 2022-'23 term shall consist of a chair and 2 board members from Orange County and a vice chair and 3 board members from San Diego County.

CLEAR FORM

1

Nominating Committee's Recommended Slate

I concur with the Region 10 Nominating Committee's recommended slate below.

CHAIR:

- **Cathy Green**, First Vice President, Orange County Water District (OC)

VICE CHAIR:

- **Dana Frieauf**, Director, Santa Fe Irrigation District (SD)

BOARD MEMBERS:

- **Charles T. Gibson**, Director, Santa Margarita Water District (OC)
- **Shauna Lorange**, Public Utilities Director, City of San Diego (SD)
- **George Murdoch**, Director, East Orange County Water District (OC)
- **Richard L. Vasquez**, Vice President, Vista Irrigation District (SD)
- **DeAna Verbeke**, Board Member, Helix Water District (SD)

OR

Individual Board Candidate Nominations

(See Rules & Regulations before selecting)

I do not concur with the Region 10 Nominating Committee's recommended slate. I will vote for individual candidates below as indicated.

CANDIDATES FOR CHAIR: (CHOOSE ONE)

- Cathy Green**, First Vice President, Orange County Water District (OC)

CANDIDATES FOR VICE CHAIR: (CHOOSE ONE)

- Dana Frieauf**, Director, Santa Fe Irrigation District (SD)

SAN DIEGO COUNTY CANDIDATES FOR BOARD MEMBERS: (MAX OF 3 CHOICES)

- Dana Frieauf**, Director, Santa Fe Irrigation District (SD)
- Shauna Lorange**, Public Utilities Director, City of San Diego (SD)
- Richard L. Vasquez**, Vice President, Vista Irrigation District (SD)
- DeAna Verbeke**, Board Member, Helix Water District (SD)

ORANGE COUNTY CANDIDATES FOR BOARD MEMBERS: (MAX OF 2 CHOICES)

- Charles T. Gibson**, Director, Santa Margarita Water District (OC)
- Mark Lewis**, Chairman, Laguna Beach County Water District (OC)
- George Murdoch**, Director, East Orange County Water District (OC)

2

AGENCY NAME

AUTHORIZED REPRESENTATIVE

DATE



REGION 10 RULES AND REGULATIONS

Each region shall organize and adopt rules and regulations for the conduct of its meetings and affairs not inconsistent with the Articles of Incorporation or bylaws of the Association (ACWA Bylaw V, 6.).

OFFICERS

The chair and vice chair shall be from different counties.

At least one of the chair or vice chair positions must be an elected/appointed director from a member agency.

The region board members shall alternate every two years with three from one county and two from the other. The county from which the chair comes from shall have two region board members and the county from which the vice chair comes from shall have three region board members.

The chair will provide the region secretary.

MEETINGS

The region will hold at least quarterly meetings, including the ACWA spring and fall conferences.

The region chair will determine when and if nonmembers are invited to regional activities or events.

ATTENDANCE

If a region chair or vice chair is no longer allowed to serve on the Board of Directors due to his / her attendance, the region board shall appoint from the existing region board a new region officer. (ACWA Policy & Guideline Q, 1.)

If a region chair or vice chair misses three consecutive region board / membership meetings, the same process shall be used to backfill the region officer position. (ACWA Policy & Guideline Q, 1.)

If a region board member has three consecutive unexcused absences from a region board meeting or general membership business meeting, the region board will convene to discuss options for removal of the inactive board member. If the vacancy causes the board to fail to meet the minimum requirement of five board members, the region must fill the vacancy according to its rules and regulations. (ACWA Policy & Guideline Q, 3.)

ELECTIONS

All nominations received for the region chair, vice chair and board positions must be accompanied by a resolution of support from each sponsoring member agency, signed by an authorized representative of the Board of Directors. Only one individual may be nominated from a given agency to run for election to a region board. Agencies with representatives serving on the nominating committees should strive not to submit nominations for the region board from their agency. (ACWA Policy & Guideline P, 2.)

Election ballots will be e-mailed to ACWA member agency general managers and presidents.

The nominating committee shall consist of four persons, two from each county.

The nominating committee shall pursue qualified members within the region to run for the region board and consider geographic diversity, agency size and focus in selecting a slate.

A member of the nominating committee cannot be nominated by the committee for an elected position.

See current region election timeline for specific dates.

ENDORSEMENTS

ACWA, as a statewide organization, may endorse potential nominees and nominees for appointment to local, regional, and statewide commissions and boards. ACWA's regions may submit a recommendation for consideration and action to the ACWA Board of Directors to endorse a potential nominee or nominee for appointment to a local, regional or statewide commission or board. (ACWA Policy & Guideline P, 3.)

COMMITTEE RECOMMENDATIONS & REPRESENTATION

All regions are given equal opportunity to recommend representatives of the region for appointment to a standing or regular committee of the Association. If a region fails to provide full representation on all ACWA committees, those committee slots will be left open for the remainder of the term or until such time as the region designates a representative to complete the remainder of the term. (ACWA Policy & Guideline P, 4. A.)

At the first region board / membership meeting of the term, regions shall designate a representative serving on each of the standing and regular committees to serve as the official reporter to and from the committee on behalf of the region to facilitate input and communication. (ACWA Policy & Guideline P, 4. B.)

The chair and vice chair will recommend an official alternate for excused committee members.

TOURS

ACWA may develop and conduct various tours for the regions. All tour attendees must sign a “release and waiver” to attend any and all region tours. Attendees agree to follow environmental guidelines and regulations in accordance with direction from ACWA staff; and will respect the rights and privacy of other attendees. (ACWA Policy & Guideline P, 6.)

FINANCES

See “Financial Guidelines for ACWA Region Events” document.

AMENDING THE REGION RULES & REGULATIONS

ACWA policies and guidelines can be amended by approval of the ACWA Board of Directors.

The region 10 rules and regulations can be changed at any time with advanced written notice to member agencies.

2021 ACWA Region Election Timeline 2022-2023 Term

February 26:

NOMINATING COMMITTEES APPOINTED

- With concurrence of the region board, the region chairs appoint at least three region members to serve as the respective region's Nominating Committee
- Those serving on nominating committees are ineligible to seek region offices
- Nominating Committee members are posted online at www.acwa.com

March 1-31:

NOMINATING COMMITTEE TRAINING

- Nominating Committee packets will be e-mailed to each committee member
- ACWA staff will hold a Zoom training session with the nominating committees to educate them on their specific roles and duties
 - Regions 1-10 Nominating Committees: via Zoom

May 3:

CALL FOR CANDIDATES

- The Call for Candidate Nominations packet will be e-mailed to ACWA member agency Board Presidents and General Managers

June 30:

DEADLINE FOR COMPLETED NOMINATION FORMS

- Deadline to submit all Nomination Forms and Board Resolutions of Support for Candidacy for region positions
- Nominating Committee members may need to solicit additional candidates in person to achieve a full complement of nominees for the slate

July 1:

CANDIDATE INFORMATION TO NOMINATING COMMITTEES

- All information submitted by candidates will be forwarded by ACWA staff to the respective region Nominating Committee members with a cover memo explaining their task

July 11 - 31:

RECOMMENDED SLATES SELECTED

- Nominating Committees will meet to determine the recommended individuals for their region. The slate will be placed on the election ballot.
- Nominating Committee Chairs will inform their respective ACWA Regional Affairs Representative of their recommended slate by July 23
- Candidates will be notified of the recommended slate by July 30
- The Nominating Committee Chair will approve the official region ballot

August 2:

ELECTIONS BEGIN

- All 10 official electronic ballots identifying the recommended slate and any additional candidates for consideration for each region will be produced and e-mailed to ACWA member agencies only
- Only one ballot per agency will be counted

September 30:

ELECTION BALLOTS DUE

- ***Deadline for all region elections. All region ballots must be received by ACWA by **September 30, 2021*****

October 4:

ANNOUNCEMENT OF ELECTION RESULTS

- Newly-elected members of the region boards will be contacted accordingly
- An ACWA Advisory will be distributed electronically to all members reporting the statewide region election results
- Results will be posted at acwa.com and will be published in the October issue of ACWA News

BOARD OF DIRECTORS

PRESIDENT CHARLES T. GIBSON
VICE PRESIDENT JUSTIN McCUSKER
FRANK URY
SAUNDRA F. JACOBS
BETTY H. OLSON, PH.D

DANIEL R. FERONS
GENERAL MANAGER



Santa Margarita Water District

July 14, 2021

President Patrick H. Sanchez
Vista Irrigation District
1391 Engineer St.
Vista, CA 92081

RECEIVED

JUL 19 2021

VISTA IRRIG. DIST.

RE: ACWA Region 10 Board

Dear President Sanchez,

I am delighted to announce my candidacy for re-election to the ACWA Region 10 Board of Directors is endorsed by the Santa Margarita Water District Board of Directors. I would be honored to have your and your agency's support for this important seat. The Region 10 Nominating Committee has already been selected by ACWA. On August 2, 2021, the recommended slate and any additional candidates' names (one ballot) will be e-mailed to each member agency in Region 10 to vote. Only one ballot per agency will be counted. I respectfully request that you consider voting for me.

Since my election to the Santa Margarita Water District Board of Directors in 2012, I have actively participated in ACWA at both the Region 10 level and on the statewide Federal Affairs Committee. Over my last two terms on the Region 10, I have heard the unique water policy needs of our region and have contributed to helping address them. I have worked to develop the Region's work programs, policy initiatives and educational events. I have served occasionally as an alternate to the ACWA Board representing Region 10, and I participated in State-level meetings in that capacity. Currently, I am the designated Region 10 Director to report on federal matters in my capacity on ACWA's statewide Federal Affairs Committee.

I look forward to continuing my contributions to ACWA through my technical skills as a policymaker and manager--applying over 30 years of experience in both the public and private sectors. I have worked toward the mutual goals of water reliability and efficient water use. I also coordinate with leaders throughout ACWA's other regions, including those in allied industries, and nationally.

I have enclosed some background information on my experience as well as my platform for re-election to the Region 10 Board. I would be delighted to appear at one of your upcoming meetings to discuss my candidacy and answer any questions you may have. Please contact SMWD Board Secretary Kelly Radvansky if you would like me to appear, and I will do my best to be available at your convenience. It would be my honor serving on the Region 10 Board, and I humbly ask for your vote and support.

I hope you will contact Ms. Radvansky at 949/459-6642 or at kellyr@smwd.com – or me at 949/485-0658 or at charlesg@smwd.com if you have any questions.

Sincerely,



Charles T. "Chuck" Gibson
Santa Margarita Water District
Board of Directors

cc: Brett Hodgkiss, General Manager

Charles T. “Chuck” Gibson

Candidate for re-election, ACWA Region 10 Board of Directors

Special District Organizations

- Santa Margarita Water District, Board President (Elected Board Member since 2012)
- Association of California Water Agencies (ACWA) Region 10, Alternate Board Member (Current; since 2016)
- ACWA Region 10 Federal Affairs Committee, Member (Current, since 2012)
- California Special Districts Association, Member
- Orange County Water Association, Member
- Santiago Aqueduct Commission, Alternate Board Member
- Santa Margarita Dana Point Authority, Board Member

Platform

Since my election as Director of Santa Margarita Water District in 2012, I have actively participated in ACWA at both the Region 10 level and on the statewide Federal Affairs Committee based on the guiding principles of active listening and fostering collaboration among ACWA members and stakeholders. In my years on the Region 10 Board of Directors, I helped develop the Region’s work program and events, occasionally attended state board meetings as an alternate representing Region 10, and participated in a variety of ad hoc committees for infrastructure and environmental matters, while encouraging active participation by ACWA’s membership and stakeholders. Currently, I am also the designated Region 10 Director to report on federal matters, as well as serving on ACWA’s statewide Federal Affairs Committee. I coordinate with other committee members, ACWA’s general membership and related agencies and stakeholders toward the mutual goals of water reliability and water quality throughout the region. I have contributed to strengthen public awareness of water use efficiency measures, by highlighting exemplary conservation programs, desalination, water storage, water transfers and recycled water projects that are operational or approaching implementation in our region. I continue to coordinate with other leaders throughout ACWA’s regions, including those in allied industries, and with others in the west and nationally to provide cost effective, reliable water. I seek to continue to contribute to ACWA using my technical skills as a policymaker and manager, applying over 30 years of experience in the private sector and public sector combined.



STAFF REPORT

Board Meeting Date: September 8, 2021
Prepared By: Lisa Soto
Approved By: Brett Hodgkiss

SUBJECT: REQUEST FOR RESOLUTION SUPPORTING NOMINATION OF PAMELA TOBIN FOR ASSOCIATION OF CALIFORNIA WATER AGENCIES PRESIDENT

RECOMMENDATION: Consider adopting a resolution of support for the nomination of Pamela Tobin, Vice President of the Association of California Water Agencies (ACWA), as a candidate for the office of President of ACWA.

PRIOR BOARD ACTION: None.

FISCAL IMPACT: None.

SUMMARY: ACWA Vice President Pamela Tobin has requested that the Board consider adopting a resolution of support for her nomination as a candidate for the office of ACWA President.

DETAILED REPORT: ACWA circulated its call for candidate nominations for the offices of President and Vice President on June 1, 2021. The Vista Irrigation District Board of Directors considered the call for nominations at its July 7, 2021 Board meeting and declined to take action. San Juan Water District has nominated Pamela Tobin for the office of ACWA President, and Ms. Tobin has requested that Vista Irrigation District Board of Directors consider adopting a resolution in support of her candidacy. The election will be conducted on December 1, 2021 at the ACWA Fall Conference.

ATTACHMENTS:

- Draft resolution in support of Pamela Tobin as candidate for ACWA President
- San Juan Water District resolution nominating Pamela Tobin for ACWA President
- Candidacy brief
- Candidacy letter
- Statement of Qualifications
- Resume

RESOLUTION NO. 21-02

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE SAN JUAN WATER DISTRICT
TO NOMINATE AND SUPPORT
PAMELA TOBIN
AS A CANDIDATE FOR THE POSITION OF ACWA PRESIDENT**

WHEREAS, the Association of California Water Agencies (ACWA) will appoint a 2021 Nominating Committee to nominate a slate for ACWA's statewide positions of President and Vice President; and

WHEREAS, the individual who fills these ACWA officer positions will need to have a working knowledge of water industry issues and concerns, possess strength of character and leadership capabilities, and be experienced in matters related to the performance of the duties of the office; and

WHEREAS, this person must be able to provide the dedication of time and energy to effectively serve in this capacity, and Pamela Tobin was previously elected to serve as ACWA Vice President and has done so since January, 2020; and

WHEREAS, Pamela Tobin has served in a leadership role as a member of the San Juan Water District Board of Directors since December 2004; and

WHEREAS, Pamela Tobin prior to her service as ACWA Vice President served in a leadership role as a member of the ACWA Board of Directors since 2018; served on the ACWA Region 4 Board from 2016-2019 and Region 4 Chair in 2018-2019; served on the ACWA Federal Affairs Committee and the ACWA Local Government Committee from 2014-2019; and served on the ACWA Board of Directors' Steering Committee for Long-Term Strategic Planning in 2019; and

WHEREAS, Pamela Tobin served on the Board of the Sacramento Regional Water Authority (RWA) from 2004-2019, including as RWA Board Chair, and as a member of the RWA Executive Committee for a number of years, and received the RWA "Distinguished Service" Award for 2018; and

WHEREAS, Pamela Tobin served on the Board of the Sacramento Groundwater Authority (SGA) from 2004-2019, and has previously served as SGA Chair, including in 2019; and

WHEREAS, it is the opinion of the San Juan Water District Board of Directors that Pamela Tobin possesses all of the qualities needed to fulfill the duties of the office of ACWA President.

NOW, THEREFORE, BE IT RESOLVED, that the San Juan Water District Board of Directors does hereby nominate and support Pamela Tobin as a candidate for the office of ACWA President, pledging the District's support of her endeavors in fulfilling the duties of this office if elected.

PASSED AND ADOPTED by the Board of Directors of the San Juan Water District on the 24th day of March 2021, by the following vote:

AYES:	DIRECTORS:	Costa, Hanneman, Tobin
NOES:	DIRECTORS:	Miller, Rich
ABSENT:	DIRECTORS:	



PAM TOBIN
President, Board of Directors
San Juan Water District

ATTEST



TERI GRANT
Secretary, Board of Directors

PAMELA TOBIN

petpyrs@surewest.net | C: 916-275-0875 |

Leadership / Experience / Results

May 2021



Candidate for ACWA President 2022-23 Term

Pam Tobin currently serves as Vice President of the Association of California Water Agencies (ACWA), the largest statewide coalition of water agencies in the country and is seeking the office of ACWA President for the 2022-'23 term. She has more than 17 years of experience in California water at the local, regional and statewide level. As a representative to the ACWA-JPIA Board, Executive Committee and its Liability Committee, she has worked to ensure critical services for public water agencies and fiscal health.

Pam has been on the Board of Directors of the San Juan Water District in Northern California since 2004, including three terms as Board President. She also has served multiple terms as Chair of both the Sacramento Regional Water Authority and the Sacramento Groundwater Authority.

Supporting Members as ACWA Vice President

Pam has been an active participant in ACWA and currently serves as Vice President. She believes that ACWA is the place where all water agencies come together to learn, to share and to make a difference by creating strategies and policies that support its 450 public water agency members.

As Vice President, Pam Tobin has accomplished the priorities outlined during her campaign.

- **Demystify ACWA and Increase Member Involvement – *Pam pledged to increase member involvement and to keep members connected to ACWA.***
 - ✓ In 2020 she created and co-facilitated “Leadership to Leadership.” This bi-monthly virtual town hall, rotated between north and south, fosters connection between ACWA and its members and among the members themselves. The response to the program has been overwhelmingly positive and has helped her understand how ACWA can do better for its members.

- **Support the 2020 California Resiliency Portfolio and Advance Forest Management – *In keeping with its past practice, ACWA has stepped up to provide constructive and innovate input on behalf of members to drive the state’s water policy.***
 - ✓ As Vice President, she has been actively involved in ACWA’s effort to solicit member input and shape ACWA’s policies at the Board level resulting in comprehensive

comments to the Newsom Administration on its 2020 California Resiliency Portfolio. She has actively engaged on ACWA's priority issues, both state and federal -- from the Voluntary Agreements to SGMA implementation to climate resiliency, water infrastructure and ESA.

- ✓ Securing funding and elevating the priorities to reduce fire risk and protect our water at the source have been key features of ACWA's comments. Additionally, she helped to build awareness of the catastrophic burden from wildfires that has been placed on local agencies within these high-risk watersheds.

■ **Dealing with the COVID-19 PANDEMIC – ACWA like every other organization faced unprecedented challenges in coping with the impacts of the pandemic on both the association and its members.**

- ✓ In her role on ACWA's Executive Committee and as its representative to the ACWA-Joint Powers Authority Executive Committee, she advanced critical issues around workforce including liability and workers' compensation to limit exposure related to COVID-19.
- ✓ With a strong background in finance, Pam encouraged the ACWA Board to adjust its budget and plans to protect non-dues revenue sources by adapting events to virtual formats. She also suggested and supported the ACWA team to develop a series of workshops to assist agencies with the myriad challenges resulting from the pandemic. Workshops covered a range of topics from communicating with the public to financial and legal issues.
- ✓ In early 2021, she called for a review of the 2020 ACWA Strategic Plan to update the budget and align activities accordingly to reflect COVID-19 impacts.

There is much work to be done as ACWA emerges from the Pandemic and navigates a critically dry year. As ACWA President, Pam will continue to:

- Facilitate the highly successful "Leadership to Leadership" program, now recognized as a critical component of member outreach.
- Increase diversity and inclusion on ACWA's Board of Directors, committees and subcommittees.
- Improve transparency in ACWA's policy and operational decisions.
- Advance forest management and protect water agencies.
- Shape and support the Water Resiliency Portfolio.

"My track record of accomplishments as ACWA Vice President and my leadership experience in California water make me uniquely qualified for the role of ACWA President." – Pam Tobin, ACWA Vice President

PAM TOBIN

Cell: 916-275-0875 Email: petpyrs@surewest.net

June, 2021

RE: ACWA President – 2022-23 Term

Dear ACWA Member Board Presidents and General Managers:

I am excited and proud to announce my candidacy for the office of President of the Association of California Water Agencies (ACWA) for the 2022-2023 term. I am writing to ask for you and your agency's support.

My experience as ACWA Vice President over the past two years, and more than 17 years of experience in local, regional, and statewide water issues, uniquely qualifies me to serve as ACWA President.

I am proud of my accomplishments as ACWA Vice President. Highlights include: creating the highly-successful "Leadership to Leadership" virtual town hall-meetings throughout ACWA's regions; supporting staff and members throughout the COVID-19 Pandemic with programs and other relief activities; actively engaging in ACWA's efforts to shape input to the 2020 California Resiliency Portfolio; and, working with the ACWA Board to adjust its budget and review its 2020 Strategic Plan to reflect COVID-19 impacts.

I am honored to have the support for my candidacy from my home district, the San Juan Water District in Northern California, where I have served on the Board of Directors since 2004, and from the Regional Water Authority / Sacramento Groundwater Authority, where I have also served on the Board and in leadership for 16 years. Additionally, prior to serving as ACWA Vice-President, I had been an active and supportive participant in ACWA -- serving as Chair of ACWA Region 4, as a member of the ACWA Board of Directors, and as a member of the Federal Affairs and Local Government Committees. I currently serve on the ACWA-Joint Powers Authority Board of Directors, Executive and Liability Committees.

I am a leader who connects, listens, learns, and works to solve critical issues through collaboration. In addition to my leadership roles in the water policy arena, I bring strong skills in the areas of strategic planning, finance, leadership, and coalition building, forging strong partnerships between the community and the organizations in which I have served. I fully understand, and I am prepared to dedicate the time necessary to fulfill the responsibilities of ACWA President and would dedicate my expertise in water and other personal strengths to support ACWA's mission and priorities in that office.

It is an extremely challenging time in California water as we emerge from COVID-19 into a severe drought, with uncertainty beyond. Navigating these difficulties requires a commitment to seeking collaborative solutions. I believe that ACWA's strength is derived from its members and their dedicated boards and staff who serve the public. I will work to support ACWA's members as we

develop solutions together. I have learned so much about the membership, from north to south, involving urban, rural, and agricultural agencies, and will bring my passion, experience, and skills to the role of ACWA President to help all succeed.

I look forward to connecting with many of you over the next few months. More details regarding my qualifications are provided in the attached document. Additional information is available at this link <https://www.sjwd.org/pam-tobin-for-acwa-president>.

I hope that I can count on your support as I seek the office of ACWA President. A template resolution is also provided here: <https://www.sjwd.org/pam-tobin-for-acwa-president>. If you have any questions or concerns, please feel free to contact me directly.

Sincerely,

A handwritten signature in black ink, appearing to read 'Pam', with a large, elegant flourish above the name.

Pamela Tobin

ACWA Vice President

ACWA-JPIA Board of Directors: Executive and Finance Committees

San Juan Water District Board of Directors

SGA Board of Directors

RWA Board of Directors/Executive Committee



PAMELA TOBIN

petpyrs@surewest.net | C: 916-275-0875

Statement of Qualifications

Hello ACWA Members:

My name is Pam Tobin and I currently serve as ACWA's **Vice President**. I am asking for your support as I seek the office of **ACWA President for the 2022-23 term**.

My track record of accomplishments as ACWA Vice President and my more than 17 years of experience in California water at the local, regional, and statewide levels, make me uniquely qualified for the role of ACWA President.

During my term as Vice President, ACWA members -- like so many other organizations -- faced unprecedented challenges caused by the COVID-19 pandemic. I am so appreciative of, and gratified by, the water community's success in keeping employees safe while ensuring uninterrupted reliable and safe water delivery.

One of the questions I focused on was "How can ACWA support its members?" I am especially proud of the "Leadership to Leadership" Program that I created to keep members connected virtually, to learn about their challenges, and identify ways that ACWA could support them. I also worked with the ACWA staff to develop on-line workshops and sessions to help members navigate the changed world we are all living and working in. We covered topics ranging from financial impacts to safety protocols, to communicating with the public virtually.

As we emerge from the pandemic and confront a critically dry year and the uncertainty of what is to come, I will continue to look for opportunities to support ACWA members and help them connect and share strategies with each other. I also will advocate for support and funding from both the state and federal administrations. That is what ACWA is all about: ACWA bringing the issues, the solutions, and people together.

On the policy front, it has been rewarding to work closely with the ACWA Board to devise statewide policies on everything from COVID-19 debt relief, to safe drinking water access and quality, to SGMA implementation, drought contingency planning, and providing input to the Newsom Administration on California's Water Resiliency Portfolio. As a member of the ACWA Board Steering Committee, I helped shape a future path for ACWA in 2019 through a new five-year Strategic Plan.

Through these challenges and activities, I have brought both my professional and personal skills to the table. My competencies around policy development, finance, and conflict resolution have helped me work collaboratively with all parties to find the "win-win" outcome.



I am a leader who connects, listens, learns, and works to bring all parties together. I am not intimidated by tough issues. I am an independent thinker and don't shy away from making difficult decisions.

Professional Background

ACWA

I serve as the Association's representative to the ACWA-JPIA Board, Executive Committee, and its Liability Committee, and worked to provide and expand critical services for ACWA member agencies while ensuring JPIA's fiscal health. In addition to my service as ACWA Vice President, my prior ACWA experience includes serving as a Board member, Region 4 Chair, and as a member of numerous ACWA committees.

San Juan Water District

I have been on the Board of Directors of the San Juan Water District (San Juan) in Northern California since 2004, including three terms as President.

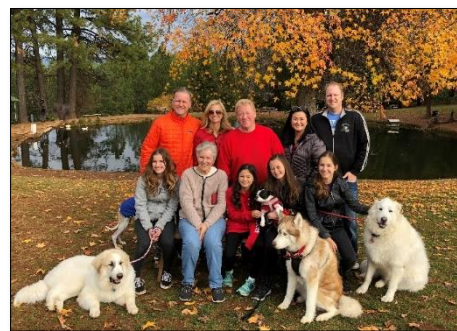
Serving on the board at San Juan has provided me with the opportunity to understand both the wholesale and retail side of the water business. We serve families and businesses. We possess some of the most senior water rights in California (1853), as well as being an American River Division contractor with the federal Central Valley Project. San Juan is also active in regional groundwater management and conjunctive use planning, including SGMA implementation. Addressing all of these issues has helped me better understand the challenges that other agencies throughout California experience.

Regional Leadership

I have served multiple terms as Chair of both the Sacramento Regional Water Authority and the Sacramento Groundwater Authority. Through these roles, I have worked directly with more than 22 public water agencies, private water companies, cities, and counties, and have built partnerships in pursuit of successful collaborative solutions.

On a Personal Note

So, what do I do in my spare time? You might be surprised to know that I am a long-time realtor and property developer with over 30 years as a business owner. Understanding the nexus between land-use planning and water management has been invaluable in my water role and in my professional life. But my real passion is caring for our four-legged friends. I am focused on showing my dogs and rescuing homeless dogs. It is the hardest and best thing I have ever done.



I hail from Laconia, New Hampshire, growing up in the Lakes Region. I have called California home since 1971. I have been married to my wonderful, supportive husband for 40 years. I have two grown children -- my oldest son is a senior engineer in upper management for the City of Los Angeles and the youngest is an attorney in Los Angeles. I also have four grandchildren.

Finally, I did not come to the decision to run for ACWA President lightly. Everything I have done to date, including serving as your ACWA Vice-President, has prepared me for this moment. I look forward to meeting with many of you to share my ACWA vision and commitment to you personally and hope that I can count on your support for ACWA President.



Pamela Tobin

My Priorities for ACWA

June 2021

As ACWA Vice President, I accomplished the priorities that I committed to during my campaign:

Demystify ACWA and Increase Member Involvement – *I pledged to increase member involvement and to keep you connected to ACWA.*

- ✓ In 2020, I created and co-facilitated “Leadership to Leadership.” This virtual town hall rotates among ACWA regions north and south, to foster connection between ACWA and its members and among the members themselves. The response to the program has been overwhelmingly positive and has helped me and ACWA staff understand how ACWA can do better and provide more value for its members.

- **Support the 2020 California Resiliency Portfolio and Advance Forest Management** – *In keeping with its past practice, ACWA has stepped up to provide constructive and innovative input on behalf of members to drive the state’s water policy.*
 - ✓ As Vice President, I was actively involved in ACWA’s effort to solicit member input to shape ACWA’s policies at the Board level, including ACWA’s comprehensive comments to the Newsom Administration on its 2020 California Resiliency Portfolio. I actively engaged on ACWA’s priority issues, both state and federal, including COVID-19 debt relief, Voluntary Agreements, SGMA implementation, climate resiliency, and water infrastructure investment.
 - ✓ Securing funding for improved forest management and elevating the priorities to reduce fire risk and protect our water at the source have been key features of ACWA’s comments. Additionally, I helped to build awareness of the catastrophic burden from wildfires that has been placed on local agencies within these high-risk watersheds.

- **Dealing with the COVID–19 PANDEMIC** – *ACWA, like every other organization, faced unprecedented challenges in coping with the impacts of the pandemic on both the association and its members.*
 - ✓ In my role on ACWA’s Executive Committee and as its representative to the ACWA-Joint Powers Authority Executive Committee and Liability Committee, I advanced critical workforce issues, limiting exposure and workers’ compensation claims related to COVID–19.



- ✓ With my strong background in finance, I contributed valuable expertise as the ACWA Board adjusted its budget and financial plans while working to protect non-dues revenue sources by adapting events to virtual formats. I also suggested and supported the ACWA team in developing a series of workshops to assist agencies with the myriad challenges resulting from the pandemic. Workshops covered a range of topics from communicating with the public to financial and legal issues.

- ✓ In early 2021, I called for a review of the 2020 ACWA Strategic Plan to update the budget and align activities accordingly to reflect COVID-19 impacts.

As ACWA President, I will continue to be committed to:

- Putting the people of ACWA first by elevating the highly successful “Leadership to Leadership” program, with an emphasis on unifying members and supporting each other as we emerge from COVID-19 into a severe drought.
- Capitalize on our collective resilience and lessons learned from the pandemic experience to make our water industry stronger and more responsive to the public we serve.
- Ensure that ALL voices within the ACWA family are heard! Respect differing viewpoints and help members connect and find common ground. Increase diversity, inclusion, and equity on ACWA’s Board of Directors, committees, and subcommittees.
- Improve transparency in ACWA’s policy and operational decisions.
- Advance forest management and address ACWA member needs resulting from wildfire impacts.
- Shape and support California’s Water Resiliency Portfolio.

“My accomplishments as ACWA Vice President, experience in California water and collaborative leadership approach make me uniquely qualified for the role of ACWA President.” – Pam Tobin, ACWA Vice President



PAMELA TOBIN

petpyrs@surewest.net | C: 916-275-0875 | 8700 Golden Spur Drive, Granite Bay, CA 95746

With more than 17 years of involvement in local, regional, and statewide water issues as an elected and appointed official, I will bring considerable experience, knowledge, and capabilities to the office of ACWA

President including: water policy development, organizational governance, finance, collaboration, and coalition building. I have a passion for helping agencies and organizations to fulfill their mission and support their customers and communities. I currently serve as ACWA Vice President and on the ACWA-Joint Powers Insurance Authority Board of Directors, Executive Committee, and Liability Committee. I have actively served in ACWA leadership as a ACWA Region 4 Chair, and as a member of the Federal Affairs and Local Government Committees. I am currently Board President of the San Juan Water District; Past Chair of the Sacramento Groundwater Authority (SGA) and Past Board Chair of the Regional Water Authority (RWA).

Skills

- Financial Leadership
- Policy Development
- Contract Negotiations
- Collaboration and Coalition Building
- Public Agency and Organizational Governance
- Strategic Planning
- Testimony before State and Federal Agencies / Elected Bodies

Related Water Experience

Association of California Water Agencies Sacramento, CA

- Vice President, Executive Committee (2020-2021)
- Member, Board of Directors (2018-2019)
- Member, Strategic Plan Steering Committee (2021)
- Chair, Region 4 Board of Directors (2018-2019)
- Member, Region 4 Board of Directors (Since 2014)
- Member, Federal Affairs Committee (2014-2019)
- Member Local Government Committee (2014-2015)
- Attended ACWA Conferences (2004-current)
- Attended ACWA's Washington D.C. Conference (2015-current), including serving as member advocate in ACWA's lobbying visits with members of Congress and their staffs, Administration officials, and other D.C. leadership.

ACWA Joint Powers Insurance Authority Roseville, CA

- Member, Board of Directors (01/2016 – Current)
- Participate in monthly ACWA-JPIA Board meetings
- Provide organizational leadership and collaborate with member partners to establish long-term goals, strategies, and policies
- Member of the ACWA – JPIA's Executive and Liability Committees

San Juan Water District

Granite Bay, CA

San Juan is both a wholesale and retail agency, with over 10,000 retail connections and serving a total wholesale population of over 150,000 in North-Eastern Sacramento County and Southern Placer County. San Juan has one of the most senior water rights in California (1853) and is also an American River Division contractor with the Federal Central Valley Project

Member, Board of Directors (01/2004 – Current)
President (2016, 2012,2007)

- Provide leadership and guidance, facilitate solutions and collaboration on a variety issues including:
 - District operations and governance
 - Regional water transfers
 - Groundwater / conjunctive use planning
 - District financial issues and budget
 - District policies and business practices

Regional Water Authority & Sacramento Groundwater Authority

Citrus Heights, CA

Each Board is comprised of General Managers and Elected Officials from more than 22 public water agencies, private water companies, cities, and counties

Member, Board of Directors (01/2004 – 2019)

- Represent San Juan WD on the RWA Board since 2004, including providing leadership as Past Chair (2012) and long-time member of the Executive Committee (2011-2014, 2016-current)
- Received 2018 RWA Distinguished Service Award in recognition of many years of active service and contributions
- Facilitate open dialogue, resolved conflicts, and negotiated agreements between parties to reach win-win solutions and clarify goals
- Shepherd consensus and collaboration with professional staff
- Serve as Past Chair of the Sacramento Groundwater Authority and Board member since 2004 (Past Chair - 2007 & 2008).

Professional Experience

- Curtis Real Estate – Realtor (2004-Present)
- Property Exchange Pro LLC – Owner, (2015- Present) – Provide comprehensive real estate services for residential and land markets.

Volunteer & Community Involvement

- Great Pyrenees Rescue – President (1996-Present). Sierra Pacific Great Pyrenees Rescue is a non-profit organization, charged with saving lives and restoring health of Great Pyrenees and Great Pyrenees mixed dogs. In the past 35 years, I rescued over 2,900 dogs through this program.
- 4-H Club of Placer County – Served as Community Leader (1982-1996)
- Alliance of Therapy Dogs – Tester / Observer (20 Years)

Awards

- Regional Water Authority - 2018 Distinguished Service Award
- Volunteer Center of Sacramento – 2007 Volunteer Spirit Award, “Sacramento Community Change Maker”

RESOLUTION NO. 21-xx

A RESOLUTION OF THE BOARD OF DIRECTORS OF
VISTA IRRIGATION DISTRICT
SUPPORTING PAMELA TOBIN AS A CANDIDATE FOR THE OFFICE OF
ASSOCIATION OF CALIFORNIA WATER AGENCIES PRESIDENT

WHEREAS, the Association of California Water Agencies (ACWA) has announced a 2021 Nominating Committee to identify a slate for ACWA's statewide officer positions of President and Vice President for the 2022-23 term; and

WHEREAS, the individual who fills these ACWA officer positions will need to have a working knowledge of water industry issues and concerns, possess strength of character and leadership capabilities, and be experienced in matters related to the performance of the duties of the office; and

WHEREAS, this person must be able to provide the dedication of time and energy to effectively serve in this capacity, and Pamela Tobin was previously elected to serve as ACWA Vice President and has done so since January, 2020; and

WHEREAS, Pamela Tobin serves on the ACWA-Joint Powers Authority Board of Directors, Executive and Liabilities Committees; and

WHEREAS, as ACWA Vice President, Pamela Tobin has accomplished her priorities for ACWA including creating the highly-successful "Leadership to Leadership" virtual town hall; leading and supporting staff and members throughout the COVID-19 Pandemic with programs and other relief activities; actively participating in ACWA's efforts to shape input to the 2020 California Resiliency Portfolio; and, working with the ACWA Board to adjust its budget and review its 2020 Strategic Plan to reflect COVID-19 impacts; and

WHEREAS, throughout her term as Vice President, Pamela Tobin has actively engaged with members around the state to ensure their voices and differing viewpoints have been heard and to find common ground and "win-win" solutions; and

WHEREAS, as ACWA Vice President, Pamela Tobin has advanced the need to increase diversity, inclusion, and equity in ACWA's Board and Committee structure; and

WHEREAS, Pamela Tobin has served in a leadership role as a member of the San Juan Water District Board of Directors since December 2004; and

WHEREAS, prior to her service as ACWA Vice President, Pamela Tobin served in a leadership role as a member of the ACWA Board of Directors since 2018; served on the ACWA Region 4 Board from 2016-2019 and Region 4 Chair in 2018-2019; served on the ACWA Federal Affairs Committee and the ACWA Local Government Committee from 2014-2019; and served on the ACWA Board of Directors' Steering Committee for Long-Term Strategic Planning in 2019; and

WHEREAS, Pamela Tobin served on the Board of the Sacramento Regional Water Authority (RWA) from 2004-2019, including as RWA Board Chair, and as a member of the RWA Executive Committee for a number of years, and received the RWA "Distinguished Service" Award for 2018; and

WHEREAS, Pamela Tobin served on the Board of the Sacramento Groundwater Authority (SGA) from 2004-2019, and has previously served as SGA Chair, including in 2019; and

WHEREAS, it is the opinion of the San Juan Water District Board of Directors that Pamela Tobin possesses all of the qualities needed to fulfill the duties of the office of ACWA President.

NOW, THEREFORE, BE IT RESOLVED, that the Vista Irrigation District Board of Directors does hereby support Pamela Tobin as a candidate for the office of ACWA President, pledging the District's support of her endeavors in fulfilling the duties of this office if elected.

PASSED AND ADOPTED by the following roll call vote of the Board of Directors of Vista Irrigation District this 8th day of September 2021.

AYES:

NOES:

ABSTAIN:

ABSENT:

Patrick H. Sanchez, President

ATTEST:

Lisa R. Soto, Secretary
Board of Directors
Vista Irrigation District



Agenda Item: 11

STAFF REPORT

Board Meeting Date: September 8, 2021
Prepared By: Brett Hodgkiss

SUBJECT: MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY

SUMMARY: Informational report by staff and directors concerning the San Diego County Water Authority. No action will be required.



Our Region's Trusted Water Leader
San Diego County Water Authority

SUMMARY OF FORMAL BOARD OF DIRECTORS' MEETING AUGUST 26, 2021

- 8.1 Monthly Treasurer's Report on Investments and Cash Flow.
The Board noted and filed the Treasurer's report.
- 8.2 Resolution establishing amount due from the city of San Diego for the In-Lieu Charge as a condition of providing water service for Fiscal Year 2022.
The Board adopted Resolution 2021-19 establishing an amount due of \$2,601,556.11 from the City of San Diego for the In-Lieu charge for Fiscal Year 2022.
- 8.3 Amendment to Professional Services Contract with Ace Janitorial Services, Inc. for Routine Janitorial Services.
The Board approved an amendment to the professional services contract with Ace Janitorial Services, Inc. for continued janitorial services to the Water Authority through August 31, 2022, for a period of 12 additional months, and increasing total contract funding by \$78,600, to an amount not to exceed \$157,200.
- 8.4 Approve Capacity Fee Refund to CornerStone Communities.
The Board authorized the General Manager to issue a capacity charges refund in the amount of \$154,500 to CornerStone Communities.
- 8.5 Coachella Mid-Canal Storage Project Cost-Sharing Agreement - Phase 1.
The Board authorize the General Manager to execute an agreement between the San Diego County Water Authority, the Coachella Valley Water District (CVWD), and the San Luis Rey River Indian Water Authority (SLR) for cost-sharing of activities related to the design and environmental review of the potential Coachella Mid-Canal Storage Project – Phase 1 for an amount not to exceed \$305,000.
- 8.6 Consideration to Approve 24-month Regional Communications and Outreach Service Contracts to Katz & Associates for \$360,000 and Southwest Strategies for \$120,000.
The Board authorized the General Manager to execute two 24-month contracts (from September 1, 2021 through September 30, 2023) for Regional Communications and Outreach Services with Katz & Associates for a total compensable contract amount of \$360,000 (exclusive of reimbursable expense allowance) over the contract term and a contract with Southwest Strategies for a total compensable contract amount of \$120,000 (exclusive of reimbursable expense allowance) over the contract term.
- 8.7 Approval of Minutes.
The Board approved minutes of the Special Administrative and Finance Committee Budget Workshops of June 8, 2021, June 10, 2021, and June 15, 2021 and the Formal Board of Directors' meeting of June 24, 2021.

8.8 Adopt resolution supporting candidates for President and Vice-President of the Association of California Water Agencies.

The Board adopted Resolution No. 2021-20 supporting Pam Tobin for President of the Association of California Water Agencies; Resolution No. 2021-21 supporting Cathy Green for Vice-President of the Association of California Water Agencies; and Resolution No. 2021-22 supporting Dana Frieauf for Vice-Chair of Region 10 for the Association of California Water Agencies.



STAFF REPORT

Agenda Item: 12.A

Board Meeting Date: September 8, 2021
Prepared By: Lisa Soto
Approved By: Brett Hodgkiss

SUBJECT: REPORTS ON MEETINGS AND EVENTS ATTENDED BY DIRECTORS

SUMMARY: Directors will present brief reports on meetings and events attended since the last Board meeting.



STAFF REPORT

Agenda Item: 12.B

Board Meeting Date: September 8, 2021
Prepared By: Lisa Soto
Approved By: Brett Hodgkiss

SUBJECT: SCHEDULE OF UPCOMING MEETINGS AND EVENTS

SUMMARY: The following is a listing of upcoming meetings and events. Requests to attend any of the following events should be made during this agenda item.

	SCHEDULE OF UPCOMING MEETINGS AND EVENTS	ATTENDEES
1 *	Vista Chamber of Commerce Business Mixer <i>Sept. 8, 2021; 5:00 p.m.–6:00 p.m.; Antique Gas & Steam Engine Museum</i> <i>Registration deadline: None</i>	
2	Urban Water Institute Annual Conference <i>Sept. 8-9, 2021; Westin South Coast Plaza, Costa Mesa</i> <i>Registration deadline: 9/8/21</i>	MacKenzie (R, H)
3	Western Groundwater Congress (Groundwater Resources Association) <i>Sept. 13-15, 2021; Los Angeles Marriott Burbank Airport Hotel</i> <i>Registration deadline: 9/13/21</i>	Dorey (R, H)
4	CALAFCO Annual Conference <i>Oct. 6-9, 2021; Hyatt Regency Newport Beach John Wayne Airport</i> <i>Registration deadline: 9/17/21</i>	MacKenzie (H)
5 *	Vista Chamber of Commerce Business Mixer <i>Oct. 13, 2021; 5:00 p.m.–6:00 p.m.; Cosmic Solar Vista</i> <i>Registration deadline: None</i>	
6	Orange County Water Summit <i>Oct. 15, 2021; Grand Californian Hotel, Anaheim</i> <i>Registration deadline: 10/15/21</i>	
7	Council of Water Utilities Meeting <i>Oct. 19, 2021, 8:00 a.m.–9:30 a.m.</i> <i>Registration deadline: TBD</i>	
8	Sexual Harassment Prevention Training AB 1661 <i>Nov. 2, 2021 –9:00 a.m. – 11:00 a.m., VID Board Room</i> <i>Registration deadline: None</i>	Miller (R) Vásquez (R) Dorey (R) Sanchez (R) MacKenzie (R)
9 *	Vista Chamber of Commerce Business Mixer <i>Nov. 10, 2021; 5:00 p.m.–6:00 p.m.; Location TBD</i> <i>Registration deadline: None</i>	
10 *	CSDA Quarterly Meeting <i>Nov. 18, 2021, 6:00 p.m.; The Butcher Shop Steakhouse, Kearny Mesa</i> <i>Registration deadline: TBD</i>	MacKenzie
11	ACWA Fall Conference <i>Nov. 30-Dec. 3, 2021–Pasadena</i> <i>Registration deadline: TBD</i>	Miller (T) Vásquez Dorey Sanchez MacKenzie
12 *	Vista Chamber of Commerce Business Mixer <i>Dec. 8, 2021; 5:00 p.m.–6:00 p.m.; Location TBD</i> <i>Registration deadline: None</i>	

	SCHEDULE OF UPCOMING MEETINGS AND EVENTS	ATTENDEES
13	Colorado River Water Users Association Conference (CRWUA) <i>Dec. 14-16, 2021</i> <i>Registration deadline: TBD</i>	Sanchez

* Non-per diem meeting except when serving as an officer of the organization

The following abbreviations indicate arrangements that have been made by staff:

R=Registration; **H**=Hotel; **A**=Airline; **S**=Shuttle; **C**=Car; **T**=Tentative

◇=Attendee to self-register for virtual meeting.



Agenda Item: 13

STAFF REPORT

Board Meeting Date: September 8, 2021
Prepared By: Lisa Soto

SUBJECT: ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES

SUMMARY: This item is placed on the agenda to enable the Board to identify and schedule future items for discussion at upcoming Board meetings and/or identify press release opportunities.

Staff-generated list of tentative items for future agendas:

- Tiered Water Rates (September – following Fiscal Policy Committee review)
- District fees and charges other than water rates (October – following Fiscal Policy Committee review)
- San Pasqual Undergrounding Project bids (October)



STAFF REPORT

Agenda Item: 14

Board Meeting Date: September 8, 2021
Prepared By: Lisa Soto

SUBJECT: COMMENTS BY DIRECTORS

SUMMARY: This item is placed on the agenda to enable individual Board members to convey information to the Board and the public not requiring discussion or action.



STAFF REPORT

Agenda Item: 15

Board Meeting Date: September 8, 2021
Prepared By: Brett Hodgkiss

SUBJECT: COMMENTS BY GENERAL MANAGER

SUMMARY: Informational report by the General Manager on items not requiring discussion or action.



Agenda Item: 16

STAFF REPORT

Board Meeting Date: September 8, 2021
Prepared By: Brett Hodgkiss

SUBJECT: CLOSED SESSION: LABOR NEGOTIATIONS

SUMMARY: Conference with labor negotiators pursuant to Government Code section 54957.6(a). Agency negotiators: Phil Zamora, Frank Wolinski, and Marlene Kelleher.