



Invites Applications for the Position of: **METER READER TRAINEE**

\$23.81 — \$28.94 Hourly DOQ/DOE
(\$49,519 — \$60,189 Annual Salary)
plus excellent benefits!

Open until Friday, January 21, 2022

Job Summary:

Under the general supervision of the Customer Service Supervisor, this position reads meters on designated routes and performs related tasks. Meter Reader Trainee shall apply all standard safety practices while performing work. Meter Reader Trainee may be promoted to Meter Reader once proficient in all duties of meter reading.

Essential Functions:

Performs meter reads throughout the District and records readings in a hand-held computer. Notes irregularities (such as high usage or leaks)

Reports meter-related problems.

Assists with field investigations when assigned.

Assists in planning meter route changes, and provides and maintains current meter location instructions for other District personnel.

Performs meter turn-ons and turn-offs as assigned.

Assists with performing minor field repairs and replacing meters and/or related equipment as required.

Engages in weed abatement and other route "grooming" activities.

Performs related work as assigned.

Qualifications:

Education and experience equivalent to graduation from high school. This is an entry-level position.

Must have a valid California driver's license and be acceptable to the District's automobile insurance carriers.

Must establish and maintain effective working relations with other District personnel and promote good relations with the public.

Must Demonstrate Skills Necessary to:

- Use a hand held computer and personal computer in a networked environment;
- Read, understand and apply simple written information.
- Walk for long distances.
- Read, and record numbers accurately.
- Operate a vehicle observing legal and defensive driving practices;
- Communicate effectively both orally and in writing.
- Understand and carry out oral and written instructions.
- Establish and maintain effective working relations with other District personnel, and agencies, and promote good relations with the public.
- Speak, write and read the English language.

Benefits:

The District provides the following benefits:

- Medical Insurance (Employee and dependents).
- Vision Care (Employee and dependents – employee contribution required).
- Dental Insurance (Employee and dependents – employee contribution required).
- Life Insurance (2 x Annual Salary).
- Accidental Death and Dismemberment Insurance.
- Disability Insurance (30-day qualification period).
- PERS (Public Employees Retirement System) Pension—employee contribution required.
- 13 paid holidays and 15 days of vacation.
- Paid sick leave.
- Deferred compensation match.
- College tuition reimbursement.
- Pre-tax spending accounts for medical and dependent care.
- Alternative work schedule (every other Friday off - optional).

The District:

Vista Irrigation District (District) was formed in 1923 to provide water to the community of Vista. The District also supplies water to portions of the cities of Escondido, Oceanside, San Marcos and some unincorporated areas of San Diego County. Located seven miles from the Pacific Ocean in northern San Diego County, Vista is the "climatic wonderland of the United States" with an average daily temperature of 74 degrees. Rolling hills and a pleasant rural surrounding, combined with relatively affordable housing prices and a strong community, make Vista an ideal place to live and work.

The District (continued):

Vista has been recognized in a national publication as being one of the “50 fabulous places to raise a family”. In addition to the beautiful beaches to the west, within a 60-mile radius of Vista can be found the dynamic city of San Diego and the Mexican border to the south, snow-capped mountains and majestic deserts to the east, and Disneyland and the Los Angeles metropolitan area to the north.

The District supplies potable water to over 29,000 customers in a 21,152-acre service area with a population of over 133,000 people. The District receives local water from Lake Henshaw, which it owns, imported water from Northern California and the Colorado River via the San Diego County Water Authority (Water Authority) and the Metropolitan Water District of Southern California and desalinated seawater from the Claude “Bud” Lewis Carlsbad Desalination Plant via the Water Authority. The District currently employs 87 people.

Regular employees in this position may join the Teamster Union. The Meter Reader Trainee is a non-exempt position and eligible for overtime compensation under the Fair Labor Standards Act and in accordance with District Policy.

The Vista Irrigation District is “an equal opportunity employer” and will consider reasonably accommodating qualified disabled persons. Reasonable accommodations can include, but are not limited to, changing job duties, changing the work shifts, accommodating schedules, relocating the work area, and providing mechanical or electrical aids.

The provisions of this announcement do not constitute an expressed or implied contract, and any provisions contained herein may be modified or revoked without notice.

Selection Process:

The most appropriately qualified applicants will be invited to continue in the selection process which may consist of competency testing (including a practical exam), a written exercise and oral interviews by District personnel or qualified individuals from other public agencies or any combination thereof. The District expressly reserves the right to change the selection process in order to identify the most qualified candidates as required by federal and state law.

To help streamline the application and hiring process, we have implemented new recruiting software. All applicants will apply via our website at www.vidwater.org under the “careers tab”. **We will no longer accept paper applications.** You will have the ability to upload your resume and cover letter along with any additional documents on our new application portal.

(No faxes or resumes in lieu of District application).

Job offers are contingent upon a pre-employment medical examination and drug testing.

Oral interviews and testing will be done in compliance with local and state COVID-19 protocols and may include remote interviews as well as onsite physically

Application packet must be received at the District no later than 4:00 p.m., Friday, January 21, 2022