



**AGENDA**  
**REGULAR MEETING OF THE BOARD OF DIRECTORS**  
**WEDNESDAY, NOVEMBER 6, 2019 - 8:30 AM**  
**1391 Engineer Street, Vista, CA 92081**  
**Phone: (760) 597-3100**

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*In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in the Board meeting, please contact the Board Secretary during regular business hours at (760) 597-3128. Notification received 48 hours before the meeting will enable the District to make reasonable accommodations.*

**1. CALL TO ORDER**

**2. ROLL CALL – DETERMINATION OF QUORUM**

**3. PLEDGE OF ALLEGIANCE**

**4. CONSIDER APPROVAL OF AGENDA**

In the case of an emergency, items may be added to the Agenda by a majority vote of the Board of Directors. An emergency is defined as a work stoppage, a crippling disaster, or other activity that severely imperils public health, safety, or both. Also, items that arise after the posting of the Agenda may be added by a 2/3 vote of the Board. Items on the agenda may be taken out of sequential order as their priority is determined by the Board of Directors. The Board may take action on any item appearing on the agenda.

**5. PUBLIC COMMENT TIME**

Public comment time on items not appearing on the agenda will be limited to 5 minutes per person. The Board may find it necessary to limit total time allowable for all public comment on items not appearing on the agenda at any one meeting to one hour. Persons desiring longer public comment time and/or action on specific items shall contact the Secretary and request that the item be placed on the agenda for the next regular meeting of the Board of Directors.

**6. CONSENT CALENDAR**

Any member of the Board, staff or public may request that items from the Consent Calendar be removed for discussion. Items so removed shall be acted upon separately immediately following approval of items remaining on the Consent Calendar.

**A. Grant of Right of Way**

*Recommendation: Accept Grant of Right of Way (V102) for a 20-foot wide specific easement over a multi-family residential property consisting of approximately 1.91 acres owned by Vista EP LLC, located at 128 Hill Drive, Vista (LN 2019-013; APN 166-110-08; DIV NO 2).*

**B. Waterline project approval**

*Recommendation: Approve this waterline project and direct staff to file the Notice of Exemption for a proposed seven single-family housing project, known as Robin Place, consisting of approximately 7.33 gross acres owned by New Pointe Investment 40 LLC, located at the end of Robin Place and Canyon Drive, Vista (TM 4805-1; LN 2018-028; APNs 181-121-60 through -66; DIV 3).*

**C. Minutes of the Board of Directors meeting on October 16, 2019**

*Recommendation: Approval of draft minutes.*

**D. Ratification of check disbursements**

*Recommendation: Adopt a resolution ratifying checks numbered 62802 through 63005 in the amount of \$993,718.99 pursuant to the cash disbursement report detailing expenditures.*

**7. DIVISION REPORTS**

*Informational reports by Water Resources, Administration, Engineering, and Operations and Field Services Divisions concerning District operations and activities.*

8. **DESIGNATION OF VOTING PROXY FOR ASSOCIATION OF CALIFORNIA WATER AGENCIES ELECTION**  
*Recommendation: Designate a voting delegate for Vista Irrigation District to vote in the election for Association of California Water Agencies (ACWA) President and Vice President.*
9. **MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY**  
*Informational report by staff and directors concerning the San Diego County Water Authority.*
10. **MEETINGS AND EVENTS**
  - A. *Reports on meetings and events attended by Directors*
  - B. *Schedule of upcoming meetings and events*
11. **ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES**  
*This item is placed on the agenda to enable the Board to identify and schedule future items for discussion at upcoming Board meetings and/or identify press release opportunities.*
12. **COMMENTS BY DIRECTORS**  
*This item is placed on the agenda to enable individual Board members to convey information to the Board and the public not requiring discussion or action.*
13. **COMMENTS BY GENERAL COUNSEL**  
*Informational report by the General Counsel on items not requiring discussion or action.*
14. **COMMENTS BY GENERAL MANAGER**  
*Informational report by the General Manager on items not requiring discussion or action.*
15. **CLOSED SESSION: CONFERENCE WITH LEGAL COUSEL—ANTICIPATED LITIGATION**  
*Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: claim for damages of Michael Parry et al.*
16. **CLOSED SESSION TO CONDUCT PUBLIC EMPLOYEE PERFORMANCE EVALUATION – GENERAL MANAGER**  
*Performance evaluation of public employee pursuant to Government Code section 54957.*
17. **ADJOURNMENT**

- *The agenda package and materials related to an agenda item submitted after the packet's distribution to the Board, are available for public review in the lobby of the District office during normal business hours.*
- *Agendas and minutes are available at [www.vidwater.org](http://www.vidwater.org).*
- *VID Board meetings are generally held on the first and third Wednesday of each month.*

AFFIDAVIT OF POSTING

I, Lisa R. Soto, Board Secretary of the Vista Irrigation District, hereby certify that I posted a copy of the foregoing agenda in the lobby of the District office at 1391 Engineer Street, Vista, California at least 72 hours prior to the meeting, in accordance with Govt. Code Sec. 54954.2(a).

Date: October 31, 2019

  
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 Lisa R. Soto, Board Secretary



**Agenda Item: 6**

**STAFF REPORT**

**Board Meeting Date:**

**November 6, 2019**

**Prepared By:**

**Lisa Soto**

**SUBJECT: CONSENT CALENDAR**

- A. Grant of Right of Way
- B. Waterline project approval
- C. Minutes of the Board of Directors meeting on October 16, 2019
- D. Ratification of check disbursements



## STAFF REPORT

Agenda Item: 6.A

Board Meeting Date:	November 6, 2019
Prepared By:	Matt Atteberry
Reviewed By:	Randy Whitmann
Approved By:	Brett Hodgkiss

SUBJECT: GRANT OF RIGHT OF WAY

RECOMMENDATION: Accept Grant of Right of Way (V102) for a 20-foot wide specific easement over a multi-family residential property consisting of approximately 1.91 acres owned by Vista EP LLC, located at 128 Hill Drive, Vista (LN 2019-013; APN 166-110-08; DIV NO 2).

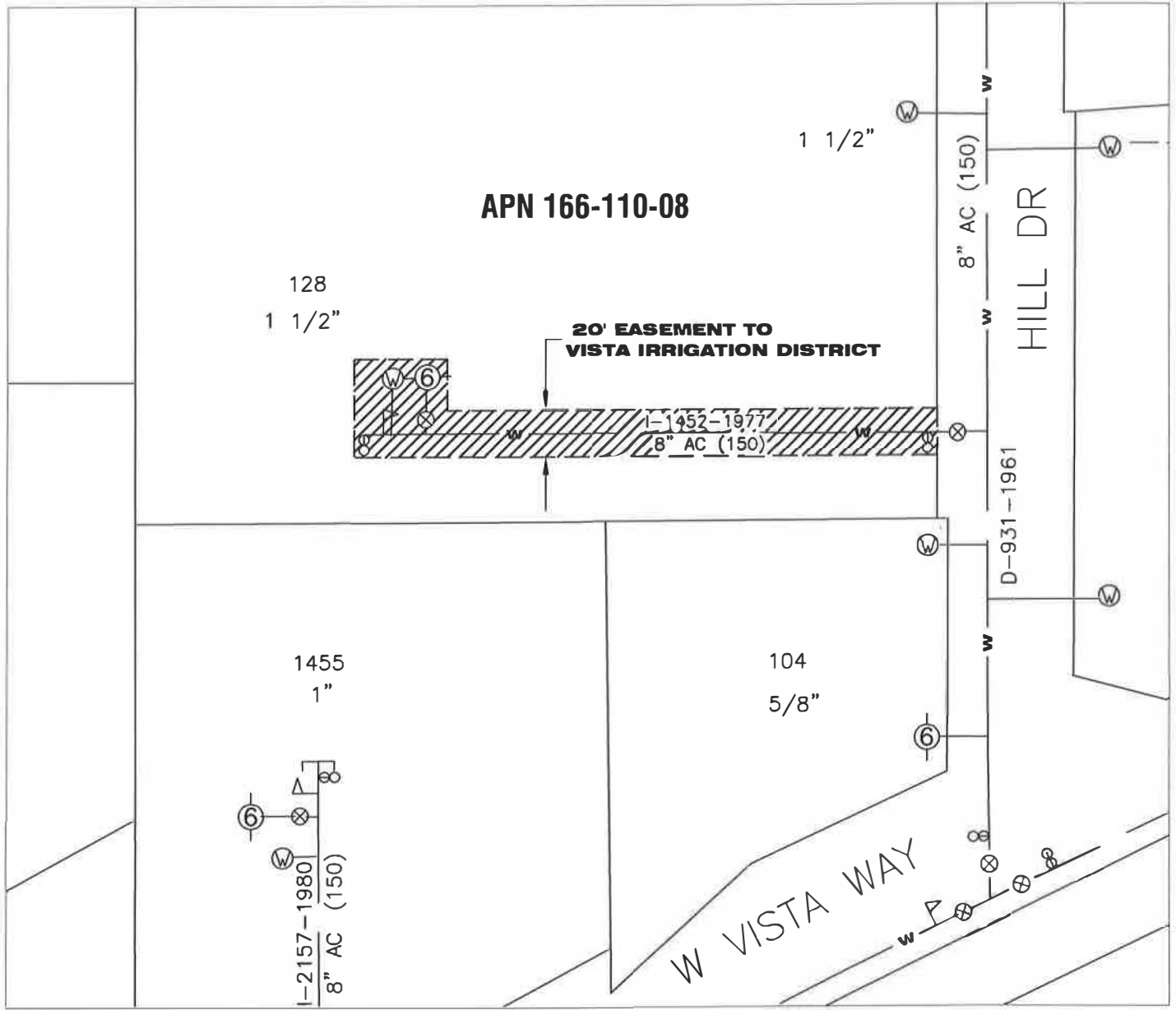
PRIOR BOARD ACTION: On June 1, 1977, the Board approved this project.

FISCAL IMPACT: None.

SUMMARY: Acceptance of Grant of Right of Way (V102) via an easement document will allow the District to secure a dedicated 20-foot wide specific easement over the developed parcel and record the easement document with the County Recorder.

DETAILED REPORT: Vista EP LLC is in the process of remodeling their existing apartment complex located at 128 Hill Drive, Vista (APN 166-110-08). The District does not currently have an easement over the existing 8-inch waterline, meter and fire hydrant on the parcel; the owner is granting the District a 20-foot wide specific easement over these onsite facilities. Acceptance of Grant of Right of Way (V102) will allow the owner to proceed with the remodeling of their property.

ATTACHMENT: Map

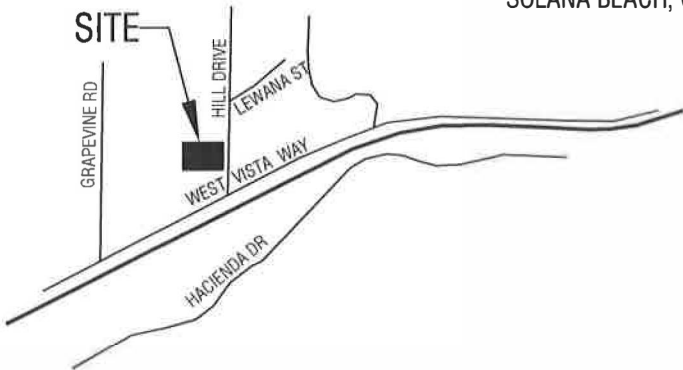
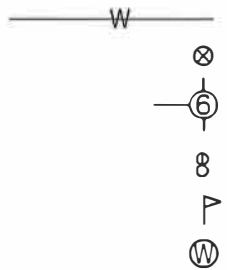


EASEMENT GRANTED TO VISTA IRRIGATION DISTRICT

**OWNER**  
 VISTA EP LLC  
 990 HIGHLAND DR  
 SOLANA BEACH, CA 92075

**EXISTING**

- WATERLINE
- VALVE
- 6" FIRE HYDRANT
- 2" BLOW OFF
- 1" MANUAL AIR RELEASE
- WATER METER



**VICINITY MAP**  
 NO SCALE

<b>VISTA IRRIGATION DISTRICT</b>		
<b>GRANT OF RIGHT OF WAY NO.V102</b>		
<b>128 HILL DRIVE</b>		
APN	166-110-08	T.B.
SCALE	NO SCALE	L.N. 2019-013
APPD. BY	<i>JV</i>	DATE
DRAWN BY	JV	DATE 10/23/19
SHEET	1 OF 1	MAP G11
REVISED: 10/24/19 Jay Vittachi		
PATH:		



## STAFF REPORT

Agenda Item: 6.B

Board Meeting Date:	November 6, 2019
Prepared By:	Matt Atteberry
Reviewed By:	Randy Whitmann
Approved By:	Brett Hodgkiss

**SUBJECT:** WATERLINE PROJECT APPROVAL

**RECOMMENDATION:** Approve this waterline project and direct staff to file the Notice of Exemption for a proposed seven single-family housing project, known as Robin Place, consisting of approximately 7.33 gross acres owned by New Pointe Investment 40 LLC, located at the end of Robin Place and Canyon Drive, Vista (TM 4805-1; LN 2018-028; APNs 181-121-60 through -66; DIV 3).

**PRIOR BOARD ACTION:** On February 4, 1998, the Board approved the project, accepted Grant of Right of Way No. SB77 via Parcel Map, and directed staff to file the Notice of Exemption. On March 20, 2013, the Board re-approved the project and directed staff to file the Notice of Exemption.

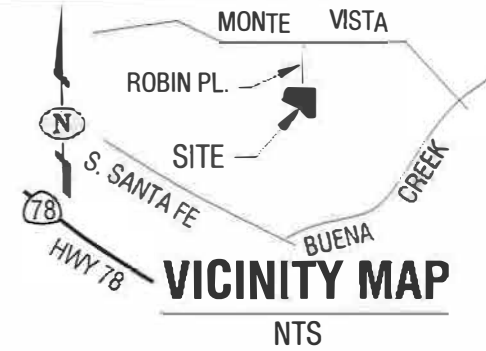
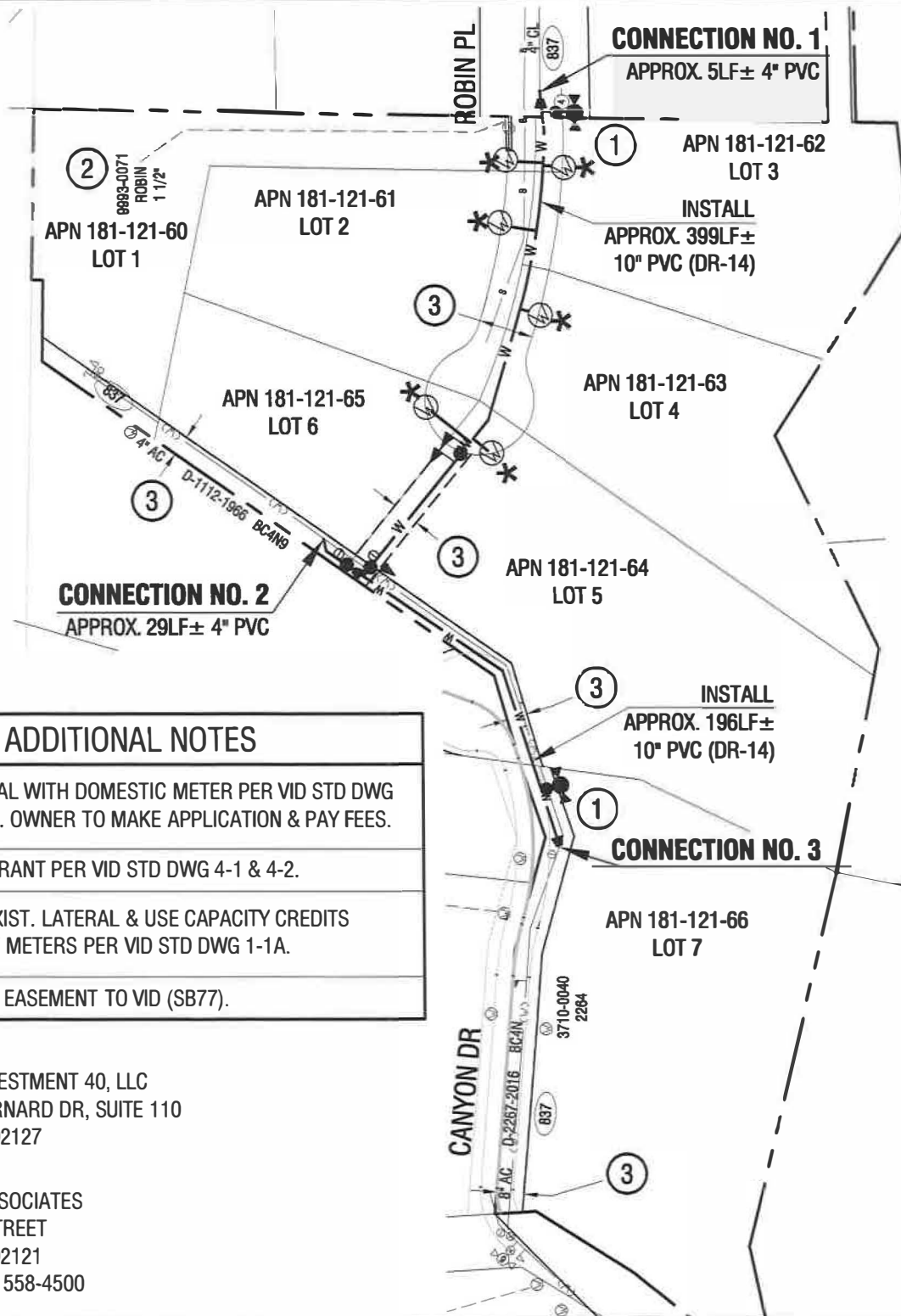
**FISCAL IMPACT:** None.

**SUMMARY:** On September 25, 2019, the District signed the improvement plans for this waterline project. Approval of this project will allow the General Manager to sign the construction contract when the owner returns it.

**DETAILED REPORT:** Under District inspection, the owner's contractor will install approximately 595 feet of 10-inch waterline, 34 feet of 4-inch waterline, two 2-inch blow-offs, three 2-inch air-vents, two 6-inch fire hydrants, six 1-inch domestic water services and make connections as approved on the plans. All facilities will be installed within an existing dedicated specific easement (SB77) over Robin Place and Canyon Drive. The owner will also submit applications and pay the necessary fees to the District for water meters.

Approval of this waterline project will allow the owner to proceed with the development of their project.

**ATTACHMENT:** Map



**LEGEND**

- |                 |                        |
|-----------------|------------------------|
|                 | EXISTING               |
|                 | 4" & 8" PVC WATER MAIN |
|                 | BLOW OFF               |
|                 | AIR VENT               |
|                 | VALVE                  |
|                 | WATER METER            |
|                 | FIRE HYDRANT           |
| <b>PROPOSED</b> |                        |
|                 | 10" PVC (DR14) WATER   |
|                 | BLOW OFF               |
|                 | AIR VENT               |
|                 | VALVE                  |
|                 | REDUCER                |
|                 | WATER METER            |
|                 | 6" FIRE HYDRANT        |

ADDITIONAL NOTES	
*	1" LATERAL WITH DOMESTIC METER PER VID STD DWG 1-1 & 1-4. OWNER TO MAKE APPLICATION & PAY FEES.
①	FIRE HYDRANT PER VID STD DWG 4-1 & 4-2.
②	SEVER EXIST. LATERAL & USE CAPACITY CREDITS FOR NEW METERS PER VID STD DWG 1-1A.
③	EXISTING EASEMENT TO VID (SB77).

**OWNER:**  
 NEW POINTE INVESTMENT 40, LLC  
 16880 WEST BERNARD DR, SUITE 110  
 SAN DIEGO, CA 92127

**ENGINEER:**  
 HUNSAKER & ASSOCIATES  
 9707 WAPLES STREET  
 SAN DIEGO, CA 92121  
 TIM BIRCH (858) 558-4500

**VISTA IRRIGATION DISTRICT**

**ROBIN PLACE**

**AND CANYON DRIVE (7 LOTS)**

APN 181-121-60 through 66		T.B. 1108-C /D1
SCALE: NTS		L.N. 2018-028
APPD. BY	DATE	W.O.
DRAWN BY JRB	DATE 9/30/2019	
SHEET 1 of 1	MAP K16	
REVISED 10/9/19 Jeanette Bradshaw		

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**DRAFT MINUTES**

*Not part of the District's permanent record until approved by the Board of Directors.*

MINUTES OF THE ADJOURNED MEETING OF THE  
BOARD OF DIRECTORS OF  
VISTA IRRIGATION DISTRICT

October 16, 2019

An Adjourned Meeting of the Board of Directors of Vista Irrigation District was held on Wednesday, October 16, 2019, at the offices of the District, 1391 Engineer Street, Vista, California.

**1. CALL TO ORDER**

President MacKenzie called the meeting to order at 8:31 a.m.

**2. ROLL CALL**

Directors present: Miller, Vásquez, Dorey, Sanchez, and MacKenzie.

Directors absent: None.

Staff present: Brett Hodgkiss, General Manager; Lisa Soto, Secretary of the Board; Don Smith, Director of Water Resources; Randy Whitmann, Director of Engineering; Frank Wolinski, Director of Operations and Field Services; Farrokh Shahamiri, Finance Associate; Mark Saltz, Water Resources Specialist; Matt Atteberry, Engineering Services Manager; Shallako Goodrick, Finance Supervisor; Marlene Kelleher, Director of Administration; and Ramea Ogilvie, Administrative Assistant. General Counsel David Cosgrove was also present.

Other attendees: None.

**3. PLEDGE OF ALLEGIANCE**

Director Miller led the pledge of allegiance.

**4. APPROVAL OF AGENDA**

19-10-108	<i>Upon motion by Director Vásquez, seconded by Director Miller and unanimously carried (5 ayes: Miller, Vásquez, Dorey, Sanchez, and MacKenzie), the Board of Directors approved the agenda as presented.</i>
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**5. PUBLIC COMMENT TIME**

No public comments were presented on items not appearing on the agenda.

**6. CONSENT CALENDAR**

19-10-109	<i>Upon motion by Director Miller, seconded by Director Dorey and unanimously carried (5 ayes: Miller, Vásquez, Dorey, Sanchez, and MacKenzie), the Board of Directors approved the Consent Calendar, including Resolution No. 19-29 approving disbursements.</i>
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**DRAFT MINUTES**

*Not part of the District's permanent record until approved by the Board of Directors.*

- A. Minutes of the Fiscal Policy Committee meeting on September 19, 2019

The Board noted and filed the Minutes of the Fiscal Policy Committee meeting on September 19, 2019, which were provided as an informational item.

- B. Minutes of the Board of Directors meeting on October 2, 2019

The minutes of October 2, 2019 were approved as presented.

- C. Resolution ratifying check disbursements

**RESOLUTION NO. 19-29**

**BE IT RESOLVED**, that the Board of Directors of Vista Irrigation District does hereby approve checks numbered 62720 through 62801 drawn on Union Bank totaling \$651,006.98.

**FURTHER RESOLVED** that the Board of Directors does hereby authorize the execution of the checks by the appropriate officers of the District.

**PASSED AND ADOPTED** unanimously by a roll call vote of the Board of Directors of Vista Irrigation District this 16<sup>th</sup> day of October 2019.

\* \* \* \* \*

**7. FEES AND CHARGES OTHER THAN WATER RATES**

See staff report attached hereto.

General Manager Brett Hodgkiss stated that each year the District reviews its fees and charges to ensure that they accurately reflect the cost associated with providing services; to that end, revisions are proposed to the fees and charges to properly account for changes in the cost of materials, labor and contracted services. Additionally, every other year, staff performs in-depth time and motion studies related to the services being provided, which was done this year; the results of the time and motion studies have been incorporated into the proposed changes to the fees and charges. Mr. Hodgkiss provided a brief summary of the proposed revisions.

Mr. Hodgkiss reviewed the fees related to service outlets and meter installations stating that the fees are increasing due to the addition of the cost for importing and exporting materials as well as an increase in paving costs. Mr. Hodgkiss noted that the proposed increase to fire service related fees are due to the addition of the cost of importing and exporting materials and traffic control as well as additional staff time needed to complete the work. Mr. Hodgkiss stated that the proposed change to the fee for the 1" construction meter deposit with backflow device is due to the increased cost of parts; there is a corresponding increase in the refundable amount.

Mr. Hodgkiss stated that during the analysis of the Engineering fees it was noted that more staff time was needed to perform various tasks than previously thought; therefore, some Engineering fees were increased accordingly. He stated that the primary factors influencing the proposed increase of the capacity fees are the value of existing infrastructure and the cost of capital projects identified in the 2018 Water Master Plan, which increased by \$3 million and \$9 million respectively. Director of Engineering Randy Whitmann provided clarification regarding capacity fees.

**DRAFT MINUTES**

***Not part of the District's permanent record until approved by the Board of Directors.***

Mr. Hodgkiss reviewed Customer Service fees that are proposed to change primarily as a result of the implementation of Senate Bill (SB) 998 related to the discontinuation of water service. The “Delinquent Door Hanger” fee is proposed to be increased due to the added cost of copying and attaching the District’s discontinuation policy to the door hanger in five different languages (a requirement of SB 998). He pointed out two new fees resulting from the implementation of SB 998, the “Delinquent Lock Hardship” and the “After Hours Unlock Hardship” fees. Mr. Hodgkiss stated that the new requirements associated with SB 998 will need to be incorporated as revisions to the District’s Rules and Regulations, which will be presented at a future Board meeting.

President MacKenzie opened the Public Hearing at 8:48 a.m. It was noted that there were no members of the public in attendance to comment on this agenda item. Mr. Hodgkiss stated that the Notice of Public Hearing was duly published in the local newspaper. He further noted that the Building Industry Association (BIA) was sent the agenda along with the staff report and attachments, including the Proposed Fee Summary. President MacKenzie closed the public hearing at 8:49 a.m.

Mr. Hodgkiss stated that next year the fees and charges would be reviewed with a focus mainly on changes in the cost of parts and materials; however, if any of the fees adopted by the Board today require revision due to processes which have changed, revisions can be made at that time.

Mr. Hodgkiss thanked Director of Administration Marlene Kelleher, Finance Supervisor Shallako Goodrick, Finance Associate Farrokh Shahamiri and other staff involved with reviewing and updating the fees and charges for a job well done.

19-09-110	<p><b><i>Upon motion by Director Sanchez, seconded by Director Miller, the Board of Directors adopted Resolution 19-30 revising the Rules and Regulations relative to fees and charges other than water rates, by the following roll call vote:</i></b></p> <p><b><i>AYES: Directors Miller, Vásquez, Dorey, Sanchez, and MacKenzie</i></b> <b><i>NOES: None</i></b> <b><i>ABSTAIN: None</i></b> <b><i>ABSENT: None</i></b></p> <p><b><i>A copy of Resolution 19-30 is on file in the official Resolution Book of the District.</i></b></p>
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**8. 2019 TRIENNIAL PUBLIC HEALTH GOAL REPORT**

See staff report attached hereto.

Director of Operations Frank Wolinski reviewed the 2019 Triennial Public Health Goal Report (report), stating that the report is mandated by the 1996 California Safe Drinking Water Act as well as provisions of the California Health and Safety Code. The purpose of the report is to provide information regarding levels of constituents in the drinking water, even those below the enforceable maximum contaminant level. Mr. Wolinski reviewed the report, stating that it concludes that the District’s water meets all State and Federal water quality standards, and no action to incorporate new treatment technologies to reduce constituent levels to below California public health goal or federal maximum contaminant level goal levels is proposed.

**DRAFT MINUTES**

***Not part of the District's permanent record until approved by the Board of Directors.***

President MacKenzie opened the Public Hearing at 9:00 a.m. It was noted that there were no members of the public in attendance to comment on this agenda item. President MacKenzie closed the hearing at 9:00 a.m.

19-10-111      ***Upon motion by Director Dorey, seconded by Director Vásquez and unanimously carried (5 ayes: Miller, Vásquez, Dorey, Sanchez, and MacKenzie), the Board of Directors accepted the 2019 Triennial Public Health Goal Report.***

**9.      ORCHARD HILLS PROJECT**

See staff report attached hereto.

Mr. Whitmann presented an overview of the 12.5 acre detachment known as the Orchard Hills Reorganization project (project). He stated that this project is to build 20 homes located within the Vista Irrigation District “Boot” service area, but within the Vallecitos Water District’s (Vallecitos) sphere of influence; therefore, the project is required to receive water and sewer service from Vallecitos.

Mr. Whitmann stated that as part of the project, County of San Diego (County) is requiring that a trail be installed behind the project adjacent to the Vista Flume (Flume). He said that staff has met with the County and explained the risks associated with locating the trail alongside the Flume. Mr. Whitmann stated that staff has informed the County that it (or the developer) will have to underground the Flume in order to proceed with the currently proposed trail alignment. He said that as a result of the discussions with the County and developer, the project has been conditioned to execute an Irrevocable Offer of Dedication (IOD) with the County for a future trail along the northern border and within the Flume easement. To ensure that future trail improvements do not interfere with District operations or present risks to the Flume or public safety, the County’s trail requirements for the project specify that the IOD is conditioned to restrict future public trail improvements within any portion of the District’s easement until receiving written approval from the District (following Flume relocation or replacement underground). Mr. Whitmann stated that the form of the IOD’s provisions regarding the Flume would be reviewed and approved by the District prior to its recording.

The Board discussed compatibility issues surrounding the County’s plan to construct a trail in this location and expressed a desire to have these issues sorted out prior to an easement being granted for this use. General Counsel David Cosgrove stated that the Board’s position and direction is well taken, and he agrees that District staff and County officials need to meet again on this matter and go over the District’s concerns related to trail-users safety, water supply safety, and homeland security issues, to come to a specific understanding of how these matters will be addressed.

President MacKenzie commented that the draft resolution only sets forth conditions related to the payment of fees and the completion of annexation procedures with Vallecitos prior to final detachment from the District. She noted the absence of conditions related to approval of the use, undergrounding the Flume, or other Flume-related improvements. President MacKenzie stated that she is not comfortable approving the resolution as presented. Mr. Cosgrove suggested that he work with staff and engage San Diego Local Agencies Formation Commission to discuss additional conditions to be specified in the resolution setting the terms and conditions of detachment for the project.

**DRAFT MINUTES**

*Not part of the District's permanent record until approved by the Board of Directors.*

19-09-112      *Upon motion by Director Vásquez, seconded by Director Dorey, and unanimously carried (5 ayes: Miller, Vásquez, Dorey, Sanchez, and MacKenzie), the Board of Directors tabled consideration of adoption of a resolution setting the terms and conditions of detachment of 12.5 acres for the Orchard Hills Reorganization pending additional information and clarification.*

**10.      2020 BOARD MEETING DATES**

See staff report attached hereto.

The Board discussed the proposed Board meeting schedule for 2020. Mr. Hodgkiss said that in order to resolve known scheduling conflicts staff recommends shifting the Board meeting dates in January to the second and fourth Wednesdays of the month, January 8 and January 22, to avoid the New Year's holiday. In May, to avoid conflicts with the Association of California Water Agencies (ACWA) Spring Conference and the California Special Districts Association (CSDA) Legislative Days, staff recommends scheduling one Board meeting on May 13. In December, to avoid conflicts with the ACWA Fall Conference, the Colorado River Water Users Conference and the holidays, staff recommends scheduling one Board meeting on December 9. Mr. Hodgkiss noted that all Board meetings will begin at 9:00 a.m.

Director Vásquez stated that he is planning to attend the Urban Water Institute Annual Water Conference in February 2020; he asked that the second meeting in February be moved from Wednesday, February 19 to Tuesday, February 18. The Board was agreeable to making this change.

19-10-113      *Upon motion by Director Miller, seconded by Director Sanchez and unanimously carried (5 ayes: Miller, Vásquez, Dorey, Sanchez, and MacKenzie), the Board of Directors established 2020 Board meeting dates to resolve conflicts as follows: shift the Board meeting dates in January to the second and fourth Wednesdays of the month, January 8 and January 22 respectively; move the second meeting in February from February 19 to February 18; schedule one Board meeting in May on May 13; and schedule one Board meeting in December on December 9. All Board meetings to begin at 9:00 a.m.*

**11.      MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY**

See staff report attached hereto.

Director Miller stated that there had not been a meeting of the San Diego County Water Authority (Water Authority) since his last report. Mr. Hodgkiss reported on the Member Agencies Manager's meeting he attended the previous day where the topic of discussion centered on the potential de-annexation of Fallbrook Public Utilities District (Fallbrook) and Rainbow Municipal Water District (Rainbow) from the Water Authority. He noted that since most of the financial impacts are in San Diego County, most of the proceedings will be handled by San Diego Local Agency Formation Commission (LAFCO) rather than Riverside LAFCO. President MacKenzie commented that San Diego LAFCO approved a memorandum of understanding with Riverside LAFCO authorizing San Diego LAFCO to take the lead on both the annexation to the Eastern Municipal Water District and the detachment from the Water Authority. Mr. Hodgkiss stated that there will be a requirement by LAFCO for Fallbrook and Rainbow to meet with all 22 affected member agencies rather than just the Water Authority on the matter. The Board discussed briefly

**DRAFT MINUTES**

*Not part of the District's permanent record until approved by the Board of Directors.*

other agencies that could roll off the Water Authority, and the fiscal impact that could result. Mr. Hodgkiss stated that this is what the newly formed Fiscal Sustainability Task Force will be discussing.

Director Miller stated that the hiring process for the new Water Authority General Manager is on track and should be completed by November 2019.

**12. MEETINGS AND EVENTS**

See staff report attached hereto.

Director Dorey reported on his attendance at the Vista Chamber of Commerce “Meet Your Leaders Night” event he attended as a guest of the Water Authority. The evening’s speakers were Congressman Mike Levin, State Assembly Member Tasha Boerner Horvath, and Senator Patricia Bates. Each legislator provided legislative update.

Director Vásquez reported on his attendance at the ACWA Region 9 Program and tour of the Lloyd W. Michael Water Treatment Plant, which treats about 65 percent of the California State Water Project water that Rancho Cucamonga Water District receives. Following the tour, there was a panel discussion on innovative programs preparing the next generation of water industry professionals. Jennifer Pierre, the General Manager for the State Water Contractors, also spoke about the future of reliable imported water supplies for the region.

President MacKenzie reported on her attendance at a recent San Diego LAFCO Board meeting where two public hearings were conducted, including one for the Orchard Hill Reorganization. She reported that she also attended a tour the previous day of the Rancho Cucamonga Water District where an interesting process for eliminating nitrates from the water was discussed. The tour also included a stop at the Inland Empire Utilities District where wind power, solar power, batteries, recycling and other sustainable energy operations were discussed, and a stop at the Chino Fire Protection District where cardio pulmonary resuscitation and automated external defibrillators were discussed.

Director Vásquez requested authorization to attend the Council of Water Utilities (COWU) meeting in Kearny Mesa on November 19, 2019, and the San Diego Chapter CSDA quarterly meeting in Kearny Mesa on November 21, 2019. Director Sanchez requested authorization to attend the Colorado River Water Users Association (CRWUA) Conference in Las Vegas December 11-13, 2019.

19-10-114	<i>Upon motion by Director Vásquez, seconded by Director Dorey and unanimously carried (5 ayes: Miller, Vásquez, Dorey, Sanchez, and MacKenzie), the Board of Directors authorized the following attendances: Director Vásquez to attend COWU in Kearny Mesa on Nov. 19, 2019, and the San Diego Chapter CSDA quarterly meeting in Kearny Mesa on Nov. 21, 2019; Director Sanchez to attend the CRWUA Conference in Las Vegas Dec. 11-13, 2019.</i>
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**DRAFT MINUTES**

*Not part of the District's permanent record until approved by the Board of Directors.*

**13. ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES**

See staff report attached hereto.

The Orchard Hills Reorganization was added to the list of upcoming agenda items. President MacKenzie asked on which upcoming agenda would the General Manager's performance evaluation be placed. Mr. Hodgkiss suggested placing it on the November 20, 2019 Board agenda; the Board was agreeable to this date.

**14. COMMENTS BY DIRECTORS**

President MacKenzie commented on the upcoming election for ACWA President and Vice President, stating that it is her understanding that there will be a nominating resolution from the floor for one of the positions.

President MacKenzie advised that she may have a scheduling conflict with the November 4, 2019 Board Harassment training or the November 6, 2019 Board meeting due to a meeting of the committee to review and recommend revisions related to the rules for LAFCO protest votes in the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000. She said that when the scheduling for this meeting is finalized, she would let staff know if there is a conflict. It was noted that Director Miller would be present for the November 4 Harassment Training, but would be absent from the November 6 Board meeting because he will be out of town.

**15. COMMENTS BY GENERAL COUNSEL**

Mr. Cosgrove reported on case that was handled by Rutan and Tucker in which the City of Duarte and the City of Gardena obtained a favorable ruling in its long-running litigation with the State Water Board and the Los Angeles Regional Water Quality Control Boards over its municipal storm water permit. The ruling ordered that the Water Boards set aside any provision of the Los Angeles County municipal storm water permit pertaining to "numerical effluent limitations" (NELs). The thrust of the ruling was that federal law does not require the inclusion of the NELs in municipal storm water permits and that the Water Boards failed to consider the cost to the permittee cities to meet the NELs, as is required under State law.

President MacKenzie thanked Mr. Cosgrove for his report. She requested a legislative update at the next Board meeting that he attends on Assembly Bill (AB) 1184 related to email retention which was vetoed by the Governor, surplus lands relevant to leases, and impact fees relevant to water and sewer districts versus fire protection, parks and recreation, and other non-enterprise districts.

**16. COMMENTS BY GENERAL MANAGER**

Mr. Hodgkiss commented that like AB 1184, most of the bills that were vetoed recently by Governor Newsom are thought to have been vetoed due to the fiscal impact they would have on the State of California.

Mr. Hodgkiss pointed out a flyer regarding the Employee Appreciation Luncheon scheduled for December 10, 2019, noon to 2:00 p.m. Mr. Hodgkiss also reminded the Board that Harassment Training was scheduled for November 4, 2019, 2:00 p.m. to 4:00 p.m.

**DRAFT MINUTES**

*Not part of the District's permanent record until approved by the Board of Directors.*

**17. ADJOURNMENT**

There being no further business to come before the Board, at 10:18 a.m., President MacKenzie adjourned the meeting.

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Jo MacKenzie, President

ATTEST:

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Lisa R. Soto, Secretary  
Board of Directors  
VISTA IRRIGATION DISTRICT



# Cash Disbursement Report

Payment Dates 10/03/2019 - 10/24/2019

Payment Number	Payment Date	Vendor	Description	Amount
62802	10/09/2019	Refund Check 62802	Customer Refund	2,714.00
62803-62804	10/09/2019	Refund Check 62803-62804	Customer Refunds	7,162.32
62805	10/09/2019	Refund Check 62805	Customer Refund	228.42
62806	10/09/2019	Refund Check 62806	Customer Refund	349.18
62807-62812	10/09/2019	Refund Check 62807-62812	Customer Refunds	1,117.52
62813	10/09/2019	Refund Check 62813	Customer Refund	127.23
62814-62815	10/09/2019	Refund Check 62814-62815	Customer Refunds	3,011.51
62816	10/09/2019	ABABA Bolt	All-Thread Rods (2)	109.73
	10/09/2019		All Thread Rods (3)	150.31
62817	10/09/2019	ACWA/JPIA	Auto/General Liability Insurance 10/1/19 - 10/1/20	155,515.00
62818	10/09/2019	ACWA/JPIA	Workers Compensation 07/01/19 - 09/30/19	41,995.37
62819	10/09/2019	ACWA/JPIA	Medical & Dental Insurance 11/2019 - Cobra	33.72
	10/09/2019		Medical & Dental Insurance 11/2019 - Cobra	69.09
	10/09/2019		Medical & Dental Insurance 11/2019 - Cobra	69.09
	10/09/2019		Medical & Dental Insurance 11/2019 - Cobra	859.93
	10/09/2019		Medical & Dental Insurance 11/2019 - Cobra	69.09
	10/09/2019		Medical & Dental Insurance 11/2019 - Employees	159,660.16
	10/09/2019		Medical & Dental Insurance 11/2019 - Retirees	37,952.82
	10/09/2019		Medical & Dental Insurance 11/2019 - P Dorey	1,576.55
	10/09/2019		Medical & Dental Insurance 11/2019 - R Vasquez	1,576.55
	10/09/2019		Medical & Dental Insurance 11/2019 - J MacKenzie	1,821.57
	10/09/2019		Medical & Dental Insurance 11/2019 - M Miller	1,821.57
	10/09/2019		Medical & Dental Insurance 11/2019 - P Sanchez	1,821.57
62820	10/09/2019	Airgas USA LLC	Welding Rod	297.01
	10/09/2019		Plier Welding Clamps	161.00
	10/09/2019		Welding Rod	138.94
62821	10/09/2019	Escondido Metal Supply	Metal	129.90
	10/09/2019		Round Bar	18.88
	10/09/2019		Expanded Metal	51.96
62822	10/09/2019	Alignment Plus	Alignment, Steering Components Replaced - Truck 40	526.61
	10/09/2019		Checked Alignment, Rotated Tires - Truck 44	140.00
62823	10/09/2019	Norco Trailers	4 x 8 Light Duty Dump Trailer - Deposit	2,982.50
62824	10/09/2019	BAVCO	Back Flow Device	671.11
62825	10/09/2019	Bearcom	2-Way Radio Repair	350.00



Payment Number	Payment Date	Vendor	Description	Amount
62826	10/09/2019	Boot Barn Inc	Footwear Program	180.00
62827	10/09/2019	California Department of Tax and Fee Administration	Sept '19 Use Tax Return	336.00
62828	10/09/2019	Cal-Mesa Steel Supply Inc	Material for Solar Project Supports	393.29
62829	10/09/2019	CARB/PERP	Air Compressor Permit Fee - A8	735.00
62830	10/09/2019	CI Solutions	ID Badges	100.55
62831	10/09/2019	Cecilia's Safety Service Inc	Traffic Control - Hannalei Dr	902.50
	10/09/2019		Traffic Control - Sycamore Ave/Thibodo Rd	760.00
	10/09/2019		Traffic Control - Alta Vista Dr	2,945.00
62832	10/09/2019	760Print	Business Forms	424.34
62833	10/09/2019	CleanCapital HCA Borrower LLC	Solar Use 09/2019	6,158.04
62834	10/09/2019	Core & Main	Curb Stops (3)	814.54
	10/09/2019		Material - Job D2353	(965.13)
	10/09/2019		Lid 8" Slotted Valve (VID) (72)	1,753.65
	10/09/2019		Clamp 1x3 Repair Full Circle Copper Romac (2)	47.50
	10/09/2019		Coupling Meter .75"x1.50" (6)	71.31
	10/09/2019		Coupling 4" Black (3)	134.25
	10/09/2019		Ball Meter Valve 1.5" FLG X FIP DD & Lockwing (16)	2,774.66
	10/09/2019		Coupling 8" Repair PVC C900 (4)	302.02
	10/09/2019		Tee 8" DI Flange (1)	269.54
	10/09/2019		Tee 8x4 DI Flange (1)	251.14
	10/09/2019		Nut Bolt Gasket Kit 6"-8" (6" gasket) 3/4 x 3 1/4 (25)	250.33
	10/09/2019		Tee 8x6 DI Flange (1)	233.82
	10/09/2019		Tee 8" DI POxFL (1)	220.83
	10/09/2019		Reducer 8x6 DI PO (1)	96.93
	10/09/2019		Adapter 2" Copper x MIP (16)	213.04
	10/09/2019		Ell 2" 90 Degree Brass (8)	142.89
	10/09/2019		Coupling 6" Repair PVC C900 (4)	124.01
	10/09/2019		Service Saddle 4x2 PVC (3)	392.95
	10/09/2019		Coupling 4" Repair PVC C900 (4)	81.84
	10/09/2019		Nut Bolt Gasket Kit 4" (4" gasket) (2)	12.34
	10/09/2019		Coupling 4" Deflection C900 (12)	214.34
	10/09/2019		Adapter 8" DI POxFL (3)	363.72
	10/09/2019		Coupling 6" Deflection C900 (8)	216.50
	10/09/2019		Service Saddle 8x1 PVC (64)	10,114.88
	10/09/2019		Ell 6"x16" POxFL Bury DI (7)	1,871.62
	10/09/2019		Angle Ball Valve 2" FNPT X MNPT (CurbStop) (8)	2,171.50
	10/09/2019		Fire Hydrant LB400 Check Valve (2)	2,821.00
	10/09/2019		Service Saddle 4x1 PVC (8)	866.00
	10/09/2019		Service Saddle 8x2 PVC (5)	822.70

Payment Number	Payment Date	Vendor	Description	Amount
	10/09/2019		Tubing 2" Copper Soft 20' (60)	766.41
	10/09/2019		Tubing 1" Copper Soft 60' (1320)	5,429.82
	10/09/2019		Corp Stop 2" MIP X FIP (8)	1,775.30
	10/09/2019		Tee 8x6 DI POxFL (7)	1,265.44
	10/09/2019		Coupling 8" Deflection C900 (200)	12,990.00
	10/09/2019		Pipe 8" PVC DR-14 C900 (440)	4,320.04
	10/09/2019		Pipe 4" PVC DR-14 C900 (600)	1,766.64
	10/09/2019		Pipe 6" PVC DR-14 C900 (220)	1,257.43
	10/09/2019		Pipe 10" PVC DR-14 C900 (20)	301.37
	10/09/2019		Pipe 8" PVC DR-14 C900 (4000)	39,273.10
	10/09/2019		14" End Cap (1)	4,807.31
	10/09/2019		Tapping Saddle (1)	603.92
	10/09/2019		Wire 10 Copper (7000')	3,106.78
	10/09/2019		Gate Valve 6" POxFL R/W (8)	5,066.10
	10/09/2019		Fire Hydrant LB400 Check Valve (5)	7,052.49
	10/09/2019		Angle Ball Mtr Valve 1" Flare Swl Mtr Nut Lockwing (80)	8,782.11
	10/09/2019		Corp Stop 1" MIP X Flare (80)	4,806.30
	10/09/2019		Gate Valve 8" POxFL R/W (4)	4,005.25
	10/09/2019		Tubing 1" Copper Soft 60' (780)	3,208.53
62835	10/09/2019	Council of Water Utilities	Meeting 10/15/19 - R Vasquez	45.00
	10/09/2019		Meeting 10/15/19 - B Hodgkiss	45.00
62836	10/09/2019	Dion International Trucks, LLC - San Marcos	Fuel Filters - Truck 44	144.86
	10/09/2019		Air Filter - Truck 44	105.66
	10/09/2019		Door Hinge Part - Truck 44	84.05
	10/09/2019		Fuel Tank Transfer Pump, Fuel Sender - Truck 44	1,288.36
62837	10/09/2019	Dudek	E Reservoir Replacement & Pump Station 7/27/19 - 8/30/19	3,805.00
62838	10/09/2019	EDCO Waste & Recycling Services Inc	Trash & Recycle 09/2019	225.99
62839	10/09/2019	Ferguson Waterworks	DFW Meter Box Lid 3.5 DFW36C (VID Stamp) (100)	4,113.50
	10/09/2019		DFW Meter Box Large DFWPW6C4-12 (16)	1,662.72
	10/09/2019		DFW Meter Box Large DFWPW6C4-12 (2)	207.84
	10/09/2019		DFW Meter Box Lid Small D1324 (VID Stamp) (53)	3,040.74
	10/09/2019		DFW Meter Box Lid Small D1324 (VID Stamp) (17)	975.33
	10/09/2019		Clamp 1x3 Repair Full Circle Copper Romac (2)	62.35
	10/09/2019		Air Vent 2" ARI Combination Valve (7)	3,220.44
	10/09/2019		Brass Parts - Stock	1,358.56
62840	10/09/2019	Glennie's Office Products Inc	Office Supplies	1,299.04
62841	10/09/2019	Hawthorne Machinery Co	Instrument Cluster - L4	1,378.22
62842	10/09/2019	Home Depot Credit Services	Impact Gun	285.75
	10/09/2019		Quickrete Black Top Patch	16.21

Payment Number	Payment Date	Vendor	Description	Amount
	10/09/2019		Lumber	26.87
	10/09/2019		Lumber	21.74
	10/09/2019		Safety Cones	60.77
	10/09/2019		Water Faucet	50.88
	10/09/2019		Grass Sod	42.74
	10/09/2019		Lumber	35.44
	10/09/2019		Refrigerator	596.88
	10/09/2019		Lumber, Blade	341.39
	10/09/2019		Paint, Tools - Dam House Repair	225.71
	10/09/2019		Flooring Material - Dam House Repair	981.10
	10/09/2019		Framing Material - Dam House Repair	235.38
	10/09/2019		Paint - Dam House Repair	112.36
	10/09/2019		Wall Framing - Dam House Repair	388.48
	10/09/2019		Dry Wall, Tools - Dam House Repair	473.74
	10/09/2019		Supplies - Dam House Repair	77.93
	10/09/2019		Flooring Material - Dam House Repair	1,066.32
	10/09/2019		Dry Wall - Dam House Repair	339.58
	10/09/2019		SDS Hammer Drill Bits	67.59
	10/09/2019		Fabrication Tools, Supplies	154.57
	10/09/2019		Meter Service Address Number, PVC Fittings	133.70
	10/09/2019		Paint Supplies, Copper Tubing	150.84
	10/09/2019		Concrete 60lb bag (112)	416.39
	10/09/2019		Concrete Rapid Set 60lb bag (50)	811.38
	10/09/2019		Concrete 60lb bag (56)	163.95
	10/09/2019		Concrete 60lb bag (115)	424.02
62843	10/09/2019	HUB Construction Specialties	Sonotube, Grout	50.75
62844	10/09/2019	IDEXX Distribution Corporation	Bac-T Media & Bottles	2,171.95
62845	10/09/2019	Joe's Paving	Patch Paving	5,897.50
62846	10/09/2019	Ken Grody Ford Carlsbad	Core Return	(75.00)
	10/09/2019		Seat Belt Kit	275.95
62847	10/09/2019	Lawnmowers Plus Inc	Chainsaw	344.76
	10/09/2019		Chainsaw Oil	12.93
62848	10/09/2019	Leon Perrault Trucking & Materials	Trucking & Material 08/2019	15,265.00
62849	10/09/2019	Lightning Messenger Express	Messenger Service 09/27/19	52.50
62850	10/09/2019	Mission Resource Conservation District	Home Water Use Evaluations (5)	220.50
62851	10/09/2019	Moodys	Dump Fees (1)	200.00
	10/09/2019		Dump Fees (2)	400.00
62852	10/09/2019	North County Auto Parts	Filters, Oil, Shop Chemicals	130.26
62853	10/09/2019	O'Reilly Auto Parts	Batteries (3) - T16	561.54

Payment Number	Payment Date	Vendor	Description	Amount
	10/09/2019		Battery Cores (3)	(66.00)
	10/09/2019		Air Fresheners (18)	19.45
	10/09/2019		Emission Part - Truck 24	31.74
62854	10/09/2019	Pacific Pipeline Supply	Angle valves (4)	534.69
	10/09/2019		Nipple .75" x 6" Brass (5)	32.48
	10/09/2019		Ell .75" 45 Degree PVC SxS Sch 40 (5)	5.41
	10/09/2019		Nipple .75" x 2.5" Brass (5)	21.65
	10/09/2019		Meter Bushing 3/4"x1" Ford #A34R-NL (20)	225.16
	10/09/2019		Meter Bushing Ford #A34-NL 1-1/4"x1" sold in pairs (10)	101.76
	10/09/2019		Construction Meter Parts	259.83
	10/09/2019		Meter Support Stands (2)	127.32
62855	10/09/2019	Pauley Equipment Rental Inc	Excavator Rental (4 days)	1,620.00
62856	10/09/2019	Benetrac	Employee Benefit Tracking	400.00
62857	10/09/2019	Paychex of New York LLC	Onboarding/Recruiting Service 10/2019	412.50
62858	10/09/2019	Ramona Disposal Service	Trash Service 09/2019	161.10
62859	10/09/2019	Rancho Environmental Service	Removal of Eucalyptus Trees (4) - Pechstein Reservoir	3,200.00
62860	10/09/2019	RC Auto & Smog	Replaced AC Compressor, Charged System - Truck 30	769.77
62861	10/09/2019	Rincon del Diablo MWD	MD Reservoir Water Service 09/2019	36.27
62862	10/09/2019	San Diego Gas & Electric	Gas Use 09/2019	210.77
	10/09/2019		Electrical Transmission 09/2019	3,606.97
	10/09/2019		Electric 09/2019 - T&D	101.06
	10/09/2019		Electric 09/2019 - Reservoirs	58.07
62863	10/09/2019	Santa Fe Car Wash	Car Washes (25)	225.00
62864	10/09/2019	SiteOne Landscape Supply, LLC	Repair Parts	176.56
62865	10/09/2019	Southern Counties Lubricants, LLC	Fuel 09/01/19 - 09/15/19	5,127.23
62866	10/09/2019	Sunrise Materials Inc	Concrete Bags (140)	709.04
62867	10/09/2019	TS Industrial Supply	Cordless Screwdriver, Tamper Resistant Bits	138.52
	10/09/2019		Fire Hose	299.05
62868	10/09/2019	UniFirst Corporation	Uniform Service	328.40
62869	10/09/2019	Verizon Wireless	Cell Phones 08/16/19-09/15/19	1,294.82
	10/09/2019		SCADA Remote Access 8/21/19-9/20/19	370.87
62870	10/09/2019	VG Donuts & Bakery Inc	Board Meeting 10/02/19	34.75
62871	10/09/2019	Video Fact Documentation Service	Pre-Construction Video - Montgomery Dr	600.00
62872	10/09/2019	Vista Brake & Smog	Tires (4) & Alignment - Truck 49	824.17
62873	10/09/2019	Vista Paint Corporation	Paint	55.09
62874	10/09/2019	Western Printing & Graphics	Door Hangers	313.93
62875-62878	10/09/2019	Refund Checks 62875-62878	Customer Refunds	901.51
62879	10/16/2019	Refund Check 62879	Customer Refund	160.55
62880	10/16/2019	Refund Check 62880	Customer Refund	1,534.57

Payment Number	Payment Date	Vendor	Description	Amount
62881	10/16/2019	ABABA Bolt	Stainless Hardware, Saw Blade	399.30
62882	10/16/2019	Airgas USA LLC	Battery, CVR Lens, Electric Stick	204.65
62883	10/16/2019	Escondido Metal Supply	Steel Tube & Aluminum Angles	505.53
62884	10/16/2019	Amazon Capital Services	Binder	(3.99)
	10/16/2019		Saw Blade	41.27
62885	10/16/2019	Atlassian Pty Ltd	Annual Jira Helpdesk Renewal	1,050.00
62886	10/16/2019	Bearcom	2-Way Radio Antenna Repair - Truck 51	249.13
62887	10/16/2019	CA-NV Section AWWA	Certificate Renewal	80.00
	10/16/2019		Certificate Renewal	55.00
62888	10/16/2019	Cecilia's Safety Service Inc	Traffic Control - Dos Aarons Way	1,330.00
	10/16/2019		Traffic Control - Lado de Loma	665.00
	10/16/2019		Traffic Control - Via Teresa	617.50
	10/16/2019		Traffic Control - Blockton Rd	712.50
	10/16/2019		Traffic Control - Smilax Road	1,330.00
	10/16/2019		Traffic Control - Calle Bienvenido	1,955.00
62889	10/16/2019	Core & Main	2" Sch 80 Threaded Caps (8)	67.71
	10/16/2019		Tee 4" DI Flange (1)	132.07
	10/16/2019		Tubing .75" Copper Soft 60' (120)	370.22
	10/16/2019		Nut Bolt Gasket Kit 6"-8" (6" gasket) 3/4 x 3 1/4 (50)	487.13
	10/16/2019		Nut Bolt Gasket Kit 10"- 12" (10" gasket) (30)	779.40
	10/16/2019		Angle Ball Valve 2" FNPT X MNPT (CurbStop) (15)	4,124.31
	10/16/2019		Reducer 8x6 DI FL (1)	124.49
	10/16/2019		Coupling Meter 1x1.5" (7)	117.45
	10/16/2019		Gate Valve 8" POxFL R/W (2)	1,993.38
	10/16/2019		Coupling 6" Macro (5)	1,596.69
	10/16/2019		Service Saddle 6x1 PVC (2)	244.65
	10/16/2019		Service Saddle 4x1 PVC (2)	216.50
	10/16/2019		Clamp 6x20 Repair Full Circle Stainless Steel (1)	330.16
	10/16/2019		Coupling 6" Macro (7)	2,349.03
	10/16/2019		Clamp 4x20 Repair Full Circle SS Romac (1)	296.61
	10/16/2019		Clamp 4x12 Repair Full Circle SS Romac (1)	169.95
62890	10/16/2019	Diamond Environmental Services	Portable Restroom Service	113.02
	10/16/2019		Portable Restroom Service	80.01
62891	10/16/2019	Direct Energy	Electric 09/2019 - VID	809.56
	10/16/2019		Electric 09/2019 - Henshaw Buildings & Grounds	394.92
	10/16/2019		Electric 09/2019 - Henshaw Well Field	344.56
	10/16/2019		Electric 09/2019 - T & D / Cathodic Protection	27.60
	10/16/2019		Electric 09/2019 - Reservoirs	14.64
	10/16/2019		Electric 09/2019 - Pump Stations	851.81

Payment Number	Payment Date	Vendor	Description	Amount
	10/16/2019		Electric 09/2019 - Treatment Plants	30.64
62892	10/16/2019	Electrical Sales Inc	Meter Service Pedestal & Base	1,726.59
62893	10/16/2019	Ferguson Waterworks	Neptune Ultra Sonic Water Meters (2)	1,709.58
62894	10/16/2019	Fredricks Electric Inc	Dam House Electric Improvement Project	7,629.14
62895	10/16/2019	Glennie's Office Products Inc	Office Supplies	91.65
62896	10/16/2019	Grainger	Filter - Hydration Station	107.48
62897	10/16/2019	Hach Company	CL2 Buffer for Chlorine Analysis	1,048.03
62898	10/16/2019	I-15 Express Lanes Customer Service Center	I-15 Express Lane Transponder	200.00
62899	10/16/2019	Jackson & Blanc	Troubleshoot AC Unit	365.00
	10/16/2019		Troubleshoot HVAC Chiller Alarm	300.00
	10/16/2019		Concrete Form - D3 Regulator Vault	3,500.00
62901	10/16/2019	Jo MacKenzie	Reimburse - CSDA Annual Conference 09/2019	560.52
62902	10/16/2019	Joe's Paving	Patch Paving	3,893.25
62903	10/16/2019	Kimball Midwest	Nuts, Bolts, Washers	208.52
62904	10/16/2019	Kulwinder Singh	Refund Overpayment	59.88
62905	10/16/2019	Lawnmowers Plus Inc	Premixed Fuel	27.55
62906	10/16/2019	Major League Pest	Monthly Pest Control	225.00
62907	10/16/2019	Panera, LLC	Lunch 10/08/19 - Electrical Certification Course	286.33
62908	10/16/2019	Mar-Con-Products Inc	Concrete	801.15
62909	10/16/2019	Medical Eye Services	Vision Insurance 11/2019 - Cobra	8.78
	10/16/2019		Vision Insurance 11/2019 - Cobra	14.24
	10/16/2019		Vision Insurance 11/2019 - Employees	1,540.40
	10/16/2019		Vision Insurance 11/2019 - R Vasquez	14.24
	10/16/2019		Vision Insurance 11/2019 - P Dorey	14.24
	10/16/2019		Vision Insurance 11/2019 - J MacKenzie	14.24
	10/16/2019		Vision Insurance 11/2019 - M Miller	14.24
	10/16/2019		Vision Insurance 11/2019 - P Sanchez	14.24
62910	10/16/2019	Moody's	Dump Fees (2)	400.00
	10/16/2019		Dump Fees (3)	600.00
	10/16/2019		Dump Fees (2)	400.00
62911	10/16/2019	MRC, Smart Technology Solutions	Managed Print Services	629.91
62912	10/16/2019	North County Auto Parts	Exhaust Pipe Sealers (2)	13.49
	10/16/2019		Filter, Wiper Blades, Chemicals, Light Connector	49.18
62913	10/16/2019	Oleander San Marcos LLC	Refund Inspection/As Builts Deposits	16,951.50
62914	10/16/2019	Pacific Pipeline Supply	Swivel Hose Adapter (1)	85.91
62915	10/16/2019	Powerland Equipment, Inc	Helmet, Chaps, Mower Blades	277.09
62916	10/16/2019	RC Auto & Smog	Replaced AC Condenser, Recharged System	939.21
62917	10/16/2019	Rutan & Tucker LLP	Legal 08/2019	4,548.50
	10/16/2019		Legal 08/2019	397.50

Payment Number	Payment Date	Vendor	Description	Amount
62918	10/16/2019	Save Our Heritage Organisation	WCRH O&M Contribution 10/2019 - 12/2019	3,000.00
62919	10/16/2019	Sherry Thorpe	Reimburse - D2 Certificate Renewal	80.00
	10/16/2019		Reimburse - Training Refreshments	298.55
62920	10/16/2019	Spok, Inc	Pagers	44.10
62921	10/16/2019	Standard Plumbing Supply Company Inc	PVC Male Adapter	87.68
62922	10/16/2019	Tegriscap Inc	Landscape Maintenance Service	1,787.00
62923	10/16/2019	The UPS Store 0971	Shipping 09/2019	16.93
62924	10/16/2019	TS Industrial Supply	6oz Fruit Punch Master Pk 1 case (200 per case)	81.84
	10/16/2019		Krylon Safety Yellow Paint (12)	100.67
	10/16/2019		Max-1 Uncorded Ear Plug (1)	31.93
	10/16/2019		Sea 2in Pipe Wrap Tape (30)	211.09
	10/16/2019		Sea Electrical Tape (30)	31.18
	10/16/2019		Blade Replacement VP-30 PVC (2)	58.46
	10/16/2019		Goggles WR40 Cup (4)	97.43
	10/16/2019		Cutting Attachment Victor CA2460-CS (1)	330.11
	10/16/2019		High Pressure Hose Reel Swivel Fitting - Truck 1	85.25
	10/16/2019		Duct Tape SEA 398 (5)	57.37
	10/16/2019		Sweat Bands- Terry Topper Navy (100)	281.45
	10/16/2019		Water Fire Extinguishers (3)	579.68
	10/16/2019		Gloves Welding MED (6)	137.69
	10/16/2019		Poly Sprayer 1 gallon (3)	169.84
	10/16/2019		1 1/8" Socket (1)	18.29
62925	10/16/2019	UniFirst Corporation	Uniform Service	327.35
62926	10/16/2019	Vulcan Materials Company and Affiliates	Cold Mix	1,994.67
62927	10/16/2019	WIN-911 Software	SCADA Alarm Software Licensing & Support	495.00
62928	10/16/2019	Xerox Corporation	Xerox Service & Supplies	280.46
62929	10/16/2019	Golden State Graphics	Reprint Newsletter for Cycles 7 & 8 (3000)	1,476.00
62930-62935	10/23/2019	Refund Checks 62930-62935	Customer Refund	1,579.62
62936	10/23/2019	Airgas USA LLC	Welding MIG-Flux	9.40
62937	10/23/2019	AirX Utility Surveyors, Inc	Potholing - N Santa Fe	6,427.50
62938	10/23/2019	Amazon Capital Services	Bug Screen - Truck 40	61.32
62939	10/23/2019	American Water Works Association	Emergency Planning Manual	113.50
62940	10/23/2019	AT&T	3680/CALNET3 09/13/19 -10/12/19 - Analog lines	387.25
62941	10/23/2019	Basic pacific	Flexible Spending Service/Cobra 10/2019	257.40
62942	10/23/2019	Big Drip Plumbing	S Santa Fe Phase II Meter Tie-back	1,100.00
62943	10/23/2019	Cavanaugh & Associates, P.A.	2018 AWWA Water Audit Validation	2,500.00
62944	10/23/2019	CDW Government Inc	Logitech Wireless Presenter R400 (1)	36.46
	10/23/2019		Firewall Maintenance and Support Renewal	598.00
62945	10/23/2019	Cecilia's Safety Service Inc	Traffic Control - Cananea St/N Santa Fe Ave	7,647.50

Payment Number	Payment Date	Vendor	Description	Amount
	10/23/2019		Traffic Control - Lado De Loma	950.00
	10/23/2019		Traffic Control - York Dr/Montgomery Dr	1,615.00
	10/23/2019		Traffic Control - Rancho Vista	920.00
	10/23/2019		Traffic Design Plan - W Vista Way	210.00
	10/23/2019		Traffic Design Plan - Nettleton Rd	70.00
62946	10/23/2019	City of Oceanside	Weese Treatment 09/2019	1,479.41
62947	10/23/2019	Coast Equipment Rentals	Excavator Rental	390.00
62948	10/23/2019	Core & Main	4" Ductile Iron Fittings	512.22
	10/23/2019		Fire Hydrant LB400 Check Valve (15)	7,036.25
	10/23/2019		Fire Hydrant LB400 Check Valve (10)	14,072.50
62949	10/23/2019	CoreLogic Solutions Inc	Real Quest Online Services 09/2019	300.00
62950	10/23/2019	Cox Communications	Reimburse for Damage to Cox Utility Line	2,885.62
62951	10/23/2019	Department of Forestry & Fire Protection	Brush/Tree Abatement 5/2019 - Reservoir & Flume Rds	1,134.70
	10/23/2019		Weed Abatement 06/2019 - Dam	680.82
	10/23/2019		Brush/Tree Abatement 04/2019 -Reservoir & Flume Rds	226.94
62952	10/23/2019	Diamond Environmental Services	Portable & Stationary Restroom Service	363.63
62953	10/23/2019	Digital Deployment, Inc	Website Hosting, Maintenance & Support	300.00
62954	10/23/2019	D & H Water Systems, Inc	Cl2 Probes (2)	3,228.30
62955	10/23/2019	EDCO Waste & Recycling Services Inc	40 Yard Dumpster	441.29
62955	10/23/2019	EDCO Waste & Recycling Services Inc	40 Yard Dumpster	719.64
62956	10/23/2019	Electrical Sales Inc	Solar Panel, Repeater Radio Power	269.95
62957	10/23/2019	FedEx	Express Shipping 09/2019	64.58
62958	10/23/2019	Ferguson Waterworks	Pipe	180.13
	10/23/2019		5/8" x 2.5" Brass Bolts (50)	186.73
	10/23/2019		5/8" Brass Nuts (50)	64.95
	10/23/2019		Cap 1.25" Brass (12)	59.75
	10/23/2019		1" Brass Handle J-2815 (12)	53.26
	10/23/2019		2.5" PVC Pipe Sch 40 (20)	23.82
	10/23/2019		1" Sleeve for Orangeburg (10)	20.57
	10/23/2019		1" Gasket 1/8" Thick (4 bags of 100) (40)	14.29
62959	10/23/2019	D.H. Maintenance Services	Janitorial Service 10/2019	2,366.00
62960	10/23/2019	Gillingham Water Planning & Engineering Inc	Water Supply Planning Study 09/2019	8,584.59
62961	10/23/2019	Grainger	Stainless Wedge Anchors	83.36
	10/23/2019		Framing Hammer, Fiberglass (5)	126.81
	10/23/2019		Trigger Spray Bottle, 32 oz (5)	53.45
	10/23/2019		Sinker Nail 16d x 3 1/4" (3)	58.58
62962	10/23/2019	HF Scientific Inc	DPD Chlorine Reagent Dispensers	200.12
62963	10/23/2019	Horton Knox Carter & Foote LLP	Legal Services	12,000.00
62964	10/23/2019	IDEXX Distribution Corporation	Colilert Comparator	18.51



Payment Number	Payment Date	Vendor	Description	Amount
62965	10/23/2019	Iron Mountain Records Management	Offsite Data Storage 09/2019	316.66
62966	10/23/2019	Jobs Available	Employment Advertising - Engineering Specialist	721.50
62967	10/23/2019	Joe's Paving	Patch Paving	4,670.30
	10/23/2019		Patch Paving	3,489.40
62968	10/23/2019	Ken Grody Ford Carlsbad	Fan Clutch	421.30
	10/23/2019		Fuel Filter Kit - Truck 65	79.28
62969	10/23/2019	Lawnmowers Plus Inc	Concrete Saw	879.20
62970	10/23/2019	Leon Perrault Trucking & Materials	Material & Trucking 09/2019	11,844.38
62971	10/23/2019	Liebert Cassidy Whitmore	Legal 09/2019	2,191.35
	10/23/2019		Legal 09/2019	221.75
62972	10/23/2019	Lightning Messenger Express	Messenger Service 10/11/19	52.50
62973	10/23/2019	LogMeln USA, Inc	LogMeln Join.me License	149.00
62974	10/23/2019	Major League Pest	Pest Control 07/19 - 08/19	264.00
	10/23/2019		Bee Removal (7)	595.00
62975	10/23/2019	McMaster-Carr Supply Company	Electric Junction Box	53.35
62976	10/23/2019	Moodys	Dump Fees (1)	200.00
62977	10/23/2019	MRC, Smart Technology Solutions	Managed Print Services	629.91
62978	10/23/2019	NAPA Auto Parts	Drive Swivel Adapters	71.41
62979	10/23/2019	Neopost USA Inc	Ink Cartridge for Postage Meter	211.00
62980	10/23/2019	North County Pool Center Inc	Bottle Return	(6.50)
	10/23/2019		Chlorine	25.93
62981	10/23/2019	North County Powder Coating Inc	Powder Coating Posts (4)	569.06
62982	10/23/2019	Toyota Carlsbad	Front Valance & Valance Support Panel	218.84
62983	10/23/2019	O'Reilly Auto Parts	Battery - Truck 47	163.91
	10/23/2019		Batteries (2) - Truck 48	327.81
	10/23/2019		Wheel Seals (2) - Truck 41	12.90
62984	10/23/2019	Pacific Pipeline Supply	Router Bit and Battery Charger	385.91
	10/23/2019		Ball Valve .75" FIP x FIP with handle PSI 300 (7)	75.78
	10/23/2019		Coupling 2" Brass (10)	227.33
	10/23/2019		Ball Meter Valve 1" Lockwing FIPxSwivel Mtr Nut (100)	8,984.74
	10/23/2019		Corrugated Pipe (20 lf)	403.82
62985	10/23/2019	Parkhouse Tire Inc	Tires (2) - Truck 66	728.74
	10/23/2019		Tire (1) - Truck 44	473.96
	10/23/2019		Tires (2) - Truck 51	917.10
62986	10/23/2019	PHED Corp	Regulator Stem Indicator Assemblies (40 Sets)	5,683.13
62988	10/23/2019	Pauley Equipment Rental Inc	Excavator Rental	490.00
62989	10/23/2019	Pott Belly Shop Inc	Earth Stove - Dam House Renovation Project	3,286.00
62990	10/23/2019	Ramco Petroleum	Fuel 09/2019	1,099.62
62991	10/23/2019	RC Auto & Smog	Front End Alignment - Truck 13	99.95

Payment Number	Payment Date	Vendor	Description	Amount
62992	10/23/2019	Right-of-Way Engineering Services, Inc	Construction Staking - Montgomery Dr Pipeline	8,880.00
62993	10/23/2019	San Diego Gas & Electric	Electric 09/2019 - Cathodic Protection & T&D	238.81
	10/23/2019		Electric 09/2019 - Reservoirs	113.80
	10/23/2019		Electric 09/2019 - Pump Stations	10,377.27
	10/23/2019		Electric 09/2019 - Plants	136.66
62994	10/23/2019	Sealright Paving Inc.	Warmlands Ave - Phase I Paving	65,075.00
	10/23/2019		Warmlands Ave - Phase I Paving	3,425.00
62995	10/23/2019	Southern Counties Lubricants, LLC	Fuel 09/16/19 - 09/30/19	7,528.16
	10/23/2019		Fuel 10/01/19 - 10/15/19	6,523.10
62996	10/23/2019	Sunbelt Rentals	Concrete	181.72
	10/23/2019		Dump Truck Rental	444.62
62997	10/23/2019	Johnson Controls Security Solutions LLC	Power Supply	430.85
62998	10/23/2019	Underground Service Alert of Southern California	Dig Safe Board Fees 09/2019	210.00
	10/23/2019		DigAlert New Tickets 09/2019	534.70
62999	10/23/2019	UniFirst Corporation	Uniform Service	330.20
63000	10/23/2019	Verizon Wireless	Air Cards 09/13/19 - 10/12/19	76.02
63001	10/23/2019	VG Donuts & Bakery Inc	Board Meeting 10/16/19	34.75
63002	10/23/2019	Vista Brake & Smog	Tires (4), Alignment - Truck 77	1,045.52
63003	10/23/2019	Vista Lock & Safe Co	Keys	25.71
63004	10/23/2019	White Nelson Diehl Evans LLP	Audit Services 09/2019	10,250.00
63005	10/23/2019	WM LampTracker Inc	Battery Removal Service	139.00
<b>Grand Total:</b>				<b>993,718.99</b>



**STAFF REPORT**

**Agenda Item: 7**

**Board Meeting Date: November 6, 2019**  
**Prepared By: Don Smith, Randy Whitmann, Frank Wolinski & Marlene Kelleher**  
**Approved By: Brett Hodgkiss**

SUBJECT: DIVISION REPORTS

RECOMMENDATION: Note and file informational report.

PRIOR BOARD ACTION: None.

FISCAL IMPACT: None

SUMMARY: Previous month's and anticipated activities are reported by each division.

**WATER RESOURCES DIVISION**

**VID Water Production  
September 2019**

Description	Current Month Production		Average Production of Last 12 Months		Total, Fiscal Year-to-Date
	(mgd)	(af)	(mgd)	(af)	(af)
<b><i>VID's EVWTP Water Production</i></b>					
Local Water	7.29	670.70	4.11	383.90	2,112.50
SDCWA Raw Water	7.80	718.10	6.23	582.83	2,196.80
<b>Subtotal (EVWTP Water Production)</b>	<b>15.09</b>	<b>1,388.80</b>	<b>10.34</b>	<b>966.73</b>	<b>4,309.30</b>
Oceanside Contract Water	0.11	9.80	1.09	102.50	9.80
SDCWA Treated Water	3.12	287.20	2.62	244.07	899.60
<b>TOTAL WATER PRODUCTION</b>	<b>18.31</b>	<b>1,685.80</b>	<b>14.05</b>	<b>1,313.29</b>	<b>5,218.70</b>

Lake Henshaw and Warner Ranch Wellfield statistics are summarized as follows:

**Lake Henshaw**

Storage as of October 29, 2019: 4,334 af (8% of 51,774 af capacity)  
 Current releases: 0 cfs  
 Change in storage for month of September: 2,085 af (loss)  
 Total releases for month of September: 1,626 af  
 Hydrologic year-to-date rain total: 0.34 inches (October 29, 2019)  
 Percent of yearly average rain: 1.4% (30-year average: 24.62 inches)  
 Percent of year-to-date average rain: 18% (30-year average through October: 1.93 in.)

**Warner Ranch Wellfield**

Number of wells running in September: 0  
 Total production for month of September: 40 af  
 Average depth to water table (October): 105 ft (see attached historical water table chart)

### ***October***

- Completed Siphon 1b lining project.
- Coordinated with California Department of Forestry & Fire Protection to contain a small brush fire (10-15 acres) on District property near the Mataguay Boy Scout Reservation. No structures or facilities were threatened.
- Received notice from solar energy proponent interested in a project on Warner Ranch that it would no longer be pursuing the project; the proponent was unwilling to defray the District's costs (e.g. legal counsel, environmental consultant, etc.) to review and evaluate the project.
- Attended Pauma Valley Groundwater Sustainability Agency meeting at Yuima Municipal Water District.

### ***November***

- District to evaluate repair options for the lower end of the wellfield ditch system.

### **ATTACHMENTS:**

Lake Henshaw Resort, Inc., Activity Reports – August 2019  
VID's Warner Wellfield – Water Table Depth vs. Monthly Wellfield Production

## **ADMINISTRATION DIVISION**

### ***October***

- The District's total water production for September 2019 was 1,686 acre-feet (AF) compared to 2,007 AF in 2013, representing a 16% decrease.
- Hosted Homeowner Landscape Makeover Workshop.
- Completed recruitments for System Operator and Water Resources Aide positions. Stephen Huynh accepted a promotion to the System Operator position, and Nick Reardon accepted a promotion to the Water Resources Aide position.
- Continued recruitment for Facilities Locator position.
- Began recruitment for Engineering Specialist I/II.
- Coordinated sexual harassment training for all employees.
- Coordinated electrical certification course for field personnel. This class was open to other water agencies.
- Coordinated annual Employee Health and Wellness Fair.

### ***November***

- Coordinate sexual harassment training for supervisory staff and Directors.
- Continue recruitment for Facilities Locator and Engineering Specialist I/II positions.
- Begin recruitments for Welder I/II and Laborer Trainee positions.

## **ENGINEERING DIVISION**

### ***October***

- Mainline Replacements – continued working on the design of main replacement projects.
- The District has replaced approximately 9.22 miles of Nipponite pipe since 2002. Of the 6.76 miles of Nipponite pipe remaining in the system, replacement of 1.53 miles is currently in design and 0.0 miles is in construction.
- The District has replaced approximately 2,895 feet (0.55 miles) of pipe (steel – 990 feet, PVC – 0 feet, non-Nipponite asbestos cement – 1,905 feet and Nipponite – 0 feet) in Fiscal Year 2020.

- Buena Creek (HB) Reservoir Rehabilitation – Richard Brady and Associates began removing the existing exterior stairs, demolition of existing piping facilities and grading for a new pad for the construction crane used for reservoir roof demolition. Subcontractors have been selected for tank improvements, interior stairs, interior reservoir coatings, yard piping improvements, electrical improvements, stormwater drainage and final site improvements and exterior reservoir coatings. Cost estimate/bid summary table attached.
- Edgehill (E) Reservoir Replacement and Pump Station – Dudek began final design.
- Water Supply Planning Study – Gillingham Water continued with the fine screening analysis of the short-list of water supply alternatives.
- Projects along Flume
  - General Coordination – staff informing the County of San Diego, City of San Marcos and City of Escondido of the need for the District to be notified of environmental reviews and initial comment requests for projects along the Flume, including planning projects such as general plan updates and park and trail master plans.
  - Henry Ranch – 97 single-family residential subdivision between Lake Dixon and El Norte Parkway in Escondido. Project requires District review and approval of grading plan and tract map to provide new access road to the Tunnel Bench. Grading plan has been approved by staff and tract map will be coming to the Board for approval of the new grant of right of way.
  - The Village at Escondido Country Club – 380 residential subdivision along Country Club Lane, between Nutmeg Street and Pamela Lane in Escondido. Project requires District review and approval of grading and storm drain work along the Jones Siphon. Grading plan has been approved by staff with storm drain approval to follow after Board acceptance of a joint use agreement with the City for work within the Flume easement. Project also requires the relocation of an 18-inch transmission main feeding the Bennett service area. This portion of the work will require approval of the improvement plans, tract map and new grant of right of way which are currently in plan check.
  - Orchard Hills – 20 single-family residential subdivision along Richland Road within a small unincorporated area between Escondido and San Marcos. Project requires District review and approval of de-annexation, grading plan, tract map, and irrevocable offer of dedication to the County of San Diego for a future trail along the Borden Bench. All plans are currently in plan check.

### *November*

- Mainline Replacement Projects in design (current projects): Nettleton Rd., Pala Vista Dr.\*, Alta Vista Dr., Vista Grande Dr.\*, Lonsdale Ln.\*, Plumosa Ave., Lita Ln., Catalina Ave.\*, Friendly Dr.\*, Oak Dr.\*, San Clemente Way\*, Devon Pl., Kent Pl., Clarence Dr., York Dr., Calle Maria, Via Christina, Olive Ave.\*, Green Hills Way, Elevado Rd. (Total length = 5.62 miles).
- Mainline Replacement Projects in planning (future projects): N. Citrus Ave.\*., E. Vista Way, Mason Rd., Lado De Loma, Eddy Dr., Camino Patricia, Camino Corto, Nordahl Rd.\*, HN Line- Gopher Canyon to Fairview Dr., Buena Creek Rd.\*, Robinhood Rd., Lower Ln., Easy St., Rancho Vista Rd., Bandini Place, McGavran Dr., Oro Avo Dr., Shale Rock, La Mirada, Crescent Dr., Descanso Ave., Mar Vista Dr., Miramar Dr., Camino Culebra\*, Camino Loma Verde\*, San Clemente Ave.\* (Total length = 8.49 miles).
- City of Vista Projects – (Paseo) South Santa Fe Streetscape Improvements: Phase II along South Santa Fe Avenue from Ocean View to Terrace Drive (CIP #8289); Phase III along South Santa Fe Avenue from Terrace Drive to Civic Center Drive (CIP #9291). Project currently in construction and District to continue inspecting water facilities installed by City’s contractor. (Total length = 0.77 miles).

- Buena Creek (HB) Reservoir Rehabilitation – Richard Brady and Associates to continue removing the existing exterior stairs, demolition of existing piping facilities and grading for a new pad for the construction crane used for reservoir roof demolition.
- Edgehill (E) Reservoir Replacement and Pump Station – Dudek to continue final design.
- Four Reservoirs Seismic and Structural Analysis – Issue request for proposal to evaluate the Virginia Place (A), Summit Trail (C), Cabrillo Circle (E-1) and Deodar reservoirs.
- Water Supply Planning Study – Gillingham Water to continue the fine screening analysis of the short-list of water supply alternatives.

\*Nipponite pipe

### OPERATIONS & FIELD SERVICES DIVISION

#### *October*

- Virginia Place (A) reservoir solar project – completed roof mounted panel installation.
- San Luis Rey solar project – completed solar panel mast installation, hardware mounting, electrical and functional testing.
- Inspected and tested 23 new backflow devices that were integrated into the District’s cross-connection control program.
- Water Quality Calls/Incidents for October – received one discolored water call. The discolored water call was related to a system shutdown and was resolved with minor flushing.
- Attended California-Nevada American Water Works Association California-Nevada Section Fall Conference.
- Extended drain line and dry packed concrete under the eroded floor area of the Daley Bench section of the Flume.
- Continued mainline replacement of AC pipe on Montgomery Drive – install approximately 5,400’ of various sizes of PVC pipe, 72 services and 7 hydrant laterals.

#### *November*

- Complete Virginia Place (A) solar project.
- Continue mainline replacement of AC pipe on Montgomery Drive – install approximately 5,400’ of various sizes of PVC pipe, 72 services and 7 hydrant laterals.

### Electrical Energy Use at VID Headquarters September 2019

Description	Current Month Production	Average of Last 12 Months	Total, Fiscal Year-to-Date
	(kWh)	(kWh)	(kWh)
Solar Production (\$0.17 per kWh)	36,009	32,299	126,801
Power purchased from Direct Energy (\$0.05 per kWh)	12,801	11,354	18,682
<b>TOTAL ELECTRICAL ENERGY USE</b>	<b>48,810</b>	<b>43,653</b>	<b>145,483</b>

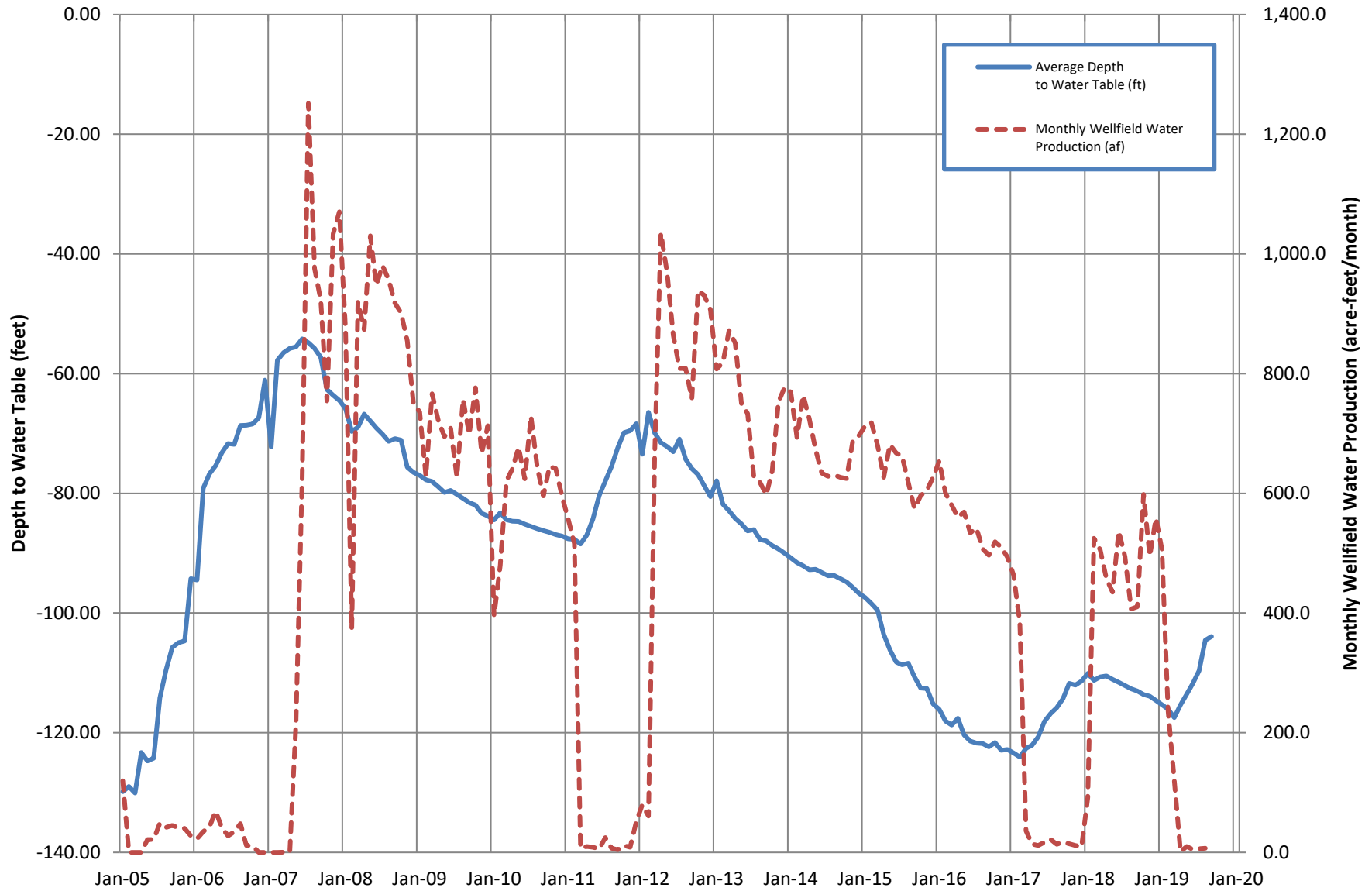


**LAKE HENSHAW RESORT, INC.  
ACTIVITY REPORT  
AS OF JULY 31, 2019**

	2018 Jul	2018 Aug	2018 Sep	2018 Oct	2018 Nov	2018 Dec	2019 Jan	2019 Feb	2019 Mar	2019 Apr	2019 May	2019 Jun	2019 Jul	12 MO AVG
Fishing Permits	670	355	454	234	172	94	161	74	356	633	384	749	751	368
Boat Launches	26	1	1	0	0	0	0	0	4	43	30	43	50	14
Motor Boats (full day rental)	32	29	19	0	0	0	0	0	0	0	11	48	47	13
Motor Boats (half day rental)	10	14	2	0	0	0	0	0	0	0	2	7	4	2
Campground/Head Count	1,977	1,178	351	282	325	99	35	56	319	590	599	879	979	474
Campground/Cars, Trucks, etc.	732	497	234	182	184	33	19	23	61	178	254	286	391	195
Campground/Recreational Vehicles	3	0	10	8	5	0	6	3	3	9	11	23	3	7
Mobile Home/Spaces	88	89	80	82	86	87	78	78	76	75	76	77	77	80
M.H.P. Daily (Visitors/Head Count)	78	78	72	63	42	53	42	41	56	62	41	54	56	55
M.H.P. (Residents/Head Count)	124	124	122	116	119	120	101	100	94	93	94	96	98	106
Storage	5	5	3	3	2	3	3	6	4	4	4	5	3	4
Cabins	210	237	194	114	136	97	105	59	111	184	188	108	158	141
Hunters	0	0	0	0	25	65	53	0	0	0	0	0	0	12

# VID's Warner Wellfield

## Water Table Depth vs. Monthly Wellfield Production





**BUENA CREEK (HB) RESERVOIR REHABILITATION BUDGET UPDATE - NOVEMBER 2019**

Description of Work	Budgeted Cost	Actual Bid Cost	Over or Under Budgeted Amount
<b>Initial Site Work - M-Rae</b>			
<i>Demolish Existing Fence, Steel Roof, Gate, Grub Site, Initial Site Work for Crane and Equipment Access</i>	\$59,693	\$39,919	-\$19,774
<b>Exterior Stairs - Suez</b>			
<i>Disassemble, Transport, Protect, Store, and Reinstall Exterior Stairs</i>	\$52,718	\$50,488	-\$2,230
<b>Roof Demolition - DN Tanks</b>			
<i>Roof Demolition, Remediate Existing Asbestos</i>	\$809,400	\$1,004,390	\$194,990
<b>Tank Improvements - DN Tanks (see note 1)</b>			
<i>Footing Modifications, Seismic Cables, Wall Shotcrete, Tank Exterior Crack Repair, Pressure Wash Tank Interior, Interior Floor and Wall Crack Repairs, Seal Existing Floor Joints, Demolish Existing Inlet/Outlet, Modify Drain, Construct New Inlet, Outlet, Washdown, Demolish Exist Inlet/Outlet, Modify Drain, Construct Inlet, Outlet, Washdown, Construct New Concrete Floor, Construct New Concrete Cap Beam, CIM Wall-Slab Joint, Construct New Staff Gage, New Overflow, Post Construction Leak Test, Install Corrosion Protection System</i>	\$1,814,961	\$1,593,240	-\$221,721
<b>Interior Reservoir Stairs - DN Tanks</b>			
<i>Design, Furnish, Install, New Interior Access Stairs</i>	\$170,400	\$166,895	-\$3,505
<b>Interior Coatings - DN Tanks (see note 1)</b>			
<i>Prepare Surface, Apply Coatings to Interior Wall</i>	\$210,870	\$323,630	\$112,760
<b>Aluminum Dome Roof - CST</b>			
<i>Design, Furnish, Install, New Aluminum Roof and Appurtenances</i>	\$785,570	\$664,215	-\$121,355
<b>Yard Piping Improvements - M-Rae</b>			
<i>Demolish Exist Yard Piping, Fittings, Valves, and Appurtenances, Construct New Yard Piping, Construct New Valve Vault, Remove and Replace Drain Valve, Construct Yard Piping Corrosion Protection System</i>	\$651,569	\$615,268	-\$36,301
<b>Electrical Improvements - M-Rae</b>			
<i>Construct New Conduit, Junctions and Pull Boxes</i>	\$37,275	\$88,296	\$51,021
<b>Stormwater Drainage and Final Site Work - M-Rae</b>			
<i>Demolish Existing Asphalt, Rough Grade Site, Install Subsurface Waterproofing, Modify Underdrains, Construct New Storm Drain Inlet and Piping, Connect to Exist Manhole, Finish Grade, Construct Concrete V-gutter, Pave Site with Asphalt Concrete</i>	\$192,812	\$359,923	\$167,111
<b>Additional AC Pavement</b>			
<i>Access Road Asphalt Paving</i>	\$101,500		
<b>Security Fence</b>			
<i>Construct New Chain Link Security Fence</i>	\$72,953		
<b>Exterior Reservoir Coating - DN Tanks</b>			
<i>Pressure Wash, Apply Coatings to Reservoir Exterior</i>	\$58,575	\$84,981	\$26,406
<b>General Conditions (see note 2)</b>			
<i>Provide Trailer, Porta Potty, <u>Reproduction</u>, Temporary Facilities, <u>Insurance</u>, <u>Bonds</u>, Special Inspection and Testing, Potholing, Surveying, Video, Install and Maintain Stormwater Best Management Practices</i>	\$343,692	\$131,642	-\$212,050
<b>Construction Total To Date</b>	\$5,361,988	\$5,122,888	-\$239,101

<sup>1</sup> Actual bid cost shown does not include value engineering / cost saving options that are still being considered.

<sup>2</sup> Actual bid costs are for reproduction, insurance and bonds (underlined items) only.



**STAFF REPORT**

**Board Meeting Date: November 6, 2019**  
**Prepared By: Lisa Soto**  
**Approved By: Brett Hodgkiss**

**SUBJECT:** DESIGNATION OF VOTING PROXY FOR ASSOCIATION OF CALIFORNIA WATER AGENCIES ELECTION

**RECOMMENDATION:** Designate a voting delegate for Vista Irrigation District to vote in the election for Association of California Water Agencies (ACWA) President and Vice President.

**PRIOR BOARD ACTION:** None.

**FISCAL IMPACT:** None.

**SUMMARY:** ACWA has requested that member agencies designate one individual to cast a vote on behalf of the agency in the election for ACWA's President and Vice President for the 2020-21 term. The vote will take place at the General Session Membership Meeting at the ACWA Fall Conference in San Diego on Wednesday, December 4, 2019.

**DETAILED REPORT:** The ACWA Nominating Committee has announced a 2020-21 slate that recommends current Vice President Steven LaMar for ACWA President and current Region 5 Vice Chair Sarah Palmer for ACWA Vice President. Nominations from the floor will also be accepted prior to the vote.

In order to expedite the sign-in process of the voting delegates from each agency, each member agency is asked to designate one individual to cast the vote on behalf of the agency by faxing or emailing the completed proxy to the ACWA Clerk of the Board prior to the Conference.

**ATTACHMENTS:** ACWA Memorandum dated October 4, 2019  
Letter from Sarah Palmer with request for resolution of support  
Letter from Steven E. LaMar with Statement of Qualifications  
Letter from Pam Tobin

**TO:** ACWA Member Agency Board Presidents and General Managers

**CC:** ACWA Board of Directors

**FROM:** Dave Eggerton, ACWA Executive Director

**DATE:** October 4, 2019

**SUBJECT:** Notice of General Session Membership Meeting at ACWA 2019 Fall Conference

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There will be a General Session Membership Meeting at the 2019 Fall Conference in San Diego, California, on **Wednesday, December 4**. The purpose of this meeting is to formally nominate and elect ACWA's President and Vice President for the 2020-2021 term. The General Session Membership Meeting will convene at 1:15 p.m., immediately following the Wednesday luncheon program, which will be located in the Harbor Ballroom A-F, Manchester Grand Hyatt.

## Election / Voting Process

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The ACWA Nominating Committee has announced a 2020-2021 slate that recommends current **Vice President Steven LaMar for ACWA President** and current **Region 5 Vice Chair Sarah Palmer for ACWA Vice President**.

As provided by ACWA's Bylaws (Article 9, Section 9) nominations from the floor will be accepted prior to the vote. The Bylaws require that floor nominations and seconds be made by a member of the Association and must be supported by a resolution of the governing body of the member making and seconding such nomination. The member agency on whose board the nominee serves shall submit a resolution of support if they are not the agency making the floor nomination or second. **(See attached for detailed General Session/Election Procedures.)**

ACWA will issue one proxy voting card to each member agency's designated voting representative (delegate) as identified by the member agency on the attached proxy designation form. The designated voting representative must be **present** at the General Session Membership Meeting and must sign-in as the delegate to receive the proxy voting card. Proxy voting cards will **only** be available for pick-up on **Wednesday, December 4**, between **9:00 a.m. and 12:00 p.m.** at the **ACWA General Session Desk** in the **Harbor Foyer**, Manchester Grand Hyatt. Proxy voting cards will not be issued before or after these hours.

To expedite the sign-in process at the **ACWA General Session Desk**, please indicate your voting delegate in advance on the enclosed proxy designation form and return it by email (**donnap@acwa.com**) or fax



**(916-325-4857)** by Monday, November 25. If there is a last minute change of delegate, please let us know by contacting ACWA's Clerk of the Board, Donna Pangborn at [donnap@acwa.com](mailto:donnap@acwa.com).

If you have any questions regarding this process, please contact Clerk of the Board Donna Pangborn at the ACWA office at 916-441-4545 or [donnap@acwa.com](mailto:donnap@acwa.com).

dgp

Enclosures:

1. General Session/Election Procedures
2. Proxy Designation Form

## GENERAL SESSION/ELECTION PROCEDURES FOR ACWA 2019 FALL CONFERENCE

The following information is provided to inform the ACWA member agency delegates attending the 2019 Fall Conference of the procedures to be used pertaining to the nomination and election of ACWA officers during the General Session Membership Meeting.

### PROXY VOTING CARDS – (REQUIRED FOR VOTING)

ACWA will issue one proxy voting card each member agency's designated voting representative (delegate) as officially identified by the member agency. In order to vote during the General Session Membership Meeting, the designated voting representative must be **present** at the General Session Membership Meeting and must sign-in as the delegate to receive the proxy voting card no later than **12:00 p.m. on Wednesday, December 4**. Upon sign-in, the voting delegate will receive the required proxy voting cards. Proxy voting cards will **only** be available for pick-up on **Wednesday, December 4, between 9:00 a.m. and 12:00 p.m.** at the **ACWA General Session Desk** in the **Harbor Foyer**, Manchester Grand Hyatt. Proxy voting cards will not be issued before or after these hours. The luncheon and General Session Membership Meeting will be held in the Harbor Ballroom A-F.

### GENERAL SESSION MEMBERSHIP MEETING, WEDNESDAY, DEC. 4 (DOORS OPEN AT 1:05 P.M.)

1. The General Session Membership Meeting will be called to order at 1:15 p.m. and a quorum will be determined. The presence of 50 authorized voting representatives is required to establish a quorum for transacting business.
2. Legal Affairs Committee Chair Jennifer Buckman will provide an overview of the agenda and election procedures.
3. Nominating Committee Chair DeAna Verbeke will present the committee's report and announce the candidate for ACWA President.
4. President Brent Hastey will call for floor nominations for ACWA President.
5. If there are no floor nominations for President, the election will proceed. President Hastey will close the nominations and delegates will vote by holding up their "Yes" or "No" proxy voting cards.
6. If there **are** floor nominations for President, the nomination will follow the procedures established by Article 9 of ACWA's Bylaws, stating that floor nominations and seconds shall be made by a member of the Association and must be supported by a resolution of the governing body of the member making and seconding such nomination. The member agency on whose board the nominee serves shall submit a resolution of support if they are not the agency making the floor nomination or second.
  - a. Ballots will be distributed to the voting delegates.
  - b. Delegates will complete their ballots and place them in the ballot box, which will be centrally located in the Harbor Ballroom A-F meeting room.
  - c. Tellers' Committee will count the ballots. President Hastey has appointed the following staff members to serve as the Tellers' Committee: Clerk of the Board Donna Pangborn; Director of Business Development & Events Paula Currie; and Executive Assistant Lili Vogelsang.
  - d. Legal Affairs Committee Chair Jennifer Buckman will serve as the proctor to oversee the ballot counting process.
  - e. Candidates are welcome to designate an observer to be present during the ballot counting process.

- f. Results of the ballot count will be announced. Election of ACWA's officers will be determined by a majority of the members present and voting. If any one candidate does not receive a majority of the vote, successive ballot counts will be conducted until a candidate is elected, consistent with Robert's Rules of Order.
7. Nominating Committee Chair DeAna Verbeke will announce the candidate for ACWA Vice President.
8. President Brent Hastey will call for floor nominations for ACWA Vice President.
9. If there are no floor nominations for Vice President, the election will proceed. President Hastey will close the nominations and delegates will vote by holding up their "Yes" or "No" proxy voting cards.
10. If there **are** floor nominations for Vice President, the nominations will follow the procedures described in item 6 above, and the election will proceed according to the steps outlined in 6.a. through 6.f.



# ACWA



# PROXY DESIGNATION FORM

## ASSOCIATION OF CALIFORNIA WATER AGENCIES GENERAL SESSION MEMBERSHIP MEETING(S)

WEDNESDAY, DECEMBER 4, 2019 AT 1:15 PM  
THURSDAY, DECEMBER 5, 2019 AT 1:15PM (IF NEEDED)

**TO:** Donna Pangborn, Clerk of the Board

**EMAIL:** donnap@acwa.com

**FAX:** 916-325-4857

The person designated below will be attending the ACWA General Session Membership Meeting(s) on **Wednesday, December 4, 2019 (and December 5, 2019 if necessary)** as our voting delegate.

<i>MEMBER AGENCY'S NAME</i>	<i>AGENCY'S TELEPHONE No.</i>
<i>MEMBER AGENCY'S AUTHORIZED SIGNATORY (print)</i>	<i>SIGNATURE</i>
<i>DELEGATE'S NAME (print)</i>	<i>SIGNATURE</i>
<i>DELEGATE'S EMAIL</i>	<i>DELEGATE'S TELEPHONE No.</i>
<i>DELEGATE'S AFFILIATION (if different from assigning agency)<sup>1</sup></i>	<i>DATE</i>

<sup>1</sup> If your agency designates a delegate from another entity to serve as its authorized voting representative, please indicate the delegate's entity in the appropriate space above. Note: Delegates need to sign the proxy form indicating they have accepted the responsibility of carrying the proxy.

**REMINDER:** Proxy voting cards will **only** be available for pick up on **Wednesday, December 4**, between **9:00 a.m.** and **12:00 p.m.** at the **ACWA General Session Desk** in the **Harbor Foyer**, Manchester Grand Hyatt. The luncheon and General Session Membership Meeting will be held in the Harbor Ballroom A-F.

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OCT 07 2019

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## ***Sarah Palmer, Zone 7 Water Agency Director***

### ***Seeks Your Support as ACWA Vice President***



I am pleased and excited to be selected by ACWA's Nominating Committee to be on the official slate as Vice President. The election is on December 4<sup>th</sup> at the San Diego Fall Conference and I am asking for your support.

As you may know, I have been on the Board of Directors of Zone 7 Water Agency for more than 13 years, serving 3 terms as President. I am active in ACWA by being the Region 5 Vice Chair, an active ACWA Board member, and serving on the ACWA Water Quality, Water Management, and Agriculture Committees. I am also active on the PFAS/PFOA workgroup, the Direct Potable Reuse workgroup (just formed), and the ACWA Board Steering Committee. Learning from these groups has reinforced the fact that we all must work together. With the diverse challenges facing California water, we cannot afford to silo ourselves. ACWA gives us the opportunity and means to find our common ground and advocate on behalf of each other and our environment.

I have a Ph.D. in Cell Physiology and Biochemistry from the University of Toronto and a B.A. in Biology and Political Science from New York University. This background in science, with subsequent research and teaching careers, has led to opportunities for communicating complex concepts to both professional and lay groups. My work with Zone 7 has given me the opportunity to become well acquainted with the issues facing both urban and agricultural stakeholders.

I believe in a vision for California that will integrate all aspects of water: urban, rural, and agricultural. In California, all regions depend on one another. We already have one of the most highly engineered water systems in the world. We must manage it in such a way that we are stewards of both the human made infrastructure and the natural environment. We must think long-term. The world is changing more rapidly than we have yet to understand. We must be prepared to meet those challenges together.

I am increasingly concerned with the issues facing agriculture in California. Agriculture is about 20% of my agency Zone 7's water sales. California agriculture is a national treasure. Its welfare goes beyond the 3% of California's economy. Protecting our agricultural community, and its water, is a matter of food security, even of national security. One of the missions of ACWA should be to find a way to protect our agricultural resources, to make the issues of SGMA work for the Central Valley at least as well as it has for my agency's wineries. With the need for new conveyances and storage of water for our state and their resulting rising costs, we cannot allow more than one million acres of California farmland to go permanently fallow. The social and food security issues are dire under that scenario. Urban and agricultural interests must partner in their common dependence on one another.

I support an "all-of-the-above" approach to managing our state water portfolio. Groundwater banking, new conveyance, potable and non-potable reuse, desalination, increased storage, headwater/forest management all add up to a hefty price tag. There is no one solution or one size fits all. Each region will find its best fit but in such a way that it integrates with other regions. The challenges of present and pending climate change and the ever-present threats of earthquake and fire demand it.



My involvement with the Delta Conveyance, while understandably controversial, has given me a broad insight into the issues of providing water for 24 million people in the Bay Area and beyond as well as the valid and deep concerns of the Delta stakeholders and that fragile estuary on which so many species rely. The “reset” of the project by the Newsom administration should not be a setback, but rather a new opportunity to engage with Delta communities to identify and address their legitimate concerns. I will be chairing a Delta Stakeholder Engagement advisory committee to incorporate Delta perspectives into the logistics and locale of the new alternative. Environmental needs and local cultural heritage must be considered.

I will work to expand ACWA’s membership. Representing and advocating to balance all regional issues in the state will make us stronger and allow more perspectives to be heard. The ACWA JPIA is a strong incentive for joining. My agency joined the JPIA this past year with the unanimous approval by our Board of Directors.

I look forward to working with the ACWA team. The staff is among the best I have seen, the executives are visionary. My ability to work with and understand up-to-date and science-based decision making, my experience along with my strengths of listening, learning, communicating, and adapting make me an ideal candidate for the office of Vice President of ACWA. Again, I ask for your support so that we may work together.

Sincerely,  
Sarah Palmer, Ph.D.

More information can be found at:  
[www.linkedin.com/in/sarahpalmerh2o](http://www.linkedin.com/in/sarahpalmerh2o)

### ***Sarah Palmer’s Goals for ACWA In Brief***

- Build on existing partnerships while expanding connections with urban, agricultural, academic, heritage and environmental interests
- Minimize “silo-ing” while respecting regional differences
- Increase stakeholder engagement through communication and education
- Advocate for the universal right to clean water
- Improve Association financial strength through increased membership and non-dues funding sources
- Promote a resilient, robust and diverse water portfolio that will serve California for generations to come

## **Resolution in Support of Sarah Palmer for ACWA Vice President**

Now that the ACWA Nominating committee has set a slate for the positions of President and Vice President to be voted on at the ACWA Fall Conference in San Diego including Steve LaMar for President and Sarah Palmer as Vice President, I respectfully ask if your Board can lend me your support. I have included a sample Resolution if you choose to use it!

Thank you for your consideration,

Sarah

**Resolution of the Board of Directors of**

**In Support of Sarah Palmer  
for the position of ACWA Vice President**

WHEREAS, ACWA has announced that the nominating committee has selected the slate for President and Vice President of ACWA

WHEREAS, Sarah Palmer has been selected for the slate as Vice President

WHEREAS, Sarah Palmer has a working knowledge of water industry issues and concerns, possesses strength of character and leadership capabilities, and is experienced in matters related to the performance of the duties of the office of Vice President; and

WHEREAS, Sarah Palmer can provide the dedication of time and energy to effectively serve in the capacity; and

WHEREAS, Sarah Palmer has served in a leadership role as a member of the Zone 7 Water Agency Board of Directors since 2006, 3 terms as President, has served on the Administrative, Finance, Tri-Valley Liaison, and Water Resources Committees of Zone 7 Water Agency; and

WHEREAS, Sarah Palmer serves as the Vice-Chair of ACWA Region 5 Board of Directors and as a Board member of ACWA

WHEREAS, Sarah Palmer serves as a member of the ACWA Agriculture, Water Management, and Water Quality Committees and as a member of the Water Quality Committee PFOS/PFAS subcommittee; and

WHEREAS, Sarah Palmer serves on the ACWA Board Steering Committee; and

WHEREAS, Sarah Palmer has demonstrated outstanding effort and support of local and regional water issues, including public information workshops and presentations; and

WHEREAS, it is the opinion of the ACWA Nominating Committee that Sarah Palmer possesses all the qualities needed to fulfill the duties of the office of ACWA Vice President.

NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF \_\_\_\_\_ does hereby support Sarah Palmer for the office of ACWA Vice President.

PASSED AND ADOPTED by the \_\_\_\_\_ Board of Directors at a regular meeting held on \_\_\_\_\_.

AYES:

NOES:

ABSENT:



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OCT 18 2019

VISTA IRRIG. DIST.

October 14, 2019

Board of Directors  
Vista Irrigation District  
1391 Engineer Street  
Vista, CA 92081

Dear President and Members of the Board:

I am pleased to share with you that the Association of California Water Agencies (ACWA) Nominating Committee has selected me as their recommended candidate to serve in the role of ACWA President for the 2020-2021 term. I am excited about having the continued opportunity to play a leadership role in ACWA and represent your water agency and the other 457 ACWA member agencies in addressing California's increasingly complex water issues. I am writing to respectfully request your agency's support for my candidacy during the ACWA Officer Election at our fall conference.

My experience in serving as the ACWA Vice President the past two years, in addition to participating on various ACWA committees and in numerous events over the years, has shown me that it is the people that make the difference in the success of our statewide organization. The diversity among water agencies – north/south, east/west, large/small, ag/urban, coastal/mountain, desert/forest – provides a stellar example of the value of collaboration. Statewide, ACWA member agencies have the expertise to solve almost any water issue when given the opportunity. One of the things I enjoy most about being a part of ACWA is being able to learn from water experts from each of our regions. Together we are a mighty force throughout California and together we can solve difficult issues to the benefit of all Californians.

I have attached a brief summary of my experience. While this experience is indeed important, what I treasure most is having the support of people whom I respect within ACWA – past presidents, fellow ACWA Board members, friends from other water agency boards, general managers and district staff.

Many agencies have already indicated support for my candidacy, and I am very grateful for their early votes of confidence. I respectfully ask for an opportunity to represent the best interests of water agencies throughout California and ask for your agency's vote. I look forward to seeing you at our fall conference in San Diego. Thank you in advance for your support. Please contact me if you have any questions about my candidacy at 714-227-2869.

Respectfully,

A handwritten signature in blue ink that reads "Steven E. LaMar".

Steven E. LaMar  
Director

Enclosure: Statement of Qualifications

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## STEVEN E. LAMAR

### Statement of Qualifications for President Association of California Water Agencies

- Inclusive Leadership
- Active Advocacy
- Strong Commitment to the Water Community

“Seeing things from all perspectives and working together to make a difference. This is not only the best way to forge alliances and make tough policy decisions, it’s essential for good governance.”



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### Inclusive Leadership: Experience that Counts

Steve LaMar has been a member of the Irvine Ranch Water District (IRWD) Board of Directors since early 2009, serving multiple terms as Board President. In past elections, he received support and endorsements from both the business community (e.g., Orange County Business Council, Building Industry Association) and environmental groups (e.g., Orange County League of Conservation Voters, Sierra Club).

Mr. LaMar has also served in leadership roles for the Association of California Water Agencies (ACWA). He is currently Vice President, past Chair of the ACWA Federal Affairs Committee, and a member of ACWA’s Executive Committee. He is a past Chair of ACWA’s Headwaters Task Force. Mr. LaMar has served on the board of directors of several other water-related organizations, including the National Water Resources Association (representing 17 Western states), the Southern California Water Coalition, CalDesal, and the National Water Research Institute.

Beyond his water industry involvement, Steve has held leadership positions at a wide range of organizations, such as President of the Natural Communities Coalition of Orange County, a nonprofit organization responsible for implementing California’s first natural community conservation plan and for protecting 37,000 acres of habitat. He was a past leader in the California Building Industry Association, where he chaired both the Water Resources Committee and the Government Affairs Committee.

### Active Advocacy: Not Just Words

Mr. LaMar has a history of advocating for ACWA’s policies and initiatives in his current role as an ACWA officer and through service on numerous ACWA committees. He currently chairs ACWA’s Water Resilience Portfolio Working Group to develop ACWA’s recommendations to the Newsom Administration and the ACWA Board Steering Committee to draft ACWA’s first five-year strategic plan.

### A Long-Term Commitment to the Water Community: Live What You Believe

Steve’s commitment to the water community pre-dates his joining the Board of IRWD. He worked on the Delta Vision Stakeholders Coordinating Group as a business representative, the AB 2717 Landscape Task Force as the chair of the Economics Work Group, the 2005 and 2009 Advisory Committees for the California Water Plan, the State Water Desalination Task Force, and Governor Davis’ Drought Advisory Panel.

Serving on the Board of IRWD has provided Mr. LaMar with the knowledge and understanding of what goes into providing retail water service to a broad and diverse community. He has a Bachelor of Arts in Political Science from Pittsburg State University and an Environmental Management Institute Certificate from the U.S. Environmental Protection Agency.

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*Irvine Ranch Water District is a large retail water and sewer agency in Orange County, California serving over 400,000 residents in a 180-square-mile area, with approximately 115,000 water and sewer service connections.*

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OCT 22 2019

VISTA IRRIG. DIST.

P.O. Box 2157 | 9935 Auburn Folsom Road | Granite Bay, CA 95746 | 916-791-0115 | sjwd.org



Pamela Tobin, Director

October 18, 2019

Dear ACWA Member Agency Board Chairs and Presidents:

I wanted to inform you that I will be nominated from the floor for the office of ACWA Vice President during the General Session Membership Meeting on December 4<sup>th</sup>, at the ACWA Fall Conference.

I feel strongly that I am the best candidate to bring the *experience and leadership* needed to help ACWA fulfill its vision and mission. Consequently, I believe I have an obligation to the ACWA membership to continue to offer myself to serve in this important role.

GO TO THE FOLLOWING WEB ADDRESS TO ACCESS MY STATEMENT OF QUALIFICATIONS, CURRICULUM VITAE, AND MY PRIORITIES FOR ACWA: <https://www.sjwd.org/pam-tobin-for-acwa-vp>

Many ACWA members across the State -- north and south, ag and urban -- have also encouraged me to continue my bid for ACWA Vice President. Among those urging me to continue my candidacy are *former ACWA Presidents: Jerry Gladbach and Bette Boatman*. They and others have told me that they value my 15 years of experience in California water, the leadership roles I have played and my active participation in ACWA and ACWA-JPIA over the last several years.

I would appreciate **YOUR AGENCY'S VOTE** at conference in support of my candidacy for ACWA Vice President. **PLEASE BE SURE TO DESIGNATE AND DIRECT YOUR DELEGATE TO CAST YOUR VOTE FOR ME.**

Information regarding the voting process, the delegate designation form, and a facsimile of the ballot your delegate will receive at conference may also be found at the web address above.

I would be pleased to speak to you and your Board colleagues to provide more information about myself or answer any questions you might have. I welcome and invite such a conversation.

Thank you for your consideration.

Sincerely,

Pam Tobin  
Director, San Juan Water District  
Chair, ACWA Region 4; Director, ACWA-JPIA  
916-275-0875 | [petpyrs@surewest.net](mailto:petpyrs@surewest.net)

cc: General Manager  
Vista Irrigation District  
1391 Engineer Street  
Vista, CA 92081



**Agenda Item: 9**

**STAFF REPORT**

**Board Meeting Date: November 6, 2019**  
**Prepared By: Brett Hodgkiss**

SUBJECT: MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY

SUMMARY: Informational report by staff and directors concerning the San Diego County Water Authority. No action will be required.



Our Region's Trusted Water Leader  
**San Diego County Water Authority**

## **SUMMARY OF FORMAL BOARD OF DIRECTORS' MEETING** **October 24, 2019**

- 9-1. Claude "Bud" Lewis Carlsbad Desalination Plant Proposed Change in Ownership.  
The Board authorized the General Manager to provide written consent for the proposed sale and change in ownership of the Carlsbad Desalination Plant from Orion Water Partners LLC to Aberdeen Standard Investments.
- 9-2. Claude "Bud" Lewis Carlsbad Desalination Plant Water Purchase Agreement Contract Administration Memorandum Regarding Second Phase of Intake and Discharge System Modifications.  
The Board authorized the General Manager to execute a Water Purchase Agreement Contract Administration Memorandum (CAM) between the Water Authority and Poseidon Resources (Channelside) LP for the Second Phase of Intake and Discharge System Modifications at the Lewis Carlsbad Desalination Plant.
- 9-3. Local Resources Program agreement for the Oceanside Pure Water and Recycled Water Expansion Phase I Project.  
The Board authorized the General Manager to execute a Local Resources Program agreement with the Metropolitan Water District of Southern California and the City of Oceanside for their Pure Water and Recycled Water Expansion Phase 1 Project.
- 9-4. Local Resources Program agreement for the Pure Water San Diego Program - North City Project Phase I.  
The Board authorized the General Manager to execute a Local Resources Program agreement with the Metropolitan Water District of Southern California and City of San Diego for their Pure Water San Diego Program – North City Project Phase I.
- 9-5. Cyclic Storage Agreement with the Metropolitan Water District of Southern California.  
The Board authorized the General Manager to enter into an agreement with the Metropolitan Water District of Southern California (MWD) for a cyclic storage account.
- 9-6. Monthly Treasurer's Report on Investments and Cash Flow.  
The Board noted and filed the Treasurer's report.
- 9-7. Establish 2020 Board meeting dates.  
The Board combined the November and December Board meeting dates to November 19, 2020 and approved the 2020 Board meeting dates calendar.
- 9-8. Approve professional services contract with Chandler Asset Management to provide External Investment Management Services to Manage the Water Authority's Short Term and Long Term Investment Portfolios.  
The Board authorized the General Manager to award a professional services contract to Chandler Asset Management to provide external investment management services for a non-discretionary portfolio, including both short and long-term investments.





- 9-9. Adopt positions on various federal bills.  
The Board adopted a position of Support on H.R. 2570 (Rouda), relating to perfluoroalkyl and polyfluoroalkyl substances.
- 9-10. Contract with Abhe & Svoboda, Inc. for the Rejection Tower Delaminated Coating Removal project.  
The Board authorized the General Manager to award a construction contract to Abhe & Svoboda, Inc. in the amount of \$287,710 for the Rejection Tower Delaminated Coating Removal project.
- 9-11. Professional services contract with City of San Diego for Water Quality Testing and Analysis services.  
The Board authorized the General Manager to execute Amendment 1 to the professional services contract with the City of San Diego for a period of five years, in the amount of \$315,000, increasing the authorized cumulative contract time from five years to ten years, and the cumulative amount from \$250,000 to \$565,000.
- 9-12. Professional services contract for AWIA compliance.  
The Board authorized the General Manager to award a professional services contract with Jacobs Engineering Group, Inc. for an AWIA Compliance Crosswalk, Risk and Resilience Assessment, and Emergency Response Plan Update for an amount not to exceed \$250,000.
- 9-13. Change Order to Fibrwrap Construction Services, Inc. and continuation of emergency declaration for the repair of Pipeline 4 in Moosa Canyon.  
The Board ratified Change Order 1 to Fibrwrap Construction Services, Inc. in the amount of \$140,409 for the carbon fiber repair of Pipeline 4 in Moosa Canyon; and authorized the continuation of the emergency declaration for the repair of Pipeline 4 in Moosa Canyon.



**STAFF REPORT**

**Agenda Item: 10.A**

**Board Meeting Date: November 6, 2019**  
**Prepared By: Lisa Soto**  
**Approved By: Brett Hodgkiss**

SUBJECT: REPORTS ON MEETINGS AND EVENTS ATTENDED BY DIRECTORS

SUMMARY: Directors will present brief reports on meetings and events attended since the last Board meeting.



**STAFF REPORT**

**Agenda Item: 10.B**

**Board Meeting Date: November 6, 2019**  
**Prepared By: Lisa Soto**  
**Approved By: Brett Hodgkiss**

**SUBJECT:** SCHEDULE OF UPCOMING MEETINGS AND EVENTS

**SUMMARY:** The following is a listing of upcoming meetings and events. Requests to attend any of the following events should be made during this agenda item.

	<b>SCHEDULE OF UPCOMING MEETINGS AND EVENTS</b>	<b>ATTENDEES</b>
<b>1 *</b>	<b>Council of Water Utilities Meeting</b> <i>Nov. 19, 2019 – The Butcher Shop Steakhouse, Kearny Mesa</i> <i>Reservation deadline: 11/14/19</i>	Vásquez
<b>2 *</b>	<b>CSDA Quarterly Dinner Meeting</b> <i>Nov. 21, 2019 – 6:00-9:00 p.m. – The Butcher Shop Steakhouse, Kearny Mesa</i> <i>Reservation deadline: 11/14/19</i>	MacKenzie Vásquez
<b>3</b>	<b>ACWA Fall Conference</b> <i>Dec. 3-6, 2019 – Manchester Grand Hyatt, San Diego</i> <i>Registration deadline: 11/8/19</i>	MacKenzie (R, H) Dorey (R, H) Miller (R, H) Sanchez (R, H) Vásquez (R, H)
<b>4</b>	<b>Colorado River Water Users Association Conference (CRWUA)</b> <i>Dec. 11-13, 2019 – <u>Change of venue: Bally’s, Las Vegas</u></i> <i>Registration deadline: 11/24/19</i>	Vásquez (R, H, A) Sanchez (R, H)
<b>5</b>	<b>Urban Water Institute’s Spring Water Conference</b> <i>Feb. 19-21, 2020 – Hilton Palm Springs</i> <i>Registration deadline: 1/15/20</i>	
<b>6</b>	<b>ACWA Legislative Symposium</b> <i>Mar. 12, 2020 – Sutter Club, Sacramento</i> <i>Registration deadline: TBD</i>	
<b>7</b>	<b>ACWA Spring Conference</b> <i>May 5-8, 2020 – Monterey</i> <i>Registration deadline: TBD</i>	
<b>8</b>	<b>Special Districts Legislative Days (CSDA)</b> <i>May 19-20, 2020 – Sheraton Grand Sacramento</i> <i>Registration deadline: TBD</i>	
<b>9</b>	<b>Third Annual Groundwater Sustainability Summit</b> (Groundwater Resources Association) <i>June 10-11, 2020—Hilton Sacramento Arden West</i> <i>Registration deadline: TBD</i>	
<b>10</b>	<b>Urban Water Institute Annual Water Conference</b> <i>Aug. 19-21, 2020 – Hilton San Diego; Registration deadline: TBD</i>	
<b>11</b>	<b>CSDA Annual Conference</b> <i>August 24-27, 2020 – Palm Springs; Registration deadline: TBD</i>	
<b>12</b>	<b>ACWA Fall Conference</b> <i>Dec. 1-4, 2020 – Indian Wells; Registration deadline: TBD</i>	
<b>13</b>	<b>Colorado River Water Users Association Conference (CRWUA)</b> <i>Dec. 14-16, 2020 – TBD, Las Vegas; Registration deadline: TBD</i>	

\* Non-per diem meeting except when serving as an officer of the organization

The following abbreviations indicate arrangements that have been made by staff:

**R**=Registration; **H**=Hotel; **A**=Airline; **S**=Shuttle; **C**=Car; **T**=Tentative



**Agenda Item: 11**

**STAFF REPORT**

**Board Meeting Date: November 6, 2019**  
**Prepared By: Lisa Soto**

**SUBJECT:** ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES

**SUMMARY:** This item is placed on the agenda to enable the Board to identify and schedule future items for discussion at upcoming Board meetings and/or identify press release opportunities.

*Staff-generated list of tentative items for future agendas:*

- Orchard Hills Reorganization
- Billing Procedure revisions related to implementation of Senate Bill 998 (discontinuation of residential water service)
- Annual Organizational Meeting



**Agenda Item: 12**

**STAFF REPORT**

**Board Meeting Date: November 6, 2019**  
**Prepared By: Lisa Soto**

SUBJECT: COMMENTS BY DIRECTORS

SUMMARY: This item is placed on the agenda to enable individual Board members to convey information to the Board and the public not requiring discussion or action.



**Agenda Item: 13**

**STAFF REPORT**

**Board Meeting Date: November 6, 2019**  
**Prepared By: Brett Hodgkiss**

SUBJECT: COMMENTS BY GENERAL COUNSEL

SUMMARY: Informational report by the General Counsel on items not requiring discussion or action.



**Agenda Item: 14**

**STAFF REPORT**

**Board Meeting Date:**

**November 6, 2019**

**Prepared By:**

**Brett Hodgkiss**

SUBJECT: COMMENTS BY GENERAL MANAGER

SUMMARY: Informational report by the General Manager on items not requiring discussion or action.



**Agenda Item: 15**

**STAFF REPORT**

**Board Meeting Date: November 6, 2019**  
**Prepared By: Brett Hodgkiss**

SUBJECT: CLOSED SESSION FOR CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION

SUMMARY: Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: Claim for Damages of Michael Parry et al.





**Agenda Item: 16**

**STAFF REPORT**

**Board Meeting Date: November 6, 2019**  
**Prepared By: Brett Hodgkiss**

SUBJECT: CLOSED SESSION TO CONDUCT PUBLIC EMPLOYEE PERFORMANCE EVALUATION – GENERAL MANAGER

SUMMARY: Performance evaluation of public employee pursuant to Government Code section 54957.