MINUTES OF THE ADJOURNED MEETING OF THE
BOARD OF DIRECTORS OF
VISTA IRRIGATION DISTRICT

October 21, 2026

An Adjourned Meeting of the Board of Directors of Vista Irrigation District was held on Wednesday, October 21, 2026, at the offices of the District, 1391 Engineer Street, Vista, California.

1. CALL TO ORDER

President Miller called the meeting to order at 9:00 a.m.

2. ROLL CALL

Directors present: Miller, Nuñez, Kuchinsky, Sanchez, and MacKenzie.

Directors absent: None.

Staff present: Brett Hodgkiss, General Manager; Ramae Ogilvie, Secretary of the Board; Lesley Dobalian, Director of Water Resources; Randy Whitmann, Director of Engineering; Frank Wolinski, Director of Operations and Field Services; Shallako Goodrick, Director of Administration; Mark Saltz, Water Resources Manager; Breona Paz and Greg Byrant, Customer Service Supervisors; and Elizabeth Xaverius, Administrative Assistant. General Counsel Elizabeth Mitchell of Burke, Williams & Sorensen was also present.

Other attendees: Jerimy Billy, San Luis Rey Indian Water Authority. Richard Vásquez was present on the teleconference line for item 4. Erich WonSavage of CPS HR Consultants was present on the teleconference line for item 11.

3. PLEDGE OF ALLEGIANCE

Director Nuñez led the Pledge of Allegiance.

4. APPROVAL OF AGENDA

Richard Vásquez, a member of the public, commented on the order of the agenda, stating that item 12 – 2027 Water Rates and Charges should immediately follow item 7 – District Fees and Charges Other Than Water Rates to allow ratepayers to hear both items in succession. General Counsel Elizabeth Mitchell commented that the consultant for closed session item 11 – Public Employee Appointment would be participating via teleconference and that the item was time certain for 9:15 a.m.; she suggested moving agenda item 11 to follow item 6 - Consent Calendar. Following a brief discussion, the Board opted to proceed with the order of the agenda as prepared until 9:15 a.m. at which time they would adjourn to closed session item 11.

26-10-97	***Upon motion by Director Sanchez, seconded by Director MacKenzie and carried (4 ayes: Nuñez, Sanchez, MacKenzie, and Miller; 1 no: Kuchinsky), the Board of Directors approved the agenda as presented.***

5. ORAL COMMUNICATIONS

No public comments were presented on items not appearing on the agenda.

6. CONSENT CALENDAR

26-10-98	***Upon motion by Director Sanchez, seconded by Director Nuñez and unanimously carried (5 ayes: Nuñez, Kuchinsky, Sanchez, MacKenzie, and Miller), the Board approved the Consent Calendar, including Resolution No. 2026-29 approving disbursements.***

A. Minutes of the Fiscal Policy Committee meeting on September 29, 2026

The minutes of September 29, 2026 were noted and filed.

B. Minutes of Board of Directors meeting on October 7, 2026

The minutes of October 7, 2026 were approved as presented.

C. Resolution ratifying check disbursements

RESOLUTION NO. 2026-29

BE IT RESOLVED, that the Board of Directors of Vista Irrigation District does hereby approve checks numbered 80705 through 80806 drawn on US Bank totaling $622,390.31.

FURTHER RESOLVED that the Board of Directors does hereby authorize the execution of the checks by the appropriate officers of the District.

PASSED AND ADOPTED unanimously by a roll call vote of the Board of Directors of Vista Irrigation District this 21st day of October 2026.

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7. DISTRICT FEES AND CHARGES OTHER THAN WATER RATES

See staff report attached hereto.

President Miller opened the public hearing at 9:06 a.m. Director of Administration Shallako Goodrick stated that every year the District updates its fees and charges to ensure they accurately reflect the actual costs of services provided by the District; if approved by the Board, the updated fees and charges will go into effect January 1, 2027. Ms. Goodrick noted that adoption of the fees and charges will increase revenues and expenses to the District by approximately $102,000 for a net of zero if the number and type of transactions remain similar to those in the past.

Ms. Goodrick provided an overview of the proposed fees and charges summary, highlighting that the proposed adjustments to Construction Fees were primarily the result of inflationary increases to the cost of parts and labor.

Ms. Goodrick reviewed three proposed customer service fees, Lock Obstruction, Read Obstruction and Liens. She explained the purpose and application of each fee, noting the fees would be assessed infrequently but are necessary to address recurring incidents.

Ms. Goodrick stated staff proposed to remove the Meter Downsize from 3/4-inch fee since the District no longer offers this option; the minimum meter size is 3/4-inch.

Ms. Goodrick stated that the District advertised the public hearing in the San Diego Union Tribune and notified the Building Industry Association and developers/consultants working with the District of the proposed revisions to fees and charges.

Following discussion and clarification, it was suggested that the Board delay approving the Lock Obstruction, Read Obstruction and Lien fees, pending the presentation of further information from staff.

It was noted that no members of the public were present to comment and no written comments were received prior to or during the public hearing. President Miller closed the public hearing at 9:24 a.m. and the Board took following action:

26-10-99	***Upon motion by Director Kuchinsky, seconded by Director Sanchez the Board of Directors adopted Resolution No. 2026-30 revising the Rules and Regulations of Vista Irrigation District, to incorporate the approved increases to the fees and charges with the exception of the Lock Obstruction, Read Obstruction and Lien fees, by the following roll call vote:***
	AYES: ***Sanchez, Nuñez, Kuchinsky, MacKenzie and Miller*** ***NOES:*** ***None*** ***ABSENT:*** ***None*** ***ABSTAIN:*** ***None***
	Resolutions No. 2026-30 is on file in the official Resolution Book of the District.

At 9:27 a.m. President Miller adjourned the meeting to closed session items 11, 9, and 10.

11. CLOSED SESSION – PUBLIC EMPLOYEE APPOINTMENT – GENERAL MANAGER

For discussion related to public employee appointment – General Manager pursuant to Government Code section 54957.

9. CLOSED SESSION: CONFERENCE WITH LEGAL COUNSEL – INITIATION OF LITIGATION

For discussion related to initiation of litigation pursuant to Government Code Section 54956.9(d)(4). Number of cases: 1

10. CLOSED SESSION WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

For discussion related to significant exposure to litigation pursuant to Government Code section 54956.9 (d)(2). Number of cases: 2

At 11:18 a.m. the Board returned to open session and Ms. Mitchell reported the following:

The Board met in closed session on item 11 at 9:27 a.m. and concluded at 10:33 a.m.; direction was given and there was no reportable action; and

The Board met in closed session on item 9 at 10:38 a.m. It was noted that Director MacKenzie left the meeting at 10:45 a.m. and closed session item 9 concluded at 11:10 a.m.; direction was given and there was no reportable action; and

The Board met in closed session on item 10 at 11:10 a.m. and concluded at 11:12 a.m.; there was no reportable action.

The Board returned to closed session on item 9 at 11:12 a.m. and concluded at 11:15 a.m.; direction was given and there was no reportable action.

8. 2027 BOARD DATES

See staff report attached hereto.

The Board set the 2027 Board dates as follows:

26-10-100	***Upon motion by Director Kuchinsky, seconded by Director Nuñez and unanimously carried (4 ayes: Nuñez, Kuchinsky, Sanchez, and Miller; 1 absent: MacKenzie), the Board of Directors established the 2027 Board meeting dates to resolve conflicts as follows: shift the Board meeting dates in September to second and fourth Wednesdays of the month, September 8, 2027 and September 22, 2027, respectively; and schedule one Board meeting in December on December 15, 2027. All Board meetings to begin at 9:00 a.m.***

12. 2027 WATER RATES AND CHARGES

Ms. Goodrick reviewed the water rates and charges for calendar year (CY) 2027; she stated that the District will be implementing the District's approved adjustments to the water rates and charges as well as the pass through of wholesale water costs from the San Diego County Water Authority (Water Authority) in 2027. Ms. Goodrick said that the impact of the water rate and charge adjustments on a typical residential customer's bi-monthly bill (3/4-inch meter and using 24 units of water) will increase by $18.18 or just over 6.3 percent in CY 2027.

13. DESIGNATION OF VOTING REPRESENTATIVE FOR ASSOCIATION OF CALIFORNIA WATER AGENCIES BYLAW AMENDMENTS

The Board took the following action:

26-10-101	***Upon motion by Director Kuchinsky, seconded by Director Sanchez and unanimously carried (4 ayes: Nuñez, Kuchinsky, Sanchez, and Miller; 1 absent: MacKenzie), the Board of Directors designated Patrick Sanchez as the voting representative for Vista Irrigation District to vote on proposed amended and restated bylaws of ACWA.***

14. MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY

See staff report attached hereto.

President Miller reported that Frank Hilliker would be residing over his first meeting as the Water Authority Board Chair on October 22, 2026 and would be making committee assignments for the 2027-2028 term. He provided a brief update on the Colorado River negotiations.

15. MEETINGS AND EVENTS

See staff report attached hereto.

Directors had nothing to report and there were no attendance requests.

16. ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES

See staff report attached hereto.

No items were presented.

17. COMMENTS BY DIRECTORS

Director Sanchez commented on Proposition 45 which seeks to amend the California Environmental Quality Act terms and conditions and suggested that, if passed, the Vista Flume project may benefit from the amendments.

18. COMMENTS BY GENERAL COUNSEL

No comments were presented.

19. COMMENTS BY GENERAL MANAGER

Mr. Hodgkiss wished Directors Kuchinsky and Nuñez early happy birthdays.

20. ADJOURNMENT

There being no further business to come before the Board, at 11:41 a.m., President Miller adjourned the meeting.

Marty Miller, President

ATTEST:

Ramae Ogilvie, Secretary
Board of Directors
VISTA IRRIGATION DISTRICT

Payment Number	Payment Date	Vendor	Description	Amount
80705	09/30/2026	Refund Check 80705	Customer Refund - Construction Meter Deposit	431.22
80706	09/30/2026	Amazon Capital Services	Valve Key Pins	38.72
	09/30/2026		Printer Replacement	312.73
	09/30/2026		Hand Sanitizer Dispenser	13.65
	09/30/2026		Coax Cable - SCADA Radios	211.09
	09/30/2026		Ignition Switch - Truck #10	55.64
	09/30/2026		Water Pump Repair Kit	53.22
	09/30/2026		Office Supplies	28.94
80707	09/30/2026	AquaTechnex, LLC	Application of Phycomycin for Treatment of HABs	20,212.50
80708	09/30/2026	Shadowridge Auto Service	Smog Inspection - Truck #74	61.70
80709	09/30/2026	Brian True	Computer Loan Program	1,200.00
80710	09/30/2026	Burke, Williams & Sorensen, LLP	Legal - General 08/2026	7,463.50
	09/30/2026		Legal - General 08/2026	649.00
80711	09/30/2026	CDW Government Inc	Crowdstrike Renewal	8,578.28
80712	09/30/2026	Cecilia's Safety Service Inc	Traffic Control - Buena Creek / Cassou	1,235.00
	09/30/2026		Traffic Control-Business Park / Poinsettia & Keyston	2,755.00
	09/30/2026		Traffic Control - Ora Avo Dr	1,140.00
80713	09/30/2026	Complete Office of California, Inc	Office Supplies	11.53
80714	09/30/2026	Core & Main	Coupling 6" Deflection C900 (2)	106.09
	09/30/2026		Corp Stop 1" MIP X Flare (65)	5,980.81
	09/30/2026		Angle Ball Valve 2" FNPT X MNPT (Blow-off) (15)	6,267.68
	09/30/2026		Gate Valve 8" POxFL R/W (5)	7,701.99
	09/30/2026		Angle Ball Mtr Valve 1" Flare Swl Mtr Nut (55)	9,228.31
	09/30/2026		Service Saddle 8x1 PVC (43)	10,007.71
	09/30/2026		Fire Hydrant LB400 Check Valve (8)	16,021.00
	09/30/2026		Tubing 1" Copper Soft 60' (840)	12,784.76
	09/30/2026		Ell 6"x16" POxFL Bury DI (8)	3,358.17
	09/30/2026		Tee 8x6 DI POxFL (9)	4,559.49
	09/30/2026		Service Saddle 6x1 PVC	187.27
	09/30/2026		Gate Valve 6" POxFL R/W (11)	10,716.71
	09/30/2026		Service Saddle 4x1 PVC (12)	1,909.53
	09/30/2026		Coupling 6" Macro (3)	1,792.62
	09/30/2026		Service Saddle 8x2 PVC (7)	1,773.14
	09/30/2026		Service Saddle 10x1 PVC (6)	1,727.67
	09/30/2026		Tee 8" DI Flange (2)	1,524.16
	09/30/2026		Wire 10 Copper (2500)	1,336.89
	09/30/2026		Coupling 4" Deflection C900 (4)	138.56
	09/30/2026		Coupling 8" Deflection C900 (10)	1,266.53
	09/30/2026		Corp Stop 2" MIP X FIP (15)	1,234.05
	09/30/2026		Zinc Anode bag 30lb (50)	10,486.72
	09/30/2026		Adapter 8" DI POxFL (3)	1,029.46
	09/30/2026		Adapter 2" Copper x MIP (30)	983.02
	09/30/2026		Service Saddle 10x2 PVC	322.59
	09/30/2026		Tee 6" DI Flange	458.98
	09/30/2026		Service Saddle 6x2 PVC (4)	896.31
	09/30/2026		Ell 2" Brass Street 90 Degree (10)	512.67
	09/30/2026		Service Saddle 4x2 PVC (3)	578.06
	09/30/2026		Nut Bolt Gasket Kit 6"-8" (6" gasket)3/4x31/4 (40)	675.48
	09/30/2026		Tee 10x6 DI POxFL	854.09
	09/30/2026		Nut Bolt Gasket Kit 10"- 12" (10" gasket) (38)	1,215.54
	09/30/2026		6" x 4" Fl x PO Reducer (DI)	216.50

	09/30/2026		8" x 4" PO x FL Tee (DI)	1,008.89
	09/30/2026		8" x 10" FL Tee (DI)	1,419.16
	09/30/2026		4" PO End Cap (DI)	253.31
	09/30/2026		Pipe 6" PVC DR-14 C900 (160)	2,005.66
	09/30/2026		Pipe 10" PVC DR-14 C900 (120)	3,978.84
	09/30/2026		Pipe 4" PVC DR-14 C900 (1,200)	7,560.16
	09/30/2026		Pipe 8" PVC DR-14 C900 (2,600)	56,374.44
	09/30/2026		Tubing 1" Copper Soft 60' (180)	2,739.59
	09/30/2026		Wire 10 Copper (2,000)	1,069.51
	09/30/2026		Pipe 10" PVC DR-14 C900 (600)	19,894.19
80715	09/30/2026	County of San Diego	Permit Fee	1,339.62
80716	09/30/2026	Direct Energy	Electric 09/2026-Henshaw Power Buildings & Grounds / Henshaw Wellfield	20,887.72
80717	09/30/2026	DIRECTV	Direct TV Service	134.99
80718	09/30/2026	Ferguson Waterworks	Ball Meter Valve1"Lockwing FIPxSwivel Mtr (3)	4,510.78
	09/30/2026		Coupling Meter 1x2"	22.80
	09/30/2026		Coupling Meter 1" x 3.5"	25.04
80719	09/30/2026	Grainger	UPS's - SCADA (3)	639.29
80720	09/30/2026	Hach Company	CL17 Buffers	727.07
80721	09/30/2026	D-Tek Enterprises, Inc	Live Bee Removal - Portia	110.00
	09/30/2026		Live Bee Removal - Taylor	110.00
	09/30/2026		Live Bee Removal - Summit Terrace	110.00
80722	09/30/2026	Ken Grody Ford Carlsbad	Body Mount Repair - Truck #43	576.40
	09/30/2026		Water Pump, Thermostat & Serp Belt - Truck #10	290.26
	09/30/2026		Fuel Driver Module - Truck #15	139.37
80723	09/30/2026	Lava Propane, LLC	Propane Refill - Forklift # F-2	36.81
80724	09/30/2026	Lawnmowers Plus Inc	On/Off Switch - TS420 Concrete Saw	32.44
80725	09/30/2026	McMaster-Carr Supply Company	Hardware	57.62
80726	09/30/2026	Moodys	Dump Fees (2)	600.00
	09/30/2026		Dump Fees (2)	600.00
	09/30/2026		Dump Fees (6)	1,800.00
	09/30/2026		Dump Fees (4)	1,200.00
	09/30/2026		Dump Fees (2)	600.00
80727	09/30/2026	NAPA Auto Parts	Trailer Wire Repair - Truck# 4	32.49
	09/30/2026		Cabin Air Filter - Truck #6	13.59
	09/30/2026		Headlamps - Truck #14	25.66
80728	09/30/2026	North County Auto Parts	Coolant 50/50 Mix - Truck #10	87.29
	09/30/2026		Shop Chemicals & Supplies	337.88
80729	09/30/2026	Fischer Tool & Garden	Weed Whip String & Pre Mix Oil	117.43
80730	09/30/2026	O'Reilly Auto Parts	Brake Parts - Truck #74	430.90
	09/30/2026		Brake Parts - Truck #32	178.60
	09/30/2026		Brake Parts - Trucks #33	392.51
80731	09/30/2026	Pacific Pipeline Supply	Service Saddle 8x1 PVC (3)	604.04
	09/30/2026		Gate Valve 6" FL Butterfly (2)	3,419.18
	09/30/2026		Gate Valve 8" POxFL R/W	1,643.24
	09/30/2026		Nut Bolt Gasket Kit 6"-8" (6" gasket)3/4x31/4 (42)	461.47
	09/30/2026		Service Saddle 4x1 PVC	137.69
	09/30/2026		Nut Bolt Gasket Kit 4" (4" gasket) (30)	204.59
	09/30/2026		Reducer 6x4 DI POxFL	243.67
	09/30/2026		Flange 6" DI Blind 8-hole (2)	283.18
	09/30/2026		Tee 6" DI Flange	453.19
	09/30/2026		Adapter 6" DI POxFL (2)	504.99
	09/30/2026		Adapter 4" DI FLxPO (5)	809.16
	09/30/2026		Tee 8" DI Flange (2)	1,506.30
	09/30/2026		Flange 4" Companion (4)	174.50
	09/30/2026		Ell 6"x16" POxFL Bury DI (3)	1,270.75
	09/30/2026		Flange 8" DI Blind	236.80

	09/30/2026		Replacement CP Test	234.44
80732	09/30/2026	Ramco Petroleum	Fuel	2,558.14
80733	09/30/2026	Ramona Disposal Service	Trash Service	359.73
80734	09/30/2026	S & R Towing	Tow Service - Truck #3	375.00
80735	09/30/2026	Stonemark Place Partners LLC	Refund Inspection Deposit - I3099 / As-Built Deposit I3099	45,352.50
80736	09/30/2026	Sunbelt Rentals	Concrete & Buggy	301.01
80737	09/30/2026	Bend Genetics, LLC	Lab Analysis - HABs Samples	275.00
80738	09/30/2026	UniFirst Corporation	Uniform Service	259.70
80739	09/30/2026	Verizon Wireless	Air Cards	152.04
	09/30/2026		Cellular Service - Operations	440.27
80740	09/30/2026	Vista Printing	D-Job Picture Prints	189.03
80741	09/30/2026	Weck Laboratories, Inc	MID - Lake Samples	886.00
80742	09/30/2026	White Cap Construction Supply	50:1 Fuel For Saws & Small Equipment	1,595.82
80743	09/30/2026	Xerox Corporation	Xerox Supplies & Maintenance	183.09
80744	10/07/2026	Refund Check 80744	Customer Refund	94.26
80745	10/07/2026	Refund Check 80745	Customer Refund	181.08
80746	10/07/2026	Refund Check 80746	Customer Refund	20.14
80747	10/07/2026	Refund Check 80747	Customer Refund	78.34
80748	10/07/2026	Refund Check 80748	Customer Refund	771.76
80749	10/07/2026	Refund Check 80749	Customer Refund	347.15
80750	10/07/2026	Refund Check 80750	Customer Refund	85.74
80751	10/07/2026	Refund Check 80751	Customer Refund	65.00
80752	10/07/2026	Refund Check 80752	Customer Refund	862.39
80753	10/07/2026	Refund Check 80753	Customer Refund	198.35
80754	10/07/2026	Refund Check 80754	Customer Refund	80.00
80755	10/07/2026	Refund Check 80755	Customer Refund	570.90
80756	10/07/2026	Refund Check 80756	Customer Refund	523.98
80757	10/07/2026	Refund Check 80757	Customer Refund - Construction Meter Deposit	1,931.58
80758	10/07/2026	Refund Check 80758	Customer Refund - Construction Meter Deposit	2,629.58
80759	10/07/2026	Alliance Communication Cables Inc.	Freewave Zumlink Radio & Cable	1,426.80
80760	10/07/2026	Amazon Capital Services	Network Test Switch	14.60
	10/07/2026		Ice Scoops - Ice Machine	36.06
	10/07/2026		Sanding Discs - Welders	234.00
	10/07/2026		Warehouse Non-Stock Items	129.64
	10/07/2026		Footwear Program	194.80
	10/07/2026		Warehouse Non-Stock Items	203.44
	10/07/2026		USB Cord For Printer	5.73
	10/07/2026		Respirator Cartridges	57.72
	10/07/2026		Shut Off Switchs - #TS420 Concrete Saw	35.70
80761	10/07/2026	Boot World Inc	Footwear Program	180.00
	10/07/2026		Footwear Program	169.01
80762	10/07/2026	CDW Government Inc	Microsoft EA 2025-2028 - Yr 2	34,856.91
80763	10/07/2026	Cecilia's Safety Service Inc	Traffic Control - Ora Avo Dr	2,280.00
	10/07/2026		Traffic Control-Business Park/Poinsettia & Keysto	1,235.00
	10/07/2026		Traffic Control - Silver Fox Lane	1,330.00
	10/07/2026		Traffic Control - Elevado Rd / Vista Grande	2,090.00
	10/07/2026		Traffic Control - Nevada Ave / Lemon Ave	1,330.00
	10/07/2026		Traffic Control - S. Santa fe Dr	1,330.00
	10/07/2026		Traffic Control - Jonathan Street	2,660.00
80764	10/07/2026	760Print	New Footwear Forms	175.37
	10/07/2026		Newsletter Printing	1,813.03
80765	10/07/2026	Citi Cards	Non-Stock Items , Restroom, Kitchen	1,544.76
	10/07/2026		E Fax	15.00
	10/07/2026		Microsoft Azure	555.23
	10/07/2026		Non-Inventory Items - Boardroom & Team Event	419.51
	10/07/2026		Non-Inventory Items - Boardroom	135.43

80766	10/07/2026	City of Oceanside	Weese Treatment - August 2026	29,826.55
80767	10/07/2026	Clinical Lab of San Bernardino Inc	Stage II DBP Samples (3 QTR)	1,200.00
80768	10/07/2026	Complete Office of California, Inc	Office Supplies	180.49
80769	10/07/2026	Core & Main	Guide Plate	42.70
80770	10/07/2026	Diamond Environmental Services	Portable Restroom Service	138.38
	10/07/2026		Portable Restroom Service	83.42
	10/07/2026		Portable Restroom Service	563.24
80771	10/07/2026	EDCO Waste & Recycling Services Inc	Trash Service	517.16
80772	10/07/2026	Electrical Sales Inc	Solar Controller - Rincon Meter SCADA	379.52
	10/07/2026		Ground Rod Boxes & Connectors	549.76
80773	10/07/2026	Ferguson Waterworks	DDFW36C412BODY 16X11 NO HOOK VID LID BEE PROOF(24)	1,215.86
	10/07/2026		DDFW36C412BODY 16X11X12 GRAY METER BOX (3)	283.02
	10/07/2026		AQUAPHAULT 6.0 BLACK TOP (RAQUAPHALT60	3,129.29
80774	10/07/2026	Fidelity Security Life Insurance Co (Eye	Vision Cobra Insurance 10/2026	14.24
	10/07/2026		Vision Cobra Insurance 10/2026	8.78
	10/07/2026		Vision Cobra Insurance 10/2026	22.54
	10/07/2026		Vision Cobra Insurance 10/2026	14.24
	10/07/2026		Vision Cobra Insurance 10/2026	14.24
	10/07/2026		Vision Cobra Insurance 10/2026	8.78
	10/07/2026		Vision Cobra Insurance 10/2026	14.24
	10/07/2026		Vision Cobra Insurance 10/2026	14.24
	10/07/2026		Vision Insurance 10/2026 - Employees	1,537.08
	10/07/2026		Vision Insurance 10/2026 - M Miller	14.24
	10/07/2026		Vision Insurance 10/2026 - J MacKenzie	14.24
	10/07/2026		Vision Insurance 10/2026 - P Sanchez	14.24
	10/07/2026		Vision Insurance 10/2026 - P Kuchinsky	14.24
80775	10/07/2026	Frank & Son Paving. Inc	Patch Paving	31,560.00
80776	10/07/2026	GoTo Technologies USA, LLC	Phone System Contract	1,842.94
80777	10/07/2026	Grainger	Electrical Safety Gloves (6)	783.03
80778	10/07/2026	Hawthorne Machinery Co	500 Hr Service Parts - #B-25	270.77
80779	10/07/2026	D-Tek Enterprises, Inc	Live Bee Removal - Taylor St	110.00
80780	10/07/2026	IDEXX Distribution Corporation	Colilert Comparator	27.06
80781	10/07/2026	Jackson & Blanc	Repair A.C Unit - Road House - Lake Henshaw	2,313.00
80782	10/07/2026	K&M Pest Control	Monthly Pest Control	205.00
80783	10/07/2026	Ken Grody Ford Carlsbad	Air Conditioning Repair - Truck #65	4,377.52
80784	10/07/2026	Lightning Messenger Express	Messenger Service 09/16/2026 - 09/30/2026	96.00
80785	10/07/2026	Moodys	Dump Fees (6)	1,800.00
	10/07/2026		Dump Fees (6)	1,800.00
	10/07/2026		Dump Fees (8)	2,400.00
	10/07/2026		Dump Fees (6)	1,800.00
80786	10/07/2026	NAPA Auto Parts	Fuel Cap - Truck #15	22.99
80787	10/07/2026	Industrial Metal Supply	Materials for Borden Bench Roof	5,573.09
	10/07/2026		Materials for Borden Bench Roof	22,786.15
80788	10/07/2026	North County Auto Parts	10w30 Oil - #VE-2	148.80
80789	10/07/2026	Odyssey Power Corporation	Generator Maintenance and Load Testing	2,190.00
	10/07/2026		Generator Maintenance and Load Testing	2,840.00
80790	10/07/2026	Pacific Safety Center	Trenching & Excavation Training	205.00
80791	10/07/2026	Rincon del Diablo MWD	MD Reservoir Water Service	50.71
80792	10/07/2026	San Diego Gas & Electric	Electric 09/2026 - VID Headquarters	354.95
	10/07/2026		Electric 09/2026 - Henshaw Power Buildings / Henshaw Wellfield	19,581.98
	10/07/2026		Electric 09/2026 - VID Headquarters	9,353.46
	10/07/2026		Electric 09/2026 WCHR	(35.12)
80793	10/07/2026	Save Our Heritage Organisation	WCRH Operating Cost 10/2026 - 12/2026	3,000.00
80794	10/07/2026	Sectran Security Inc	Armored Transport	261.17
80795	10/07/2026	Sloan Electric Company	Soft Start - Sta.10 Pump 3	5,998.63
80796	10/07/2026	Southern Counties Lubricants, LLC	Fuel 09/16/2026 - 09/30/2026	15,726.61

80797	10/07/2026	Stillwater Sciences	As-Needed HABs Consulting 08/03/2026 - 08/30/2026	6,744.92
80798	10/07/2026	The Hiller Companies, LLC	Annual Fire Alarm & Sprinkler System Inspection	1,995.21
80799	10/07/2026	The UPS Store 0971	Shipping 07/2026 - HAB's	938.36
80800	10/07/2026	Bend Genetics, LLC	Lab Analysis - HABs Samples	565.00
80801	10/07/2026	Midas Service Experts	(4) Tires - Truck #32	526.56
	10/07/2026		(2) Tires - Truck #45	592.36
80802	10/07/2026	Umpqua Bank	Stainless steel 6"/ Clear glass jars, 12 pack	503.05
	10/07/2026		Lodging - Backflow Training	220.40
	10/07/2026		Door Hangers - Shutdown Notifications	286.91
	10/07/2026		Deposit - Employee Event	515.00
	10/07/2026		BC Water Jobs Refund	(360.00)
	10/07/2026		Safety Training Refreshments	277.79
	10/07/2026		Safety Training Refreshments	117.56
	10/07/2026		Ergonomic Chair - Deposit	338.52
	10/07/2026		Hotel 2026 CRWUA Conference - M Miller	180.27
	10/07/2026		Hotel 2026 CRWUA Conference - J Mackenzie	180.27
	10/07/2026		Airfare 2026 CRWUA - M Miller	398.00
	10/07/2026		Hotel 2026 CRWUA Conference- P Sanchez	180.27
	10/07/2026		ACWA Region Event - P Sanchez	225.00
	10/07/2026		2026 CRWUA Conference Reg - J Mackenzie	600.00
	10/07/2026		2026 CRWUA Conference Reg - P Sanchez	600.00
	10/07/2026		2026 CRWUA Conference Reg - M Miller	600.00
80803	10/07/2026	UniFirst Corporation	Uniform Service	259.70
80804	10/07/2026	Verizon Wireless	Cell Phone 08/16/2026 - 09/15/2026	1,786.64
	10/07/2026		SCADA Remote Service	469.62
80805	10/07/2026	Vulcan Materials Company and Affiliat	Cold Mix	3,144.04
80806	10/07/2026	White Cap Construction Supply	Bags- AC Pipe Disposal	459.29
			Grand Total :	**$622,390.31**

VISTA IRRIGATION DISTRICT

FISCAL POLICY

COMMITTEE REPORT

Agenda Item: 7

Board Meeting Date: **October 21, 2026**
Approved By: **Dirs. Miller & MacKenzie**

SUBJECT: DISTRICT FEES AND CHARGES OTHER THAN WATER RATES

RECOMMENDATIONS:

1. Conduct a public hearing for the purpose of receiving comments on proposed increases to Vista Irrigation District fees and charges other than water rates.
2. Adopt Resolution No. 2026-XX revising the Rules and Regulations of Vista Irrigation District to incorporate increases to the fees and charges other than water rates.

PRIOR BOARD ACTION: At its October 15, 2025 meeting, the Board conducted a public hearing for the purpose of receiving comments on revisions to the District's Rules and Regulations relative to fees and charges other than water rates; no public comments, written or oral, were presented. After closing the public hearing, the Board adopted Resolution No. 2025-31 revising Rules and Regulations of the District relative to fees and charges other than water rates.

FISCAL IMPACT: The revenue produced by these fees and charges is designed to recover the costs associated with the services provided by the District. Adoption of the new miscellaneous fees and charges will increase revenue and expense to the District by approximately $102,000 for net of zero if the number and type of transactions remained similar to those in the past.

SUMMARY: Every year, the District performs a nexus study to ensure that its fees and charges accurately reflect the actual costs of providing services and only those costs. As a result, the District's fees and charges need to be revised to properly account for changes in the cost of labor, parts/materials, and outside services for the coming year. The fee summary schedule attached is a comprehensive list of fees and charges other than water rates; the proposed modifications to the fee summary result from changes in labor costs, parts/material costs, burden, and costs of outside services.

DETAILED REPORT: Staff has performed detailed costs studies on all fees and charges; the proposed changes are necessary primarily due to inflationary factors. The proposed fees are calculated using current costs for labor, parts/materials, burden, and outside services; most of the changes in this fee study are related to increases in labor and parts costs. The proposed fees reflect the estimated cost of providing services in calendar year 2027. Staff will present information on changes to individual fees at the Board meeting.

Staff proposes to add three new fees for Lock Obstruction, Read Obstruction and Lien fees.

- Lock Obstruction - If a meter cannot be locked for non-payment due to an obstruction, a letter is mailed to the customer requiring the removal of the obstruction so that the meter can be accessed. The Lock Obstruction fee would be assessed at the time a letter is mailed to the customer; this fee would recover labor and miscellaneous costs related to driving to the property to lock the meter for non-payment, researching the matter and preparing and mailing the letter.

- Read Obstruction - If a read cannot be obtained due to an obstruction (e.g. car parked on meter box, new fence built over the meter box, wood pile or landscaping placed on top meter box, etc.), the meter reader leaves a door hanger notifying the customer of the obstruction and that the meter read will be estimated. If

the obstruction is permanent (for example a new fence built over meter box) or if the obstruction still exists the next read period, a letter is mailed to the customer requiring the removal of the obstruction so that the meter can be accessed. The Read Obstruction fee would be assessed at the time a letter is mailed to the customer; this fee would recover labor and miscellaneous costs related to researching the matter, estimating the meter read and preparing and mailing the letter.

- Lien – Per the District Rules and Regulations, the District may place a lien on a property for non-payment of a water bill. This fee would recover labor and miscellaneous costs related to researching the matter, completing County of San Diego (County) forms and having them notarized, driving to the County office to record the lien and paying the County's fee for placing the lien on the property.

Staff also proposes to remove the Meter Downsize from 3/4-inch fee since the District no longer offers this option; per District Rules and Regulations Section 3.12.3 (B) (ii), the minimum meter size is 3/4-inch.

The Notice of Public Hearing was (and will be) duly published in the San Diego Union-Tribune (Union-Tribune), a newspaper of general circulation in the District's service area on October 11, 2026 and October 19, 2026. The affidavit of publication will be included as part of the administrative record and made available to the public upon receipt from the Union-Tribune. Notice was also provided to the Building Industry Association of San Diego as well as other interested parties such as developers and consultants; as of the writing of this staff report, no comments have been received.

In accordance with Government Code § 66016, the District has made available to the public at the District's headquarters, located at 1391 Engineer Street, Vista, CA 92081, detailed calculations that serve to demonstrate the need for the proposed fee increases and that the amount of the fees and charges proposed will not exceed the estimated amount required to provide the services for which the fees and service charges are levied; the information shall continue to be accessible and shall be made available at the public hearing to any interested party at the District's headquarters.

ATTACHMENTS:

- Notice of Public Hearing
- Explanation of Fee and Charge Components
- Proposed Fee Summary
- Strikeout version of amended sections of the Rules and Regulations
- Draft resolution amending Rules and Regulations

VISTA IRRIGATION DISTRICT

1391 Engineer Street • Vista, California 92081-8840
Phone (760) 597-3100 • Fax: (760) 598-8757
www.vidwater.org

Board of Directors

Marty Miller, *President, Division 1*
Frank Nuñez, *Division 2*
Peter Kuchinsky II, *Division 3*
Patrick H. Sanchez., *Division 4*
Jo MacKenzie, *Division 5*

Administrative Staff

Brett L. Hodgkiss
General Manager
Ramae A. Ogilvie
Board Secretary
Elizabeth A. Mitchell
General Counsel

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that Vista Irrigation District will hold a public hearing in its Boardroom located at 1391 Engineer Street, Vista, California, on Wednesday, October 21, 2026, at 9:00 a.m., or as soon thereafter as the matter may be heard, to consider revising the Rules and Regulations of the District relating to increasing and decreasing fees and charges other than water rates and adopting such revisions effective January 1, 2027. All interested parties are invited to observe and participate in this public hearing to express opinions and/or present evidence relative to this matter and the fees being proposed.

In accordance with Government Code §66016, Vista Irrigation District has made available at the District's headquarters, located at 1391 Engineer Street, Vista, CA 92081, public data demonstrating the need for the proposed fee increases and that the amount of the fees and charges proposed will not exceed the estimated amount required to provide the services for which the fees and service charges are levied; such information shall continue to be available and shall also be made available at the public hearing to any interested party at the District's headquarters.

Members of the public may attend this hearing in person or may observe and participate in the hearing through Vista Irrigation District's teleconferencing line; the phone number and applicable pass code for such participation is as follows: Phone (877) 873-8018; Pass Code 474698#. Telephone participants who are interested in observing and/or participating in the public hearing regarding the fees and charges being considered are requested to place calls to the number listed above at or before 8:50 a.m. on October 21, 2026, so that District staff can organize the number and order of speakers and assure the ability of all who wish to participate.

Members of the public may also present testimony or evidence at the public hearing by way of email, traditional mail or expedited courier service. Email communications should be sent to BoardSecretary@vidwater.org. Mailed testimony or evidence should be addressed as follows Ramae Ogilvie, Board Secretary, Vista Irrigation District, 1391 Engineer Street, Vista, CA 92081. Only emailed and mailed submissions received at the email and physical addresses listed above on or before the 9:00 a.m. hearing time on October 21, 2026, will be considered.

Please take notice that if you or anyone on whose behalf you are acting wishes to challenge any of the matters considered at the public hearing, in court or through other legal means, you may be limited to raising only such subjects as were raised through the conduct of the hearing.

The proposed new fee schedule to be considered by the Vista Irrigation District Board of Directors in connection with the public hearing may be viewed on the District's website at https://www.vidwater.org/public-notices. Such materials, and other requests for information, may also be requested by contacting the Board Secretary's office at the address listed above, or by telephoning (760) 597-3128, between 8:00 a.m. and 5:00 p.m., Monday through Friday.

Ramae Ogilvie, Secretary
Board of Directors, Vista Irrigation District

Fees and Charges other than Water Rates

Vista Irrigation District (District) has over 100 different fees and charges that are collected for the provision of services. Every year, the District performs a nexus study and fee analysis to ensure that its fees and charges accurately reflect the actual costs of providing services and only those costs. As a result, the District's fees and charges need to be increased or decreased to properly account for changes in the cost of labor, materials, and outside services for the coming year. Below are brief descriptions of the most common components used in the calculation of fees and charges and explanations as to why fees and charges are increasing by service category (e.g. Construction, Engineering, Customer Service and Water Conservation). Attached is a Proposed Fee Summary that shows each of the fees and charges, the amount of increase or decrease and a brief note of factors contributing to the increase or decrease in a fee or charge. The data and detailed fee calculations are available to the public for public review at the District office.

Fee Components

The calculation of individual fees and charges is based on identified cost centers, such as labor, parts and materials and contract services. Labor costs are fully burdened to include taxes, benefits, equipment and assets, support staff and supervision, computers and other related overhead costs. Actual costs are used for all parts, materials and outside services; these costs are based on contract pricing, inventory values, last order cost or a request for quote from a vendor. Fees and charges can increase or decrease depending on changes to these cost centers as well as labor hours associated with providing a service.

Parts and Materials - inventory part costs are taken directly from the District's inventory system at Fiscal Year-end and based on the average actual cost of an item. Non-inventory part costs are based on the last purchase of an item or a quote from a vendor. The District procures parts and materials via a competitive bidding process to ensure it purchases items at the lowest price.

Material Burden - this cost represents the burden on material costs for the labor to obtain, store and distribute the materials. The material burden rate is calculated every five years and is based on the labor costs to operate and stock the warehouse. The material burden percentage is currently 20 percent.

Service Burden - this cost represents the burden on outside service contracts costs for labor to negotiate, prepare, execute and administer an agreement through completion. The service burden is calculated every five years. The District procures outside services via a competitive bidding process to ensure it gets the items at the lowest price. The services burden is currently five percent.

Outside Services – the District contracts with third-party parties to provide certain services, such as paving and traffic control. The cost associated with said services is included in various construction related fees and pricing set forth in the contract. Costs can change annually due to new contracts being negotiated or pricing being adjusted for inflation (as specified in the contract terms).

Labor Rate – the labor rate is equal to the average non-management employee's salary plus burden, including taxes, benefits, equipment and assets, support staff and supervision, liability insurance, computers, supplies and other related overhead costs. The labor rate is calculated annually based on actual costs; wage costs increased by approximately five percent driven by inflation (generally based on the U.S. Department of Labor's Consumer Price Index – All Urban Consumers – San Diego, California). Benefits and other burden related costs rose as well. The fully burdened labor rate, which incorporated adjustments to wages, benefits and other burden related costs, increased by 6.5 percent.

Labor Time – the District completes a full time and motion study for all fee and charges every other year. In years that the time and motion study is not undertaken, the time component of labor costs remains constant, unless adjustments are necessary due to changes in process. When a time and motion study is performed, the time estimates to complete tasks associated with a fee or charge are reviewed and adjusted, if necessary, to ensure they reflect the average actual time to complete said task.

Fee Increase Summary

Construction Fees

Construction fees are comprised of labor, parts/materials and outside services costs. Labor cost increases are explained in the Fee Components section. Overall, part costs have increased by approximately 2.2 percent.

Engineering Fees

Most Engineering Fees are comprised of labor cost, the exceptions being Annexation, Detachment and Capacity Fees. Labor cost increases are explained in the Fee Components section.

Customer Service Fees

Customer Service Fees are mainly comprised of labor costs, which are explained in the Fee Components section. The Return Check fee also includes bank fees, and the Damaged Curb Stop fees include parts.

Miscellaneous Fees

Miscellaneous Fees are mainly comprised of labor costs, which are explained in more detail in the Fee Components section of this summary. The Bid Protest Fees also include costs associated with legal counsel's time to review bid protest documents.

Water Conservation Fees

Water Conservation Fees are mainly comprised of labor costs, which are explained in the Fee Components section.

Vista Irrigation District
PROPOSED FEE SUMMARY
Effective: January 1, 2027

	Current Fee	Proposed Fee	$ Change	% Change	Comments
Construction Fees:					
⅝" Meter Full Install	$ 9,798	$ 10,328	$ 530	5.4%	Labor, parts and burden costs increased
⅝" Meter Hook On	688	752	64	9.3%	Labor, parts and burden costs increased
⅝" Service Outlet *	9,110	9,576	466	5.1%	Labor, parts and burden costs increased
¾" Meter Full Install	9,829	10,373	544	5.5%	Labor, parts and burden costs increased
¾" Meter Hook On	719	797	78	10.8%	Labor, parts and burden costs increased
¾" Service Outlet *	9,110	9,576	466	5.1%	Labor, parts and burden costs increased
1" Meter Full Install	10,035	10,575	540	5.4%	Labor, parts and burden costs increased
1" Meter Hook On	925	999	74	8.0%	Labor, parts and burden costs increased
1" Service Outlet *	9,110	9,576	466	5.1%	Labor, parts and burden costs increased
1½" Meter Full Install	12,328	13,354	1,026	8.3%	Labor, parts and burden costs increased
1½" Meter Hook On	1,925	2,027	102	5.3%	Labor, parts and burden costs increased
1½" Service Outlet *	10,403	11,327	924	8.9%	Labor, parts and burden costs increased
2" Meter Full Install	12,681	13,698	1,017	8.0%	Labor, parts and burden costs increased
2" Meter Hook On	2,278	2,371	93	4.1%	Labor, parts and burden costs increased
2" Service Outlet *	10,403	11,327	924	8.9%	Labor, parts and burden costs increased
Fire Hydrant Full Install *	25,548	25,796	248	1.0%	Labor costs increased and burden and parts costs decreased
Fire Hydrant Upgrade *	9,642	9,592	(50)	(0.5%)	Labor costs increased and burden and parts costs decreased
4" Fire Service Connection *	17,007	17,321	314	1.8%	Labor costs increased and burden and parts costs decreased
6" Fire Service Connection *	17,180	17,493	313	1.8%	Labor costs increased and burden and parts costs decreased
8" Fire Service Connection *	19,451	19,550	99	0.5%	Labor costs increased and burden and parts costs decreased
10" Fire Service Connection *	22,324	22,235	(89)	(0.4%)	Labor costs increased and burden and parts costs decreased
Air Vent, Blow Off, and Gate Valve for Fire Service	5,724	5,905	181	3.2%	Labor, parts and burden costs increased
Commercial Irrigation Service Conversion Fee	2,717	3,048	331	12.2%	Labor, parts and burden costs increased
Backflow Device Set-up	342	364	22	6.4%	Labor costs increased
Reset Pressure Valve	271	288	17	6.3%	Labor costs increased
1" Construction Meter Deposit With Backflow Device	2,353	2,295	(58)	(2.5%)	Labor costs increased and parts and burden costs decreased
Refundable Amount	1,614	1,533	(81)	(5.0%)	Parts costs decreased
1" Construction Meter Deposit With Spanner and Backflow Device	2,384	2,327	(57)	(2.4%)	Labor costs increased and parts and burden costs decreased
Refundable Amount	1,641	1,561	(80)	(4.9%)	Parts costs decreased
3" Construction Meter Deposit With Backflow Device	7,483	8,437	954	12.7%	Labor, parts and burden costs increased
Refundable Amount	5,603	6,371	768	13.7%	Parts costs increased
Unauthorized Taking of District Water	3,686	4,289	603	16.4%	Labor and unit of water costs increased
Relocate Construction Meter	228	243	15	6.6%	Labor costs increased
Unauthorized Construction Meter and Backflow Device Move Penalty	453	481	28	6.2%	Labor costs increased
Subdivision Construction Meter Deposit	11,756	12,853	1,097	9.3%	Labor, parts and burden costs increased
Refundable Amount	9,351	10,239	888	9.5%	Parts costs increased
Meter Service Lateral Termination	3,054	3,168	114	3.7%	Labor, parts and burden costs increased
Temporary Offsite Service *	11,335	11,879	544	4.8%	Labor, parts and burden costs increased
Plus: Per Foot Frontage Charge	97	101	4	4.1%	Labor, parts and burden costs increased
Temporary Service Agreement Conversion *	12,491	13,108	617	4.9%	Labor, parts and burden costs increased

These fees supersede any previously adopted fees.

Vista Irrigation District
PROPOSED FEE SUMMARY
Effective: January 1, 2027

	Current Fee	Proposed Fee	$ Change	% Change	Comments
Plus: Per Foot Frontage Charge	97	101	4	4.1%	Labor, parts and burden costs increased
Temporary Service Agreement Conversion Excluding Tieback & Permit *	10,985	11,602	617	5.6%	Labor, parts and burden costs increased
Plus: Per Foot Frontage Charge	97	101	4	4.1%	Labor, parts and burden costs increased
Cancellation of Meter Application	348	374	26	7.5%	Labor costs increased
Meter Downsize from 1"	741	789	48	6.5%	Labor costs increased
Meter Downsize from 1½"	1,321	1,388	67	5.1%	Labor, parts and burden costs increased
Meter Downsize from 2"	1,585	1,664	79	5.0%	Labor, parts and burden costs increased

** The cost of permit associated with this fee will be determined at the time of application. The cost of permit is dependent upon its jurisdiction.*

Vista Irrigation District
PROPOSED FEE SUMMARY
Effective: January 1, 2027

			Current Fee	Proposed Fee	$ Change	% Change	Comments
Engineering Fees:							
Hydraulic Analysis			$ 1,113	$ 1,184	$ 71	6.4%	Labor costs increased
Water Supply Study			1,754	1,867	113	6.4%	Labor costs increased
Construction Cost Estimate Summary			642	684	42	6.5%	Labor costs increased
Update Construction Cost Estimate Summary			286	304	18	6.3%	Labor costs increased
Plan Check (per Sheet)			831	885	54	6.5%	Labor costs increased
Construction Change Plan Check (per Occurrence)			613	652	39	6.4%	Labor costs increased
As-Built Deposit (per Sheet)			883	938	55	6.2%	Labor costs increased
Refundable Amount (per Sheet)			883	938	55	6.2%	Labor costs increased
Construction Agreement			2,396	2,553	157	6.6%	Labor costs increased
Water Availability Letter			400	426	26	6.5%	Labor costs increased
Water Availability Letter Update			186	198	12	6.5%	Labor costs increased
Grant of Right of Way (to Public)			988	1,050	62	6.3%	Labor costs increased
Quitclaim/Cancellation of Recorded Documents			1,156	1,229	73	6.3%	Labor costs increased
Encroachment Permit			1,022	1,086	64	6.3%	Labor costs increased
Joint Use Agreement			1,079	1,147	68	6.3%	Labor costs increased
Exchange Meter Agreement			813	866	53	6.5%	Labor costs increased
Fire Flow Analysis			356	379	23	6.5%	Labor costs increased
Annexation Fee (per Acre)			7,241	7,947	706	9.8%	Net asset values increased
Annexation/Administration			3,095	3,293	198	6.4%	Labor costs increased
Detachment Fee (per Acre)			-	-	-	-	No charge
Detachment/Administration			3,095	3,293	198	6.4%	Labor costs increased
⅝" Capacity Fee	Current # of meters:	5524	7,156	7,360	204	2.9%	Inflation on value of infrastructure and increased estimated costs of future capital
¾" Capacity Fee	Current # of meters:	17085	10,734	11,040	306	2.9%	Inflation on value of infrastructure and increased estimated costs of future capital
1" Capacity Fee	Current # of meters:	2954	17,890	18,400	510	2.9%	Inflation on value of infrastructure and increased estimated costs of future capital
1½" Capacity Fee	Current # of meters:	1316	35,779	36,800	1,021	2.9%	Inflation on value of infrastructure and increased estimated costs of future capital
2" Capacity Fee	Current # of meters:	905	57,247	58,879	1,632	2.9%	Inflation on value of infrastructure and increased estimated costs of future capital
3" Capacity Fee	Current # of meters:	87	114,494	117,758	3,264	2.9%	Inflation on value of infrastructure and increased estimated costs of future capital
4" Capacity Fee	Current # of meters:	25	178,897	183,998	5,101	2.9%	Inflation on value of infrastructure and increased estimated costs of future capital
6" Capacity Fee	Current # of meters:	16	357,794	367,995	10,201	2.9%	Inflation on value of infrastructure and increased estimated costs of future capital
8" Capacity Fee	Current # of meters:	2	572,470	588,792	16,322	2.9%	Inflation on value of infrastructure and increased estimated costs of future capital
10" Capacity Fee	Current # of meters:	1	822,925	846,389	23,464	2.9%	Inflation on value of infrastructure and increased estimated costs of future capital
12" Capacity Fee	Current # of meters:	0	1,538,512	1,582,379	43,867	2.9%	Inflation on value of infrastructure and increased estimated costs of future capital
Meter Service Lateral Inspection			1,382	1,471	89	6.4%	Labor costs increased
RPDA/Meter Inspection			955	1,016	61	6.4%	Labor costs increased
RPDA/Meter and Lateral Inspection Without Shutdown			2,323	2,472	149	6.4%	Labor costs increased
RPDA/Meter and Lateral Inspection With Shutdown			3,520	3,746	226	6.4%	Labor costs increased
Fire Hydrant Inspection			1,283	1,365	82	6.4%	Labor costs increased
Fire Hydrant and Lateral Inspection without Shutdown			2,651	2,821	170	6.4%	Labor costs increased
Fire Hydrant and Lateral Inspection with Shutdown			3,848	4,095	247	6.4%	Labor costs increased

Vista Irrigation District
PROPOSED FEE SUMMARY
Effective: January 1, 2027

	Current Fee	Proposed Fee	$ Change	% Change	Comments
Customer Service Fees:					
Late Penalty	$ 20	$ 22	$ 2	10.0%	Labor and postage costs increased
Door Hanger	91	96	5	5.5%	Labor costs increased
Mailed Discontinuation Notice	49	52	3	6.1%	Labor costs increased
Delinquent Lock	204	217	13	6.4%	Labor costs increased
Delinquent Lock Hardship *	61	63	2	2.8%	Change in Consumer Price Index
After Hours Lock or Unlock	225	238	13	5.8%	Labor costs increased
After Hours Unlock Hardship *	184	190	6	3.3%	Change in Consumer Price Index
Read Obstruction (New)	-	122	-		
Lock Obstruction (New)	-	197	-		
Broken Lock	225	238	13	5.8%	Labor costs increased
Pulled Meter	225	238	13	5.8%	Labor costs increased
Tax Roll	125	135	10	8.0%	Labor costs increased
Lien (New)	-	288	-		
Returned Check	48	52	4	8.3%	Labor costs increased
Voluntary Lock or Unlock	86	91	5	5.8%	Labor costs increased
Meter Bench Test	570	607	37	6.5%	Labor costs increased
⅝" Damaged Curb Stop	1,106	1,164	58	5.2%	Labor costs increased
¾" Damaged Curb Stop	1,106	1,164	58	5.2%	Labor costs increased
1" Damaged Curb Stop	1,178	1,244	66	5.6%	Labor costs increased
Miscellaneous Fees:					
Bid Protest Fee- Contract Under $80k	409	438	29	7.1%	Labor and legal costs increased
Bid Protest Fee- Contract Over $80k	695	750	55	7.9%	Labor and legal costs increased
Water Conservation Fees:					
Second Water Citation within 12 Months	300	320	20	6.7%	Labor costs increased
Third Water Citation within 12 Months	526	559	33	6.3%	Labor costs increased
Four or More Water Citations within 12 Months	751	799	48	6.4%	Labor costs increased
1" and Smaller Flow Restrictor Installation & Removal	396	420	24	6.1%	Labor costs increased
1½" and 2" Flow Restrictor Installation & Removal	755	809	54	7.2%	Labor and parts costs increased

** Hardship: 200% below the Federal Poverty Line*

These fees supersede any previously adopted fees.

4.4.4 Service Related Charges

A. Non-Scheduled or Special Meter Readings

When requested by a customer, the District will make a special reading of a meter. For water billings based upon special readings, the above Service Charge and other fixed charges, and the Billing Period will be divided by the number of days in that billing period. The Service Charge and other fixed charges to be billed will be based on the number of days that the customer has received service since the last regularly scheduled meter reading. The same method will be used in prorating the number of units in all rate tiers.

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When requested by a customer, the District will bench test or, in the case of large meters, trailer test meters at a cost of $607~~570~~.00 per test.

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The VID entered into agreements with the City of Vista and the Vista Fire Protection District concerning the installation and maintenance of fire hydrants. These agreements are incorporated into these Rules and Regulations by this reference. The main segments of the agreement require VID to supply water at no charge for fire suppression and training and to relocate, reconstruct or replace fire hydrants at its expense. VID is responsible for the cost of all fire hydrant repairs and maintenance, including those brought about by traffic accidents or vandalism. Minor maintenance is the responsibility of the Fire Agency, as is annual inspections. This agreement is renewed yearly and may be canceled with a 30-day written notification by any of the parties.

D. Service Installations During Construction (Construction Meters)

1. 1" Construction Meters with Backflow Device
   1" Construction Meters with Backflow Device may be issued to the applicant for a maximum of 30 days. The 1" Construction Meter with Backflow Device without a spanner wrench shall require a $2,295~~2,353~~.00 deposit, of which $1,533~~1,614~~.00 is refundable upon return of the meter in good condition within 35 days. The 1" Construction Meter with Backflow Device and a spanner wrench shall require a $2,327~~2,384~~.00 deposit, of which $1,561~~1,641~~.00 is refundable upon return of the meter and spanner wrench in good condition within 35 days. Water usage shall not be billed, but shall be deducted from the refundable deposit at the then current domestic water rate. The cost of necessary repairs to the meter will also be deducted from the deposit. The refund will be forfeited if the meter is not returned within 35 days.

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A $8,437~~7,483~~.00 deposit shall be required on all construction meters with backflow device, $6,371~~5,603~~.00 of the deposit is refundable upon return of the meter and backflow device in good condition. All construction water shall be billed at the highest water rate tier and applicable Service Charge. Moving a construction meter and backflow device from one location to another shall cost $243~~228~~.00 per move. The charge for an unauthorized construction meter and backflow device move shall be $481~~453~~.00. The meter and backflow device may be recalled for repeated offenses. Resetting the pressure-sustaining valve shall cost $288~~271~~.00. Developers must use construction meters and backflow devices for landscaping, road grading or construction purposes. Prior to placing the new water system in service, construction water must be obtained from a construction meter served by the existing water distribution system. When the new water distribution system has progressed to the point that it may be placed into service, all service outlets shall be locked. The developer may then make application for subdivision construction water for on-site work.

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An $12,853~~11,756~~.00 deposit shall be required on a Subdivision Construction Meter. $2,614~~2,405~~.00 of that deposit is retained for administration and testing for a net refundable deposit of $10,239~~9,351~~.00 if the meter is returned in good condition.

4.4.5 Administrative/Document Fees

The following fees shall be charged to customers and/or applicants where applicable:

Annexation/Detachment (Administrative Fee)	$ 3,293~~3,095~~.00
Construction Agreement (Preparation Fee)	$ 2,553~~2,396~~.00
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Quitclaim/Cancellation of Recorded Documents	$ 1,229~~1,156~~.00
Encroachment Permit	$1,086~~1,022~~.00
Joint Use Agreement	$1,147~~1,079~~.00
Exchange Meter Agreement	$866~~813~~.00
Water Availability Letter	$ 426~~400~~.00
Water Availability Letter Update	$ 198~~186~~.00

4.4.6 Annexation/Detachment (Change of Boundaries) Per Acre Fees

A. Annexation Fees (See Sec. 3.1)

$7,947~~7,241~~.00 per acre.

B. Detachment Fee (See Sec. 3.1)

$0 per acre

4.4.7 Backflow Device Charges

New backflow device installations will be investigated and monitored with a set-up fee of $364~~342~~.00. The District will not be responsible for testing and repairs to such devices once they are entered on the monitoring system. (See "Cross Connection Control," Section 6.3.)

4.4.8 Collection of Connection Fees

For water meters purchased on or after January 1, 2018 that abut an existing water main or are determined to be a "Permanent Offsite Service" per Section 3.8.6 (Temporary and Permanent Offsite Water Services), the cost of connecting service is included as part of the "Capacity Fee" established in Section 4.4.16.

Connection fees shall be collected for the following cases:

A. Temporary Offsite Service (see Section 3.8.6)

In addition to the charges otherwise provided by these regulations, the cost for providing a Temporary Offsite Service will be $11,879~~11,335~~.00, plus an additional charge of $101~~97~~.00 per foot of frontage.

The cost of permit associated with a Temporary Offsite Service is dependent upon its jurisdiction and will be determined at the time of its application.

B. Permanent Water Service resulting from a Temporary Service Agreement (TSA)

Conversion from a temporary offsite service to a permanent onsite service to satisfy the terms and conditions of a TSA shall be $13,108~~12,491~~.00 plus an additional charge of $101~~97~~.00 per foot of the pro-rata share of pipeline costs.

Conversion from a temporary offsite service to a permanent onsite service excluding private plumbing tieback to satisfy the terms and conditions of a TSA shall be $11,602~~10,985~~.00 plus an additional charge of $101~~97~~.00 per foot of the pro-rata share of pipeline costs.

The cost of permit associated with a Permanent Water Service resulting from a TSA is dependent upon its jurisdiction and will be determined at the time of its application.

C. Connection to "Pipeline Extensions Constructed by Developers" (See Section 3.8.7 C).

Connection fee shall be established in a payback agreement between the District and Developer.

4.4.9 Engineering Service Fees

A. Hydraulic Analyses

The District's hydraulic model is used to perform analyses and provide planning and design information for projects and ranges in the level of effort as follows:

Fire Flow Analysis – provides the available fire flow at a specific location in the system. A fire flow analysis does not review or determine system improvements that may be necessary to meet the specified fire flow requirement. The fee is $379~~356~~.00.

Hydraulic Analysis – provides a review of a project for impacts on the existing system and identifies offsite improvements that may be necessary to maintain service levels in the system. Includes a summary page of the results and a schematic layout of the project and facilities. The fee is $1,184~~1,113~~.00.

Water Supply Study – required for most new projects prior to plan checking improvement plans, a water supply study provides an analysis of the project and reports the requirements for conformance with the District's planning and design criteria, including estimation of demands based on land-use, requirements for any proposed new facilities including pipeline sizes, and impacts to the existing system and need for offsite improvements. Includes a detailed summary report and figures to show schematic layout of required facilities to serve the proposed project. The fee is $1,867~~1,754~~.00 for projects with minor pipeline extensions. Costs for large and/or more complex projects shall be performed on a time and materials basis through a deposit as determined necessary by the District.

B. Construction Cost Estimate Summary

Provide a detailed cost of constructing waterline facilities using District forces (when available). The Construction Cost Estimate Summary is $684~~642~~.00 and is effective for 30 days. Updating a construction cost estimate summary after 30-days have elapsed is $304~~286~~.00.

C. Plan Check and Construction Change Plan Check

The District will check all improvement and grading plans, and if acceptable, will approve said improvement and grading plans. The fee for plan checking will be $885~~831~~.00 per sheet excluding all sheets not pertaining to or impacting District facilities. Plan checking for larger and/or more complex projects shall be performed on a time and materials basis through a deposit as determined necessary by the District.

To cover the cost of reviewing and approving design changes needed during construction on non-deposit based projects, the fee will be $652~~613~~.00 per occurrence.

D. As-Built Drawings

The District requires all final As-Built drawings to be submitted at the end of the project. A deposit of $938~~883~~.00 per sheet is collected at the beginning of the project. After acceptance of As-Built drawings and the project by the District, the deposit will be refunded.

E. Meter Service Lateral Inspection

The cost for inspecting a service lateral and meter assembly (2 inches and less) connected to a District pipeline by an outside contractor will be $1,471~~1,382~~.00. Reduced Pressure Detector Assembly (RPDA) inspection costs shall be used for larger service laterals and meters (3 inches and above).

F. RPDA Inspection

The costs associated with inspection of a RPDA or service laterals and meters 3 inches or larger, are as follows:

RPDA/meter inspection	$ 1,016~~955~~.00
RPDA/meter and lateral inspection without shutdown	$ 2,472~~2,323~~.00
RPDA/meter and lateral inspection with shutdown	$ 3,746~~3,520~~.00

G. Time and Materials Basis (Deposit)

Costs for items not covered in the fee schedule or under circumstances determined by the District where the level of effort is too variable or likely greater than allowed for in the fees will be based on actual costs through collection of a deposit. Items include, but not limited to, complex hydraulic analyses and plan checks, water supply assessments, reimbursement agreements, construction of waterline facilities by District forces and miscellaneous inspection work.

4.4.10 Fire Hydrant Installations

Full installations include up to 30 feet of pipe. Installations over 30 feet in length shall be performed on a time and materials basis through a deposit. The cost of permit associated with fire hydrant installations will be determined at the time of application. The cost of permit is dependent upon its jurisdiction.

Full Installation	$ 25,79625,548.00
Upgrade	$ 9,5929,642.00

The cost associated with inspection of a Fire Hydrant is as follows:

Fire Hydrant inspection	$ 1,3651,283.00
Fire Hydrant and lateral inspection without shutdown	$ 2,8212,651.00
Fire Hydrant and lateral inspection with shutdown	$ 4,0953,848.00

4.4.11 Fire Service

4"	Fire Service Connection	$ 17,32117,007.00
6"	Fire Service Connection	$ 17,49317,180.00
8"	Fire Service Connection	$ 19,55019,451.00
10"	Fire Service Connection	$ 22,23522,324.00

Fire service connection installations include up to 30 feet of pipe. Installations over 30 feet in length shall be performed on a time and materials basis through a deposit. When an in-line gate valve, air vent and blow-off is required, a fee of $5,9055,724.00 will be charged. The cost of permit associated with fire service connections will be determined at the time of application. The cost of permit is dependent upon its jurisdiction. It is the responsibility of the applicant to purchase and install the RPDA.

4.4.12 Water Meter Fees

A. Water Meter Fees

$^{5}/_{8}$" Hook-on Meter	$ 752688.00
Service Outlet	$ 9,5769,110.00
Full Installation	$ 10,3289,798.00

The smallest meter size allowable shall be a $^{3}/_{4}$" meter. A $^{5}/_{8}$" meter is only allowed for installation in condominiums, and mobile home subdivisions where each unit is metered separately or in similar low demand non-landscaping uses as approved by the District General Manager.

(Resolution No. 4191, Last Revision 2/16/83: Resolution 83-15)

$^{3}/_{4}$" Hook-on Meter	$ 797719.00
Service Outlet	$ 9,5769,110.00
Full Installation	$ 10,3739,829.00
1" Hook-on Meter	$ 999925.00
Service Outlet	$ 9,5769,110.00

Full Installation	$ 10,575~~10,035~~.00
1 1/2" Hook-on Meter	$ 2,027~~1,925~~.00
Service Outlet	$ 11,327~~10,403~~.00
Full Installation	$ 13,354~~12,328~~.00
2" Hook-on Meter	$ 2,371~~2,278~~.00
Service Outlet	$ 11,327~~10,403~~.00
Full Installation	$ 13,698~~12,681~~.00

3" or larger sized meters by time and materials only.

The cost of permit associated with water meter installations will be determined at the time of application. The cost of permit is dependent upon its jurisdiction.

B. Cost for Reduction of Meter Size

Reduction of a meter size shall be performed by the District upon written request by the owner. The owner shall be responsible for the cost of labor and parts associated with the reduction of a meter size. However, there shall be no charge to the owner for the cost of the new meter. Owner shall retain equity in the meter based on the smaller size.

The costs associated with reduction of a meter size are as follows:

~~Meter downsize from 3/4"~~	~~$ 741.00~~
Meter downsize from 1"	$789~~741~~.00
Meter downsize from 1 1/2"	$ 1,388~~1,321~~.00
Meter downsize from 2"	$ 1,664~~1,585~~.00

The reduction of a meter size from 3" or larger sized meter is by time and materials only.

C. Refunds for Discontinued Meters

There are no refunds for discontinued meters.

D. Collection of Capacity Fee on Behalf of the San Diego County Water Authority

This District will not accept any otherwise eligible application for meter service installation unless it is accompanied by payment of the applicable capacity fee imposed by the San Diego County Water Authority. These fees are in accordance with the schedule authorized by the San Diego County Water Authority, which may be changed by that agency from time to time. This District is acting only as a collection agent for these fees.

E. Cancellation of Meter Application or Service Change

The cost for canceling a meter application or service change after it has been submitted and processed will be $374~~348~~.00.

F. Service Lateral Termination

The cost for terminating a meter service lateral will be $3,168~~3,054~~.00.

G. Commercial Irrigation Service Conversion

The cost for converting an existing domestic commercial service lateral into a dedicated combination irrigation and domestic service will be $3,048~~2,717~~.00.

4.4.13 District Overhead

A 20% material burden factor will be applied to all bills rendered for parts or material furnished by the District. In addition, a 5% services burden will be applied to all bills rendered that require the District to administer a contract.

4.4.14 Fees Related to Payment of Bills

A. Delinquent Bills, ~~and~~ Meters Locked for Non-Payment and Meter Obstructions

All water bills are due and payable upon presentation. If unpaid pursuant to Sections 2.2.3 and 2.2.4, the bill becomes delinquent. If not paid by the penalty date, the service becomes subject to discontinuance and will be charged a fee of $22~~20~~.00. Prior to discontinuing a service, a reminder is given to the customer by attaching a door hanger or mailing a discontinuation notice. The fee charged for a door hanger will be $96~~91~~.00. The fee charged for a mailed discontinuation notice will be $52~~49~~.00. Returned check charge will be $52~~48~~.00.

Pursuant to Water Code 25806, unpaid water charges may be added to and become a part of the annual assessment levied upon the real property. The cost for reporting delinquent accounts that are added to the property tax roll will be $135~~125~~.00. Alternately, if a property has been locked for non-payment, a lien may be placed on the property. The cost to place a lien on a property will be $288 and will be added to the property owner's account.

Services that are locked for non-payment of water bills will be charged an additional $217~~204~~.00; customers who qualify for the Delinquent Lock Hardship fee will be charged $63~~61~~.00. To unlock a meter after hours, there will be a charge of $238~~225~~.00; customers who qualify for the After-hours

Unlock Hardship fee will be charged $190~~184~~.00.

Broken District locks shall be billed at the rate of $238~~225~~.00 per lock. If a meter is pulled for delinquency, there will be a minimum charge of $238~~225~~.00.

The fees charged for repairing damaged curb stops are as follows:

$^{5}/_{8}$" damaged curb stop:	$ 1,164~~1,106~~.00
$^{3}/_{4}$" damaged curb stop:	$ 1,164~~1,106~~.00
1" damaged curb stop:	$ 1,244~~1,178~~.00

The fee for repairing damaged curb stops larger than 1" is variable and is dependent upon the number of hours spent by District staff and parts used. The fee will be based on actual costs.

B. Meters Locked by Request of Owner

Upon written request by owner, the meter will be locked as a convenience to the customer by the District for a charge of $91~~86~~.00 and subsequently unlocked for an additional $91~~86~~.00. To lock or unlock a meter after hours, there will be a charge of $238~~225~~.00.

The Service Charge and other fixed charges on locked meters shall be 100% of the regular charges for that account.

Locking of meters at the request of the owner does not relieve the owner of the responsibility for payment for any water used through the meter or for any damage resulting therefrom. All water registered through the meter after the District has locked the meter shall be paid for by the customer.

C. Meter Obstructions

If a meter read cannot be obtained due to permanent obstruction or temporary obstruction (e.g. car parked on meter box, new fence built over meter box, wood pile or landscaping covering meter box, etc.) that has not been removed or otherwise resolved, a letter will be sent to the customer/account holder and a $122 fee will be add to their account.

If a meter cannot be accessed to be locked for non-payment due to an obstruction, a letter will be sent to the customer/account holder and a $197 fee will be added to their account.

4.4.15 Capacity Fees

(Revision 2/19/2025: Minute Order 25-02-24)

For all water meters installed, the following charges shall be made:

Meter Size	Capacity Fee

5/8"	$ 7,3607,156.00
3/4"	$ 11,04010,734.00
1"	$ 18,40017,890.00
1 1/2"	$ 36,80035,779.00
2"	$ 58,87957,247.00
3"	$ 117,758114,494.00
4"	$ 183,998178,897.00
6"	$ 367,995357,794.00
8"	$ 588,792572,470.00
10"	$ 846,389822,925.00
12"	$ 1,582,3791,538,512.00

These fees are not refundable. If the size of the meter is increased, the difference in capacity fees between the new and old meter at the current prices will be paid. There is no refund of the capacity fees if the meter is reduced in size.

The Board of Directors will waive all capacity fees when installing individual meters at multiple-family residences served by an existing single meter and will request that the San Diego County Water Authority will also waive their capacity fees for the customer.

4.4.16 Water Conservation Fees

Second water citation within 12 months	$ 320300.00
Third water citation within 12 months In addition, a flow restrictor may be installed for up to five days.	$ 559526.00
Four or more water citations within 12 months In addition, a flow restrictor may be installed or service may be discontinued.	$ 799751.00
1" and smaller flow restrictor installation & removal	$ 420396.00
1½" and 2" flow restrictor installation & removal	$ 809755.00

These fees will be added to the water account and will be subject to Section 2.2 - Billing Procedures.

4.4.17 Unauthorized Taking of District Water

If it is determined there has been an unauthorized use of District water through an illegal hook-up, the fee for this unauthorized taking of District water will be $4,2893,686.00.

4.4.18 Miscellaneous Fees

A bid protest will be charged a fee for contracts under $8060,000 of $438409.00. For contracts over $8060,000 the fee will be $750695.00 to also cover the costs of taking the bid protest to the Board of Directors for consideration.

RESOLUTION NO. 2026-XX

RESOLUTION OF THE BOARD OF DIRECTORS
OF VISTA IRRIGATION DISTRICT
AMENDING CERTAIN PROVISIONS OF THE DISTRICT'S RULES AND REGULATIONS
RELATIVE TO FEES AND CHARGES OTHER THAN WATER RATES

WHEREAS, the District has performed detailed cost studies on all fees and charges; and

WHEREAS, these cost studies consist of over 291 pages of analyses and were available to the public for their review as far back as September 23, 2026; and

WHEREAS, the fees adopted in this Resolution will supersede any previous fees adopted as of the effective date of this Resolution as specified in the amendment to the District's Rules and Regulations herein; and

WHEREAS, it is necessary to make changes to said fees and charges due to inflationary factors and the detailed analyses of the cost make-up of each fee; and

WHEREAS, on October 21, 2026, the Board of Directors of the Vista Irrigation District conducted a duly noticed public hearing on proposed increases to certain fees and charges other than water rates, and considered the evidence and testimony presented at the public hearing; and

WHEREAS, after conducting the public hearing, the Board of Directors finds that the proposed fee increases were developed in accordance with California law, and based on the evidence provided to the Board of Directors at that hearing, including the foregoing fee studies (which are a part of the record of this proceeding), the Board determined that the adjustments to the fees contemplated in this Resolution do not result in amounts that exceed the estimated amount required to provide the service for which the fee or charge is levied; and

WHEREAS, based upon the analysis and information provided by District staff, the Board of Directors finds and determines that, with respect to each fee or charge proposed to be increased, the proposed fee or charge does not exceed the reasonable cost of providing the service for which the fee or charge is levied.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of Vista Irrigation District does hereby find and declare as follows:

SECTION 1. **Recitals**. The foregoing recitals are true and correct and incorporated herein as findings.

SECTION 2. **Effective Date**. Upon approval by the Board of Directors, these fees and charges will be effective January 1, 2027.

SECTION 3. **Additional Findings**. The Board of Directors hereby makes the following additional findings:

1. The fees and charges adopted or amended by this Resolution are for the purpose of:

    a. Meeting ongoing operating and maintenance expenses of the District, including employee wage rates and fringe benefits and the purchase of supplies, equipment, materials or services necessary for operation and maintenance activities of the District;

    b. Meeting the financial requirements of the District; and

    c. Maintaining the existing levels of services to the lands, residents and water users within the District's existing service area.

2. These fees and charges cover the cost of the District providing the specified services set forth herein, and/or cover the costs of the impacts to the District from the specified activities described in the Resolution.

SECTION 4. **California Environmental Quality Act**. Based upon the foregoing findings, the adoption or amendment of the fees and charges in this Resolution are exempt from the California Environmental Quality Act, Public Resources Code Section 21000, et seq. ("CEQA"), pursuant to State CEQA Guidelines §15273. District staff is authorized to file a Notice of Exemption in accordance with CEQA with respect to the adoption of this Resolution.

SECTION 5 **Notice**. The Notice of Public Hearing was duly published on October 11, 2026 and October 19, 2026 in The San Diego Union-Tribune, a newspaper of general circulation in the District's service area. In addition, in accordance with Government Code § 66016, Vista Irrigation District has made available public data demonstrating the need for proposed fees and charges to be adjusted, and such information shall continue to be made available to any interested party at the District's headquarters, located at 1391 Engineer Street, Vista, CA 92081.

SECTION 6. **Amendment to Rules and Regulations**. Based on the foregoing conclusions and evidence, the Board of Directors of Vista Irrigation District does hereby amend certain provisions of the District's Rules and Regulations to reflect that change as set forth in "Exhibit A", incorporated herein by reference.

PASSED AND ADOPTED by the following roll call vote of the Board of Directors for the Vista Irrigation District this 21st day of October 2026.

AYES:
NOES:
ABSTAIN:
ABSENT:

_____
Marty Miller, President

ATTEST:

_____
Ramae Ogilvie, Secretary
Board of Directors

Exhibit A

4.4.4 Service Related Charges

A. Non-Scheduled or Special Meter Readings

When requested by a customer, the District will make a special reading of a meter. For water billings based upon special readings, the above Service Charge and other fixed charges, and the Billing Period will be divided by the number of days in that billing period. The Service Charge and other fixed charges to be billed will be based on the number of days that the customer has received service since the last regularly scheduled meter reading. The same method will be used in prorating the number of units in all rate tiers.

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Water Availability Letter Update	$ 198.00

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A. Annexation Fees (See Sec. 3.1)

$7,947.00 per acre.

B. Detachment Fee (See Sec. 3.1)

$0 per acre

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Conversion from a temporary offsite service to a permanent onsite service excluding private plumbing tieback to satisfy the terms and conditions of a TSA shall be $11,602.00 plus an additional charge of $101.00 per foot of the pro-rata share of pipeline costs.

The cost of permit associated with a Permanent Water Service resulting from a TSA is dependent upon its jurisdiction and will be determined at the time of its application.

C. Connection to "Pipeline Extensions Constructed by Developers" (See Section 3.8.7 C).

Connection fee shall be established in a payback agreement between the District and Developer.

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Fire Flow Analysis – provides the available fire flow at a specific location in the system. A fire flow analysis does not review or determine system improvements that may be necessary to meet the specified fire flow requirement. The fee is $379.00.

Hydraulic Analysis – provides a review of a project for impacts on the existing system and identifies offsite improvements that may be necessary to maintain service levels in the system. Includes a summary page of the results and a schematic layout of the project and facilities. The fee is $1,184.00.

Water Supply Study – required for most new projects prior to plan checking improvement plans, a water supply study provides an analysis of the project and reports the requirements for conformance with the District's planning and design criteria, including estimation of demands based on land-use, requirements for any proposed new facilities including pipeline sizes, and impacts to the existing system and need for offsite improvements. Includes a detailed summary report and figures to show schematic layout of required facilities to serve the proposed project. The fee is $1,867.00 for projects with minor pipeline extensions. Costs for large and/or more complex projects shall be performed on a time and materials basis through a deposit as determined necessary by the District.

B. Construction Cost Estimate Summary

Provide a detailed cost of constructing waterline facilities using District forces (when available). The Construction Cost Estimate Summary is $684.00 and is effective for 30 days. Updating a construction cost estimate summary after 30-days have elapsed is $304.00.

C. Plan Check and Construction Change Plan Check

The District will check all improvement and grading plans, and if acceptable, will approve said improvement and grading plans. The fee for plan checking will be $885.00 per sheet excluding all sheets not pertaining to or impacting District facilities. Plan checking for larger and/or more complex projects shall be performed on a time and materials basis through a deposit as determined necessary by the District.

To cover the cost of reviewing and approving design changes needed during construction on non-deposit based projects, the fee will be $652.00 per occurrence.

D. As-Built Drawings

The District requires all final As-Built drawings to be submitted at the end of the project. A deposit of $938.00 per sheet is collected at the beginning of the project. After acceptance of As-Built drawings and the project by the District, the deposit will be refunded.

E. Meter Service Lateral Inspection

The cost for inspecting a service lateral and meter assembly (2 inches and less) connected to a District pipeline by an outside contractor will be $1,471.00. Reduced Pressure Detector Assembly (RPDA) inspection costs shall be used for larger service laterals and meters (3 inches and above).

F. RPDA Inspection

The costs associated with inspection of a RPDA or service laterals and meters 3 inches or larger, are as follows:

RPDA/meter inspection	$	1,016.00
RPDA/meter and lateral inspection without shutdown	$	2,472.00
RPDA/meter and lateral inspection with shutdown	$	3,746.00

G. Time and Materials Basis (Deposit)

Costs for items not covered in the fee schedule or under circumstances determined by the District where the level of effort is too variable or likely greater than allowed for in the fees will be based on actual costs through collection of a deposit. Items include, but not limited to, complex hydraulic analyses and plan checks, water supply assessments, reimbursement agreements, construction of waterline facilities by District forces and miscellaneous inspection work.

4.4.10 Fire Hydrant Installations

Full installations include up to 30 feet of pipe. Installations over 30 feet in length shall be performed on a time and materials basis through a deposit. The cost of permit associated with fire hydrant installations will be determined at the time of application. The cost of permit is dependent upon its jurisdiction.

Full Installation	$ 25,796.00
Upgrade	$ 9,592.00

The cost associated with inspection of a Fire Hydrant is as follows:

Fire Hydrant inspection	$ 1,365.00
Fire Hydrant and lateral inspection without shutdown	$ 2,821.00
Fire Hydrant and lateral inspection with shutdown	$ 4,095.00

4.4.11 Fire Service

4"	Fire Service Connection	$ 17,321.00
6"	Fire Service Connection	$ 17,493.00
8"	Fire Service Connection	$ 19,550.00
10"	Fire Service Connection	$ 22,235.00

Fire service connection installations include up to 30 feet of pipe. Installations over 30 feet in length shall be performed on a time and materials basis through a deposit. When an in-line gate valve, air vent and blow-off is required, a fee of $5,905.00 will be charged. The cost of permit associated with fire service connections will be determined at the time of application. The cost of permit is dependent upon its jurisdiction. It is the responsibility of the applicant to purchase and install the RPDA.

4.4.12 Water Meter Fees

A. Water Meter Fees

$^{5}/_{8}$" Hook-on Meter	$ 752.00
Service Outlet	$ 9,576.00
Full Installation	$ 10,328.00

The smallest meter size allowable shall be a $^{3}/_{4}$" meter. A $^{5}/_{8}$" meter is only allowed

for installation in condominiums, and mobile home subdivisions where each unit is metered separately or in similar low demand non-landscaping uses as approved by the District General Manager.

(Resolution No. 4191, Last Revision 2/16/83: Resolution 83-15)

$^{3}/_{4}$" Hook-on Meter	$ 797.00
Service Outlet	$ 9,576.00
Full Installation	$ 10,373.00
1" Hook-on Meter	$ 999.00
Service Outlet	$ 9,576.00
Full Installation	$ 10,575.00
$1^{1}/_{2}$" Hook-on Meter	$ 2,027.00
Service Outlet	$ 11,327.00
Full Installation	$ 13,354.00
2" Hook-on Meter	$ 2,371.00
Service Outlet	$ 11,327.00
Full Installation	$ 13,698.00

3" or larger sized meters by time and materials only.

The cost of permit associated with water meter installations will be determined at the time of application. The cost of permit is dependent upon its jurisdiction.

B. Cost for Reduction of Meter Size

Reduction of a meter size shall be performed by the District upon written request by the owner. The owner shall be responsible for the cost of labor and parts associated with the reduction of a meter size. However, there shall be no charge to the owner for the cost of the new meter. Owner shall retain equity in the meter based on the smaller size.

The costs associated with reduction of a meter size are as follows:

Meter downsize from 1”	$ 789.00
Meter downsize from $1^{1}/_{2}$”	$ 1,388.00
Meter downsize from 2”	$ 1,664.00

The reduction of a meter size from 3” or larger sized meter is by time and materials only.

C. Refunds for Discontinued Meters

There are no refunds for discontinued meters.

D. Collection of Capacity Fee on Behalf of the San Diego County Water Authority

This District will not accept any otherwise eligible application for meter service installation unless it is accompanied by payment of the applicable capacity fee imposed by the San Diego County Water Authority. These fees are in accordance with the schedule authorized by the San Diego County Water Authority, which may be changed by that agency from time to time. This District is acting only as a collection agent for these fees.

E. Cancellation of Meter Application or Service Change

The cost for canceling a meter application or service change after it has been submitted and processed will be $374.00.

F. Service Lateral Termination

The cost for terminating a meter service lateral will be $3,168.00.

G. Commercial Irrigation Service Conversion

The cost for converting an existing domestic commercial service lateral into a dedicated combination irrigation and domestic service will be $3,048.00.

4.4.13 District Overhead

A 20% material burden factor will be applied to all bills rendered for parts or material furnished by the District. In addition, a 5% services burden will be applied to all bills rendered that require the District to administer a contract.

4.4.14 Fees Related to Payment of Bills

A. Delinquent Bills,Meters Locked for Non-Payment and Meter Obstructions

All water bills are due and payable upon presentation. If unpaid pursuant to Sections 2.2.3 and 2.2.4, the bill becomes delinquent. If not paid by the penalty date, the service becomes subject to discontinuance and will be charged a fee of $22.00. Prior to discontinuing a service, a reminder is given to the customer by attaching a door hanger or mailing a discontinuation notice. The fee charged for a door hanger will be $96.00. The fee charged for a mailed discontinuation notice will be $52.00. Returned check charge will be $52.00.

Pursuant to Water Code 25806, unpaid water charges may be added to and become a part of the annual assessment levied upon the real property. The cost for reporting delinquent accounts that are added to the property tax roll will be $135.00. Alternately, if a property has been locked for non-payment,

a lien may be placed on the property. The cost to place a lien on a property will be $288 and will be added to the property owner's account.

Services that are locked for non-payment of water bills will be charged an additional $217.00; customers who qualify for the Delinquent Lock Hardship fee will be charged $63.00. To unlock a meter after hours, there will be a charge of $238.00; customers who qualify for the After-hours Unlock Hardship fee will be charged $190.00.

Broken District locks shall be billed at the rate of $238.00 per lock. If a meter is pulled for delinquency, there will be a minimum charge of $238.00.

The fees charged for repairing damaged curb stops are as follows:

$^{5}/_{8}$" damaged curb stop:	$ 1,164.00
$^{3}/_{4}$" damaged curb stop:	$ 1,164.00
1" damaged curb stop:	$ 1,244.00

The fee for repairing damaged curb stops larger than 1" is variable and is dependent upon the number of hours spent by District staff and parts used. The fee will be based on actual costs.

B. Meters Locked by Request of Owner

Upon written request by owner, the meter will be locked as a convenience to the customer by the District for a charge of $91.00 and subsequently unlocked for an additional $91.00. To lock or unlock a meter after hours, there will be a charge of $238.00.

The Service Charge and other fixed charges on locked meters shall be 100% of the regular charges for that account.

Locking of meters at the request of the owner does not relieve the owner of the responsibility for payment for any water used through the meter or for any damage resulting therefrom. All water registered through the meter after the District has locked the meter shall be paid for by the customer.

C. Meter Obstructions

If a meter read cannot be obtained due to permanent obstruction or temporary obstruction (e.g. car parked on meter box, new fence built over meter box, wood pile or landscaping covering meter box, etc.) that has not been removed or otherwise resolved, a letter will be sent to the customer/account holder and a $122 fee will be add to their account.

If a meter cannot be accessed to be locked for non-payment due to an obstruction, a letter will be sent to the customer/account holder and a $197 fee will be added to their account.

4.4.15 Capacity Fees

(Revision 2/19/2025: Minute Order 25-02-24)

For all water meters installed, the following charges shall be made:

Meter Size	Capacity Fee
5/8"	$ 7,360.00
3/4"	$ 11,040.00
1"	$ 18,400.00
1 1/2"	$ 36,800.00
2"	$ 58,879.00
3"	$ 117,758.00
4"	$ 183,998.00
6"	$ 367,995.00
8"	$ 588,792.00
10"	$ 846,389.00
12"	$ 1,582,379.00

These fees are not refundable. If the size of the meter is increased, the difference in capacity fees between the new and old meter at the current prices will be paid. There is no refund of the capacity fees if the meter is reduced in size.

The Board of Directors will waive all capacity fees when installing individual meters at multiple-family residences served by an existing single meter and will request that the San Diego County Water Authority will also waive their capacity fees for the customer.

4.4.16 Water Conservation Fees

Second water citation within 12 months	$ 320.00
Third water citation within 12 months In addition, a flow restrictor may be installed for up to five days.	$ 559.00
Four or more water citations within 12 months In addition, a flow restrictor may be installed or service may be discontinued.	$ 799.00
1" and smaller flow restrictor installation & removal	$ 420.00
1½" and 2" flow restrictor installation & removal	$ 809.00

These fees will be added to the water account and will be subject to Section 2.2 - Billing Procedures.

4.4.17 Unauthorized Taking of District Water

If it is determined there has been an unauthorized use of District water through an illegal hook-up, the fee for this unauthorized taking of District water will be $4,289.00.

4.4.18 Miscellaneous Fees

A bid protest will be charged a fee for contracts under $80,000 of $438.00. For contracts over $80,000 the fee will be $750.00 to also cover the costs of taking the bid protest to the Board of Directors for consideration.

VISTA IRRIGATION DISTRICT

STAFF REPORT

Agenda Item: 8

Board Meeting Date: October 21, 2026
Prepared By: Ramae Ogilvie
Approved By: Brett Hodgkiss

SUBJECT: 2027 BOARD MEETING DATES

RECOMMENDATION: Establish 2027 Board meeting dates to resolve conflicts as follows: shift the Board meeting dates in September to second and fourth Wednesdays of the month, September 8, 2027 and September 22, 2027, respectively; and schedule one Board meeting in December on December 15, 2027. All Board meetings to begin at 9:00 a.m.

PRIOR BOARD ACTION: At its October 15, 2025 meeting, the Board adopted the 2026 meeting calendar.

FISCAL IMPACT: None.

SUMMARY: In 1997, the Board set its regular meeting schedule to include the first and third Wednesdays of each month at 8:30 a.m. At its October 2, 2019 meeting, the Board adjusted Board meeting start times to 9:00 a.m. The Board's practice has been to adopt its calendar for the coming year taking into consideration any anticipated scheduling conflicts; staff has identified two scheduling conflicts in September and December 2027.

DETAILED REPORT: Staff has reviewed the 2027 calendar taking into consideration the District's established times for Regular and Adjourned meetings of the Board of Directors (first and third Wednesdays of the month at 9:00 a.m.), while considering upcoming events such as holidays, annual conferences, and other potential conflicts. Staff proposes the following scheduling adjustment to the 2027 Board meeting calendar.

- To avoid a conflict with the California Special Districts Association 2027 Annual Conference being held August 30, 2027 through September 2, 2027, staff recommends shifting the Board meeting dates to the second and fourth Wednesdays of the month (September 8 and 22, 2027). This change will still maintain the week between Board meetings needed for agenda preparation for the first meeting in October.

- To avoid conflicts with the Association of California Water Agencies 2027 Fall Conference (November 30 through December 2, 2027) and the Colorado River Water Users Association 2027 Conference (December 8 through December 10, 2027), schedule one Board meeting in December, on December 15, 2027, and forgo a second meeting in December to avoid conflicts with holidays and vacation schedules.

ATTACHMENT: Draft 2027 Board meeting calendar

Vista Irrigation District

Proposed 2027 BOARD MEETINGS

JANUARY

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

FEBRUARY

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

MARCH

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

APRIL

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

MAY

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

JUNE

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

JULY

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

AUGUST

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

SEPTEMBER

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

OCTOBER

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	21	21	22	23
24	25	26	27	28	29	30
31						

NOVEMBER

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

DECEMBER

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Board meeting, start time 9:00 a.m.	Purple = District holidays
Yellow = ACWA Conference	Green = CSDA Annual Conference
Blue = CRWUA Conference	Pink = CSDA Legislative Days

VISTA IRRIGATION DISTRICT

STAFF REPORT

Agenda Item: 9

Board Meeting Date: **October 21, 2026**
Prepared By: **Brett Hodgkiss**

SUBJECT: CLOSED SESSION: CONFERENCE WITH LEGAL COUNSEL– INITIATION OF LITIGATION

SUMMARY: Initiation of litigation pursuant to Government Code section 54956.9 (d)(4)
Number of cases:1

VISTA IRRIGATION DISTRICT

STAFF REPORT

Agenda Item: 10

Board Meeting Date: **October 21, 2026**
Prepared By: **Brett Hodgkiss**

SUBJECT: CLOSED SESSION WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

SUMMARY: Significant exposure to litigation pursuant to Government Code section 54956.9 (d)(2)
Number of cases:2

VISTA IRRIGATION DISTRICT

STAFF REPORT

Agenda Item: 11

Board Meeting Date: **October 21, 2026**
Prepared By: **Brett Hodgkiss**

SUBJECT: CLOSED SESSION – PUBLIC EMPLOYEE APPOINTMENT– GENERAL MANAGER

SUMMARY: Public Employee appointment pursuant to Government Code section 54957

VISTA IRRIGATION DISTRICT

STAFF REPORT

Agenda Item: 12

Board Meeting Date: October 21, 2026
Prepared By: Shallako Goodrick
Approved By: Brett Hodgkiss

SUBJECT: 2027 WATER RATES AND CHARGES

RECOMMENDATION: Receive an informational report regarding 2027 water rates and charges.

PRIOR BOARD ACTION: At its November 19, 2025 meeting, the Board held a public hearing and approved adjustments to water rates and charges and the pass through of the wholesale water costs from the San Diego County Water Authority (SDCWA) for calendar years 2026 through 2030.

FISCAL IMPACT: The revenue generated from water rates and service charges is based on a cost of service model and designed to ensure that the District's revenues and reserves sufficiently fund current and future operations and capital costs. The impact of the water rate and charge adjustments will vary based on meter size and water use. A typical residential customer's bi-monthly bill (3/4 inch meter and using 24 units of water) will increase by $18.18 (just over 6.3%) in calendar year 2027.

SUMMARY: In 2025, the District hired a consultant to conduct a comprehensive cost of service/water rate study (rate study). At its November 19, 2025 meeting, the Board held a public hearing and approved adjustments to the District's water rates and charges and the pass through of the SDCWA's increases and decreases in wholesale water costs for calendar years 2026 through 2030. The District will be implementing approved adjustments to the water rates and charges as well as the pass through of wholesale water costs from SDCWA in 2027.

DETAILED REPORT: As a governmental agency, and unlike a public utility, the District does not make a profit or have shareholders; all revenues go back into the water system; water rate and charge adjustments cannot exceed the cost of providing water service to customers. Approved increases to the District's water rates and service charges for calendar years 2026 through 2030 are shown in District Rules and Regulations section 4.4.3 (D, E, I and J). Additionally, District Rules and Regulations section 4.4.3 (B) states that all SDCWA fees and charges for wholesale water and water-related services are to be passed through to District customers. The increases to water rates and charges will be comprised of approved District adjustments and the pass through of increases from the SDCWA.

During 2021 and 2022, SDCWA was successful in its decade-long rate case litigation against Metropolitan Water District (MWD) and received payments for damages, interest and legal fees from MWD totaling over $91.1 million. Consistent with a decision made by the SDCWA Board of Directors in 2012, the total amount of monies received was distributed pro-rata to its member agencies. The District received its pro-rata share of the disbursements, which totaled just over $3.183 million; the Board approved using the monies (rebates) received to offset the financial impact of SDCWA rate increases beginning in April 2022 and continuing over a five-year period ending in 2026; however, some rebate funds remain. The remaining funds will be used to offset some of the pass through increase from the SDCWA in 2027; use of the remaining funds equate to a 2.2 cent reduction in the SDCWA pass through adjustment.

Staff has calculated the impact of District's increase and the pass through costs from SDCWA on commodity rates. The table below shows the increase on the District's portion (of the commodity rate) and the increase associated with pass through of costs from SDCWA on the commodity (by tier).

Commodity Rates		
VID Portion (Rate Study)	CY2026	CY2027
Tier 1	2.32	2.55
Tier 2	1.26	1.55
Tier 3	1.09	1.38
SDCWA and Treatment of SDCWA	CY2026	CY2027
Tier 1	3.69	3.92
Tier 2	6.53	6.87
Tier 3	6.73	7.08
Total Water Commodity Combined Rate	CY2026	**CY2027**
Tier 1	6.01	**6.47**
Tier 2	7.79	**8.42**
Tier 3	7.82	**8.46**
Permanent Special Agricultural Water Rate	CY2026	**CY2027**
PSAWR Domestic usage	7.10	**7.66**
PSAWR Discount	5.46	**5.97**

The District's Readiness to Serve and Fire Service charges will increase as shown in the tables below.

Readiness to Service Monthly Charge (Rate Study)		
Meter Size	CY2026	CY2027
5/8"	39.8	**41.39**
3/4" or 3/41"	55.94	**58.17**
1"	88.22	**91.75**
1 1/2"	168.91	**175.67**
2"	265.75	**276.38**
3"	523.98	**544.94**
4"	814.49	**847.07**
6"	1,621.47	**1,686.33**
8"	2,589.84	**2,693.44**
10"	3,719.61	**3,868.39**
Fire Service Monthly Charge (Rate Study)	CY2026	CY2027
4"	7.74	**8.05**
6"	22.47	**23.37**
8"	47.88	**49.80**
10"	86.11	**89.55**

SDCWA's monthly Infrastructure Access Charge, shown on water bills as the "County Water Authority Emergency Storage Fee", will increase as shown in the table below.

SDCWA Infrastructure Access Monthly	CY2026	**CY2027**
Meter Size		
5/8"	4.55	**4.87**
3/4" or 3/41"	4.55	**4.87**
1"	7.28	**7.79**
1 1/2"	13.65	**14.61**
2"	23.66	**25.32**
3"	43.68	**46.75**
4"	74.62	**79.87**
6"	136.5	**146.1**
8"	236.6	**253.24**
10"	354.9	**379.86**

ATTACHMENTS:

- District Rules and Regulations Section 4.3
- SDCWA Pass-through Calculation Explanation
- SDCWA Pass-through Calculation

4.4.3 Water Rates and Service Related Charges

(Revised: 11/19/2025: Resolution No. 2025-34; Minute Order 25-11-126)

A. Exhaustion of Administrative Remedies for Challenges to Water Rates, Fees or Charges

(Established: 4/2/2025: Resolution No. 2025-14; Minute Order 25-04-45)

1) Scope

The duty to exhaust administrative remedies imposed by this section extends to:

(a) any fee or charge subject to Article XIII D of the California Constitution, and

(b) the methodology used to develop and levy such a fee or charge.

2) Definitions

(a) "Board Secretary" as used in this Section means the Board Secretary for the Vista Irrigation District or their designee.

(b) "Hearing" as used in this section means the protest hearing or ballot tabulation hearing required under Section 4 or 6 of Article XIII D of the California Constitution.

3) Duty to Exhaust Remedies Requirement

No person may bring a judicial action or proceeding alleging noncompliance with the California Constitution or other applicable law for any new, increased or extended water rate, fee, assessment or charge levied by the District, unless that person submitted to the Board Secretary a timely, written objection to that water rate, fee, assessment or charge that specifies the grounds for alleging noncompliance. The issues raised in any such action or proceeding shall be limited to those raised in such an objection unless otherwise required by law.

4) Procedures

(a) The District shall make available to the public any proposed water rate, fee, assessment or charge to which this Section applies no less than 45 days before the deadline for a ratepayer or property owner to submit an written objection pursuant to Section 4.4.3(A)(4)(d).

(b) The District shall post on its internet website a written basis for the water rate, fee, charge, or assessment, such as a cost of service

analysis, and include a link to the internet website in the written notice of the Hearing, including, but not limited to, a notice pursuant to paragraph (1) of subdivision (a) of Section 6 of Article XIII D of the California Constitution.

(c) The District shall mail the written basis described in Section 4.4.3(A)(4)(b) to a ratepayer or property owner on request.

(d) The District shall provide at least 45 days for a ratepayer or property owner to review the proposed water rates, fees, assessments or charges and to timely submit to the Board Secretary a written objection to those water rates, fees, assessments or charges that specifies the grounds for alleging noncompliance.

(e) Any person wishing to challenge water rates, fees, assessments or charges must submit any written objection no later than 45 days from the date that Hearing notice is mailed. The written objection must contain the information and comply with all the substantive and procedural requirements set forth in the written notice of the Hearing.

(f) The District shall include in the written notice of the Hearing, statements that:

(1) All written objections must be submitted to the Board Secretary by the stated deadline (no later than 45 days from the date that the Hearing notice is mailed), that a failure to timely object in writing bars any right to challenge those water rates, fees, assessments or charges in court and that any judicial action or proceeding will be limited to those issues identified in such timely objections.

(2) All substantive and procedural requirements for submitting an objection to the proposed water rates, fees, assessments or charges such as those specified for a property-related fee under California Constitution, Article XIII D, Section 6 (a) shall apply.

(3) All written objections shall state the specific grounds for concerns with the proposed water rates, fees, assessment or charges and include a desired resolution or outcome.

(4) All written objections shall include the name, phone number and property address (and mailing address if different from the property address) of the objecting ratepayer.

5) Board of Directors Consideration; District Responses

Before the close of the Hearing, the Board of Directors shall consider, and the District shall respond in writing to any timely written objections. The District's responses shall explain the substantive basis for retaining or altering the proposed water rates, fees, assessments or charges in response to written objections, including any reasons to reject requested changes.

6) The Board of Directors, in exercising its legislative discretion, shall determine whether:

   (a) The written objections and the District's response warrant clarifications to the proposed water rates, fees, assessments or charges;

   (b) To reduce the proposed water rates, fees, assessments or charges;

   (c) To further review the proposed water rates, fees or charges before determining whether clarification or reduction is needed; and

   (d) To proceed with the Hearing, to continue it, or to abandon the proposed increase to water rates, fees or charges.

B. Pass Through of Wholesale Water and Water-Related Service Fees and Charges

(Revised: 11/19/2025: Resolution No. 2025-34; Minute Order 25-11-126)

For all costs imposed on the District by the San Diego County Water Authority (CWA), the District shall pass those costs to Vista Irrigation District customers through annual adjustments to water rates, fees or charges. The automatic pass through of increases and decreases in CWA costs is for a period of five years, terminating on November 19, 2030, in accordance with Government Code Section 53756. The District shall calculate these pass through charges in accordance with the current Water Rate Study Report 2025 Appendix D.

C. Water Rate Structure

(Revised: 11/19/2025: Resolution No. 2025-34; Minute Order 25-11-126)

The District has established a water rate structure consisting of three tiers for all water usage except for participants in the Permanent Special Agricultural Water Rate (PSAWR). Participants in PSAWR will be billed at a consistent rate per unit (748 gallons). Monthly water allocations for the three-tiered rates will be determined by meter size according to the following table:

Meter Size	Monthly Unit Allocation Tier 1	Tier 2	Tier 3
5/8"	0-4	5-42	43+
3/4"	0-6	7-60	61+
1"	0-15	16-150	151+
1 1/2"	0-30	31-300	301+
2"	0-48	49-480	481+
3"	0-96	97-960	961+
4"	0-150	151-1,500	1,501+
6"	0-300	301-3,000	3,001+
8"	0-480	481-4,800	4,801+
10"	0-690	691-6,900	6,901+

D. Water Usage Charge

(Revised: 11/19/2025: Resolution No. 2025-34; Minute Order 25-11-126)

The table below shows the portion of the Water Usage Charge that is charged by the District to customers for Calendar Years (CY or CYs) 2026 through 2030. CWA pass through increases/decreases, per section 4.4.3 B, will be added to or subtracted from the amounts shown in the table below, consistent with section 4.4.3 B, to get the total water usage charge for each CY.

Rate Per Unit *					
Volume	CY 2026	CY 2027	CY 2028	CY 2029	CY 2030
Tier 1	$5.73	$5.96	$6.20	$6.45	$6.71
Tier 2	$7.31	$7.60	$7.90	$8.22	$8.55
Tier 3	$7.34	$7.63	$7.94	$8.26	$8.59

Total Water Use Charges for CY 2026

Rate Per Unit *			
Volume	CY 2026	CWA Pass Through	Total Rate
Tier 1	$5.73	$0.28	$6.01
Tier 2	$7.31	$0.48	$7.79
Tier 3	$7.34	$0.48	$7.82

** 1 unit = 748 Gallons*

E. Service Charge

(Revised: 11/19/2025: Resolution No. 2025-34; Minute Order 25-11-126)

Monthly Charge					
Meter Size	CY 2026	CY 2027	CY 2028	CY 2029	CY 2030
5/8"	$39.80	$41.39	$43.04	$44.76	$46.55
3/4" or 3/4 by 1"	55.94	58.17	60.50	62.92	65.43
1"	88.22	91.75	95.42	99.23	103.20
1 1/2"	168.91	175.67	182.69	190.00	197.60
2"	265.75	276.38	287.44	298.93	310.89
3"	523.98	544.94	566.74	589.41	612.99
4"	814.49	847.07	880.96	916.20	952.85
6"	1,621.47	1,686.33	1,753.79	1,823.94	1,896.89
8"	2,589.84	2,693.44	2,801.17	2,913.22	3,029.75
10"	3,719.61	3,868.39	4,023.13	4,184.05	4,351.41

F. San Diego County Water Authority (CWA) Infrastructure Access Charge

Meter Size	Monthly Charge
5/8"	$4.55
¾" or ¾" x 1"	4.55
1"	7.28
1½"	13.65
2"	23.66
3"	43.68
4"	74.62
6"	136.50
8"	236.60
10"	354.90

G. Locked Meters

(Revised: 11/19/2025: Resolution No. 2025-34; Minute Order 25-11-126)

The Service Charge and other fixed charges on locked meters shall be 100% of the regular charges for that account.

H. Construction Water

All construction water delivered via a construction meter shall be billed at the highest water rate tier and applicable Service Charge.

I. Private Fire Service Charge

(Revised: 11/19/2025: Resolution No. 2025-34; Minute Order 25-11-126)

Fire protection connection services, both metered and unmetered, shall be charged based on the size of the fire service listed below. All water used through the detector meter or a metered connection shall be billed at the Water Usage Charge for water.

Monthly Charge					
Meter Size	CY 2026	CY 2027	CY 2028	CY 2029	CY 2030
5/8" to 3"	$0.00	$0.00	$0.00	$0.00	$0.00
4"	7.74	8.05	8.37	8.70	9.05
6"	22.47	23.37	24.31	25.28	26.29
8"	47.88	49.80	51.79	53.86	56.01
10"	86.11	89.55	93.13	96.86	100.73

J. Agricultural Water Programs

(Revised: 11/19/2025: Resolution No. 2025-34; Minute Order 25-11-126)

A discounted Water Usage Charge will be applied to each individual qualifying agricultural account in an amount equal to the agricultural water rate and/or other reduced charges from the CWA. The District will use a melded rate, based on the agricultural water rates and other reduced charges for treated and untreated water, as the discount. Adjustments to the agricultural program rates will be concurrent with any adjustments to CWA agricultural water rates and other charges for treated and untreated water. Resolution No. 21-43 is hereby made a part of these Rules and Regulations by reference.

The table below shows the portion of the Permanent Special Agricultural Water Rate (PSAWR) that is charged by the District to customers for CYs 2026 through 2030. CWA pass through increases/decreases, per section 4.4.3 B, will be added to or subtracted from the PSAWR Domestic usage rates shown in the table below, consistent with section 4.4.3 B, to get the total water usage charge for each CY. The PSAWR discount will be subtracted from the PSAWR Domestic usage rate to arrive at the PSAWR agricultural water rate.

PSAWR

Rate Per Unit *					
Agricultural Programs Only*	CY 2026	CY 2027	CY 2028	CY 2029	CY 2030
PSAWR Domestic usage	$6.70	$6.97	$7.25	$7.54	$7.84
PSAWR Discount	($1.49)	TBD	TBD	TBD	TBD

PSAWR for CY 2026

Rate Per Unit *				
Volume	CY 2026	CWA Pass Through	PSAWR Discount	Total Rate
PSAWR Domestic usage	$6.70	$0.40		$7.10
PSAWR Agricultural usage	$6.70	$0.40	($1.64)	$5.46

* *1 unit = 748 Gal*

Vista Irrigation District
SDCWA Pass-through Calculation Effective January 1, 2027

Overview

The San Diego County Water Authority (SDCWA) is responsible for supplying water to 22 member agencies within San Diego County. Not simply a water provider, the SDCWA is also responsible for the construction and maintenance of regional storage, delivery and treatment infrastructure necessary to ensure the reliable delivery of water to local water agencies like Vista Irrigation District (District). The District seeks to pass through any increases or decreases in the cost of purchased water directly to the ratepayer when the change occurs, as described in section 2.1 of the District's 2025 Water Rate Study (Rate Study) which can be found on the District's website at www.vidwater.org/water-rate-study.

The SDCWA has both fixed and variable costs. Fixed costs are allocated to member agencies based on each agency's percentage of demand in prior years, which are updated annually. Variable costs are charged based on actual water purchased by a member agency and have separate charges for raw melded supply, treatment and transportation.

As a rule, the SDCWA adopts its rates for a calendar year with new rates effective January 1 of each year. The District will to pass through SDCWA rate increases/decreases on January 1, providing advance 30-day notice consistent with Government Code Section 53756. However, if the SDCWA adjusts its rates at another point in time during the year, the District would pass-through the rate adjustment to its ratepayers at the time it occurs.

The calculation of the pass-through adjustment compares the increases/decreases in fixed and variable charges against the volume of water purchased to create a per unit charge.

Explanation of Pass-through Calculation

SDCWA Pass-through Changes Section

SDCWA Fixed Costs - The SDCWA typically calculates fixed costs that will be charged to each member agency effective January 1 each year. The fixed charges are divided by 12 months and billed to member agencies regardless of the volume of water purchased in the calendar year. This part of the calculation totals the fixed costs.

SDCWA Variable Costs - Each year, the SDCWA calculates variable costs for actual water purchased. This section compares the prior calendar year costs of raw water, treatment of water and transportation of water against the current year costs per unit.

The Total Change represents the increase/decrease in the amount owed to the SDCWA.

Allocation of Pass-through Per HCF (Unit) of Water Section

Table 1 shows the allocation of the total dollar amount change associated with the pass through adjustment to the three tiers to get a per unit total cost. The Rate Study used historical data to determine the percentage of purchased water used in each tier; the change in pass through costs

is allocated to each tier based on said percentage. Tier one is comprised of local water and some purchased raw water; tier two is comprised of mainly purchased raw water and some purchased treated water; and tier three is made up of purchased treated water. Once the change in purchased water costs (raw and treated) are allocated to each tier, the Rate Study used historical units sold (by tier) to calculate the amount per unit that needs to be added to each tier's rate.

Table 2 takes the prior year pass through rates, the current change in the pass through costs and rebate amount to calculate the total charge per tier to cover the costs of purchased water.

There are 748 gallons in a unit of water or per HCF. A unit is the measurement used for billing and recorded by the District's meters; there are 435.6 units of water in an AF.

Rebate Allocation Section

During 2021 and 2022, the SDCWA was successful in its decade-long rate case litigation against Metropolitan Water District (MWD) and received payments for damages interest and legal fees from MWD totaling over $91.1 million. Consistent with a decision made by the SDCWA Board of Directors in 2021, the total amount of monies received was distributed pro-rata to its member agencies. The District received its pro-rata share of the disbursements totaling just over $3.183 million; the Board approved using the monies (rebates) received to offset the financial impact of the SDCWA rate increases. Over the past five years the rebate has been used to lower rates; 2027 will be the sixth and final year that rebate funds will be used to partially offset SDCWA's pass-through rate increase. The rebate amount in 2027 will be 2.2 cents.

SDCWA Infrastructure Access Charge

The Infrastructure Access Charge (IAC), currently referred to as the Emergency Storage Fee on District water bills, is charged by the SDCWA as a monthly fee based on the meter capacity. The District places this charge as a separate line item on water bills and remits the amount to the SDCWA. The increase in the monthly IAC will be passed through to customers.

VISTA IRRIGATION DISTRICT
2027 SAN DIEGO COUNTY WATER AUTHORITY PASS-THROUGH CALCULATION

SDCWA Pass-through Changes				**Annual Dollar Change**
SDCWA Fixed Costs		Calendar 2026	Calendar 2027	
(a)	SDCWA MWD - Net Ready to Service	$ 375,879	$ 422,894	
(b)	SDCWA MWD - Capacity Reservation	430,630	324,202	
(c)	SDCWA - Customer Service	1,184,468	1,213,311	
(d)	SDCWA - Storage	2,743,809	2,763,227	
(e)	SDCWA - Transportion Fixed	767,888	998,613	
(f)	SDCWA - Transportation Fixed SLRIWA	792,729	904,882	
(g)	SDCWA - Change in Rincon Fixed Charges	583,558	654,135	
(h)	SDCWA - Supply Reliability Charge	1,906,164	1,914,839	
(i)	**Total Fixed Costs (a)+(b)+(c)+(d)+(e)+(f)+(g)+(h)**	**$ 8,785,125**	**$ 9,196,103**	**410,978**
	Percentage change		**4.7%**	
Prior FY True Up Between Budget And Actual For Fixed Costs		Budgeted 2026	Actual 2026	
(j)	FY Water Sales (Budgeted/Actual)	16,000	15,457	
(k)	FY Fixed Costs to Rate Per AF (i) / (j)	549.07	549.07	
(l)	**True Up (j) x (k)**	**8,785,125**	**8,486,980**	**298,145**
SDCWA Variable Costs		Prior FY 2026	Current FY 2027	
(m)	Raw Melded Supply (A/F)	$ 1,490	$ 1,490	
(n)	Treatment (A/F)	530	610	
(o)	Transportation (A/F)	128	113	
(p)	Total Variable Charges Per AF (m) + (n) + (o)	$ 2,148	$ 2,213	
	Percent Change		**3.0%**	
(q)	Change per AF		$ 65.00	
(r)	Budget Purchased Water (A/F)		12,798	
(s)	**Total Variable Change (q) x (r)**		**$ 831,870**	**831,870**
Total Change				**$ 1,540,993**

Allocation of Pass-through Per HCF (Unit) of Water

Table 1 **Allocation of Change Breakdown by Tier**	Rate Study SDCWA AF Purchased	Allocation of Change	Rate Study Total Unit Sales	Additional Required Rate
Tier 1	27%	$ 412,416	2,586,073	$ 0.16
Tier 2	69%	1,066,337	3,832,880	$ 0.28
Tier 3	4%	62,241	223,721	$ 0.28
Units of Water		**1,540,993**	6,642,674	
AF of Water			15,249	

Table 2 **Total Pass-through and Rebate**	Prior Year Pass-through Rate	Change in Pass-through	Rebate Credit Prior Year Expired	Rebate Credit Current Year	Total
Tier 1	$ 3.69	$ 0.16	$ 0.096	$ (0.022)	**$ 3.92**
Tier 2	$ 6.52	$ 0.28	$ 0.096	$ (0.022)	**$ 6.87**
Tier 3	$ 6.73	$ 0.28	$ 0.096	$ (0.022)	**$ 7.08**

Rebate Allocation	Acre Feet Actual	Amount	Rebate Rate
Total Rebate		$ 3,183,171	
Rebate Amount Year 1 (Effective Date Feb 2022-June 2022)	6,618	(233,507)	0.081
Rebate Amount Year 1 (July 2022-December 2022)	8,415	(296,911)	0.081
Rebate Amount Year 2 (January 2023-December 2023)	14,219	(594,604)	0.096
Rebate Amount Year 3 (Jan 2024-December 2024)	14,921	(623,960)	0.096
Rebate Amount Year 4 (Jan 2025-December 2025)	15,315	(640,437)	0.096
Rebate Amount Year 5 (Jan 2026-December 2026)	15,457	(646,375)	0.096
Additional Rebate Year 6 (Jan 2027-December 2027)	15,250	(146,144)	0.022
Total		1,232	

VISTA IRRIGATION DISTRICT

STAFF REPORT

Agenda Item: 13

Board Meeting Date: **October 21, 2026**
Prepared By: **Brett Hodgkiss**

SUBJECT: DESIGNATION OF VOTING REPRESENTATIVE FOR ASSOCIATION OF CALIFORNIA WATER AGENCIES BYLAW AMENDMENTS

RECOMMENDATION: Designate a voting representative for Vista Irrigation District to vote on proposed amended and restated bylaws of the Association of California Water Agencies.

PRIOR BOARD ACTION: None.

FISCAL IMPACT: None.

SUMMARY: The Association of California Water Agencies (ACWA) has requested that member agencies designate one individual to cast a vote on behalf of the agency on proposed amended and restated bylaws for ACWA. The voting will be conducted by electronic ballot consistent with the voting process used by members to elect Board Officers and region boards.

DETAILED REPORT: The ACWA Board of Directors is recommending the following changes to the ACWA bylaws for consideration by the membership:

- Amendment to add the president's ultimate authority to schedule a special meeting if deemed necessary.
- Amendment to allow the flexibility to take action by written consent.
- Amendment to clarify the quorum for region board elections is five members.
- Amendment to limit attendance during closed session discussions involving personnel matters.
- Amendment to clarify that the Council of Past Presidents may attend Board and Executive Committee meetings except for Executive Committee closed sessions.

ACWA will be using Simply Voting, which allows voting delegates to cast their agency's ballots online. Each member agency must indicate their voting representative on the Authorized Voting Representative Form; the deadline to submit the Authorized Voting Representative Form is Friday, October 30, 2026. The designated voter will receive an email directly from Simply Voting on Monday, November 9, 2026; ballots must be submitted by Friday, December 18, 2026.

ATTACHMENTS:

- ACWA Memorandum dated September 28, 2026
- Authorized Voting Representative Form
- Proposed Amendments to ACWA's Bylaws Table
- Redline version of the proposed amended and restated ACWA bylaws

MEMORANDUM

Via U.S. Electronic Mail

TO: ACWA Member Agency Board Presidents and General Managers
CC: ACWA Board of Directors

FROM: Karla Nemeth, ACWA Executive Director

DATE: September 28, 2026

SUBJECT: Proposed Amendments to ACWA's Bylaws by Written Ballot

ACWA will conduct a vote of the membership by electronic ballot on proposed Amended and Restated Bylaws, as recommended by the Board of Directors on September 25, 2026.

The voting will be conducted by electronic ballot consistent with the voting process used by members to elect Board Officers and region boards. Conducting the vote electronically provides all members an opportunity to participate, rather than limiting voting to members attending an ACWA conference, thereby promoting broader member participation and engagement.

Each member agency is entitled to one vote that will be cast by its authorized voting representative. Member agencies must designate their voting representative by submitting the attached Voting Representative Form by **Friday, October 30.**

Important Next Steps

1. **Designate voting representative:** Fill out the attached Voting Representative Form by Friday, October 30. Note: ACWA will also use this designee as the voting representative in next year's election for ACWA's Board Officers and region boards for the 2028-'29 term. You will have the opportunity to change the designation prior to the deadline for nominating candidates if desired.
2. **Review proposed Amended and Restated Bylaws:** These are available online at https://www.acwa.com/2026-bylaws/ as well as attached.
3. **Have designated voter prepare for the electronic voting:** Your designated voter will receive an email directly from Simply Voting on November 9. Have them add (vote@simplyvoting.com) to their safe-senders list to ensure delivery of the ballot. **Ballots must be submitted by December 18.**

More information on the proposed Amended & Restated Bylaws, voting process, and next steps is available at https://www.acwa.com/2026-bylaws/. For additional questions regarding the proposed Amended and Restated Bylaws or the voting process, please contact ACWA's General Counsel Joshua Nelson at 916-951-2859 or joshua.nelson@bbklaw.com or Senior Clerk of the Board Donna Pangborn at 916-669-2425 or donnap@acwa.com.

Attachments (Also see website link for these materials.):

1. Authorized Voting Representative Form
2. Proposed Amendments to ACWA's Bylaws Summary Table
3. Proposed Amended and Restated Bylaws (redline version)
4. Proposed Amended and Restated Bylaws (clean version)

ACWA
Association of California Water Agencies

2026 PROPOSED BYLAWS AMENDMENTS

AUTHORIZED VOTING REPRESENTATIVE FORM

ACWA members will vote by electronic ballot on proposed Amended and Restated Bylaws.

Key Details:

- **Electronic Voting:** Voting will be conducted electronically by each member agency's designated voter.
- **Designated Voter:** Each agency must **designate one voting representative by October 30.** To designate your agency's voter, please submit this **Authorized Voting Representative Form** by the deadline.
  Note: ACWA will also use the person designated below as the voting representative in next year's election for ACWA's Board Officers and region boards for the 2028–'29 term. You will have an opportunity to change the designation prior to the deadline for nominating candidates, if desired.
- **Default Voter:** If no representative is designated by the deadline, your agency's **General Manager** will be the authorized voter by default.
- **Ballot Distribution:** Authorized voters will receive an electronic ballot on November 9.

For more information about ACWA's elections, visit: **www.acwa.com/elections**.

The person designated below will cast our agency's vote for the proposed Amended and Restated Bylaws process in 2026 and the election of ACWA's President, Vice President and Region Board for the 2028–'29 term.		
Member Agency's Name		Agency's Phone No.
Authorized Voting Representative's **Name**	Authorized Voting Representative's **Email**	Authorized Voting Representative's **Phone No.**

Print Name of Member Agency's Authorized Signatory

X

Authorized Signatory Signature

Date

SUBMIT YOUR FORM

To: Donna Pangborn, Senior Clerk of the Board
Email: donnap@acwa.com
Mail: 980 9th Street, Suite 1000, Sacramento, CA 95814

SUBMISSION DEADLINE

OCT. 30, 2026

Proposed Amendments to the ACWA's Bylaws

Amendment 1: ARTICLE 4, Section 4.05, Special Meeting

Current Bylaw	Proposed Bylaw	Rationale
Section 4.05. Special Meetings. Special meetings may be called by the president upon the president's own volition or shall be called by the president when requested in writing by five directors. Prior to conducting such a special meeting, the president shall consult with the Executive Committee to ensure that adequate information is available to the Board of Directors for any necessary decisions; and where such meeting is called upon the president's own volition, the president shall also consult with the Executive Committee as to the necessity of the special meeting. Notice for special meetings shall be provided in the following manner: (1) upon 10 days' written notice sent by mail to each director and addressed to each at the address as shown upon the records of the Association; or (2) upon 48 hours' notice with notice provided by electronic means. When the meeting is called upon the president's own volition, the president shall choose the form of notice; when the meeting is called by a request of five directors, the five directors shall choose the form of notice and the president shall promptly call the meeting. No business except those items described in the notice shall be transacted at any special meeting, except by consent of three-fourths of the members of the Board of Directors present.	**Section 4.05. Special Meetings.** Special meetings may be called by the president upon the president's own volition or shall be called by the president when requested in writing by five directors. Prior to conducting such a special meeting, the president shall consult with the Executive Committee to ensure that adequate information is available to the Board of Directors for any necessary decisions; and where such meeting is called upon the president's own volition, the president shall also consult with the Executive Committee as to the necessity of the special meeting. However, the president's determination of necessity shall control. Notice for special meetings shall be provided in the following manner: (1) upon 10 days' written notice sent by mail to each director and addressed to each at the address as shown upon the records of the Association; or (2) upon 48 hours' notice with notice provided by electronic means. When the meeting is called upon the president's own volition, the president shall choose the form of notice; when the meeting is called by a request of five directors, the five directors shall choose the form of notice and the president shall promptly call the meeting. No business except those items described in the notice shall be transacted at any special meeting, except by consent of three-fourths of the members of the Board of Directors present.	Amendment to add the president's ultimate authority to schedule a special meeting if deemed necessary.

Note: Green text throughout this document reflects edits recommended by the Legal Affairs Bylaws and Procedures Subcommittee in response to its review and analysis of the proposed amendments to the Bylaws, consistent with Section 9.09 of ACWA's Bylaws. The ACWA Board included the LAC Workgroup's recommended edits as part of its recommendation to the members.

Amendment 2: ARTICLE 4, Section 4.06 Meetings by Electronic Communication

Current Bylaw	Proposed Bylaw	Rationale
Section 4.06. Meetings by Electronic Communication. Any meeting of the Board of Directors, region boards, or any committee may be conducted, in whole or in part, by telephone, electronic transmission, or by electronic video screen communication. A member of the Board of Directors, a region board, or any committee shall be deemed present in person at the meeting if the following apply: **(a)** Each director, region board, or committee member participating in the meeting can communicate concurrently with all other directors, region board, or committee members. **(b)** Each director, region board or, committee member is provided the means of participating in all matters before the board, region board, or committee, including the capacity to propose, or to interpose an objection to, a specific action to be taken by the Association.	**Section 4.06. ~~Meetings by Electronic Communication.~~ Alternatives to Traditional Meetings.** **(a)** Any meeting of the Board of Directors, region boards, or any committee may be conducted, in whole or in part, by telephone, electronic transmission, or by electronic video screen communication. A member of the Board of Directors, a region board, or any committee shall be deemed present in person at the meeting if the following apply: 1) Each director, region board, or committee member participating in the meeting can communicate concurrently with all other directors, region board, or committee members. 2) Each director, region board or, committee member is provided the means of participating in all matters before the board, region board, or committee, including the capacity to propose, or to interpose an objection to, a specific action to be taken by the Association. **(b)** To the extent permitted by applicable law and subject to all applicable requirements, any action that may be taken at a regular or special Board of Directors, a region board, or any committee may be approved by unanimous written consent of the members of that body.	Amendment to allow the flexibility to take action by written consent. LAC recommended this language be added to Article 4 instead of Article 9.

Amendment 3: ARTICLE 5, Regions

Current Bylaw	Proposed Bylaw	Rationale
Section 5.02. Officers (a) The officers of each region shall be a chair and vice chair and three to five region board members who shall be elected by the region in each odd-numbered year. A region may maintain a board of fewer than five but not less than three members as provided in the region's rules and regulations. The officers of the region board shall take office on January 1 of the calendar year following election and shall hold office for two years, or until their successors take office. Regions shall hold elections by electronic ballot. Association staff shall verify the legitimacy of the ballots**.**	**Section 5.02. Officers** (a) The officers of each region shall be a chair and vice chair and three to five region board members who shall be elected by the region in each odd-numbered year. A region may maintain a board of fewer than five but not less than three members as provided in the region's rules and regulations. The officers of the region board shall take office on January 1 of the calendar year following election and shall hold office for two years, or until their successors take office. Regions shall hold elections by electronic ballot. Five or more members of the Association from the region shall constitut~~ing~~ a quorum for the purposes of regional board elections. Association staff shall verify the legitimacy of the ballots**.**	Amendment to clarify the quorum for region board elections is five members.

Amendment 4: ARTICLE 6, Section 6.04, Meetings

Current Bylaw	Proposed Bylaw	Rationale
Section 6.04. Meetings. The Executive Committee shall hold regularly scheduled meetings as set by the president. Special meetings of the Executive Committee may be called by the president upon notice to the members of that committee or upon written request of three Executive Committee members. Notice for special Executive Committee meetings shall be provided to the entire Board: (1) upon five days' written notice sent by mail, or (2) upon 24 hours' notice with notice provided by electronic means; and all such meetings shall be open to the Board of Directors. Any meeting, regular or special, may be held in person or by telephone conference, web video conference, or other electronic video screen communication or electronic transmission, as set forth in Section 4.06. All members of the Board of Directors may attend any meeting of the Executive Committee. Meetings of the Executive Committee may be closed to others at the discretion of the president or committee. Only members of the Executive Committee are allowed to vote on matters at a meeting of the committee.	**Section 6.04. Meetings.** The Executive Committee shall hold regularly scheduled meetings as set by the president. Special meetings of the Executive Committee may be called by the president upon notice to the members of that committee or upon written request of three Executive Committee members. Notice for special Executive Committee meetings shall be provided to the entire Board: (1) upon five days' written notice sent by mail, or (2) upon 24 hours' notice with notice provided by electronic means; and all such meetings shall be open to the Board of Directors. Any meeting, regular or special, may be held in person or by telephone conference, web video conference, or other electronic video screen communication or electronic transmission, as set forth in Section 4.06. With the exception of closed sessions as designated by the Executive Committee, all members of the Board of Directors and Council of Past Presidents may attend any meeting of the Executive Committee. However, ~~Meetings of~~ the Executive Committee may ~~be~~ close~~d~~ its meetings to select or all non-members of the Committee ~~to others~~ at the discretion of the president or by a majority vote of the Executive C~~e~~ommittee. Any decision to close an Executive Committee meeting to others shall be final and not reversible except with the consent of party that decided to close the meeting.Only members of the Executive Committee are allowed to vote on Executive Committee matters. ~~at a meeting of the committee.~~	Amendment to limit attendance during closed session discussions involving personnel matters to preserve the confidentiality of sensitive employment information, protect the privacy rights of employees and applicants, and promote candid discussion by those with responsibility for making personnel decisions. Importantly, the Board of Directors could conduct its own closed session prior to any final action. This amendment ensures flexibility for the Executive Committee's internal deliberation and consideration while preserving ultimate Board decision-making authority.

Amendment 5, ARTICLE 8, Section 8.01, Council of Past Presidents

Current Bylaw	Proposed Bylaw	Rationale
Section 8.01. Council of Past Presidents. There shall be a Council of Past Presidents composed of all past presidents of the Association who serve on the council until each is no longer able to or wishes to serve. The council shall provide a mechanism for past presidents to continue to make valuable contributions to the Association. With approval of the Board of Directors, the president and/or executive director/secretary may assign specific responsibilities to the council from time to time. Members of the Council of Past Presidents are invited to attend and participate in the Association's Board and Executive Committee meetings, including attending closed sessions. With the exception of the immediate past president, members of the Council of Past Presidents are non-voting.	**Section 8.01. Council of Past Presidents.** There shall be a Council of Past Presidents composed of all past presidents of the Association who serve on the council until each is no longer able to or wishes to serve. The council shall provide a mechanism for past presidents to continue to make valuable contributions to the Association. With approval of the Board of Directors, the president and/or executive director/secretary may assign specific responsibilities to the council from time to time. Members of the Council of Past Presidents are invited to attend and participate in the Association's Board and Executive Committee meetings, including attending closed sessions of the Board. Members of the Council of Past Presidents may also attend ~~closed session~~ meetings the Executive Committee except as designated by the Executive Committee as further described in Section 6.04. With the exception of the immediate past president, members of the Council of Past Presidents are non-voting.	Amendment to clarify that the Council of Past Presidents may attend Board of Directors and Executive Committee meetings, with the exception of Executive Committee closed sessions as designated by the Executive Committee.

Amendment 6, Article 9, Section 9.08, Quorum

Current Bylaw	Proposed Bylaw	Rationale
Section 9.08. Quorum. The presence of the authorized representatives of at least 50 members of the Association at any meeting of the members shall constitute a quorum for transacting business. Actions taken by written ballot shall require the timely receipt of the written ballot from the authorized representatives of at least 50 members to constitute a quorum.	**Section 9.08. Quorum.** The presence of the authorized representatives of at least 50 members of the Association at any meeting of the members shall constitute a quorum for transacting business. Actions of the members of the Association taken by written ballot shall require the timely receipt of the written ballot from the authorized representatives of at least 50 members to constitute a quorum.	Amendment to clarify that the quorum for the region board elections is five, consistent with the quorum needed to conduct business at a region meeting, as established in Section 5.04, and with newly amended quorum language to elect region boards in Section 5.02.

PROPOSED AMENDED AND RESTATED BYLAWS of the Association of California Water Agencies

REDLINE

Amended and restated by the ACWA Members: December 4, 2024

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BYLAWS OF THE ASSOCIATION OF CALIFORNIA WATER AGENCIES

(As amended and restated by the Members on December 4, 2024)

ARTICLE 1 - General

Section 1.01. Name. The name of this California nonprofit corporation shall be the Association of California Water Agencies (hereinafter referred to as the Association).

Section 1.02. Principal Office. The principal office for the transaction of business of the Association shall be located in Sacramento, California.

Section 1.03. Purposes. The purposes of the Association shall be to work together with its members and others for the best interests of California and its citizens and landowners who use, need and depend upon water; to encourage the orderly development of the waters of the state; to seek means of obtaining and making available to all of California a dependable water supply of the best possible quality at the lowest possible cost, giving due consideration to environmental factors involved therein; to provide inspiration and leadership in meeting and solving the water supply problems of this state; to propose and advocate such policies and measures—local, state and federal—that serve the best interests of the Association, opposing those of contrary nature; to assist in promoting the health, safety and welfare of the employees of its members; and to do all other things that are in the best interests of its members.

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ARTICLE 2 – Membership and Dues

Section 2.01. Membership.

(a) Members. Only a public district, public agency, or public organization created and operated for the purpose of controlling, treating, developing, acquiring, using or supplying water for any purpose for inhabitants or lands within the state of California, or for the protection, drainage or reclamation of lands within the state of California, may become a member of the Association. Such an entity will become a member upon written application, approval by the Board of Directors, and the payment of the required dues. Acceptance to membership shall authorize full participation in Association activities. Except as otherwise provided in Section 2.01(b) below, in no case may an organization other than a state, a political subdivision (as defined in § 1.103-1(b) of the Income Tax Regulations) of a state or an entity the income of which is excluded from gross income under § 115 of the Internal Revenue Code be a member of the Association. A member of the Association shall be in good standing if in compliance with all bylaws and requirements of membership, including timely payment of annual dues and emergency assessments.

(b) Honorary Life Members. Any person who has rendered conspicuous service in furthering the purposes of the Association may, by vote of the Board of Directors, be granted an honorary life membership in the Association without payment of dues or assessments. All past presidents of the Association shall automatically be honorary life members without vote of the Board of Directors. Honorary life members shall not be entitled to a vote or to hold office automatically because of their status as honorary life members.

(c) Termination of Members. Membership shall cease upon the failure of any member to pay the dues provided for in Section 2.02 of this Article. The membership of any member may be terminated at any time by such member sending written notification of its intention to withdraw to the Association's principal office. The Board of Directors may terminate the membership of any member upon 30 days' written notice by first-class mail when it is determined at any regular Board meeting or at any special Board meeting called for that purpose that continuance of such membership would not be in the best interests of the Association. Withdrawal or termination of membership ends any participation in Association activities and shall terminate a member's interest in the Association's assets.

Section 2.02. Dues. The annual dues of each member of the Association shall be established by the Board of Directors; provided, however, that any member may apply for a change in its dues because of conditions that differentiate such applicant from other members.

Section 2.03. Liability of Members. No member shall be liable for any obligation incurred by the Association with the following exception: (1) the payment of the annual dues while it remains a member;

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and (2) the payment of emergency assessments, which shall not exceed 10 percent of current annual dues for each member in any calendar year while it remains a member. No emergency assessment may be levied against any member during its first two years of membership in the Association.

ARTICLE 3 - Officers

Section 3.01. President and Vice President.

(a) **General.** The president and vice president of the Association shall be the elected officers of the Association. At the time of their election the president and vice president shall each be an elected or appointed member of the governing body or commission (as appropriate) of a member agency of the Association. The president and vice president shall be elected by the members of the Association by written ballot in each odd-numbered year before the Association's annual meeting, shall be announced at the Association's annual meeting, shall take office on January 1 of the calendar year following election, and shall hold office until such time as their successors take office or are appointed. An elected president shall not be permitted to succeed himself/herself to that office. Except as provided in this Article, should vacancies occur in either office of the president or vice president, the Board of Directors shall appoint persons to fill such offices for the unexpired terms thereof.

(b) **President.** The president shall preside at all meetings of the Board of Directors, the Executive Committee, and the general membership; shall appoint members of all committees, including the chair and vice chair of each, upon recommendation from members and regions (as communicated by the region chairs), with each such committee chair and vice chair ratified by the Board of Directors; and shall perform all other duties necessary to carry out the functions of the office. The president shall be a non-voting, *ex officio* member of each committee, but shall not be an *ex officio* member of the Election Committee or the region boards.

The president may be expelled from office with or without cause, upon the satisfaction of the following two events: (1) a two-thirds vote of the Board of Directors; and (2) a subsequent simple majority vote of the members of the Association during a meeting of the membership.

(c) **Vice President.** The vice president shall, in the absence of the president, assume all of the duties of that office and, if a vacancy occurs, succeed thereto for the unexpired term. The vice president shall sit as a member of the Executive Committee of the ACWA Joint Powers Insurance Authority and shall perform such other duties as assigned by the president. The vice president shall be a non-voting, *ex officio* member of each committee, but shall not be an *ex officio* member of the Election Committee or the region boards.

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The vice president may be expelled from office with or without cause, upon the satisfaction of the following two events: (1) a two-thirds vote of the Board of Directors; and (2) a subsequent simple majority vote of the members of the Association during a meeting of the membership.

Section 3.02. Executive Director/Secretary and Controller/Treasurer.

(a) **General.** The executive director/secretary and controller/treasurer of the Association shall also be officers of the Association. The executive director/secretary shall be appointed by and hold office at the pleasure of the Board of Directors of the Association.

(b) **Executive Director/Secretary.** The executive director/secretary shall: (1) advise and assist the Board of Directors, all committees, the boards of each region, and the workgroups of each region; (2) be responsible for administering the total operations of the Association; (3) employ, direct, and release all employed staff in accordance with the policies adopted by the Board of Directors and consistent with the budget adopted by the Board of Directors; (4) provide relevant information to the Board of Directors needed by the Board to take actions; (5) give members notice and record minutes of all meetings of the membership, Board of Directors, and Executive Committee; and (6) have such other powers and perform such other duties as may be provided and assigned by the Board of Directors directly or through the president of the Board or the Executive Committee. The executive director/secretary, with the assistance of the controller/treasurer, shall render a report to the Board of Directors at the first meeting following the close of each calendar year showing the membership of the Association, the receipts and expenditures during the year, and the work accomplished during the previous year.

(c) **Controller/Treasurer.** The controller/treasurer shall report to and act under the direction of the executive director/secretary. The controller/treasurer shall be a signatory on all accounts held by the Association and shall act as a fiduciary for all assets of the Association.

ARTICLE 4 – Board of Directors

Section 4.01. **Membership.** The Board of Directors shall consist of:

(a) The Association president and vice president.

(b) The chair and vice chair of each region.

(c) The chair of each standing committee.

(d) The most immediate active past president.

(e) The vice president of the ACWA/Joint Powers Insurance Authority.

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Section 4.02. Term of Office. The term of office of all members of the Board of Directors shall commence on January 1 of the calendar year following election of the president and vice president, except for those persons who serve on the Board of Directors by nature of their position as chairs of standing committees, whose terms shall instead commence upon their ratification by the Board of Directors. Except as provided in Article 4, Section 4.11, the term of office for all members of the Board of Directors shall terminate on December 31 of the following odd-numbered year two years later, or until their successors take office.

Section 4.03. Attendance Requirement. Any member of the Board of Directors who misses two consecutive regular Board meetings without being excused by the Board will no longer be a member of the Board of Directors.

Section 4.04. Regular Meetings. Regular meetings of the Board of Directors shall be held bimonthly at such times and places as the Board may determine.

Section 4.05. Special Meetings. Special meetings may be called by the president upon the president's own volition or shall be called by the president when requested in writing by five directors. Prior to conducting such a special meeting, the president shall consult with the Executive Committee to ensure that adequate information is available to the Board of Directors for any necessary decisions; and where such meeting is called upon the president's own volition, the president shall also consult with the Executive Committee as to the necessity of the special meeting. However, the president's determination of necessity shall control. Notice for special meetings shall be provided in the following manner: (1) upon 10 days' written notice sent by mail to each director and addressed to each at the address as shown upon the records of the Association; or (2) upon 48 hours' notice with notice provided by electronic means. When the meeting is called upon the president's own volition, the president shall choose the form of notice; when the meeting is called by a request of five directors, the five directors shall choose the form of notice and the president shall promptly call the meeting. No business except those items described in the notice shall be transacted at any special meeting, except by consent of three-fourths of the members of the Board of Directors present.

Section 4.06. ~~Meetings by Electronic Communication.~~ Alternatives to Traditional Meetings.

(a) Any meeting of the Board of Directors, region boards, or any committee may be conducted, in whole or in part, by telephone, electronic transmission, or by electronic video screen communication. A member of the Board of Directors, a region board, or any committee shall be deemed present in person at the meeting if the following apply:

~~(a)~~(1) Each director, region board, or committee member participating in the meeting can communicate concurrently with all other directors, region board, or committee members.

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~~(1)~~ (2) Each director, region board or, committee member is provided the means of participating in all matters before the board, region board, or committee, including the capacity to propose, or to interpose an objection to, a specific action to be taken by the Association.

(b) To the extent permitted by applicable law and subject to all applicable requirements, any action that may be taken at a regular or special Board of Directors, a region board, or any committee may be approved by unanimous written consent of the members of that body.

~~Section 4.06.~~Section 4.07. **Quorum**. At any meeting of the Board of Directors, the attendance of 50 percent of the voting members of the Board of Directors, or their permitted alternates as specified in these bylaws, shall constitute a quorum for the transaction of any business. The Board may hold a closed session for discussion of personnel matters; enforcement of violations of the code of conduct; pending or anticipated litigation or other legal matters, including, but not limited to, considering whether to file or join in an amicus brief; real property negotiations and discussions; and other confidential matters as determined by the Board to the extent permitted by applicable law. (See Board Policy 2.1.8.3.)

~~Section 4.07.~~Section 4.08. **Alternates.** Each region shall designate an alternate for each chair and vice chair, who shall meet the qualification requirements for chair and vice chair, to act at meetings of the Board of Directors when the chair or vice chair is unable to attend. The vice chair of each standing committee will be the alternate to act at meetings of the Board of Directors when the standing committee chair is unable to attend. An alternate may not act or vote on behalf of more than one member of the Board of Directors. A member of the Board of Directors may not act as an alternate for any other member.

~~Section 4.08.~~Section 4.09. **Vacancies for Standing Committee Chairs and Vice Chairs.** Should a vacancy occur in the office of any standing committee chair or vice chair before the end of the term, the president shall appoint a new committee chair or vice chair to fulfill the unexpired term of such committee chair or vice chair subject to ratification by the Board of Directors. A vacancy in the office of any such standing committee chair or vice chair as described in the previous sentence shall be deemed to exist when the chair or vice chair: (1) resigns the office; (2) no longer is an officer, employee, or member of the governing body of a member agency of the Association, or other representative duly designated by a member agency of the Association to represent that member; or (3) is otherwise removed by a member agency of the Association.

~~Section 4.09.~~Section 4.10. **Duties, Authorities, and Delegation.** Subject to the provisions and limitations of California Nonprofit Corporation Law, other applicable laws, and the provisions of these bylaws, the Association's activities and affairs are to be exercised by or under the direction of the Association's Board of Directors. The Board of Directors is responsible for the overall supervision, control, and direction of the Association. The Board of Directors shall: (1) employ and release the executive director/secretary; (2) set performance expectations for the executive director/secretary; (3) receive, review, and consider approval of executive director/secretary recommended compensation, other terms and conditions of employment, and annual evaluations as prepared by the Executive Committee; (4)

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annually adopt a budget; and (5) set the level of dues for the Association. Except as to the duties listed in the previous sentence, and subject to Article 3, Section 2, the Board of Directors may delegate the supervision, control, and direction of the Association's affairs to any person or group, including a committee, provided the Association Board retains ultimate responsibility for the actions of such person or group. Where such powers are delegated, the delegation shall be documented in writing.

~~Section 4.10.~~Section 4.11. **Immediate Past President.** The immediate past president automatically assumes this position after serving as the Association's elected president and is a voting member of the Board of Directors and Executive Committee. The term of office for the immediate past president shall commence on January 1 of the calendar year following election of the president and vice president and shall terminate on December 31 of the following odd-numbered year two years later. In the event the most immediate active past president is unavailable to serve, the most recent and available active past president in succession shall serve in this capacity.

~~Section 4.11.~~Section 4.12. **Code of Conduct of Board Members.**

(a) The Board of Directors shall establish, and update as appropriate, a code of conduct for its Directors that recognizes the Association's commitment of integrity, respect, and fair representation to its members and the public they serve and establishes minimum ethical standards for the performance of the duties of office. (See Code of Conduct Policy, Board Policy Manual, Policy No. GO-2.1A.) The code shall be consistent with the procedural processes contained in the Code of Conduct Policy. (See sections 2.1.3A and 2.1.4A of Policy GO-2.1A of the Board Policy Manual.) The code shall be distributed to all new Directors and shall be distributed annually to all members of the Association.

ARTICLE 5– Regions

Section 5.01. Boundaries of Each Region.

(a) There shall be a maximum of 10 regions within the state. The Board of Directors shall determine the regional boundaries. Insofar as is practicable, the regions shall have a numerical balance in members of the Association; make geographic sense; and promote regional problem solving.

(b) A member of the Association may file a written petition to the Board of Directors requesting a change in regions. Such petition shall set forth the reasons for such requested change. The Board shall, within a reasonable time, act upon such petition and set forth the reasons for its action. Such action by the Board shall be based on factors in Section 5.01(a) above, as well as others deemed by the Board of Directors to be relevant to the decision.

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Section 5.02. Officers.

(a) The officers of each region shall be a chair and vice chair and three to five region board members who shall be elected by the region in each odd-numbered year. A region may maintain a board of fewer than five but not less than three members as provided in the region's rules and regulations. The officers of the region board shall take office on January 1 of the calendar year following election and shall hold office for two years, or until their successors take office. Regions shall hold elections by electronic ballot. Five or more members of the Association from the region shall constitute~~ing~~ a quorum for purposes of regional board elections. Association staff shall verify the legitimacy of the ballots.

(b) The officers of each region shall: (1) exercise the powers and perform duties of the region during the interim between region meetings; and (2) make recommendations to the president regarding appointments to committees. The chair and vice chair shall be the region's representatives to the Board of Directors.

(c) Each officer of a region shall be an officer, employee, or member of the governing body of a member agency of the Association, or other representative duly designated by a member agency of the Association to represent that member at the time of the appointment. Where an individual ceases to meet these criteria during the term of the office, the individual may not serve during the remaining term of that office unless that individual can again meet the criteria for the office and is appointed to complete the term. The region board may adopt more stringent criteria for board member qualifications as part of the region's rules and regulations.

(d) Should a vacancy occur in any of the region board positions before the end of the term, the remaining members of the region board shall appoint a new member. A vacancy in the office of any region board position shall be deemed to exist when a region board member: (1) resigns the office; (2) no longer is an officer, employee, or member of the governing body of a member agency of the Association, or other representative duly designated by a member of the Association to represent that member; or (3) is otherwise removed by a member agency of the Association.

Section 5.03. Nominating Committees. There shall be a nominating committee for each region consisting of three or more designees, each representing a member of the Association located within the region, appointed by the chair of the region and approved by the region board. Nominating committees shall be formed by February 28 of each odd-numbered year.

Section 5.04. Meetings. The meetings of each region shall be held at both the spring and fall conferences and at such other times and places as may be determined by the region chair. Representatives of five or more members of the Association from the region present at any region meeting shall constitute a quorum for purposes of conducting the business of the region. Any meeting,

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regular or special, may be held in person or by telephone conference, web video conference, or other electronic video screen communication or electronic transmission, as set forth in Section 4.06.

Section 5.05. Workgroups. Workgroups may be appointed by the region chair as needed.

Section 5.06. Rules. Each region shall organize and adopt rules and regulations for the conduct of its meetings and affairs not inconsistent with the Articles of Incorporation or bylaws of the Association. Each region shall abide by the code of conduct adopted by the Board of Directors of the Association.

ARTICLE 6 – Executive Committee

Section 6.01. Membership. There shall be an Executive Committee consisting of the following: the president of the Association, who shall be the chair thereof; the vice president; the most immediate active past president; the chair of the Finance Committee; and three at-large representatives selected from and by the members of the Board of Directors. The election of the three at-large representatives to the Executive Committee shall occur at the first Board of Directors meeting held in each even-numbered year and the elected representatives shall serve immediately following their election and until such time as their successors take office. To the extent practical, the Executive Committee should be constituted so as to reflect the geographic extent of the Association and the functions of the members of the Association.

Section 6.02. Powers. The Executive Committee shall have the following authority:

(a) Personnel. Subject to the budget adopted by the Board of Directors, the Executive Committee shall perform the following personnel actions: (1) recommend compensation for the executive director/secretary to the Board of Directors for approval; (2) perform annual reviews of the executive director/secretary and submit that review to the Board of Directors; (3) review the classification and compensation plan and publicly posted salary schedule for Association employees submitted by the executive director/secretary, which shall be approved by the Board of Directors; (4) establish personnel policies for the conduct and behavior of employees, which shall be reviewable by the Board of Directors; and (5) undertake such other personnel actions as may be requested by the executive director/secretary in support of his or her oversight of all other personnel matters, which shall be reviewable by the Board of Directors, in closed session, upon request of the Board of Directors.

(b) Delegation. The Executive Committee may act pursuant to any authority specifically delegated to it by the Board of Directors. The delegation shall indicate whether the authority is still subject to the ultimate authority of the Board.

(c) Authority to Act Between Meetings. The Executive Committee may act for the Board of Directors between Board meetings when calling a special meeting of the Board of Directors is impracticable, provided that no such action of the Executive Committee shall be binding on the Board of Directors until authorized or approved by the Board. The

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Executive Committee has the authority to authorize actions recommended by the Legal Affairs Committee (such as the filing of letter briefs and amicus curiae briefs) by electronic means without the need for an in-person or telephonic meeting, but such actions shall be ratified by the Board of Directors at its next meeting.

Section 6.03. Reporting. The president, or any person designated by the president, shall report to the Board of Directors, at each regular Board meeting, any action taken by the Executive Committee since the last preceding regular Board meeting. The minutes of Executive Committee meetings, which at that time may still be in draft form, shall be mailed (using the U.S. Postal Service, express delivery, electronic means, or otherwise) to each member of the Board of Directors at least five days prior to Board meetings, except in cases in which the Executive Committee meets during or immediately prior to a conference of the Association or immediately prior to a Board meeting, in which case the minutes, which may still be in draft form, shall be mailed to each director promptly thereafter.

Section 6.04. Meetings. The Executive Committee shall hold regularly scheduled meetings as set by the president. Special meetings of the Executive Committee may be called by the president upon notice to the members of that committee or upon written request of three Executive Committee members. Notice for special Executive Committee meetings shall be provided to the entire Board: (1) upon five days' written notice sent by mail, or (2) upon 24 hours' notice with notice provided by electronic means; and all such meetings shall be open to the Board of Directors. Any meeting, regular or special, may be held in person or by telephone conference, web video conference, or other electronic video screen communication or electronic transmission, as set forth in Section 4.06. With the exception of closed sessions as designated by the Executive Committee, all members of the Board of Directors and Council of Past Presidents may attend any meeting of the Executive Committee. However, ~~Meetings of~~ the Executive Committee may ~~be~~ close~~d~~ its meetings to select or all non-members of the Committee ~~to others~~ at the discretion of the president or by a majority vote of the Executive C~~c~~ommittee. Any decision to close an Executive Committee meeting to others shall be final and not reversible except with the consent of party that decided to close the meeting. Only members of the Executive Committee are allowed to vote on Executive Committee matters ~~at a meeting of the committee~~.

Section 6.05. Minutes. The minutes of the Executive Committee meetings shall be kept by the executive director/secretary at the Association's principal office. Actions of the Executive Committee shall be reported to the Board of Directors as provided in Section 3 of this Article and shall be available to any member of the Board of Directors upon request to the executive director/secretary.

ARTICLE 7 – Standing Committees

Section 7.01. Qualification. In order to serve on any Association standing committee, an individual must be an officer, employee, or member of the governing body of a member agency of the Association, or other representative duly designated by a member agency of the Association to represent that member at the time of the appointment. Where an individual ceases to meet these criteria during the term of the

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appointment, the individual may not serve during the remaining term of that appointment unless that individual can again meet the criteria for appointment and is appointed to complete the term.

Section 7.02. Term of Office. The term of office of standing committee members shall be two years commencing on January 1 of each even-numbered year. The term of office of standing committee chairs and vice chairs shall be approximately two years and shall commence as soon after January 1 of the even-numbered year as they may be appointed by the president and ratified by the then-seated Board of Directors, and shall terminate on December 31 of the odd-numbered year approximately two years later or until their successors are appointed and ratified.

Section 7.03. Meetings. Meetings of standing committees may be called at such times and places designated by the respective chair thereof except where provided otherwise by these bylaws. Any meetings of standing committees may be conducted, in whole or in part, by electronic transmission or by electronic video screen communication, as set forth in Section 4.06. Subject to the provisions of these bylaws and any actions that may be taken by the Board of Directors, the chairs of each standing committee may establish their own rules for the efficient operation of the committee they each chair. The chairs of each standing committee are authorized to create subcommittees and workgroups in order to complete the work of the committee.

Section 7.04. Committee Composition. Each limited standing committee shall have a membership composition that is comprised of members in the quantity and with qualifications as defined by the provisions of these bylaws. The committee chair position shall not be included in the maximum count for determining the committee composition total of any given limited committee. The committee chair shall, however, be a voting member of their respective committees subject to the rules and procedures of each committee. If the chair is absent, the vice chair shall fill the role of the chair during such absence.

Section 7.05. Agriculture Committee. There shall be an Agriculture Committee whose duty it shall be to recommend Association policy, positions and programs to the Board of Directors, State Legislative Committee, Federal Affairs Committee or other committees, as appropriate, regarding agricultural issues affecting the interests of the Association and its members. The committee shall consist of at least one member from each region.

Section 7.06. Business Development Committee. There shall be a Business Development Committee whose duty it is to develop and recommend to the Board of Directors programs and activities to be provided or administered by the Association that generate non-dues revenue and provide a service or benefit to member agencies. The committee shall consist of at least one member from each region and may include members from any of the other standing committees.

Section 7.07. Communications Committee. There shall be a Communications Committee whose duty it shall be to develop and make recommendations to the Board of Directors regarding a comprehensive internal and external communications program for the Association and to promote development of sound public information and education programs and practices among member agencies. The committee shall

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consist of no more than 40 members. The committee shall consist of at least one member from each region.

Section 7.08. Energy Committee. There shall be an Energy Committee whose duty it shall be to recommend policies and programs to the Board of Directors and to the State Legislative Committee and/or Federal Affairs Committee as appropriate. The committee shall consist of at least one member from each region.

Section 7.09. Federal Affairs Committee. There shall be a Federal Affairs Committee whose duty it shall be to review all federal legislative proposals and regulatory proposals affecting member agencies, after consulting with other appropriate committees, and to develop Association positions consistent with existing policy, where it has been established; recommend sponsorship of bills that will resolve problems or improve conditions for member agencies; and assist in the establishment of the Association's federal legislative program. The committee shall consist of at least one, but no more than five members from each region.

Section 7.10. Finance Committee. There shall be a Finance Committee whose duty it shall be to make recommendations to the Board of Directors regarding annual budgets, dues formula and schedules and other revenue-producing income, annual audit and selection of an auditor, and investment strategies. The committee shall consist of the president and vice president of the Association as *ex officio* members, either the chair or vice chair from each of the Association's 10 region boards, and one additional member from each region with experience in financial matters.

Section 7.11. Groundwater Committee. There shall be a Groundwater Committee whose duty it shall be to recommend policies and programs to the Board of Directors and to the State Legislative Committee and/or Federal Affairs Committee as appropriate. The committee shall consist of at least one member from each region.

Section 7.12. Legal Affairs Committee. There shall be a Legal Affairs Committee whose duty it shall be to support the mission of the Association, and more particularly to deal with requests for assistance involving legal matters of significance to member agencies, including but not limited to state and federal court litigation, water rights matters, selected regulatory and resources agency matters, proposed bylaw revisions, review of legislation as requested by the State Legislative Committee, etc. The committee shall consider matters and issues submitted to it in order to determine which ones are of major significance to the member agencies and, assuming a finding of major significance, recommend to the Board of Directors the position(s) which the committee believes the Association should take with respect thereto. The committee shall be composed of between 34 and 44 attorneys, each of whom shall be a member of the California Bar and shall be, or act as, counsel for a member agency, representing diverse interests within the Association, including but not limited to, different geographical areas throughout the state, large and small agencies, agricultural and urban agencies, agencies created under the various enabling statutes, etc. The committee shall consist of at least one member from each region.

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Section 7.13. Local Government Committee. There shall be a Local Government Committee whose duty it shall be to recommend policies to the State Legislative Committee, as appropriate, and Board of Directors on matters affecting water agencies as a segment of local government in California. The committee shall consist of at least one, but no more than three members from each region.

Section 7.14. Membership Committee. There shall be a Membership Committee whose duty it shall be to assist staff in developing membership recruitment and retention programs, make recommendations to the Board of Directors regarding membership policies, eligibility, and applications for membership and review and make recommendations to the Finance Committee regarding an equitable dues structure. The committee shall consist of at least one member from each region.

Section 7.15. State Legislative Committee. There shall be a State Legislative Committee whose duty it shall be to review all state legislative proposals affecting member agencies and to establish Association positions, consistent with existing policy, where it has been established; sponsor bills that will resolve problems or improve conditions for member agencies; and assist in the establishment of the Association's legislative program. The committee shall consist of members representing a variety of types of member agencies and at least one, but no more than four members from each region.

Section 7.16. Water Management Committee. There shall be a Water Management Committee whose duty it shall be to recommend policy and programs to the Board of Directors on any area of concern in water management. The committee shall consist of at least one, but no more than four members from each region.

Section 7.17. Water Quality Committee. There shall be a Water Quality Committee whose duty it shall be to develop and recommend Association policy, positions, and programs to the Board of Directors, to promote cost-effective state and federal water quality regulations that protect the public health, to enable interested member agencies to join together to develop and coordinate with other organizations, and to present unified comments regarding agricultural and domestic water quality regulations. The committee shall consist of at least one member from each region.

ARTICLE 8 – Special Councils, Committees, and Task Forces

Section 8.01. Council of Past Presidents. There shall be a Council of Past Presidents composed of all past presidents of the Association who serve on the council until each is no longer able to or wishes to serve. The council shall provide a mechanism for past presidents to continue to make valuable contributions to the Association. With approval of the Board of Directors, the president and/or executive director/secretary may assign specific responsibilities to the council from time to time. Members of the Council of Past Presidents are invited to attend and participate in the Association's Board and Executive Committee meetings, including attending closed sessions of the Board. Members of the Council of Past Presidents may also attend ~~closed sessions~~ meetings of the Executive Committee except as designated by the Executive Committee as further described in Section 6.04. With the exception of the immediate past president, members of the Council of Past Presidents are non-voting.

Section 8.02. Election Committee. There shall be an Election Committee consisting of eleven representatives established by February 28 of each odd-numbered year, whose purpose shall be to present qualified individuals for the offices of president and vice president of the Association. The Election Committee shall vet all candidates to determine if the eligibility criteria have been met. The Election Committee will endorse a preferred candidate for president and vice president before presenting an open ballot with all qualifying candidates to the members for a vote in the manner set forth in Section 9.10 and Section 9.11.

(a) Selection. The Election Committee shall be selected in the following manner:

(1) Each of the 10 currently seated Region Boards in the odd-numbered year shall appoint a representative from their respective regions to serve on the Election Committee.

(2) One representative appointed by the president in the odd-numbered year shall also serve on the Election Committee. Neither the president nor the vice president qualifies to be appointed to this position.

(b) Qualification. In order to serve on the Election Committee, an individual must be an officer, employee, or member of the governing body of a member agency of the Association, or other representative duly designated by a member agency of the Association to represent that member at the time of the appointment. Past presidents, who are Honorary Life Members of the Association, may also serve on the Election Committee without meeting stated qualifications unless otherwise disqualified. Where an individual ceases to meet these criteria during the election cycle, the individual may not continue to serve. When the disqualified member represented a Region Board, the affected Region Board shall select a replacement representative. When the disqualified member represented the President, the President shall select an alternate representative.

Section 8.03. Other Committees and Task Forces. Other committees and task forces may be appointed by the president from time to time as needed, consistent with and supportive of the mission of the Association.

ARTICLE 9 – Meetings of Members

Section 9.01. Meetings. Meetings of the members of the Association shall be held at the Association's conferences to provide a report to the members on the Association's activities during the past year, provide an overview of the Association's finances, announce the newly elected president and vice president of the Association in each odd-numbered year, and to transact such other proper business as may come before the meeting.

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Section 9.02. Special Meetings. Special meetings of the members of the Association may be called by the Board of Directors, the president of the Board of Directors, or by 5 percent or more of the members of the Association. Except when called by the Board, a request for a special meeting must be in writing and must be delivered in person or mailed by first-class mail addressed to the president of the Board at the principal office of the Association, with a copy to the executive director/secretary. The request must state the general nature of the business proposed to be transacted at the meeting.

A special meeting that has been called by written request of 5 percent of the member agencies of the Association to the Board of Directors shall be set by the Board of Directors on a date that is not less than 35 or more than 90 days after receipt of the request.

Section 9.03. Meetings by Remote Communication. Any meeting of the members may be conducted, in whole or in part, by electronic transmission by and to the Association or by electronic video screen communication. The member shall be deemed present in person at the meeting if the following apply:

(a) The Association implements reasonable measures to provide the member a reasonable opportunity to participate in the meeting and to vote on matters submitted to the members, including an opportunity to read or hear the proceedings of the meeting substantially concurrently with those proceedings.

(b) If any member votes or takes other action at the meeting by means of electronic transmission to the Association or electronic video screen communication, a record of that vote or action is maintained by the Association.

(c) The Association verifies that each person participating remotely is an authorized representative of a voting member.

Section 9.04. Notice Requirements for Membership Meetings. Written notice of any membership meeting shall be given to each voting member of the Association. The notice shall state the date, time, and place of the meeting; the means by which members may participate; and the general nature of the business to be transacted. The member notification information shall also be posted on the Association's website.

Except as otherwise provided in these bylaws or California law, a written notice of regular membership meetings shall be given not less than 10 or more than 90 days before the date of the meeting to each member who, on the record date for notice of the meeting, is entitled to vote; provided, however, that if notice is given by mail, and the notice is not mailed by first-class, registered, or certified mail, that notice shall be given not less than 20 days before the meeting.

Section 9.05. Notice Requirements for Special Meetings. The executive director/secretary shall cause notice to be given to all members of the Association of the date, time, and place of the meeting and the general nature of the business to be transacted at the meeting. No business except that specified in the request and notice may be transacted at said special meeting. If notice of the requested special meeting

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is not given within 20 days after receipt of the request, the person or persons requesting the meeting may give the notice.

Section 9.06. Voting. Each member of the Association in good standing at the time of the annual or special meeting shall be entitled to one vote that shall be cast by its authorized representative. Each member must designate its authorized representative prior to the annual or special meeting. It is the member's responsibility to designate or update its authorized representative as needed. The Association may confirm with any member the identity of that member's authorized representative for the purpose of casting ballots in any election of president and vice president, amendments to these Bylaws, or other Association business that requires a vote. All questions, except amendments or revisions of these bylaws, shall be determined by a majority of the members present and voting. A roll call may be requested by any authorized representative.

Section 9.07. Amendment of Bylaws. These bylaws may be amended or revised by two-thirds of the member agencies of the Association present and voting at any meeting.

Section 9.08. Quorum. The presence of the authorized representatives of at least 50 members of the Association at any meeting of the members shall constitute a quorum for transacting business. Actions of the members of the Association taken by written ballot shall require the timely receipt of the written ballot from the authorized representatives of at least 50 members to constitute a quorum.

Section 9.09. Amendments, Revisions, and Resolutions. Before any amendments or revisions to the bylaws, or resolutions, may be considered at any meeting of the Association, any such amendment, revision, or resolution shall be submitted to the executive director/secretary at least 90 days prior to the first day of such meeting. The executive director/secretary shall promptly distribute any proposed amendments or revisions to the Legal Affairs Committee for the Legal Affairs Committee to develop an unbiased analysis of the amendments or revisions. Following development of an analysis for the proposed amendments or revisions, the executive director/secretary shall distribute copies of any resolutions, amendments or revisions, including any applicable analyses, to all members of the Association not less than 10 days or more than 90 days prior to presentation at such meeting. The written notice of the membership meeting shall be given to each voting member of the Association consistent with the provisions defined in Section 9.04. The 90-day rule may be suspended at any meeting of the Association by consent of three-fourths of the members present. Voting on resolutions, amendments, or revisions shall proceed as provided by Sections 9.06 and 9.07.

Section 9.10. Nomination of President and Vice President.

(a) **Qualification.** At the time of their election, the president and vice president of the Association shall each be an elected or appointed member of the governing body or commission (as appropriate) of a member agency of the Association.

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(b) **Nominating Resolutions.** All nominations for the positions of president and vice president shall be accompanied by an official resolution from the Association member agency on whose board the nominee serves. Said resolution shall be signed by an authorized signatory of the member agency's Board of Directors.

Section 9.11. Election of President and Vice President. Each member of the Association in good standing at the time a vote is cast is entitled to one vote for election of the president and vice president that shall be cast by its authorized representative by written ballot. The ballot and any related material may be sent by first class, registered, or certified mail or electronic transmission by the Corporation that meets the requirements of Corporations Code section 20, and responses may be returned to the Corporation by mail or electronic transmission. On any written ballot for the election of president or vice president, an authorized representative acting on behalf of the member may write in a qualified candidate for election. Nominating resolutions for write-in candidates must be received by the deadline for the return of ballots.

Section 9.12. Write-In Candidates. If a write-in candidate prevails in any election for president or vice president, such individual shall not be officially elected into such position until the Election Committee confirms that the individual meets the eligibility criteria and qualifications requirements.

Section 9.13. Run-off Election for President and Vice President. In the event a nominee does not receive a majority of the votes for president or vice president, a run-off election shall be held for the office or offices for which a majority of the votes have not been received. The run-off election shall only involve the nominees who received the two highest amounts of votes. The run-off election shall be conducted in the same manner as the initial election.

Section 9.14. Additional Procedures for Election of President and Vice President. The Board shall have the authority to adopt policies for elections ("Election Policy") of president and vice president setting forth the details for the election of such positions when not otherwise contrary to or covered by these bylaws.

Section 9.15. Action by Written Ballot. To the extent permitted by applicable law and subject to all applicable requirements, any action that may be taken at a regular or special member meeting of the members may be approved by written ballot if a ballot is sent to each member entitled to vote on the matter. If approved by the Board, ballots may be sent and returned by electronic transmission as permitted in the Corporations Code. Ballot format, solicitation and voting thresholds shall meet the requirements of the Corporations Code and be consistent with applicable provisions of these Bylaws.

ARTICLE 10–Indemnification of Directors, Officers, and Other Agents

Section 10.01. Right of Indemnity. To the fullest extent permitted by law, this Corporation shall indemnify its Directors, Officers, employees, and other persons described in Section 7237(a) of the California Corporations Code, including persons formerly occupying any such position, against all expenses, judgments, fines, settlements and other amounts actually and reasonably incurred by them in

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connection with any "proceeding," as that term is used in that Section, and including an action by or in the right of the Corporation, by reason of the fact that the person is or was a person described in that section. "Expenses," as used in this bylaw, shall have the same meaning as in Section 7237(a) of the California Corporations Code.

Section 10.02. Approval of Indemnity. On written request to the Board by any person seeking indemnification under Section 7237(b) or Section 7237(c) of the California Corporations Code, the Board shall promptly determine under Section 7237(e) of the California Corporations Code whether the applicable standard of conduct set forth in Section 7237(b) or Section 7237(c) has been met and, if so, the Board shall authorize indemnification.

Section 10.03. Advancement of Expenses. To the fullest extent permitted by law and except as otherwise determined by the Board in a specific instance, expenses incurred by a person seeking indemnification under these bylaws in defending any proceeding covered by those Sections shall be advanced by the Corporation before final disposition of the proceeding, on receipt by the Corporation of an undertaking by or on behalf of that person that the advance will be repaid unless it is ultimately determined that the person is entitled to be indemnified by the Corporation for those expenses.

Section 10.04. Insurance. The Corporation shall have the right to purchase and maintain insurance to the full extent permitted by law on behalf of its Officers, Directors, employees, and other agents, against any liability asserted against or incurred by any officer, director, employee, or agent in such capacity or arising out of the officer's, director's, employee's or agent's status as such.

ARTICLE 11 - Miscellaneous

Section 11.01. Conduct of Meetings. All meetings of the Association shall be conducted in accord with the code of conduct and in substantial accordance with the latest edition of Robert's Rules of Order Newly Revised unless the Board adopts alternate rules of conduct for itself and/or its committees, region boards, and region workgroups.

Section 11.02. Funds. The funds of the Association shall be used to further the aims and purposes of this Association. They shall be kept by the controller/treasurer and paid out by checks or other electronic means, which shall only be valid with two authorized signatures. The Board of Directors shall designate by resolution which persons, other than the controller/treasurer, may sign for expenditures. The Finance Committee shall implement procedures to ensure necessary internal controls over the receipt and expenditures of Association funds and arrange for an external audit. Audit reports shall be presented to the Board of Directors.

Section 11.03. Disposition of Assets upon Dissolution. The Association's properties and assets are irrevocably dedicated to the fulfillment of the Association's purposes as described in Article 2 of the Articles of Incorporation. No part of the Association's net earnings, properties and assets, on dissolution or otherwise, may inure to the benefit of any private person. Upon the dissolution of the Association, all

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debts thereof shall be paid and its affairs settled, and all remaining assets shall be distributed to the Association's member political subdivisions for a public purpose, consistent with the provisions of the California Nonprofit Corporation Law relating to mutual benefit corporations then in effect and with the Articles of Incorporation.

Section 11.04. Definitions. As used in these Bylaws, the terms "electronic transmission" and "notice provided by electronic means" shall refer to notice and other communications given by fax or e-mail.

Section 11.05. Conflicts Between Bylaws and Other Association Policies. To the extent permitted by applicable law, these Bylaws shall govern in the event there is a conflict between these Bylaws and another Association policy, rule, or procedure.

Amended comprehensively December 1, 2010
Amended May 9, 2012
Amended May 7, 2014
Amended December 2, 2015
Amended November 29, 2017
Amended & Restated November 30, 2022
Amended & Restated December 4, 2024

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VISTA IRRIGATION DISTRICT

STAFF REPORT

Agenda Item: 14

Board Meeting Date: **October 21, 2026**
Prepared By: **Brett Hodgkiss**

SUBJECT: MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY

SUMMARY: Informational report by staff and directors concerning the San Diego County Water Authority. No action will be required.

VISTA IRRIGATION DISTRICT

STAFF REPORT

Agenda Item: 15.A

Board Meeting Date: October 21, 2026
Prepared By: Ramae Ogilvie

SUBJECT: REPORTS ON MEETINGS AND EVENTS ATTENDED BY DIRECTORS

SUMMARY: Directors will present brief reports on meetings and events attended since the last Board meeting.

VISTA IRRIGATION DISTRICT

STAFF REPORT

Agenda Item:15.B

Board Meeting Date: October 21, 2026
Prepared By: Ramae Ogilvie
Approved By: Brett Hodgkiss

SUBJECT: SCHEDULE OF UPCOMING MEETINGS AND EVENTS

SUMMARY: The following is a listing of upcoming meetings and events. Requests to attend any of the following events should be made during this agenda item.

	SCHEDULE OF UPCOMING MEETINGS AND EVENTS	ATTENDEES
1	**Vista Chamber Government Affairs** *November 5, 2026; 12:00 p.m. – 1:30 p.m.; The Film Hub, Vista* *Registration deadline: none*	
2	**CSDA Quarterly Dinner Meeting** *November 19, 2026; 5:45 p.m. – 9:00 p.m.; The Butcher Shop Steakhouse* *Registration deadline: TBD*	Miller
3	**ACWA 2026 Fall Conference** *December 1-3, 2026; Anaheim, CA* *Early Registration deadline: November 3, 2026; Cancellation deadline: November 20, 2026*	Sanchez (R)(H) MacKenzie (R)(H) Miller (R)(H)
4	**Vista Chamber Government Affairs** *December 3, 2026; 12:00 p.m. – 1:30 p.m.; The Film Hub, Vista* *Registration deadline: none*	
5	**Colorado River Water Users Association Conference** *December 9-11, 2026; Caesars Palace, Las Vegas, NV* *Registration deadline: November 6, 2026; Cancellation deadline: November 6, 2026*	MacKenzie (R)(H) Miller (R)(H)(A) Sanchez (R)(H)
6	**ACWA 2027 Legislative Symposium** *February 10, 2027; Sacramento, CA* *Registration deadline: TBD*	
7	**Urban Water Institute 2027 Spring Conference** *February 24-26, 2027; Indian Wells, CA* *Early Registration deadline: November 6, 2026*	
8	**2027 Special District Legislative Days** *March 31 – April 1, 2027; Sacramento, CA* *Registration deadline: TBD*	
9	**ACWA 2027 Spring Conference** *May 11-13, 2027; San Francisco, CA* *Registration deadline: TBD*	
10	**CSDA 2027 Annual Conference** *August 30 – September 2, 2027; San Diego, CA* *Registration deadline: TBD*	
11	**ACWA 2027 Fall Conference** *November 30 – December 2, 2027; Long Beach, CA* *Registration deadline: TBD*	
12	**Colorado River Water Users Association Conference** *December 8-10, 2027; Caesars Palace, Las Vegas, NV* *Registration deadline: TBD*	

** Non-per diem meeting except when serving as an officer of the organization.*
The following abbreviations indicate arrangements that have been made by staff:
R=Registration; **H**=Hotel; **A**=Airline; **S**=Shuttle; **C**=Car; **T**=Tentative; ◊=Attendee to Self-Register

VISTA IRRIGATION DISTRICT

STAFF REPORT

Agenda Item: 16

Board Meeting Date: **October 21, 2026**
Prepared By: **Brett Hodgkiss**

SUBJECT: ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES

SUMMARY: This item is placed on the agenda to enable the Board to identify and schedule future items for discussion at upcoming Board meetings and/or identify press release opportunities.

Staff-generated list of tentative items for future agendas:

- Revisions to Compensation Schedule (November)
- Annual Organizational Meeting (December)
- Fiscal Year 2026 Audit (January 2027)
- District Committees and Outside Organization appointments (January 2027)
- Financing Capital Projects presentation (April 2027)
- Governance/Strategic Plan
- Concession Management Agreement - Lake Henshaw Recreation Area Operations
- Liability, Property and Workers' Compensation insurance review

VISTA IRRIGATION DISTRICT

STAFF REPORT

Agenda Item: 17

Board Meeting Date: **October 21, 2026**
Prepared By: **Ramae Ogilvie**

SUBJECT: COMMENTS BY DIRECTORS

SUMMARY: This item is placed on the agenda to enable individual Board members to convey information to the Board and the public not requiring discussion or action.

VISTA IRRIGATION DISTRICT

STAFF REPORT

Agenda Item: 18

Board Meeting Date: **October 21, 2026**
Prepared By: **Brett Hodgkiss**

SUBJECT: COMMENTS BY GENERAL COUNSEL

SUMMARY: Informational report by the General Counsel on items not requiring discussion or action.

VISTA IRRIGATION DISTRICT

STAFF REPORT

Agenda Item: 19

Board Meeting Date: October 21, 2026
Prepared By: Brett Hodgkiss

SUBJECT: COMMENTS BY GENERAL MANAGER

SUMMARY: Informational report by the General Manager on items not requiring discussion or action.