



AGENDA
ADJOURNED MEETING OF THE BOARD OF DIRECTORS
WEDNESDAY, AUGUST 21, 2019 - 9:00 AM
1391 Engineer Street, Vista, CA 92081
Phone: (760) 597-3100

In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in the Board meeting, please contact the Board Secretary during regular business hours at (760) 597-3128. Notification received 48 hours before the meeting will enable the District to make reasonable accommodations.

1. CALL TO ORDER

2. ROLL CALL – DETERMINATION OF QUORUM

3. PLEDGE OF ALLEGIANCE

4. CONSIDER APPROVAL OF AGENDA

In the case of an emergency, items may be added to the Agenda by a majority vote of the Board of Directors. An emergency is defined as a work stoppage, a crippling disaster, or other activity that severely imperils public health, safety, or both. Also, items that arise after the posting of the Agenda may be added by a 2/3 vote of the Board. Items on the agenda may be taken out of sequential order as their priority is determined by the Board of Directors. The Board may take action on any item appearing on the agenda.

5. PUBLIC COMMENT TIME

Public comment time on items not appearing on the agenda will be limited to 5 minutes per person and 15 minutes per subject. The Board may find it necessary to limit total time allowable for all public comment on items not appearing on the agenda at any one meeting to one hour. Persons desiring longer public comment time and/or action on specific items shall contact the Secretary and request that the item be placed on the agenda for the next regular meeting of the Board of Directors.

6. CONSENT CALENDAR

Any member of the Board, staff or public may request that items from the Consent Calendar be removed for discussion. Items so removed shall be acted upon separately immediately following approval of items remaining on the Consent Calendar.

A. Encroachment Permit and Acceptance of Water System

Recommendation: Approve Encroachment Permit (126) and accept the water system for a 14-lot single-family residential development consisting of approximately 3.95 gross acres owned by Oleander San Marcos, L.L.C., located at 3035 Oleander Avenue, Vista (PC 14-4428; I-3070; LN 2015-022; APN's 217-520-22 through -36; DIV NO 5).

B. Minutes of the Board of Directors meetings on August 7 and 8, 2019

Recommendation: Approval of draft minutes.

C. Ratification of check disbursements

Recommendation: Adopt a resolution ratifying checks numbered 62270 through 62367 in the amount of \$874,264.87 pursuant to the cash disbursement report detailing expenditures.

7. UNAUTHORIZED TAKING OF DISTRICT WATER

Recommendation: Review and consider revisions to provisions set forth in Vista Irrigation District's Rules and Regulations pertaining to unauthorized taking of water.

8. CALIFORNIA SPECIAL DISTRICTS ASSOCIATION COMMITTEE AND EXPERT FEEDBACK TEAM NOMINATIONS FOR 2020

Recommendation: Consider nominations to the California Special Districts Association's (CSDA) committees and expert feedback teams for 2020.

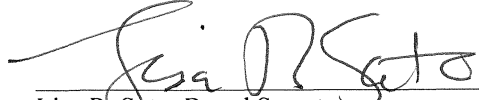
9. **ASSOCIATION OF CALIFORNIA WATER AGENCIES COMMITTEE NOMINATIONS FOR THE 2020-2021 TERM**
Recommendation: Consider nominations to the Association of California Water Agencies' regular and standing committees for the 2020-2021 term.
10. **ASSOCIATION OF CALIFORNIA WATER AGENCIES REGION 10 ELECTION FOR 2020-21 TERM**
Recommendation: Cast Vista Irrigation District's ballot in the Association of California Water Agencies Region 10 election for the 2020-21 term.
11. **CONSOLIDATED REDEVELOPMENT OVERSIGHT BOARD CALL FOR BALLOTS**
Recommendation: Cast Vista Irrigation District's ballot in the San Diego County Consolidated Redevelopment Oversight Board election.
12. **MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY**
Informational report by staff and directors concerning the San Diego County Water Authority.
13. **MEETINGS AND EVENTS**
 - A. *Reports on meetings and events attended by Directors*
 - B. *Schedule of upcoming meetings and events*
14. **ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES**
This item is placed on the agenda to enable the Board to identify and schedule future items for discussion at upcoming Board meetings and/or identify press release opportunities.
15. **COMMENTS BY DIRECTORS**
This item is placed on the agenda to enable individual Board members to convey information to the Board and the public not requiring discussion or action.
16. **COMMENTS BY GENERAL COUNSEL**
Informational report by the General Counsel on items not requiring discussion or action.
17. **COMMENTS BY GENERAL MANAGER**
Informational report by the General Manager on items not requiring discussion or action.
18. **CLOSED SESSION: CONFERENCE WITH LEGAL COUSEL—INITIATION OF LITIGATION**
Conference with Legal Counsel--Initiation of Litigation pursuant to Section 54956.9(c) and paragraph (4) of Section 54956.9(d): One Case.
19. **ADJOURNMENT**

- *The agenda package and materials related to an agenda item submitted after the packet's distribution to the Board, are available for public review in the lobby of the District office during normal business hours.*
- *Agendas and minutes are available at www.vidwater.org.*
- *VID Board meetings are generally held on the first and third Wednesday of each month.*

AFFIDAVIT OF POSTING

I, Lisa R. Soto, Board Secretary of the Vista Irrigation District, hereby certify that I posted a copy of the foregoing agenda in the lobby of the District office at 1391 Engineer Street, Vista, California at least 72 hours prior to the meeting, in accordance with Govt. Code Sec. 54954.2(a).

Date: August 15, 2019



Lisa R. Soto, Board Secretary



Agenda Item: 6

STAFF REPORT

Board Meeting Date: August 21, 2019
Prepared By: Lisa Soto

SUBJECT: CONSENT CALENDAR

- A. Encroachment Permit and Acceptance of Water System
- B. Minutes of August 7 and 8, 2019 Board of Directors meetings
- C. Ratification of check disbursements



STAFF REPORT

Agenda Item: 6.A

Board Meeting Date:	August 21, 2019
Prepared By:	Matt Atteberry
Reviewed By:	Randy Whitmann
Approved By:	Brett Hodgkiss

SUBJECT: ENCROACHMENT PERMIT AND ACCEPTANCE OF WATER SYSTEM

RECOMMENDATION: Approve Encroachment Permit (126) and accept this water system for a 14-lot single-family residential development consisting of approximately 3.95 gross acres owned by Oleander San Marcos, L.L.C., located at 3035 Oleander Avenue, Vista (PC 14-4428; I-3070; LN 2015-022; APN's 217-520-22 through -36; DIV NO 5).

PRIOR BOARD ACTION: On July 20, 2016, the Board approved the waterline project and accepted Grant of Right of Way (O79) via Parcel Map No. 16143.

FISCAL IMPACT: None.

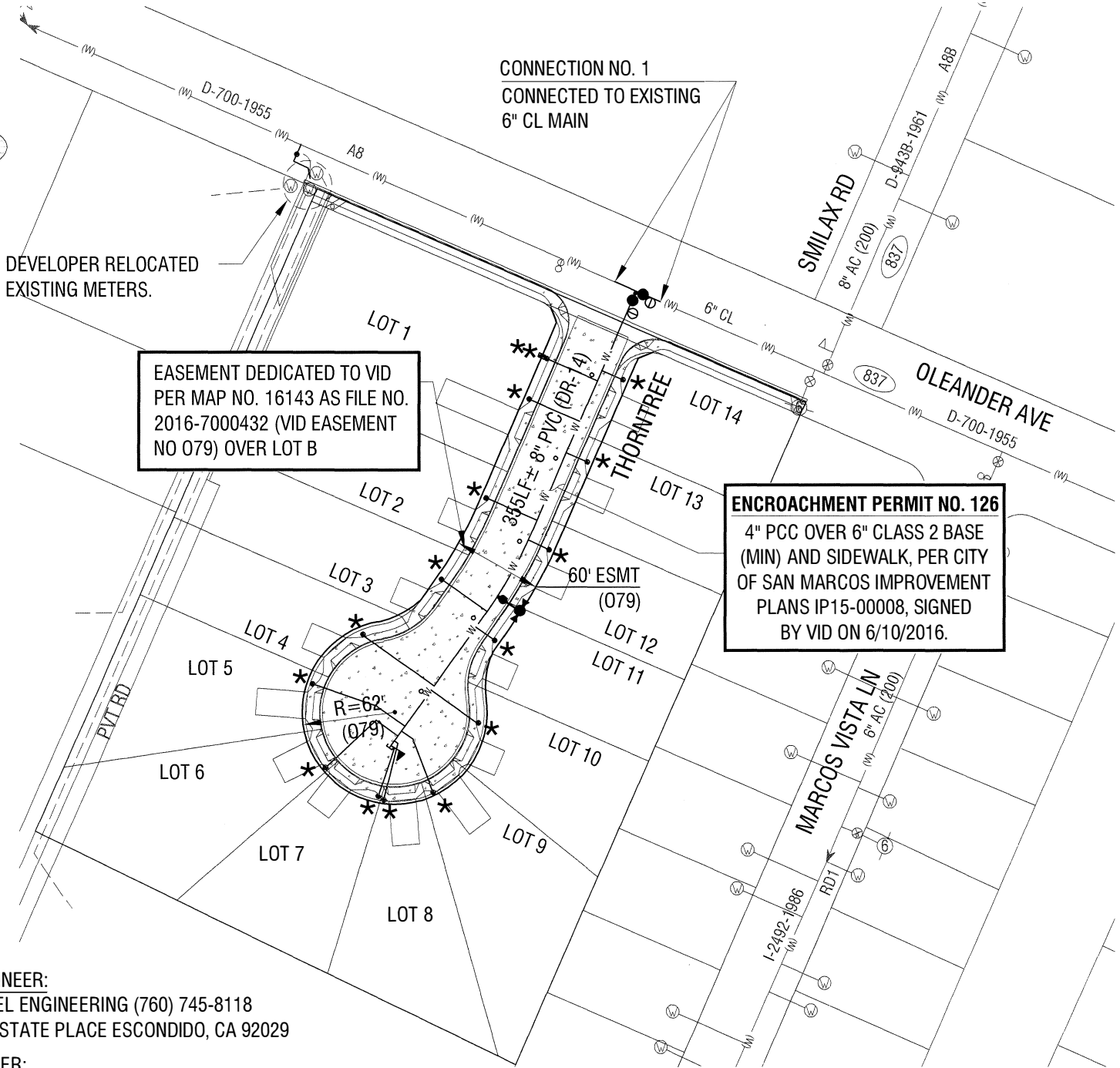
SUMMARY: With approval of Encroachment Permit (126), the water system will be ready for acceptance by the Board and allow the Notice of Acceptance to be filed with the County Recorder.

DETAILED REPORT: All work required by the construction contract (I-3070) has been completed. Under District inspection, the developer's contractor installed approximately 355 feet of 8-inch waterline, 14 1-inch domestic service laterals, one 1-inch irrigation service lateral, one standard 6-inch fire hydrant and made the necessary connections.

The owner, Oleander San Marcos, L.L.C., was required by the fire department to install concrete paving within the private access road and over the water facilities. The private road has transferred ownership to Thornbush Community Association and approval of the Encroachment Permit (126) with the new owner will allow the District to accept the water system; in accordance with said permit, any costs to replace the concrete paving as the result of a District water main repair will be borne by the permittee.

This project will be completed with the recording of Encroachment Permit (126) and filing the Notice of Acceptance with the County Recorder.

ATTACHMENT: Map



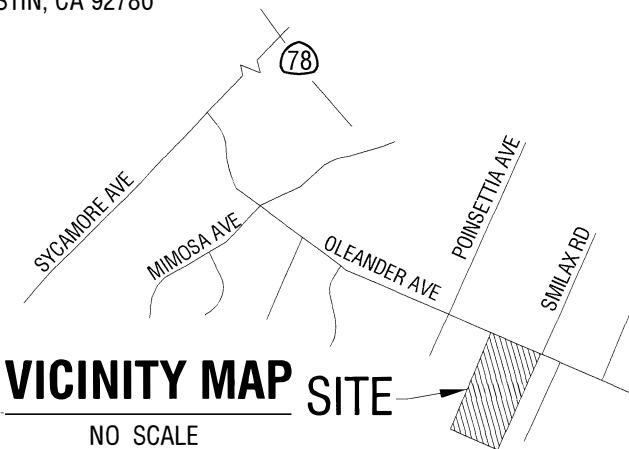
EASEMENT DEDICATED TO VID
 PER MAP NO. 16143 AS FILE NO.
 2016-7000432 (VID EASEMENT
 NO 079) OVER LOT B

ENCROACHMENT PERMIT NO. 126
 4" PCC OVER 6" CLASS 2 BASE
 (MIN) AND SIDEWALK, PER CITY
 OF SAN MARCOS IMPROVEMENT
 PLANS IP15-00008, SIGNED
 BY VID ON 6/10/2016.

ENGINEER:
 EXCEL ENGINEERING (760) 745-8118
 440 STATE PLACE ESCONDIDO, CA 92029

OWNER:
 THORNBUSH COMMUNITY ASSOCIATION
 C/O HQT HOMES
 13821 NEWPORT AVE., STE.120
 TUSTIN, CA 92780

- * NEW 1" LATERAL WITH 1" DOMESTIC METER.
- **NEW 1" LATERAL WITH 1" IRRIGATION METER AND BACKFLOW.



VISTA IRRIGATION DISTRICT
ENCROACHMENT PERMIT 126
 OLEANDER AVE - TSM 14-003 - 14 LOTS

APN 217-231-04 & 217-231-05		T.B. 1108-C6
SCALE 1" = 100'		L.N. 2015-022
APPD. BY	DATE	W.O.
DRAWN BY JRB	DATE 10/5/2015	I-3070
SHEET 1 OF 1	MAP 122	
REVISED: 8/13/19 Matt Atteberry		

DRAFT MINUTES

Not part of the District's permanent record until approved by the Board of Directors.

MINUTES OF THE REGULAR MEETING OF THE
BOARD OF DIRECTORS OF
VISTA IRRIGATION DISTRICT

August 7, 2019

A Regular Meeting of the Board of Directors of Vista Irrigation District was held on Wednesday, August 7, 2019 at the offices of the District, 1391 Engineer Street, Vista, California.

1. CALL TO ORDER

President MacKenzie called the meeting to order at 8:30 a.m.

2. ROLL CALL

Directors present: Miller, Vásquez, Dorey, Sanchez, and MacKenzie.

Directors absent: None.

Staff present: Brett Hodgkiss, General Manager; Lisa Soto, Secretary of the Board; Don Smith, Director of Water Resources; Randy Whitmann, Director of Engineering; Frank Wolinski, Director of Operations and Field Services; Marlene Kelleher, Director of Administration; Matt Atteberry, Engineering Services Manager; Greg Keppler, Engineering Project Manager; and Ramae Ogilvie, Administrative Assistant. Back-up General Counsel Jeremy Jungreis was also present.

Other attendees: Jason Foster and Risa Baron of the San Diego County Water Authority were present for agenda Item 7; Angela Morrow of the City of Escondido was present for agenda Item 8.

3. PLEDGE OF ALLEGIANCE

Director Vásquez led the pledge of allegiance.

4. APPROVAL OF AGENDA

19-08-81	<i>Upon motion by Director Vásquez, seconded by Director Dorey and unanimously carried (5 ayes: Miller, Vásquez, Dorey, Sanchez, and MacKenzie), the Board of Directors approved the agenda as presented.</i>
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5. PUBLIC COMMENT TIME

No public comments were presented on items not appearing on the agenda.

6. CONSENT CALENDAR

19-08-82	<i>Upon motion by Director Dorey, seconded by Director Miller and unanimously carried (5 ayes: Miller, Vásquez, Dorey, Sanchez, and MacKenzie), the Board of Directors approved the Consent Calendar, including Resolution No. 19-23 approving disbursements.</i>
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DRAFT MINUTES

Not part of the District's permanent record until approved by the Board of Directors.

General Manager Brett Hodgkiss clarified that the past due charges being added to the tax rolls in agenda Item 6.A could be for more than one billing period and could include other fees and charges.

Director of Water Resources Frank Wolinski provided background regarding agenda Item 6.C regarding the purchase of a backhoe from Hawthorne Caterpillar; he stated that by going through Sourcewell's cooperative purchasing program, the District would be able to buy the backhoe for 22 percent less than the retail list price.

A. Tax levies for unpaid charges

See staff report attached hereto. The Board noted and filed this informational report concerning unpaid charges added to the tax rolls.

B. Treasurer's Report as of June 30, 2019

See staff report attached hereto. The Board noted and filed this informational report concerning the investments of the District.

C. Backhoe

See staff report attached hereto. Staff recommended and the Board approved the purchase of a backhoe from Hawthorne Caterpillar in the amount of \$116,436.11.

D. Quitclaim Deed

See staff report attached hereto. Staff recommended and the Board approved Quitclaim Deed (666) quitclaiming a portion of Specific Easement (T34) over a 24-lot residential subdivision consisting of approximately 14.17 gross acres owned by Lone Oak 24, LP, located at Lone Oak Drive, Vista (LN 2017-038; I-3079; APN 184-080-01 & 181-162-06; DIV 5).

E. Minutes of Board of Directors meeting on July 24, 2019

The minutes of July 24, 2019 were approved as presented.

F. Resolution ratifying check disbursements

RESOLUTION NO. 19-23

BE IT RESOLVED, that the Board of Directors of Vista Irrigation District does hereby approve checks numbered 62161 through 62269 drawn on Union Bank totaling \$634,120.28.

FURTHER RESOLVED that the Board of Directors does hereby authorize the execution of the checks by the appropriate officers of the District.

PASSED AND ADOPTED unanimously by a roll call vote of the Board of Directors of Vista Irrigation District this 7th day of August 2019.

DRAFT MINUTES

Not part of the District's permanent record until approved by the Board of Directors.

7. SAN DIEGO COUNTY WATER AUTHORITY PRESENTATION ON MEMBER AGENCY ENGAGEMENT

See staff report attached hereto.

Mr. Hodgkiss introduced Jason Foster, Director of Administrative Services for the San Diego County Water Authority (Water Authority), who was present to provide information on the Water Authority's efforts to increase engagement with its member agencies (via a PowerPoint presentation attached hereto as Exhibit A). Mr. Foster introduced Risa Baron, Principle Public Affairs Officer for the Water Authority, who would be co-presenting with him. Mr. Foster stated that 2019 marks the Water Authority's 75th anniversary, and it is taking this moment as an opportunity to look ahead and improve upon the agency's relationships with its member agencies. Based on feedback received from its member agencies, the Water Authority has pinpointed collaboration and communication as areas in which it can enhance its relations with its member agencies; Mr. Foster reviewed ways in which the Water Authority plans to improve in these areas.

Ms. Risa Baron discussed ways in which the Water Authority can provide support for its member agencies in areas such as collaborative programs, co-branded activities and logistical support. She reviewed recent enhancements to its "Water News Network" newsletter, which highlights activities of its member agencies. Mr. Foster said that the improvements being made by the Water Authority are intended to become a new mindset for the future. He acknowledged that every member agency has unique needs, and going forward, each agency will have its own dedicated point of contact with Ms. Baron being that person for Vista Irrigation District.

Mr. Foster gave each of the Board members a challenge coin, which was created to commemorate the Water Authority's 75th anniversary. He discussed the newly formed Water Authority Fiscal Sustainability Task Force, which will look at ways to stabilize rates and revenues in an environment in which water sales are decreasing.

Director Dorey commented that a representative from the Water Authority used to attend meetings for the Southern California Water Coalition; he encouraged the Water Authority to remain involved with this group as an integral part of the overall picture.

The Board expressed appreciation for the Water Authority's outreach efforts, and thanked Mr. Foster and Ms. Baron for their presentation.

8. SAN PASQUAL UNDERGROUNDING PROJECT

See staff report attached hereto.

Director of Water Resources Don Smith stated that Angela Morrow, Deputy Director of Utilities for the City of Escondido (Escondido) and Project Manager for the San Pasqual Undergrounding Project (SPUP) was present in the audience to respond to questions if needed. Mr. Smith said that District and Escondido along with the design consultant (Michael Baker International) are working together as the Project Team on the SPUP; the San Pasqual Indian Band is to be consulted on SPUP elements as needed. He stated that the SPUP pre-design package, which assesses the project elements, evaluates alternatives and makes recommendations, has been received.

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Mr. Smith reviewed the four major components of the SPUP. He noted that construction of the all-weather vehicular access road to the desilting basin will be challenging because of the highly sloped topography. Mr. Smith advised that anchors for the soil nail retaining wall for the access road will extend beyond the current easement limit, necessitating discussions with the San Pasqual Band on this approach.

Mr. Smith reviewed the “Replace in Place Section” of the SPUP, a portion of the canal extending for about a half mile after the desilting basin that will be shallowly buried in a box culvert in its current location. The challenge of this portion of the project is to maintain vehicular access across a drainage area for which the present canal employs an elevated flume; the Project team is exploring several options including construction of short bridge or an at-grade stream crossing or abandoning the goal of providing vehicular access for through traffic.

Following the “Replace in Place Section”, there will be a transition to a buried 60-inch pipeline in a new alignment across San Pasqual Indian Reservation property, easements across private parcels and in public right-of-way. This pipeline will cross through a riparian area that is encumbered with an open space easement in favor of the County of San Diego (County); the design calls for constructing the pipeline in a 350-foot long tunnel to minimize environmental impacts. The Project Team is currently in discussions with the County to arrange for vacation of the affected portion of the open space easement. Ms. Morrow provided clarification regarding the portion of the proposed pipeline going through the open space easement.

Mr. Smith reviewed the plans for canal abandonment and rehabilitation, stating that the concerns to be addressed are changes to drainage patterns and possible impacts on the oak woodlands. Mr. Smith stated that portions of the canal may be modified to convey drainage, or new drainage swales and percolation ponds may be placed in some areas to address the drainage issues. The Project Team is working with the San Pasqual Band and the County to develop a plan for surface drainage in areas affected by the rehabilitation of the abandoned canal. Mr. Smith said that the canal located on the San Pasqual Trust and Fee lands will be decommissioned and handled per the wishes of the San Pasqual Band; the disposition of the canal on private parcels will consider the wishes of each property owner.

Mr. Smith stated that the SPUP is projected to be complete in April 2022. The Board thanked Mr. Smith and Ms. Morrow for the update.

9. DIVISION REPORTS

See staff report attached hereto.

Mr. Smith updated the Board regarding the Lake Henshaw Resort (Resort), Inc. Activity Report as of May 31, 2019; he stated that the number of visitors to the Resort was down in May due to rain and cool temperatures.

10. BUENA CREEK (HB) RESERVOIR REHABILITATION PROJECT

See staff report attached hereto.

Director of Engineering Randy Whitmann recalled that upon authorizing the execution of the design-build agreement for the Buena Creek (HB) Reservoir Rehabilitation Project (Project) with Richard

DRAFT MINUTES

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Brady and Associates, the Board requested a future agenda item to consider adding property line fencing and road paving to the project scope. Mr. Whitmann presented an overview of staff's findings and recommendations.

Mr. Whitmann stated that the current project, which provides for 650 linear feet of fencing around the facility, meets the federal requirement to protect against intrusion and tampering. The reservoir site is 8.2 acres in total and would require about 3,000 linear feet of fencing (at a cost of approximately \$330,000) to be installed at the property line. Worker access to install property line fencing would require the construction of an access road through coastal sage scrub, which is sensitive habitat for California Gnatcatcher and likely require the District to revisit the project's exempt California Environmental Quality Act finding. Due to the cost, schedule and environmental concerns, staff recommended installing the fencing as proposed in the project scope rather than along the property line.

Mr. Whitmann said that paving the access road, as suggested by the Board, would cost of approximately \$101,500; he stated that staff's recommendation is to increase the overall Project budget to include the estimated cost of paving the access road. Mr. Whitmann said the overall Project is estimated to take one year to complete, and construction should begin in about a month. President MacKenzie requested that staff make sure the neighbors know about the Project and its timeline before construction begins. Mr. Whitmann said letters have already gone out, and staff has already spoken with at least one neighbor who contacted the District after receiving the letter regarding the Project. Mr. Whitmann said staff will arrange for a neighborhood meeting to brief the neighbors about the Project and to respond to any concerns.

Director Dorey commented that since a large portion of the 8.2-acre reservoir site is sensitive habitat for the California Gnatcatcher, the District might be eligible for some environmental credits for leaving the land undisturbed. The Board discussed the fence line around the facility and noted that a portion of the fence runs parallel to the fence on an adjacent property with a strip of land in-between. The Board directed staff to investigate realigning that particular portion of the District's fence to eliminate the strip of land between the two fences and tie back into the original proposed fence alignment. The Board directed staff prepare a future agenda item regarding the realignment of the 8-foot fence on the eastern border of the reservoir site.

19-08-83	<i>Upon motion by Director Sanchez, seconded by Director Miller and unanimously carried (5 ayes: Miller, Vásquez, Dorey, Sanchez, and MacKenzie), the Board of Directors authorized the General Manager to amend the design-build construction contract with Richard Brady & Associates for the Buena Creek (HB) Reservoir Rehabilitation Project for a total amount not to exceed \$6,418,831.</i>
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11. MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY

See staff report attached hereto.

Director Miller reported that he was not at the July 25, 2019 meeting of the Water Authority Board of Directors. He noted that a summary of the meeting was provided with the staff report. Director Miller reported that he was briefed on the cost that would be incurred by the member agencies if Rainbow Municipal Water District (Rainbow) and Fallbrook Public Utilities District (Fallbrook) were to leave the Water Authority; the cost to the District would be an annual increase of approximately \$336,000. Mr.

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Hodgkiss said that these are preliminary calculations based on there being no exit fee; according to the Water Authority, the estimated annual cost increase spread across all member agencies would be about \$13.5 million. Mr. Hodgkiss said that Eastern Municipal Water District (Eastern) was having a Board meeting that day with an agenda item to consider adopting a memorandum of understanding to consider the annexation of Fallbrook and Rainbow into Eastern. Director Miller commented that the proposed exit of Rainbow and Fallbrook could take several years to finalize.

12. MEETINGS AND EVENTS

See staff report attached hereto.

Director Dorey reported on his attendance at the “Sustainable Groundwater Planning in California” seminar in Sacramento where there was an interesting discussion regarding federally reserved water rights, consultation requirements, Indian Tribes’ views concerning Groundwater Sustainability Agencies and sharing pumping and aquifer management data. There was also a discussion regarding modeling tools and their role in determining sustainable yields for groundwater sustainability plans.

Directors Sanchez and Vásquez, and President MacKenzie all reported on their attendance at the Association of California Water Agencies (ACWA) Region 10 Program (Program). Director Sanchez commented that Program speakers did an excellent job highlighting current regional and statewide issues. One panel discussion addressed the human right to water, water affordability and consolidations; another panel discussion centered on specific efforts by local water agencies to achieve positive outcomes related to these topics. President MacKenzie said that ACWA Executive Director Dave Eggerton spoke regarding Governor Newsom’s Water Resilience Portfolio, which is being developed by the California Natural Resources Agency, California Environmental Protection Agency and the California Department of Food and Agriculture.

13. ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES

See staff report attached hereto.

Director Dorey said that he spoke with Director of Water Resources Don Smith regarding a possible future agenda item related to the San Luis Rey Indian Water Rights Settlement. Director Sanchez said that he noticed the upcoming agenda item for nominations to ACWA Committees for 2020-2021 and indicated that he will be prepared to request a nomination for himself to one of the ACWA Committees. Mr. Hodgkiss noted that the nomination for ACWA Committees item is scheduled to be placed on the August 21, 2019 Board agenda.

14. COMMENTS BY DIRECTORS

None were presented.

15. COMMENTS BY BACK-UP GENERAL COUNSEL

None were presented.

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16. COMMENTS BY GENERAL MANAGER

Mr. Hodgkiss reminded the Board about the Water Supply Planning Study workshop the following day at 9:00 a.m.

Mr. Hodgkiss stated it is time to schedule the legally required biennial Harassment Prevention Training for the Board and supervisorial staff. He said that staff has checked on Gordon Graham's availability to provide this training at the District, and the dates he would be available are November 4 or December 16, 2019. The Board members consulted their respective calendars, and all were available on November 4 in the afternoon. The Board requested that Mr. Hodgkiss confirm the date and time and let them know as soon as possible so they can save the date and time accordingly. Mr. Hodgkiss said that the whole District workforce would receive a one-hour version of Harassment Prevention Training in October.

17. ADJOURNMENT

There being no further business to come before the Board, at 10:49 a.m. President MacKenzie adjourned the meeting to August 21, 2019 at 9:00 a.m.

Jo MacKenzie, President

ATTEST:

Lisa R. Soto, Secretary
Board of Directors
VISTA IRRIGATION DISTRICT

DRAFT MINUTES

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MINUTES OF THE SPECIAL MEETING OF THE
BOARD OF DIRECTORS OF
VISTA IRRIGATION DISTRICT

August 8, 2019

A Special Meeting of the Board of Directors of Vista Irrigation District was held on Thursday, August 8, 2019 at the offices of the District, 1391 Engineer Street, Vista, California.

1. CALL TO ORDER

President MacKenzie called the meeting to order at 9:00 a.m.

2. ROLL CALL

Directors present: Miller, Vásquez, Dorey, Sanchez, and MacKenzie.

Directors absent: None.

Staff present: Brett Hodgkiss, General Manager; Lisa Soto, Secretary of the Board; Don Smith, Director of Water Resources; Randy Whitmann, Director of Engineering; Frank Wolinski, Director of Operations and Field Services; Greg Keppler, Engineering Project Manager, Marlene Kelleher, Director of Administration; and Ranae Ogilvie, Administrative Assistant.

Other attendees: Doug Gillingham, Gillingham Water; Don MacFarlane, DLM Engineering; Ken Weinberg, Weinberg Water Resources; J.P. Semper, Brown and Caldwell; and Paige Russell, Brown and Caldwell.

Also in attendance as an observer was Tom Bloomer of Murraysmith.

3. PLEDGE OF ALLEGIANCE

Director Miller led the pledge of allegiance.

4. APPROVAL OF AGENDA

19-08-84 *Upon motion by Director Dorey, seconded by Director Miller and unanimously carried (5 ayes: Miller, Vásquez, Dorey, Sanchez, and MacKenzie), the Board of Directors approved the agenda as presented.*

5. PUBLIC COMMENT TIME

No public comments were presented on items not appearing on the agenda.

6. WATER SUPPLY PLANNING STUDY

Director of Engineering, Randy Whitmann provided a brief overview of the previous Water Supply Planning Study (Study) Workshop held on April 18, 2019, recalling that the discussion focused on the long

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list of alternatives of whether “to Flume or not to Flume” (i.e. to rehabilitate or replace the Flume versus to retire the Flume altogether), the project goals and objectives, and the evaluation criteria to be used. Mr. Whitmann stated that since the previous workshop, the project team (Team) has evaluated the long list of alternatives at a course screening level, and the purpose of today’s workshop is to review the findings and seek the Board’s input regarding which alternatives to advance to the next phase of the Study, the fine screening analysis.

Mr. Whitmann introduced Doug Gillingham of Gillingham Water Planning and Engineering, Inc. who introduced the key members of his team: Don MacFarlane of DLM Engineering; Ken Weinberg of Weinberg Water Resources Consulting, LLC; J.P. Semper and Paige Russell of Brown and Caldwell. Mr. Gillingham and the Team members to follow presented the information via a PowerPoint presentation (attached hereto as Exhibit A). Mr. Gillingham stated with the course screening analysis complete, the question of whether “to Flume or not to Flume” is still a toss-up.

Mr. Don MacFarlane reviewed cost considerations for the “to Flume” and “Not to Flume” options. The “to Flume” option took into consideration local water costs plus treatment costs in addition to the repair and replacement costs of the Flume. The “Not to Flume” option considered remaining cost obligations less salvage value. Mr. MacFarlane stated the Team took an asset management approach to budgeting for repair and replacement of the Flume and local water system facilities, adding that the analysis of the local water system costs concluded that more investment would be needed for long-term sustainability of the Flume. He stated that the Team analyzed three estimated levels of costs for the annual operation, maintenance, repair and replacement of the assets related to operation of the Flume, with the mid-range assumption (60 years of life left to the assets) being used for the course screening analysis. The total mid-range cost would be \$3.4 million. Mr. Gillingham stated that the long-term average annual yield of the system is 5,000 acre-feet (AF) per year and that said yield is being used as the basis in the annual cost per acre foot analysis. This average yield results in a mid-range unit cost of \$690 per AF before treatment at Lake Dixon, and \$890 per AF with treatment. Mr. Gillingham concluded that this cost is modest in comparison to the San Diego County Water Authority (Water Authority) all in treated water rate of \$1,700 per AF.

Mr. MacFarlane stated that the District’s opportunities to reduce costs in the “Not to Flume” option are limited, primarily due to the San Luis Rey Indian Water Rights Settlement Agreement (Settlement). The only real cost reductions possible would be if another party were to assume ownership of the facilities. Mr. MacFarlane clarified that for the analysis the assumption is that the Escondido canal would be kept and maintained as it has been historically with major failures assumed around every five years.

Mr. Ken Weinberg presented ways to offset the increased cost of purchasing water from the Water Authority through exchange agreements with neighboring agencies, including the Water Authority, the City of Escondido (Escondido), Rincon del Diablo Municipal Water District (Rincon), Valley Center Municipal Water District (Valley Center), the San Luis Rey Indian Water Authority (SLRIWA), Rainbow Municipal Water District (Rainbow), Yuima Municipal Water District (Yuima), or Vallecitos Water District (Vallecitos). He discussed scenarios and financial constraints with each agency based on the need for new and oversized facilities, demand and water quality limitations, no financial incentives, or no revenue generation; none of the scenarios present a significant economic benefit to the District. Mr. Weinberg stated that the most viable exchange partner would be Escondido with Rincon. Mr. Hodgkiss interjected that Escondido may be the only viable exchange partner, as Escondido is the only agency that is also a party to the Implementing Agreement which requires that only the parties involved may use and benefit from the local water. Mr. Hodgkiss said that this issue will be analyzed more closely during the fine screening process. Mr. Gillingham summarized that the Team believes exchanges and transfers are feasible and they

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would present a win/win partnership opportunity; however, these exchanges and transfers are unlikely to generate very much additional revenue on top of the existing costs of the local water system. Based on this, the analysis assumes a mid-range exchange scenario that provides a \$75 per AF net revenue gain.

Mr. J.P. Semper reviewed the Team's analysis regarding system improvements that would be needed if the District were to retire the Flume. He stated that the District's 2017 Master Plan included alternatives for offsetting the need for the Flume. At that time, it was determined that about 70 million gallons of additional storage would be needed at a cost of about \$100 million in order to achieve the reliability the Flume currently provides. Since then, another project has been identified that significantly reduces the amount of additional storage required. The Water Authority is planning to install an isolation valve on the second aqueduct during Fiscal Year 2022-23. The valve would allow the District to continue to receive water from the Water Authority during the Water Authority's scheduled 10-day shut-downs, which currently the entire system is shut-down. This project would greatly increase the reliability of the District's system at no additional cost to the District. Mr. Semper said that contingent on the valve installation, the 70 million gallons of additional storage mentioned in the Master Plan as an alternative to the Flume could be reduced to 7.5 million gallons at a cost of approximately \$10 million. Mr. Semper said that during the fine screening analysis, there will be more discussions with the Water Authority to track the progress of the valve installation, how it is being budgeted, and its schedule for implementation. Mr. Gillingham said that a joint letter to the Water Authority from the District, City of Carlsbad, and Vallecitos is recommended to emphasize the significant benefit all three agencies would receive from the valve installation, and this letter should seek a formal response from the Water Authority to confirm that the project will go forward.

Mr. Semper discussed the Boot and Bennett areas currently served by the District, which geographically reside within Vallecitos' sphere of influence. He stated that annexation of the Boot area will likely happen in time organically as new development needs connection to sewer service. Mr. Semper said that if the District retires the Flume, this will likely accelerate annexation of the Boot area, and then in turn the Bennett area. If the Flume is retired, the annexation process could result in fees, including capacity and infrastructure transfer fees, to the District being as high as \$33 million. The optimistic/low range estimate of the annexation related fees would be approximately \$6 million, provided Vallecitos waives the capacity and annexation fees and splits the cost of the infrastructure transfer fees. The mid-range estimate would involve an even split of all costs with Vallecitos, resulting in a cost of approximately \$17 million each. This mid-range value is assumed in the analysis.

Ms. Paige Russell reviewed the sections of the Flume, siphons, and tunnels that have already been replaced. She reviewed the original assumptions that were used to estimate the cost of replacing or rehabilitating the Flume, stating that the new estimates are much higher because most of the benches will have to be replaced instead of rehabilitated due to their poor condition and many will require bypasses due to difficult construction conditions in their current alignments. Additionally, the siphons will likely require structural rehabilitation or replacement given their age, and future condition assessments are warranted to confirm. She outlined a possible plan for Flume replacement the Team refers to as the "hybrid" plan in which some sections are replaced as a priority, while other newer sections are deferred; some sections are replaced in their current alignments, while others are replaced in new alignments. Ms. Russell compared the hybrid plan to an alternate plan in which an entirely new 36" buried pipeline is constructed in an all new alignment. An advantage with the hybrid plan is that District can keep the newer facilities and maintain some prior easement rights. An advantage with the all-new pipeline alignment is that it can be fully pressurized. Director Dorey said another advantage with the all-new pipeline alternative would be the opportunities to make connections and deliver water to other agencies along the way, which wasn't possible with the Flume. Ms. Russell said that the cost estimates for the hybrid plan and the all-new pipeline

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alternative both come in at about \$115 million. She stated that in the fine screening phase of the Study, the Team will look for cost-saving alternatives for both alternatives, such as using PVC pipe instead of steel.

Ms. Russell pointed out more pros and cons between the hybrid plan versus the all new pipeline alternative. She stated that the hybrid plan would allow the District to break the project up into at least six packages (with a possibility of sub-packages) providing the District with the opportunity to rehabilitate the most critical sections first. Ms. Russell stated that this could be fiscally advantageous for the District and could possibly even allow the District to “pay as you go”. In the all new pipeline alternative, the project could be constructed in two packages, but the entire project would need to be done in a much shorter timeframe which would be a very sizable capital expense all at once.

Ms. Russell said that moving into the fine screening phase the Team will analyze in depth issues such as pressurization, hydraulics and capacity, and alignment sub-alternatives based on material, size, method, and route. Construction phasing will also be addressed in the fine screening phases of the Study. Director Miller commented that he liked the idea of phasing the project and receiving the benefit of the sections in which the District has already invested. There was a brief discussion regarding financing for the different options. Director Sanchez asked staff to continue to investigate seeking grants and other financing instruments to help pay for project costs. Mr. Gillingham responded that there is potential for low interest financing through the State Revolving Fund.

Mr. Gillingham stated that there are certain variables to keep in mind when considering whether to “to Flume” or “Not to Flume” such as Water Authority rates, which could increase at a rate faster than inflation. He noted that exchange benefits could increase over time, but are not likely to be significant. He commented that local water system costs will inflate but not likely faster than inflation; and the Flume replacement cost once financed, will remain flat. The estimated Flume replacement cost of \$115 million translates into \$1,080 per AF and currently the “to Flume” and “Not to Flume” alternatives are tied with total water costs estimated at \$1,900 per AF. In the fine screening phase, all the variables will be weighed carefully, and it is expected that they could start to tip the scales one direction or the other. Mr. Gillingham reviewed some of the major non-cost factors, such as service reliability, environmental impacts, implementability, capital outlay expenditures, risks and opportunities, and other intrinsic values. Mr. Gillingham commented that even with the Water Authority’s valve installation in the future, it would still be beneficial to have the Flume in rare instances when there could be an aqueduct failure.

Director Miller commented that without the Flume the District would be fully subject to the rates set by the Water Authority; however, with the Flume the District could exercise some measure of control over its cost of water (at least for an average of 5,000 AF per year). Director Dorey commented that the District’s water supply from Lake Henshaw has diminished over time, and he wondered if the supply will continue to shrink in the future. Director Sanchez said that the option that makes the most sense fiscally will carry the most weight in this decision, but reliability will also be a very important factor. Director MacKenzie commented that the Board will need time to digest all of this information.

Mr. Gillingham clarified statements about the Boot and Bennet areas, indicating that if these areas were annexed to Vallecitos because of development the developers would have to incur the cost of the transfer; however, if the annexation becomes necessary because the District decides to retire the Flume, the District would incur the costs. President MacKenzie suggested that one area could be annexed sooner than the other, and she asked that these areas be addressed separately in the fine screening phase.

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Mr. Gillingham discussed six sensitivity issues. 1) 5,000 AF is the average local yield per year through the Flume. It could be more, and it could be less; however, for the sake of discussion 5,000 is what will continue to be assumed. 2) The assumption for the fine screening analysis will continue to be that the Water Authority rates could increase faster than inflation. 3) Financial terms, low-interest loans, and borrowing capacity have all been studied using the assumption of a mid-range finance cost of 3.5 percent per year, a fluctuating number that may be reassessed for the next phase. Low interest loan opportunities will also be assessed in the fine screening analysis. 4) The estimated exchange revenues cover a very broad range from the worst case to the most optimistic; these scenarios will be reviewed again and the Board will determine the appropriate range for decision-making. 5) Flume costs will be reviewed by other parties including an independent contractor and construction management firm during the fine screening phase. 6) The design of the Flume replacement project would be subject to review and permitting by the Division of Drinking Water. Pressurization is the industry standard for treated water and is more secure than non-pressurized conveyance; the new alignment would be pressurized.

Mr. Gillingham stated that the next workshop will be to present the findings of the fine screening phase of the Study, which will be in November or December 2019. The Board thanked Mr. Gillingham and his team for an excellent presentation.

7. COMMENTS BY DIRECTORS

None were presented.

8. COMMENTS BY GENERAL MANAGER

Mr. Hodgkiss stated that Harassment Prevention Training for the Board and supervisorial staff has been confirmed with Gordon Graham for November 4, 2019 at 2:00 p.m.

9. ADJOURNMENT

There being no further business to come before the Board, at 11:27 a.m. President MacKenzie adjourned the meeting.

Jo MacKenzie, President

ATTEST:

Lisa R. Soto, Secretary
Board of Directors
VISTA IRRIGATION DISTRICT



Cash Disbursement Report

Payment Dates 07/25/2019 - 8/07/19

Payment Number	Payment Date	Vendor	Description	Amount
62270	08/01/2019	Refund Check 62270	Customer Refund	485.91
62271	08/01/2019	Active Auto Collision	Repaired Bumper Damage	903.05
62272	08/01/2019	ABABA Bolt	SCADA Hardware/Bolts	120.83
62273	08/01/2019	Allied Electronics Inc	Filters, Indicator Lights, Relays	642.21
62274	08/01/2019	Amazon Capital Services	Team Building Material	28.08
62275	08/01/2019	Asphalt Zipper Co	Custom Water Cooling System	2,571.87
62276	08/01/2019	AT&T	SIP Trunks	431.50
62277	08/01/2019		3680/CALNET3 6/13/19-7/12/19	378.13
	08/01/2019		Data Service	698.93
62278	08/01/2019	Auto Specialist Warehouse	Brake Pads - Truck 39	75.06
62279	08/01/2019	Boot World Inc	Footwear Program	180.00
62280	08/01/2019	Cecilia's Safety Service Inc	Traffic Control - N Santa Fe Ave	4,750.00
	08/01/2019		Traffic Control - Alta Vista Dr/Cypress Ave	4,465.00
	08/01/2019		Traffic Control - Camino Loma Verde/Grandview Rd	1,045.00
62281	08/01/2019	760Print	Flyers (1500)	106.09
62282	08/01/2019	City Of Escondido	Escondido Canal Operating Costs 04/2019 - 06/2019	82,395.37
	08/01/2019		EVWTP OSG Expenses 04/19 - 06/19	11,523.51
	08/01/2019		Escondido Water Treatment Plant 05/2019 - 06/2019	310,887.50
62283	08/01/2019	Coastal Chlorination & Backflow	Chlorination of Water Main - Oak Knoll Dr	360.00
62284	08/01/2019	Core & Main	PVC Pipe (20)	204.08
	08/01/2019		Reducer (1)	230.81
62285	08/01/2019	Diamond Environmental Services	Portable & Stationary Restroom Service	363.62
62286	08/01/2019	DIRECTV	Direct TV Service	94.99
62287	08/01/2019	Endicott Comm., Inc - CV	Answering Service 07/2019	401.30
62288	08/01/2019	Ferguson Waterworks	Asphalt Patch Material	204.59
62289	08/01/2019	Glennie's Office Products Inc	Office Supplies	109.05
62290	08/01/2019	Grainger	Adapters & Connectors	191.06
62291	08/01/2019	Hello Deli	Lunch/Mtg 7/25/19 (5)	60.18
62292	08/01/2019	Interstate Battery of San Diego Inc	Paint Stripper, Brake Lube, Soap, Wire Loom	154.70
62293	08/01/2019	Jackson & Blanc	AC Service	539.81

Payment Number	Payment Date	Vendor	Description	Amount
	08/01/2019		Quarterly HVAC Maintenance 7/1/19 - 9/30/19	2,309.00
62294	08/01/2019	J R Bees. LLC	Live Bee Removal	250.00
62295	08/01/2019	Joe's Paving	Final Paving & Slurry - La Mirada Dr.	36,335.00
62296	08/01/2019	Kimball Midwest	Fittings, Nuts, Bolts, Washers, Misc Hardware	631.82
	08/01/2019		Hex Impact Bit	(14.32)
62297	08/01/2019	Lawnmowers Plus Inc	Eyelets for Weed Whip	5.88
	08/01/2019		Parts for Weed Whackers	190.22
62298	08/01/2019	Liebert Cassidy Whitmore	Legal Services 06/2019	160.00
	08/01/2019		Legal Services 06/2019	9,028.00
62299	08/01/2019	Lightning Messenger Express	Messenger Service 07/05/19	35.00
62300	08/01/2019	Mallory Safety and Supply, LLC	DBI SRL Cable Repair	205.17
62301	08/01/2019	Moodys	Dump Fees (3)	600.00
	08/01/2019		Dump Fees (2)	400.00
	08/01/2019		Dump Fees (2)	400.00
62302	08/01/2019	Mutual of Omaha	LTD/STD/Life Insurance 08/2019	6,947.56
62303	08/01/2019	North County Auto Parts	Filter, Tail Lamp, Exhaust Fluid	71.65
	08/01/2019		Filter - Truck 13	3.49
	08/01/2019		Rear Pads & Rotors	236.02
	08/01/2019		Turn Rotors (2)	45.00
62304	08/01/2019	North County Industrial Park	Association Fees 08/2019 - Engineer St	879.30
62305	08/01/2019	Pacific Safety Center	Forklift Training/Certification	115.00
62306	08/01/2019	RC Auto & Smog	Smog Test - Car #9	50.00
62307	08/01/2019	Red Wing Shoe Store	Footwear Program (2)	464.58
62308	08/01/2019	Volvo Construction Equipment & Services	Hydraulic Breaker Bit - E1	1,058.69
62309	08/01/2019	San Diego Friction Products	Radiator, Coolant - Truck 22	1,126.54
62310	08/01/2019	San Diego Gas & Electric	Electric 07/2019 - Henshaw Buildings & Ground	466.46
	08/01/2019		Electric 07/2019 - Wellfield	10,576.92
	08/01/2019		Electric 07/2019 - Dam House	10.25
	08/01/2019		Electric 07/2019 - Warner Ranch House	44.71
62311	08/01/2019	SiteOne Landscape Supply, LLC	PVC Pipe	78.88
	08/01/2019		PVC Caps (2)	21.79
62312	08/01/2019	Southern Counties Lubricants, LLC	Fuel 07/01/19- - 07/15/19	5,939.68
62313	08/01/2019	Midas Service Experts	Tires (2) - Truck 39	458.76
62314	08/01/2019	TS Industrial Supply	Drill Bits (11)	37.60
62315	08/01/2019	Johnson Controls Security Solutions LLC	Power Supply (2)	371.60

Payment Number	Payment Date	Vendor	Description	Amount
62316	08/01/2019	UniFirst Corporation	Uniforms	377.23
62317	08/01/2019	Verizon Wireless	Air Cards 06/13/19 - 07/12/19	76.02
	08/01/2019		Cell Phones 06/16/19 - 07/15/19	1,271.76
62318	08/01/2019	VG Donuts & Bakery Inc	Board Meeting 07/24/19	32.25
62319	08/01/2019	WCT Products, Inc	Leak Detection Equipment	3,342.93
62320	08/07/2019	Refund Check 62320	Customer Refund	1,925.89
	08/07/2019	Refund Check 62321-62323	Customer Refunds	972.60
62324	08/07/2019	ACWA/JPIA	Medical & Dental Insurance 09/2019- Cobra	859.93
	08/07/2019		Medical & Dental Insurance 09/2019- Cobra	69.09
	08/07/2019		Medical & Dental Insurance 09/2019- Cobra	792.40
	08/07/2019		Medical & Dental Insurance 09/2019- Cobra	33.72
	08/07/2019		Medical & Dental Insurance 09/2019- Cobra	69.09
	08/07/2019		Medical & Dental Insurance 09/2019 - Employees	162,421.08
	08/07/2019		Medical & Dental Insurance 09/2019 - Retirees	34,191.66
	08/07/2019		Medical & Dental Insurance 09/2019 - M Miller	1,821.57
	08/07/2019		Medical & Dental Insurance 09/2019 - P Sanchez	1,821.57
	08/07/2019		Medical & Dental Insurance 09/2019 - P Dorey	1,576.55
	08/07/2019		Medical & Dental Insurance 09/2019 - J MacKenzie	1,821.57
	08/07/2019		Medical & Dental Insurance 09/2019 - R Vasquez	1,576.55
62325	08/07/2019	Allied Electronics Inc	Filter for SCADA Fan	94.00
62326	08/07/2019	Amazon Capital Services	Cell Phone Chargers (2)	25.98
	08/07/2019		Team Building Material	28.02
62327	08/07/2019	Aquajet Art	Base Plates for Solar Panel Posts	269.38
62328	08/07/2019	Boot Barn Inc	Footwear Program	839.60
62329	08/07/2019	CDW Government Inc	Bluetooth Mouse (2)	68.46
62330	08/07/2019	Cecilia's Safety Service Inc	Traffic Control - N Santa Fe Ave	5,320.00
	08/07/2019		Traffic Control - Oak Drive/Oak Knoll Dr	2,992.50
	08/07/2019		Traffic Control - Edgehill Rd	950.00
	08/07/2019		Traffic Control - Townsite Drive	4,255.00
	08/07/2019		Traffic Control - Alta Vista Dr/Cypress Ave	8,075.00
62331	08/07/2019	Citi Cards	Water Education Seminar	130.00
	08/07/2019		Water Education Seminar	20.00
	08/07/2019		Water Education Seminar	110.00
	08/07/2019		Water Education Seminar	110.00
	08/07/2019		Water Education Seminar	130.00

Payment Number	Payment Date	Vendor	Description	Amount
	08/07/2019		Water Education Seminar	130.00
	08/07/2019		Water Education Seminar	130.00
	08/07/2019		Retirement Gift	366.83
	08/07/2019		CSDA Conference - R Whitmann	625.00
	08/07/2019		Costco Warehouse Membership	20.00
	08/07/2019		Dog Bones	51.93
	08/07/2019		Front Desk Safety Seminar	149.00
	08/07/2019		GFI FaxMaker Online Service	12.75
	08/07/2019		Vid-h2o.org Domain Renewal	119.97
	08/07/2019		Western Groundwater Congress - P Dorey	468.78
	08/07/2019		Western Groundwater Congress - P Dorey	34.60
	08/07/2019		Sustainable Groundwater Planning - P Dorey	264.97
	08/07/2019		Urban Water Inst, Annual Conference - R Vasquez	236.67
	08/07/2019		Western Groundwater Congress - P Dorey	165.96
	08/07/2019		So California Water Coalition Lunch/Mtg - R Vasquez	75.00
	08/07/2019		Sustainable Groundwater Planning - P Dorey	13.70
	08/07/2019		Sustainable Groundwater Planning - P Dorey	21.80
	08/07/2019		CSDA Conference - P Sanchez	625.00
	08/07/2019		Sustainable Groundwater Planning - P Dorey	670.00
	08/07/2019		ACWA Region 10 Program - J MacKenzie	75.00
	08/07/2019		Urban Water Conference - J MacKenzie	425.00
	08/07/2019		CSDA '19 Board Secretary/Clerk Conference	575.00
	08/07/2019		CSDA Conference - B Hodgkiss	625.00
	08/07/2019		CSDA Conference	625.00
62332	08/07/2019	City of Vista	Permit Fees 06/2019	2,874.00
62333	08/07/2019	Core & Main	Octave Face Plate (1)	23.49
62334	08/07/2019	County of San Diego	Permit Fees 06/2019	3,136.50
62335	08/07/2019	Drug Testing Network Inc	DOT Random Testing	287.85
62336	08/07/2019	Dudek	E Reservoir Replacement & Pump Station 06/2019	41,903.65
62337	08/07/2019	Electrical Sales Inc	LED Light Bulbs (60)	579.75
62338	08/07/2019	Eurofins Eaton Analytical Inc	Mid-Lake Samples - Henshaw	350.00
62339	08/07/2019	Ferguson Waterworks	Solenoid Valve Repair Kits (20)	1,732.00
	08/07/2019		Fire Hydrant Spool 6x18 DI (8)	840.02
	08/07/2019		DFW Meter Box Small DFW1324CH4-12 (32)	1,835.92
	08/07/2019		DFW Meter Box Lid 3.5 DFW36C (VID Stamp) (25)	1,028.38

Payment Number	Payment Date	Vendor	Description	Amount
	08/07/2019		DFW Meter Box Large DFWPW6C4-12 (6)	623.52
	08/07/2019		Weld-On Pipe Thread Sealant .5 Pint Bottle (2)	19.49
	08/07/2019		1" Brass Coupling (8)	32.04
62340	08/07/2019	Fleet Pride	Landing Gear Leg - T7	453.35
62341	08/07/2019	Gannett Flemming, Inc	Design Services for Group Job 3 06/2019	4,709.68
	08/07/2019		Design Services for E43 PRS 06/2019	14,236.01
	08/07/2019		As-Builts for Goodwin/Taylor & Santa Fe 06/2019	2,010.00
62342	08/07/2019	Glennie's Office Products Inc	Office Supplies	180.90
	08/07/2019		Office Supplies	10.73
62343	08/07/2019	Grainger	Carry Case for Leak Detection Equipment (1)	218.87
62344	08/07/2019	Hach Company	Lab Supplies	688.58
62345	08/07/2019	InfoSend Inc	Data Processing/Mailing Service 06/2019	6,654.44
	08/07/2019		Support/Storage 06/2019	1,364.40
	08/07/2019		eCCR Notice Distribution	174.03
62346	08/07/2019	Lawnmowers Plus Inc	Eyelet Kits for Weed Whip Equipment (3)	17.65
	08/07/2019		Shade Hat	10.76
62347	08/07/2019	Major League Pest	Pest Control	93.00
	08/07/2019		Bee Removal (16)	1,360.00
62348	08/07/2019	McMaster-Carr Supply Company	Screws for Claval Control Components (325)	66.01
62349	08/07/2019	Moodys	Dump Fee (1)	200.00
	08/07/2019		Dump Fees (8)	1,600.00
62350	08/07/2019	North County Auto Parts	Turn Rotors (2)	45.00
	08/07/2019		Trailer Adapters (2)	53.19
	08/07/2019		Coupler, Glass Cleaner	8.39
62351	08/07/2019	O'Reilly Auto Parts	Graphite Lube (2)	12.97
	08/07/2019		Batteries (2) - Truck 64	224.23
	08/07/2019		Battery - Truck 18	163.91
	08/07/2019		Cabin Air Filter (1)- Truck 40	13.24
62352	08/07/2019	Pacific Pipeline Supply	Meter Support Stand (1)	63.66
	08/07/2019		Compression Angle Stops (2)	136.05
62353	08/07/2019	Parkhouse Tire Inc	Tire - Truck 7	388.99
62354	08/07/2019	Benetrac	Employee Benefits Service 08/2019	400.00
62355	08/07/2019	R & B Automation	Altitude & Seismic Valve Actuators (2)	20,838.13
	08/07/2019		Splined Gear Box Shaft Adapters (2)	500.00
62356	08/07/2019	Ramona Disposal Service	Trash Service 07/2019	161.10

Payment Number	Payment Date	Vendor	Description	Amount
62357	08/07/2019	Rincon del Diablo MWD	MD Reservoir Water Service 07/2019	39.90
62358	08/07/2019	S & J Supply Company Inc	Fire Hydrant 6x4x2.5 (1)	2,444.28
	08/07/2019		Fire Hydrant LB400 Check Valve (1)	1,470.04
	08/07/2019		Ell 6"x16" POxFL Bury DI (1)	226.98
62359	08/07/2019	San Diego Gas & Electric	Gas Use 07/2019	204.41
	08/07/2019		Electrical Transmission 07/2019	2,932.06
	08/07/2019		Electric 07/2019 - T&D	116.92
	08/07/2019		Electric 07/2019 - Reservoirs	59.99
62360	08/07/2019	Shred-it USA LLC	Shredding Services	115.08
62361	08/07/2019	SignArt	EIN Decals (2) - L4	38.79
62362	08/07/2019	Tegriscap Inc	Landscape Service 07/2019	1,787.50
62363	08/07/2019	TS Industrial Supply	Electrical Tape (10)	10.39
	08/07/2019		Regular Duty Utility Blade (100pk) (1)	24.36
	08/07/2019		Flange Wedge 3-3/4" x 3/4 (4)	58.46
	08/07/2019		Sqwincher Fast Pack Grape(200pk) (1)	85.52
	08/07/2019		Pipe Wrap Tape (30)	211.09
	08/07/2019		Soapstones 5"x 1/2" (1)	19.49
	08/07/2019		Sqwincher Fast Pack Tea (200pk) (1)	85.52
	08/07/2019		Flange Wedge 6" x 1" (4)	72.09
	08/07/2019		White Paint Brush 2inch (40)	22.52
62364	08/07/2019	Johnson Controls Security Solutions LLC	Fobs for Access Control	29.00
62365	08/07/2019	UniFirst Corporation	Uniform Service	334.28
62366	08/07/2019	Verizon Wireless	SCADA Remote Access 06/21/19-07/20/19	370.87
62367	08/07/2019	Vulcan Materials Company and Affiliates	Cold Mix	2,060.61

Grand Total: 874,264.87



STAFF REPORT

Board Meeting Date: August 21, 2019
Approved By: Brett Hodgkiss

SUBJECT: UNAUTHORIZED TAKING OF DISTRICT WATER

RECOMMENDATION: Review and consider revisions to provisions set forth in Vista Irrigation District’s Rules and Regulations pertaining to unauthorized taking of water.

PRIOR BOARD ACTION: On April 29, 2003, the Board of Directors (Board) amended Vista Irrigation District’s (District) Rules and Regulations to include provisions related to unauthorized hook-ups. The Board amended the provisions related to unauthorized hook-ups on June 1, 2005, adding clarifying language as well as a process for appealing the fee associated with the unauthorized taking of District water. The current fee for the unauthorized taking of District water was approved on October 10, 2018.

FISCAL IMPACT: The fee for the unauthorized taking of District water is \$2,624. There is no fiscal impact associated with the proposed revisions to the District’s Rules and Regulations.

SUMMARY: On March 20, 2019, the Board considered an appeal of the issuance of a fee for the unauthorized taking of District water through an unauthorized hook-up to a reduced pressure detector assembly (RPDA). It was undisputed that the connection to the RPDA was unauthorized and not in compliance with District Rules and Regulations governing the use of fire service connections. However, the Board expressed concern that the party may not have known the connection was not permitted, because it wasn’t clearly stated on the District’s Fire Service Application. The Board requested that staff add an item to a future agenda to review pertinent sections of District Rules and Regulations associated the unauthorized taking of District water and related documents (e.g. District applications, agreements, etc.).

DETAILED REPORT: District Rules and Regulations Section 1.8, Enforcement of Rules, authorizes the General Manager to pursue the enforcement of statutes and ordinances prescribing activities that would cause damage to or loss of District property. Section 1.8.2 specifically lists “stealing water, taking water without authority, or by making unauthorized connections” as an activity that would cause damage or loss of District property. Pursuant to Section 1.8.3, Penalties, the Board may apply penalties (as provided by law) for violations of State statutes and District Rules and Regulations.

The District’s policy regarding unauthorized water use is set forth in Rules and Regulations Section 2.2.8, Unauthorized Hook-ups; this section covers unauthorized hook-ups to water service connections as well as fire hydrants and other appurtenances (including, but not limited to, air vents, backflow devices, etc.). In the case of unauthorized taking of District water through fire hydrants and other appurtenances, it is presumed that 500 units of water was used; the estimated use may be increased or decreased based on available evidence. The section also outlines the process for appealing the finding of, or fee associated with, unauthorized taking of District water; the fee for the unauthorized taking of District water is contained in District Rules and Regulations Section 4.4.18.

The terms and conditions for fire protection service connections are set forth in District Rules and Regulations Section 6.8. More specifically, Section 6.8.2 states that water used through private onsite fire protection systems shall be used for the purposes of fire extinguishing, and that no other uses are allowed; it also states that no other connection(s) to the fire protections system is allowed. The District may take all measures necessary to rectify violations of the terms and conditions, including discontinuance and removal of services; typically, the District enforces violations by issuing a notice of unauthorized water use and the associated fee pursuant to District Rules and Regulations Section 2.2.8.

Staff proposes revising to Section 2.2.8 clarify certain provisions and provide greater flexibility when the General Manager or designee considers appeals. Additionally, staff has reviewed relevant Engineering documents and proposes language be added to several of them to ensure that the signing party clearly understands and acknowledges the consequences associated with the unauthorized taking of District water. General Counsel's comments have been included in the proposed revisions.

ATTACHMENTS:

1. Proposed revisions to District Rules and Regulations Section 2.2.8, Unauthorized Hook-Ups
2. Proposed revisions to Engineering Documents
3. District Rules & Regulations related to the unauthorized taking of District Water
 - Section 1.8, Enforcement of Rules
 - Section 4.4.18, Unauthorized Taking of District Water (Fee)
 - Section 6.8, Fire Service Connections

2.2.8 Unauthorized ~~Hook-Ups~~ Taking of District Water

- A. ~~If an illegal hook-up~~ Where an unauthorized taking of District water is found at the location of a District customer account, pictures or videotapes may be taken and a certified letter sent ~~giving to~~ the customer (owner and/or tenant) giving them three-thirty (30) days after receipt of the letter to pay the water account in full, including estimated unrecorded use, ~~or have the service disconnected~~. If receipt of the letter is refused, or other circumstances dictate, an attempt will be made to deliver the letter to the occupant of the property. ~~It may be left as a door hanger.~~ The District may disconnect water service pursuant to section 2.2.9, Disconnection of Service, ten (10) days after providing written notice. Written notice may be left as a door hanger.
- B. Where the unauthorized ~~use~~ taking of District water is through a ~~hookup~~ connection to a fire hydrant or any other appurtenance (including but not limited to air vents, backflow devices, etc.), and because by definition unauthorized connections are not metered, it shall be presumed that 500 units of water was used. The District shall have the discretion to increase or decrease the ~~estimate~~ presumed amount of unauthorized use based on the available evidence.
- ~~C. Street marking for disconnection shall be ordered at this time.~~
- ~~D. The water account must be paid in full including estimated unrecorded use to reinstate service.~~
- EC. The District may take any other action authorized by law, including injunctive relief or recovery of damages under the California Civil Code. Unauthorized taking of District water may subject the offender to criminal penalties.
- FD. A party charged with unauthorized ~~use~~ taking of District water may request in writing that the determination of unauthorized water use, or the charges resulting therefrom, be appealed to the District's General Manager or designee ~~if the party believes that factual errors or misrepresentations have occurred. If the General Manager or designee determines that no such error(s) has been made, the charge will stand~~ The written request for appeal shall include a description of the issue, sufficient background facts to support the asserted grounds for appeal, the specific remedy being requested, and any evidence supporting the appeal.
- E. ~~The customer~~ A party may appeal the decision of the General Manager or designee to the Board of Directors by addressing his/her desire a written request to appeal to the Board Secretary per section 1.4.3, Agenda Procedures, of the District's Rules and Regulations.
- ~~The written request for appeal shall include a description of the issue, the specific remedy being requested, and evidence supporting the appeal. The~~

requesting party shall be notified of the date and time of the meeting that ~~his/her~~the appeal will be ~~discussed~~heard. The party may attend the meeting to present information about the incident or respond to questions asked by the Board. The Board may, at its discretion, affirm, reverse or modify the determination of the General Manager or designee. The Board's determination shall be considered final resolution of the dispute.

(Last revision 6/1/05: Minute Order No. 05-06-45)



WATER SERVICE APPLICATION

APPLICATION NO: _____

DATE: _____

1391 Engineer Street, Vista, CA 92081-8836
 (760) 597-3116 – (760) 597-2632/Fax

SERVICE ADDRESS:

LOT NO. _____ CITY Vista ZIP --Select--
 MAP NO. _____ LINE NO. _____
 EASEMENT NO. _____ APN _____

INSTALLATION TYPE: --Select-- LATERAL SIZE: --- INSTALL METER LOCKED: No

IF I AM PAYING THE HOOK-ON METER INSTALLATION COST, I UNDERSTAND THAT, IF THE SERVICE LATERAL IS DAMAGED OR CANNOT BE FOUND, I MUST PAY THE ADDITIONAL COST TO REPAIR OR INSTALL THE LATERAL. _____ CUSTOMER INITIALS

GROSS ACREAGE SERVED _____ SCM No. _____

The undersigned hereby makes application for a [--Select--] inch domestic water meter. This service shall at all times be in conformity with and subject to the resolutions, Rules and Regulations, and policies of the Vista Irrigation District (District) existing from time to time. Water furnished under this application shall be used only at the described service address. Any unauthorized connection to the District's water system, including but not limited to backflow devices, fire hydrants, service connections or other appurtenances, is prohibited. The current fee for the taking of District water through an unauthorized connection is \$2,624, as established in District Rules and Regulations Section 4.4.18. (Applicants Initials for Acknowledgement). I understand that I am responsible for all charges, and for establishing the proper location and elevation of this meter within the public right of way or within the District's easement. I will stake the meter location within a landscaped area, unless otherwise approved. The District reserves the right to cancel this application and refund the deposit if, after 90 days from the receipted date, all District's requirements have not been met, including but not limited to, site grading and establishment of meter location or elevation. I will provide adequate and reasonable access to the meter, at all times, for reading and maintenance purposes.

OWNER _____
 ADDRESS _____
 CITY _____ STATE _____ ZIP _____
 PHONE: _____ Email/FAX: _____

OWNER/AGENT'S SIGNATURE _____ DIRECTOR OF ENGINEERING _____ DATE _____

PRINT OWNER/AGENT'S NAME _____ TAKEN BY: _____ DATE: _____

TEMP OFF SERVICE (TOS)? _____ PERM OFF SERVICE (POS)? _____ CONTRACTOR INSURANCE REQUIRED? _____
 PVT ESMT NECESSARY? _____ (COPY ATTACHED)
 CONNECTION FEE REQ'D? _____ P.O.A. NO: _____ (COPY ATTACHED) T.S.A. NO: _____ (COPY ATTACHED)
 OTHER SPECIAL CONDITIONS? _____

ESTIMATED COSTS AND FEES

Meter Installation	\$ 0	RPDA Fire Lateral Fee	\$ 0	Other ()	0
Lateral Installation	0	RPDA Additional Length	0	Other ()	0
Capacity Fee	0	RPDA Insp Fee	0	Other ()	0
Other ()	0	RPDA Gate Valve Fee	0	Other ()	0
Other ()	0	RPDA Lateral Insp Fee	0	Total Meter Fees	\$0
Other ()	0	Other ()	0	Total Fire Fees	\$0
Backflow Setup fee	0	Fire Backflow Setup Fee	0	VID TOTAL	\$0
CWA CAPACITY FEE	0	LESS CWA CREDIT OF	0	NET CWA FEE	\$0
				GRAND TOTAL	\$0

PAYMENTS:	AMT:	\$	DATE:	CHECK NO:
	AMT:	\$	DATE:	CHECK NO:



FIRE SERVICE APPLICATION

Type: --Select--

App. No: _____

Date: _____

Service Address:

Main App: _____

LOT NO. _____ CITY Vista _____ ZIP --Select-- _____
 MAP NO. _____ LINE NO. _____
 EASEMENT NO. _____ APN _____

Service is in --Select--

The undersigned hereby makes application for a [--Select--] inch fire connection and agrees to the following terms and conditions:

1. This service shall at all times be in conformity with and subject to the resolutions, rules and regulations, and policies of the District existing from time to time. Any unauthorized connection to the District's water system, including but not limited to backflow devices, fire hydrants, service connections or other appurtenances, is prohibited. The current fee for the taking of District water through an unauthorized connection is \$2,624, as established in District Rules and Regulations Section 4.4.18. (Applicants Initials for Acknowledgement).
2. District Maintenance and responsibility terminates at [--Select--].
3. The District's lateral will terminate at a point as specified above and the Owner is responsible for construction and maintaining the remainder of facilities necessary to provide fire inspection.
4. The Owner's system shall be constructed to the specifications of the public agency responsible for providing fire protection to the property.
5. The District assumes no responsibility for the proper functioning of the fire service system nor guarantees the availability of water from its mains for fire protection in the event of an emergency.
6. The Owner specifically agrees as a condition of service that the District shall incur no liability nor be subject to any damages resulting from a failure or malfunctioning of the fire sprinkler lateral or fire sprinkler system or from a lack of adequate quantity of water or pressure to make it fully effective.
7. The District valve is to be operated solely by the District and the Owner agrees to notify the District to close the valve when required for maintenance of customers system.
8. Due to unseen sub-surface conditions, the District makes no guarantee that the gate valve or lateral will be installed to any particular depth. The applicant hereby agrees that it is his responsibility to connect his system to the gate valve or lateral at the depth provided by the District.
9. Inspection by District is required up to and including the RPDA. The Owner shall request inspection 24 hours prior to installation of the assembly.
10. I have read the above terms and conditions and understand that any violation will be grounds for termination of service.

Owner: _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Phone/Fax: _____

Call (760) 597-3126 for RPDA Inspection
 Additional charges may be billed if the main is more than 3 ft. deep, if rock is encountered, or other utilities interfere with the installation.

Signature - _____ Date _____ Director of Engineering _____ Date _____

Lateral to be installed by: VID

Contractor	Staking Engineer
Name: _____	Name: _____
Address: _____	Phone: _____
Phone / Fax: _____	Insurance Required: No
License # _____	Insurance Approved By: _____

Taken by: _____ Checked by: _____

COSTS & FEES

RPDA Fire Lateral Fee:	0
RPDA Additional Length:	0
RPDA Inspection Fee:	0
RPDA Gate Valve Fee:	0
RPDA Lateral Insp Fee:	0
Other Fire Fee: ()	0
Fire Backflow Setup Fee:	0
Total Fire Fees:	\$0



1391 Engineer Street, Vista, CA 92081-8840
(760) 597-3116 – (760) 597-2632 (Fax)

1" CMA No. _____

1" CONSTRUCTION METER WITH BACKFLOW DEVICE (BF)

LOCATION: Map No. _____ Issued by: --Select-- _____ Date: _____

Fire Hydrant Location: _____ Water Main: _____

APPLICANT AGREES TO THE FOLLOWING:

- The undersigned applicant hereby applies for water service which shall at all times be used solely for construction purposes and which service shall be in conformity with, and subject to, the rules and regulations of the Vista Irrigation District (District). The meter and BF must be returned to the Engineering Department on or before _____ (30 days from date of application). New application required after 30 days. _____ (initial)
- Deposit of \$618 is required of which \$241 may be refundable at time of meter and BF return, less cost of unpaid water bills, less costs of meter, or appurtenance repair, including damages, lost, stolen meters, or BF device. The refund will be forfeited if the meter and BF is not returned within 35 days, per Rules and Regulations (Section 4.4.4.D.1). If meter and BF device are lost or stolen, a replacement shall not be issued without a new application and deposit. All debts must be settled prior to new application.
- Water usage shall not be billed, but shall be deducted from the refundable deposit at the then current domestic water rate per Rules and Regulations (Section 4.4.4.D.1)
- Meter moves will be made by the applicant.
- Water may be utilized from either a tank truck or fire hose. If a fire hose is used, applicant must protect the hose from sudden pressure surges that may cause damage to the District's water line.
- I understand that this application is subject to the "Construction Meter Backflow Device Requirements" and that the construction meter will be removed immediately by the District without notification if it is found without an approved Reduced Pressure Principle Backflow device.
- No connections to private fire hydrants are allowed per District's Rules and Regulations (Section 6.8.2).
- Any authorized connection to the District's water system, including but not limited to backflow devices, fire hydrants, service connections or other appurtenances, is prohibited. The current fee for the taking of District water through an unauthorized connection is \$2,624, as established in District Rules and Regulations Section 4.4.18. _____ (Applicant initials for Acknowledgement).
- If water flow over 40 GPM is needed, a standard construction meter must be obtained.
- Additional conditions: _____

FH Adapter:	Yes _____	No _____
FH Wrench Issued:	Yes _____	No _____
Make _____	Size _____	
Meter # _____	BF # _____	
Issued By _____		
Date _____	Read _____	

 APPLICANT

 SIGNATURE OF APPLICANT/AGENT

 PRINT NAME OF PERSON SIGNING

 MAILING ADDRESS; CITY, STATE ZIP
 _____ (AREA CODE/PHONE)

Returned By _____	Date _____	Wrench No. _____
Received By _____	Meter Reading _____	
Comments _____		
Refund _____		Date _____



1391 Engineer Street, Vista, CA 92081-8840
(760) 597-3116 – (760) 597-2632 (Fax)

3" CMA No. _____

Acct. No. _____

3" CONSTRUCTION METER WITH BACKFLOW DEVICE (BF)

LOCATION: Map No. _____ Issued by: --Select-- Date: _____

Fire Hydrant Location: _____ Water Main: _____

APPLICANT AGREES TO THE FOLLOWING:

- The undersigned applicant hereby applies for water service which shall at all times be used solely for construction purposes and which service shall be in conformity with, and subject to, the rules and regulations of the Vista Irrigation District (District). The meter and backflow (BF) device must be returned to the Engineering Department on or before _____ (one year from date of application). Allow a minimum of 48 hours (business days) for meter installation. New application required after one year. _____ (initial)
- Deposit of \$ 3,934 is required of which \$ 2,714 may be refundable at time of meter and BF device return, less cost of unpaid water bills, less costs of meter, less costs of BF device or appurtenance repair, including damages, lost or stolen meters and BF devices. Application good for a maximum of one year; new application required after one year (per Rules and Regulations Section 4.4.4.D.2). If meter or BF device is lost or stolen, a replacement shall not be issued without a new application and deposit. All debts must be settled prior to new application.
- Billing will be monthly and will include the current readiness-to-serve charge for this meter size, plus water used at the highest water rate tier (per Rules and Regulations Section 4.4.4.D.2).
- Meter moves and returns will be made only by Vista Irrigation District personnel at the applicant's expense. Cost of meter moves will be charged at current rates. *24-hour notice is required – call (760) 597-3133 for Meter Department*
- Water may be utilized from either a tank truck or fire hose. If a fire hose is used, applicant must protect the hose from sudden pressure surges that may cause damage to the District's water line.
- I understand that this application is subject to the "Construction Meter Backflow Device Requirements" and that the construction meter will be removed immediately by the District without notification if it is found without an Approved Reduced Pressure Principle Backflow device.
- No connections to private fire hydrants are allowed per District's Rules and Regulations (Section 6.8.2.B).
- Any authorized connection to the District's water system, including but not limited to backflow devices, fire hydrants, service connections or other appurtenances, is prohibited. The current fee for the taking of District water through an unauthorized connection is \$2,624, as established in District Rules and Regulations Section 4.4.18. (Applicant initials for Acknowledgement).
- Additional Conditions: -- _____ -- _____

Special Conditions:
Meter Make _____ Mtr. Serial # _____
Meter Size _____ Mtr. Read _____
Backflow Make _____ BF Serial # _____
Installed By _____ Install Date _____

APPLICANT

SIGNATURE OF APPLICANT/AGENT

TYPE OR PRINT NAME OF PERSON SIGNING

MAILING ADDRESS; CITY, STATE ZIP

AREA CODE/PHONE

REQUEST FOR REMOVAL _____ DATE _____

REMOVED BY _____ DATE _____ METER READING _____

COMMENTS _____

REFUND _____

Original: Engineering (Front Binder) then Vault

Copy: Meter Shop w/ WO & map attached; Water Quality Lab; Finance; Customer

APPLICATION FOR FIRE HYDRANT

Date: _____ Line No. _____ Map No. _____

The undersigned hereby makes application for the installation of a

Fire Hydrant or Fire Hydrant Upgrade

Work to be done by V.I.D. or Contractor

This installation cost is \$ _____ + COV/CSM/COE/COSD Fee is \$ _____ = Total = \$ _____
or inspection flat fee is \$ _____

STAKING ENGINEER

Name _____
Address _____
Telephone _____
Site Address _____
County TPM No. _____
City PC No. _____

CONTRACTOR

Name _____
Address _____
Telephone _____
License No. _____
Assessor's Parcel No. _____
Fire Chief Notified Vista San Marcos

The Vista Irrigation District reserves the right to cancel this application and refund deposit, if after 90 days of receipted date above, the District or Contractor is unable to install fire hydrant because site is not graded or because location or elevation has not been provided District.

Ownership of this fire hydrant, gate valve and underground bury is held in the names of the Vista Irrigation District and the fire protection agency in whose area this fire hydrant is located. This service shall at all times be in conformity with and subject to the Rules and Regulations of the District. Any unauthorized connection to the District's water system, including but not limited to backflow devices, fire hydrants, service connections or other appurtenances, is prohibited. The current fee for the taking of District water through an unauthorized connection is \$2,624, as established in District Rules and Regulations Section 4.4.18. (Applicants Initials for Acknowledgement).

APPROVED BY _____
Director of Engineering

F.H. Installed by _____

Date Rec'd. _____ Date Issued _____

Date Turned In _____

Excavation Permit No. _____

Stock Issue No. _____

Special Instructions _____

Owner (Printed) _____

Signature of Owner _____

Address _____

City, State, Zip Code _____

Area Code/Phone No. _____

Prepared by _____ Checked by _____

1.8 ENFORCEMENT OF RULES

1.8.1 Policy

It is the policy of the Board of Directors of Vista Irrigation District that all civil and criminal statutes covering the health and safety of the inhabitants and consumers of the District shall be enforced.

1.8.2 Enforcement

Any violation of the Statutes of the State of California pertaining to the operations of the District and of these Rules and Regulations shall be cause for the application by the Board of Directors of such penalties as may be provided for by the law or to take any other action which the Board deems appropriate, including the discontinuance of water service.

The General Manager shall diligently pursue the enforcement of civil and criminal statutes and ordinances prescribing activities that would cause damage to or loss of District property including, but not limited to the following activities:

- A. Stealing water, taking without authority, or by making unauthorized connections.
- B. Taking water after works have been closed or meter sealed.
- C. Bathing or swimming in reservoirs, lakes, etc., and contamination in any way of water which is used for domestic purposes.

1.8.3 Penalties

Any violation of the Statutes of the State of California pertaining to the operation of the water district and of these Rules and Regulations shall be cause for the Board of Directors to apply such penalties as may be provided for by law or to take any other action that the Board deems appropriate, including the discontinuance of water service.

4.4.18 Unauthorized Taking of District Water

If it is determined there has been an unauthorized use of District water through an illegal hook-up, the fee for this unauthorized taking of District water will be \$2,624.00.

6.8 FIRE PROTECTION SERVICE CONNECTIONS

6.8.1 Purpose

The District desires to provide water for fire protection under terms and conditions as set forth below.

6.8.2 General Provisions

Fire protection service connections will be furnished to provide water service to private onsite fire suppression systems and fire hydrants, upon the following minimum provisions:

- A. Prevention of contamination of the District's water supply, in a manner commensurate with the degree of potential hazard for residential service and comparable to the commercial-industrial service connection(s) to the premises and per the provisions of the District's "Manual of Cross-Connection Control Practices."

(Last revision 9/4/02: Minute Order No. 02-09-76)

- B. Water shall be used for the purposes of fire extinguishing; no other uses are allowed.
- C. No other connection(s) to the fire protection system is allowed. Water service required for domestic, industrial and landscape purposes shall be connected to a District-owned main adjacent to the property.

6.8.3 Application and Agreement

The applicant will be required to sign a Fire Service application and agreement form that will be furnished by the District upon request.

6.8.4 Quantitative Charges

- A. No charge will be made for water used to extinguish fires or make routine tests of the fire suppression system as requested by the Fire Department.
- B. Water used from the fire service, other than for fire suppression or required testing is a violation of the District's regulations. The cost of the water used shall be paid for by the applicant in accordance with the rate schedule applicable for other customers, including any and all penalties as determined by the District (See Section 6.8.5 "Violation of Agreement").

- C. Fire protection connection services shall be charged a basic bi-monthly charge equivalent to the Readiness-to-Serve charge applicable to a 5/8” meter (See Section 4.4.3.C “Readiness-to-Serve Charge”).

6.8.5 Violation of Agreement

If water is used from a fire protection service connection in violation of the agreement or of these Rules and Regulations, the District may take all measures necessary to rectify the violation, up to and including, discontinuance and removal of the service and notification to the Fire Department that fire service to the property has been terminated.

6.8.6 Ownership of Connection

A. Residential

The fire service connection, including the meter and the backflow device, shall be the sole property of the District.

(Last revision 9/4/02: Minute Order No. 02-09-76)

B. Commercial and Industrial

The fire protection service connection, and all equipment appurtenant thereto, within a public right-of-way, up to the applicant’s property line, shall be the sole property of the District. All costs for installation of the service connection shall be borne by the applicant.

All onsite piping, backflow prevention devices, valves, meters, fire hydrants and other appurtenances shall be the sole property and responsibility of the applicant. The applicant shall be responsible for the cost of all onsite fire protection system repairs, maintenance and replacements. All onsite installations shall meet the minimum requirements of the Uniform Plumbing Code and shall be approved by the appropriate Building and Fire Departments. Backflow prevention devices and by-pass assemblies associated with the fire service connection shall be tested annually by a certified tester, with a copy of the results sent to the District.

6.8.7 Pressure and Supply

The District assumes no responsibility for loss or damage because of quantity or pressure of water delivered, and only agrees to furnish such quantity and pressure as is available in its distribution system. The service is subject to shutdowns and variations required by the operation of the District’s distribution system.

(Approved 8/7/96: Minute Order No. 96-08-91)



STAFF REPORT

Board Meeting Date: August 21, 2019
Prepared By: Lisa Soto
Approved By: Brett Hodgkiss

SUBJECT: CALIFORNIA SPECIAL DISTRICTS ASSOCIATION COMMITTEE AND EXPERT FEEDBACK TEAM NOMINATIONS FOR 2020

RECOMMENDATION: Consider nominations to the California Special Districts Association's (CSDA) committees and expert feedback teams for 2020.

PRIOR BOARD ACTION:

9/18/18 Nominated Director MacKenzie to the Legislative and the Member Services Committees; Director Sanchez to the Governance Committee and the Professional Development Expert Feedback Team; Marlene Kelleher to the Fiscal Committee and the Revenue Expert Feedback Team; Phil Zamora to the Human Resource and Personnel Expert Feedback Teams; and, David Cosgrove to the Expert Feedback Teams for Legal, Environment, and Public Works and Facilities.

FISCAL IMPACT: Undetermined amount for expenses, should Vista Irrigation District directors or staff be appointed to CSDA Committees.

SUMMARY: CSDA is soliciting nominations for Committee and Expert Feedback Team participation for 2020. CSDA has indicated that it needs active participants who are able to expend the time to provide their expertise in directing the organization's activities and policies. Committee and Expert Feedback Team participation is open to both Board and staff members. Director MacKenzie currently serves on the CSDA Board of Directors as Past President, and on the Legislative and the Membership Services Committees. Finance Manager Marlene Kelleher serves on the Fiscal Committee and on the Revenue Expert Feedback Team. Human Resources Manager Phil Zamora serves on the Human Resource and Personnel Expert Feedback Team. General Counsel David Cosgrove serves on the Legal, Environment, and Public Works and Facilities Expert Feedback Teams.

DETAILED REPORT: See the attached CSDA memorandum, "Get Involved" participation overview and Committee descriptions for more detailed information. Nominations for Committee and Expert Feedback Team appointments must be submitted on-line no later than Friday, October 11, 2019. Selected participants will be notified by the end of November 2019; Committee participation will begin in January 2020.

Nominations will be considered for the following Committees:

- Audit
- Professional Development
- Elections and Bylaws
- Fiscal
- Member Services
- Legislative (space is limited)
 - *Alternative Option: Legislative Distribution List (no meetings required)*

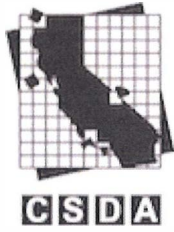
The “Expert Feedback Team” members will be asked for input when input is needed on a particular policy matter. Team members will only be called upon to reply by e-mail with their thoughts, opinions and experiences. There will be no requirement to travel.

Expert Feedback Teams include:

- Environment
- Formation and Reorganization
- Governance
- Human Resources and Personnel
- Legal
- Public Works and Facilities
- Revenue

ATTACHMENTS:

- 2020 CSDA Committee & Expert Feedback Team Participation flyer
- “Get Involved” participation overview
- CSDA Committees descriptions



**California Special
Districts Association**
Districts Stronger Together

CONTACT US



2020 CSDA Committee & Expert Feedback Team Participation

By Vanessa Gonzales posted 20 hours ago

Follow 

0

RECOMMEND

***2020 committee interest
forms can be
submitted ONLINE at
CSDA.net!***

CSDA's strength and effectiveness as an organization is directly related to our ability to involve members in the work of the association. Special districts board members and staff, as well



as business affiliates bring tremendous talents and energy to CSDA and to the issues that concern special districts in California.

With this in mind, we are asking for volunteers to participate and contribute on one or more of our committees and/or expert feedback teams to assist in shaping CSDA. **If you or any others from your district or company would like to get involved with CSDA, please go to our [Get Involved page](#) at [CSDA.net](#) to view a complete list of committees and expectations for committee member service.**

Committees need dedicated participants who can expend the time to provide their expertise in directing the activities and policies of CSDA. *CSDA does not reimburse for committee related travel expenses.*

Expert Feedback Teams provide input to CSDA advocacy staff on specific areas of public policy facing special districts. Team members need only reply to periodic emails with their thoughts, opinions, and experiences. Expert feedback team members will not be required to travel; they should expect to receive a handful of e-mails each month and, on rare occasions, they may be contacted by phone.

How to Submit Your 2020 CSDA Committee Selections:

Please login to the CSDA website to view a complete list of committees, expectations for serving and to submit your committee interest form online.

Committee interest forms must be filled out by **5:00 PM on October 11, 2019**. The selection and ratification of CSDA's 2020 committees will take place in November 2019 and selected participants will be notified by the end of November. Committee participation begins in January 2020.

Thank you for your continued support of CSDA!

#FeatureNews

0 comments

180 views

Permalink

<https://www.csdanet.org/blogs/vanessa-gonzales/2019/08/12/2020-csda-committee-expert-feedback-1>

Get Involved



Get more out of membership by becoming more involved. Below are some ways you can support the strength and effectiveness of CSDA while growing relationships within the association. We encourage the participation from member agencies as well as Business Affiliates.

CSDA Committees play a key role in establishing the direction and priorities of the association. Committee involvement is crucial to the success of activities and the development of CSDA. Each committee requires certain [time commitments and attendance](#).

- Legislative Committee: Develops CSDA's legislative agenda.
- Professional Development Committee: Provides direction for professional development and events.
- Member Services Committee: Supports member recruitment and retention efforts.
- Audit Committee: Maintains and updates internal controls.

- **Elections & Bylaws Committee:** Conducts annual elections and occasional bylaws reviews.
- **Fiscal Committee:** Oversees the financial direction of the organization.

Expert Feedback Teams allow CSDA to quickly and effectively gauge the impact new laws may have on special districts. If you have firsthand experience in one or more of the areas below, please join a CSDA's Expert Feedback Team. Teams include: Environment, Revenue, Formation and Reorganization, Governance, Human Resources and Personnel, Public Works and Facilities, and Legal.

Legislative Distribution List are email correspondence sent to individuals where participants have the opportunity to provide feedback on issues before the Legislative Committee meets. This is a great way to stay informed of CSDA's legislative efforts without the time and travel commitment of serving as a member of the committee.

Magazine & eNews article ideas are always welcome from our members.

Workshop & webinar proposals are collected year-round.

CSDA Chapters provide opportunities to get involved locally in [affiliated chapters](#).

Committees



CSDA relies on the participation of our members in order to guide the Association. Committee involvement is crucial to the success of activities and the development of CSDA policies. The talent and energy of the individuals who serve on CSDA's committees and to the issues that concern special districts in California are the critical components of CSDA's success.

Legislative Committee (space is limited):

Develops CSDA's legislative agenda; reviews, directs and assists with legislative/public policy issues.

Commitment: Meets three times annually in Sacramento and four times annually via webinar. Committee members must additionally attend CSDA's Special Districts Legislative Days in Sacramento, CA and Annual Conference and are also invited to the legislative planning session.

Working Groups: Each legislative committee member will be assigned to 1 or 2 working groups. Working groups include: environment, formation and reorganization, governance, human resources and personnel, public works and facilities, and revenue.

Professional Development Committee: Plans, organizes and directs the professional development and events for CSDA.

Commitment: Meets at least twice annually.

Member Services Committee: Responsible for recruitment of new members, mem-

ber retention, development of new member benefits and review of current programs.

Commitment: Meets at least twice annually.

Audit Committee: Responsible for maintaining and updating internal controls. Provides guidance to auditors regarding possible audit and fraud risks.

Commitment: May meet with auditors prior to the commencement of the audit, when audit is completed and possibly one meeting during the auditing process. Financial experience preferred.

Elections & Bylaws Committee: Conducts annual elections and occasionally reviews bylaws upon request of the CSDA Board, members or as needed.

Commitment: Minimum of one meeting in Sacramento.

Fiscal Committee: Oversees the financial direction of the organization including budget review and implementation.

Commitment: Meets at least three times annually. Financial experience preferred.

No time to be on a committee? View other ways to [get involved](#) with CSDA.



STAFF REPORT

Board Meeting Date: August 21, 2019
Prepared By: Lisa Soto
Approved By: Brett Hodgkiss

SUBJECT: ASSOCIATION OF CALIFORNIA WATER AGENCIES COMMITTEE NOMINATIONS FOR THE 2020-2021 TERM

RECOMMENDATION: Consider nominations to the Association of California Water Agencies’ (ACWA) regular and standing committees for the 2020-2021 term.

PRIOR BOARD ACTION:

9/20/17 Nominated Director MacKenzie to the State Legislative, Local Government, and Membership Committees; Director Dorey to the Groundwater Committee; Director Vásquez to the Water Quality Committee; President Miller to the Energy Committee; Director Sanchez to the Federal Affairs and Water Management Committees; and Special Counsel John Carter to the Legal Affairs Committee.

FISCAL IMPACT: Undetermined amount for expenses and per diem should Vista Irrigation District (VID) directors be appointed or reappointed to ACWA committees.

SUMMARY: ACWA is soliciting nominations for its regular and standing committees for the 2020-2021 term. In submitting names for consideration, ACWA has requested that nominees understand the time commitment and expertise needed to meet assigned committee responsibilities. Nominations will be considered for the following committees:

- Agriculture Committee..... (meetings held 2-3 times a year)
- Business Development Committee (meetings held 2 times a year)
- Communications Committee (meetings held 4 times a year)
- Energy Committee (meetings held 2 times a year)
- Federal Affairs Committee (meetings held 2 times a year)
- Finance Committee (meetings held 4-5 times a year)
- Groundwater Committee (meetings held 4 times a year)
- Legal Affairs Committee (meetings held 2-3 times a year)
- Local Government Committee (meetings held 4 times a year)
- Membership Committee (meetings held 2 times a year)
- State Legislative Committee (meetings held 10-12 times a year)
- Water Management Committee (meetings held 4 times a year)
- Water Quality Committee (meetings held 4 times a year)

Directors currently serving on ACWA Committees include President MacKenzie on the Membership and Local Government Committees; Director Dorey on the Groundwater Committee; Director Miller on the Energy Committee; and Director Vásquez on the Water Quality Committee. VID Special Counsel John Carter would like to have his name submitted again to serve on the Legal Affairs Committee.

Nominations for committee appointments are due no later than September 30, 2019. Committee appointments will be made by the incoming ACWA president in December.

DETAILED REPORT: See attached ACWA memorandum dated July 31, 2019 for information on the various committees, the committee appointment process/timeline, and the committee consideration form.



Click [here](#) to view it in your browser.

ACWA ADVISORY

COMMITTEE APPOINTMENTS
JULY 31, 2019

ACWA Committee Appointment Process Under Way for 2020-'21 Term

ACWA members interested in serving on an ACWA committee may apply now through Sept. 30. Committees offer members numerous opportunities to stay current and engage on important statewide water issues.

ACWA has 13 active committees that meet throughout the year, providing key technical and policy input to the ACWA Board of Directors. The committees bring together expertise and perspectives from across the state on key issues to help ACWA advocate for members in Sacramento and in Washington D.C.

Committee appointment information has been emailed to ACWA member agency general managers, board presidents, and current committee members. To be considered for a committee appointment, your completed and signed committee consideration form must be submitted by Sept. 30 to Business Services Specialist Petra Rice at petrar@acwa.com. All consideration forms must be signed by the agency's general manager or board president.

Committee information and materials are available at [ACWA's website](#) or by clicking on the links below.

- [ACWA Policy Committee Composition](#)
- [ACWA Committee Consideration Form](#)
- [ACWA Committee Consideration Process Timeline](#)

When submitting names for consideration, please do so with the understanding that committees need active, involved individuals able to provide the required time and expertise, if appointed. Additionally, please keep in mind that your agency is responsible for all costs associated with the participation of its representatives on ACWA's committees.

Questions

For questions about the ACWA committee appointment process, please contact Business Services Specialist [Petra Rice](#) at (916) 441-4545.

MY ACWA

OUR WORK

RESOURCES

ACWA COMMITTEE COMPOSITION

COMMITTEE

LIAISON

Agriculture Committee – Standing/Unlimited

Meetings: 2-3 times a year

The Agriculture Committee makes recommendations to the Board of Directors, State Legislative Committee, Federal Affairs Committee or other committees, as appropriate, regarding agricultural issues affecting the interests of ACWA and its members. This newly-formed committee is currently being assembled.

Adam Borchard
Regulatory Advocate
adamb@acwa.com

Business Development Committee – Standing/Unlimited

Meetings: 2 times a year

The Business Development Committee develops and recommends to the Board of Directors programs and activities to be provided or administered by the association that generate non-dues revenue and provide a service or benefit to association members.

Paula Currie
Director of Business
Development & Events
paulac@acwa.com

Communications Committee – Standing/Limited (40 maximum)

Meetings: 4 times a year

The Communications Committee develops and recommends to the Board of Directors and ACWA staff regarding communications and public affairs programs. The committee promotes sound public information and education programs and practices among member agencies. It prepares and distributes materials for use by member agencies in their local outreach efforts. It also provides input and guidance to ACWA's Communications Department.

Heather Engel
Director of
Communications
heathere@acwa.com

Energy Committee – Standing/Unlimited

Meetings: 2 times a year

The Energy Committee recommends policies and program to the Board of Directors, the State Legislative Committee and the Federal Affairs Committee as appropriate.

Chelsea Haines
Regulatory Advocate II
chelseah@acwa.com

Federal Affairs Committee – Standing/Limited (5 Per Region)

Meetings: 2 times a year

The Federal Affairs Committee coordinates with other ACWA committees regarding input on federal issues before both Congress and the federal administrative branches.

David Reynolds
Director of Federal
Affairs
[dlreyns@sso.org](mailto:dltreyns@sso.org)

Finance Committee – Standing/Limited (2 Per Region – 1 Region Chair or Vice Chair; 1 with financial experience)

Meetings: 4-5 times a year

The Finance Committee makes recommendations to the Board of Directors regarding annual budgets, investment strategies, annual audits and auditor selection, dues formula and schedule, and other financial matters.

Fili Gonzales
Director of Finance &
Business Services
filig@acwa.com

Groundwater Committee – Standing/Unlimited

Meetings: 4 times a year

The Groundwater Committee makes recommendations to the Board of Directors on groundwater policy issues. The committee also monitors state and federal regulations and legislation affecting the quality and management of groundwater, conducts studies and gathers data on groundwater issues, develops policies regarding groundwater management and coordinates with other committees on groundwater issues.

Dave Bolland
Director of State
Regulatory Relations
daveb@acwa.com

Legal Affairs Committee – Standing/Limited (45 Maximum)

Meetings: 2-3 times a year

The Legal Affairs Committee acts on requests for assistance on legal matters of significance to ACWA member agencies. It also reviews proposed ACWA bylaw revisions and works with staff to produce publications to assist member agencies in complying with state and federal laws. The committee files amicus curiae filing on important cases, comments on proposed regulations and guidelines of state agencies such as the Fair Political Practices Commission and monitors and engages in water rights waters of interest to member agencies.

**The committee shall be composed of between 34 and 44 attorneys, each of whom shall be, or act as, counsel for a member of the Association.*

Kris Anderson
Legislative Advocate I
krisa@acwa.com

Local Government Committee – Standing/Limited (3 Per Region)

Meetings: 4 times a year

The Local Government Committee makes recommendations to the Board of Directors and the State Legislative Committee on local government matters affecting water agencies, including planning issues, local government organization, and finance. The committee also gathers and disseminates information on the value of special districts, and shares information promoting excellence in local government service delivery.

Adam Quiñonez
Director of State
Legislative Relations
adamq@acwa.com

Membership Committee – Standing/unlimited

Meetings: 2 times a year

The Membership Committee makes recommendations to the Board of Directors regarding membership policies, eligibility and applications for membership. The committee assists staff in developing membership recruitment and retention programs and reviews and makes recommendations to the Finance Committee regarding an equitable dues structure.

Tiffany Giammona
Director of Member
Outreach &
Engagement
tiffanyg@acwa.com

State Legislative Committee – Standing/Limited (4 Per Region)

Meetings: 10-12 times a year

The State Legislative Committee reviews relevant introduced and amended legislation, and develop positions and provide recommendations to the Board of Directors on ballot measures and other major statewide policy issues. The committee also works with staff amendments to bills and provides director for staff on legislative matters.

Adam Quiñonez
Director of State
Legislative Relations
adamq@acwa.com

Water Management Committee – Standing/Limited (4 Per Region)

Meetings: 4 times a year

The Water Management Committee makes recommendations to the Board of Directors on policy and programs related to water management. The committee reviews and recommendation positions on legislation and regulations as requested by other committees. The committee also assists in gathering and disseminating information regarding agricultural and urban water management, water conservation and water use efficiency, development and use of water resources, wastewater treatment and water recycling and reuse.

Dave Bolland
Director of State
Regulatory Relations
daveb@acwa.com

Water Quality Committee – Standing/Unlimited

Meetings: 4 times a year

The Water Quality Committee makes recommendations to the Board of Directors, the State Legislative Committee and the Federal Affairs Committee on policy and program regarding water quality issues. The committee promotes cost-effective state and federal water quality regulations and provides a forum for members to work together to develop and present unified comments on water quality regulations. The committee also develops and recommends positions and testimony on water quality regulatory issues.

Adam Borchard
Regulatory Advocate
adamb@acwa.com

2019 ACWA Committee Appointment Process Timeline 2020-2021 Term

- July 17:** **COMMITTEE CONSIDERATION FORMS EMAILED**
- Email Agency General Managers and Board Presidents:
 - List of agency staff and directors who currently serve on an ACWA Committee
 - Committee Composition
 - Committee Consideration Form
 - 2020-2021 Committee Timeline
- July 24:** **EMAIL NOTIFICATION TO CURRENT COMMITTEE MEMBERS**
- Current committee members notified that committee process has begun
 - All current committee members **MUST** submit a Committee Consideration Form to be considered for reappointment
- September 30:** **COMPLETED CONSIDERATION FORM DEADLINE**
- All committee consideration forms **due by September 30**
 - Any consideration forms submitted after September 30 will be added to the waiting list and considered after ACWA President makes the initial committee appointments for the term
- October 25:** **ACWA REGION CHAIR AND VICE CHAIR CONFERENCE CALL**
- ACWA staff will hold a conference call with newly elected Region Chair and Vice Chairs to review 2020-2021 Committee recommendation process
 - Consideration forms compiled and submitted to incoming Region Chair and Vice Chair
- November 15:** **CHAIR AND VICE CHAIRS RECOMMENDATION DEADLINE**
- No Region recommendations will be accepted after November 15
- December 5:** **RECOMMENDATIONS GIVEN TO ACWA PRESIDENT**
- Incoming ACWA President will receive Region Chair and Vice Chairs recommendations along with all consideration forms at ACWA Fall Conference
- December 16:** **ACWA PRESIDENT APPOINTS MEMBERS OF COMMITTEES**
- Incoming ACWA President submits all appointments to ACWA Staff
- December 31:** **ACWA WILL NOTIFY COMMITTEE MEMBERS OF APPOINTMENTS**
- Letters emailed to members who have been appointed to serve on a committee for the 2020-2021 term
 - Letters emailed notifying those who were not appointed to a committee

PLEASE PRINT LEGIBLY

Agency Name (DO NOT use acronyms or abbreviations)	Phone
Agency Address	City, State & Zip

BELOW PLEASE LIST ALL THOSE INTERESTED IN BEING ON ACWA COMMITTEES FOR YOUR AGENCY. FOR ADDITIONAL RECOMMENDATIONS PLEASE FILL OUT ANOTHER FORM.

**If an individual is not an agency employee or director, please indicate company affiliation.*

Name	Title/Company*	Email Address
Committee 1st Choice	Committee 2nd Choice	Committee 3rd Choice
Name	Title/Company*	Email Address
Committee 1st Choice	Committee 2nd Choice	Committee 3rd Choice
Name	Title/Company*	Email Address
Committee 1st Choice	Committee 2nd Choice	Committee 3rd Choice
Name	Title/Company*	Email Address
Committee 1st Choice	Committee 2nd Choice	Committee 3rd Choice
Name	Title/Company*	Email Address
Committee 1st Choice	Committee 2nd Choice	Committee 3rd Choice
Name	Title/Company*	Email Address
Committee 1st Choice	Committee 2nd Choice	Committee 3rd Choice

Signature (Agency/District General Manager or Board President signature required) Title Date

QUESTIONS?

Contact Business Services Specialist Petra Rice
at petrar@acwa.com or (916) 441-4545

910 K Street, Suite 100
Sacramento, CA 95814
www.acwa.com



STAFF REPORT

Agenda Item: 10

Board Meeting Date: August 21, 2019
Prepared By: Lisa Soto
Approved By: Brett Hodgkiss

SUBJECT: ASSOCIATION OF CALIFORNIA WATER AGENCIES REGION 10 ELECTION FOR 2020-21 TERM

RECOMMENDATION: Cast Vista Irrigation District's ballot in the Association of California Water Agencies (ACWA) Region 10 election for the 2020-21 term.

PRIOR BOARD ACTION: On September 6, 2017, Vista Irrigation District (VID) cast its ballot in the ACWA Region 10 Election for the 2018-19 term for the recommended slate as follows: Chair-Cathy Green, Orange County Water District; Vice Chair-DeAna Verbeke, Helix Water District; Board Members-Jim Atkinson, Mesa Water District; Charles Gibson, Santa Margarita Water District; James Murtland, Rincon del Diablo Municipal Water District; and, Richard Vásquez, Vista Irrigation District; leaving vacant one position.

FISCAL IMPACT: Undetermined amount for expenses and per diem should a VID Board member be elected to the ACWA Region 10 Board.

SUMMARY: ACWA has presented the official ballot for the Region 10 election of officers and board members. Ballots must be returned to ACWA by September 30, 2019.

DETAILED REPORT: ACWA's Nominating Committee recommendations are included with the mail ballot. The Board has the option to cast its vote by concurring with the Nominating Committee's recommended slate or by voting for individual nominees according to the preference of the Board.

ATTACHMENTS:

- Email from ACWA dated August 1, 2019
- Region 10 Board Ballot
- Region 10 Rules and Regulations
- 2019 ACWA Region Election Timeline for 2020-21 term
- Letter dated July 3, 2019 and resume from Mark Monin, El Toro Water District
- Letter dated August 2, 2019 and resume from Charles Gibson, Santa Margarita Water District
- Letter dated August 5, 2019 and resume regarding Jim Atkinson, Mesa Water District

From: ACWA Region Elections <regionelections@acwa.com>
Sent: Thursday, August 1, 2019 10:11 AM
Subject: Polls Open! ACWA Region 10 Election Ballot



Sent via email August 1, 2019

TO: ACWA REGION 10 MEMBER AGENCY BOARD PRESIDENT AND GENERAL MANAGER

Ballot for Region 10 Board Election for the 2020-2021 Term

It is time to elect the 2020-2021 ACWA Region 10 Chair, Vice Chair and board members who will represent and serve the members of Region 10. Attached, you will find the official ballot which includes the Region 10 Nominating Committee's recommended slate as well as individual candidates running for the Region 10 Board.

Your agency is entitled to cast only one vote. Please review the attached ballot and have your agency's authorized representative cast its vote for the slate as recommended by the Region 10 Nominating Committee **or** cast its vote for an individual Region 10 chair, vice chair and three to five board members.

2020-2021 ACWA Region 10 Ballot is located [HERE](#).
Region 10 Rules and Regulations are located [HERE](#).

Submit the electronic ballot to ACWA by September 30, 2019.
*(Ballots received after September 30 will **not** be accepted.)*

REMEMBER, YOUR VOTE IS IMPORTANT. Region 10 Board members are elected to represent the issues, concerns and needs of your region. The Region 10 chair and vice chair will serve on ACWA's board of directors for the next two-year term beginning January 1, 2020.

Additionally, the newly elected chair and vice chair will make the Region 10 committee appointment recommendations to the ACWA president for the 2020-2021 term. Also, either the chair or vice chair will hold a seat on the ACWA Finance Committee.

If you have questions, please contact your Regional Affairs Representative, Brian Sanders, at brians@acwa.com or call 916-441-4545.

Thank you for your careful consideration and participation in the Region 10 election process.

OFFICIAL

REGION 10 Board Ballot

2020-2021
TERM



Please return completed ballot by September 30, 2019

E-mail: regionelections@acwa.com
Mail: ACWA
910 K Street, Suite 100
Sacramento, CA 95814

General Voting Instructions:

- 1 You may either vote for the slate recommended by the Region 10 Nominating Committee or vote for individual region board members (please note rules & regulations for specific qualifications). Mark the appropriate box to indicate your decision.
- 2 Complete your agency information. The authorized representative is determined by your agency in accordance with your agency's policies and procedures.

Region 10 Rules & Regulations:

The chair and vice chair shall be from different counties. The 2020-2021 Term shall consist of a Chair and 2 Board Members from San Diego County and a Vice Chair and 3 Board Members from Orange County. At least one of the chair or vice chair positions must be an elected/appointed director from a member agency.

1

Nominating Committee's Recommended Slate

- I concur with the Region 10 Nominating Committee's recommended slate below.

CHAIR: DeAna Verbeke, Board Member, Helix Water District (San Diego County)

VICE CHAIR: Cathy Green, Director, Orange County Water District (Orange County)

BOARD MEMBERS:

- **Jim Atkinson**, Director, Mesa Water District (Orange County)
- **Betty Evans**, Director/Vice President, Vallecitos Water District (San Diego County)
- **Charles T. Gibson**, Board Member, Santa Margarita Water District (Orange County)
- **Shauna Lorange**, Department Director, City of San Diego Public Utilities (San Diego County)
- **George Murdoch**, Director, East Orange County Water District (Orange County)

OR

Individual Board Candidate Nominations

(See Rules & Regulations before selecting)

- I do not concur with the Region 10 Nominating Committee's recommended slate. I will vote for individual candidates below as indicated.

CANDIDATES FOR CHAIR: (CHOOSE ONE)

- Shauna Lorange**, Dept. Director, City of San Diego Public Utilities (San Diego County)
- DeAna Verbeke**, Board Member, Helix Water District (San Diego County)

CANDIDATES FOR VICE CHAIR: (CHOOSE ONE)

- Cathy Green**, Director, Orange County Water District (Orange County)

CANDIDATES FOR BOARD MEMBERS: (MAX OF 5 CHOICES)

- Jim Atkinson**, Director, Mesa Water District (Orange County)
- Betty Evans**, Director/Vice President, Vallecitos Water District (San Diego County)
- Charles T. Gibson**, Board Member, Santa Margarita Water District (Orange County)
- Cathy Green**, Director, Orange County Water District (Orange County)
- Hayden Hamilton**, Director, Rainbow Municipal Water District (San Diego County)
- Shauna Lorange**, Dept. Director, City of San Diego Public Utilities (San Diego County)
- Mark Monin**, Vice President, El Toro Water District (Orange County)
- George Murdoch**, Director, East Orange County Water District (Orange County)
- Peer Swan**, Board Director, Irvine Ranch Water District (Orange County)
- Richard L. Vasquez**, Vice President, Board of Directors, Division 2, Vista Irrigation District (San Diego County)
- DeAna Verbeke**, Board Member, Helix Water District (San Diego County)

2

AGENCY NAME

AUTHORIZED REPRESENTATIVE

DATE



REGION 10 RULES AND REGULATIONS

Each region shall organize and adopt rules and regulations for the conduct of its meetings and affairs not inconsistent with the Articles of Incorporation or bylaws of the Association (ACWA Bylaw V, 6.).

OFFICERS

The chair and vice chair shall be from different counties.

At least one of the chair or vice chair positions must be an elected/appointed director from a member agency.

The region board members shall alternate every two years with three from one county and two from the other. The county from which the chair comes from shall have two region board members and the county from which the vice chair comes from shall have three region board members.

The chair will provide the region secretary.

MEETINGS

The region will hold at least quarterly meetings, including the ACWA spring and fall conferences.

The region chair will determine when and if nonmembers are invited to regional activities or events.

ATTENDANCE

If a region chair or vice chair is no longer allowed to serve on the Board of Directors due to his / her attendance, the region board shall appoint from the existing region board a new region officer. (ACWA Policy & Guideline Q, 1.)

If a region chair or vice chair misses three consecutive region board / membership meetings, the same process shall be used to backfill the region officer position. (ACWA Policy & Guideline Q, 1.)

If a region board member has three consecutive unexcused absences from a region board meeting or general membership business meeting, the region board will convene to discuss options for removal of the inactive board member. If the vacancy causes the board to fail to meet the minimum requirement of five board members, the region must fill the vacancy according to its rules and regulations. (ACWA Policy & Guideline Q, 3.)

ELECTIONS

All nominations received for the region chair, vice chair and board positions must be accompanied by a resolution of support from each sponsoring member agency, signed by an authorized representative of the Board of Directors. Only one individual may be nominated from a given agency to run for election to a region board. Agencies with representatives serving on the nominating committees should strive not to submit nominations for the region board from their agency. (ACWA Policy & Guideline P, 2.)

Election ballots will be e-mailed to ACWA member agency general managers and presidents.

The nominating committee shall consist of four persons, two from each county.

The nominating committee shall pursue qualified members within the region to run for the region board and consider geographic diversity, agency size and focus in selecting a slate.

A member of the nominating committee cannot be nominated by the committee for an elected position.

See current region election timeline for specific dates.

ENDORSEMENTS

ACWA, as a statewide organization, may endorse potential nominees and nominees for appointment to local, regional, and statewide commissions and boards. ACWA's regions may submit a recommendation for consideration and action to the ACWA Board of Directors to endorse a potential nominee or nominee for appointment to a local, regional or statewide commission or board. (ACWA Policy & Guideline P, 3.)

COMMITTEE RECOMMENDATIONS & REPRESENTATION

All regions are given equal opportunity to recommend representatives of the region for appointment to a standing or regular committee of the Association. If a region fails to provide full representation on all ACWA committees, those committee slots will be left open for the

remainder of the term or until such time as the region designates a representative to complete the remainder of the term. (ACWA Policy & Guideline P, 4. A.)

At the first region board / membership meeting of the term, regions shall designate a representative serving on each of the standing and regular committees to serve as the official reporter to and from the committee on behalf of the region to facilitate input and communication. (ACWA Policy & Guideline P, 4. B.)

The chair and vice chair will recommend an official alternate for excused committee members.

TOURS

ACWA may develop and conduct various tours for the regions. All tour attendees must sign a “release and waiver” to attend any and all region tours. Attendees agree to follow environmental guidelines and regulations in accordance with direction from ACWA staff; and will respect the rights and privacy of other attendees. (ACWA Policy & Guideline P, 6.)

FINANCES

See “Financial Guidelines for ACWA Region Events” document.

AMENDING THE REGION RULES & REGULATIONS

ACWA policies and guidelines can be amended by approval of the ACWA Board of Directors.

The region 10 rules and regulations can be changed at any time with advanced written notice to member agencies.

2019 ACWA Region Election Timeline 2020-2021 Term

February 28:

NOMINATING COMMITTEES APPOINTED

- With concurrence of the region board, the region chairs appoint at least three region members to serve as the respective region's Nominating Committee
- Those serving on nominating committees are ineligible to seek region offices
- Nominating Committee members are posted online at www.acwa.com

March 1-31:

NOMINATING COMMITTEE TRAINING

- Nominating Committee packets will be e-mailed out to each committee member
- ACWA staff will hold a training session via conference call with each nominating committee to educate them on their specific role and duties
 - Regions 1-10 Nominating Committees: via Go-to-Meeting

May 13:

CALL FOR CANDIDATES

- The call for candidate nominations packet will be e-mailed to ACWA member agency Board Presidents and General Managers

June 28:

DEADLINE FOR COMPLETED NOMINATION FORMS

- Deadline to submit all Nomination Forms and board resolutions of support for candidacy for region positions
- Nominating Committee members may need to solicit additional candidates in person to achieve a full complement of nominees for the slate

July 10:

CANDIDATE INFORMATION TO NOMINATING COMMITTEES

- All information submitted by candidates will be forwarded from ACWA staff to the respective region Nominating Committee members with a cover memo explaining their task

July 11 - 31:

RECOMMENDED SLATES SELECTED

- Nominating Committees will meet to determine the recommended individuals for their region. The slate will be placed on the election ballot.
- Nominating Committee Chairs will inform their respective ACWA Regional Affairs Representative of their recommended slate by July 24
- Candidates will be notified of the recommended slate by August 1
- The Nominating Committee Chair will approve the official region ballot

August 1:

ELECTIONS BEGIN

- All 10 official electronic ballots identifying the recommended slate and any additional candidates for consideration for each region will be produced and e-mailed to ACWA member agencies only
- Only one ballot per agency will be counted

September 30:

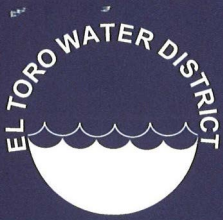
ELECTION BALLOTS DUE

- ***Deadline for all region elections. All region ballots must be received by ACWA by **September 30, 2019*****

October 4:

ANNOUNCEMENT OF ELECTION RESULTS

- Newly-elected members of the region boards will be contacted accordingly
- An ACWA Advisory will be distributed electronically to all members reporting the statewide region election results
- Results will be posted at acwa.com and will be published in the October issue of ACWA News



El Toro Water District

"A District of Distinction"

Serving the Public - Respecting the Environment

RECEIVED

JUL 10 2019

Board of Directors

Jose F. Vergara
President

Mark L. Monin
Vice President

Kathryn Freshley
Director

Mike Gaskins
Director

Kay Havens
Director

General Manager/ Secretary

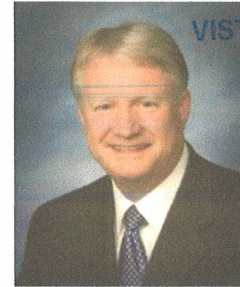
Robert R. Hill

Treasurer

Neely Shahbakhti

July 3, 2019

Vista Irrigation District
Attention: Richard Vasquez
1391 Engineer Street
Vista, CA 92081



VISTA IRRIG. DIST.

Re: Mark Monin for ACWA Region 10 Board Member

Dear ACWA Region 10 Board Members,

I would be honored to serve as a Board member for the Association of California Water Agencies and would love to speak with your District.

I am a Director and Vice President on the El Toro Water District Board, Vice President of the Independent Special Districts of Orange County, and Vice Chairman of the Orange County Airport Land Use Commission. I was also a PCF Fire Fighter with the Orange County Fire Authority.

Most importantly, I have been very active at ACWA, member of the Finance, Energy and Business Development Committees and recently made Chairman of the ACWA Education Sub-committee. I have moderated many breakout sessions at the ACWA conferences.

I have proven to be a fiscally responsible individual with a "think out of the box mentality" and I look forward to working with the other ACWA Board members to achieve greatness. My qualifications for this position include:

>EXPERIENCED LEADER >ACTIVE AT ACWA>COMMITTED TO SPECIAL DISTRICTS >FISCALLY RESPONSIBLE >DEDICATED

I feel I can collaborate with the ACWA Board members to provide valuable information and presentations on issues that affect Special Districts which can help you with important discussions in the future.

Please see the accompanying resume outlining my experience and education. I would love to hear your thoughts on how we can make ACWA even better and please contact me with your input, ideas or questions on my experience or platform. I can be reached at (949) 939-6612 or mmonin@etwd.com.

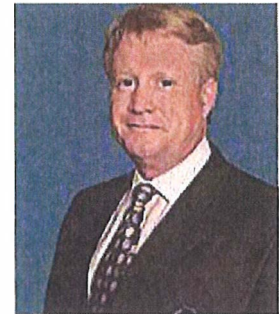
Sincerely,

Mark Monin, Vice President

Mark L. Monin

3371 Punta Alta Unit 3E
Laguna Woods, CA 92637
(949) 939-6612
markmonin@msn.com

Mark Monin serves as Vice President, Board of Directors at the EL Toro Water District. Senior Vice President at Raymond James, with over 38 years in the securities industry. Mark is also a former firefighter and has experience in the aviation industry, with pilot FAA Licenses private, commercial, instrument and multi engine FAA licenses and has over 2000 total hours PIC.



Professional Experience

Water District

- El Toro Water District, Vice President Board of Directors, Lake Forest, CA 2018 -Present
- ISDOC Vice Present 2016- Present
- ACWA Chair of Education Sub Committee 2019-Present
- ACWA Finance Committee 2016 – Present
- ACWA Energy Committee 2017 – Present
- ACWA Business Development Committee
- ACWA monitored many Breakout sessions at the ACWA conferences 2016 – Present

Financial Investment/Securities Industry (35 Years)

- Raymond James Financial Services, Newport Beach 2009-current
- Oppenheimer & Co. Newport Beach, California 2005-2009
- Morgan Stanley, Sales Manager / Financial Advisor, Los Angeles / Orange County 1998 - 2005
- Merrill Lynch, Manager / Financial Advisor , Los Angeles / Orange County 1994- 1998
- Prudential Securities, Assistant Manager, Anaheim 1991 – 1994

Aviation Experience / Aviation Organizations / Community Involvement

- Pilot Data & FAA Licenses
 - Private
 - Commercial
 - Instrument
 - Multi engine
 - Over 2000 total hours PIC since 1977
- Vice Chairman of the Orange County Airport Commission (Land Use) 2015-present
- Adjunct Professor at California Baptist University, Riverside, CA 2015- Present
 - Teaches Aviation Law and Aviation Finance
- Civil Air Patrol (Auxiliary United States Air Force) from 1992-1996
 - *Aerial and ground search & rescue,*
- *Civil Air Patrol Aerial Disaster inspection, Orange County, CA*
 - *DEA and Customs assistance in aerial surveillance, air transport from 1992-1996*
- Flying Samaritans/ Liga
 - Free medical clinics; fly physicians/medical professionals to Mexico 1995-present
- Angel Flight Pilot
 - Provides transportation to medical treatment for those who cannot afford/tolerate public transportation, 1998-present
- Southern California Pilots Association
 - To provide a collective voice for General Aviation at our So CA Airports.
 - Develop a positive working relationship with the airport administration.
 - Foster camaraderie amongst So CA Pilots with aviation related
 - Enhance safety and education in the So CA Pilot community.
- Orange County Pilots Association (OCPA)
 - OCPA is an association of aviation enthusiasts with the purpose of promoting aviation at the Orange County Airport
- Experimental Aviation Association (EAA)

- **Experimental Aircraft Association** based in Oshkosh, Wisconsin, encourages and supports recreational aviation.

Security Experience

- Saddleback Church
 - *Supervisor Irvine South Campus* 2014-2018

Firefighter Experience

- Orange County Fire Authority
 - *PCF/ Firefighter/Engineer/search & rescue/ medical training* (first responder) 1988-1995
- Twin District Fire Department, Lancaster, NY
 - *Firefighter/ Engineer/ search & rescue/ medical training* (first responder) 2005-2006
- Lancaster Fire Department, Lancaster, NY
 - *Firefighter/ Engineer/ search & rescue/ medical training* (first responder) 1982-1984
- Egypt Fire Department, Rochester/Perrington, NY
 - *Firefighter/ Engineer/ search & rescue/ medical training* (first responder) 1985-1987

Boards/Committees/Community Involvement

- El Toro Water District, Board of Directors 2015 – Present
- Vice Chairman of the Orange County Airport Land Use Commission 2015 – Present
- Finance Committee of The Association of California Water Agencies and its Education Subcommittee, Investment Subcommittee 2015 – Present
- South Orange County Watershed Management Area Executive Committee
- Independent Special Districts of Orange County (ISDOC)
- Water Advisory Committee of Orange County (WACO)
- Orange County Water Association (OCWA)
- City of Laguna Woods Public Safety Committee Chairman 2012-2015 Past Chairman
- City of Laguna Woods Landscape Committee, Past Member
- Newport Beach Chamber of Commerce, Past Member
- Irvine Chamber of Commerce, Past Member

Education/Licensure

- Pepperdine University, Malibu California, Masters in Business Administration, 2002
- The Wharton School, University Of Pennsylvania, Senior Financial Advisor
- The Wharton School, University Of Pennsylvania, Management Training Program
- Institute of Investment Management Consulting, Investment Management Consultant
- The Institute of Business & Finance: Certified Annuity & Fund Specialist
- Board Certified in Asset Allocation
- Canisius College, Buffalo New York, BS/Finance, 1981
- University of Buffalo, Aeronautical Engineering, 1978
- Federal Aviation Administration, Multi Engine, 2000
- New York Stock Exchange, Series 8, Branch Manager, 1990
- National Association of Securities Dealers, Series 65, Financial Planning, since 1989
- California Department of Real Estate, since 1988
- National Association of Securities Dealers, Series 3, Futures, since 1988
- National Association of Securities Dealers, Series, Options Principal, since 1983
- National Association of Securities Dealers, Series 24, Principal Supervisor, since 1983
- National Association of Securities Dealers, Series 63, State Licensing, since 1981
- Securities Licensed in California, Colorado, Connecticut, Delaware, Georgia, Iowa, Illinois, Indiana, Louisiana, Maryland, New Jersey, New York, Ohio, Pennsylvania
- National Association of Securities Dealers, Series 7, 1981, Financial Advisor
- Federal Aviation Administration, Commercial, 1979
- Federal Aviation Administration, Instrument, 1978
- Federal Aviation Administration, Private, 1977

BOARD OF DIRECTORS
SAUNDRA F. JACOBS
BETTY H. OLSON, Ph.D.
CHARLES GIBSON
JUSTIN McCUSKER

DANIEL R. FERONS
GENERAL MANAGER



Santa Margarita Water District

August 2, 2019

RECEIVED

AUG 08 2019

VISTA IRRIG. DIST.

The Honorable Jo MacKenzie
Board President
Vista Irrigation District
1391 Engineer Street
Vista, CA 92081

RE: ACWA Region 10 Board

Dear President MacKenzie:

I am delighted to announce my candidacy for re-election to the ACWA Region 10 Board of Directors. I would be honored to have your support again for this important seat.

Since my election to the Santa Margarita Water District Board of Directors in 2012, I have actively participated in ACWA at both the Region 10 level and on the statewide Federal Affairs Committee. Over my last two terms on the Region 10, I have heard the unique water policy needs of our region and have contributed in helping address them. I have worked to develop the Region's work programs, policy initiatives and educational events. I also serve as an alternate to the ACWA Board representing Region 10 and participating in State-level meetings in that capacity. Currently, I am the designated Region 10 Director to report on federal matters in my capacity on ACWA's statewide Federal Affairs Committee.

I look forward to continuing my contributions to ACWA through my technical skills as a policymaker and manager--applying my 30 years of experience in both the public and private sectors. I have worked toward the mutual goals of water reliability and efficient water use. I also coordinate with leaders throughout ACWA's other regions, including those in allied industries, and nationally.

I have enclosed some background information on my experience as well as my platform for re-election to the Region 10 Board. I would be delighted to appear at one of your upcoming meetings to discuss my candidacy and answer any questions you may have. It would be my honor to serve you and our organizations again and I humbly ask for your vote and support.

I hope you will contact me at 949/485-0658 or at charlesg@smwd.com if you have any questions.

Sincerely,

Charles T. "Chuck" Gibson
Santa Margarita Water District
Board of Directors

c: Mr. Brett Hodgkiss, General Manager

Charles T. “Chuck” Gibson

Candidate for re-election, ACWA Region 10 Board of Directors

Special District Organizations

- Santa Margarita Water District, Board Member (Current; Elected Board Member since 2012)
- Association of California Water Agencies (ACWA) Region 10, Alternate Board Member (Current; since 2016)
- ACWA Region 10 Federal Affairs Committee, Member (Current, since 2012)
- California Special Districts Association, Member
- Orange County Water Association, Member
- Santiago Aqueduct Commission, Alternate Board Member
- San Juan Basin Authority, Alternate Board Member
- Santa Margarita Dana Point Authority, Board Member
- California Sanitation Risk Management Authority, Alternate Board Member

Professional Organizations

- Co-founded community civic council
- Experience homeowner’s association director

Platform

Since my election as Director of Santa Margarita Water District in 2012, I have actively participated in ACWA at both the Region 10 level and on the statewide Federal Affairs Committee. Over the last two terms, I have been on the Region 10 Board of Directors. I participated in meetings, helped develop the Region’s work program and events, occasionally attended state board meetings as an alternate representing Region 10. Currently, I am also the designated Region 10 Director to report on federal matters, as well as serving on ACWA's statewide Federal Affairs Committee. I coordinate with other committee members including representatives of Metropolitan Water District of Southern California and Municipal Water District of Orange County and member agencies toward the mutual goals of water reliability and to strengthen water use efficiency measures, particularly through conservation programs and recycled water projects. I continue to coordinate with other leaders throughout ACWA's regions, including those in allied industries, and with others in the west and nationally to provide cost effective, reliable water. I seek to continue to contribute to ACWA using my technical skills as a policymaker and manager, applying over 30 years of experience in the private sector and public sector combined.



MesaWater
DISTRICT®

*Dedicated to
Satisfying our Community's
Water Needs*

BOARD OF DIRECTORS

Shawn Dewane
*President
Division V*

Marice H. DePasquale
*Vice President
Division III*

Jim Atkinson
*Director
Division IV*

Fred R. Bockmiller, P.E.
*Director
Division I*

James R. Fisler
*Director
Division II*

Paul E. Shoenberger, P.E.
General Manager

Denise Garcia
District Secretary

Marwan Khalifa, CPA, MBA
District Treasurer

**Atkinson, Andelson,
Loya, Ruud & Romo**
Legal Counsel

1965 Placentia Avenue
Costa Mesa, CA 92627
tel 949.631.1200
fax 949.574.1036
info@MesaWater.org
MesaWater.org

August 5, 2019

Subject: **Re-Elect Jim Atkinson to the ACWA Region 10 Board**

Dear Colleagues,

On behalf of Mesa Water District (Mesa Water®), it is a great honor to recommend Director Jim Atkinson for re-election to one of the Orange County seats on the Association of California Water Agencies (ACWA) Region 10 Board. We are fortunate to have such a qualified candidate in Jim Atkinson, who has the Mesa Water Board's unanimous support for him to continue serving in this role.

Jim Atkinson has served on Mesa Water's Board of Directors for over 21 years and, during that time, he has made fair and informed decisions that have greatly benefited constituents shared by Mesa Water® and fellow water providers throughout Orange County. Also, since 1998, Jim Atkinson has participated in the Water Advisory Committee of Orange County (WACO), which he now chairs.

Additionally, he has served on: ACWA's Region 10 Board (2015-present); ACWA's Groundwater Committee (2016-present); and, ACWA's Water Quality Committee (2012-present) for Region 10 as one of two Orange County representatives. Furthermore, since 2017, Jim Atkinson has served on the Urban Water Institute Board; and, he has worked with the Mountain Counties Water Resources Association to establish the California-United Water Conference (2018-present) to engender collaborative solutions to challenges of mutual concern among water agencies in Southern and Northern California.

Due to his public service experience -- and his 30-year career at The Aerospace Corporation in El Segundo, working as the Laboratory Operations Business Manager -- Jim Atkinson possesses the qualifications, knowledge, and understanding of the many business, government, and water-related issues facing ACWA Region 10. Attached is Jim Atkinson's Statement of Qualifications for re-election to the ACWA Region 10 Board. Most importantly, Director Atkinson has proven leadership abilities that can guide ACWA Region 10 to continued success in providing excellent added value to the member agencies it serves.

If you have any questions or requests for additional information, please feel free to contact our External Affairs Manager, Stacy Taylor, by calling 949.631.1201 or emailing StacyT@MesaWater.org. Thank you for your consideration in re-electing Jim Atkinson.

Sincerely,

Shawn Dewane
Mesa Water Board President

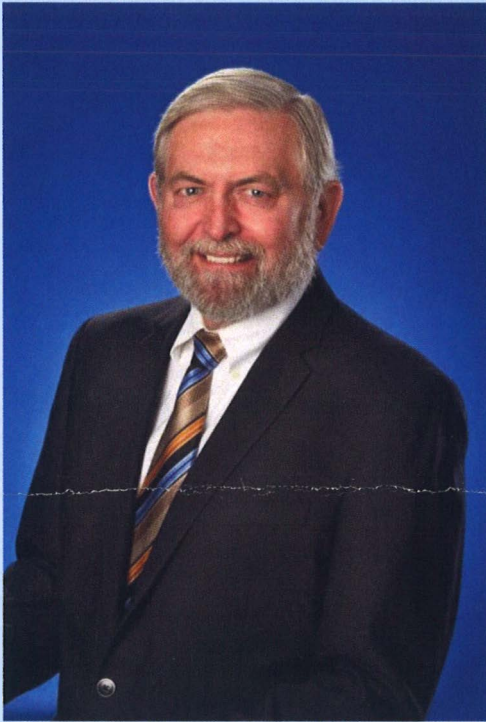
Paul E. Shoenberger, P.E.
Mesa Water General Manager

c: Mesa Water Board of Directors

RECEIVED
AUG 09 2019
VISTA IRRIG. DIST.

Re-Elect Jim Atkinson to ACWA Region 10 Board

Jim Atkinson, Director, Mesa Water District



OBJECTIVE: To further the goals of ACWA Region 10 in best serving its members -- and the industry as a whole -- by applying my analytical skills, and my water industry leadership experience, as a member of the ACWA Region 10 Board.

STATEMENT OF QUALIFICATIONS:

- Mesa Water District Director since 1998
- Four-term Mesa Water® Board President ('02, '03, '08, 2017-18)
- ACWA Region 10 Board Member, 2015-present
- ACWA Groundwater Committee, 2016-present
- ACWA Water Quality Committee, 2012-present
- California-United Water Conference co-founder, 2018-present (includes serving on the Planning Committee)
- Southern California Water Coalition, 2010-present
- Water Advisory Committee Orange County Chair (2019), Vice Chair (2018), participant (1998-present)
- Urban Water Institute Board Member, 2017-present
- Laboratory Operations Business Manager, The Aerospace Corp.

BIOGRAPHY: Initially elected in 1998 to Mesa Water's Board of Directors, and re-elected each term since, Jim Atkinson represents Division 4 which includes the Costa Mesa communities of College Park, Mesa del Mar, and Monticello, as well as John Wayne Airport and the OC Fairgrounds. Having been Mesa Water's Board President for four prior terms -- in 2002, 2003, 2008, and 2017-18 -- Director Atkinson currently serves as Vice Chairman of the District's Engineering & Operations Committee.

Additionally, Director Atkinson has served (since 2015) as one of seven board members on the Association of California Water Agencies (ACWA) Region 10 Board, as well as on ACWA's Groundwater Committee and Water Quality Committee. He currently Chairs the Water Advisory Committee Orange County and is a Board Member of the Urban Water Institute, and he serves on the Planning Committee for the California-United Water Conference as one of its co-founders. He also represents Mesa Water at the Municipal Water District of Orange County and Orange County Water District.

Director Atkinson has previously chaired Mesa Water's Audit Ad Hoc, Engineering & Operations, Executive, Human Resources, Legislative & Public Affairs, and Public Information Committees. Additionally, as a Costa Mesa resident for over 30 years, he has served as a Vice President and Director of the Mesa del Mar Homeowners Association and as a Leadership Tomorrow Board member from 2002 to 2006 (after completing the program in 2001), where his role included hosting an educational Water Workshop day.

With Master of Business Administration and Bachelor of Science degrees from the University of La Verne, Director Atkinson worked as the Laboratory Operations Business Manager at The Aerospace Corporation for over 30 years. His experiences there included Business Administration of the Research Laboratory Operations, as well as Construction Management and Facilities Management. Through this employment, he attended earthquake response and recovery training at the California Specialized Training Institute's Emergency Operations Center. He was also an International Code Conference (ICC) Certified Member and an ICC Certified Plumbing Inspector.

His hobby of racing model sailboats with International One Meter boats led to Director Atkinson's 2011 appointment to Region 6 Director of the American Model Yachting Association (AMYA) Board.



STAFF REPORT

Agenda Item: 11

Board Meeting Date: August 21, 2019
Prepared By: Lisa Soto
Approved By: Brett Hodgkiss

SUBJECT: CONSOLIDATED REDEVELOPMENT OVERSIGHT BOARD CALL FOR BALLOTS

RECOMMENDATION: Cast Vista Irrigation District's ballot in the San Diego County Consolidated Redevelopment Oversight Board (CROB) election.

PRIOR BOARD ACTION: On April 4, 2018, Vista Irrigation District cast its ballot for Patrick Sanchez in the San Diego County CROB election.

FISCAL IMPACT: None.

SUMMARY: San Diego Local Agency Formation Commission (LAFCO) is calling for ballots to elect one special district representative to serve on the San Diego County CROB. All independent special districts in San Diego County are eligible to cast one vote for the regular special district representative. Ballots must be received in the San Diego LAFCO office by Friday, August 30, 2019.

DETAILED REPORT: San Diego LAFCO must receive a quorum of 30 ballots by the August 30 deadline to appoint the regular special district representative; if the quorum requirement is met, the candidate receiving the most votes will be appointed as the regular representative on the CROB. If the quorum requirement is not met, an automatic 60-day extension will be triggered.

Consistent with adopted policy, San Diego LAFCO Special Districts Advisory Committee formed a Nominating Committee to review all three nominees' qualifications and make a recommendation. The Nominating Committee has indicated that it believes all three candidates are equally qualified, and as such, recommends each independent special district cast its ballot as it sees fit.

ATTACHMENTS: Memorandum from San Diego LAFCO dated July 5, 2019
Ballot Form



San Diego County
Local Agency Formation Commission
 Regional Service Planning | Subdivision of the State of California

CALL FOR BALLOTS

July 5, 2019

TO: Independent Special Districts of San Diego County

FROM: Tamaron Lockett, Executive Assistant
 San Diego County Local Agency Formation Commission

SUBJECT: Call for Ballots |
 San Diego County Consolidated Redevelopment Oversight Board

RECEIVED

JUL 10 2019

VISTA IRRIG. DIST.

This notice serves as a call for ballots pursuant to California Government Code 56332(f) with respect to electing one special district representative among the three nominated candidates to serve on the San Diego County Consolidated Redevelopment Oversight Board. All independent special districts in San Diego County are eligible to cast one vote through their presiding officers or their alternates as designed by the governing bodies.

The official ballot is attached. Ballots must be signed by the presiding officers or their designees and returned to San Diego LAFCO no later than **Friday, August 30, 2019**. A ballot received without a signature will not be counted. Should LAFCO receive a quorum of 30 ballots by the August 30th deadline the nominee with the most votes will be appointed. Should LAFCO not receive a quorum of ballots by the deadline an automatic 60-day extension to October 30th is required.

Last, and consistent with adopted policy, the Special Districts Advisory Committee formed a Nominating Committee to review all three candidates' qualifications and consider making a recommendation as part of the balloting process. The Nominating Committee believes all three candidates are equally qualified, and as such recommends each independent special district cast their ballot as they see fit.

Ballots and/or any related questions should be directed by e-mail to Tammy Lockett at tamaron.lockett@sdcounty.ca.gov.

Attachment: as stated

<p>Administration Keene Simonds, Executive Officer County Operations Center 9335 Hazard Way, Suite 200 San Diego, California 92123 T 858.614.7755 F 858.614.7766 www.sdlafco.org</p>	<p>Jim Desmond County of San Diego</p>	<p>Mary Casillas Salas City of Chula Vista</p>	<p>Mark Kersey City of San Diego</p>	<p>Jo MacKenzie, Chair Vista Irrigation</p>	<p>Andy Vanderlaan General Public</p>
	<p>Dianne Jacob, Vice Chair County of San Diego</p>	<p>Bill Wells City of El Cajon</p>	<p>Chris Cate, Alternate City of San Diego</p>	<p>Barry Willis Alpine Fire Protection</p>	<p>Harry Mathis, Alternate General Public</p>
	<p>Greg Cox, Alternate County of San Diego</p>	<p>Serge Dedlna, Alternate City of Imperial Beach</p>		<p>Erin Lump, Alternate Rincon del Diablo MWD</p>	

ATTACHMENT A

SAN DIEGO COUNTY CONSOLIDATED REDEVELOPMENT OVERSIGHT BOARD
ELECTION BALLOT and VOTE CERTIFICATION

VOTE FOR ONLY ONE NOMINEE

William R. (Bob) Ayres (Grossmont Healthcare District) []
Mark Baker (Lakeside Fire Protection District) []
Mitch Thompson (Otay Water District) []

I hereby certify that I cast the votes of the _____
(Name of District)

for the Consolidated Redevelopment Oversight Board Election as:

[] the presiding officer, or
[] the duly-appointed alternate board member.

(Signature)

(Print name)

(Title)

(Date)

NOTE: The Nominating Committee believes all three candidates are equally qualified and recommends each special district proceed with voting as they see fit. Additionally, a candidate's forum is tentatively scheduled for August 15, 2019 as part of the quarterly meeting of the San Diego Chapter of the California Association of Special Districts (SDCSDA). Separate confirmation of the candidate's forum will be provided by SDCSDA.

Return Ballot and Vote Certification Form to:
San Diego LAFCO
Tameron Lockett
9335 Hazard Way, Suite 200
San Diego, CA 92123
(858) 614-7755 (office) • (858) 614-7766 (FAX)
Email: tameron.lockett@sdcounty.ca.gov



Agenda Item: 12

STAFF REPORT

Board Meeting Date: August 21, 2019
Prepared By: Brett Hodgkiss

SUBJECT: MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY

SUMMARY: Informational report by staff and directors concerning the San Diego County Water Authority. No action will be required.



STAFF REPORT

Agenda Item: 13.A

Board Meeting Date: August 21, 2019
Prepared By: Lisa Soto
Approved By: Brett Hodgkiss

SUBJECT: REPORTS ON MEETINGS AND EVENTS ATTENDED BY DIRECTORS

SUMMARY: Directors will present brief reports on meetings and events attended since the last Board meeting.



STAFF REPORT

Agenda Item: 13.B

Board Meeting Date: August 21, 2019
Prepared By: Lisa Soto
Approved By: Brett Hodgkiss

SUBJECT: SCHEDULE OF UPCOMING MEETINGS AND EVENTS

SUMMARY: The following is a listing of upcoming meetings and events. Requests to attend any of the following events should be made during this agenda item.

	SCHEDULE OF UPCOMING MEETINGS AND EVENTS	ATTENDEES
1	2019 Water Policy Forum & Dinner (MWDOC) <i>Sept. 5, 2019 – Westin South Coast Plaza, Costa Mesa</i> <i>Registration deadline: 8/30/19</i>	
2	Second Annual Western Groundwater Congress (GRA) <i>Sept. 17-19, 2019 – Double Tree by Hilton, Sacramento</i> <i>Registration deadline: 9/10/19</i>	Dorey (R, H, A, S)
3 *	Council of Water Utilities Meeting <i>Sept. 17, 2019— The Butcher Shop Steakhouse, Kearny Mesa</i> <i>Reservation deadline: 9/12/19</i>	
4	CSDA Annual Conference <i>Sept. 25-28, 2019 – Anaheim Marriott</i> <i>Registration deadline: 8/27/19</i>	MacKenzie (R, H) Sanchez (R, H)
5	Northern California Tour (Water Education Foundation) <i>Oct. 2-4, 2019 – Begins and ends at the Sacramento Airport</i> <i>Reservation deadline: 9/2/19</i>	
6 *	Council of Water Utilities Meeting <i>Oct. 15, 2019— The Butcher Shop Steakhouse, Kearny Mesa</i> <i>Reservation deadline: 10/10/19</i>	
7	Legislative Round-Up Webinar (CSDA) <i>Oct. 31, 2019 -10:00 a.m. – 12:00 p.m.</i> <i>Registration deadline: 10/24/19</i>	
8	Sexual Harassment Prevention Training AB 1661 <i>Nov. 4, 2019 – 2:00 p.m. – 4:00 p.m., VID Board Room</i> <i>Reservation deadline: None</i>	Miller (R) Vásquez (R) Dorey (R) Sanchez (R) MacKenzie (R)
9	Central Coast Tour (Water Education Foundation) <i>Nov. 6-7, 2019 – Begins and ends in San Jose</i> <i>Reservation deadline: 10/7/19</i>	
10 *	Council of Water Utilities Meeting <i>Nov. 19, 2019— The Butcher Shop Steakhouse, Kearny Mesa</i> <i>Reservation deadline: 11/14/19</i>	
11 *	CSDA Quarterly Dinner Meeting <i>Nov. 21, 2019 – 6:00-9:00 p.m. – The Butcher Shop Steakhouse, Kearny Mesa</i> <i>Reservation deadline: 11/14/19</i>	
12	ACWA Fall Conference <i>Dec. 3-6, 2019 – Manchester Grand Hyatt, San Diego</i> <i>Registration deadline: 11/8/19</i>	MacKenzie (R) Dorey (R) Miller (R) Sanchez (R) Vásquez (R)

	SCHEDULE OF UPCOMING MEETINGS AND EVENTS	ATTENDEES
13	Colorado River Water Users Association Conference (CRWUA) <i>Dec. 11-13, 2019 – Caesars Palace, Las Vegas</i> <i>Registration deadline: TBD</i>	
14	ACWA Spring Conference <i>May 5-8, 2020 – Monterey</i> <i>Registration deadline: TBD</i>	
15	Special Districts Legislative Days (CSDA) <i>May 19-20, 2020 – Sheraton Grand Sacramento</i> <i>Registration deadline: TBD</i>	
16	CSDA Annual Conference <i>August 24-27, 2020 – Palm Springs</i> <i>Registration deadline: TBD</i>	
17	ACWA Fall Conference <i>Dec. 1-4, 2020 – Indian Wells</i> <i>Registration deadline: TBD</i>	

* Non-per diem meeting except when serving as an officer of the organization

The following abbreviations indicate arrangements that have been made by staff:

R=Registration; **H**=Hotel; **A**=Airline; **S**=Shuttle; **C**=Car; **T**=Tentative



Agenda Item: 14

STAFF REPORT

Board Meeting Date: August 21, 2019
Prepared By: Lisa Soto

SUBJECT: ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES

SUMMARY: This item is placed on the agenda to enable the Board to identify and schedule future items for discussion at upcoming Board meetings and/or identify press release opportunities.

Staff-generated list of tentative items for future agendas:

- Edgehill (E) Reservoir and Pump Station Project update
- Daley Bench Stabilization Project
- Buena Creek (HB) Reservoir Rehabilitation Project fencing
- General Manager Performance Evaluation



Agenda Item: 15

STAFF REPORT

Board Meeting Date: August 21, 2019
Prepared By: Lisa Soto

SUBJECT: COMMENTS BY DIRECTORS

SUMMARY: This item is placed on the agenda to enable individual Board members to convey information to the Board and the public not requiring discussion or action.



Agenda Item: 16

STAFF REPORT

Board Meeting Date: August 21, 2019
Prepared By: Brett Hodgkiss

SUBJECT: COMMENTS BY GENERAL COUNSEL

SUMMARY: Informational report by the General Counsel on items not requiring discussion or action.



Agenda Item: 17

STAFF REPORT

Board Meeting Date: August 21, 2019
Prepared By: Brett Hodgkiss

SUBJECT: COMMENTS BY GENERAL MANAGER

SUMMARY: Informational report by the General Manager on items not requiring discussion or action.



Agenda Item: 18

STAFF REPORT

Board Meeting Date: August 21, 2019
Prepared By: Brett Hodgkiss

SUBJECT: CLOSED SESSION FOR CONFERENCE WITH LEGAL COUNSEL—INITIATION OF LITIGATION

SUMMARY: Conference with Legal Counsel--Initiation of Litigation pursuant to Section 54956.9(c) and paragraph (4) of Section 54956.9(d): One Case.