



**AGENDA**  
**ADJOURNED MEETING OF THE BOARD OF DIRECTORS**  
**TUESDAY, MAY 18, 2021 - 2:00 PM**  
**1391 Engineer Street, Vista, CA 92081**  
**Phone: (760) 597-3100**

**COVID-19 RESPONSE PROCEDURES FOR MEETING**  
**NOTICE FOR PARTICIPATION**

In light of Governor Newsom's Executive Orders N-29-20 and N-33-20, and guidance from the County of San Diego, State of California, and Centers for Disease Control, please be advised that members of the public will not be able to attend this meeting in person. Executive Order N-33-20 requires persons "stay home or in their place of residence except as needed to maintain continuity of operations..." of critical infrastructure. As welcome as public attendance is at Vista Irrigation District Board of Directors meetings, it does not appear to fit this exception, and Vista Irrigation District encourages compliance with the Governor's Executive Order.

Members of the public may participate through Vista Irrigation District's teleconferencing line. The phone number and applicable pass code for such participation is as follows: Phone (877) 873-8018; Pass Code 474698#.

Vista Irrigation District's teleconferencing line capacity is limited and not all parties who wish to participate through this method may be able to do so. Phone participants are asked to place calls to this line at or before the scheduled start time of the meeting, so the District staff can organize order of speakers and assure the ability of all who wish to participate. Please also note phone or data charges from your carrier may apply to your use of this option.

To maintain orderliness in proceedings, phone participants will be asked to identify themselves, their address, and the item on the agenda they wish to address. Telephone participants are asked to limit background noise during telephonic participation (with muting features, if available) and to maintain proper decorum suitable to the conduct of public meetings at all times. Telephone participants may not speak until the appropriate time on the agenda and only when recognized by the Board President.

Members of the public may also address the Board of Directors by email; however, such email communication must be received at or before the time of the commencement of the meeting. The email address to use for such communications is as follows: [BoardSecretary@vidwater.org](mailto:BoardSecretary@vidwater.org).

Please also be advised that one or more members of the Vista Irrigation District Board of Directors or staff may participate in this meeting by teleconference or other digital means consistent with Executive Order N-29-20.

Vista Irrigation District appreciates your understanding as we all work through the unprecedented challenges posed by COVID-19. In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in the Board meeting telephonically, please contact the Board Secretary during regular business hours at (760) 597-3128. Notification received 48 hours before the meeting will assist Vista Irrigation District in making reasonable accommodations.



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**ADJOURNED MEETING OF THE BOARD OF DIRECTORS**  
**TUESDAY, MAY 18, 2021 - 2:00 PM**  
**1391 Engineer Street, Vista, CA 92081**  
**Phone: (760) 597-3100**

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**1. CALL TO ORDER**

**2. ROLL CALL – DETERMINATION OF QUORUM**

**3. PLEDGE OF ALLEGIANCE**

**4. CONSIDER APPROVAL OF AGENDA**

In the case of an emergency, items may be added to the Agenda by a majority vote of the Board of Directors. An emergency is defined as a work stoppage, a crippling disaster, or other activity that severely imperils public health, safety, or both. Also, items that arise after the posting of the Agenda may be added by a 2/3 vote of the Board. Items on the agenda may be taken out of sequential order as their priority is determined by the Board of Directors. The Board may take action on any item appearing on the agenda.

**5. ORAL COMMUNICATIONS**

Members of the public may address the Board on items not appearing on the posted agenda, which are within the subject matter jurisdiction of the Board. Speakers are asked to limit their comments to five (5) minutes; the total time allowable for all public comment on items not appearing on the agenda at any one meeting may be limited. Comments on items listed on the agenda will be taken before or during discussion of the agenda item. Members of the public desiring to address the Board are asked to complete a speaker's slip available on the table near the entrance of the Boardroom and present it to the Board Secretary prior to the meeting.

**6. CONSENT CALENDAR**

Any member of the Board, staff or public may request that items from the Consent Calendar be removed for discussion. Items so removed shall be acted upon separately immediately following approval of items remaining on the Consent Calendar.

**A. Detachment terms and conditions**

*Recommendation: Adopt Resolution No. 21-XX setting the terms and conditions of detachment of 7.8 acres for the Sunset Drive Change of Organization and direct staff to file the resolution with San Diego Local Agency Formation Commission (LN2021-006; CF 500-375; LAFCO CO21-01; APNs 168-020-64, 168-030-45; DIV NO 4).*

**B. Waterline project approval**

*Recommendation: Approve this waterline project and direct staff to file the Notice of Exemption for a 187-lot single-family residential development known as San Marcos Highlands, consisting of approximately 289 gross acres owned by KB Home California LLC, a Delaware limited liability company, located at the northern end of Las Posas Road, San Marcos (LN 2017-018; APNs 182-110-02, -03; 182-111-01; 184-101-35; 184-240-13, -14, -15, -33, -35, -36; 184-241-06, -07, -08 and -09; DIV 5).*

**C. Waterline project approval**

*Recommendation: Approve this waterline project and direct staff to file the Notice of Exemption for a 380 dwelling unit residential subdivision consisting of approximately 109.3 gross acres owned by Lennar Homes of California, located in the northwest portion of the City of Escondido along Country Club Lane (LN 2018-010; APNs 224-210-53, 224-211-05, -12, -15, 224-230-36, -43, 224-430-04, 224-431-01, -02 -03, 224-490-05, -06 and 224-491-01).*

**D. Minutes of the Warner Ranch Committee meeting on April 29, 2021**

*For information only.*

**E. Minutes of the Board of Directors meeting on May 5, 2021**

*Recommendation: Approval of draft minutes.*

**F. Ratification of check disbursements**

*Recommendation: Adopt a resolution ratifying checks numbered 66810 through 66893 in the amount of \$259,300.45 pursuant to the cash disbursement report detailing expenditures.*

**7. WARNER WELLFIELD ASSESSMENT**

*Recommendation: Authorize the General Manager to execute a professional services agreement with Todd Groundwater to provide services related to the assessment of the performance of the Warner Wellfield and development of recommendations to enhance and optimize that performance for an amount not to exceed \$95,825.*

**8. WATER AWARENESS POSTER CONTEST AWARDS**

*Recommendation: Award prizes to the winners of the Water Awareness Poster Contest as follows: 1st place prize of \$100 to Emaline Kennedy of Grapevine Elementary, 2nd place prize of \$50 to Paul Gomez of Empresa Elementary, and 3rd place prize of \$25 to Matthew Potter of Alamosa Park Elementary.*

**9. CALL FOR NOMINATIONS FOR ASSOCIATION OF CALIFORNIA WATER AGENCIES REGION 10 BOARD OF DIRECTORS**

*Recommendation: Consider making a nomination to the Association of California Water Agencies (ACWA) Region 10 Board of Directors.*

**10. MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY**

*Informational report by staff and directors concerning the San Diego County Water Authority.*

**11. MEETINGS AND EVENTS**

*A. Reports on meetings and events attended by Directors*

*B. Schedule of upcoming meetings and events*

**12. ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES**

*This item is placed on the agenda to enable the Board to identify and schedule future items for discussion at upcoming Board meetings and/or identify press release opportunities.*

**13. COMMENTS BY DIRECTORS**

*This item is placed on the agenda to enable individual Board members to convey information to the Board and the public not requiring discussion or action.*

**14. COMMENTS BY GENERAL MANAGER**

*Informational report by the General Manager on items not requiring discussion or action.*

**15. CLOSED SESSION: CONFERENCE WITH LEGAL COUNSEL—EXPOSURE TO LITIGATION**

*Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) and paragraph (1) of subdivision (e) of Section 54956.9: 2 potential cases.*

**16. ADJOURNMENT**

- *The agenda package and materials related to an agenda item submitted after the packet's distribution to the Board, are available for public review outside the lobby of the District office during normal business hours.*
- *Agendas and minutes are available at [www.vidwater.org](http://www.vidwater.org).*
- *VID Board meetings are generally held on the first and third Wednesday of each month.*

AFFIDAVIT OF POSTING

I, Lisa R. Soto, Board Secretary of the Vista Irrigation District, hereby certify that I posted a copy of the foregoing agenda outside the lobby of the District office at 1391 Engineer Street, Vista, California at least 72 hours prior to the meeting, in accordance with Govt. Code Sec. 54954.2(a).

Date: May 12, 2021



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Lisa R. Soto, Board Secretary



**Agenda Item: 6**

**STAFF REPORT**

**Board Meeting Date: May 18, 2021**  
**Prepared By: Lisa Soto**

SUBJECT: CONSENT CALENDAR

- A. Detachment terms and conditions
- B. Waterline project approval
- C. Waterline project approval
- D. Minutes of the Warner Ranch Committee meeting on April 29, 2021
- E. Minutes of the Board of Directors meeting on May 5, 2021
- F. Ratification of check disbursements



## STAFF REPORT

Agenda Item: 6.A

Board Meeting Date:	May 18, 2021
Prepared By:	Robert Scholl
Reviewed By:	Randy Whitmann
Approved By:	Brett Hodgkiss

SUBJECT: DETACHMENT TERMS AND CONDITIONS

RECOMMENDATION: Adopt Resolution No. 21-XX setting the terms and conditions of detachment of 7.8 acres for the Sunset Drive Change of Organization and direct staff to file the resolution with San Diego Local Agency Formation Commission (LN2021-006; CF 500-375; LAFCO CO21-01; APNs 168-020-64, 168-030-45; DIV NO 4).

PRIOR BOARD ACTION: None.

FISCAL IMPACT: None.

SUMMARY: The proposed Sunset Drive Change of Organization is located on approximately 7.8 acres of undeveloped land along Sunset Drive and Sky Haven Lane within the City of Oceanside (Oceanside). A 48-unit residential subdivision is proposed and located within both the Vista Irrigation District's (District) and Oceanside's service area and sphere of influence. While the District does have existing water facilities (approximately 300 feet from the project) in Sunset Drive, Oceanside has closer water and sewer facilities located adjacent to the southwest corner of the project in Sky Haven Lane.

Oceanside's Planning Commission has conditioned the project to receive both water and sewer service from Oceanside and detach from the District. Additionally, San Diego Local Agency Formation Commission (LAFCO) staff has indicated that Oceanside is the preferred water service provider for the project.

DETAILED REPORT: On January 14, 2019, Oceanside's Planning Commission approved the project's Tentative Map (T15-00009) and Development Plan (D15-000021) per Resolution No. 2018-P63. LAFCO received an application from the owner, Alliance Development Services, Inc., for a detachment from the District on February 4, 2021. The District received LAFCO's Notice of Proposal on March 17, 2021 requesting comments for the Sunset Drive Change of Organization.

The attached resolution is presented for the Board's consideration to set the terms and conditions of this detachment from the District. Following Board approval, the resolution will be submitted to LAFCO for filing.

ATTACHMENTS:

- LAFCO Notice of Proposal / Preliminary Staff Report
- Draft Resolution
- Map



subdivision, the affected territory would receive both water service and wastewater service provided by the City of Oceanside.

### III. LAFCO Considerations

Preliminary staff review of the submitted reorganization proposal application identifies the following pertinent and germane policy item(s) ahead of the Commission’s deliberations:

#### Sphere of Influence Amendment-

The affected territory presently lies inside the adopted Vista ID sphere of influence and a sphere amendment would be necessary to exclude the affected territory from the Vista ID concurrently with the proposed detachment.

#### Change of Organization Merit-

The merit of the proposed change of organization involving detachment from the Vista ID serves the primary focus of the proposal analysis given the affected territory is presently within the ID’s sphere of influence. The LAFCO proposal analysis is prefaced on addressing the comprehensive list of review factors required for Commission consideration of proposed changes of organization or reorganization and enumerated under Government Code 56668. The majority of the prescribed review factors for the proposed change of organization will focus on the service and financial capacities of the servicing agency, City of Oceanside.

#### Environmental Review-

San Diego LAFCO serves as the lead agency for assessing potential impacts of the proposal under CEQA and staff has determined the proposal qualifies as a project but is categorically exempt from further environmental review under State CEQA Guidelines Section 15320. The exemption is appropriate as the proposed jurisdictional change does not change the geographical area in which previously existing powers are exercised.

### IV. Proposal Referrals

This proposal notice and preliminary staff report is being provided to all of the following agencies:

- County of San Diego | County Service Area No. 135 (Regional Communications); Department of Planning and Development Services; Auditor/PTS; Assessor/Mapping; San Diego County Flood Control District; San Diego County Street Lighting District; District 5 Office of Supervisor Desmond;
- Cities | City of Oceanside;
- School Districts | Vista Unified School District; Palomar Community College District; County Committee on School District Organization
- Other Local Agencies | Vista Irrigation District; Tri-City Hospital District; Oceanside Small Craft Harbor District; San Diego County Water Authority; Metropolitan Water District of Southern California; Resource Conservation District of Greater San Diego



San Diego LAFCO

March 10, 2021

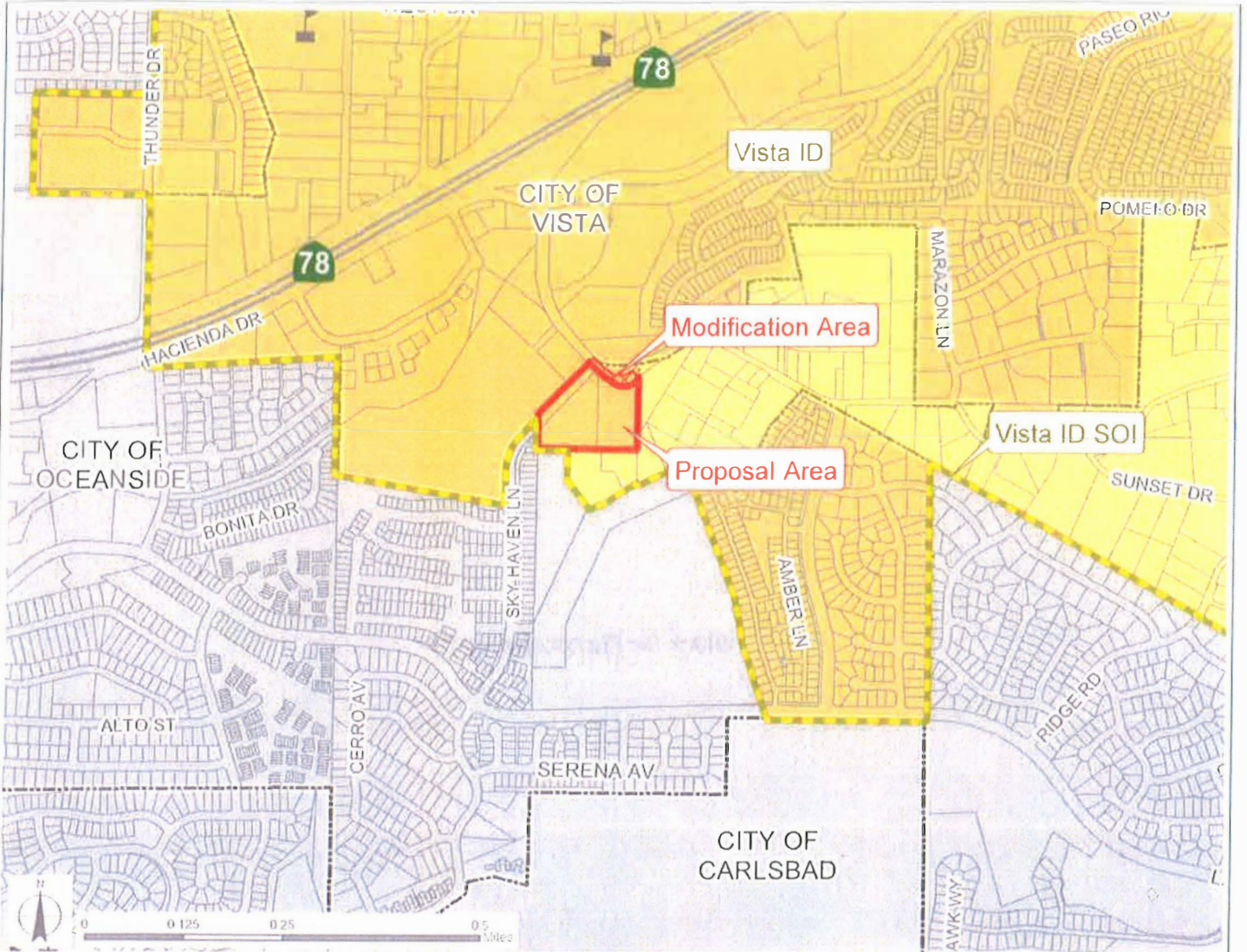
"Sunset Drive Change of Organization" | Detachment from the Vista Irrigation District

**V. Review and Comment**

All interested agencies and related stakeholders are invited to review and submit comments on the proposal – including any requested terms – by **April 2, 2021**. Comments should be directed to LAFCO Analyst Priscilla Allen at [priscilla.allen@sdcountry.ca.gov](mailto:priscilla.allen@sdcountry.ca.gov).

Attachments:

- 1) Vicinity Map
- 2) Proposal Materials



CO21-01 "SUNSET DRIVE CHANGE OF ORGANIZATION" |  
DETACHMENT FROM VISTA IRRIGATION DISTRICT

SOI = Sphere of Influence

- Proposal Area
- Modification Area
- Vista ID
- Vista ID SOI



San Diego County  
Local Agency Formation Commission

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Created by Diet Ngu 3/3/2021

RESOLUTION NO. 21-XX

RESOLUTION OF THE BOARD OF DIRECTORS OF  
VISTA IRRIGATION DISTRICT

SETTING THE TERMS AND CONDITIONS OF DETACHMENT FOR  
SUNSET DRIVE CHANGE OF ORGANIZATION

APN 168-020-64 and 168-030-45; LN 2021-006;  
CF 500-375; LAFCO CO21-01; DIV NO 4

WHEREAS, a petition was submitted by the property owners to the Local Agency Formation Commission (LAFCO), the lead agency, for a change of organization of territory, including the detachment of two parcels from the Vista Irrigation District (District) and annexation to the City of Oceanside (Oceanside) for water service; and

WHEREAS, LAFCO has requested terms and conditions of detachment for the two undeveloped parcels consisting of approximately 7.8 gross acres.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Vista Irrigation District that this detachment is conditioned upon the following:

1. Payment of the District administration fee of \$2,262.00.
2. Submittal of final maps and geographic descriptions of the affected territory and associated boundary changes as approved by LAFCO.
3. Completion of annexation procedures with Oceanside prior to final detachment with the District.

BE IT FURTHER RESOLVED that compliance with the above terms and conditions shall be completed prior to adoption by LAFCO of the finalizing resolution ordering the detachment.

PASSED AND ADOPTED by the following roll call vote of the Board of Directors for the Vista Irrigation District this 18<sup>th</sup> day of May 2021.

AYES:

NOES:

ABSTAIN:

ABSENT:

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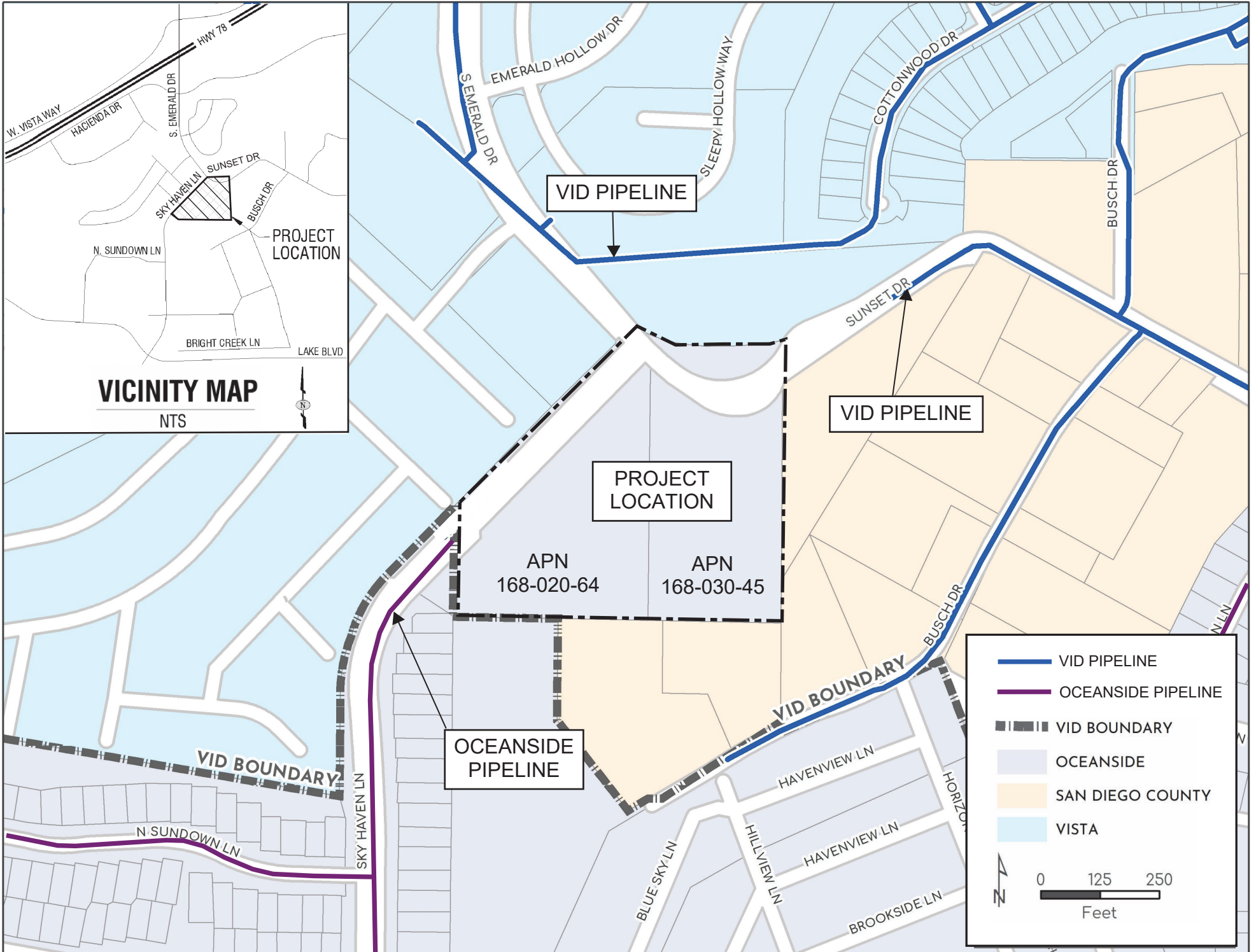
Patrick H. Sanchez, President

ATTEST:

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Lisa R. Soto, Secretary  
Board of Directors  
VISTA IRRIGATION DISTRICT

# SUNSET DRIVE DETACHMENT





## STAFF REPORT

Agenda Item: 6.B

Board Meeting Date:	May 18, 2021
Prepared By:	Robert Scholl
Reviewed By:	Randy Whitmann
Approved By:	Brett Hodgkiss

SUBJECT: WATERLINE PROJECT APPROVAL

RECOMMENDATION: Approve this waterline project and direct staff to file the Notice of Exemption for a 187-lot single-family residential development known as San Marcos Highlands, consisting of approximately 289 gross acres owned by KB Home California LLC, a Delaware limited liability company, located at the northern end of Las Posas Road, San Marcos (LN 2017-018; APNs 182-110-02, -03; 182-111-01; 184-101-35; 184-240-13, -14, -15, -33, -35, -36; 184-241-06, -07, -08 and -09; DIV 5).

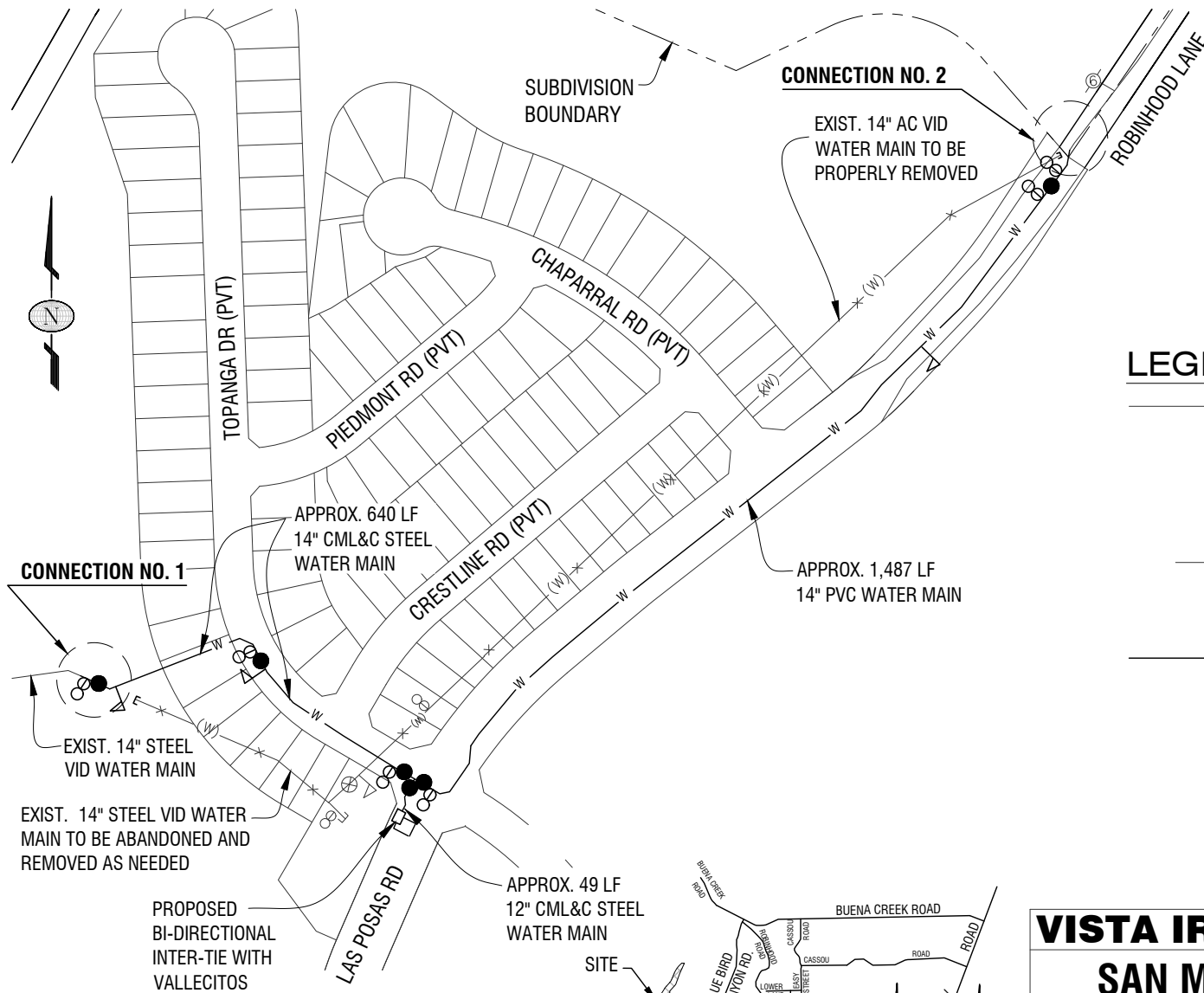
PRIOR BOARD ACTION: On September 18, 2019, the Board adopted Resolution No. 19-27 setting the terms and conditions of detachment for the San Marcos Highlands Reorganization, and on August 19, 2020, adopted Resolution No. 20-23 ordering the final detachment to change Vista Irrigation District boundaries over the project. On September 16, 2020, the Board accepted Grant of Right of Way (V102) for relocated water facilities within the development, and on March 3, 2021, consented to the Grant of Right of Way to Vallecitos Water District (Vallecitos) over a portion of Specific Easement (V102). On April 7, 2021, the Board acknowledged existing easements via City of San Marcos TSM 13-001-1.

FISCAL IMPACT: None.

SUMMARY: Vallecitos will provide water service to the project; however, the District has an existing 14-inch water line through the development that will be relocated. Additionally, a new bi-directional intertie with Vallecitos is required. Under District inspection, the developer's contractor will install approximately 2,127 feet of 14-inch waterline, 49 feet of 12-inch waterline, five 14-inch gate valves, one 12-inch gate valve, six 4-inch blow-offs, three 4-inch air-vents, a bi-directional inter-tie with Vallecitos and make connections as approved on the plans.

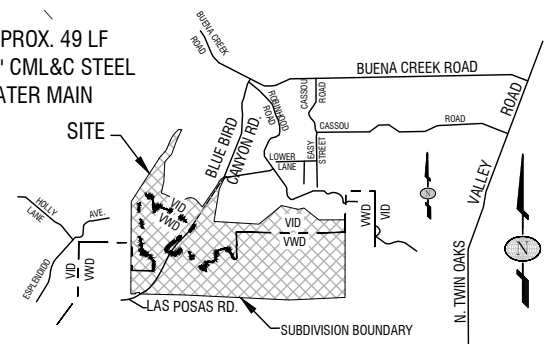
Approval of this waterline project will allow the General Manager to execute a construction agreement and the owner to proceed with the development of their project.

ATTACHMENT: Map



**LEGEND**

- |                 |                    |
|-----------------|--------------------|
|                 | EXISTING           |
|                 | 14" VID WATER MAIN |
|                 | BLOW OFF           |
|                 | AIR VENT           |
|                 | VALVE              |
|                 | FIRE HYDRANT       |
| <b>PROPOSED</b> |                    |
|                 | 14" VID WATER MAIN |
|                 | VID/VWD INTERTIE   |
|                 | BLOW OFF           |
|                 | AIR VENT           |
|                 | VALVE              |



**VICINITY MAP**

NTS

**VISTA IRRIGATION DISTRICT  
SAN MARCOS HIGHLANDS  
PROJECT APPROVAL**

APN 184-240-33, -35, 184-241-06, -09		T.B. 1108 D3
SCALE: NONE		L.N. 2017-018
APPD. BY	DATE	W.O.
DRAWN BY JB	DATE 03/26/21	
SHEET 1 of 1	MAP K19	

REVISED: 5/10/21 Jose Sanchez  
Z:\Engineering\JOBS\LN-Jobs\LN2017\LN2017-018 San Marcos Highlands\LN2017-018 SMH Map.DWG

**DEVELOPER:**  
KB HOME  
9915 MIRA MESA BLVD, STE 100  
SAN DIEGO, CA 92131  
CONTACT: JESSE KLEIST

**ENGINEER:**  
EXCEL ENGINEERING  
440 STATE PLACE  
ESCONDIDO, CA 92029  
760-745-8118



## STAFF REPORT

Agenda Item: 6.C

Board Meeting Date:	May 18, 2021
Prepared By:	Robert Scholl
Reviewed By:	Randy Whitmann
Approved By:	Brett Hodgkiss

SUBJECT: WATERLINE PROJECT APPROVAL

RECOMMENDATION: Approve this waterline project and direct staff to file the Notice of Exemption for a 380 dwelling unit residential subdivision consisting of approximately 109.3 gross acres owned by Lennar Homes of California, located in the northwest portion of the City of Escondido along Country Club Lane (LN 2018-010; APNs 224-210-53, 224-211-05, -12, -15, 224-230-36, -43, 224-430-04, 224-431-01, -02 -03, 224-490-05, -06 and 224-491-01).

PRIOR BOARD ACTION: On April 1, 2020, the Board acknowledged an existing easement via Tract Map and approved an Encroachment Permit (131) and a Joint Use Agreement for Village 1, and accepted Grant of Right of Way (L54) for Village 2. On May 5, 2021, the Board acknowledged existing easements via Tract Map for Village 2.

FISCAL IMPACT: None.

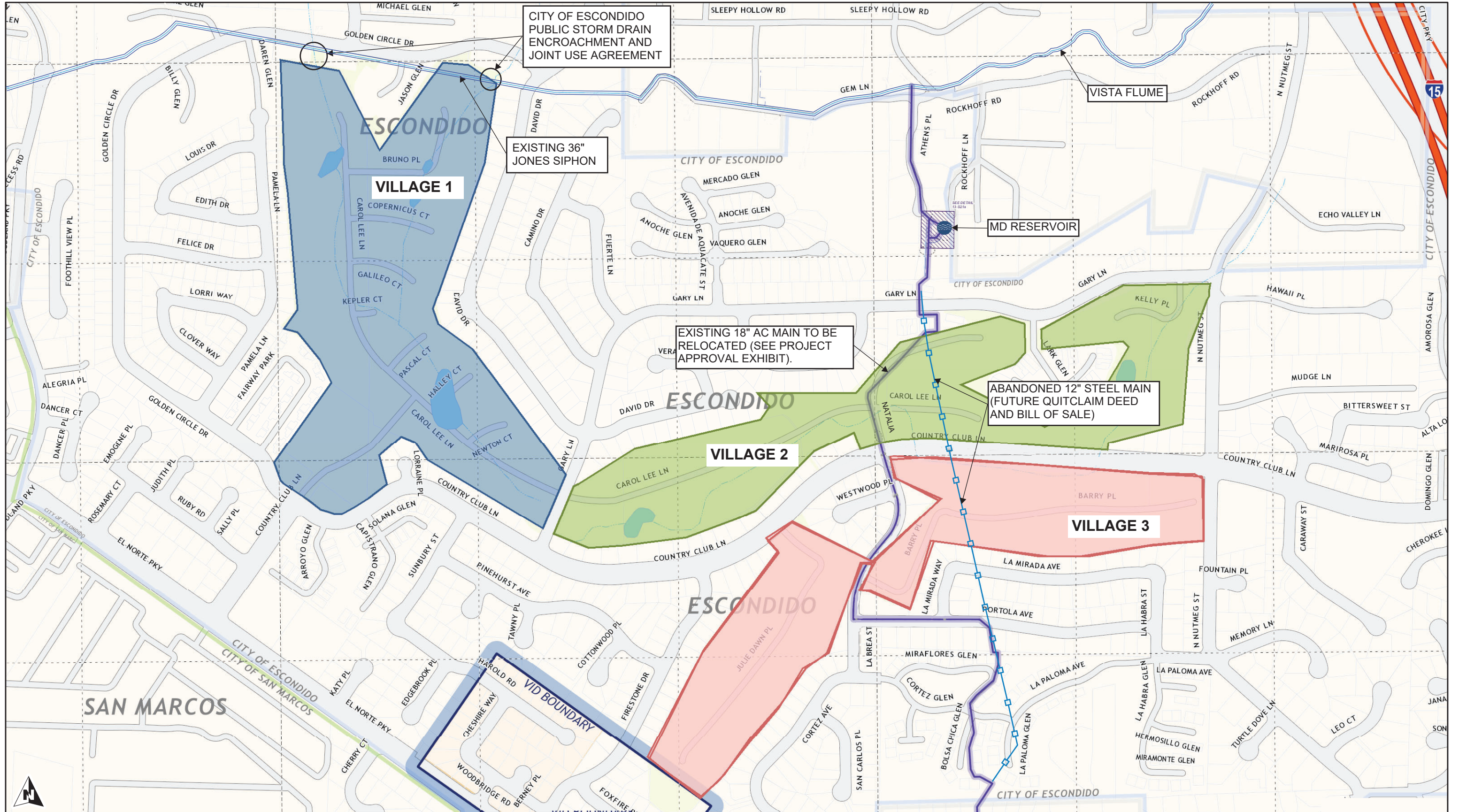
SUMMARY: The City of Escondido will provide water service to the project; however, the District has an existing 18-inch water line through Village 2 that will be relocated. Under District inspection, the developer's contractor will install approximately 872 feet of 18-inch waterline, one 18-inch valve, two 6-inch blow-offs, one 4-inch air-vent, and make connections as approved on the plans.

Approval of this waterline project will allow the General Manager to execute a construction agreement and the owner to proceed with the development of their project.

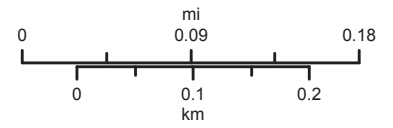
ATTACHMENTS:

- Project Overview Map
- Project Approval Map

# THE VILLAGES



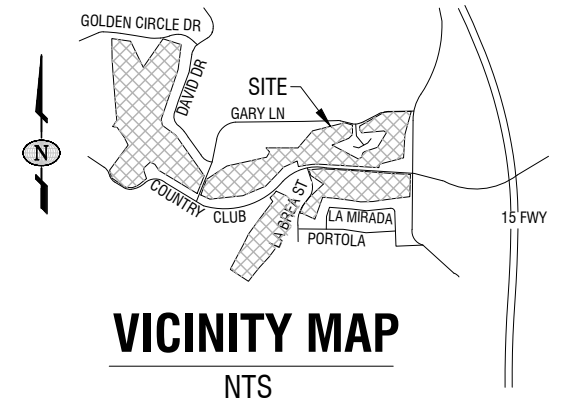
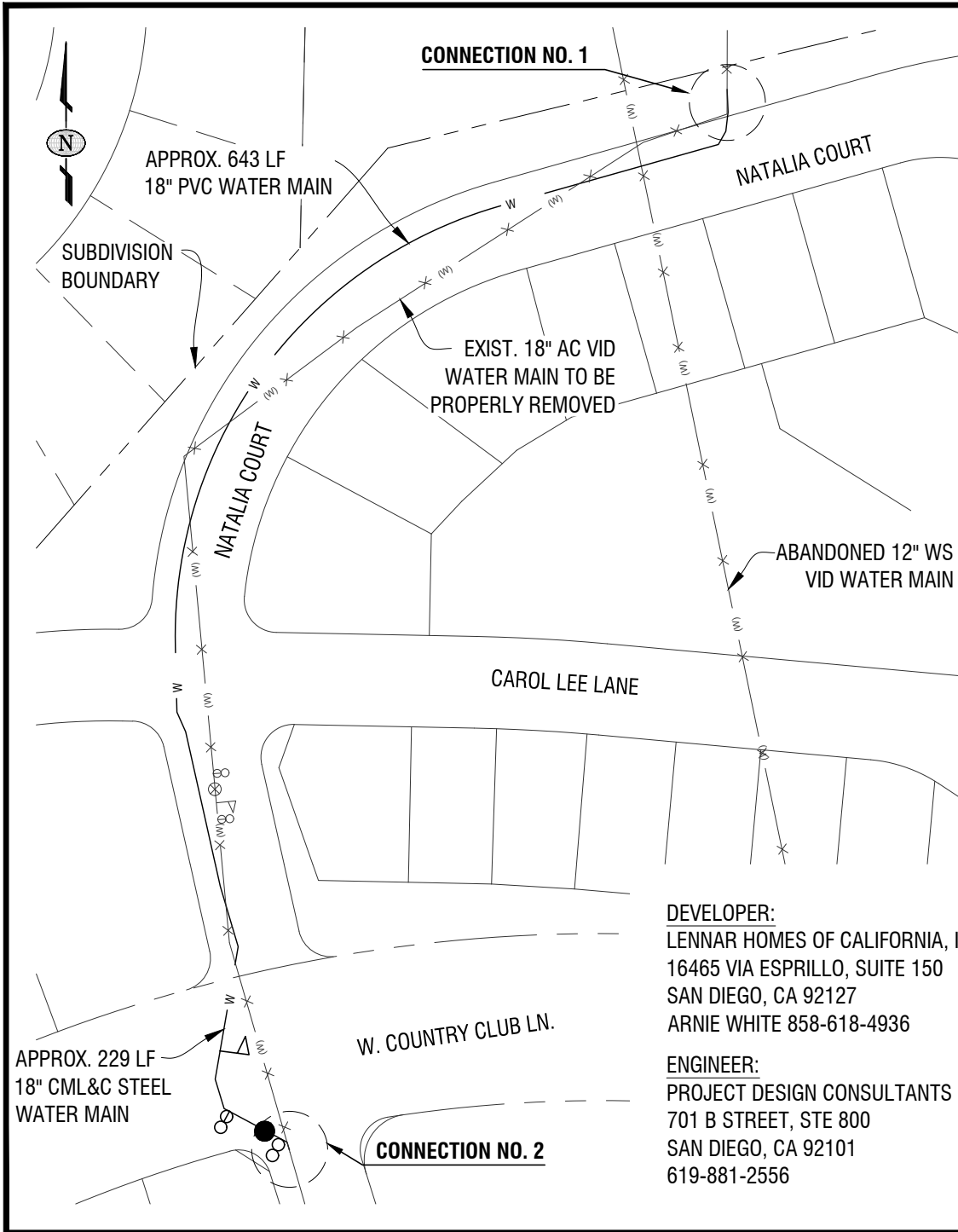
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DISCLAIMER: The Vista Irrigation District makes no representation or warranties regarding the accuracy of this map nor the data from which the map was derived. The Vista Irrigation District shall not be liable under any circumstances for any direct, indirect, special, incidental or consequential damages with respect to any claim by any user or any third party on account of or arising from the use of this map.







**LEGEND**

- (W) — EXISTING VID WATER MAIN
- ∞ BLOW OFF
- ▽ AIR VENT
- ⊗ VALVE
- W — PROPOSED 18" VID WATER MAIN
- ∞ BLOW OFF
- ▽ AIR VENT
- VALVE

**DEVELOPER:**  
 LENNAR HOMES OF CALIFORNIA, INC  
 16465 VIA ESPRILLO, SUITE 150  
 SAN DIEGO, CA 92127  
 ARNIE WHITE 858-618-4936

**ENGINEER:**  
 PROJECT DESIGN CONSULTANTS  
 701 B STREET, STE 800  
 SAN DIEGO, CA 92101  
 619-881-2556

<b>VISTA IRRIGATION DISTRICT</b>		
<b>THE VILLAGES</b>		
<b>PROJECT APPROVAL</b>		
APN 224-211-15; 224-210-53		T.B.
SCALE 1" = 50'		L.N. 2018-010
APPD. BY	DATE	W.O.
DRAWN BY JB	DATE 5/10/21	
SHEET 1 OF 1	MAP R20; R21	
REVISED: 5/10/21 Jose Sanchez		

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**DRAFT MINUTES**

*Not part of the District's permanent record until approved by the Board of Directors.*

MINUTES OF THE  
WARNER RANCH COMMITTEE OF  
VISTA IRRIGATION DISTRICT

April 29, 2021

A meeting of the Warner Ranch Committee of Vista Irrigation District was held on Thursday, April 29, 2021, at the offices of the District, 1391 Engineer Street, Vista, California.

**1. CALL TO ORDER**

Chair MacKenzie called the meeting to order at 10:02 a.m.

**2. ROLL CALL**

Committee members present: MacKenzie and Dorey

Committee members absent: None.

Staff present: Brett Hodgkiss, General Manager; Lisa Soto, Board Secretary; Don Smith, Director of Water Resources; and Mark Saltz, Water Resources Specialist.

Other attendees: Dan Lewis, member of the public; and Kevin Muno, President of Landscape Function Management, LLC; Christopher Marciello, Partner, Ecology Artisans and Landscape Function Management; and Juan Carlos Villalpando, Ranch Manager, Landscape Function Management. All were present telephonically.

**3. APPROVAL OF AGENDA**

The agenda was approved as presented.

**4. ORAL COMMUNICATIONS**

No public comments were presented on items not appearing on the agenda.

**5. PROPOSAL FOR MATAGUAY GRAZING LICENSE**

See staff report attached hereto.

Director of Water Resources Don Smith provided an overview of the item stating that Mr. Dan Lewis has been interested in obtaining the grazing license on the Mataguay pastures of the Warner Ranch for several years and has had several conversations about the matter with District staff. Mr. Smith stated that the District has had a long-term licensee for the Mataguay pastures with the Mendenhall Cattle Company who in May 2020 sold all corporate shares and assets to Landscape Function Management, LLC (LFM), making LFM the licensee of the grazing license for the Mataguay pastures of the Warner Ranch.

Mr. Smith stated that staff has explained to Mr. Lewis that the current license runs year-to-year and the District does not have plans to solicit proposals for the Mataguay pastures grazing license at present. Furthermore, staff has informed Mr. Lewis that he would have an opportunity to submit a proposal (with

**DRAFT MINUTES**

*Not part of the District's permanent record until approved by the Board of Directors.*

all other interested parties) should the District seek a new grazing licensee for the Mataguay pastures at a future date. Mr. Lewis believes that his ranching experience, grazing philosophy and economic inducements are compelling and has requested an opportunity to present his unsolicited proposal to the Board of Directors.

Mr. Dan Lewis stated that his experience on Warner Ranch was as an employee of another District grazing licensee, Hein Hettinga. Mr. Lewis presented his business plan, stating that his eventual goal would be to run 35 cows and five bulls; however, at present time he would place 40 head of steer until he is able to locate and purchase the cows he desires for a cow-calf operation. Mr. Lewis stated that this is the extent of his proposal. He said he would keep the operation very simple and would have no employees. He said he would offer a license fee double the license fee currently being paid and would fulfill the necessary insurance requirements.

Chair MacKenzie stated that she would not be in favor of terminating a license in favor of another simply for additional revenue. Chair MacKenzie said that satisfactory management of the Warner Ranch property was another essential consideration. She commented that to her knowledge there are no problems or issues with the current licensee; Mr. Smith agreed with this assessment. He reviewed a little about the LFM operations and grazing philosophy. Director Dorey agreed that there are no problems, and he would not be in favor of making a change at this time.

Mr. Kevin Muno commented that he and his associates have enjoyed their short time as licensee and stated that LFM had made a sizable investment in fencing and water infrastructure. He provided some background regarding his rotational grazing strategy and the important role the fencing plays in the strategy. The Committee discussed briefly the "mob grazing" or "regenerative ranching" practices that Mr. Muno has deployed in the past year since taking over the license. It was noted that it could take three to five years to know if the theories behind this practice are correct, and whether "mob grazing" will prove to be a good business model for LFM and the health of the pastures.

Chair MacKenzie commented that perhaps this item should be considered by the full Board; however, if the license were to be awarded to another licensee a year or so after LFM made sizable capital improvements to the pasture, it would be only fair for the next licensee to reimburse LFM for at least a portion of their investments. Chair MacKenzie requested that staff include in the staff report when the item is presented for the Board all of the capital improvements made by LFM to the Mataguay pasture, and how much was invested in each. Mr. Smith said that some of this information has already been summarized for him from Mr. Muno, and he is aware that Mr. Muno has invested approximately \$100,000 in fencing and approximately \$80,000 in water infrastructure. Mr. Muno stated he would provide more detailed information if the District so desires; he indicated that he plans to make further investments in water infrastructure for the pasture.

Director Dorey suggested that perhaps the Committee should also discuss with the Board placing a term on the agreement rather than a year-to-year license, so a licensee can feel more comfortable developing and investing in their business.

Mr. Smith restated for clarity that the Committee has indicated that it would be willing to take this matter to the full Board for a decision with the recommendation to continue with the current licensee. Mr. Lewis said he would appreciate an opportunity to present his case to the full Board, and he would prefer to do so in person when COVID-19 restrictions allow the District Boardroom to be open to the public. Mr. Hodgkiss stated that some restrictions will be lifted in California on June 15, 2021, but it is unclear at this time what that will mean for the District.

**DRAFT MINUTES**

*Not part of the District's permanent record until approved by the Board of Directors.*

Mr. Smith suggested that Mr. Lewis contact him in late June 2020 to see if the District has opened its Boardroom to the public and to discuss the scheduling of his presentation to the Board. Mr. Smith said he will also let Mr. Muno know when this item will be presented for the Board, so he can be present as well.

Chair MacKenzie reiterated her direction that when this item is prepared for the Board to include the capital costs LFM has incurred thus far. She said she does not want the information to be overly detailed, but would like to know a little more about the investments made by LFM for improvements such as fencing, water infrastructure, etc. Chair MacKenzie requested that the report also include the additional capital improvements Mr. Muno is envisioning and a projected timeline. Chair MacKenzie stated for the purpose of a recommendation for the Board that the Committee sees no compelling reason at this time to change licensees; the Committee appreciates the fact that the current licensees has a program that needs time (three to five years) to mature and yield the desired results. Director Dorey concurred with Chair MacKenzie's summary of the Committee's recommendation.

**6. COMMENTS BY COMMITTEE MEMBERS**

No committee member comments were presented.

**8. ADJOURNMENT**

There being no further business to come before the Committee, at 10:48 a.m. Chair MacKenzie adjourned the meeting.

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Jo MacKenzie, Chair

ATTEST:

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Lisa R. Soto, Secretary  
Board of Directors  
VISTA IRRIGATION DISTRICT

**DRAFT MINUTES**

***Not part of the District's permanent record until approved by the Board of Directors.***

MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF DIRECTORS OF  
VISTA IRRIGATION DISTRICT

May 5, 2021

A Regular Meeting of the Board of Directors of Vista Irrigation District was held on Wednesday, May 5, 2021 at the offices of the District, 1391 Engineer Street, Vista, California.

**1. CALL TO ORDER**

President Sanchez called the meeting to order at 9:01 a.m.

**2. ROLL CALL**

Directors present: Miller, Vásquez, Dorey, Sanchez, and MacKenzie.

Directors absent: None.

Staff present: Brett Hodgkiss, General Manager; Ranae Ogilvie, Administrative Assistant; Don Smith, Director of Water Resources; Randy Whitmann, Director of Engineering; Frank Wolinski, Director of Operations and Field Services; and Marlene Kelleher, Director of Administration. Shallako Goodrick, Finance Supervisor, and Lisa Soto, Secretary of the Board, were present via teleconference.

Other attendees: None.

**3. PLEDGE OF ALLEGIANCE**

Director MacKenzie led the pledge of allegiance.

**4. APPROVAL OF AGENDA**

21-05-52	<i>Upon motion by Director Miller, seconded by Director Vásquez and unanimously carried (5 ayes: Miller, Vásquez, Dorey, MacKenzie, and Sanchez), the Board of Directors approved the agenda as presented.</i>
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**5. ORAL COMMUNICATIONS**

No public comments were presented on items not appearing on the agenda.

**6. CONSENT CALENDAR**

Director of Operations and Field Services Frank Wolinski provided clarification regarding Item 6.C, the annual contract for traffic control services. He stated that Cecilia's Safety Service, Inc. possesses a C31 (Construction Zone Traffic Control Contractor) license. Mr. Wolinski noted that the District uses traffic control services for all of its traffic control needs. With regard to Item 6.D, Mr. Wolinski provided clarification regarding licensing requirement to perform vacuum excavation services.

**DRAFT MINUTES**

***Not part of the District's permanent record until approved by the Board of Directors.***

General Manager Brett Hodgkiss provided clarification regarding Item 6.A, the mutual aid agreement providing for emergency assistance among the San Diego County Water Authority and its member agencies. He stated that the District's General Counsel reviewed the agreement and requested that the District confirm with the District's workers' compensation insurance provider, the Association of California Water Agencies (ACWA) Joint Powers Insurance Authority (JPIA), that District's employees will be covered while working under the direction of another party to the agreement. ACWA JPIA confirmed that workers' compensation coverage will apply to District's employees within their course and scope of employment for the District and while performing for another party as specified in this agreement.

21-05-53      ***Upon motion by Director Vásquez, seconded by Director MacKenzie and unanimously carried (5 ayes: Miller, Vásquez, Dorey, MacKenzie, and Sanchez), the Board of Directors approved the Consent Calendar, including Resolution No. 21-21 approving disbursements.***

- A.      Mutual aid agreement providing for emergency assistance among the San Diego County Water Authority and its member agencies

See staff report attached hereto. Staff recommended and the Board authorized the General Manager to execute the mutual aid agreement with the San Diego County Water Authority and its member agencies to provide emergency assistance.

- B.      Treasurer's Report as of March 31, 2021

See staff report attached hereto. The Board noted and filed the Treasurer's Report as of March 31, 2021, an informational report concerning the investments of the District.

- C.      Annual contract for traffic control services

See staff report attached hereto. Staff recommended and the Board authorized the General Manager to extend the existing contract with Cecilia's Safety Service, Inc. to provide traffic control services for the Fiscal Year 2022 in an amount not to exceed \$550,000.

- D.      Annual contract for vacuum excavation services

See staff report attached hereto. Staff recommended and the Board authorized the General Manager to extend the contract with Underground Solutions, Inc. to provide vacuum excavation services on District projects for Fiscal Year 2022 in an amount not to exceed \$100,000.

- E.      Acknowledgement of easements

See staff report attached hereto. Staff recommended and the Board acknowledged existing easements via Tract Map for a 380 dwelling unit residential subdivision consisting of approximately 109.3 gross acres owned by Lennar Homes of California, located in the northwest portion of the City of Escondido along Country Club Lane (LN 2018-010; APNs 224-210-53, 224-211-05, -12, -15, 224-230-36, -43, 224-430-04, 224-431-01, -02 -03, 224-490-05, -06 and 224-491-01).

**DRAFT MINUTES**

***Not part of the District's permanent record until approved by the Board of Directors.***

F. Minutes of the Public Affairs Committee meeting on April 20, 2021

The Board noted and filed the minutes of the Public Affairs Committee meeting on April 20, 2021, which were provided for informational purposes.

G. Minutes of Board of Directors meeting on April 21, 2021

The minutes of April 21, 2021 were approved as presented.

H. Resolution ratifying check disbursements

**RESOLUTION NO. 21-21**

**BE IT RESOLVED, that the Board of Directors of Vista Irrigation District does hereby approve checks numbered 66718 through 66809 drawn on Union Bank totaling \$829,938.62.**

**FURTHER RESOLVED that the Board of Directors does hereby authorize the execution of the checks by the appropriate officers of the District.**

**PASSED AND ADOPTED unanimously by a roll call vote of the Board of Directors of Vista Irrigation District this 5<sup>th</sup> day of May 2021.**

\* \* \* \* \*

**7. DIVISION REPORTS**

See staff report attached hereto.

Director of Engineering Randy Whitmann provided a status update regarding the Flume Replacement Alignment Study stating that the project kicked off approximately two months ago. He stated that staff is working with Brown and Caldwell to continue development of alignment alternatives; the first Board workshop for the project is tentatively scheduled for September 2021.

Mr. Whitmann updated the Board on the Buena Creek (HB) Reservoir Rehabilitation stating that the security fencing has been installed, and the road has been paved. He stated that Richard Brady and Associates are currently preparing as-built drawings and completing final punch list items for project closeout.

Mr. Hodgkiss updated the Board regarding the Harmful Algal Blooms (HABs) in Lake Henshaw stating that the District has applied for an aquatic pesticide permit, which could take 90 days to be approved. He stated that the District will work with its consultant to determine the best timing for the pesticide use because the warm summer months may not be the most opportune time. Director of Water Resources Don Smith commented that the outlook for delivering local water is not good for the remainder of 2021.

**8. SCHOLARSHIP CONTEST**

See staff report attached hereto.

Chair of the Public Affairs Committee (Committee), Director Mackenzie, provided background on how the Committee selected the top winners in the scholarship contest, and why the decision was made to award all of the remaining applicants runners-up scholarships. She stated that all of the applicants did a fine job with their application packages, and the Committee rated them all very close to one another.

**DRAFT MINUTES**

***Not part of the District's permanent record until approved by the Board of Directors.***

Director Vásquez commented that due to rising costs he believed the budget for the scholarship contest should be increased from \$6,000 to \$10,000 next year, which could be divided among the winning applicants at the Committee's discretion. President Sanchez responded that the Fiscal Policy Committee is scheduled to meet on May 10, 2021 and would discuss increasing the scholarship contest budget as Director Vásquez has suggested; the Fiscal Policy Committee will make a recommendation to the Board for a final decision on the matter.

President Sanchez suggested the use of social media to promote the contest next year. He also suggested that staff recognize the current winners however possible. Mr. Hodgkiss responded that a press release would be issued. Mr. Hodgkiss said unfortunately, per state restrictions related to the COVID-19 pandemic, the students will not be permitted to attend a Board meeting in person to receive their awards. Director MacKenzie suggested announcing the winners on the District's website, including a photograph of each student if the student is agreeable. Mr. Hodgkiss said that staff also notifies the school counselor as well as the principal of the students who receive scholarship awards from the District.

21-05-54 *Upon motion by Director MacKenzie, seconded by Director Miller and unanimously carried (5 ayes: Miller, Vásquez, Dorey, MacKenzie, and Sanchez), the Board of Directors approved \$2,000 scholarships each to Kulpreet Chhoker from Mission Vista High School; Kylie Konyn from St. Joseph Academy; and Delanee Haskins from North County Trade Tech High School as winners of the Vista Irrigation District scholarship contest; and \$500 scholarships to Izak Bunda from Guajome Park Academy; Anthony Jones and Malia Leonard from Rancho Buena Vista High School; and Colby Rafail and Juan Ramirez from Vista High School as runners-up in the scholarship contest.*

**9. 2020 ANNUAL REPORT**

See staff report attached hereto.

The Board complimented the cover design, layout and articles in the Draft 2020 Annual Report. Mr. Hodgkiss thanked Management Analyst Alisa Nichols and Director of Administration Marlene Kelleher for their work on the Annual Report.

21-05-55 *Upon motion by Director MacKenzie, seconded by Director Vásquez and unanimously carried (5 ayes: Miller, Vásquez, Dorey, MacKenzie, and Sanchez), the Board of Directors approved the 2020 Annual Report.*

**10. MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY**

See staff report attached hereto.

Director Miller reported on the recent meeting of the San Diego County Water Authority (Water Authority) Board of Directors. He stated that the Board is working on the budget, which will be finalized soon. He also reported on the Financial Strategy Work Group meeting that he attended where the discussion centered on an upcoming Water Authority rate increase; Director Miller said the rate increase is expected to be four percent due to increases by the Metropolitan Water District (MWD). He said that the Water Authority Board is looking to schedule a retreat, possibly in June or July 2021. Director Miller reported



**DRAFT MINUTES**

***Not part of the District's permanent record until approved by the Board of Directors.***

that Water Authority General Counsel Mark Hattam has announced his impending retirement, and the Water Authority is preparing to conduct a recruitment for his replacement. He reported that an agreement has been reached in the Water Authority labor negotiations.

**11. MEETINGS AND EVENTS**

See staff report attached hereto.

Director Vásquez notified the Board that he will not be able to attend the Vista Historical Society Hall of Fame induction luncheon. He congratulated Director Miller, who is scheduled to be inducted into the Vista Hall of Fame, and expressed his regrets that he will not be in attendance for this special occasion.

Director MacKenzie reported on her attendance at a meeting of the California Local Agencies Formation Commission (CALAFCO) Board of Directors. She stated she also attended a meeting of San Diego Local Agencies Formation Commission (SD LAFCO) in which the budget for 2021-2022 was adopted. She noted that after extensive cuts and utilization of funds from SD LAFCO reserves the prorated fees for agencies will only increase by 1.3 percent.

Director MacKenzie reported on her attendance at a meeting of the California Special Districts Association (CSDA) Legislative Committee where Assembly Bill 339 was discussed. This bill, as amended, will require all open and public meetings of a city council or a county board of supervisors that governs a jurisdiction with a population of at least 250,000 people to include an opportunity for members of the public to attend telephonically or via the internet. Director MacKenzie noted that thanks to the work of CSDA this bill would only apply to cities and counties.

Director MacKenzie stated that CSDA Legislative Days will be held virtually May 18 and May 19, 2021, and the CSDA Annual Conference will be held as an in-person event August 30 through September 2, 2021 in Monterey. Director Sanchez stated that he is registered to attend the CSDA Conference and would be in touch with staff the following week to make final arrangements for his attendance. Director MacKenzie added that the virtual San Diego Chapter CSDA quarterly meeting is scheduled for May 20, 2021.

Director MacKenzie requested authorization to attend the CALAFCO Annual Conference in Newport Beach October 6 through October 9, 2021.

21-05-56	<b><i>Upon motion by Director Dorey, seconded by Director Miller and unanimously carried (5 ayes: Miller, Vásquez, Dorey, MacKenzie, and Sanchez), the Board of Directors authorized the following attendances: Director MacKenzie to attend the CALAFCO Annual Conference October 6-9, 2021 in Newport Beach.</i></b>
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**12. ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES**

See staff report attached hereto.

Mr. Smith updated the Board regarding the status of pumping at the Warner Wellfield; he said that the District is currently pumping water from the wellfield, but not releasing water from the lake.

**DRAFT MINUTES**

***Not part of the District's permanent record until approved by the Board of Directors.***

Mr. Hodgkiss stated that after impending changes to COVID-19 restrictions (expected to occur on June 15, 2021), are known, staff will have a better idea of when a Board inspection tour of Lake Henshaw and the Warner Ranch can be scheduled.

**13. COMMENTS BY DIRECTORS**

Director Miller said that he is scheduled for a medical procedure on May 18, 2021; however, he anticipates being present for the Board meeting either in person or telephonically. Director MacKenzie said that she plans to attend the May 18, 2021 meeting telephonically because she will be attending the Special Districts Legislative Days virtually immediately prior to the Board meeting start time of 2:00 p.m.

Director Vásquez said that he is going to have a surgery scheduled, and depending on when it takes place, he may have to attend a Board meeting virtually because he will not be able to drive for a few days afterwards.

**14. COMMENTS BY GENERAL MANAGER**

Mr. Hodgkiss informed the Board that he will be in attendance for Director Miller's induction into the Vista Hall of Fame on May 15, 2021. He wished Director MacKenzie a happy birthday whose birthday was that day.

**15. ADJOURNMENT**

There being no further business to come before the Board, at 10:21 a.m. President Sanchez adjourned the meeting to May 18, 2021 at 2:00 p.m.

\_\_\_\_\_  
Patrick Sanchez, President

ATTEST:

\_\_\_\_\_  
Lisa R. Soto, Secretary  
Board of Directors  
VISTA IRRIGATION DISTRICT



## Cash Disbursement Report

Payment Dates 4/22/2021 - 5/5/2021

Payment Number	Payment Date	Vendor	Description	Amount
66810-66814	04/28/2021	Refund Checks 66810-66814	Customer Refunds	1,683.31
66815	04/28/2021	Cal Pacific Truck Center LLC	Filters & Mud Flap - Truck 52	78.89
66816	04/28/2021	Streamline	Website Hosting, Maintenance & Support 03/2021	300.00
66817	04/28/2021	Emaline Kennedy	2021 Water Awareness Calendar Contest Winner (1st)	100.00
66818	04/28/2021	Hello Deli	Lunch 4/20/21 - Special Council Orientation (7)	113.77
66819	04/28/2021	InfoSend Inc	Winter 2020 Newsletter	46.73
	04/28/2021		Backflow Notices	183.43
66820	04/28/2021	Matthew Potter	2021 Water Awareness Calendar Contest Winner (3rd)	25.00
66821	04/28/2021	Paul Gomez	2021 Water Awareness Calendar Contest Winner (2nd)	50.00
66822	04/28/2021	Ramco Petroleum	Fuel 03/2021	2,359.28
66823	04/28/2021	San Diego Gas & Electric	Electric 03/2021 - T&D	76.73
	04/28/2021		Electric 03/2021 - Reservoirs	46.32
	04/28/2021		Electric 03/2021 - Cathodic Protection & T&D	228.42
	04/28/2021		Electric 03/2021 - Reservoirs	121.24
	04/28/2021		Electric 03/2021 - Pump Stations	8,682.56
	04/28/2021		Electric 03/2021 - Plants	115.70
66824	04/28/2021	Southern Counties Lubricants, LLC	Fuel 04/01/21 - 04/15/21	6,494.62
66825-66829	05/05/2021	Refund Checks 66825-66829	Customer Refunds	1,205.15
66830	05/05/2021	Refund Check 66830	Customer Refund	2,470.70
66831	05/05/2021	Refund Check 66831	Customer Refund	2,383.97
66832	05/05/2021	Airgas USA LLC	Acetylene & Oxygen	190.61
66833	05/05/2021	Escondido Metal Supply	Metal Ridge Cap - Pechstein Roof	3,340.87
66834	05/05/2021	Line-X of Escondido	Prep & Apply Line-X Coating - Truck 75	2,693.00
66835	05/05/2021	Amazon Capital Services	Cameras (6)	259.74
	05/05/2021		Tail Lights, Head Lamp	124.53
	05/05/2021		Right Head Lamp - Truck 17	52.91
	05/05/2021		Paint Markers (3)	21.12
66836	05/05/2021	AT&T	SIP Trunks	461.63
	05/05/2021		Data Services	698.93
66837	05/05/2021	Azteca Systems, LLC	Cityworks License Renewal 06/15/21 - 06/14/22	16,000.00
66838	05/05/2021	Basic	Flexible Spending Service/Cobra 04/2021	271.20

Payment Number	Payment Date	Vendor	Description	Amount
66839	05/05/2021	BHA Inc	Henshaw Dam Monitoring 03/2021	1,940.00
66840	05/05/2021	Boot Barn Inc	Footwear Program	176.16
	05/05/2021		Footwear Program	174.76
	05/05/2021		Footwear Program	180.00
66841	05/05/2021		Filters (3) - AZ2	125.87
66842	05/05/2021	Canon Solutions America, Inc	Canon Services & Supplies	18.65
66843	05/05/2021	Cecilia's Safety Service Inc	Traffic Control - York Dr	5,747.50
66844	05/05/2021	Core & Main	4" Material - Station 10	297.98
	05/05/2021		4" PVC Material - Station 10	105.03
	05/05/2021		Adapter FH Brass 2.5"x.75" FHTxIPT (1)	13.26
	05/05/2021		Corp Stop 2" MIP X FIP (6)	1,493.85
	05/05/2021		Adapter FH Brass 2.5"x2" (1)	16.62
	05/05/2021		Nut Bolt Gasket Kit 6"-8" (6" gkt) 3/4 x 3 1/4 (30)	292.28
	05/05/2021		Fire Hydrant Spool 6x24 DI (2)	281.45
	05/05/2021		Flange 6" SOW 6-hole (4)	142.89
	05/05/2021		Sleeve 8"x12" Galvanized Top Sections (50)	584.55
	05/05/2021		Service Saddle 6x1 Brass AC (1)	113.67
	05/05/2021		Gate Valve 6" POxFL R/W (2)	1,348.80
	05/05/2021		6" Gaskets for Nut Bolt & Gasket Set (100)	258.60
	05/05/2021		Clamp 6x12 Repair Full Circle SS Romac (1)	319.35
66845	05/05/2021	County of San Diego	Filing Fee for Notice of Exemption 05/2021	50.00
66846	05/05/2021	Diamond Environmental Services	Portable & Stationary Restroom Service	317.25
66847	05/05/2021	Streamline	Website Maintenance, Hosting & Support 05/2021	300.00
66848	05/05/2021	Direct Energy	Electric 03/2021 - VID Headquarter	1,244.93
	05/05/2021		Electric 04/2021 - Henshaw Buildings & Grounds	80.88
	05/05/2021		Electric 04/2021 - Henshaw Well Field	16,635.10
	05/05/2021		Electric 04/2021 - T & D / Cathodic Protection	29.45
	05/05/2021		Electric 04/2021 - Reservoirs	11.34
	05/05/2021		Electric 04/2021 - Pump Stations	2,208.48
	05/05/2021		Electric 04/2021 - Treatment Plants	25.55
66849	05/05/2021	DIRECTV	Direct TV Service	109.24
66850	05/05/2021	Dudek	E Reservoir Replacement & Pump Station 01/2021	5,652.50
	05/05/2021		E Reservoir Replacement & Pump Station 02/2021	7,115.00
	05/05/2021		E Reservoir Replacement & Pump Station 03/2021	7,977.50
66851	05/05/2021	EDCO Waste & Recycling Services Inc	Trash & Recycle 04/2021	245.71
66852	05/05/2021	Ferguson Waterworks	Nipple Brass 0.75" x 3" (5)	14.45

Payment Number	Payment Date	Vendor	Description	Amount
	05/05/2021		6" PO Rubber Gaskets (20)	61.70
	05/05/2021		Adapter 1" PVC Male Sch 80 (30)	101.97
	05/05/2021		6" Pipe Restrainer w T-Bolts (4)	119.08
	05/05/2021		Adapter Male Copper 1" (20)	122.76
	05/05/2021		4" Pipe Restrainer w T-Bolts (6)	146.14
	05/05/2021		Nipple Brass 0.75" x CL (5)	8.55
	05/05/2021		Shut Off Valve 2" PVC Sch 40 / Thread x Thread (2)	25.29
	05/05/2021		Adapter 1" PVC Male Sch 40 (10)	3.36
	05/05/2021		Ell 0.75" / 90° / PVC / S x S / Sch 40 (10)	2.17
	05/05/2021		Ell 0.75" 45° / PVC S x S / Sch 40 (1)	0.49
	05/05/2021		1" Poly Insert Stiffener (10)	28.25
	05/05/2021		Ell 0.75" 45° / PVC S x S / Sch 40 (9)	4.38
	05/05/2021		Fire Hydrant Spool 6x12 DI (1)	104.46
	05/05/2021		Primer Christy's Purple (6)	78.91
	05/05/2021		Adapter 6" DI POxFL (2)	204.03
	05/05/2021		Reducer 10x8 DI FL (1)	229.12
	05/05/2021		Fire Hydrant Spool 6x24 DI (3)	470.89
	05/05/2021		Gate Valve 6" FL R/W (1)	637.86
	05/05/2021		Fire Hydrant Spool 6x18 DI (1)	134.23
	05/05/2021		Gate Valve 4" FL R/W (2)	954.33
	05/05/2021		Ell 6"x16" POxFL Bury DI (5)	1,488.44
	05/05/2021		Fire Hydrant LB400 Check Valve (6)	9,937.35
	05/05/2021		Gate Valve 6" POxFL R/W (3)	1,919.40
66853	05/05/2021	Flag Mart	US & California State Flags (4)	256.45
66854	05/05/2021	Freeway Trailer Sales	Trailer Switches, Tie Down Rings	128.66
66855	05/05/2021	Glennie's Office Products Inc	Office Supplies	183.97
	05/05/2021		Office Supplies	51.80
66856	05/05/2021	IDEXX Distribution Corporation	Colilert Media, Bottles	2,411.13
	05/05/2021		Quality Control Media	265.68
66857	05/05/2021	Jeff McNeal Productions	On-Hold Telephone Message	220.00
66858	05/05/2021	Joe's Paving	Patch Paving	4,758.23
	05/05/2021		Patch Paving - HB Reservoir Main Access Rd	4,777.00
66859	05/05/2021	Jan-Pro of San Diego	Janitorial Service 03/2021 - COVID -19	1,408.00
66860	05/05/2021	Kimball Midwest	O-ring's (40)	43.72
66861	05/05/2021	Liebert Cassidy Whitmore	Legal Services 03/2021	2,097.40
	05/05/2021		Legal Services 03/2021	237.00

Payment Number	Payment Date	Vendor	Description	Amount
66862	05/05/2021	Lightning Messenger Express	Messenger Service 04/02/21 & 04/14/21	70.00
66863	05/05/2021	Mallory Safety and Supply, LLC	Stop/Slow 18" Hi Intensity (1)	48.71
	05/05/2021		Hat Hard Full Brim with Ratchet Head Gear (5)	95.53
66864	05/05/2021	VelocityEHS	MSDSonline Software Renewal	2,479.00
66865	05/05/2021	Mutual of Omaha	LTD/STD/Life Insurance 05/2021	6,990.35
66866	05/05/2021	NAPA Auto Parts	Cargo Secure Bars, Batteries	115.77
	05/05/2021		Air Brake Fittings	23.38
	05/05/2021		Fuse Blocks (2)	35.70
	05/05/2021		Adapter Posts (3)	16.21
	05/05/2021		Ground Cable, Spacers - Truck 75	23.78
	05/05/2021		Tall Jacks Stands (2)	356.14
66867	05/05/2021	Partsmaster	Hardware & Supplies - Garage	258.69
	05/05/2021		Gel Lubricant (3)	47.03
	05/05/2021		Electrical Wire, Connectors	209.74
66868	05/05/2021	North County Industrial Park	Association Fees 05/2021	879.30
66869	05/05/2021	Oceanside Transmission Incorporated	Transmission - Truck 13	4,456.40
66870	05/05/2021	O'Reilly Auto Parts	Breakaway Battery - T19	30.23
66871	05/05/2021	Pacific Pipeline Supply	Tubing	296.82
	05/05/2021		Pipe, Couplers	2,219.42
	05/05/2021		Romac Gasket, Double-up Wrench	205.35
	05/05/2021		Angle Stops (2)	232.87
	05/05/2021		12" PVC Ell (1)	387.67
66872	05/05/2021	Plateau Pest Solutions Inc	Bee Removal (4) & Hive Removal (4)	300.00
66873	05/05/2021	Registry	2021 Ford F650 Permit for Temporary Registration	85.00
66874	05/05/2021	Rutan & Tucker LLP	Legal 03/2021	4,134.76
	05/05/2021		Legal 03/2021	1,885.00
66875	05/05/2021	San Diego Co Superintendent of Schools	Splash Lab Sponsorship 04/07/21	750.00
66876	05/05/2021	San Diego Gas & Electric	Electric 03/2021 - VID Headquarter	3,091.72
66877	05/05/2021	Shred-it USA LLC	Document Shredding	247.03
66878	05/05/2021	Staples	Gift Cards (3) - Teachers/Calendar Contest Winners	120.00
66879	05/05/2021	Stillwater Sciences	HABs Management Plan 03/2021	66,206.38
66880	05/05/2021	Sunbelt Rentals	Brush Hog Rental to Mow Pechstein	1,142.66
	05/05/2021		Concrete	273.83
66881	05/05/2021	Tegriscap Inc	Landscape Service 04/2021	1,787.00
66882	05/05/2021	The UPS Store 0971	Shipping 04/2021	774.26
66883	05/05/2021	Bend Genetics, LLC	HABS Lab Analysis	925.00

Payment Number	Payment Date	Vendor	Description	Amount
	05/05/2021		HABs Lab Analysis	925.00
66884	05/05/2021	TS Industrial Supply	Wire Wheel 4" (5)	83.89
	05/05/2021		Igloo Water Cooler 5 gal (2)	90.82
	05/05/2021		Blade 14" Diamond Concrete (3)	672.88
	05/05/2021		Cutter 30" Jet Model 700 Bolt (1)	75.78
	05/05/2021		Shovel Mud (1)	63.68
	05/05/2021		Shovel Round Point (4)	101.76
	05/05/2021		Pruner 1" (1)	25.69
	05/05/2021		Plier 8" Lineman's Cut (1)	21.11
	05/05/2021		Measuring Tape Holder 25' (1)	16.08
	05/05/2021		Saw PVC (1)	28.69
	05/05/2021		Wrench Set Allen 5 Piece (1)	13.31
	05/05/2021		Wrench 14" Pipe (1)	36.59
	05/05/2021		Wrench 18" Pipe (1)	52.88
	05/05/2021		Poly Sprayer 1 gallon (1)	59.92
	05/05/2021		Cutter 1/8" to 1 5/8" Ridgid #RC-1625 PVC (2)	145.06
	05/05/2021		Broom 24" Push (5)	241.57
	05/05/2021		Shovel 4" Trench (3)	65.89
	05/05/2021		1.25" Stiff Wall Scraper (1)	8.12
	05/05/2021		Counter Brush 8" (#8) (3)	24.84
	05/05/2021		White Striping Paint #710 (12)	67.55
	05/05/2021		Striping Paint Asphalt Black #770 (12)	67.55
	05/05/2021		Sqwincher Fast Pak Grape (1)	85.52
	05/05/2021		Sea 2" Pipe Wrap Tape (18)	139.90
	05/05/2021		Dupont Tyvek Overall (2XL) (25)	179.97
	05/05/2021		4 x 19 Wood Handle Wire Brush (4)	14.94
	05/05/2021		Sea 398 Duct Tape (3)	35.69
	05/05/2021		Striping Paint Asphalt Black #770 (24)	135.10
66885	05/05/2021	Underground Solutions, Inc	Potholing - S Santa Fee & Monte Vista Dr	11,112.50
66886	05/05/2021	Verizon Wireless	Air Cards 3/13/21 - 4/12/21	152.04
	05/05/2021		Cell Phones	1,700.55
66887	05/05/2021	Vista Brake & Smog	Tire (1) - Henshaw Trailer	131.87
66888	05/05/2021	Vista Fence Company Inc	Gate Repair Parts	62.24
	05/05/2021		Fence Repair Parts	37.22
66889	05/05/2021	Water District Jobs	Recruitment Advertising - Construction Worker	145.00
66890	05/05/2021	Waterless Company Inc	Cleaning Solution (24)	467.64

Payment Number	Payment Date	Vendor	Description	Amount
66891	05/05/2021	WorkPartners OHS	New Hire Physical	204.00
	05/05/2021		Asbestos Physicals (5)	500.00
	05/05/2021		Covid-19 Test	125.00
66892	05/05/2021	Xerox Corporation	Xerox Services & Supplies	250.23
	05/05/2021		Xerox Services & Supplies	16.00
66893	05/05/2021	Zuza LLC	eCCR 2021 Notice - Printing/Drop Ship	1,247.75
<b>Grand Total:</b>				<b><u>259,300.45</u></b>





## STAFF REPORT

**Board Meeting Date:** May 18, 2021  
**Prepared By:** Don Smith  
**Approved By:** Brett Hodgkiss

**SUBJECT:** WARNER WELLFIELD ASSESSMENT

**RECOMMENDATION:** Authorize the General Manager to execute a professional services agreement with Todd Groundwater to provide services related to the assessment of the performance of the Warner Wellfield and development of recommendations to enhance and optimize that performance for an amount not to exceed \$95,825.

**PRIOR BOARD ACTION:** The Board conducted a workshop to receive the results of the Warner Valley Groundwater Basin Assessment on January 16, 2019.

**FISCAL IMPACT:** Not to exceed \$95,825. The Fiscal Year 2020 Capital Budget included \$500,000 for the Warner Wellfield Assessment and Enhancement project; this capital item was carried over into Fiscal Year 2021. Per the terms of an agreement with the City of Escondido (Escondido), the cost of the assessment will be shared. Escondido will reimburse the District for 35.2 percent (\$33,730) of the cost, resulting in a net cost to the District of \$62,095.

**SUMMARY:** As the first phase of the Warner Wellfield Assessment and Enhancement project, this phase will identify which elements of the existing groundwater production and conveyance system can be rehabilitated and reused; evaluate the cost effectiveness of alternate wellfield development strategies; and propose a recommended configuration of wells, ditches and pipelines. This is a necessary first step that will inform a future preliminary wellfield design and environmental analyses.

**DETAILED REPORT:** The age of the District's existing wellfield facilities range between 35 and 70 years old and most are in need of rehabilitation or replacement. Additionally, the findings of the District's recent assessment of the Warner Valley Groundwater Basin suggested two strategies for enhancing the long-term yield of local water:

- 1) By optimizing well spacing and well pump design, a sustainable yield of approximately 9,100 acre-feet per year (afy) could be achieved – a 20 percent increase over the historical wellfield yield; and
- 2) Increasing the wellfield production capacity to match Henshaw release targets during the summer delivery period allows Lake Henshaw to be operated at a lower average water level, resulting in a possible saving of up to 2,750 afy of evaporative loss from the lake.

The study will propose wellfield configurations to implement these strategies and assess the cost effectiveness of performing the needed improvements. District staff will conduct well performance testing and assess hydraulic capacity and condition of the existing ditch system.

As part of the work performed by Todd Groundwater and Dudek in 2018, a comprehensive hydrogeologic groundwater flow model of the Warner Valley groundwater basin was prepared. This model will be an essential tool in evaluating proposed wellfield configurations to optimize the sustainable yield of the basin. Due to their unique familiarity with both the model and the groundwater basin, staff is proposing to retain Todd Groundwater on a sole source basis to perform this phase of the assessment.

It is expected that the Project will take nine months to complete. Future phases of work will include:

- Preliminary Design of Warner Wellfield (including an evaluation of extending the wellfield discharge to bypass Lake Henshaw)
- Environmental Analyses
- Detailed Design of Warner Wellfield
- Construction

ATTACHMENTS:

- Todd Groundwater Scope of Work
- Map of Warner Wellfield



May 10, 2021

## MEMORANDUM PROPOSAL

**To:** Don Smith, PE, Director of Water Resources, Vista Irrigation District

**From:** Gus Yates, PG, CHG and Chad Taylor, PG, CHG, Todd Groundwater

**Re:** VID Warner Basin Wellfield Performance Review and Optimization Proposal, San Diego County

This proposal presents a scope and cost for professional services to assist Vista Irrigation District (VID) in reviewing the performance of the existing wellfield in Warner Groundwater Basin (Basin). This work will focus on reviewing historical information and collecting current information from the existing Basin production wells in order to assess their viability for continued operation. In addition, groundwater modeling indicated that additional yield could be obtained from the Basin by pumping additional water during droughts. However, this would temporarily lower groundwater levels below their historical minimums. For example, a simulation in which pumping was increased by 20 percent over the historical amounts throughout the 1945 to 1977 drought resulted in groundwater levels up to 60 feet lower than historically occurred.

Many VID wells are not designed to pump efficiently or at all when groundwater levels decline to low levels. As described in the groundwater modeling report, this is not because the Basin becomes too dewatered or that groundwater levels drop into a less permeable zone. It appears to be because the performance curves of the well pumps are steep, which means the discharge rate drops off quickly as groundwater levels decline.

A second factor in favor of a wellfield performance review is that VID's wells in Warner Basin are aging, and some may need replacing soon. Of the 25 active wells, all are at least 30 years old and seven are 60 years old. For comparison, mild steel water wells typically have a useful life of 50 to 75 years.

The scope of work presented below has been prepared to consider the ongoing viability of individual wells and optimal performance of the overall wellfield. Completing this evaluation would result in a plan for well rehabilitation or replacement and groundwater development that would potentially increase the overall wellfield yield, reliability, and cost-effectiveness of VID's groundwater supply in Warner Basin.

## **SCOPE OF WORK**

### **Task 1. Compile Existing Well Information**

VID has detailed records for 35 wells that it has used in the Warner Basin and drilling information for about 200 exploratory boreholes drilled around 1950. Most of the wells were last tested for specific capacity and pump efficiency in the 1980s. Todd Groundwater will prepare a table of basic well information and historical testing results for all of the wells with records. We will also prepare a map of specific capacity distribution based on the available information.

### **Task 2. Supervise and Interpret Testing and Video Logging of Active Wells**

Sixteen VID wells produced significant amounts of water during the past 15 years and another three produced minor amounts. These are considered the “active” wells for the purposes of this proposal. Todd Groundwater will prepare written specifications and field data sheets for testing specific capacity and well efficiency at 16-20 wells. Testing will be scheduled with VID so that VID staff can be on-site to operate well equipment. Scheduling will minimize the number of separate trips to Warner Valley, Todd staff will oversee tests of the first two wells to address any unforeseen issues and ensure that the tests are implemented correctly. Two days of Todd staff field time are budgeted for this activity.

Each well will be tested at three head-flow combinations representing total head at the current static water level and heads approximately 20 feet and 40 feet higher. From these data we will prepare an empirical pump performance curve. We will also calculate specific capacity, overall wire-to-water pump efficiency, and the unit cost of pumping in dollars per acre-foot at each head-flow combination. We will prepare a second specific capacity map using the new data.

VID has recently video logged several of the active wells to assess their physical condition. Together, the video logs and specific capacity tests provide a fairly comprehensive picture of well and pump condition. The remaining wells should also be video logged for this purpose. Costs for video logging are not included in this proposal and it is assumed that VID will contract for this service separately.

### **Task 3. Plan for Well Rehabilitation and/or Replacement**

Todd will review the testing results and video logs from Task 2 along with the existing information from Task 1 to identify which wells are good candidates for rehabilitation and which should be retired or replaced. Our review will be in consultation with well rehabilitation specialist Jim Bailey of Shannon and Wilson, Inc., who is a nationally recognized well rehabilitation specialist. We will present results and recommendations from this review to VID in the form of a brief summary memorandum with recommendations for future well rehabilitation and/or replacement.

The cost for this task covers the preliminary review and recommendations regarding rehabilitation or well replacement, developing detailed specifications for rehabilitation of up to four wells. If a larger number of wells is recommended for rehabilitation, the cost will be proportionately greater. The cost of the actual rehabilitation activities depends on the number of wells, the recommended procedures, and contractor costs. Well rehabilitation should be contracted separately from this scope of work.

#### **Task 4. Develop and Evaluate Wellfield Optimization Strategies**

Three general strategies are available to VID for increasing the yield of the Warner Basin during a design drought:

1. Maintain a lower average level in Lake Henshaw to decrease evaporation losses
2. Install more powerful or VFD pumps in existing wells to produce water over a larger range of static water levels
3. Install additional wells distributed more uniformly over the basin to access a larger amount of groundwater storage within a small operable range of groundwater levels.

Todd Groundwater will use the well test data and groundwater model to explore each strategy and develop estimates of the cost per acre-foot of additional water produced during a drought. The steps to completing this analysis are as follows:

##### **Task 4.1. Baseline Yield and Cost**

- **Select a target average elevation of Lake Henshaw:** In the model, this will be implemented by changing the general-head boundary head used to represent the lake.
- **Select the target wellfield yield in acre-feet per month:** Historical reservoir operations data will be reviewed to identify the maximum monthly amount of water released from Lake Henshaw during a period of heavy draft (excluding spills). The contribution of storage decline will be added to the historical groundwater pumping amounts to estimate the pumping capacity needed if downstream demands were to be met by the wellfield, with reduced (or zero) contribution from lake storage change.
- **Use the groundwater model to simulate the selected amount of groundwater pumping and the associated groundwater levels:** This will be an iterative process in which pumping at each well will be decreased according to its empirical head-capacity curve to reflect the deeper pumping levels, and the simulation will be re-run with the adjusted pumping rates. Monthly production at each well will be multiplied by its unit energy requirement (kWh/AF) to obtain an average cost in dollars per acre-foot for the drought yield of the entire system.

#### **Task 4.2. Cost-Effectiveness of Increasing Pump Capacity**

- Using the same lake level target, simulate the cost and yield that would result from installing bigger and/or VFD pumps on existing wells. The same iterative modeling process would be applied, but with different head-capacity curves.

#### **Task 4.3. Cost-Effectiveness of Geographically Expanding the Wellfield**

- Using the same lake level target, simulate the cost and yield of installing more wells over a broader geographic area. Locations of hypothetical new wells will be selected based on:
  - Geographic patterns in basin fill texture or specific capacity indicated by driller's logs of active wells, inactive wells and historical boreholes.
  - Depth to water. Contour maps of static depth to groundwater in wells will be prepared for two recent years representing high and low water levels. Pumping cost increases in proportion to depth to water.
  - Post-drought water-level recovery rates. Previous model simulations revealed general variations in recovery rates following droughts. This information can be used to optimize the allocation of pumping among wells.
- Test two variations of the geographic strategy. Variation A will assume that new wells have pump sizes and performance curves similar to the existing wells. Variation B will combine new well locations with larger or VFD pumps.
- Costs for construction of new wells will be developed by Todd, while costs for new pumping equipment, pump control systems, extending power lines, and canals to the new well locations are assumed to be developed by VID staff.

The geographic expansion strategy will be implemented through iterative simulations, as before. The final output will be a cost in dollars per acre-foot of additional yield obtained during the design drought.

#### **Task 5. Report and Presentation**

Todd Groundwater will prepare a draft report documenting the well information, test results, video logging (if any), well rehabilitation (if any), and modeling of yield optimization strategies. After receiving comments from VID staff, the report will be finalized. The budget for this task includes attending four virtual meetings to present and discuss results with VID staff and/or Board.

#### **Staffing**

Our proposed team for this project will be the same Todd Groundwater staff that has assisted VID in past projects. In addition, we will subcontract to and Shannon & Wilson for well rehabilitation expertise. Additional Todd staff may participate as needed.

**Schedule**

We are prepared to begin this project in June or July of 2021 and anticipate the work will require approximately six months to complete. The exact schedule for completion of this scope of work will depend on scheduling and duration of well testing.

**Budget**

We estimate the costs associated with this scope of work to total \$95,825, as summarized on the attached Table 1 Cost Estimate. Todd Groundwater submits monthly invoices on a time and materials basis in accordance with our attached Schedule of Charges. We regard this as a not-to-exceed budget and we will not bill in excess of the total estimated costs without your prior written approval. If additional technical labor is required costs will be assessed and may be added to the scope via change orders.

# Table 1. Cost Estimate



Job Name: VID Warner Basin Wellfield Performance Review and Optimization

Client: Vista Irrigation District

Tasks	Todd Groundwater Budget							Shannon & Wilson Budget			Total Budget	
	Principal Hours \$240	Senior Hydrologist Hours \$240	Associate Hydrogeologist Hours \$180	Staff Geologist Hours \$145	GIS / Graphics Hours \$135	Admin Hours \$125	Todd Labor Hours	Travel Costs	Todd Groundwater Costs	Well Services Director \$230		Shannon & Wilson Costs
Task 1. Compile Existing Well Information	10	10	20	20	5	1	66	\$0	\$12,100	0	\$0	\$ 12,100
Task 2. Supervise and Interpret Testing and Video Logging of Active Wells	20	5	25	25	0	1	76	\$1,500	\$15,750	0	\$0	\$ 15,750
Task 3. Plan for Well Rehabilitation and/or Replacement	20	10	20	10	5	1	66	\$0	\$13,050	50	\$11,500	\$ 24,550
Task 4. Develop and Evaluate Wellfield Optimization Strategies	10	75	5	10	5	1	106	\$0	\$23,550	0	\$0	\$ 23,550
Task 5. Report and Presentation	25	35	5	10	10	1	86	\$500	\$18,725	5	\$1,150	\$ 19,875
<b>Total Estimate</b>	85	135	75	75	25	5	400	\$2,000	\$83,175	55	\$12,650	\$ 95,825



# TODD GROUNDWATER

PLANNING • DEVELOPMENT • MANAGEMENT • PROTECTION

## SCHEDULE OF CHARGES

*January 2021*

<b>Title</b>	<b>Name</b>	<b>Agency Rate</b>
Officer/President	Iris Priestaf	\$ 255
Officer/Vice President	Phyllis Stanin	\$ 255
Principal Hydrogeologist	Michael Maley	\$ 240
Principal Hydrogeologist	Chad Taylor	\$ 240
Consulting Hydrogeologist	Sally McCraven	\$ 240
Senior Hydrogeologist	Dan Craig	\$ 240
Senior Hydrologist	Gus Yates	\$ 240
Senior Hydrogeologist	Wenbin Wang	\$ 240
Senior Hydrogeologist	Liz Elliott	\$ 235
Senior Engineer	Katherine White	\$ 235
Senior Engineer	Maureen Reilly	\$ 235
Senior Geochemist	William Motzer	\$ 210
Associate Geologist	Amber Ritchie	\$ 185
Associate Geologist	Brent Johnson	\$ 180
Staff Geologist	Arden Wells	\$ 150
Staff Geologist	Nicole Grimm	\$ 145
Graphics Coordinator	Michael Wottrich	\$ 135
Office Manager	Cynthia Obuchi	\$ 125
Intern		\$ 110

**Rates are subject to adjustment in January**

### **Travel Time**

*Travel time will be charged at regular hourly rates.*

### **Litigation, Depositions, and Testimony**

*Deposition and trial testimony are charged at twice hourly rates.*






Vista Irrigation District  
**Warner Ranch**  
 San Diego Co., Cal.

**LEGEND:**

**WELLS**

-  **W# ACTIVE WELL**
-  **W# INACTIVE WELL**
-  **W# CATTLE WATER**

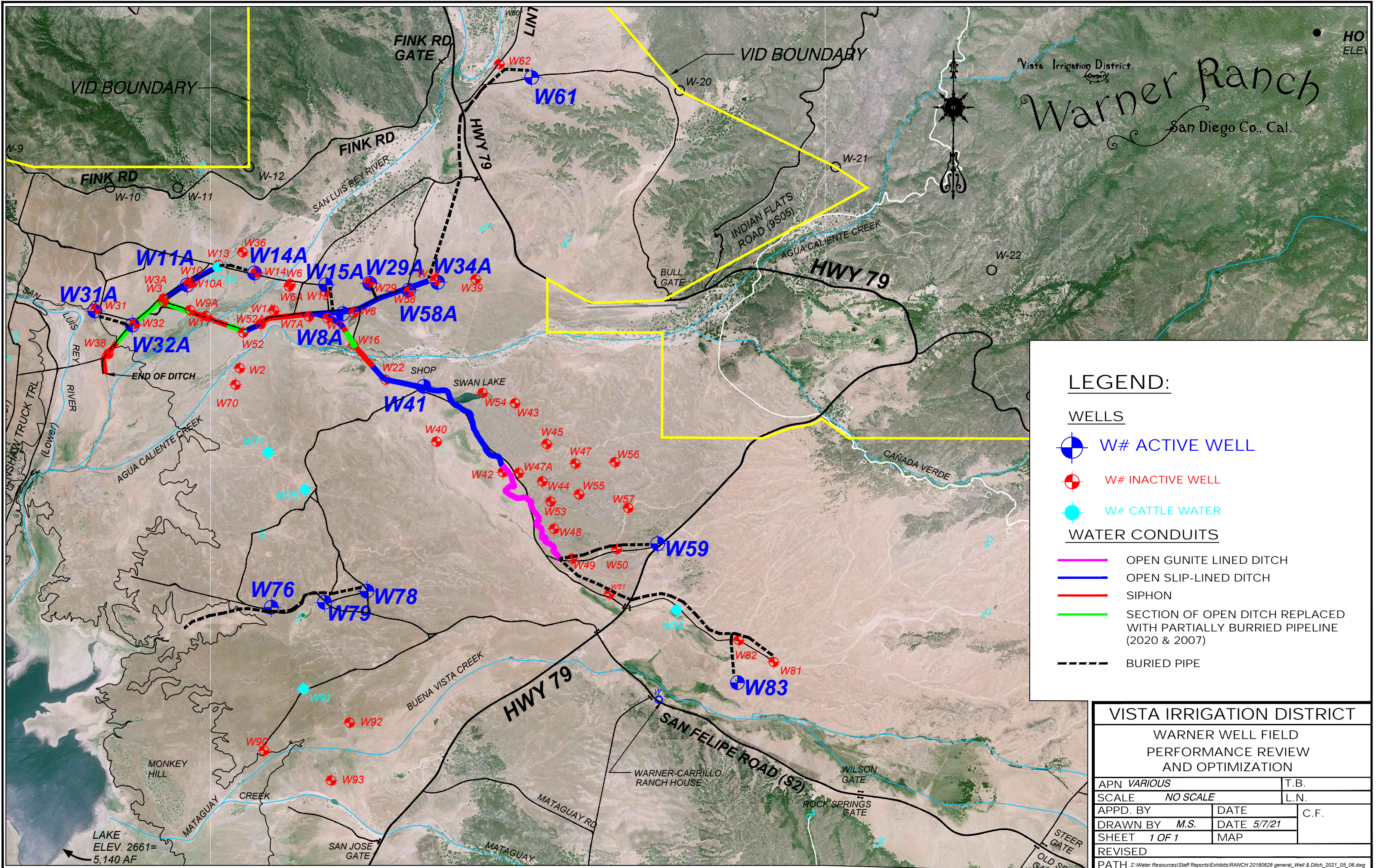
**WATER CONDUITS**

-  OPEN GUNITE LINED DITCH
-  OPEN SLIP-LINED DITCH
-  SIPHON
-  SECTION OF OPEN DITCH REPLACED WITH PARTIALLY BURIED PIPELINE (2020 & 2007)
-  BURIED PIPE

**VISTA IRRIGATION DISTRICT**

**WARNER WELL FIELD  
 PERFORMANCE REVIEW  
 AND OPTIMIZATION**

APN VARIOUS		T.B.
SCALE NO SCALE		L.N.
APPD. BY	DATE	C.F.
DRAWN BY M.S.	DATE 5/7/21	
SHEET 1 OF 1	MAP	
REVISED		
PATH Z:\Water Resources\Staff Reports\Exhibits\RANCH 20160628 general_Well & Ditch_2021_05_06.dwg		



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**STAFF REPORT**

**Agenda Item: 8**

**Board Meeting Date: May 18, 2021**  
**Prepared By: Brent Reyes**  
**Reviewed By: Breona Paz**  
**Approved By: Brett Hodgkiss**

SUBJECT: WATER AWARENESS POSTER CONTEST AWARDS

RECOMMENDATION: Award prizes to the winners of the Water Awareness Poster Contest as follows: 1<sup>st</sup> place prize of \$100 to Emaline Kennedy of Grapevine Elementary, 2<sup>nd</sup> place prize of \$50 to Paul Gomez of Empresa Elementary, and 3<sup>rd</sup> place prize of \$25 to Matthew Potter of Alamosa Park Elementary.

PRIOR BOARD ACTION: At its July 15, 2020 meeting, the Board awarded prizes to the winners of the Water Awareness Poster Contest as follows: 1<sup>st</sup> place prize of \$100 to Karmen Isabel Simons of St. Francis School, 2<sup>nd</sup> place prize of \$50 to Naiya Langley of Alamosa Park Elementary School and 3<sup>rd</sup> place prize of \$25 to Angelica Zetina of Mission Meadows Elementary School.

FISCAL IMPACT: \$325, including student awards and teacher gift bags.

SUMMARY: A poster contest for fourth graders is sponsored annually by the North County Water Agencies, a group of thirteen northern San Diego county water agencies dedicated to promoting water conservation and awareness; this is the 29<sup>th</sup> year the District has participated in the contest. This year’s theme was “Love Water, Save Water”. The District received 249 entries; a panel made up of three District employees selected the winners based on the theme, quality of artwork, originality, and design.

<b>Place</b>	<b>Student</b>	<b>School</b>	<b>Award</b>
1 <sup>st</sup>	Emaline Kennedy	Grapevine Elementary	\$100.00
2 <sup>nd</sup>	Paul Gomez	Empresa Elementary	\$ 50.00
3 <sup>rd</sup>	Matthew Potter	Alamosa Park Elementary	\$ 25.00

All three posters will appear in the 2022 Water Awareness Calendar published by the North County Water Agencies. The District’s first place winner’s poster will be featured on the cover or with a month in the calendar, and the second and third place winner’s posters will be shown as thumbnails in the calendar. Teachers of the winning students will receive a gift bag in recognition of their efforts.

ATTACHMENTS: Posters

# 1<sup>st</sup> Place— Emaline Kennedy



# 2<sup>nd</sup> Place- Paul Gomez



# 3rd Place- Mathew Potter





## STAFF REPORT

**Board Meeting Date:** May 18, 2021  
**Prepared By:** Lisa Soto  
**Approved By:** Brett Hodgkiss

**SUBJECT:** CALL FOR NOMINATIONS FOR ASSOCIATION OF CALIFORNIA WATER AGENCIES REGION 10 BOARD OF DIRECTORS

**RECOMMENDATION:** Consider making a nomination to the Association of California Water Agencies (ACWA) Region 10 Board of Directors.

**PRIOR BOARD ACTION:** At its January 20, 2021 meeting, the Board nominated Director Richard Vásquez to fill one vacancy on the ACWA Region 10 Board for the remainder of position's 2020-2021 term.

**FISCAL IMPACT:** Undetermined amount for expenses and per diem should a director be elected to the ACWA Region 10 Board.

**SUMMARY:** ACWA Region 10 will be holding its election for the 2022-2023 Region 10 Board. The Nominating Committee is currently seeking candidates for the Region 10 Board, which is comprised of Chair, Vice Chair and up to five Board Member positions. The nomination request form and supporting resolution must be submitted to ACWA by Wednesday, June 30, 2021.

**DETAILED REPORT:** Only one individual may be nominated from a given agency to run for election to a region board. If elected, this new term would expire on December 31, 2023.

The Region 10 Nominating Committee will announce its recommended slate by July 31, 2021, and election ballots will be sent to ACWA member agencies thereafter. The elections will be completed by September 30, 2021, and election results will be announced on October 4, 2021. Elected candidates will begin their two-year terms of service on January 1, 2022.

### ATTACHMENTS:

- Draft resolution
- ACWA Memorandum dated May 3, 2021
- 2021 Region Election Timeline
- Region Board Candidate Nomination Form
- Rules and Regulations for Region 10
- The Role of the Regions
- Region Map

RESOLUTION NO. 21-xx

RESOLUTION OF THE BOARD OF DIRECTORS OF  
VISTA IRRIGATION DISTRICT  
PLACING IN NOMINATION \_\_\_\_\_  
AS A MEMBER OF THE ACWA REGION 10 BOARD

BE IT RESOLVED by the Board of Directors of Vista Irrigation District as follows:

A. Recitals

- (i) The Board of Directors of the Vista Irrigation District does encourage and support the participation of its members in the affairs of the Association of California Water Agencies (ACWA).
- (ii) \_\_\_\_\_ has indicated a desire to serve as a Board member of ACWA Region 10.

B. Resolves

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of Vista Irrigation District,

- (i) Does place its full and unreserved support in the nomination of \_\_\_\_\_ for Board Member of ACWA Region 10.
- (ii) Does hereby determine that the expenses attendant with the service of \_\_\_\_\_ in ACWA Region 10 shall be borne by the Vista Irrigation District.

PASSED AND ADOPTED by the Board of Directors of the Vista Irrigation District this 18<sup>th</sup> day of May, 2021 by the following roll call vote:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

\_\_\_\_\_  
Patrick Sanchez, President

ATTEST:

\_\_\_\_\_  
Lisa R. Soto, Secretary  
Board of Directors  
VISTA IRRIGATION DISTRICT



## MEMORANDUM

Date: May 3, 2021

To: ACWA REGION 10 MEMBER AGENCY PRESIDENTS AND GENERAL MANAGERS  
(sent via e-mail)

From: ACWA REGION 10 NOMINATING COMMITTEE

- **Joone Lopez, Moulton Niguel Water District**
- **Greg Mills, Serrano Water District**
- **Elsa Saxod, San Diego County Water Authority**
- **Doug Wilson, Padre Dam Municipal Water District**

The Region 10 Nominating Committee is looking for ACWA members who are interested in leading the direction of ACWA Region 10 for the 2022-2023 term. The Nominating Committee is currently seeking candidates for the Region 10 Board, which is comprised of Chair, Vice Chair and up to five Board Member positions.

The leadership of ACWA's ten geographical regions is integral to the leadership of the Association as a whole. The Chair and Vice Chair of Region 10 serve on ACWA's Statewide Board of Directors and recommend all committee appointments for Region 10. The members of the Region 10 Board determine the direction and focus of region issues and activities. Additionally, they support the fulfillment of ACWA's goals on behalf of members and serve as a key role in ACWA's grassroots outreach efforts.

If you, or someone within your agency, are interested in serving in a leadership role within ACWA by becoming a Region 10 Board Member, please familiarize yourself with the [Role of the Regions](#) and Responsibilities; the [Election Timeline](#); and the [Region 10 Rules and Regulations](#) and complete the following steps:

- **Complete the attached Region Board Candidate Nomination Form [HERE](#)**
- **Obtain a Resolution of Support from your agency's Board of Directors (Sample Resolution [HERE](#))**
- **Submit the requested information to ACWA as indicated by Wednesday, June 30, 2021**

The Region 10 Nominating Committee will announce their recommended slate by July 31, 2021. On August 2, 2021 the election will begin with ballots sent to General Managers and Board Presidents. One ballot per agency will be counted. The election will be completed on September 30, 2021. On October 4, 2021, election results will be announced. The newly elected Region 10 Board Members will begin their two-year term of service on January 1, 2022.

If you have any questions, please contact Regional Affairs Representative Augustine Han, at [augustineh@acwa.com](mailto:augustineh@acwa.com) or (916) 441-4545.

## 2021 ACWA Region Election Timeline 2022-2023 Term

**February 26:**

### **NOMINATING COMMITTEES APPOINTED**

- With concurrence of the region board, the region chairs appoint at least three region members to serve as the respective region's Nominating Committee
- Those serving on nominating committees are ineligible to seek region offices
- Nominating Committee members are posted online at [www.acwa.com](http://www.acwa.com)

**March 1-31:**

### **NOMINATING COMMITTEE TRAINING**

- Nominating Committee packets will be e-mailed to each committee member
- ACWA staff will hold a Zoom training session with the nominating committees to educate them on their specific roles and duties
  - Regions 1-10 Nominating Committees: via Zoom

**May 3:**

### **CALL FOR CANDIDATES**

- The Call for Candidate Nominations packet will be e-mailed to ACWA member agency Board Presidents and General Managers

**June 30:**

### **DEADLINE FOR COMPLETED NOMINATION FORMS**

- Deadline to submit all Nomination Forms and Board Resolutions of Support for Candidacy for region positions
- Nominating Committee members may need to solicit additional candidates in person to achieve a full complement of nominees for the slate

**July 1:**

### **CANDIDATE INFORMATION TO NOMINATING COMMITTEES**

- All information submitted by candidates will be forwarded by ACWA staff to the respective region Nominating Committee members with a cover memo explaining their task

### July 11 - 31:

#### RECOMMENDED SLATES SELECTED

- Nominating Committees will meet to determine the recommended individuals for their region. The slate will be placed on the election ballot.
- Nominating Committee Chairs will inform their respective ACWA Regional Affairs Representative of their recommended slate by July 23
- Candidates will be notified of the recommended slate by July 30
- The Nominating Committee Chair will approve the official region ballot

### August 2:

#### ELECTIONS BEGIN

- All 10 official electronic ballots identifying the recommended slate and any additional candidates for consideration for each region will be produced and e-mailed to ACWA member agencies only
- Only one ballot per agency will be counted

### September 30:

#### ELECTION BALLOTS DUE

- ***Deadline for all region elections. All region ballots must be received by ACWA by **September 30, 2021*****

### October 4:

#### ANNOUNCEMENT OF ELECTION RESULTS

- Newly-elected members of the region boards will be contacted accordingly
- An ACWA Advisory will be distributed electronically to all members reporting the statewide region election results
- Results will be posted at [acwa.com](http://acwa.com) and will be published in the October issue of ACWA News

# REGION BOARD CANDIDATE NOMINATION FORM



Submit completed form by **June 30, 2021** to [regionelections@acwa.com](mailto:regionelections@acwa.com)

Name of Candidate:	Title:	
Agency:	Agency Phone:	
Direct Phone:	E-mail:	
Address:	ACWA Region:	County:

Region Board Position Preference <i>If you are interested in more than one position, please indicate priority - 1st, 2nd and 3rd choice.</i>
Chair:
Vice Chair:
Board Member:

If you are not chosen for the recommended slate, would you like to be listed in the ballot's individual candidate section? <i>If neither is selected, your name will <b>NOT</b> appear on the ballot.</i>
Yes
No

Agency Function(s) <i>Check all that apply</i>
Wholesale
Urban Water Supply
Ag Water Supply
Sewage Treatment
Retailer
Wastewater Reclamation
Flood Control
Groundwater Management / Replenishment
Other:

**Describe your ACWA-related activities that help qualify you for this office:**

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**Write below or attach a half-page bio summarizing the experience and qualifications that make you a viable candidate for ACWA Region leadership.** Please include the number of years you have served in your current agency position, the number of years you have been involved in water issues and in what capacity you have been involved in the water community.

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*I acknowledge that the role of a region board member is to actively participate on the Region Board during my term, including attending region board and membership meetings, participating in region conference calls, participating in ACWA's Outreach Program, as well as other ACWA functions to set an example of commitment to the region and the association.*

*I hereby submit my name for consideration by the Nominating Committee.*

Signature	Title	Date
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**Please attach a copy of your agency's resolution of support / sponsorship for your candidacy.**

## ACWA Region 10 Rules & Regulations

*Each region shall organize and adopt rules and regulations for the conduct of its meetings and affairs not inconsistent with the Articles of Incorporation or bylaws of the Association (ACWA Bylaw V, 6.).*

### **Officers**

The chair and vice chair shall be from different counties.

At least one of the chair or vice chair positions must be an elected/appointed director from a member agency.

The region board members shall alternate every two years with three from one county and two from the other. The county from which the chair comes from shall have two region board members and the county from which the vice chair comes from shall have three region board members.

The chair will provide the region secretary.

### **Meetings**

The region will hold at least quarterly meetings, including the ACWA spring and fall conferences.

The region chair will determine when and if nonmembers are invited to regional activities or events.

### **Attendance**

If a region chair or vice chair is no longer allowed to serve on the Board of Directors due to his / her attendance, the region board shall appoint from the existing region board a new region officer. (ACWA Policy & Guideline Q, 1.)

If a region chair or vice chair misses three consecutive region board / membership meetings, the same process shall be used to backfill the region officer position. (ACWA Policy & Guideline Q, 1.)

If a region board member has three consecutive unexcused absences from a region board meeting or general membership business meeting, the region board will convene to discuss options for removal of the inactive board member. If the vacancy causes the board to fail to meet the minimum requirement of five board members, the region must fill the vacancy according to its rules and regulations. (ACWA Policy & Guideline Q, 3.)

### **Elections**

All nominations received for the region chair, vice chair and board positions must be accompanied by a resolution of support from each sponsoring member agency, signed by an authorized representative of the Board of Directors. Only one individual may be nominated from a given agency to run for election to

a region board. Agencies with representatives serving on the nominating committees should strive not to submit nominations for the region board from their agency. (ACWA Policy & Guideline P, 2.)

Election ballots will be e-mailed to ACWA member agency general managers and presidents.

The nominating committee shall consist of four persons, two from each county.

The nominating committee shall pursue qualified members within the region to run for the region board and consider geographic diversity, agency size and focus in selecting a slate.

A member of the nominating committee cannot be nominated by the committee for an elected position.

*See current region election timeline for specific dates.*

### **Endorsements**

ACWA, as a statewide organization, may endorse potential nominees and nominees for appointment to local, regional, and statewide commissions and boards. ACWA's regions may submit a recommendation for consideration and action to the ACWA Board of Directors to endorse a potential nominee or nominee for appointment to a local, regional or statewide commission or board. (ACWA Policy & Guideline P, 3.)

### **Committee Recommendations & Representation**

All regions are given equal opportunity to recommend representatives of the region for appointment to a standing or regular committee of the Association. If a region fails to provide full representation on all ACWA committees, those committee slots will be left open for the remainder of the term or until such time as the region designates a representative to complete the remainder of the term. (ACWA Policy & Guideline P, 4. A.)

At the first region board / membership meeting of the term, regions shall designate a representative serving on each of the standing and regular committees to serve as the official reporter to and from the committee on behalf of the region to facilitate input and communication. (ACWA Policy & Guideline P, 4. B.)

The chair and vice chair will recommend an official alternate for excused committee members.

### **Tours**

ACWA may develop and conduct various tours for the regions. All tour attendees must sign a "release and waiver" to attend any and all region tours. Attendees agree to follow environmental guidelines and regulations in accordance with direction from ACWA staff; and will respect the rights and privacy of other attendees. (ACWA Policy & Guideline P, 6.)

### **Finances**

*See “Financial Guidelines for ACWA Region Events” document.*

### **Amending the Region Rules & Regulations**

ACWA policies and guidelines can be amended by approval of the ACWA Board of Directors.

The region 10 rules and regulations can be changed at any time with advanced written notice to member agencies.

*ACWA Regions provide the grassroots support to advance ACWA's legislative and regulatory agenda.*

## Background

As a result of ACWA's 1993 strategic planning process, known as Vision 2000, ACWA modified its governance structure from one that was based on sections to a regional-based configuration. Ten regions were established to provide geographic balance and to group agencies with similar interests.

## Primary Charge of Regions

- To provide a structure where agencies can come together and discuss / resolve issues of mutual concern and interest and based on that interaction, provide representative input to the ACWA board.
- To assist the Outreach Task Force in building local grassroots support for the ACWA Outreach Program in order to advance ACWA's legislative and regulatory priorities as determined by the ACWA Board and the State Legislative, Federal Affairs or other policy committees.
- To provide a forum to educate region members on ACWA's priorities and issues of local and statewide concern.
- To assist staff with association membership recruitment at the regional level.
- To recommend specific actions to the ACWA Board on local, regional, state and federal issues as well as to recommend endorsement for various government offices and positions.

Region chairs and vice chairs, with support from their region boards, provide the regional leadership to fulfill this charge.

*Note: Individual region boards CANNOT take positions, action or disseminate communication on issues and endorsements without going through the ACWA Board structure.*

## GENERAL DUTIES / RESPONSIBILITIES FOR REGION OFFICERS

### Region Chair

- Serves as a member of the ACWA Board of Directors at bimonthly meetings at such times and places as the Board may determine. The Chair will also call at least two Region membership meetings to be held at each of the ACWA Conferences and periodic Region Board meetings.
- Serves as a member of ACWA's Outreach Program, and encourages region involvement. Appoints Outreach Captain to help lead outreach effort within the region.
- Presides over all region activities and ensures that such activities promote and support accomplishment of ACWA's Goals.
- Makes joint recommendations to the ACWA President regarding regional appointments to all ACWA committees.
- Appoints representatives in concurrence of the region board, to serve on the region's nominating committee with the approval of the region board.
- Facilitates communication from the region board and the region membership to the ACWA board and staff.

### Region Vice Chair

- Serves as a member of the ACWA Board of Directors at bimonthly meetings at such times and places as the Board may determine. The Vice Chair will also participate in at least two Region membership meetings to be held at each of the ACWA Conferences and periodic Region Board meetings.
- Performs duties of the Region Chair in the absence of the chair.
- Serves as a member of ACWA's Outreach Program, and encourages region involvement.
- Makes joint recommendations to the ACWA president regarding regional appointments to all ACWA committees.

### Region Board Member

- Participate in at least two Region membership meetings to be held at each of the ACWA Conferences and periodic Region Board meetings.
- Supports program planning and activities for the region.
- Actively participates and encourages region involvement in ACWA's Outreach Program.
- May serve as alternate for the chair and/or vice chair in their absence (if appointed) to represent the region to the ACWA Board.



# REGION MAP



REGIONS  
1, 3, 5

**Jennifer Rotz**  
Regional Affairs Representative  
jenniferr@acwa.com

REGIONS  
2, 6, 7

**Michael Cervantes**  
Senior Regional Affairs Representative  
michaelc@acwa.com

REGION  
4

**Ana Javaid**  
Region & Member Engagement  
Specialist II  
anaj@acwa.com

REGIONS  
8, 9, 10

**Augustine Han**  
Regional Affairs Representative  
augustineh@acwa.com



**Agenda Item: 10**

**STAFF REPORT**

**Board Meeting Date: May 18, 2021**  
**Prepared By: Brett Hodgkiss**

SUBJECT: MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY

SUMMARY: Informational report by staff and directors concerning the San Diego County Water Authority. No action will be required.



## STAFF REPORT

Agenda Item: 11.A

**Board Meeting Date:** May 18, 2021  
**Prepared By:** Lisa Soto  
**Approved By:** Brett Hodgkiss

SUBJECT: REPORTS ON MEETINGS AND EVENTS ATTENDED BY DIRECTORS

SUMMARY: Directors will present brief reports on meetings and events attended since the last Board meeting.



**STAFF REPORT**

**Agenda Item: 11.B**

**Board Meeting Date: May 18, 2021**  
**Prepared By: Lisa Soto**  
**Approved By: Brett Hodgkiss**

**SUBJECT:** SCHEDULE OF UPCOMING MEETINGS AND EVENTS

**SUMMARY:** The following is a listing of upcoming meetings and events. Requests to attend any of the following events should be made during this agenda item.

	<b>SCHEDULE OF UPCOMING MEETINGS AND EVENTS</b>	<b>ATTENDEES</b>
<b>1</b>	<b>Special Districts Legislative Days</b> (CSDA Virtual Conference) <i>May 18-19, 2021; (Tuesday 9:00 a.m.-4:15 p.m.; Wednesday 9:00 a.m.-2:30 p.m.)</i> <i>Registration deadline: 5/18/21</i>	MacKenzie (R)
<b>2</b>	<b>CSDA Quarterly Meeting</b> (Virtual via Zoom) <i>May 20, 2021, 6:00 p.m.</i> <i>Registration deadline: None</i>	MacKenzie ◊
<b>3</b>	<b>Ask the Experts: Financing Options for Your District</b> (CSDA Webinar) <i>Jun.4, 2021, 10:00–11:30 p.m.</i> <i>Registration deadline: None</i>	
<b>4</b>	<b>Vista Chamber of Commerce Business Mixer</b> (Virtual via Zoom) <i>Jun. 9, 2021; 5:00 p.m.–6:00 p.m.</i> <i>Deadline: None</i>	
<b>5</b>	<b>Fourth Annual GSA Summit: Working Toward Implementation</b> (Virtual) (Groundwater Resources Association) <i>Jun. 9-10, 2021, 8:30 a.m. – 5:00 p.m.</i> <i>Registration deadline: 6/7/21</i>	
<b>6</b>	<b>Council of Water Utilities Meeting</b> <i>Jun. 15, 2021, 8:00 a.m.–9:30 a.m.</i> <i>Registration deadline: None</i>	
<b>7</b>	<b>Vista Chamber of Commerce Business Mixer</b> (Virtual via Zoom) <i>Jul. 14, 2021; 5:00 p.m.–6:00 p.m.</i> <i>Deadline: None</i>	
<b>8</b>	<b>Vista Chamber of Commerce Business Mixer</b> (Virtual via Zoom) <i>Aug. 11, 2021; 5:00 p.m.–6:00 p.m.</i> <i>Deadline: None</i>	
<b>9</b>	<b>Council of Water Utilities Meeting</b> <i>Aug. 17, 2021, 8:00 a.m.–9:30 a.m.</i> <i>Registration deadline: None</i>	
<b>10</b>	<b>CSDA Quarterly Meeting</b> <i>Aug. 19, 2021, 6:00 p.m.</i> <i>Registration deadline: TBD</i>	
<b>11</b>	<b>CSDA Annual Conference</b> <i>Aug. 30-Sept. 2, 2021 in Monterey</i> <i>Registration deadline: 7/30/21</i>	MacKenzie (R) Sanchez (R)
<b>12</b>	<b>Vista Chamber of Commerce Business Mixer</b> (Virtual via Zoom) <i>Sept. 8, 2021; 5:00 p.m.–6:00 p.m.</i> <i>Deadline: None</i>	
<b>13</b>	<b>Western Groundwater Congress</b> (Groundwater Resources Association) <i>Sept. 13-15, 2021; Los Angeles Marriott Burbank Airport Hotel</i> <i>Registration deadline: TBD</i>	

	<b>SCHEDULE OF UPCOMING MEETINGS AND EVENTS</b>	<b>ATTENDEES</b>
<b>14</b>	<b>CALAFCO Annual Conference</b> <i>Oct. 6-9, 2021; Hyatt Regency Newport Beach John Wayne Airport</i> <i>Deadline: TBD</i>	MacKenzie
<b>15</b>	<b>Vista Chamber of Commerce Business Mixer</b> (Virtual via Zoom) <i>Oct. 13, 2021; 5:00 p.m.–6:00 p.m.</i> <i>Deadline: None</i>	
<b>16</b>	<b>Council of Water Utilities Meeting</b> <i>Oct. 19, 2021, 8:00 a.m.–9:30 a.m.</i> <i>Registration deadline: None</i>	
<b>17</b>	<b>Sexual Harassment Prevention Training AB 1661</b> <i>Nov. 2, 2021 –9:00 a.m. – 11:00 a.m., VID Board Room</i> <i>Reservation deadline: None</i>	Miller (R) Vásquez (R) Dorey (R) Sanchez (R) MacKenzie (R)
<b>18</b>	<b>Vista Chamber of Commerce Business Mixer</b> (Virtual via Zoom) <i>Nov. 10, 2021; 5:00 p.m.–6:00 p.m.</i> <i>Deadline: None</i>	
<b>19</b>	<b>CSDA Quarterly Meeting</b> <i>Nov. 18, 2021, 6:00 p.m.</i> <i>Registration deadline: TBD</i>	MacKenzie ◊
<b>20</b>	<b>ACWA Fall Conference</b> <i>Nov. 30-Dec. 3, 2021–Pasadena</i> <i>Registration deadline: TBD</i>	
<b>21</b>	<b>Vista Chamber of Commerce Business Mixer</b> (Virtual via Zoom) <i>Dec. 8, 2021; 5:00 p.m.–6:00 p.m.</i> <i>Deadline: None</i>	
<b>22</b>	<b>Colorado River Water Users Association Conference (CRWUA)</b> <i>Dec. 13-15, 2021</i> <i>Registration deadline: TBD</i>	

The following abbreviations indicate arrangements that have been made by staff:

**R**=Registration; **H**=Hotel; **A**=Airline; **S**=Shuttle; **C**=Car; **T**=Tentative

◊=Attendee to self-register for virtual meeting.



**Agenda Item: 12**

**STAFF REPORT**

**Board Meeting Date: May 18, 2021**  
**Prepared By: Lisa Soto**

SUBJECT: ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES

SUMMARY: This item is placed on the agenda to enable the Board to identify and schedule future items for discussion at upcoming Board meetings and/or identify press release opportunities.

*Staff-generated list of tentative items for future agendas:*

- Fiscal Year 2022 Budget (June - following Fiscal Policy Committee review)
- 2020 Urban Water Management Plan (June)
- Lake Henshaw/Warner Ranch Inspection Tour date (July)



## STAFF REPORT

Agenda Item: 13

Board Meeting Date: May 18, 2021  
Prepared By: Lisa Soto

SUBJECT: COMMENTS BY DIRECTORS

SUMMARY: This item is placed on the agenda to enable individual Board members to convey information to the Board and the public not requiring discussion or action.



**Agenda Item: 14**

**STAFF REPORT**

**Board Meeting Date: May 18, 2021**  
**Prepared By: Lisa Soto**

SUBJECT: COMMENTS BY GENERAL MANAGER

SUMMARY: Informational report by the General Manager on items not requiring discussion or action.





**Agenda Item: 15**

**STAFF REPORT**

**Board Meeting Date: May 18, 2021**  
**Prepared By: Lisa Soto**

SUBJECT: CLOSED SESSION FOR CONFERENCE WITH LEGAL COUNSEL—EXPOSURE TO LITIGATION

SUMMARY: Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) and paragraph (1) of subdivision (e) of Section 54956.9: 2 potential cases.