AGENDA
REGULAR MEETING OF THE BOARD OF DIRECTORS
WEDNESDAY, DECEMBER 5, 2018 - 9:00 AM
1391 Engineer Street, Vista, CA 92081
Phone: (760) 597-3100

In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in the Board meeting, please contact the Board Secretary during regular business hours at (760) 597-3128. Notification received 48 hours before the meeting will enable the District to make reasonable accommodations.

1. CALL TO ORDER

2. ROLL CALL – DETERMINATION OF QUORUM

3. PLEDGE OF ALLEGIANCE

4. CONSIDER APPROVAL OF AGENDA

In the case of an emergency, items may be added to the Agenda by a majority vote of the Board of Directors. An emergency is defined as a work stoppage, a crippling disaster, or other activity that severely imperils public health, safety, or both. Also, items that arise after the posting of the Agenda may be added by a 2/3 vote of the Board. Items on the agenda may be taken out of sequential order as their priority is determined by the Board of Directors. The Board may take action on any item appearing on the agenda.

5. PUBLIC COMMENT TIME

Public comment time on items not appearing on the agenda will be limited to 5 minutes per person and 15 minutes per subject. The Board may find it necessary to limit total time allowable for all public comment on items not appearing on the agenda at any one meeting to one hour. Persons desiring longer public comment time and/or action on specific items shall contact the Secretary and request that the item be placed on the agenda for the next regular meeting of the Board of Directors.

6. CONSENT CALENDAR

Any member of the Board, staff or public may request that items from the Consent Calendar be removed for discussion. Items so removed shall be acted upon separately immediately following approval of items remaining on the Consent Calendar.

A. Appointment of incoming General Manager to serve as Co-Trustee for Hans and Margaret Doe Charitable Trust
Recommendation: Approve the acceptance of the General Manager's appointment as Co-Trustee of the Hans and Margaret Doe Charitable Trust effective December 7, 2018.

B. Joint Use Agreement
Recommendation: Accept Joint Use Agreement via Parcel Map over County of San Diego right-of-way along Bautista Avenue, Vista (LN 2015-036; APN 159-170-04; DIV NO 1).

C. Minutes of the Public Affairs Committee meeting on November 14, 2018
For information only.

D. Minutes of the Board of Directors meeting on November 21, 2018
Recommendation: Approval of draft minutes.

E. Ratification of check disbursements
Recommendation: Adopt a resolution ratifying checks numbered 60369 through 60475 in the amount of $987,958.73 pursuant to the cash disbursement report detailing expenditures.

7. RESOLUTION COMMENDING RETIRING GENERAL MANAGER ELDON BOONE

Recommendation: Adopt Resolution No. 18-XX honoring Eldon Boone, General Manager, for twenty-four years of service to the District and its customers.

8. DIVISION REPORTS

Information reports by the Engineering, Field Services and Water Resources, and Administration Divisions concerning District operations and activities.

9. PECHSTEIN RESERVOIR ROOF REPAIRS

Recommendation: Authorize the General Manager to enter into an Agreement for Professional Services with Richard Brady & Associates for the design of Pechstein Reservoir Short-Term Roof Repairs in an amount not-to-exceed $79,000.

10. SCHOLARSHIP CONTEST

Recommendation: Consider changes to the Vista Irrigation District scholarship contest.

11. APPOINTMENT OF TREASURER AND BANKING AUTHORITIES

Recommendation:

1) *Appoint Marlene Kelleher to the position of Treasurer.*
2) *Adopt Resolution No. 18-XX naming Marlene Kelleher as the Contracting Officer with Union Bank.*
3) *Adopt Resolution No. 18-XX naming Marlene Kelleher, Shallako Goodrick and Brett Hodgkiss as authorized individuals to order the deposit or withdrawal of monies in the Local Agency Investment Fund.*

12. EMPLOYMENT AGREEMENT WITH INCOMING GENERAL MANAGER

Recommendation: Consider recommendation of the ad hoc committee regarding an employment agreement with the incoming General Manager.

13. REVISIONS TO COMPENSATION SCHEDULE

Recommendation:

1) *Adopt Resolution No. 18-XX approving revisions to the Compensation Schedule effective December 7, 2018.*
2) *Adopt Resolution No. 18-XX approving revisions to the Compensation Schedule effective January 1, 2019.*

14. MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY

Informational report by staff and directors concerning the San Diego County Water Authority.

15. MEETINGS AND EVENTS

A. Reports on meetings and events attended by Directors
B. Schedule of upcoming meetings and events

16. ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES

This item is placed on the agenda to enable the Board to identify and schedule future items for discussion at upcoming Board meetings and/or identify press release opportunities.

17. COMMENTS BY DIRECTORS

This item is placed on the agenda to enable individual Board members to convey information to the Board and the public not requiring discussion or action.

18. COMMENTS BY GENERAL COUNSEL

Informational report by the General Counsel on items not requiring discussion or action.

19. COMMENTS BY GENERAL MANAGER

Informational report by the General Manager on items not requiring discussion or action.

20. ADJOURNMENT

- *The agenda package and materials related to an agenda item submitted after the packet's distribution to the Board, are available for public review in the lobby of the District office during normal business hours.*
  Agendas and minutes are available at www.vidwater.org.
- *VID Board meetings are generally held on the first and third Wednesday of each month.*

AFFIDAVIT OF POSTING

I, Lisa R. Soto, Board Secretary of the Vista Irrigation District, hereby certify that I posted a copy of the foregoing agenda in the lobby of the District office at 1391 Engineer Street, Vista, California at least 72 hours prior to the meeting, in accordance with Govt. Code Sec. 54954.2(a).

Date: November 29, 2018

Lisa R. Soto, Board Secretary

VISTA IRRIGATION DISTRICT

STAFF REPORT

Agenda Item: 6

Board Meeting Date: **December 5, 2018**
Prepared By: **Lisa Soto**

SUBJECT: CONSENT CALENDAR

A. Appointment of incoming General Manager to serve as Co-Trustee for Hans and Margaret Doe Charitable Trust

B. Joint Use Agreement

C. Minutes of the Public Affairs Committee meeting on November 14, 2018

D. Minutes of the Board of Directors meeting on November 21, 2018

E. Ratification of check disbursements

VISTA IRRIGATION DISTRICT

STAFF REPORT

Agenda Item: 6.A

Board Meeting Date:	**December 5, 2018**
Prepared By:	**Brett Hodgkiss**
Approved By:	**Eldon Boone**

SUBJECT: APPOINTMENT OF INCOMING GENERAL MANAGER TO SERVE AS CO-TRUSTEE FOR HANS AND MARGARET DOE CHARITABLE TRUST

RECOMMENDATION: Approve the acceptance of the General Manager's appointment as Co-Trustee of the Hans and Margaret Doe Charitable Trust effective December 7, 2018.

PRIOR BOARD ACTION: On May 3, 2017, the Board gave its approval for the General Manager Eldon Boone to serve as Co-Trustee of the Trust.

FISCAL IMPACT: None.

SUMMARY: The Hans and Margaret Doe Charitable Trust, a private foundation ("Trust"), creates a Committee of three persons to act as Trustee of the Trust upon the death of the survivor. The first member is currently Gregory Moser, a San Diego water lawyer; the second member is "the person . . . serving as General Manager of the Vista Irrigation District", and the third is "the person . . . serving as General Manager of the San Diego County Water Authority." When Eldon Boone, who serves as the District's General Manager, retires on December 7, 2018, he becomes ineligible to serve as Co-Trustee of the Trust. The Board's approval is requested to allow incoming General Manager Brett Hodgkiss to accept appointment as a Co-Trustee of the Trust.

ATTACHMENT: Letter of request to Board of Directors

November 21, 2018

Board of Directors
Vista Irrigation District
1391 Engineer Street
Vista, CA 92081-8840

Re: Approval of Service as Co-Trustee of the Hans and Margaret Doe Charitable Trust

Dear Members of the Board of Directors:

The Hans and Margaret Doe Charitable Trust, a private foundation ("Trust"), creates a Committee of three persons to act as Trustee of the Trust upon the death of the survivor. The first member is currently Gregory Moser, a San Diego water lawyer; the second member is "the person . . . serving as General Manager of the Vista Irrigation District *["District"]*," and the third is "the person . . . serving as General Manager of the San Diego County Water Authority."

The Trust is created ". . . exclusively for religious, charitable, scientific, literary and/or educational purposes, and shall be managed in a manner consistent with Section 501(c)(3) of the Internal Revenue Code of 1954, as amended." Section 3.2(F) provides:

> *There are two charitable purposes of greatest interest to the Trustors: (i) to educate the public regarding the utilization of water resources in the State of California, including the historical development of water resources as well as the planning for present and future development, and (ii) to provide scholarship grants and other financial aid to assist deserving students who are the children of employees of the Vista Irrigation District in pursuing advanced education and training.*

Attorneys for the Trust gave an opinion that the duties as General Manager of the District and as Co-Trustee of the Trust are not incompatible, and that the Co-Trustee may retain any compensation and reimbursements received from the Trust. As trustee, I will not be accepting any compensation from the Trust. They also advised that under Government Code section 1127, approval of the Board for this outside activity should be obtained. A copy of the Trust counsel's opinion letter (dated July 11, 1990 and the law verified as substantially unchanged today) is available for review in the office of the Trust's attorney, Michael Van Horne.

Therefore, the Board's approval is requested to permit me to accept appointment as a Co-Trustee of the Trust. Such services will be rendered so as not to interfere with my responsibilities as General Manager of the District.

Very truly yours,

Brett Hodgkiss

VISTA IRRIGATION DISTRICT

STAFF REPORT

Agenda Item: 6.B

Board Meeting Date:	**December 5, 2018**
Prepared By:	**Matt Atteberry**
Reviewed By:	**Randy Whitmann**
Approved By:	**Eldon Boone**

SUBJECT: JOINT USE AGREEMENT

RECOMMENDATION: Accept Joint Use Agreement via Parcel Map over County of San Diego right-of-way along Bautista Avenue, Vista (LN 2015-036; APN 159-170-04; DIV NO 1).

PRIOR BOARD ACTION: On August 1, 2001, the Board quitclaimed a portion of Blanket Easement No. BB23 via Corporation Quitclaim Deed No. 556. On November 15, 2017, the Board accepted Grant of Right of Way (T53) via parcel map for a 10-foot-wide specific easement over a single-family residential parcel consisting of 2.5 gross acres owned by The Browne Family Trust, located at 2213 Bautista Avenue, Vista.

FISCAL IMPACT: None.

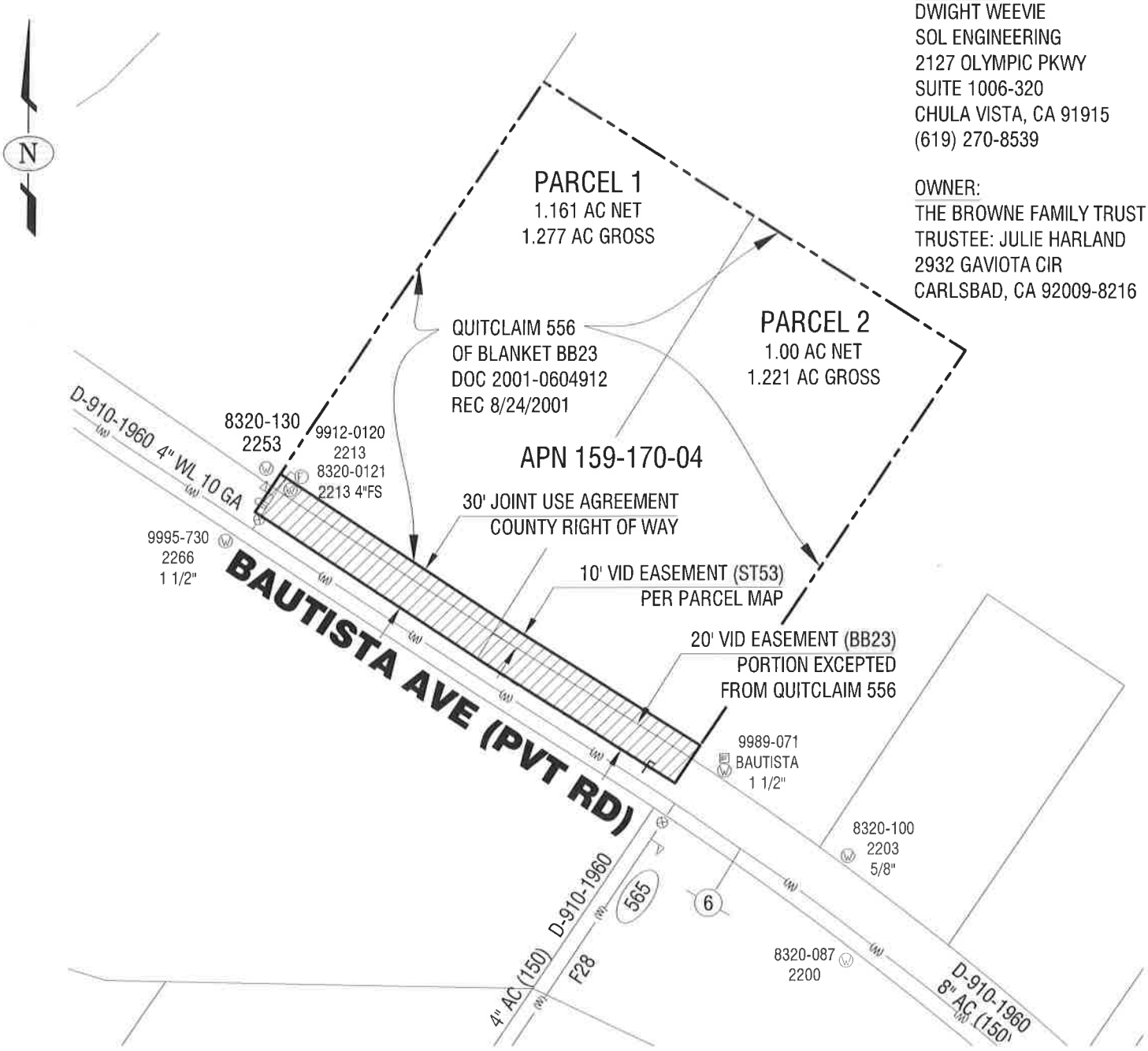
SUMMARY: The owner's engineer requested the signature of the Joint Use Agreement (JUA) between the District and County of San Diego (County) on the Parcel Map, which was previously signed by the Board on November 15, 2017 for Grant of Right of Way acceptance. The JUA is required by the County and defines the District's rights within the public right-of-way along Bautista Avenue.

DETAILED REPORT: The District currently has a portion of Blanket Easement (BB23) encumbered over this property, and the Board has accepted a specific easement on the parcel map. The County is now requiring JUAs on all parcel maps where easements overlap County right-of-way; District legal counsel has reviewed the County's standard language and determined that JUAs adequately protect the rights of the District. The acceptance of this JUA will allow the owner to record this Parcel Map with the County Recorder.

ATTACHMENT: Map

ENGINEER:
DWIGHT WEEVIE
SOL ENGINEERING
2127 OLYMPIC PKWY
SUITE 1006-320
CHULA VISTA, CA 91915
(619) 270-8539

OWNER:
THE BROWNE FAMILY TRUST
TRUSTEE: JULIE HARLAND
2932 GAVIOTA CIR
CARLSBAD, CA 92009-8216



LEGEND

30' JOINT USE AGREEMENT
PER PARCEL MAP

VICINITY MAP

NO SCALE

VISTA IRRIGATION DISTRICT

JOINT USE AGREEMENT

2213 BAUTISTA AVE PARCEL MAP

APN 159-170-04		T.B. 1087-G1
SCALE NO SCALE		L.N. 2015-036
APPD. BY	DATE 11/9/18	W.O.
DRAWN BY JRB	DATE 11/3/2017	
SHEET 1 OF 1	MAP E6	
REVISED: 11/7/18 Jeanette Bradshaw		

Z:\Engineering\JOBS\LN-Jobs\LN2015\ln2015-036 2213 Bautista\ln2015-036 -esmt.dwg

MINUTES OF THE REGULAR MEETING OF THE
PUBLIC AFFAIRS COMMITTEE OF THE
BOARD OF DIRECTORS OF THE
VISTA IRRIGATION DISTRICT

November 14, 2018

A meeting of the Public Affairs Committee of Vista Irrigation District was held on Wednesday, November 14, 2018, at the offices of the District, 1391 Engineer Street, Vista, California.

1. CALL TO ORDER

Chair Sanchez called the meeting to order at 9:00 a.m.

2. ROLL CALL

Committee members present: Sanchez and Vásquez.

Staff present: Brett Hodgkiss, Assistant General Manager; Marlene Kelleher, Finance Manager; and Alisa Nichols, Management Analyst.

3. APPROVAL OF AGENDA

The agenda was approved as presented.

4. PUBLIC COMMENT TIME

No public comments were presented on items not appearing on the agenda.

5. VID SCHOLARSHIP CONTEST

See staff report attached hereto.

The Committee and staff discussed restructuring the scholarship contest with the goal of increasing participation. The Committee discussed several ideas, such as advertising multiple scholarship awards rather than a single scholarship award and increasing scholarship award amounts. The Committee recommends offering a first place prize of $3,000, a second place prize of $2,000 and a third place prize of $1,000. Additionally, the Committee recommends removing the requirement to provide a transcript of grades in an effort to attract a broader range of students to apply. The Committee agreed to reevaluate the program next year based on participation level. The Committee will present the above recommendations to the Board for consideration at its December 5, 2018 meeting.

The Committee and staff reviewed and discussed the scholarship application materials, including a new essay topic/question, timeline and promotion of the scholarship contest to local high schools. The Committee suggested preparing a brochure to assist high school counselors and others with promoting the contest.

6. 2018 ANNUAL REPORT AND 2019 SPRING NEWSLETTER

See staff report attached hereto.

The Committee and staff discussed the format and topics that will be included in the annual report, which will be produced in electronic format only and made available on the District's website. Mr. Hodgkiss and Ms. Nichols presented ideas for content for this year's annual report including, but not limited to, a San Diego County Water Authority report, state water-use efficiency regulations, and highlighting

the winners of the 2018 scholarship and poster contests. Chair Sanchez suggested a "Then & Now" page highlighting the District's 95 years in the community and recommended emphasizing how service reliability affects the daily lives of our customers.

Additionally, the Committee and staff briefly discussed the upcoming four-page newsletter that will incorporate condensed demographic and financial information along with articles from the annual report. Director Vásquez recommended staff carry the water efficiency article into the Spring Newsletter. Ms. Nichols indicated that staff is exploring the idea of including an article highlighting careers at the District and/or in the water industry as a whole. Mr. Hodgkiss said that the newsletter would likely be distributed in late spring.

7. COMMENTS BY COMMITTEE MEMBERS

None were presented.

8. ADJOURNMENT

There being no further business to come before the Committee, at 10:32 a.m. Chair Sanchez adjourned the meeting.

_____
Patrick H. Sanchez, Chair

ATTEST:

_____
Lisa R. Soto, Secretary
Board of Directors
VISTA IRRIGATION DISTRICT

DRAFT MINUTES

Not part of the District's permanent record until approved by the Board of Directors.

MINUTES OF THE ADJOURNED MEETING OF THE
BOARD OF DIRECTORS OF
VISTA IRRIGATION DISTRICT

November 21, 2018

An Adjourned Meeting of the Board of Directors of Vista Irrigation District was held on Wednesday, November 21, 2018, at the offices of the District, 1391 Engineer Street, Vista, California.

1. CALL TO ORDER

President Dorey called the meeting to order at 8:31 a.m.

2. ROLL CALL

Directors present: Miller, Vásquez, Dorey, Sanchez, and MacKenzie.

Directors absent: None.

Staff present: Eldon Boone, General Manager; Lisa Soto, Secretary of the Board; Brett Hodgkiss, Assistant General Manager; Don Smith, Director of Water Resources; Randy Whitmann, Director of Engineering; Frank Wolinski, Operations and Field Services Manager; Marlene Kelleher, Finance Manager; and Marian Schmidt, Administrative Assistant.

Other attendees: Many of Marian Schmidt's friends and co-workers were present to honor and wish her well in her retirement.

3. PLEDGE OF ALLEGIANCE

Director Vasquez led the pledge of allegiance.

4. APPROVAL OF AGENDA

18-11-108	***Upon motion by Director MacKenzie, seconded by Director Miller and unanimously carried (5 ayes: Miller, Vásquez, Dorey, Sanchez, and MacKenzie), the Board of Directors approved the agenda as presented.***

5. PUBLIC COMMENT TIME

No public comments were presented on items not appearing on the agenda.

6. CONSENT CALENDAR

18-11-109	***Upon motion by Director Vásquez, seconded by Director Miller and unanimously carried (5 ayes: Miller, Vásquez, Dorey, Sanchez, and MacKenzie), the Board of Directors approved the Consent Calendar, including Resolutions No. 18-34 and 18-35, honoring Jennifer Brust and approving disbursements, respectively.***

A. Resolution honoring retiring Vista Irrigation District employee Jennifer Brust

See staff report attached hereto. Staff recommended and the Board took the following action:

The Board adopted Resolution No. 18-34 honoring Jennifer Brust for 18 years of service to the District and its customers, by the following roll call vote:

AYES:	***Directors Miller Vásquez, Sanchez, MacKenzie, and Dorey***
NOES:	***None***
ABSTAIN:	***None***
ABSENT:	***None***

Resolution No. 18-34 is on file in the official Resolution book of the District.

B. Minutes of Board of Directors meeting on November 7, 2018

The minutes of November 7, 2018 were approved as presented.

C. Resolution ratifying check disbursements

RESOLUTION NO. 18-35

BE IT RESOLVED, that the Board of Directors of Vista Irrigation District does hereby approve checks numbered 60250 through 60368 drawn on Union Bank totaling $576,845.38.

FURTHER RESOLVED that the Board of Directors does hereby authorize the execution of the checks by the appropriate officers of the District.

PASSED AND ADOPTED unanimously by a roll call vote of the Board of Directors of Vista Irrigation District this 21st day of November 2018.

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7. RESOLUTION HONORING RETIRING VISTA IRRIGATION DISTRICT EMPLOYEE MARIAN SCHMIDT

See staff report attached hereto.

General Manager Eldon Boone stated that Marian Schmidt will retire on December 27, 2018, but because she will miss the December Board meeting, her retirement is being celebrated at this time. He commented that Ms. Schmidt has always been one to go out of her way to be helpful to the employees and the Board alike. Assistant General Manager Brett Hodgkiss stated that Ms. Schmidt has been a pleasure to work with, and her commitment to the District, its employees, and customers will be sorely missed. Following her retirement, Ms. Schmidt and her husband, Steve, plan to move to Tennessee and she plans to volunteer and continue to enjoy outdoor activities, such as hiking and kayaking. The Board all spoke about how much they've appreciated all that Ms. Schmidt has done for each of them, and how much she will be missed. The Board wished Ms. Schmidt health and happiness as she embarks on her well-deserved retirement.

18-11-110 ***Upon motion by Director Miller, seconded by Director Sanchez, the Board of Directors adopted Resolution 18-36 honoring Marian Schmidt for 15 years for service to the District and its customers, by the following roll call vote:***

AYES:	***Directors Miller, Vásquez, Sanchez, MacKenzie, and Dorey***
NOES:	***None***
ABSTAIN:	***None***
ABSENT:	***None***

A copy of Resolution 18-36 is on file in the official Resolution Book of the District.

President Dorey presented a framed copy of the resolution. Ms. Schmidt thanked the Board, Mr. Boone and Mr. Hodgkiss, and added that she enjoyed her time at the District and enjoyed working with all of her coworkers. A brief break was taken from 8:42 a.m. to 8:57 a.m. Upon return from break, present in the Boardroom were Marlene Kelleher and Frank Wolinski.

8. MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY

See staff report attached hereto.

Director Miller reported that there has not been a meeting of the San Diego County Water Authority (Water Authority) Board of Directors since his last report. He reported that there continues to be ongoing communication between the Water Authority and the Metropolitan Water District regarding the two agencies' lawsuit settlement agreement.

9. MEETINGS AND EVENTS

See staff report attached hereto.

Director Sanchez reported that the Public Affairs Committee met the previous week, and the minutes and recommendations from that meeting would be on the next agenda.

Directors Vásquez and MacKenzie reported on their attendance at the quarterly meeting of the San Diego Chapter of the California Special Districts Association (CSDA), where Dr. Sayone Thihalolipavan of the San Diego County Department of Public Health presented "Leveraging Special District and County Partnerships to Live Well".

Director MacKenzie reported on her attendance at a meeting of the Special District Leadership Foundation Board of Directors where the 2019 budget was approved, which includes scholarships to help agencies with limited budgets participate in the foundation's programs and educational offerings.

Director MacKenzie reported on her attendance at a meeting of the CSDA Finance Corporation (Corporation) which included a review of the Corporation's finances. Director MacKenzie commented that with a total of 16 closings in 2018, and another $2.5 million approved at the meeting, the Corporation had a profitable year.

Director MacKenzie reported on her attendance at a meeting of the CSDA Board of Directors where plans for CSDA's 50th Anniversary were discussed. Director MacKenzie reported on CSDA's legislative efforts and successes in 2018. She also reported about the video contest sponsored by the San Diego Chapter CSDA, and the voting process for the contest.

President Dorey said that he was registered to attend a Groundwater Resources Association Dinner meeting, and was unable to attend. He asked that staff deduct the cost of registration from his next per diem check.

President Dorey requested to attend the Council of Water Utilities (COWU) meeting in January. He requested that the Second Annual Western Groundwater Congress be added to the list of Upcoming Meetings and Events for September 17-19, 2019 in Sacramento.

18-11-111	***Upon motion by Director Vasquez, seconded by Director Miller and unanimously carried (5 ayes: Miller, Vásquez, Dorey, Sanchez, and MacKenzie), the Board of Directors authorized President Dorey to attend COWU in January 2019.***

10. ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES

See staff report attached hereto.

Mr. Hodgkiss stated that the Comprehensive Annual Financial Report would be on the Board agenda for consideration in January 2019.

11. COMMENTS BY DIRECTORS

Wishes for a happy Thanksgiving were shared among the Board members and staff.

12. COMMENTS BY GENERAL MANAGER

Mr. Hodgkiss pointed out the memo left at the dais (attached hereto as Exhibit A) regarding the pass through of wholesale water fees and charges by the Water Authority, which he noted is one of the smallest increases in years (three cents on each tier of the water rate), with no increase on the Infrastructure Access Fee.

Mr. Hodgkiss stated that pictures were provided at the dais of the Escondido Canal fall maintenance currently underway (attached hereto as Exhibit B). The photos depict the section between Bee Canyon and the Division Flume being repaired, as many of the sections are annually, by hand because they are inaccessible by machinery.

Mr. Hodgkiss reminded the Board about the gathering being planned by General Counsel Kuperberg while at the upcoming ACWA Conference. He stated that staff would be happy to RSVP on behalf of anyone who wishes to attend.

13. ADJOURNMENT

There being no further business to come before the Board, at 9:43 a.m., President Dorey adjourned the meeting.

_____
Paul E. Dorey, President

ATTEST:

_____
Lisa R. Soto, Secretary
Board of Directors
VISTA IRRIGATION DISTRICT

Cash Disbursement Report

VISTA IRRIGATION DISTRICT

Payment Dates 11/08/2018 - 11/20/2018

Payment Number	Payment Date	Vendor	Description	Amount
60369-60374	11/15/2018	Refund Checks 60369-60374	Customer Refunds	2,677.24
60375	11/15/2018	ABABA Bolt	Electrical Connection Supplies	130.64
60376	11/15/2018	ACWA/JPIA	Medical & Dental Insurance 12/2018- Cobra	3,544.24
	11/15/2018		Medical & Dental Insurance 12/2018- Cobra	852.34
	11/15/2018		Medical & Dental Insurance 12/2018- Cobra	792.40
	11/15/2018		Medical & Dental Insurance 12/2018- Cobra	276.36
	11/15/2018		Medical & Dental Insurance 12/2018- Cobra	138.18
	11/15/2018		Medical & Dental Insurance 12/2018- Cobra	69.09
	11/15/2018		Medical & Dental Insurance 12/2018- Cobra	(138.18)
	11/15/2018		Medical & Dental Insurance 12/2018 - Employees	164,728.95
	11/15/2018		Medical & Dental Insurance 12/2018 - Retirees	39,682.04
	11/15/2018		Medical & Dental Insurance 12/2018 - P Sanchez	1,806.00
	11/15/2018		Medical & Dental Insurance 12/2018 - M Miller	1,806.00
	11/15/2018		Medical & Dental Insurance 12/2018 - J MacKenzie	1,806.00
	11/15/2018		Medical & Dental Insurance 12/2018 - R Vasquez	1,576.55
	11/15/2018		Medical & Dental Insurance 12/2018 - P Dorey	1,576.55
60377	11/15/2018	AJ Fistes Corporation	Painting - VID Headquarter	80,340.00
60378	11/15/2018	Line-X of Escondido	Tonnaan Cover & Installation - Truck 56	2,543.92
60379	11/15/2018	Allied Electronics Inc	Ethernet Switch	119.02
	11/15/2018		SCADA Radio Cable Crimper & Connectors	251.79
60380	11/15/2018	Allie's Party Equip Rental Inc	Tables & Chairs Rental- Health & Wellness Fair 2018	454.67
60381	11/15/2018	Amazon Capital Services	Hi-Lift Jack	88.60
	11/15/2018		Handheld Scanner	20.89
60382	11/15/2018	Servpro of North Vista/San Marcos	Emergency Water Damage Drying Service - Plumosa	1,038.23
60383	11/15/2018	Asphalt Zipper Co	Grinding Bits & Shanks	782.40
60384	11/15/2018	BAVCO	Backflow Repair Kit	78.63
60385	11/15/2018	Ben Parks	Reimburse - D5 Certification Renewal	105.00
60386	11/15/2018	BHA Inc	Hydrographic & Aerial Survey/ Phase 1 10/2018	4,620.00
	11/15/2018		Hydrographic & Aerial Survey/ Phase 2 10/2018	3,905.00
60387	11/15/2018	Brian Fisher	CAT6 Cables	182.02
60388	11/15/2018	Bulli Ray Enterprise LLC	Dog Bite Prevention Training	1,200.00
60389	11/15/2018	California Department of Justice	Fingerprinting - New Hire	49.00
60390	11/15/2018	Canon Solutions America, Inc	Copier Maintenance	36.49

Payment Number	Payment Date	Vendor	Description	Amount
60391	11/15/2018	CDW Government Inc	Cable Management Panels	88.09
60392	11/15/2018	Cecilia's Safety Service Inc	Traffic Control - Oak Dr	1,360.00
	11/15/2018		Traffic Control - Ash Street/La Mirada	722.50
	11/15/2018		Traffic Control - Oriente Dr	680.00
	11/15/2018		Traffic Control - Taylor St/Osborne St	1,190.00
	11/15/2018		Traffic Control - Oak Dr	3,327.50
	11/15/2018		Traffic Control - Sunset Dr	150.00
	11/15/2018		Traffic Control Design - Olive Avenue	75.00
	11/15/2018		Traffic Control - Alta Vista Dr	1,492.50
	11/15/2018		Traffic Control - Mar Vista Dr	1,190.00
	11/15/2018		Traffic Control - Taylor St & Osborne St	5,280.00
	11/15/2018		Traffic Control - Hacienda Dr	1,955.00
	11/15/2018		Traffic Control - Oak Dr	1,635.00
	11/15/2018		Traffic Control - Warmlands Ave	1,235.00
60393	11/15/2018	Cibola Systems	VID Audio Visual System Service	580.00
60394	11/15/2018	City Of Escondido	Electrical - Bear Valley Power Plant FY18-19 1st Qtr	2,706.48
60395	11/15/2018	City of Vista	Right of Way Permit Fees	17,147.00
60396	11/15/2018		S Santa Fe Phase II - Reimburse for Construction 10/18	235,406.20
60397	11/15/2018	Compass Realty Inc	Refund Deposit LTDM1039	259.22
60398	11/15/2018	Core & Main	Ell 4" Cast Iron POxFL 11.25 Degree (2)	102.55
	11/15/2018		Tee 6x4 Cast Iron POxFL (2)	298.01
	11/15/2018		Ell 12" Cast Iron POxFL 45 Degree (1)	274.96
	11/15/2018		Flange 18" SOW (4)	1,135.46
	11/15/2018		Flange 6" DI Blind 6-hole (6)	251.02
	11/15/2018		Flange 4" DI Blind (2)	55.53
	11/15/2018		Flange 4" Companion (2)	50.77
	11/15/2018		Ell 4" Cast Iron PO 22.5 Degree (2)	96.02
	11/15/2018		Ell 4" Cast Iron FL 22.5 Degree (2)	104.68
	11/15/2018		Ell 4" Cast Iron PO 90 Degree (3)	165.62
	11/15/2018		Ell 6" Cast Iron FL 22.5 Degree (2)	155.90
	11/15/2018		Ell 12" Cast Iron POxFL 45 Degree (1)	274.96
	11/15/2018		Ell 6" Cast Iron POxFL 22.5 Degree (4)	287.30
	11/15/2018		Flange 8" DI Blind (6)	417.95
	11/15/2018		Reducer 6x4 Cast Iron FL (4)	252.60
	11/15/2018		Ell 4" DI PO 22.5 Degree (2)	96.02
60399	11/15/2018	CoreLogic Solutions Inc	Real Quest Online Service 10/2018	300.00
60400	11/15/2018	Costco Membership	Membership Renewal	120.00
60401	11/15/2018	County of San Diego	Permits 09/2018	510.00

Payment Number	Payment Date	Vendor	Description	Amount
	11/15/2018		Permits 10/2018	2,563.50
60402	11/15/2018	Craneworks Southwest Inc	Switches for Crane Control Wands	293.93
60403	11/15/2018	Department of Consumer Affairs	License Renewal	115.00
60404	11/15/2018	Department of Toxic Substances Control	EPA ID Number Verification Fee 11/2018	175.00
60405	11/15/2018	Diamond Environmental Services	Portable Restroom Service	81.14
	11/15/2018		Portable Restroom Service	106.58
60406	11/15/2018	Digital Deployment, Inc	Website Hosting, Maintenance & Support 10/2018	300.00
60407	11/15/2018	Dion International Trucks, LLC - San Marcos	Electrical Repair & Emissions Recall - Truck 54	1,257.38
60408	11/15/2018	Direct Energy	Electric 10/2018 - VID	1,247.80
	11/15/2018		Electric 10/2018 - Henshaw Buildings & Grounds	243.31
	11/15/2018		Electric 10/2018 - Henshaw Well Field	11,755.56
	11/15/2018		Electric 10/2018 - T & D / Cathodic Protection	33.71
	11/15/2018		Electric 10/2018 - Reservoirs	13.21
	11/15/2018		Electric 10/2018 - Pump Stations	5,145.85
	11/15/2018		Electric 10/2018 - Treatment Plants	20.27
60409	11/15/2018	EDCO Waste & Recycling Services Inc	40Yd Dumpster - VID Headquarter	396.51
	11/15/2018		40Yd Dumpster - Siddall Dr Property	1,073.01
60410	11/15/2018	El Camino Rental	Backhoe Rental	504.45
60411	11/15/2018	Employee Relations, Inc	Background Check - New Hire	47.35
60412	11/15/2018	Evoqua Water Technologies LLC	DI Water Service	287.07
60413	11/15/2018	FedEx	Shipping	89.58
60414	11/15/2018	Ferguson Waterworks	DFW Meter Box Lid Large (19)	1,563.13
	11/15/2018		DFW Meter Box Lid Large PW6C (1)	82.27
	11/15/2018		Regulator Pulse Control Valves & Repair Parts	2,251.60
	11/15/2018		2" Ultra Sonic Water Meters (2)	1,694.51
	11/15/2018		Flange 3" SOW (10)	151.55
	11/15/2018		Visqueen Black 20'x100'x.006 (12)	1,026.21
	11/15/2018		Visqueen 8 mil 3'x100' (30)	779.40
	11/15/2018		DFW Meter Box Small (26)	2,054.59
	11/15/2018		Pipe 8" PVC DR-14 C900 (2000)	19,809.75
	11/15/2018		Pipe 10" PVC DR-14 C900 (1080)	16,262.18
	11/15/2018		Wire 10 Copper (5500)	1,160.98
	11/15/2018		Cover 8" Valve Cast Iron Water (18)	467.64
	11/15/2018		Cover 12" Valve Box Cast Iron (5)	346.40
	11/15/2018		Coupling 8" Repair Macro (1)	308.51
	11/15/2018		Nut Bolt Gasket Kit 6"-8" (6" gasket) (28)	280.37
	11/15/2018		Tee 10x6 Cast Iron POxFL (1)	277.86
	11/15/2018		Coupling 6" Repair Macro (1)	261.97

Payment Number	Payment Date	Vendor	Description	Amount
	11/15/2018		Adapter 2" Copper x MIP (16)	207.84
	11/15/2018		Tee 8" Cast Iron POxFL (1)	198.75
	11/15/2018		Flange 6" SOW 6-hole (1)	27.06
	11/15/2018		Nut Bolt Gasket Kit 10"- 12" (10" gasket) (2)	43.30
	11/15/2018		Adapter 6" Cast Iron POxFL (1)	80.67
	11/15/2018		Service Saddle 6x1 C900 PVC (1)	96.34
	11/15/2018		Adapter 8" Cast Iron POxFL (1)	108.73
	11/15/2018		Service Saddle 6x2 C900 PVC (1)	114.75
	11/15/2018		Sleeve 12" Galvanized Top Sections (5)	119.08
	11/15/2018		Ell 2" Brass 90 Degree St.(5)	119.08
	11/15/2018		Fire Hydrant Check Valve (5)	6,873.88
	11/15/2018		Zinc Anode bag 30lb (44)	6,049.01
	11/15/2018		Tee 8" Cast Iron Flange (2)	484.79
	11/15/2018		Reducer 10x8 Cast Iron POxFL (1)	119.25
	11/15/2018		Tubing 2" Copper Soft (120)	1,649.73
	11/15/2018		Service Saddle 8x2 C900 PVC (5)	772.91
	11/15/2018		Curb Stop 2" (3)	724.00
	11/15/2018		Corp Stop 2" (8)	1,697.19
	11/15/2018		Pipe 8" PVC DR-14 C900 (220)	2,179.07
	11/15/2018		Corp Stop 1" Flare (46)	2,343.35
	11/15/2018		Tee 8x6 Cast Iron POxFL (6)	975.03
	11/15/2018		Gate Valve 8" POxFL R/W C900 (1)	1,064.35
	11/15/2018		Pipe 6" PVC DR-14 C900 (200)	1,152.43
	11/15/2018		Curb Stop 2" FNPT X MNPT (5)	1,434.31
	11/15/2018		Ell 6"x16" POxFL Bury Cast Iron (5)	1,185.34
	11/15/2018		Gate Valve 8" R/S Cast Iron Flange (3)	3,147.74
	11/15/2018		Service Saddle 8x1 C900 PVC (23)	3,303.79
	11/15/2018		Curb Stop 1" Flare (46)	4,429.27
	11/15/2018		Gate Valve 6" POxFL R/W C900 (7)	4,714.34
	11/15/2018		Tubing 1" Copper Soft (1200)	5,053.11
	11/15/2018		Service Saddle 10x2 C900 PVC (1)	164.54
	11/15/2018		Service Saddle 10x1 C900 PVC (17)	2,410.73
60415	11/15/2018	Fountain Car Wash	Wash Tokens (600)	540.00
60416	11/15/2018	D.H. Maintenance Services	Janitorial Service 11/2018	2,275.00
60417	11/15/2018	GLC-(CA) Vista LLC	Solar Energy Use 10/2018	4,849.33
60418	11/15/2018	Glennie's Office Products Inc	Office Supplies	46.57
	11/15/2018		Office Supplies	64.70
	11/15/2018		Office Supplies	3.68

Payment Number	Payment Date	Vendor	Description	Amount
60419	11/15/2018	Grainger	Door Closers (2)	325.84
60420	11/15/2018	Hawthorne Machinery Co	Bucket Teeth for B-6, B-21, and B-23	123.52
	11/15/2018		Gear Box Cover & Seal - B20	110.64
60421	11/15/2018	Horton Knox Carter & Foote LLP	Legal Services 11/2018	12,000.00
60422	11/15/2018	IDEXX Distribution Corporation	Lab Supplies	199.08
60423	11/15/2018	Interstate Battery of San Diego Inc	Battery AZ-1	110.52
	11/15/2018		Battery G-25	211.66
60424	11/15/2018	Jackson & Blanc	Replaced VFD on Air Handler Unit #1	2,480.00
	11/15/2018		Air Handler Variable Frequency Drive	3,231.00
	11/15/2018		Replaced Belts on Exhaust Fans	1,028.86
	11/15/2018		HVAC Repair Service	1,692.55
60425	11/15/2018	Jamie Cavoulas	Reimburse - Main Line Leak Damage	340.00
60426	11/15/2018	Jeff McNeal Productions	On Hold Telephone Message Service	220.00
60427	11/15/2018	Jo MacKenzie	Reimburse - ACWA Legislative Committee Mtg 10/18	467.81
60428	11/15/2018	Joe's Paving	Patch Paving (various)	3,469.60
	11/15/2018		Patch Paving (Palm Dr)	576.30
60429	11/15/2018	Medical Eye Services	Vision Insurance 12/2018 - Cobra	14.24
	11/15/2018		Vision Insurance 12/2018 - Cobra	14.24
	11/15/2018		Vision Insurance 12/2018 - Cobra	8.78
	11/15/2018		Vision Insurance 12/2018 - Employees	1,628.20
	11/15/2018		Vision Insurance 12/2018 - R Vasquez	14.24
	11/15/2018		Vision Insurance 12/2018 - P Dorey	14.24
	11/15/2018		Vision Insurance 12/2018 - J MacKenzie	14.24
	11/15/2018		Vision Insurance 12/2018 - P Sanchez	14.24
	11/15/2018		Vision Insurance 12/2018 - M Miller	14.24
60430	11/15/2018	Meridian IT Inc	Datrium HCI Compute & Storage System	99,140.61
	11/15/2018		Installation Services	1,850.00
60431	11/15/2018	Milan Vucenic	Reimburse - Lateral Line Repair	200.00
60432	11/15/2018	Moodys	Dump Fees (2)	400.00
	11/15/2018		Dump Fees (3)	600.00
	11/15/2018		Dump Fees (3)	600.00
	11/15/2018		Dump Fees (2)	400.00
60433	11/15/2018	NAPA Auto Parts	Non-Slip Truck Bed Mat - Truck 56	106.66
	11/15/2018		Electrical Connections	64.52
60434	11/15/2018	North County Auto Parts	Wiper Blades, Brake Fluid, Degreaser	29.42
	11/15/2018		Oil Filter	12.15
	11/15/2018		Filters, Shop Supplies	72.90
	11/15/2018		Hood Lift Support Shocks - Truck 1	39.94

Payment Number	Payment Date	Vendor	Description	Amount
	11/15/2018		Oil Filters (3)	10.62
60435	11/15/2018	North County Pool Center Inc	Case & Bottles, Totes Deposits	(18.50)
	11/15/2018		Chlorine	41.04
60436	11/15/2018	One Source Distributors	Harness	413.73
	11/15/2018		Safety Glasses	211.09
60437	11/15/2018	O'Reilly Auto Parts	Batteries (2) - Truck 51	221.50
	11/15/2018		Direct Injection Class (2)	189.90
60438	11/15/2018	Pacific Metrology	Balance Weights & Laboratory Thermometers	383.00
60439	11/15/2018	Pacific Pipeline Supply	Cover 10" Valve Box Cast Iron (32)	1,524.16
	11/15/2018		Zinc Anode Bar 15lb (60)	3,961.95
	11/15/2018		Gate Valve 8" R/S Cast Iron Flange (8)	8,209.68
	11/15/2018		Gate Valve 8" POxFL R/W C900 (10)	10,392.00
	11/15/2018		Fire Hydrant 6x4x2.5x2.5 (2)	6,315.31
	11/15/2018		Coupling 10" Repair PVC C900 (5)	768.58
	11/15/2018		Gate Valve 6" POxFL R/W C900 (6)	3,858.03
	11/15/2018		Gate Valve 10" R/S Cast Iron Flange (1)	1,566.39
	11/15/2018		Coupling 8" Repair PVC C900 (5)	378.88
	11/15/2018		Coupling 8" Deflection C900 (5)	324.72
	11/15/2018		Gate Valve 10" POxFL R/W C900 (4)	6,287.16
	11/15/2018		Ell 2" Black Street 90 Degree (6)	168.87
	11/15/2018		Flange 12" SOW (6)	772.91
	11/15/2018		Plug 5" Steel Solid (1)	56.29
	11/15/2018		Coupling 5" Black (2)	97.43
	11/15/2018		Adapter 1.5" Copper Male (25)	216.48
	11/15/2018		Adapter 4" FIP Schedule 80 SxT (6)	253.31
	11/15/2018		Adapter 4" Cast Iron POxFL (6)	318.26
	11/15/2018		Ball Meter Valve 1" Lockwing FIP X Swivel Meter Nu	15,804.50
	11/15/2018		Gate Valve 4" POxFL R/W C900 (4)	2,221.29
	11/15/2018		Coupling 3" Black (3)	77.94
	11/15/2018		Plug 4" Steel Solid (1)	42.22
	11/15/2018		Coupling 4" Black (4)	160.21
	11/15/2018		Gate Valve 6" FL Butterfly(3)	2,913.01
	11/15/2018		Bushing 4x2 Black (4)	86.60
	11/15/2018		Holesaw Carbide Tipped	89.28
	11/15/2018		Ball Valve .75" FIP x FIP with handle PSI 300 (20)	1,147.45
	11/15/2018		Weld Flange	136.27
	11/15/2018		Ell 2" Brass 90 Degree St. (36)	1,130.13
	11/15/2018		3" FIP Ball Valve	290.64

Payment Number	Payment Date	Vendor	Description	Amount
	11/15/2018		Inventory - Non Stock	96.49
	11/15/2018		Brass Hose Nipple, Ell	98.46
60440	11/15/2018	Pacific Safety Center	Rental of Pedal Car - Health & Wellness Fair 2018	20.00
60441	11/15/2018	Paychex of New York LLC	Onboarding/Recruiting Service 11/2018	412.50
60442	11/15/2018	Enova Inc	Proficiency Tests	413.59
60443	11/15/2018	Quality Chevrolet	Air Pressure Switch Truck 51	52.90
60444	11/15/2018	Red Wing Shoe Store	Footwear Program	179.91
60445	11/15/2018	Richard Brady & Associates, Inc	Lupine Hills Reservoir Cell Tower Damage 10/18	2,850.31
60446	11/15/2018	Rutan & Tucker LLP	Legal 10/2018	4,637.50
	11/15/2018		Legal 10/2018	2,411.50
	11/15/2018		Legal 10/2018	371.00
60447	11/15/2018	S & J Supply Company Inc	Regulator Hydraulic Controls	1,383.44
60448	11/15/2018	Volvo Construction Equipment & Services	Tiger & Point Teeth, Retainers - E1	1,360.12
	11/15/2018		Grease - E1	96.45
60449	11/15/2018	San Diego Gas & Electric	Electric 10/2018 - T&D	89.42
	11/15/2018		Electric 10/2018 - Reservoirs	54.48
60450	11/15/2018	Santa Fe Car Wash	Car Washes (25)	225.00
60451	11/15/2018	SignArt	Decals "Make Frequent Stops" (4)	103.44
60452	11/15/2018	Sloan Electric Company	Grundfos Pump - Station 3 /Pump #1	4,494.69
60453	11/15/2018	Southern Counties Lubricants, LLC	Fuel 10/15/18-10/31/18	7,775.80
60454	11/15/2018	Stetson Engineers Inc	Henshaw Dam Inundation Mapping 09/2018	80.21
60455	11/15/2018	Tegriscape Inc	Landscape Services 10/2018	1,625.00
60456	11/15/2018	Midas Service Experts	Tires (4) - Truck 41	756.68
	11/15/2018		Tires Balanced & Mounted (4) - Truck 79	94.11
60457	11/15/2018	TS Industrial Supply	Misc Supplies	643.59
	11/15/2018		Warehouse Non-Stock Supplies - Paint	1,016.58
	11/15/2018		Spray Nozzles - B16	248.31
	11/15/2018		Coupler, Spray Wand Tips, Tire Repair Kit	238.17
	11/15/2018		Striping Paint - Non-Stock	497.16
	11/15/2018		Spray Primer	88.44
	11/15/2018		Storage Bins (5)	109.41
60458	11/15/2018	Underground Service Alert of Southern California	DigAlert New Tickets 10/2018 (286)	481.90
60459	11/15/2018	UniFirst Corporation	Uniform Service	487.81
	11/15/2018		Uniform Service	367.71
	11/15/2018		Uniform Service	334.37
60460	11/15/2018	VG Donuts & Bakery Inc	Board Meeting 11/07/18	28.15
60461	11/15/2018	Vinje & Middleton Engineering Inc	Compaction Test	318.75
60462	11/15/2018	Vista Firestone Brake & Smog	Tires (4) - L1	516.81

Payment Number	Payment Date	Vendor	Description	Amount
60463	11/15/2018	Vortex Industries Inc	Garage Rollup Door Repairs	4,737.94
60464	11/15/2018	Vulcan Materials Company and Affiliates	Cold Mix	2,180.59
60465	11/15/2018	VWR International LLC	HPC Counter	901.01
	11/15/2018		3X Magnifier	218.29
60466	11/15/2018	White Nelson Diehl Evans LLP	Audit Services 10/2018	4,000.00
60467	11/15/2018	WorkPartners OHS	New Hire Exam	260.00
	11/15/2018		DOT Physical	95.00
60468	11/20/2018	Refund Check	Customer Refund	354.94
60469	11/20/2018	Advanced Chemical Transport Inc	Hazardous Waste Removal	2,554.69
60470	11/20/2018	Airgas USA LLC	First Aid Supplies	95.67
60471	11/20/2018	Basic pacific	Flex Spending Service & COBRA 11/2018	252.80
60472	11/20/2018	Joe's Paving	Patch Paving - E Vista Way	2,326.00
60473	11/20/2018	Kimball Midwest	Connectors, Lube, LED Light, Grinder Disc	109.41
60474	11/20/2018	UniFirst Corporation	Uniform Service	415.39
60475	11/20/2018	Xerox Corporation	Copier Maintenance 09/2018 - Administration	488.05
	11/20/2018		Copier Maintenance 09/2018 - Operations	109.55
	11/20/2018		Copier Maintenance 09/2018 - Engineering	47.78
			Grand Total:	**990,990.91**

VISTA IRRIGATION DISTRICT

STAFF REPORT

Agenda Item: 7

Board Meeting Date: **December 5, 2018**
Prepared By: **Lisa Soto**
Approved By: **Brett Hodgkiss**

SUBJECT: RESOLUTION COMMENDING RETIRING GENERAL MANAGER ELDON BOONE

RECOMMENDATION: Adopt Resolution No. 18-XX honoring Eldon Boone, General Manager, for twenty-four years of service to the District and its customers.

PRIOR BOARD ACTION: None.

FISCAL IMPACT: None.

SUMMARY: General Manager Eldon Boone will retire with twenty-four years of service to the District and its customers on December 7, 2018. The District would like to honor Eldon by passing the attached resolution.

DETAILED REPORT: Eldon started his career with the District on August 15, 1994 as the Accounting Manager and became the Director of Finance in 1996. In 2008, he was promoted to Assistant General Manager and appointed to serve as the District's Treasurer. Eldon became the 12th General Manager in the District's 93-year history on June 3, 2016. During his tenure at the District, Eldon also tirelessly volunteered his time to support local and statewide water and special district communities serving on the California Society of Municipal Finance Officers and California Asset Management Trust boards, as Treasurer of the Council of Water Utilities and as the Auditor/Controller for the Association of California Water Agencies Joint Powers Insurance Authority.

One of the District's most prominent accomplishments during Eldon's time as General Manager was the resolution of a decades-long dispute of the rights to the waters of the San Luis Rey River when the historic San Luis Rey Indian Water Rights Settlement became effective May 17, 2017. The District also completed several large capital projects including the rehabilitation of HP Reservoir and the demolition of E2 and F reservoirs. Eldon relentlessly lead the District in its pursuit to ensure reliable water service to its customers, focusing on the replacement of aging infrastructure and problematic main lines.

Eldon's hard work and leadership has garnered the District national and statewide recognition for its commitment to good governance, transparency, and sound financial management. The District has received the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association; the District of Distinction Accreditation, the Transparency Certificate of Excellence, and Gold Recognition in Special District Governance, all from the Special District Leadership Foundation; and the Association of California Water Agencies Outreach Award for Region 10.

Following retirement, Eldon plans on spending more time with his family and traveling. We wish Eldon health and happiness as he embarks on this new chapter in his life.

ATTACHMENT: Resolution No. 18-XX

RESOLUTION NO. 18-XX

RESOLUTION OF THE BOARD OF DIRECTORS OF
VISTA IRRIGATION DISTRICT
HONORING ELDON BOONE
FOR TWENTY-FOUR YEARS OF SERVICE TO THE DISTRICT

WHEREAS, Eldon Boone has faithfully served the District and its customers for over 24 years, from his start as the District's Accounting Manager in 1994 to his 2016 appointment as the District's 12th General Manager in its ninety-three-year existence; and

WHEREAS, in this capacity, Eldon provided executive oversight to all aspects of the District, including hands-on involvement in the resolution of a decades-long dispute of the rights to the waters of the San Luis Rey River when the historic San Luis Rey Indian Water Rights Settlement became effective May 17, 2017; the completion of significant capital projects including the rehabilitation of HP Reservoir and the demolition of E2 and F reservoirs; and continuing efforts to aggressively pursue the replacement of aging infrastructure and problematic main lines in the District's water system; and,

WHEREAS, through Eldon's hard work and outstanding achievements as the District's General Manager and Treasurer, the District earned national and statewide recognition for its commitment to good governance, transparency, and sound financial management, receiving the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association; the Association of California Water Agencies Outreach Award for Region 10; and the District of Distinction Accreditation, the Transparency Certificate of Excellence, and the Gold Recognition in Special District Governance, all from the Special District Leadership Foundation; and

WHEREAS, through his exemplary leadership and dedication, Eldon tirelessly volunteered his time to support local and statewide water and special district communities serving on the California Society of Municipal Finance Officers and California Asset Management Trust boards, as Treasurer of the Council of Water Utilities and as the Auditor/Controller for the Association of California Water Agencies Joint Powers Insurance Authority; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Vista Irrigation District does hereby extend its deep gratitude and appreciation to Eldon Boone for 24 years of exemplary achievements, outstanding service, and selfless dedication to the Vista Irrigation District and does heartily extend best wishes that his retirement be characterized by peace, prosperity, health and longevity.

PASSED AND ADOPTED by the following roll call vote of the Board of Directors of Vista Irrigation District this 5th day of December 2018.

AYES:
NOES:
ABSTAIN:
ABSENT:

_____
Paul E. Dorey, President

ATTEST:

_____
Lisa R. Soto, Secretary
Board of Directors
VISTA IRRIGATION DISTRICT

VISTA IRRIGATION DISTRICT		**Agenda Item: 8**
	Board Meeting Date:	**December 5, 2018**
	Prepared By:	**Brett Hodgkiss, Don Smith, and Randy Whitmann**
STAFF REPORT	**Approved By:**	**Eldon Boone**

SUBJECT: DIVISION REPORTS

RECOMMENDATION: Note and file informational report.

PRIOR BOARD ACTION: None.

FISCAL IMPACT: None.

SUMMARY: Previous month's and anticipated activities are reported by each division.

ENGINEERING DIVISION

November

- Mainline Replacements – continued working on the design of main replacement projects.
- The District has replaced approximately 8.5 miles of Nipponite pipe since 2002. Of the 7.5 miles of Nipponite pipe remaining in the system, replacement of 1.8 miles is currently in design and 0.4 miles is in construction.
- The District has replaced approximately 5,720 feet (1.08 miles) of pipe (steel – 1,170 feet, non-Nipponite asbestos cement – 275 feet, and Nipponite – 4,275 feet) in Fiscal Year 2019.
- HB Reservoir Rehabilitation – Richard Brady and Associates submitted findings of the structural evaluation; staff began reviewing the draft report.
- Pechstein Reservoir Roof Evaluation – Richard Brady and Associates completed the roof evaluation and submitted the final report.
- E Reservoir Replacement and Pump Station – Dudek began the planning phase of the reservoir replacement and new pump station project.
- E43 Regulator Relocation and Upgrade – KEH and Associates continued the pre-design and site evaluation.
- Water Supply Planning Study – received and began reviewing responses to request for proposal.

December

- Mainline Replacement Projects in design (current projects): Camino Ciego*, Plumosa Ave., South Santa Fe Ave., Lonsdale Ln.*, Alta Vista Dr. (D3 regulator relocation), Lita Ln., Vista Grande Dr.*, Warmlands Ave.*, Montgomery Dr., Catalina Ave.*, Friendly Dr.*, Oak Dr.*, San Clemente Way*, Devon Pl., Kent Pl., Clarence Dr., York Dr., Nettleton Rd., Calle Maria, Via Christina, Olive Ave.*, Green Hills Way, Elevado Rd. (Total length = 8.29 miles).
- Mainline Replacement Projects in planning (future projects): N. Citrus Ave.*., E. Vista Way, Mason Rd., Lado De Loma, Eddy Dr., Camino Patricia, Camino Corto, Nordahl Rd.*, HN Line- Gopher Canyon to Fairview Dr., Buena Creek Rd.*, Robinhood Rd., Lower Ln., Easy St., Rancho Vista Rd., Bandini Place, McGavran Dr., Oro Avo Dr., Shale Rock, La Mirada, Crescent Dr., Descanso Ave., Mar Vista Dr., Miramar Dr., Camino Culebra*, Camino Loma Verde*, San Clemente Ave.* (Total length = 8.50 miles).

- City of Vista Projects – (Paseo) South Santa Fe Streetscape Improvements: Phase II along South Santa Fe Avenue from Ocean View to Terrace Drive (CIP #8289); Phase III along South Santa Fe Avenue from Terrace Drive to Civic Center Drive (CIP #9291). Project currently in construction and District to continue inspecting water facilities installed by City's contractor. (Total length = 0.77 miles).
- HB Reservoir Rehabilitation – continue review of draft structural evaluation report.
- E Reservoir Replacement and Pump Station – Dudek to continue the planning phase of the reservoir replacement and new pump station project.
- E43 Regulator Relocation and Upgrade – KEH and Associates to continue the pre-design and site evaluation and submit draft report.
- Water Supply Planning Study – continue reviewing proposals.

*Nipponite pipe

FIELD SERVICES AND WATER RESOURCES DIVISION
VID Water Production
October 2018

Description	Current Month Production (mgd)	Current Month Production (af)	Average Production of Last 12 Months (mgd)	Average Production of Last 12 Months (af)	Total, Fiscal Year-to-Date (af)
VID's EVWTP Water Production					
Local Water	0.00	0.00	0.11	10.74	127.15
SDCWA Raw Water	11.18	1,063.50	11.01	1,027.24	4,611.50
Subtotal (EVWTP Water Production)	**11.18**	**1,063.50**	**11.12**	**1,037.98**	**4,738.65**
Oceanside Contract Water	3.55	337.30	1.48	137.83	565.80
SDCWA Treated Water	1.43	135.90	3.36	315.70	1,545.70
TOTAL WATER PRODUCTION	**16.15**	**1,536.70**	**15.97**	**1,491.51**	**6,850.15**

Lake Henshaw and Warner Ranch Wellfield statistics are summarized as follows:

Lake Henshaw

Storage as of November 26, 2018:	2,322 af (4.5% of 51,774 af capacity)
Current releases:	0 cfs
Change in storage for month of October:	220 af (gain)
Total releases for month of October:	0 af
Hydrologic year-to-date rain total:	1.86 inches (November 26, 2018)
Percent of yearly average rain:	7.7% (30-year average: 24.07 inches)
Percent of year-to-date average rain:	54% (30-year average through November: 3.42 in.)

Warner Ranch Wellfield

Number of wells running in October:	11
Total production for month of October:	598 af
Average depth to water table (October):	114 ft (see attached historical water table chart)

Electrical Energy Use at VID Headquarters
October 2018

Description	Current Month Production (kWh)	Average of Last 12 Months (kWh)	Total, Fiscal Year-to-Date (kWh)
Solar Production ($0.16 per kWh)	29,207	32,727	147,129
Power purchased from Direct Energy ($0.05 per kWh)	21,323	16,566	76,161
TOTAL ELECTRICAL ENERGY USE	**50,530**	**49,294**	**223,290**

November

- Water Quality Calls/Incidents for November – received 24 taste and odor calls. All taste and odor calls were attributed to source water changes at the Escondido-Vista Water Treatment Plant.
- Continued mainline replacement of steel and Nipponite pipe on Osborne Street – install approximately 3,200' of various size PVC pipe, 41 services and 5 hydrant laterals.
- Continued mainline replacement of Nipponite pipe on Rosario Lane – install approximately 700' of 8" PVC pipe, 13 services and 1 hydrant lateral.
- Assessed quantity of sand in Henshaw outlet tunnel and attempted a flushing regime to reduce sand load; met with equipment representatives to consider sand removal strategies.

December

- Continue mainline replacement of steel and Nipponite pipe on Osborne Street – install approximately 3,200' of various size PVC pipe, 41 services and 5 hydrant laterals.
- Continue mainline replacement of Nipponite pipe on Rosario Lane – install approximately 700' of 8" PVC, 13 services and 1 hydrant lateral.
- Replace chiller at District headquarters.
- Remove sand from Henshaw outlet tunnel.

ATTACHMENTS:

Lake Henshaw Resort, Inc., Activity Reports – September 30, 2018
VID's Warner Wellfield – Water Table Depth vs. Monthly Wellfield Production

ADMINISTRATION DIVISION

November

- The District's total water production for October 2018 was 1,537 acre-feet (AF) compared to 1,693 AF in 2013, representing a 9 percent decrease.
- Hosted Association of California Water Agencies Joint Powers Insurance Authority informational meeting on proposed captive insurance company.
- Attended California Special Districts Association Quarterly Dinner Meeting.
- Attended Association of California Water Agencies Fall Conference.
- Completed recruitment for Water Quality Operator position. Steve Frey accepted a promotion to this position.
- Continued recruitments for Cashier/Receptionist and Heavy Equipment Operator positions.
- Began recruitment for Administrative Assistant position.
- Hosted training sessions for supervisors and managers on succession planning and key issues concerning employees who drive as part of their job duties. These trainings were open to other water agencies.

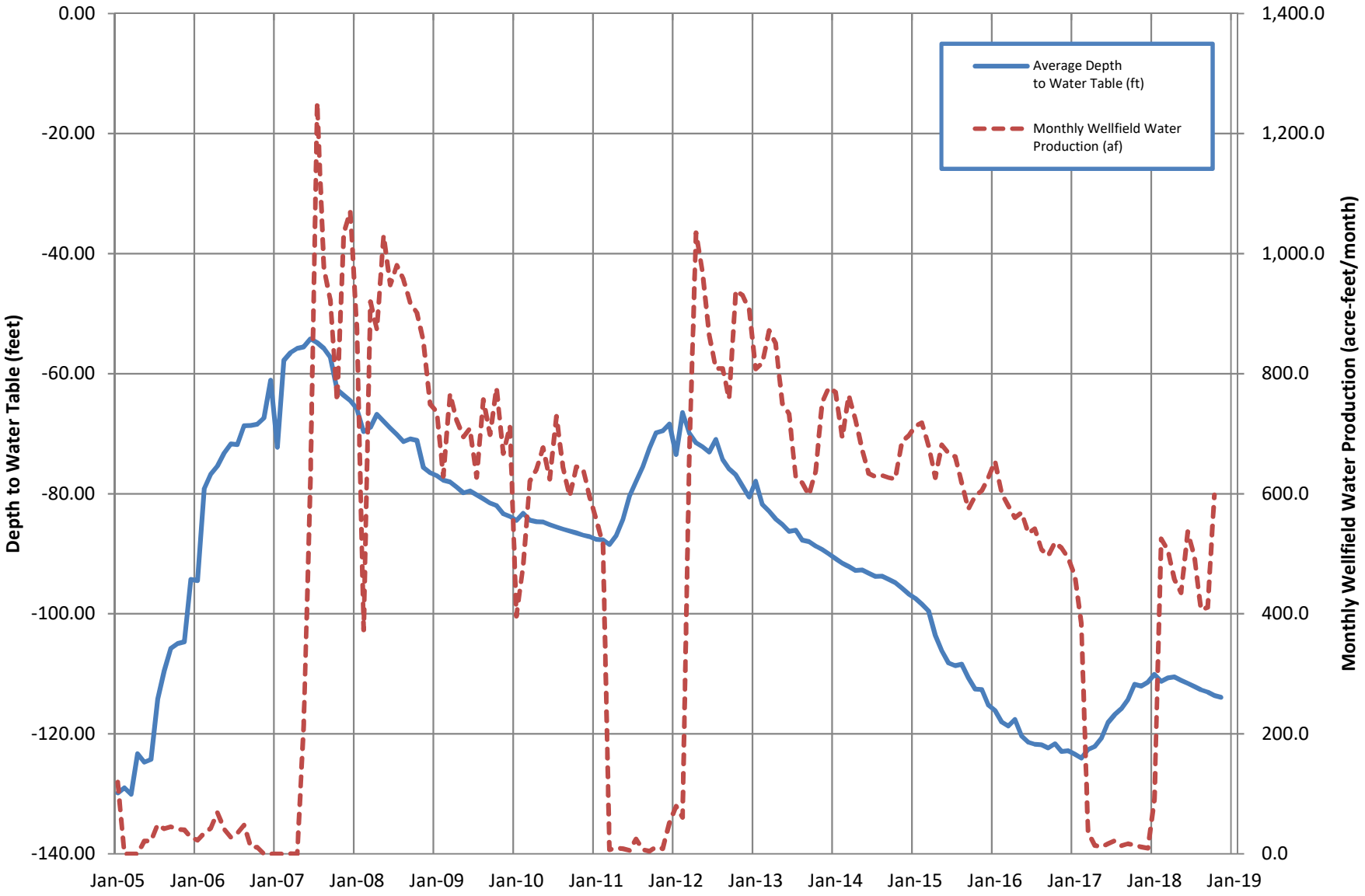
December

- Distribute materials regarding the District scholarship program to local high schools. Post an electronic copy of the application materials on the website.
- Conduct annual review of the District's Investment Policy as required by State law.
- Continue recruitments for Administrative Assistant, Cashier/Receptionist and Heavy Equipment Operator positions.
- Coordinate annual Employee Appreciation Event.

LAKE HENSHAW RESORT, INC.
ACTIVITY REPORT
AS OF SEPTEMBER 30, 2018

	2017 Sep	2017 Oct	2017 Nov	2017 Dec	2018 Jan	2018 Feb	2018 Mar	2018 Apr	2018 May	2018 Jun	2018 Jul	2018 Aug	2018 Sep	12 MO AVG
Fishing Permits	609	381	377	136	196	195	238	630	949	694	670	355	454	440
Boat Launches	5	7	3	3	3	3	11	25	41	32	26	1	1	13
Motor Boats (full day rental)	25	13	16	9	15	14	7	40	42	57	32	29	19	24
Motor Boats (half day rental)	4	4	8	3	3	2	4	10	11	11	10	14	2	7
Campground/Head Count	1,380	485	72	84	31	76	272	602	1,598	813	1,977	1,178	351	628
Campground/Cars, Trucks, etc.	521	172	125	38	15	51	117	246	415	347	732	497	234	249
Campground/Recreational Vehicles	15	11	7	3	1	2	20	2	0	10	3	0	10	6
Mobile Home/Spaces	88	90	90	90	92	93	92	96	92	88	88	89	80	90
M.H.P. Daily (Visitors/Head Count)	42	39	56	62	46	36	37	38	87	86	78	78	72	60
M.H.P. (Residents/Head Count)	124	126	125	128	124	136	138	130	136	132	124	124	122	129
Storage	4	4	4	5	5	5	4	4	5	5	5	5	3	5
Cabins	202	283	217	168	174	168	247	206	210	213	210	237	194	211
Hunters	0	0	0	31	21	0	0	0	0	0	0	0	0	4

VID's Warner Wellfield
Water Table Depth vs. Monthly Wellfield Production



Printed 11/26/2018

VISTA IRRIGATION DISTRICT

STAFF REPORT

Agenda Item: 9

Board Meeting Date:	**December 5, 2018**
Prepared By:	**Greg Keppler**
Reviewed By:	**Randy Whitmann**
Approved By:	**Eldon Boone**

SUBJECT: PECHSTEIN RESERVOIR ROOF REPAIRS

RECOMMENDATION: Authorize the General Manager to enter into an Agreement for Professional Services with Richard Brady & Associates for the design of Pechstein Reservoir Short-Term Roof Repairs in an amount not-to-exceed $79,000.

PRIOR BOARD ACTION: The Pechstein Reservoir Rehabilitation project was included in fiscal year 2019 budget ($175,000 for structural evaluation and design of repairs to the reservoir) adopted by the Board on May 2, 2018.

FISCAL IMPACT: Not-to-exceed $79,000 for roof beam core sampling and repair design services; the roof repair costs are not known at this time, and estimates will be developed by the consultant as part of the design process. The cost of the initial structural evaluation of the reservoir was $37,500.

SUMMARY: Pechstein Reservoir, located along Buena Creek Road, is a 20 million gallon (mg), partially buried, pre-stressed concrete reservoir with a wood framed/corrugated metal roof. The reservoir was built in 1976 and roof repairs and maintenance issues have been a continual effort since the early 1990s. The Potable Water Master Plan ranked the Pechstein Reservoir as a top priority for further evaluation based on the era in which it was constructed and the condition of the exterior and interior of the roof.

Richard Brady & Associates (Brady) has recently completed an evaluation of the Pechstein Reservoir and reported that the exterior portions of several roof beams are in serious condition and in need of immediate attention. While full replacement of the roof with a new, lightweight aluminum dome roof is recommended, the District cannot immediately move forward with this project due to operational constraints; Pechstein Reservoir constitutes approximately one-half of the entire system's storage and cannot be taken out of service for the period of time needed to replace the roof (approximately one year). Given these constraints, staff recommends proceeding with short-term roof repairs and postpone full roof replacement until after completion of the Water Supply Planning Study and a Pechstein II Reservoir is sized, designed, and constructed.

DETAILED REPORT: Brady's evaluation of the Pechstein Reservoir included visual inspections, reviewing existing documents, structural and seismic analysis, and recommendations to repair or replace the roof. The key finding from the visual inspections identified that several valley glulam beams supporting the roof are in serious condition from dry-rot occurring from the outside exterior. At these locations, the concern is related to the unknown extent of the decay inward. If the damage extends into the wall, where a significant amount of the beam load is transferred to the wall, structural capacity can be significantly reduced and localized failures (including partial roof collapse) are possible.

In addition to the valley beams, Brady's report provides a roof defect plan that identifies many other roof framing members with less immediate concerns that would need to be addressed if a full roof repair was considered. Independent from its current physical condition, results from the structural analysis indicate that the original roof design was not considered in the overall seismic design of the reservoir. Per Brady's summary, the existing reservoir lacks any lateral load transfer system from the roof to the columns and surrounding walls, and the roof would likely collapse in the event of severe seismic ground shaking. Retrofitting the existing roof with the required diaphragm sheathing system would require an extensive amount of framing and add a

significant amount of weight to the already heavy support system, all of which would cause seismic deficiencies in the reservoir's pre-stressing system; therefore, full roof replacement with a lightweight, aluminum dome roof is recommended. However, understanding that a full roof replacement is not feasible until Pechstein II is constructed, Brady provided the following recommendations for proceeding with a short-term solution which includes the below described tasks:

- Core sample the valley glulam beams on the reservoir interior close to the perimeter wall.
- Analyze core sampling, determine beam condition, and remaining load bearing capacity.
- Provide design and bid package for short-term repairs for beams, other identified structural deficiencies and pertinent maintenance repairs.

ATTACHMENTS: Aerial Map
Roof Structural Assessment Valley Glulam Beams Findings and Photos
Roof Defect Plan

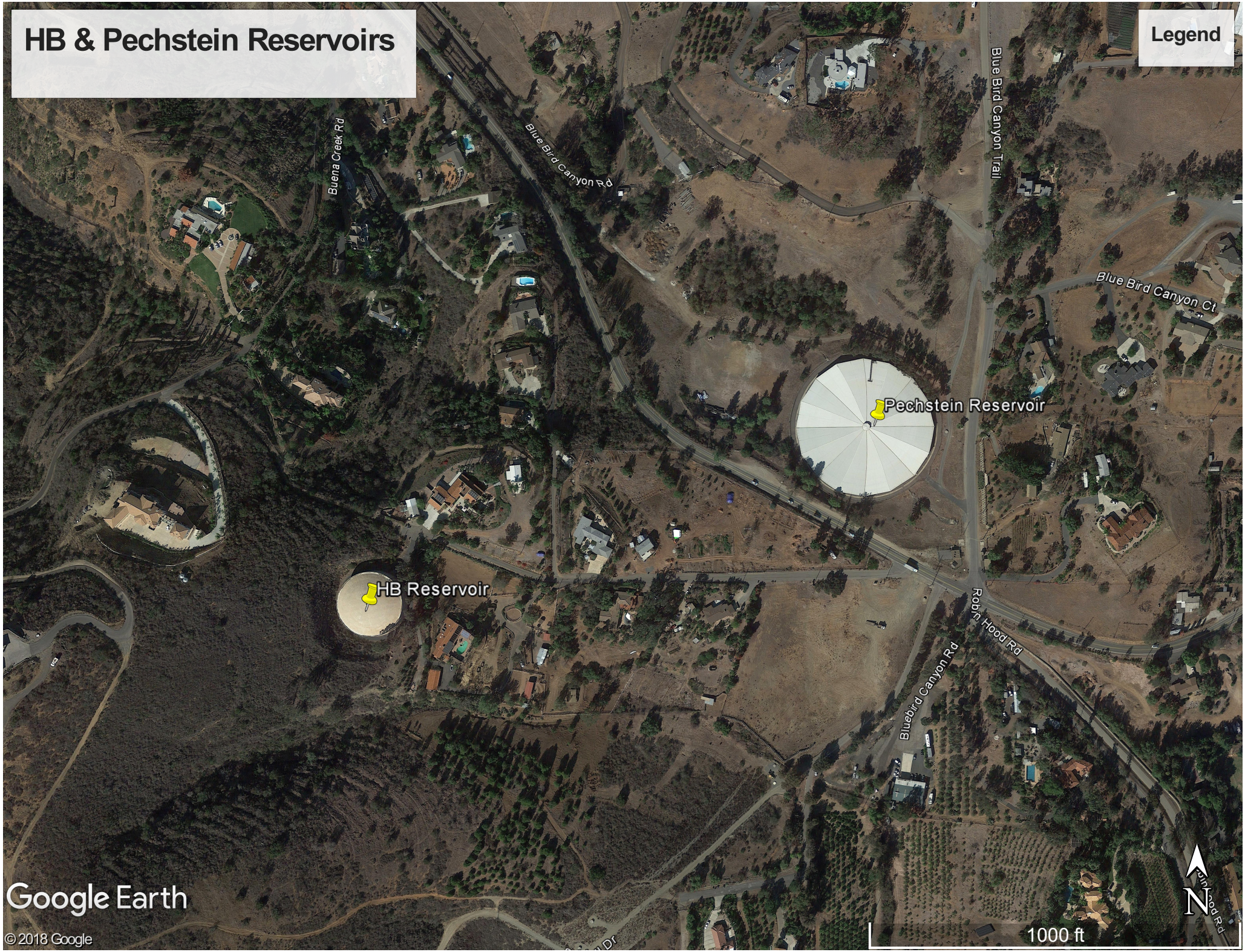

HB & Pechstein Reservoirs
Legend
Buena Creek Rd
Blue Bird Canyon Rd
Blue Bird Canyon Trail
Blue Bird Canyon Ct
Pechstein Reservoir
HB Reservoir
Robin Hood Rd
Bluebird Canyon Rd
Google Earth
© 2018 Google
1000 ft
N

Photo 9 – Typical ridge glulam beam 11 (red arrow) between purlin L (yellow arrow) and cmu wall.

Valley Glulam Beams

Interior. Overall the valley beams were in *fair* condition with water staining and some checks and minor delamination observed throughout the interior. As the beams slope toward the cmu wall their condition becomes worse. From purlins J through L the beams exhibited significant water staining; the wood was firm (less than 1/2-in. penetration with awl) and the delamination at the seams became more significant, up to 4" as seen in Photo 10. In some cases the laminations appeared to be epoxy injected at the wall, see Photo 11.

Exterior. The exterior portions of the valley glulam beams are in *serious* condition. In general the beams are soft, up to ¼-in. of penetration, with delamination and failing paint over 100% of the surface area, see glulam beam 21 in Photo 14. Localized areas of significant defects were noted, Photo 15 shows a close up of beam 21 where significant rot is found. The rot was found on the south side and affected 80% of the surface area near the cmu wall interface and was up to 4-in. deep. Significant rot was also found at Glulam beam 29 where 30% of the surface area of the south side was found up to 3" deep (Photo 16). Glulam beam 17 exhibited decay on 50% of the beam surface area and was up to 4-in. deep. Decay may have extended into the beam further than measured. Maintenance repairs should be made and the extent of damage determined until a permanent solution can be made. See Figures 2 and 3 of Appendix A for additional notes and locations of defects.

Photo 10 – Delamination of the bottom lamination at valley glulam beam 1 between purlins L and K indicated by the knife inserted 4" into the separation.

Photo 11 – Valley glulam beam 17 at cmu wall. The red arrow points to seams where epoxy has been injected as a repair attempt.

Photo 12 – Check at valley glulam beam 21 between purlin L and K, detail shown in Photo 13.

Photo 13 – Close up of the checks seen in Photo 12 pointed out by the red arrows at valley glulam beam 21 between purlins L and K.

Photo 14 – Typical dry rot, very soft wood, staining and failed paint found on the exterior portion of valley glulam beam 21.

Photo 15 – Close up of typical dry rot on exterior valley glulam beam 21; beam is very soft with up to 4" penetration near the cmu wall interface.

Photo 16 – Valley beam 29 where significant pockets of dry rot were found, greater than 3" deep in some areas.

Interior Repairs. Beams 13, 25 and 29 were repaired with two C12x30 channels epoxy coated and ½-in. stainless steel thru bolts, see Figure A and Figure B below which are an excerpt from Reference Document No. 4. The repair section spans between the outer circle of columns to the prestressed concrete perimeter wall. The channels are welded to the existing column beam bracket and anchored with stainless steel adhesive anchors in the existing prestressed concrete wall. Steel plates were used as shims above the channels for support under the purlins.

These repairs are in *fair* condition. The weld at the column bracket exhibited severe to moderate corrosion (Photo 17). The coating in these locations has failed and has been reapplied. The original and repair coatings have both failed. The steel shim plates exhibited severe corrosion and 100% coating failure. Where the channel is supporting the shims there is up to 50% steel section loss in the flanges, see Photo 18. Significant splits in the glulam beam can be seen at glulam 13 in Photo 19.

Exterior Repairs. A repair was also made to the exterior portion of glulam valley beam 13, as seen in Photo 20. According to VID staff, surface rot found on the exterior portions of the glulam beams has been patched over the years. During routine maintenance repairs, VID staff discovered significant rot on the interior of glulam beam 13 extending into the reservoir. An image from 2013 provided by VID staff (Photo 21), exhibits severe rot and decay within this beam. This example suggests the potential for significant decay within the valley beams that could not be seen during the visual inspection by BRADY engineers. This typical damage could extend into the interior portion of the reservoir to an unknown extent.

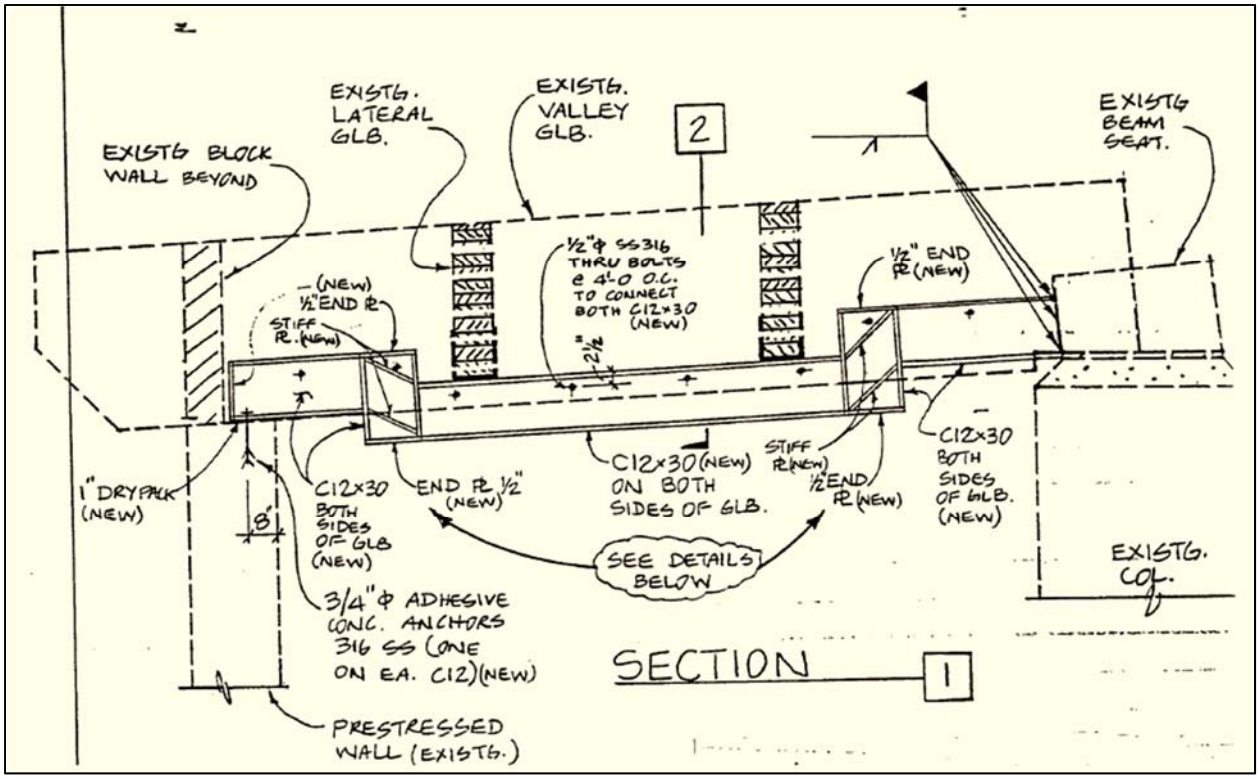


Figure A. Repair section sketch from 1994 repair plan by MW, for beams 13, 25 and 29.

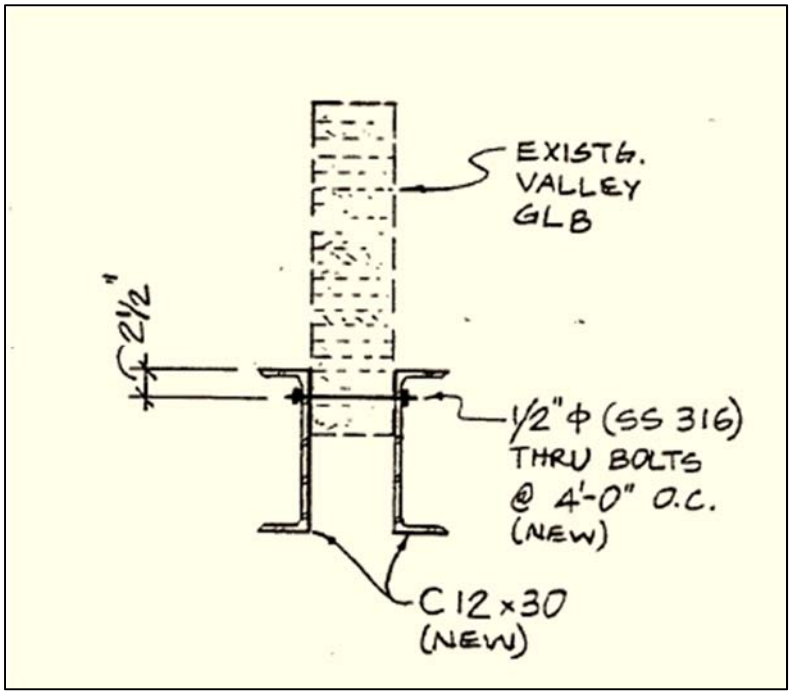


Figure B. Section 2 sketch from 1994 repair plan by MW.

Photo 17 – Welded connection corrosion at valley glulam beam 13 and purlin J.

Photo 18 – Corroded shims at valley glulam beam 13 and purlin L.

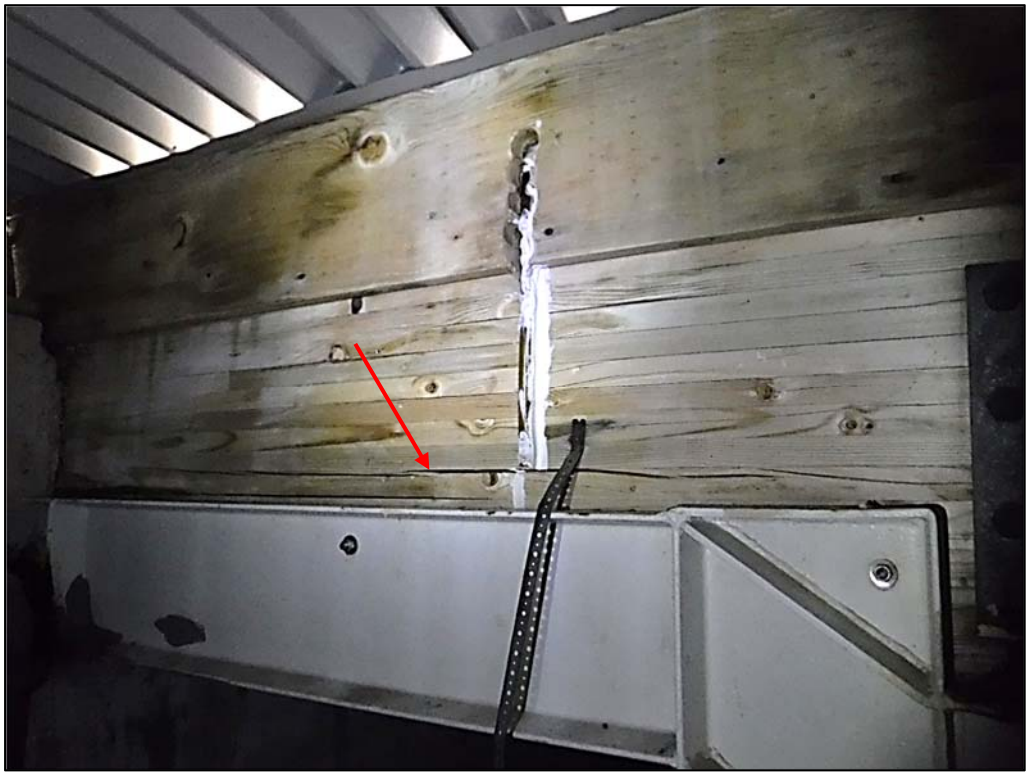


Photo 19 – Split at valley beam 13 between cmu wall and purlin L.

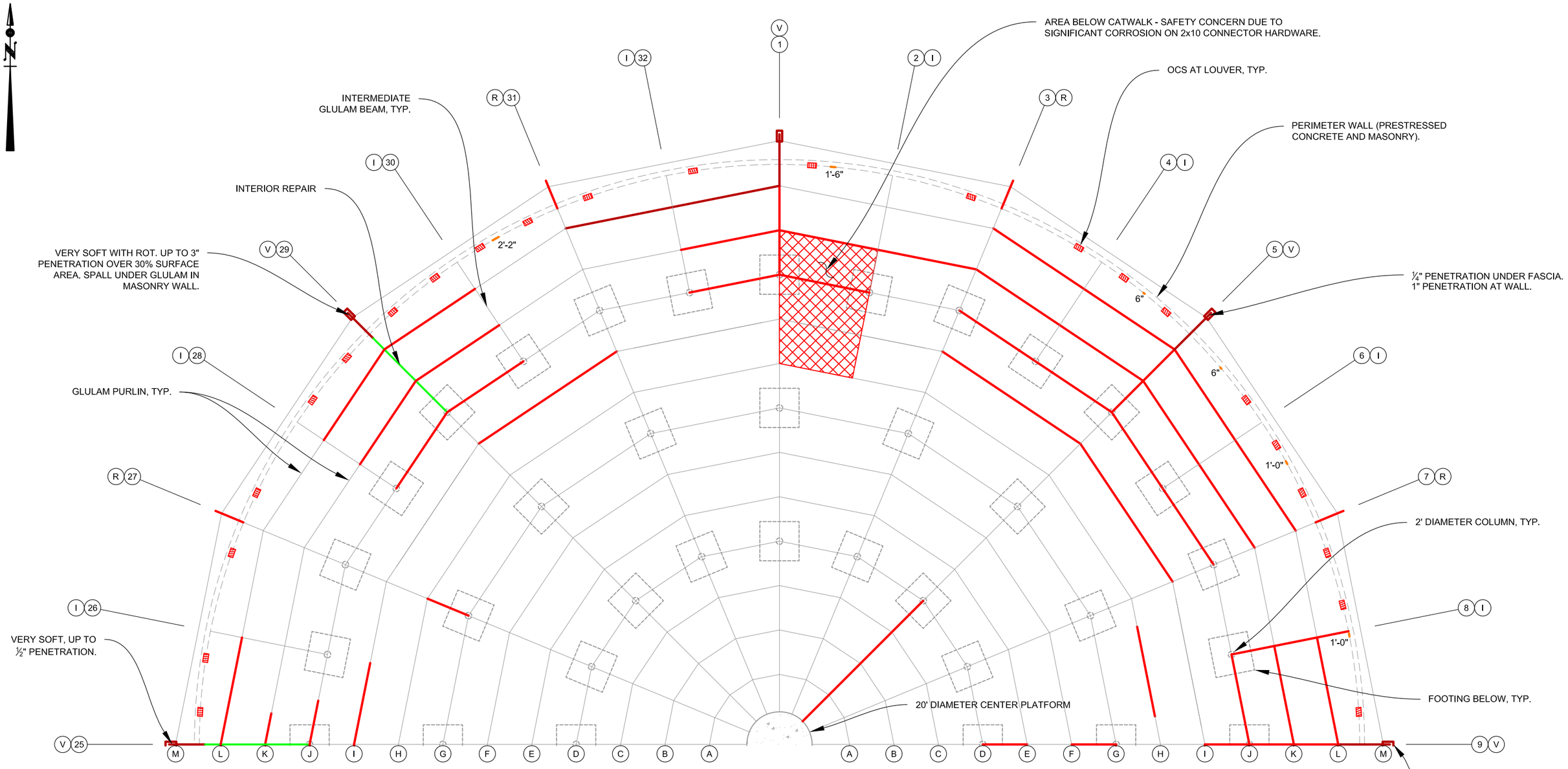
Photo 20 – Repaired portion of valley glulam beam 13.

Photo 21 – Valley glulam beam 13 during maintenance repair in 2013, provided by VID staff.

Conclusion. Visual and tactile interior inspection would indicate the valley glulam beams are in *fair* condition, with minor to moderate defects observed and localized areas of moderate to advanced deterioration are noted but do not significantly reduce the load bearing capacity of the structure. The exterior portions of the glulam beams are not a critical load bearing member carrying only the load of the roof overhang. However there is significant concern related to the unknown extent of the damage. It is likely the rot extends into the wall where a significant amount of load is transferred from the glulam beam into the wall. Based on our review of historical documents, and damage found on the exterior, we believe the structural capacity of these members are significantly reduced at these locations and localized failures are possible.

Intermediate Glulam Beams

The intermediate glulam beams (Photo 22) are in *satisfactory* condition, exhibiting staining, minor delamination and checks. These beams do not extend through the cmu wall and instead bear on a metal plate in the wall. The metal plates at these locations exhibited corrosion on the interior (Photo 23) and spalling on the exterior (see Concrete Masonry Unit Walls section of this report for more detail). These intermediate beams are not anchored to the cmu wall and do not have a positive connection able to transfer lateral loads into the column or cmu wall.



ROOF FRAMING MEMBERS	
LOCATION	BEAM SIZE
RIDGE & VALLEY BEAM	8 ¾" x 28 ½" GLB
PURLINS A - D	5 ⅛" x 15.75 GLB
PURLINS E - F	5 ⅛" x 22 ½" GLB
PURLINS G - I	8 ¾" x 22 ½" GLB
PURLINS J - L	5 ⅛" x 22 ½" GLB
FASCIA M	3" x 16"

DEFECT IDENTIFICATION	
SYMBOL	DESCRIPTION
	MAJOR SURFACE DEFECTS & MINOR SECTION LOSS DUE TO DECAY
	MODERATE DEFECTS AFFECTING UP TO 80% OF SURFACE AREA
	EXTERIOR AREAS OF SEVERE DEFECTS / SECTION LOSS
	INDICATES AREAS OF OCS AROUND LOUVERS
	INDICATES CORROSION SPALLING ON CMU WALL
	EXISTING INTERIOR BEAM REPAIRS
6"	INDICATES LENGTH OF DEFECT
V I R	INDICATES VALLY, INTERMEDIATE, RIDGE BEAMS
OCS	OPEN CORROSION SPALL

ROOF DEFECT PLAN - NORTH TO CENTER

SCALE : 1" = 30'-0"

BRADY
2655 Camino Del Rio North
Suite 100, San Diego, CA 92108
Tel: (858) 496-0500
Fax: (858) 496-0505

VISTA IRRIGATION DISTRICT

PECHSTEIN RESERVOIR - 20 MG

ROOF DEFECT PLAN - NORTH TO CENTER

FIGURE 2

DATE AUG. 2018

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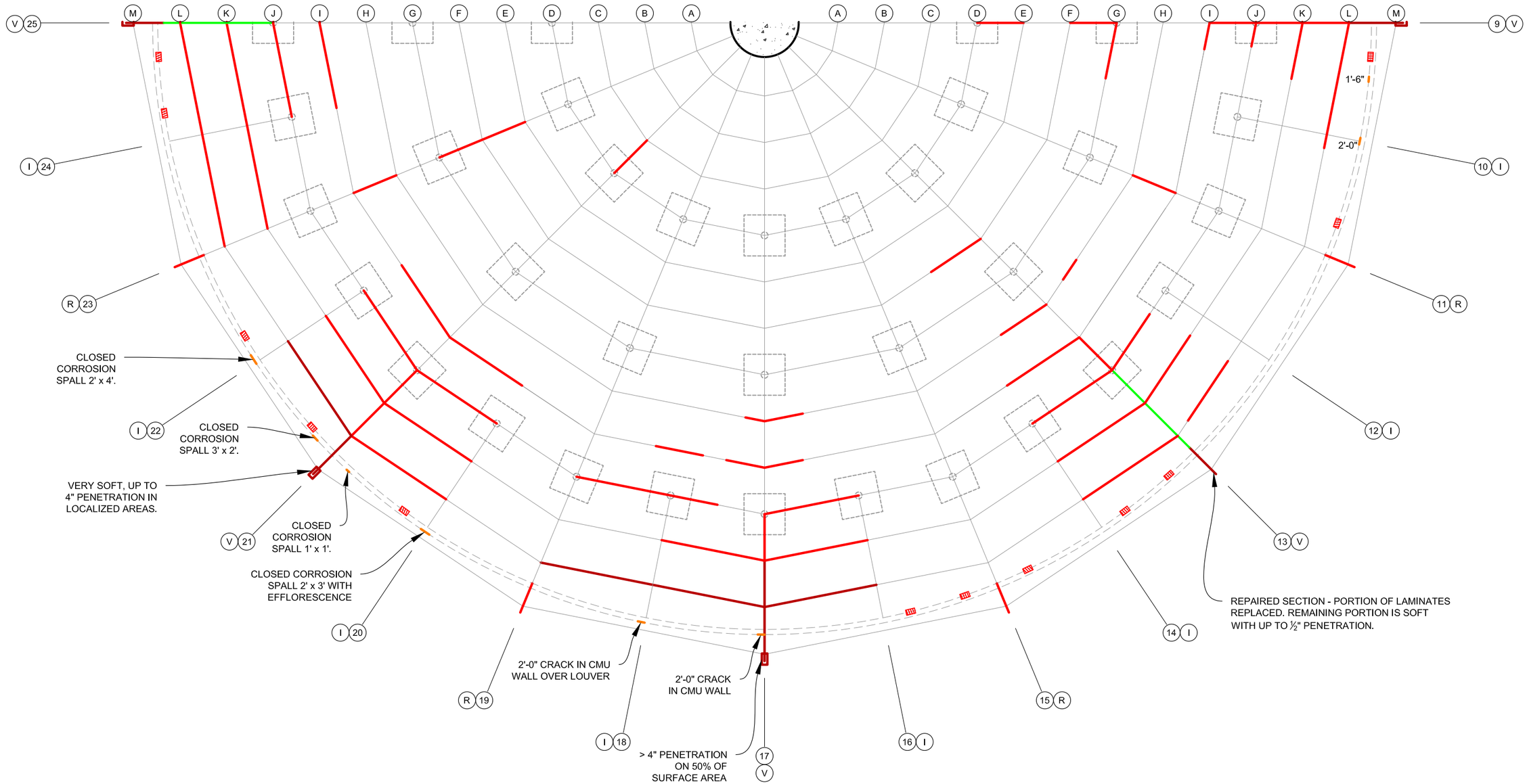

ROOF FRAMING MEMBERS	
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FASCIA M	3" x 16"

DEFECT IDENTIFICATION	
SYMBOL	DESCRIPTION
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	MODERATE DEFECTS AFFECTING UP TO 80% OF SURFACE AREA
	EXTERIOR AREAS OF SEVERE DEFECTS / SECTION LOSS
	INDICATES AREAS OF OCS AROUND LOUVERS
	INDICATES CORROSION SPALLING ON CMU WALL
	EXISTING INTERIOR BEAM REPAIRS
6"	INDICATES LENGTH OF DEFECT
V I R	INDICATES VALLY, INTERMEDIATE, RIDGE BEAMS
OCS	OPEN CORROSION SPALL

ROOF DEFECT PLAN - CENTER TO SOUTH

SCALE : 1" = 30'-0"

BRADY
2655 Camino Del Rio North
Suite 100, San Diego, CA 92108
Tel: (858) 496-0500
Fax: (858) 496-0505

VISTA IRRIGATION DISTRICT
PECHSTEIN RESERVOIR - 20 MG
ROOF DEFECT PLAN - CENTER TO SOUTH

FIGURE 3

DATE AUG. 2018

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VISTA IRRIGATION DISTRICT **FISCAL POLICY** **COMMITTEE REPORT**	**Agenda Item: 10** **Board Meeting Date:** **December 5, 2018** **Prepared By:** **Dirs. Sanchez & Vásquez**

SUBJECT: SCHOLARSHIP CONTEST

RECOMMENDATION: Consider changes to the Vista Irrigation District scholarship contest.

PRIOR BOARD ACTION: On April 18, 2018, the Board awarded a $1,500 scholarship to the contest winner and two $750 scholarships to the runners-up.

FISCAL IMPACT: $6,000 for the scholarship contest is included in the budget.

SUMMARY: Each year, the District invites high school seniors who live or go to school within its service area to compete for a scholarship. At the conclusion of last year's awards presentation, the Public Affairs Committee indicated to the Board they would like to look at making changes to the scholarship contest to increase participation. The Committee informed the Board it would meet to discuss ideas for restructuring the contest and bring its recommendations to the Board for consideration.

DETAILED REPORT: The Committee and staff discussed restructuring the scholarship contest with the goal of increasing participation. The Committee discussed several ideas, including advertising multiple scholarship awards rather than a single scholarship award and increasing scholarship award amounts. After careful consideration, the Committee recommends offering a first place prize of $3,000, a second place prize of $2,000 and a third place prize of $1,000 and removing the requirement to provide a transcript of grades in an effort to attract a broader range of students to apply. The Committee may reevaluate the scholarship contest structure next year depending on the participation level in this year's contest.

Staff anticipates distributing application packages and a promotional brochure to high school counselors within the District's jurisdictional boundaries in December. Follow-up calls will be made to counselors to make sure the application materials and brochure are received. Additional scholarship promotional efforts will include placing information about the scholarship in high schools' monthly scholarship bulletins and on daily video bulletins (if space is available), issuing a news release, and announcing the program on our website. Application materials will also be made available on the District website.

As proposed, application packages would be due to the District by 5:00 p.m. on Friday, March 1, 2019. The Committee, which serves as the competition judges, could meet in the following weeks (based on Committee members' availability) to review the applications and recommend the winners. The Committee's recommendation for the winners could then be submitted to the Board for consideration at a meeting in April. A certificate could be presented to the winners at the next scheduled Board meeting. As in the past, once the students have enrolled at a university, college or vocational school District staff will forward a check to the school on behalf of the student(s).

ATTACHMENTS: Draft scholarship application package
Draft Brochure

SCHOLARSHIP APPLICATION PACKAGE

Vista Irrigation District (VID) invites local high school seniors to compete for scholarships of $3,000, $2,000 and $1,000 from VID. Winners will be selected based on the quality and originality of essay prepared by the applicant as well as school and community involvement. Applications will not be accepted if all criteria are not met, including correct formatting. **Applicants must submit each of the following documents by 5:00 PM on Friday, March 1, 2019:**

1. Completed application form.
2. School/Community involvement:
   a. One letter of recommendation from a high school faculty member.
   b. One letter of character reference from a personal or professional associate.
3. A personal statement (**two pages or less, Arial font, 12 point type, with 1 inch margins top, bottom, left and right, and line spacing set to 1½**). Suggested topics include the student's reasons for applying for the scholarship or seeking a higher education, the student's educational/career goals, personal background or interests.
4. An essay (**two pages, Arial font, 12 point type, with 1 inch margins top, bottom, left and right, and line spacing set to 1½**) addressing the following topic/question:

   Water-use efficiency is an important aspect of ensuring a reliable supply of water in the San Diego region. Explain what specific actions you have taken to use water efficiently and how you can (or do) encourage water-use efficiency in your community.

The essay will be judged on originality and demonstrated understanding of the question.

Students may obtain an application package from their Scholarship Counselor or from VID by contacting Alisa Nichols at (760) 597-3173. The application package and related materials are also available on the district's website (www.vidwater.org).

A completed application package must be submitted to the Vista Irrigation District, 1391 Engineer Street, Vista, CA 92081-8840, **by 5:00 PM on Friday, March 1, 2019.**

VID will review qualified applications, select first, second, and third place winners who will receive $3,000, $2,000 and $1,000 scholarships, respectively. Once enrolled at a college, university or vocational school, VID will send a check directly to the school on scholarship recipient's behalf.

2019 SCHOLARSHIP APPLICATION
(Competition is open to all high school seniors
who live or attend school in VID's service territory)

Name:_____

Telephone number and best time to call:_____

Address:_____

High School:_____ **GPA**:_____

Post high school education plans (college, vocational school, etc.)

_____

_____

_____

_____

Service and/or other extracurricular activities performed through school or volunteer organizations, community groups, church or clubs, etc. (Include contact name/telephone for verification where possible)

_____

_____

_____

_____

Honors or special recognitions received (school or other)

_____

_____

_____

_____

If employed, job title and total hours per week:_____

Job Responsibilities:_____

_____

_____

_____

Who Said Money for College is Hard to Find?

Talk to your
school counselors
or visit
Vista Irrigation District
website at
www.vidwater.org
to download an
application to apply
for the scholarship.

VISTA IRRIGATION DISTRICT

Alisa Nichols
1391 Engineer Street
Vista, CA 92081
Email: anichols@vidwater.org
(760) 597-3173

Applications and additional information are
available on the web at www.vidwater.org

VISTA IRRIGATION DISTRICT

2019 Scholarship Contest

Do you need money for college?

Vista Irrigation District Scholarship Contest

Vista Irrigation District invites local high school seniors to compete for $3,000, $2,000 and $1,000 scholarships to attend a college, university or vocational school of their choice. The purpose of the scholarship program is to increase knowledge and awareness of water related issues impacting their community.

Students may download an application package at www.vidwater.org or contact Alisa Nichols at (760) 597-3173 to have the materials mailed to them. Applications are also available through high school counseling offices.

Applications must be received at the District's office by 5:00 PM on March 1, 2019. Eligible students must live or go to school within the Vista Irrigation District service area.

Scholarship Awards

1st Place
$3, 000

2nd Place
$2,000

3rd Place
$1,000

Applying is Easy!

Submit the following to VID by 5:00 p.m. March 1, 2019

- Completed application form.
- One letter of recommendation from a high school faculty member.
- One letter of character reference from a personal or professional associate.
- A personal statement. Suggested topics include reasons for applying for the scholarship or seeking a higher education, educational & career goals, personal background or interests.
- A two-page essay addressing the following topic/question:

Water-use efficiency is an important aspect of ensuring a reliable supply of water in the San Diego region. Explain what specific actions you have taken to use water efficiently and how you can (or do) encourage water-use efficiency in your community.

VISTA IRRIGATION DISTRICT

STAFF REPORT

Agenda Item: 11

Board Meeting Date:	**December 5, 2018**
Prepared By:	**Marlene Kelleher**
Reviewed By:	**Brett Hodgkiss**
Approved By:	**Eldon Boone**

SUBJECT: APPOINTMENT OF TREASURER AND BANKING AUTHORITIES

RECOMMENDATIONS:

1) Appoint Marlene Kelleher to the position of Treasurer.
2) Adopt Resolution No. 18-XX naming Marlene Kelleher as the Contracting Officer with Union Bank.
3) Adopt Resolution No. 18-XX naming Marlene Kelleher, Shallako Goodrick and Brett Hodgkiss as authorized individuals to order the deposit or withdrawal of monies in the Local Agency Investment Fund.

PRIOR BOARD ACTION: On January 2, 2008, appointed Eldon Boone to the position of Treasurer. On January 16, 2008, authorized individuals to order the deposit or withdrawal of monies in the Local Agency Investment Fund.

FISCAL IMPACT: None.

SUMMARY: With the impending retirement of General Manager Eldon Boone, it is necessary to update authorized individuals on the District's bank and investment accounts.

DETAILED REPORT: General Manager Eldon Boone's retirement requires the District to authorize a new Contracting Officer with Union Bank as well as change individuals authorized to transfer funds with the California State Treasurer's Office Local Agency Investment Fund (LAIF). These changes require the submission of adoption of resolutions to each entity (Union Bank and LAIF) to become effective.

The Contracting Officer with Union Bank is the person authorized to perform tasks in the Bank's online financial center such as adding and removing services, adding and removing signers and opening and closing accounts. LAIF authorized individuals can only transfer funds between LAIF and Union Bank. It is recommended that Marlene Kelleher be named the authorized Contracting Officer with Union Bank and that Marlene Kelleher, Shallako Goodrick and Brett Hodgkiss be named as the authorized individuals on the District's LAIF account.

ATTACHMENTS:

- Resolution No. 18-XX naming Marlene Kelleher as the Contracting Officer with Union Bank
- Resolution No. 18-XX naming Marlene Kelleher, Shallako Goodrick and Brett Hodgkiss as authorized individuals to order the deposit or withdrawal of monies in the Local Agency Investment Fund

RESOLUTION NO. 18-XX

RESOLUTION OF THE BOARD OF DIRECTORS OF
VISTA IRRIGATION DISTRICT
NAMING MARLENE KELLEHER AS THE CONTRACTING OFFICER WITH
UNION BANK

RESOLVED, that Marlene Kelleher is hereby authorized to act as the Contracting Officer with Union Bank.

FURTHER RESOLVED, that Marlene Kelleher is hereby authorized to open and close accounts, add and remove services and add and remove signers with Union Bank.

PASSED AND ADOPTED this 5th day of December, 2018 by the following roll call vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

_____
Paul E. Dorey, President

ATTEST:

_____
Lisa R. Soto, Secretary
Board of Directors
VISTA IRRIGATION DISTRICT

RESOLUTION NO. 18-XX

RESOLUTION OF THE BOARD OF DIRECTORS OF
VISTA IRRIGATION DISTRICT
NAMING MARLENE KELLEHER, SHALLAKO GOODRICK AND BRETT HODGKISS AS
AUTHORIZED INDIVIDUALS TO ORDER THE DEPOSIT OR WITHDRAWAL OF MONIES
IN THE LOCAL AGENCY INVESTMENT FUND

WHEREAS, Pursuant to Chapter 730 of the statutes of 1976 Section 16429.1 was added to the California Government Code to create a Local Agency Investment Fund in the State Treasury for the deposit of money of a local agency for purposes of investment by the State Treasurer; and

WHEREAS, the Board of Directors does hereby find that the deposit and withdrawal of money in the Local Agency Investment Fund in accordance with the provisions of Section16429.1 of the Government Code for the purpose of investment as stated therein as in the best interests of the District.

NOW THEREFORE, BE IT RESOLVED, that the Board of Directors does hereby authorize the deposit and withdrawal of (District) monies in the Local Agency Investment Fund in the State Treasury in accordance with the provisions of Section 16429.1 of the Government Code for the purpose of investment as stated therein, and verification by the State Treasurer's Office of all banking information provided in that regard.

BE IT FURTHER RESOLVED, that the following individuals shall be authorized to order the deposit or withdrawal of monies in the Local Agency Investment Fund:

Marlene E. Kelleher	Brett Hodgkiss	Shallako Goodrick
(Name)	(Name)	(Name)
Treasurer	Assistant Treasurer	Finance Supervisor
(Title)	(Title)	(Title)
_____	_____	_____
(Signature)	(Signature)	(Signature)

PASSED AND ADOPTED by the following roll call vote of the Board of Directors of Vista Irrigation District this 5th day of December, 2018.

AYES:
NOES:
ABSTAIN:
ABSENT:

_____
Paul E. Dorey, President

ATTEST:

_____
Lisa R. Soto, Secretary
Board of Directors
VISTA IRRIGATION DISTRICT

VISTA IRRIGATION DISTRICT

STAFF REPORT

Agenda Item: 12

Board Meeting Date:	**December 5, 2018**
Prepared By:	**Lisa Soto**
Approved By:	**Eldon Boone**

SUBJECT: EMPLOYMENT AGREEMENT WITH INCOMING GENERAL MANAGER

RECOMMENDATION: Consider recommendation of the ad hoc committee regarding an employment agreement with the incoming General Manager.

PRIOR BOARD ACTION: On August 15, 2018, the Board appointed Brett Hodgkiss as successor General Manager effective December 7, 2018 subject to reaching agreeable terms and conditions of employment.

FISCAL IMPACT: Annual salary savings of approximately $23,300.

SUMMARY: The terms and conditions contained in the employment agreement with the incoming General Manager are the same as those presented in the employment agreement with the current General Manager; the only items that have been changed are the name of the General Manager, the effective date of the employment agreement and the salary.

ATTACHMENT: Employment Agreement between Vista Irrigation District and Brett Hodgkiss

EMPLOYMENT AGREEMENT BETWEEN
VISTA IRRIGATION DISTRICT
AND BRETT HODGKISS

This employment agreement (Agreement) is made and entered into as of this 5th day of December 2018, by and between Vista Irrigation District (District) and Brett Hodgkiss (Hodgkiss) as follows:

A. The District is organized and existing pursuant to the California Irrigation District Law, Water Code section 20500 *et seq.*, and is authorized to employ staff pursuant to Water Code section 21185, and to set compensation of District officers by Water Code section 21165.

B. The District desires to retain the services of Hodgkiss to serve as its General Manager. Hodgkiss is willing to assume these duties and to serve as an employee of District under the terms and conditions set forth below.

C. The purpose of this Agreement is to formalize the terms and conditions of Hodgkiss's employment by District as General Manager.

In light of the foregoing, the parties agree as follows:

1. Employment. District hereby employs Hodgkiss as its General Manager and Hodgkiss accepts this employment. Hodgkiss understands that he shall be classified as an exempt employee for purposes of the U.S. Fair Labor Standards Act.

2. Effective Date. This Agreement shall be effective upon approval by the Board of Directors ("Board"), but in no event prior to 12:01 a.m. on December 7, 2018.

3. Salary. Hodgkiss's annual salary effective December 7, 2018, shall be two hundred twenty-three thousand dollars ($223,000). This amount shall be paid to Hodgkiss in equal periodic increments on the regular pay dates during the year as applicable to District employees within the executive management unit. Hodgkiss shall receive salary increases in accordance with those provided to the executive management unit starting with the first occurring on January 1, 2019. Hodgkiss's salary shall be subject to all applicable and appropriate withholding and payroll deductions. It shall be paid through and in accordance with the District's regular payroll procedures, and as such may be amended from time to time.

4. Duties. Hodgkiss shall perform the duties of General Manager as established from time to time by law or by the Board. A description of the duties of the General Manager is attached hereto. Hodgkiss shall report directly to the Board.

5. Devotion to District Duties. Hodgkiss agrees that, during the term of this Agreement, he shall devote his full energies, interests and abilities and productive time to performance of the duties and responsibilities as set forth in this Agreement and shall not conduct any other business or render services of any kind, for compensation, or undertake other business, profession or commercial activity which would directly or indirectly interfere materially with the performance of his duties and services under this Agreement without prior consent of the Board.

This Agreement shall not be interpreted to prohibit Hodgkiss from making passive personal investments or conducting private business affairs if those actions or activities are not deemed by California law to create a conflict of interest and do not materially interfere with the duties and services required by this Agreement. This Agreement shall also not be interpreted to prevent Hodgkiss from serving in, or providing professional services for, a mutual aid capacity or relationship with other public agencies pursuant to District policies, directives or agreements.

6. Benefits. Except as provided otherwise in this Agreement, Hodgkiss shall receive the same benefits as are established from time to time by resolution for executive management employees and/or District personnel policy. These currently include, but are not limited to, participation in the California Public Employees Retirement System (PERS), insurance benefits including health, life, dental, eye care and disability insurance, and leave benefits including vacation, bereavement, holiday and sick leave time.

a. District shall reimburse Hodgkiss for business expenses reasonably incurred in the performance of his duties hereunder in accordance with District policy.

b. Hodgkiss shall not receive an auto allowance.

7. Additional Benefits. In addition to the above, District shall provide the following to Hodgkiss:

a. In addition to the Executive Leave to which each District management employee is entitled, Hodgkiss shall be entitled to two additional days of Executive Leave each calendar year. This results in a total of seven days of Executive Leave for Hodgkiss each calendar year.

b. District shall reimburse Hodgkiss for dues and meeting expenses incurred for membership in one service club per year. For purposes of this Agreement, the term "service club" shall mean a voluntary non-profit organization where members meet regularly to perform charitable works or public service either by direct hands on effort or by raising money for other organizations. A service club, to be eligible under this provision, may not discriminate or make any distinction in membership or activity based on religion, race, ancestry, national origin, sexual orientation, color or other characteristic protected by state or federal law. However, a service organization will not be disqualified from coverage under this provision if it provides assistance to disabled individuals, or to economically disadvantaged individuals who happen to be members of ethnic or racial minorities or based on other humanitarian considerations.

8. Termination. Except as provided below, Hodgkiss shall serve at the pleasure of the Board on an at-will basis. Thus, the employment relationship may be terminated and Hodgkiss may be discharged by the Board, with or without cause, at any time and without prior notice or hearing.

a. A super majority of four members of the Board shall be required to terminate Hodgkiss's employment without cause. If terminated without cause, Hodgkiss shall receive as severance pay an amount equal to one-half his then annual salary if and only if he executes a general release of all claims.

b. Hodgkiss may be terminated for cause by a simple majority of the Board. For purpose of this Agreement "cause" shall be defined as conduct which is unacceptable to the District. Such unacceptable conduct includes, but is not limited to: 1) alcohol or drug abuse, either of which materially impairs Hodgkiss's ability to perform his duties; 2) criminal dishonesty involving the District; 3) conviction of a crime involving moral turpitude; 4) the commission of any act which would disqualify Hodgkiss from being an officer of the District; 5) willful violation of lawful written directions from the Board of Directors; 6) habitual neglect of his duties; or 7) breach of any of the provisions of this agreement. Termination under 8.b. does not require payment of any severance.

c. Notwithstanding the above, Hodgkiss's employment may not be terminated without cause during the 120 calendar day period immediately following a general election where one or more positions on the District Board has been up for election.

d. Hodgkiss may voluntarily terminate his employment with District at any time by tendering at least 60 days' written notice to the Board, unless Hodgkiss is unable to give such notice because of circumstances beyond his control. Termination under 8.d. does not require payment of any severance.

e. Hodgkiss's employment shall terminate automatically upon his death or upon the termination of his employment because of disability. The term "disability" shall be as defined under the California Public Employment Retirement law, Government Code section 20000, *et seq.* Termination under 8.e. does not require payment of any severance.

9. Confidential Information. Hodgkiss acknowledges that, in the performance of his duties, District shall disclose and entrust to him certain confidential information which is the property of District. Hodgkiss agrees not to disclose at any time, directly or indirectly, during the term of his employment by District, or at any time thereafter, any such information, whether it be in the form of records, lists, data, personal information, drawings, reports, or otherwise, of a business or technical nature, which was acquired by Hodgkiss during his relationship with District unless such disclosure is authorized by District in writing, such disclosure is required by law or is required in the performance of Hodgkiss's duties as General Manager.

10. Full Agreement. This Agreement supersedes any and all other agreements, either oral or in writing, between the parties hereto with respect to the subject matter hereof, and no other agreement, statement or promise related to the subject matter of this Agreement which is not contained in this Agreement shall be valid or binding.

11. Notice. Any notice, request, demand, consent or approval or other communication regarding this agreement, shall be validly given and made only if in writing and delivered in person to an officer or duly authorized representative of the party, or deposited in the United States mail, first class postage prepaid, and addressed to the party for whom intended as follows:

To District: Vista Irrigation District, 1391 Engineer Street, Vista, CA 92801;

To Hodgkiss: Brett Hodgkiss (home address on file).

12. Applicable Law. The parties hereunder agree that this Agreement, and the attachment hereto, have been negotiated and executed in the State of California and shall be governed by, and construed under, the laws of California. In the event of a dispute, the parties hereto specifically agree the jurisdiction and venue shall be within the County of San Diego, State of California, Vista (North County) Division, or such other jurisdiction under State or Federal law.

13. Modifications. No additions, or modifications of, any provision contained in this Agreement shall be effective unless fully set forth in writing signed by the authorized representatives of both of the parties hereto.

14. Invalidated Provisions. If any term, provision, condition or covenant of this Agreement, or the application thereof to any party or circumstances shall, to any extent, be held invalid or unenforceable, the remainder of the Agreement, or the application of such term, provision, covenant or condition to persons or circumstances other than those to whom or which it is held to be invalid or unenforceable, shall not be affected thereby, and each remaining term and provision of this Agreement shall be valid and enforceable to the fullest extent provided by law.

15. Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed a duplicate original and all counterparts are executed, but all of which shall constitute a single instrument.

Executed at Vista, California on the date set forth below.

Date: December 5, 2018 VISTA IRRIGATION DISTRICT

By: _____

Date: December 5, 2018 BRETT HODGKISS

By: _____

VISTA IRRIGATION DISTRICT

STAFF REPORT

Agenda Item: 13

Board Meeting Date:	**December 5, 2018**
Prepared By:	**Marlene Kelleher**
Reviewed By:	**Brett Hodgkiss**
Approved By:	**Eldon Boone**

SUBJECT: REVISIONS TO COMPENSATION SCHEDULE

RECOMMENDATION:

1. Adopt Resolution No. 18-XX approving revisions to the Compensation Schedule effective December 7, 2018.
2. Adopt Resolution No. 18-XX approving revisions to the Compensation Schedule effective January 1, 2019.

PRIOR BOARD ACTION: At least annually, the Board approves a Compensation Schedule for all employees to facilitate California Public Employees' Retirement System (CalPERS) reporting requirements under state pension law. Most recently, the Board adopted revisions to the Compensation Schedule on September 5, 2018.

FISCAL IMPACT: Revisions to the Compensation Schedule effective December 7, 2018 will memorialize the District's intent to implement changes in staffing to improve operational efficiencies, resulting in annual savings of approximately $209,000. These savings are achieved as follows:

	Top of Range
Reduction in General Manager salary	$ 23,322
Removal of Assistant General Manager position	205,704
Addition of Director of Administration position	(175,215)
Vacating of Finance Manager position	161,658
Removal Operations and Field Services Manager position	169,160
Addition of Director of Operation and Field Services position	(175,215)
Net Savings	$ 209,414

Revisions to the Compensation Schedule effective January 1, 2019 will increase annual labor costs by approximately $239,000.

SUMMARY: CalPERS retirement law requires that the governing body of all public agencies approve a salary schedule and any revisions thereto for all employees in an open public forum.

DETAILED REPORT: The California Code of Regulations (CCR) at Section 570.5 requires public agencies to make duly adopted and approved pay schedules publicly available prior to including the compensation as a part of the members' retirement benefit. CCR Section 570.5 requires that the employee pay rate be limited to the amount listed on a pay schedule that has been duly approved and adopted by the employer's governing body in accordance with the requirements of applicable public meeting laws.

The proposed 2018 schedule reflects, based on recent employee retirements and reorganization, the addition two new positions, Director of Administration and Director of Operations and Field Services. The Director of Administration position will replace the Assistant General Manager position as the division head for the Administration Division. The Director of Operations and Field Services position will replace the Operations

and Field Services Manager position, leading the new Operations and Field Services Division. The proposed schedule also contains other clean-up changes, such as deleting terminal positions that are no longer filled and adding/removing position designations (Terminal or New) as appropriate. These revisions will result in a gain in operational efficiencies and a net savings in annual labor costs. The reorganization and reassignment of duties reduces the maximum staffing levels from 91 to 90 positions.

Increases in the proposed 2019 schedule reflect negotiated salary adjustments in accordance with the Board approved Memorandum of Agreement (MOA) with the Teamsters Union, and established terms and conditions of employment for unrepresented employees, for a four-year term beginning on January 1, 2018 and ending on December 31, 2021. The economic terms that were negotiated with the new employee agreements included a salary range adjustment effective January 1, 2019; the salary adjustment is equal to 95% of the San Diego Consumer Price Index for All Urban Consumers for the twelve-month period ending June 30, 2018 which is 2.87%.

ATTACHMENTS:

- Resolution No. 18-XX approving revisions to the Compensation Schedule effective December 7, 2018.
- Resolution No. 18-XX approving revisions to the Compensation Schedule effective January 1, 2019

RESOLUTION NO. 18-XX

RESOLUTION OF THE BOARD OF DIRECTORS OF
VISTA IRRIGATION DISTRICT
APPROVING REVISIONS TO THE COMPENSATION SCHEDULE
EFFECTIVE DECEMBER 7, 2018

WHEREAS, the Vista Irrigation District's negotiation team completed meet and confer labor negotiations for 2018, 2019, 2020 and 2021 salaries and benefits as set forth in various Memorandum of Agreement for represented employees and a Resolution for unrepresented employees; and

WHEREAS, the District has previously negotiated and the Board of Directors has previously approved in each of these labor agreements certain adjustments to salary for each of the four years of the contract term; and

WHEREAS, California Code of Regulations (CCR) Section 570.5 requires public agencies to have a pay schedule duly approved and adopted by the employer's governing body in accordance with requirements of applicable public meeting laws in order for CalPERS to consider pay as "compensation earnable" for purposes of calculating a member's retirement benefit.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of Vista Irrigation District does hereby approves and adopt a revision to the Compensation Schedule to reflect that change as set forth in the attached "Exhibit A", incorporated herein by reference.

BE IT FURTHER RESOLVED that the Board of Directors has authorized execution of documents by the General Manager, Assistant General Manager and Human Resources Manager that may be required to carry out this Resolution.

PASSED AND ADOPTED by the Board of Directors this 5th day of December 2018, by the following roll call vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

_____
Paul E. Dorey, President

ATTEST:

_____
Lisa R. Soto, Secretary
Board of Directors
VISTA IRRIGATION DISTRICT

EXHIBIT A

Vista Irrigation District
COMPENSATION SCHEDULE
Effective December 7, 2018

Job Title	Range - Monthly			Non-Exempt	Exempt
Accounting Technician	$6,013	-	$7,308	X	
Accounts Payable Clerk	$4,510	-	$5,482	X	
Administrative Assistant	$5,675	-	$6,899	X	
Administrative Secretary	$4,720	-	$5,737	X	
Administrative Office Assistant	$5,020	-	$6,102	X	
Construction Worker *(New Series)*	$4,510	-	$5,482	X	
Construction Worker *(Terminal)*	$4,720	-	$5,737	X	
Customer Service Representative *(New Series)*	$4,510	-	$5,482	X	
Customer Service Representative *(Terminal)*	$4,720	-	$5,737	X	
Engineering Inspector	$6,807	-	$8,274	X	
Engineering Office Assistant	$4,720	-	$5,737	X	
Engineering Specialist I	$6,361	-	$7,732	X	
Engineering Specialist II	$6,807	-	$8,274	X	
Equipment Mechanic	$5,427	-	$6,596	X	
Equipment Operator	$5,427	-	$6,596	X	
Executive Assistant/Board Secretary	$6,807	-	$8,274	X	
Facilities Locator	$5,020	-	$6,102	X	
Facilities Office Assistant	$4,720	-	$5,737	X	
Facilities Worker	$5,427	-	$6,596	X	
Finance Associate	$6,807	-	$8,274	X	
Financial Analyst	$6,807	-	$8,274	X	
GIS Specialist	$6,361	-	$7,732	X	
GIS Systems Associate	$7,176	-	$8,723	X	
Heavy Equipment Operator	$5,675	-	$6,899	X	
Human Resources Office Assistant	$5,020	-	$6,102	X	
Information Technology System Administrator	$7,176	-	$8,723	X	
Inventory Control Clerk	$4,510	-	$5,482	X	
Laborer *(New Series)*	$4,091	-	$4,972	X	
Laborer *(Terminal)*	$4,510	-	$5,482	X	
Laborer Trainee	$3,896	-	$4,736	X	
Maintenance Worker	$4,510	-	$5,482	X	
Management Analyst	$7,176	-	$8,723	X	
Meter Reader	$3,896	-	$4,736	X	
Meter Reader Trainee	$3,710	-	$4,510	X	
Meter Repair Technician	$4,720	-	$5,737	X	
Purchasing Agent	$6,361	-	$7,732	X	
Receptionist/Cashier	$4,510	-	$5,482	X	
Senior Accountant	$7,176	-	$8,723	X	
Senior Construction Worker	$6,361	-	$7,732	X	
Senior Customer Service Representative	$5,020	-	$6,102	X	
Senior Equipment Mechanic	$6,361	-	$7,732	X	
Senior Facilities Worker	$6,361	-	$7,732	X	
System Controls Technician I	$6,361	-	$7,732	X	
System Controls Technician II	$6,807	-	$8,274	X	
System Controls Technician III	$7,176	-	$8,723	X	
System Operator I	$5,675	-	$6,899	X	
System Operator II	$6,013	-	$7,308	X	

EXHIBIT A

Vista Irrigation District
COMPENSATION SCHEDULE
Effective December 7, 2018

Job Title	Range - Monthly			Non-Exempt	Exempt
Water Conservation Specialist I	$6,361	-	$7,732	X	
Water Conservation Specialist II	$6,807	-	$8,274	X	
Water Quality Operator I	$5,675	-	$6,899	X	
Water Quality Operator II	$6,013	-	$7,308	X	
Water Quality Operator III	$6,361	-	$7,732	X	
Water Resources Aide	$5,020	-	$6,102	X	
Water Resources Office Assistant	$4,720	-	$5,737	X	
Water Resources Specialist	$7,176	-	$8,723	X	
Welder/Equipment Operator	$6,013	-	$7,308	X	
Welder Helper	$5,427	-	$6,596	X	
Welder I	$5,675	-	$6,899	X	
Welder II	$6,013	-	$7,308	X	
Construction Supervisor	$8,328	-	$10,122		X
Customer Service Supervisor	$7,505	-	$9,122		X
Director of Administration (New)	$12,013	-	$14,601		X
Director of Engineering	$13,769	-	$16,737		X
Director of Operations and Field Services (New)	$12,013	-	$14,601		X
Director of Water Resources	$13,769	-	$16,737		X
Engineering Project Manager	$11,083	-	$13,472		X
Engineering Services Manager	$11,083	-	$13,472		X
Facilities Supervisor	$8,328	-	$10,122		X
Finance Manager	$11,083	-	$13,472		X
Finance Supervisor	$8,328	-	$10,122		X
General Manager	$18,583	-	$18,583		X
Human Resources Manager	$11,083	-	$13,472		X
Information Technology Supervisor	$8,328	-	$10,122		X
Safety/Risk Manager	$9,968	-	$12,116		X
System Controls Supervisor	$8,328	-	$10,122		X
Water Distribution Supervisor	$8,328	-	$10,122		X
Water Resources Manager	$10,457	-	$12,710		X
Water Resources Supervisor	$6,629	-	$8,058		X
Board of Director (per meeting)	$200	-	$200		

RESOLUTION NO. 18-XX

RESOLUTION OF THE BOARD OF DIRECTORS OF
VISTA IRRIGATION DISTRICT
APPROVING REVISIONS TO THE COMPENSATION SCHEDULE
EFFECTIVE JANUARY 1, 2019

WHEREAS, the Vista Irrigation District's negotiation team completed meet and confer labor negotiations for 2018, 2019, 2020 and 2021 salaries and benefits as set forth in various Memorandum of Agreement for represented employees and a Resolution for unrepresented employees; and

WHEREAS, the District has previously negotiated and the Board of Directors has previously approved in each of these labor agreements certain adjustments to salary for each of the four years of the contract term; and

WHEREAS, California Code of Regulations (CCR) Section 570.5 requires public agencies to have a pay schedule duly approved and adopted by the employer's governing body in accordance with requirements of applicable public meeting laws in order for CalPERS to consider pay as "compensation earnable" for purposes of calculating a member's retirement benefit.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of Vista Irrigation District does hereby approves and adopt a revision to the Compensation Schedule to reflect that change as set forth in the attached "Exhibit B", incorporated herein by reference.

BE IT FURTHER RESOLVED that the Board of Directors has authorized execution of documents by the General Manager, Assistant General Manager and Human Resources Manager that may be required to carry out this Resolution.

PASSED AND ADOPTED by the Board of Directors this 5th day of December 2018, by the following roll call vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

_____
Paul E. Dorey, President

ATTEST:

_____
Lisa R. Soto, Secretary
Board of Directors
VISTA IRRIGATION DISTRICT

EXHIBIT B

Vista Irrigation District
COMPENSATION SCHEDULE
Effective January 1, 2019

Job Title	Range - Monthly			Non-Exempt	Exempt
Accounting Technician	$6,185	-	$7,518	X	
Accounts Payable Clerk	$4,640	-	$5,639	X	
Administrative Assistant	$5,838	-	$7,097	X	
Administrative Secretary	$4,855	-	$5,902	X	
Administrative Office Assistant	$5,164	-	$6,277	X	
Construction Worker *(New Series)*	$4,640	-	$5,639	X	
Construction Worker *(Terminal)*	$4,855	-	$5,902	X	
Customer Service Representative *(New Series)*	$4,640	-	$5,639	X	
Customer Service Representative *(Terminal)*	$4,855	-	$5,902	X	
Engineering Inspector	$7,002	-	$8,511	X	
Engineering Office Assistant	$4,855	-	$5,902	X	
Engineering Specialist I	$6,544	-	$7,954	X	
Engineering Specialist II	$7,002	-	$8,511	X	
Equipment Mechanic	$5,583	-	$6,786	X	
Equipment Operator	$5,583	-	$6,786	X	
Executive Assistant/Board Secretary	$7,002	-	$8,511	X	
Facilities Locator	$5,164	-	$6,277	X	
Facilities Office Assistant	$4,855	-	$5,902	X	
Facilities Worker	$5,583	-	$6,786	X	
Finance Associate	$7,002	-	$8,511	X	
Financial Analyst	$7,002	-	$8,511	X	
GIS Specialist	$6,544	-	$7,954	X	
GIS Systems Associate	$7,382	-	$8,973	X	
Heavy Equipment Operator	$5,838	-	$7,097	X	
Human Resources Office Assistant	$5,164	-	$6,277	X	
Information Technology System Administrator	$7,382	-	$8,973	X	
Inventory Control Clerk	$4,640	-	$5,639	X	
Laborer *(New Series)*	$4,208	-	$5,115	X	
Laborer *(Terminal)*	$4,640	-	$5,639	X	
Laborer Trainee	$4,008	-	$4,872	X	
Maintenance Worker	$4,640	-	$5,639	X	
Management Analyst	$7,382	-	$8,973	X	
Meter Reader	$4,008	-	$4,872	X	
Meter Reader Trainee	$3,817	-	$4,639	X	
Meter Repair Technician	$4,855	-	$5,902	X	
Purchasing Agent	$6,544	-	$7,954	X	
Receptionist/Cashier	$4,640	-	$5,639	X	
Senior Accountant	$7,382	-	$8,973	X	
Senior Construction Worker	$6,544	-	$7,954	X	
Senior Customer Service Representative	$5,164	-	$6,277	X	
Senior Equipment Mechanic	$6,544	-	$7,954	X	
Senior Facilities Worker	$6,544	-	$7,954	X	
System Controls Technician I	$6,544	-	$7,954	X	
System Controls Technician II	$7,002	-	$8,511	X	
System Controls Technician III	$7,382	-	$8,973	X	
System Operator I	$5,838	-	$7,097	X	
System Operator II	$6,185	-	$7,518	X	

EXHIBIT B

Vista Irrigation District
COMPENSATION SCHEDULE
Effective January 1, 2019

Job Title	Range - Monthly			Non-Exempt	Exempt
Water Conservation Specialist I	$6,544	-	$7,954	X	
Water Conservation Specialist II	$7,002	-	$8,511	X	
Water Quality Operator I	$5,838	-	$7,097	X	
Water Quality Operator II	$6,185	-	$7,518	X	
Water Quality Operator III	$6,544	-	$7,954	X	
Water Resources Aide	$5,164	-	$6,277	X	
Water Resources Office Assistant	$4,855	-	$5,902	X	
Water Resources Specialist	$7,382	-	$8,973	X	
Welder/Equipment Operator	$6,185	-	$7,518	X	
Welder Helper	$5,583	-	$6,786	X	
Welder I	$5,838	-	$7,097	X	
Welder II	$6,185	-	$7,518	X	
Construction Supervisor	$8,567	-	$10,413		X
Customer Service Supervisor	$7,720	-	$9,384		X
Director of Administration	$12,357	-	$15,021		X
Director of Engineering	$14,161	-	$17,217		X
Director of Operations and Field Services	$12,357	-	$15,021		X
Director of Water Resources	$14,161	-	$17,217		X
Engineering Project Manager	$11,401	-	$13,858		X
Engineering Services Manager	$11,401	-	$13,858		X
Facilities Supervisor	$8,567	-	$10,413		X
Finance Manager	$11,401	-	$13,858		X
Finance Supervisor	$8,567	-	$10,413		X
General Manager	$19,116	-	$19,116		X
Human Resources Manager	$11,401	-	$13,858		X
Information Technology Supervisor	$8,567	-	$10,413		X
Safety/Risk Manager	$10,254	-	$12,464		X
System Controls Supervisor	$8,567	-	$10,413		X
Water Distribution Supervisor	$8,567	-	$10,413		X
Water Resources Manager	$10,757	-	$13,075		X
Water Resources Supervisor	$6,819	-	$8,289		X
Board of Director (per meeting)	$200	-	$200		

VISTA IRRIGATION DISTRICT

STAFF REPORT

Agenda Item: 14

Board Meeting Date: **December 5, 2018**
Prepared By: **Eldon Boone**

SUBJECT: MATTERS PERTAINING TO THE ACTIVITIES OF THE SAN DIEGO COUNTY WATER AUTHORITY

SUMMARY: Informational report by staff and directors concerning the San Diego County Water Authority. No action will be required.

VISTA IRRIGATION DISTRICT

STAFF REPORT

Agenda Item: 15.A

Board Meeting Date:	**December 5, 2018**
Prepared By:	**Lisa Soto**
Approved By:	**Eldon Boone**

SUBJECT: REPORTS ON MEETINGS AND EVENTS ATTENDED BY DIRECTORS

SUMMARY: Directors will present brief reports on meetings and events attended since the last Board meeting.

VISTA IRRIGATION DISTRICT

STAFF REPORT

Agenda Item: 15.B

Board Meeting Date: **December 5, 2018**
Prepared By: **Marian Schmidt**
Approved By: **Eldon Boone**

SUBJECT: SCHEDULE OF UPCOMING MEETINGS AND EVENTS

SUMMARY: The following is a listing of upcoming meetings and events. Requests to attend any of the following events should be made during this agenda item.

	SCHEDULE OF UPCOMING MEETINGS AND EVENTS	ATTENDEES
1	**Colorado River Water Users Association Conference** (CRWUA) *Dec. 12-14, 2018 – Caesars Palace, Las Vegas* *Registration deadline: 12/12/18*	Miller (A, R, H) Vásquez (R, H) MacKenzie (R, H) Sanchez (R, H)
2 *	**Council of Water Utilities Meeting** *(No meeting in December)*	
3 *	**Council of Water Utilities Meeting** *Jan. 15, 2019 – Hotel Karlan San Diego* *Reservation deadline: 1/10/19*	Dorey
4	**Colorado River Aqueduct System** (SDCWA/MWD) *Jan. 18-19, 2019 – Starts at the San Diego County Water Authority* *Reservation deadline: 12/6/18*	
5 *	**Council of Water Utilities Meeting** *Feb. 19, 2019 – Hotel Karlan San Diego* *Reservation deadline: 2/14/19*	
6	**Urban Water Institute's Spring Water Conference** *Feb. 27-Mar.1, 2019 – Hilton Palm Springs Hotel* *Registration deadline: 2/13/19*	
7	**Lower Colorado River Tour** (Water Education Foundation) *Feb. 27-Mar.1, 2019 – Starts in Las Vegas and ends at Ontario Airport* *Reservation deadline: 2/6/19*	
8	**State Water Project/Bay Delta** (SDCWA/MWD) *Mar. 16-17, 2019 – Sacramento* *Reservation deadline: Not open yet*	
9	**Santa Ana River Watershed Conference** (Water Education Foundation) *Mar. 29, 2019 – Cal State Fullerton University Conference Center* *Registration deadline: TBD*	
10	**California Water Policy Conference** *Apr. 4-5, 2019 – Courtyard by Marriott at Liberty Station* *Registration deadline: TBD*	
11	**Special District Leadership Academy** (CSDA) *Apr. 7-10, 2019 – Embassy Suites San Diego Bay* *Registration deadline: 3/8/19*	
12	**Colorado River Aqueduct System** (SDCWA/MWD) *Apr. 12-13, 2019 – Starts at the San Diego County Water Authority* *Reservation deadline: Not open yet*	
13	**ACWA Spring Conference** *May 7-10, 2019 – Monterey (Venue TBD)* *Registration deadline: TBD*	

	SCHEDULE OF UPCOMING MEETINGS AND EVENTS	ATTENDEES
14	**Special Districts Legislative Days** (CSDA) *May 21-22, 2019 – Sacramento Convention Center* *Registration deadline: 4/26/19*	
15	**Hoover Dam & Colorado River Aqueduct System** (SDCWA/MWD) *June 7-8, 2019 – SDCWA* *Reservation deadline: Not open yet*	
16	**General Manager Leadership Summit** (CSDA) *June 23-25, 2019 – Hyatt Regency Newport Beach* *Registration deadline: 5/24/19*	
17	**Special District Leadership Academy** (CSDA) *July 7-10, 2019 – Embassy Suites Napa Valley* *Registration deadline: 6/7/19*	
18	**Second Annual Western Groundwater Congress** (GRA) *Sept. 17-19, 2019 – Double Tree by Hilton, Sacramento* *Registration deadline: TBD*	
19	**CSDA Annual Conference** *Sept. 25-28, 2019 – Anaheim Marriott* *Registration deadline: TBD*	
20	**ACWA Fall Conference** *Dec. 3-6, 2019 – San Diego (Venue TBD)* *Registration deadline: TBD*	
21	**Colorado River Water Users Association Conference** (CRWUA) *Dec. 11-13, 2019 – Caesars Palace, Las Vegas* *Registration deadline: TBD*	

* Non-per diem meeting except when serving as an officer of the organization

The following abbreviations indicate arrangements that have been made by staff:
A=Airline; **R**=Registration; **C**=Car; **H**=Hotel; **T**=Tentative

VISTA IRRIGATION DISTRICT	**Agenda Item: 16**
STAFF REPORT	**Board Meeting Date:** **December 5, 2018** **Prepared By:** **Lisa Soto**

SUBJECT: ITEMS FOR FUTURE AGENDAS AND/OR PRESS RELEASES

SUMMARY: This item is placed on the agenda to enable the Board to identify and schedule future items for discussion at upcoming Board meetings and/or identify press release opportunities.

Staff-generated list of tentative items for future agendas:

- Groundwater assessment of Warner Basin *(Board workshop on 1/16/19)*
- Financial Report and Audit
- Annual Organizational Meeting

VISTA IRRIGATION DISTRICT

STAFF REPORT

Agenda Item: 17

Board Meeting Date: **December 5, 2018**
Prepared By: **Lisa Soto**

SUBJECT: COMMENTS BY DIRECTORS

SUMMARY: This item is placed on the agenda to enable individual Board members to convey information to the Board and the public not requiring discussion or action.

VISTA IRRIGATION DISTRICT

STAFF REPORT

Agenda Item: 18

Board Meeting Date: **December 5, 2018**
Prepared By: **Eldon Boone**

SUBJECT: COMMENTS BY GENERAL COUNSEL

SUMMARY: Informational report by the General Counsel on items not requiring discussion or action.

VISTA IRRIGATION DISTRICT

STAFF REPORT

Agenda Item: 19

Board Meeting Date: **December 5, 2018**
Prepared By: **Eldon Boone**

SUBJECT: COMMENTS BY GENERAL MANAGER

SUMMARY: Informational report by the General Manager on items not requiring discussion or action.